



**CITY OF SHELTON, WASHINGTON - CITY COUNCIL**  
City Council Meeting Minutes  
June 18, 2024 – 6:00 p.m.  
Civic Center & Virtual Platform

**COUNCILMEMBERS AND PERSONNEL**

Councilmembers:

Deputy Mayor Sharon Schirman  
George Blush  
Tom Gilmore  
Miguel Gutierrez  
Lyndsey Sapp  
Melissa Stearns

Personnel:

City Manager Mark Ziegler  
City Clerk Donna Nault  
Finance Director Mike Githens

**CALL TO ORDER**

Call to Order: 6:00 p.m.

Pledge of Allegiance: Deputy Mayor Schirman

Roll Call: City Clerk Nault – Absent: Mayor Onisko

A motion was made by Councilmember Blush and seconded by Councilmember Gilmore to excuse the absence of Mayor Onisko. Passed.

**LATE CHANGES TO THE AGENDA**

None

**CITY COUNCIL REPORTS**

None

**CONSENT AGENDA**

1. Voucher number 110838 in the total amount of \$1,000.00
2. Vouchers numbered 110839 through 110874 and EFT payment numbers 396 through 409 in the total amount of \$107,933.17
3. Payroll warrants numbered 3984 through 3987 and 12631 through 12735. Warrants 110875 through 110894 in the amount of \$536,676.30
4. Resolution No. 1335-0524 MBR Headworks Upgrade/Expansion Grant Acceptance
5. Minutes:
  - Business Meeting of May 7, 2024
  - Special Meeting of May 14, 2024

City Clerk Nault read the items on the consent agenda. A motion was made by Councilmember Gutierrez and seconded by Councilmember Stearns to approve the consent agenda as read. Passed.

**GENERAL PUBLIC COMMENT (3-minute time limit)**

In-Person:

Susan Kirchoff  
Dean Jewett

Zoom:

None

## **PRESENTATIONS**

1. April Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens presented an overview of the financial reports through the month of April. Discussion followed.

## **BUSINESS AGENDA**

1. Resolution No. 1337-0624 Right! Systems Inc. Managed Service Agreement – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding a managed service agreement with Right! Systems Inc. Discussion followed.

## **ACTION AGENDA**

None

## **ADMINISTRATION REPORT**

1. City Manager Report

- Post Office Park Update
- City Offices are closed tomorrow for the Juneteenth Holiday

## **NEW ITEMS FOR DISCUSSION**

None

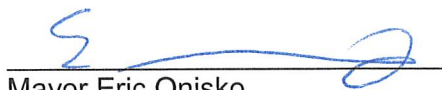
## **ANNOUNCEMENT OF NEXT MEETING**

Study Session – June 25, 2024 at 6:00 p.m.


City Council Meeting – July 2, 2024 at 6:00 p.m.

## **MEETING ADJOURN**

Deputy Mayor Schirman adjourned the meeting at 6:31 p.m.



Mayor Eric Onisko



City Clerk Donna Nault