



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

City Council Meeting Minutes

May 7, 2024 – 6:00 p.m.

Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### *Councilmembers:*

Mayor Eric Onisko

George Blush

Tom Gilmore

Miguel Gutierrez

Sharon Schirman

Melissa Stearns

#### *Personnel:*

City Manager Mark Ziegler

City Clerk Donna Nault

Parks and Recreation Supervisor Jordanne Krumpols

Police Chief Chris Kostad

Public Works Director Jay Harris

Finance Director Mike Githens

### **CALL TO ORDER**

Call to Order: 6:00 p.m.

Pledge of Allegiance: Mayor Onisko

Roll Call: City Clerk Nault – All Present

### **LATE CHANGES TO THE AGENDA**

Remove Item E-4 from the Business Agenda

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Vouchers numbered 110497 through 110529 and EFT payment numbers 280 through 292 in the total amount of \$276,051.14
2. Vouchers numbered 110532 through 110582 and EFT payment numbers 293 through 312 in the total amount of \$133,010.55
3. Vouchers numbered 110583 through 110634 and EFT payment numbers 313 through 327 in the total amount of \$149,287.18
4. Minutes:
  - Business Meeting of March 5, 2024
  - Study Session of March 12, 2024
  - Business Meeting of March 19, 2024

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve the consent agenda as published. Passed.

### **PRESENTATIONS**

1. Overlook Park Eagle Scout Project

Parks and Recreation Supervisor Krumpols presented information regarding the picnic table that was built and installed at Overlook Park by Eagle Scout Russell Lees from Troop #9112. Discussion followed.

2. Swearing-in of Limited Commission Officers

Mayor Onisko swore in two limited commission officers. Code Enforcement Officer Will Gano and Animal Control Officer Leavi Hinchcliff. Discussion followed.

3. Proclamation – National Public Works Week

Mayor Onisko read the proclamation. Discussion followed.

4. Police Department Annual Report – Presented by Police Chief Chris Kostad

Police Chief Kostad presented the 2023 Police Department annual report. Discussion followed.

5. 2023 Transportation Benefit District Annual Report – Presented by Public Works Director Jay Harris

Public Works Director Harris presented information regarding the 2023 transportation benefit district annual report. Discussion followed.

**BUSINESS AGENDA**

1. Resolution No. 1328-0324 WWTP Back-Up Disinfection System Grant Acceptance – Presented by Public Works Director Jay Harris.

Public Works Director Harris presented information regarding the WWTP back-up disinfection system grant acceptance. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1328-0324 onto the action agenda for further consideration at the May 21, 2024, meeting. Passed.

2. Resolution No. 1331-0424 Amendment #3 Satellite Plant Tank Wetland Delineation Work – Presented by Public Works Director Jay Harris.

Public Works Director Harris presented information regarding amendment #3 for the satellite plant tank wetland delineation work. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1331-0424 onto the action agenda for further consideration at the May 21, 2024 meeting. Passed.

3. Council Protocol Manual & Strategic Goals Update – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding the council protocol manual & strategic goals update. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place the Council Protocol Manual, Policy 100-10 and 2022-2025 Council Strategic Goals onto the action agenda for further consideration at the May 21, 2024, meeting. Passed.

~~4. Use Agreement for Mason County Historical Society – Presented by City Manager Mark Ziegler~~

5. Resolution No. 1330-0424 Approving C Street Landfill Environmental Covenant – Presented by City Manager Mark Ziegler.

City Manager Ziegler presented information regarding approving the C Street landfill environmental covenant. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to place Resolution No. 1330-0424 onto the action agenda for further consideration at the May 21, 2024 meeting. Passed.

### **ACTION AGENDA**

1. Resolution No. 1317-0224 Police Vehicle Purchase – Presented by Finance Director Mike Githens.

Finance Director Githens presented information regarding a police vehicle purchase. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1317-0224.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve Resolution No. 1317-0224 as presented. Passed.

### **ADMINISTRATION REPORT**

1. City Manager Report

- Special Event season is ramping up
- Forest Festival is coming up, Council members are able to ride on the City's float
- Community Clean Up event continues this weekend
- Empty Bowls event continues tomorrow night

### **GENERAL PUBLIC COMMENT (3-minute time limit)**

In-Person:

Emily Ruth  
Dana Anderson  
Jaiden Evans  
Dean Jewett

*A motion as made by Councilmember Gutierrez and seconded by Councilmember Schirman to extend the meeting by 15 minutes. Passed.*

Zoom:

Colleen Carmichael

### **NEW ITEMS FOR DISCUSSION**

None


### **ANNOUNCEMENT OF NEXT MEETING**

Study Session – May 14, 2024 at 6:00 p.m.

City Council Meeting – May 21, 2024 at 6:00 p.m.

### **MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 8:04 p.m.

  
Mayor Eric Onisko  
Deputy Mayor Sharon Schirman

  
City Clerk Donna Nault