



## CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes  
January 21, 2025 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### Councilmembers:

Mayor Eric Onisko  
Deputy Mayor Sharon Schirman  
George Blush  
Tom Gilmore  
Miguel Gutierrez  
Lyndsey Sapp  
Melissa Stearns

#### Personnel:

Acting City Manager Mike Githens  
City Clerk Donna Nault  
Police Chief Chris Kostad  
Parks & Recreation Supervisor Jordanne Krumpols  
Assistant Public Works Director Aaron Nix  
Community & Economic Development Director Jae Hill

### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Pledge of Allegiance: Mayor Onisko  
Roll Call: City Clerk Nault – All Present

### **LATE CHANGES TO THE AGENDA**

None

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Vouchers numbered 112220 through 112265 and EFT payment numbers 897 through 927 in the total amount of \$273,869.25
2. Vouchers numbered 112285 through 112309 and EFT payment numbers 928 through 940 in the total amount of \$284,077.86
3. Payroll warrants numbered 4021 through 4025 and 14060 through 14061. Warrants 112266 through 112284 in the amount of \$653,708.95
4. Payroll warrants numbered 112315 through 112316 in the amount of \$51,637.29
5. Parks Advisory Committee Reappointment
6. Arts Commission Reappointments
7. Resolution No. 1361-1124 Safe Routes to School Construction Final Acceptance
8. Minutes:
  - Business Meeting of December 3, 2024
  - Study Session of December 10, 2024

City Clerk Nault read the items on the consent agenda. A motion was made by Councilmember Gutierrez and seconded by Councilmember Stearns to approve the consent agenda as read. Passed.

### **GENERAL PUBLIC COMMENT (3-minute time limit)**

#### In-Person:

Erin Martinache  
Kathy McDowell  
Dean Jewett

#### Zoom:

None

**PRESENTATIONS**

1. Shelton Police Department Officer of the Year – Presented by Police Captain Dan Patton

Police Captain Patton presented the Officer of the Year award to Detective Corporal Mike Gettle. Discussion followed.

2. November Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens presented an overview of the financial reports through the month of November. Discussion followed.

**BUSINESS AGENDA**

1. Parks Advisory Committee Appointments – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Krumpols presented information regarding the Parks Advisory Committee appointments. No discussion.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to forward the appointments to the Parks Advisory Committee to the consent agenda of the February 4, 2025 council meeting for further consideration. Passed.

**ACTION AGENDA**

1. Resolution No. 1357-1124 Accepting Memorandum of Agreement with WSU Extension – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Krumpols presented information regarding accepting the agreement with WSU Extension. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1357-1124.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Stearns to adopt Resolution No. 1357-1124 as presented. Passed.

2. Resolution No. 1363-1124 On-Call A&E Consultant Pool Agreements – Presented by Assistant Public Works Director Aaron Nix

Assistant Public Works Director Nix presented information regarding the on-call consultant pool agreement. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1363-1124.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Stearns to adopt Resolution No. 1363-1124 as presented. Passed.

3. Resolution No. 1367-1224 Establishing a Creative District – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill presented information regarding establishing a creative district. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1367-1224.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to adopt Resolution No. 1367-1224 as presented. Passed.

4. Ordinance No. 2028-1224 Repealing SMC 5.32 For-Hire Vehicles – Presented by Acting City Manager Mike Githens

Acting City Manager Githens presented information regarding repealing SMC 5.32. No discussion. No public comment. City Clerk Nault provided a reading of Ordinance No. 2028-1224.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to adopt Ordinance No. 2028-1224 as presented. Passed.

5. Council Board & Committee Assignments – Presented by Acting City Manager Mike Githens.

Acting City Manager Githens presented information regarding Council board & committee assignments. No changes in assignments other than what the Council discussed at the study session held on January 14, 2025. (Councilmember Gilmore will be the city representative on the MTA board and Mayor Onisko will be the city representative on the MACECOM board.) No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schirman to approve the amended 2025 Council board and committee assignments as presented. Passed.

### **ADMINISTRATION REPORT**

#### 1. City Manager Report

- Public Works is ready for any winter weather
- Public forum will be held on February 5<sup>th</sup>, 6:00 p.m. to 7:00 p.m. regarding sidewalk repairs and downtown street trees

### **NEW ITEMS FOR DISCUSSION**

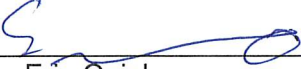
None

### **ANNOUNCEMENT OF NEXT MEETING**

Study Session – January 28, 2025 at 6:00 p.m. – Cancelled  
City Council Meeting – February 4, 2025 at 6:00 p.m.

### **MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 6:48 p.m.

  
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Mayor Eric Onisko

  
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City Clerk Donna Nault