



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

City Council Meeting Minutes  
February 20, 2024 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### *Councilmembers:*

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
George Blush  
Tom Gilmore  
Miguel Gutierrez  
Sharon Schirman  
Melissa Stearns

#### *Personnel:*

City Manager Mark Ziegler  
City Clerk Donna Nault  
Finance Director Mike Githens  
Capital Projects Manager Aaron Nix  
Public Works Director Jay Harris  
Senior Planner Jason Dose  
Parks & Recreation Supervisor Jordanne Krumpols  
Community & Economic Development Director Jae Hill (Zoom)

Guest – Liz Arbaugh – Mason County Historical Society

Guest – Chad White – Mason County Garbage

### **CALL TO ORDER**

Call to Order: 6:00 p.m.

Pledge of Allegiance: Mayor Onisko

Roll Call: City Clerk Nault – All Present

### **LATE CHANGES TO THE AGENDA**

None

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Vouchers numbered 110040 through 110068 and EFT payment numbers 158 through 167 in the total amount of \$149,074.06
2. Vouchers numbered 110088 through 110145 and EFT payment numbers 168 through 184 in the total amount of \$386,221.07
3. Payroll warrants numbered 3969 through 3970 and 11973 through 12008 and 12009 through 12109. Warrants 110069 through 110087 in the amount of \$940,980.15
4. Minutes:
  - Business Meeting of January 16, 2024
  - Study Session of January 23, 2024

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to approve the consent agenda as published. Passed.

### **PRESENTATIONS**

1. Swearing-in of Police Officer

Mayor Onisko swore in our new police officer Nathanael Houston. Discussion followed.

2. MCHS Museum 4<sup>th</sup> Quarter LTAC Report – Presented by Executive Director Liz Arbaugh

MCHS Executive Director Arbaugh presented her 4<sup>th</sup> quarter LTAC report regarding the museum. No discussion.

3. December Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens provided an overview of the financial reports through the month of December. Discussion followed.

**BUSINESS AGENDA**

1. Resolution No. 1311-0124 Pavement Condition Index (PCI) Study – Presented by Capital Projects Manager Aaron Nix

Capital Projects Manager Nix presented information regarding the pavement condition index (PCI) study. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to forward Resolution No. 1311-0124 to the March 5, 2024 action agenda for further consideration. Passed.

2. Resolution No. 1315-0124 Storm Department Vehicle Purchase – Presented by Public Works Director Jay Harris

Public Works Director Harris presented information regarding a storm department vehicle purchase. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Resolution No. 1315-0124 to the March 5, 2024 action agenda for further consideration. Passed.

3. Meadows Edge Final Plat Approval – Presented by Senior Planner Jason Dose

Senior Planner Dose presented information regarding the Meadows Edge final plat approval. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward the final plat for the Meadows Edge subdivision to the March 5, 2024 action agenda for further consideration. Passed.

4. Resolution No. 1318-0224 Mason County Garbage Rates - Presented by City Manager Mark Ziegler and Mason County Garbage Site Manager Chad White

City Manager Ziegler presented information regarding Mason County garbage rates. Chad White, Mason County Garbage Site Manager, also shared some information. Discussion followed. No public comments.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Resolution No. 1318-0224 to the March 5, 2024 action agenda for further consideration. Passed.

5. Resolution No. 1319-0224 MOU with Mason County for .09 Funds – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding the MOU for the .09 funds. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Blush to forward Resolution No. 1319-0224 to the March 5, 2024 action agenda for further consideration. Passed.

6. Parks Advisory Board Appointment – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Krumpols presented information regarding an appointment to the Parks Advisory Board. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward the appointment of Kathy McDowell to the Parks & Recreation Citizen Advisory Committee to the March 5, 2024 action agenda for further consideration. Passed.

**ACTION AGENDA**

1. Civic Center Rotating Art Gallery – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Krumpols presented information regarding the Civic Center rotating art gallery. No discussion. No public comment.

A motion was made by Councilmember Schirman and seconded by Councilmember Blush to approve the Shelton Art Commission's recommendations for placement in the Civic Center rotating art gallery as presented. Passed.

2. Ordinance No. 2019-0124 General Facility Charges Update – Presented by Public Works Director Jay Harris

Public Works Director Harris presented information regarding updated general facilities charges. No discussion. No public comment. City Clerk Nault provided a reading of Ordinance No. 2019-0124.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Ordinance No. 2019-0124 as presented. Passed.

3. Resolution No. 1296-1023 Safe Routes to School Construction Award – Presented by Capital Projects Manager Aaron Nix

Capital Project Manager Nix presented information regarding the Safe Routes to School construction award. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1296-1023.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to adopt Resolution No. 1296-1023 as presented. Passed.

4. Resolution No. 1313-0124 Acceptance of Comprehensive Planning Grant Funding – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill presented information regarding the acceptance of grant funding for comprehensive planning. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1313-0124.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Gilmore to adopt Resolution No. 1313-0124 as presented. Passed.

5. Resolution No. 1314-0124 Acceptance of Climate & Resilience Grant Funding – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill presented information regarding the acceptance of grant funding for climate & resilience. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1314-0124.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Stearns to adopt Resolution No. 1314-0124 as presented. Passed.

**ADMINISTRATION REPORT**

1. City Manager Report

- Police Department Citizens Academy
- A new SPD police officer was sworn in
- February snow and debris clean-up

**GENERAL PUBLIC COMMENT (3-minute time limit)**

In-Person:

Dean Jewett

Zoom:

Colleen Carmichael

**NEW ITEMS FOR DISCUSSION**

Sign size discussion to be scheduled for a future study session.

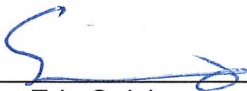
**ANNOUNCEMENT OF NEXT MEETING**

Study Session – February 27, 2024 at 6:00 p.m.

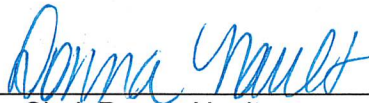
City Council Meeting – March 5, 2024 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 7:32 p.m.



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Mayor Eric Onisko



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City Clerk Donna Nault