



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

City Council Meeting Minutes  
December 17, 2024 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### *Councilmembers:*

Mayor Eric Onisko  
Deputy Mayor Sharon Schirman  
George Blush  
Tom Gilmore  
Miguel Gutierrez  
Lyndsey Sapp  
Melissa Stearns

#### *Personnel:*

City Manager Mark Ziegler  
City Clerk Donna Nault  
Finance Director Mike Githens  
Parks and Recreation Supervisor Jordanne Krumpols  
Assistant Public Works Director Aaron Nix

### **SPECIAL MEETING**

#### **CALL TO ORDER**

The special meeting was called to order at 5:30 p.m.

#### **EXECUTIVE SESSION**

To Discuss Potential Litigation with Legal Counsel – RCW 42.30.110(1)(i)

The Council and City Manager moved to an executive session at 5:30 p.m. The City Attorney also joined the special meeting via Zoom. The meeting was scheduled to last 30 minutes. The Council reconvened at 6:00 p.m. and the special meeting was adjourned at that time.

### **REGULAR MEETING**

#### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Pledge of Allegiance: Mayor Onisko  
Roll Call: City Clerk Nault – All Present

#### **LATE CHANGES TO THE AGENDA**

1. Add Item E-1 to the Presentation Agenda – Introduction of new employee
2. Add Item G-6 to the Action Agenda – Suspension of SMC 5.32

#### **CITY COUNCIL REPORTS**

None

#### **CONSENT AGENDA**

1. Vouchers numbered 112034 through 112079 and EFT payment numbers 838 through 858 in the total amount of \$218,389.90
2. Payroll warrants numbered 4014 through 4019 and 13851 through 13953. Warrants 1120805 through 112098 in the amount of \$641,124.60
3. Minutes:
  - Business Meeting of November 05, 2024
  - Study Session of November 12, 2024

City Clerk Nault read the items on the consent agenda. A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to approve the consent agenda as read. Passed.

**GENERAL PUBLIC COMMENT (3-minute time limit)**

<u>In-Person:</u>	<u>Zoom:</u>
Dean Jewett	None
Kathy McDowell	

**PRESENTATIONS**

1. Introduction of New Employee – Presented by City Manager Mark Ziegler

City Manager Ziegler introduced the new Building Inspector, Doug Woy. Discussion followed.

2. October Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens presented an overview of the financial reports through the month of October. No discussion.

**BUSINESS AGENDA**

1. Resolution No. 1358-1124 Accepting MACECOM Lease Agreement – Presented by Parks & Recreation Supervisor Jordanne Krumpols.

Parks & Recreation Supervisor Krumpols presented information regarding the acceptance of the MACECOM lease agreement. No discussion.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to place Resolution No. 1358-1124 on the consent agenda for the January 7, 2025 council meeting. Passed.

**ACTION AGENDA**

1. Resolution No. 1364-1124 Amendment #4 Satellite WWTP Reclaim Tank Project – Presented by Assistant Public Works Director Aaron Nix.

Assistant Public Works Director Nix presented information regarding a contract amendment for the WWTP reclaim tank project. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1364-1124.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Stearns to approve Resolution No. 1364-1124 as presented. Passed.

2. Ordinance No. 2026-1024 2024 Budget Supplemental – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the 2024 supplemental budget. Discussion followed. No public comment. City Clerk Nault provided a reading of Ordinance No. 2026-1024.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Sapp to approve Ordinance No. 2026-1024 as presented. Passed.

3. Resolution No. 1355-1124 Fleet Management Master Equity Lease Agreement – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding a fleet management master equity lease agreement. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1355-1124.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to approve Resolution No. 1355-1124 as presented. Passed.

4. Ordinance No. 2027-1024 Sales & Use Tax for Housing Related Services – Presented by City Manager Mark Zeigler

City Manager Zeigler presented information regarding a sales and use tax for housing related services. Discussion followed. Public comment in person – Aaron Meyers, Khirstie Rose, Erin Martinache, Nathan Stout, Melissa Moore, Jennifer Scott, Holly Cahoon, Dean Jewett, Mike Olsen, and Julianne Gale. Public comment via Zoom – Jaycie Osterberg Brown. City Clerk Nault provided a reading of Ordinance No. 2027-1024.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to approve Ordinance No. 2027-1024 as presented. Mayor Onisko requested a roll call vote; results are listed below. Motion failed.

- Councilmember Blush – No
- Councilmember Stearns – No
- Councilmember Gilmore – Yes
- Mayor Onisko – Yes
- Deputy Mayor Schirman – No
- Councilmember Sapp – No
- Councilmember Gutierrez – Yes

5. Resolution No. 1353-1024 2025 Legislative Agenda – Presented by City Manager Mark Zeigler

City Manager Zeigler presented information regarding the 2025 legislative agenda. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1353-1024.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to approve Resolution No. 1353-1024 as presented. Passed.

6. Suspension of SMC 5.32 – Presented by City Manager Mark Zeigler

City Manager Zeigler presented information regarding the suspension of SMC 5.32 regarding for-hire vehicles. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to suspend SMC 5.32 until further action by Council. Passed.

**ADMINISTRATION REPORT**

1. City Manager Report –

- No study session next week since it is Christmas Eve.
- Thank you to the Public Works staff for checking into and managing all things regarding the recent rainstorm.

**NEW ITEMS FOR DISCUSSION**

Councilmember Gutierrez would like to know how soon we could get Ordinance No. 2027-1024 to the people for a public vote and how much would it cost?

Mayor Onisko would like to discuss new ideas and potentially revisit the budget to address the homelessness issue downtown.

**ANNOUNCEMENT OF NEXT MEETING**

Study Session – December 24, 2024 at 6:00 p.m. is cancelled  
City Council Meeting – January 7, 2025 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 7:47 p.m.

  
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Mayor Eric Onisko

  
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City Clerk Donna Nault