



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
December 19, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Mark Ziegler
City Clerk Donna Nault
Finance Director Mike Githens
Parks & Recreation Supervisor Jordanne Krumpols
IT Systems Administrator Max Franklin
Capital Projects Manager Aaron Nix
Stormwater Technician Kenny Oberg
Community & Economic Development Director Jae Hill (Zoom)

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

Certificate of thanks to the three departing Councilmembers

CONSENT AGENDA

1. Vouchers numbered 109592 through 109635 and EFT payment numbers 43 through 53 in the total amount of \$193,132.99
2. Minutes:
 - Business Meeting of November 21, 2023

A motion was made by Councilmember McDowell and seconded by Councilmember Peterson to approve the consent agenda as published. Passed.

PRESENTATIONS

1. October Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens provided an overview of the financial reports through the month of October. Discussion followed.

BUSINESS AGENDA

1. Shelton Arts Commission Appointments – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Krumpols presented information regarding appointments to the Shelton Arts Commission. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to forward the appointments the Shelton Arts Commission to the January 2, 2024 action agenda for further consideration. Passed.

2. Resolution No. 1304-1123 State & Local Cybersecurity Grant Acceptance – Presented by IT Systems Administrator Max Franklin

IT Systems Administrator Franklin presented information regarding the state & local cybersecurity grant acceptance. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to forward Resolution No. 1304-1123 to the January 2, 2024 action agenda for further consideration. Passed.

3. Resolution No. 1306-1223 Angleside Reservoir Capacity Upgrades – Presented by Capital Projects Manager Aaron Nix

Capital Projects Manager Nix presented information regarding the Angleside reservoir capacity upgrades. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to forward Resolution No. 1306-1223 to the January 2, 2024 action agenda for further consideration. Passed.

ACTION AGENDA

1. Ordinance No. 2015-1023 2023 Budget Supplemental – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the 2023 supplemental budget. No discussion. No public comment. City Clerk Nault provided a reading of Ordinance No. 2015-1023.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Ordinance No. 2015-1023 as presented. Passed.

2. Ordinance No. 2017-1123 Amending SMC Related to Low Impact Development Principles & Facilities – Presented by Public Works Stormwater Technician Kenny Oberg

Stormwater Technician Oberg presented information regarding amending SMC related to low-impact development principles and facilities. Discussion followed. No public comment. City Clerk Nault provided a reading of Ordinance No. 2017-1123.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Ordinance No. 2017-1123 as presented. Passed.

3. Resolution No. 1302-1123 Stormwater Capacity Grant Acceptance – Presented by Public Works Stormwater Technician Kenny Oberg

Stormwater Technician Oberg presented information regarding the stormwater capacity grant acceptance. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1302-1123.

A motion was made by Councilmember McDowell and seconded by Deputy Mayor Schmit to adopt Resolution No. 1302-1123 as presented. Passed.

4. Resolution No. 1301-1123 Construction Management Services for Well #1 Project – Presented by Capital Projects Manager Aaron Nix

Capital Projects Manager Nix presented information regarding construction management services for the Well #1 project. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1301-1123.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Resolution No. 1301-1123 as presented. Passed

5. City Prosecution Services Contract – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding a city prosecution services contract. Discussion followed. No public comment.

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to approve the contract with Gunderson Law Firm for prosecutorial services and authorize the City Manager to sign on behalf of the City. Passed.

6. Resolution No. 1303-1123 Office of Public Defense Grant Acceptance – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding the Office of Public Defense grant acceptance. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1303-1123.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve Resolution No. 1303-1123 as presented. Passed.

7. Ordinance No. 2018-1223 Appeals of Hearing Examiner Decisions – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill presented information regarding the appeals of hearing examiner decisions. Discussion followed. No public comment. City Clerk Nault provided a reading of Ordinance No. 2018-1223.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to adopt Ordinance No. 2018-1223 as presented and to waive the three-touch rule. Passed.

ADMINISTRATION REPORT

1. City Manager Report

- December 18, 2023 - Visit to Hope Village pallet shelter in Longview, WA
- Seeking volunteers for the Comprehensive Plan Steering Committee
- Seeking volunteers for the Parks Advisory Committee
- December 19, 2023 – Employee Appreciation breakfast
 - Employee of the year – Jason Dose
 - Supervisor of the year – LeAndra Sharp
- Mason County Historical Society received a \$3,000 grant to assist with building maintenance & restoration.
- Thank you to the 3-departing Councilmembers, James Boad, Kathy McDowell, and Deidre Peterson for their service.

GENERAL PUBLIC COMMENT (3-minute time limit)

In-Person:

Mary Eagleson

Zoom:

Colleen Carmichael

EXECUTIVE SESSION (30 minutes)

1. To Review the Performance of a Public Employee – RCW 42.30.110(1)(g)

Mayor Onisko adjourned to an executive session to review the performance of a public employee as allowed by RCW 42.30.110 (1)(g). The Council was in executive session for 30 minutes and returned at 7:28 p.m.

Mayor Onisko called the regular meeting back to order.

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

Study Session – January 9, 2024 at 6:00 p.m.

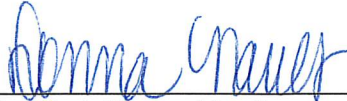
City Council Meeting – January 2, 2024 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 7:30 p.m.



Mayor Eric Onisko



City Clerk Donna Nault