



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
November 21, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Mark Ziegler
City Clerk Donna Nault
Finance Director Mike Githens
Capital Projects Manager Aaron Nix
Sewer & Stormwater Superintendent Brent Armstrong

Guests – Laura Watson-Sears-PNW Raised Events
Rachel Hansen-NW Event Organizers

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 109434 through 109465 and EFT payment numbers 8 through 15 in the total amount of \$157,833.45.
2. Vouchers numbered 109484 through 109523 and EFT payment numbers 16 through 28 in the total amount of \$119,004.46.
3. Minutes:
 - Business Meeting of October 17, 2023
 - Study Session of October 24, 2023

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to approve the consent agenda as published. Passed.

PRESENTATIONS

1. Swearing-in of Police Chief Kostad & Police Captain Patton

Mayor Onisko swore in the new Police Chief, Chris Kostad and new Police Captain, Daniel Patton. Discussion followed.

2. School House Rocks LTAC Report - Presented by Laura Watson-Sears from PNW Raised Events

Laura Watson-Sears presented her annual LTAC report regarding the School House Rocks event. No discussion.

3. Christmastown Marketing & Events LTAC Report – Presented by Rachel Hansen from NW Event Organizers.

Rachel Hansen presented her annual LTAC Report regarding Christmastown. No discussion.

4. Overlook Park Mural Installation LTAC Report - Presented by Rachel Hansen from NW Event Organizers.

Rachel Hansen presented her annual LTAC Report regarding the Overlook Park mural installation. No discussion.

5. September Financial Status Report - Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the September Financial Status report. Discussion followed.

BUSINESS AGENDA

1. Public Defense Contract – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding a public defense contract. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place the contract for indigent defense services on the December 5, 2023 action agenda for further consideration. Passed.

2. Resolution No. 1300-1123 2024 Legislative Agenda – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding the 2024 legislative agenda. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward Resolution No. 1300-1123 to the December 5, 2023 action agenda for further consideration. Passed.

ACTION AGENDA

1. Resolution No. 1294-0923 Master Fee Schedule Update – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the master fee schedule update. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1294-0923.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to adopt Resolution No. 1294-0923 as presented. Passed.

2. Ordinance No. 2016-1023 Amending SMC Related to B & O Taxes – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding amending SMC related to B & O taxes. No discussion. No public comment. City Clerk Nault provided a reading of Ordinance No. 2016-1023.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to adopt Ordinance No. 2016-1023 as presented. Passed.

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

3. Public Hearing Ordinance No. 2013-0923 2024 Budget – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the 2024 budget. Discussion followed. No public testimony. City Clerk Nault provided a reading of Ordinance No. 2013-0923.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Ordinance No. 2013-0923 as presented. Passed.

Mayor Onisko closed the Public Hearing and opened another Public Hearing.

4. Public Hearing Ordinance No. 2014-0923 2024 Regular & EMS Ad Valorem Taxes – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the 2024 regular & EMS ad valorem taxes. No discussion. No public testimony. City Clerk Nault provided a reading of Ordinance No. 2014-0923.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Ordinance No. 2014-0923 as presented. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

5. Resolution No. 1295-1023 Well #1 Pipeline Pressurization Contract Award – Presented by Capital Projects Manager Aaron Nix

Capital Projects Manager Nix presented information regarding the well #1 pipeline pressurization contract award. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1295-1023.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Resolution No. 1295-1023 as presented. Passed.

6. Resolution No. 1298-1023 SCADA Services Contract Amendment – Presented by Sewer & Stormwater Superintendent Brent Armstrong

Sewer & Stormwater Superintendent Armstrong presented information regarding the SCADA services contract amendment. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1298-1023.

A motion was made by Councilmember Schirman and seconded by Councilmember Peterson to adopt Resolution No. 1298-1023 as presented. Passed.

7. Resolution No. 1299-1023 2023 Mason County Multi-Jurisdictional Multi-Hazard Mitigation Plan – Presented by ~~Community & Economic Development Director Jae Hill~~ City Manager Ziegler

City Manager Ziegler presented information regarding the Mason County multi-jurisdictional multi-hazard mitigation plan. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1299-1023.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Resolution No. 1299-1023 as presented. Passed.

8. Designated Crisis Responder Contract – Presented by City Manager Mark Ziegler

City Manager Ziegler presented information regarding the designated crisis responder contract. No discussion. Public Comment – Dean Jewett.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve the contracts with Thurston Mason Behavioral Health Administrative Services Organization and Olympic Health & Recovery Services for a designated crisis responder and to authorize the City Manager to sign the contracts. Passed.

ADMINISTRATION REPORT

1. City Manager Report

- Shelton Police Department WASPC accreditation
- December 5, 2023 - 5:00 p.m. volunteer recognition event
- A new councilmember 101 handbook is being created
- Post Office Park land swap, survey has been sent off to USPS
- No Study Session on November 28, 2023
- Christmas events are upcoming, volunteer opportunities are available

GENERAL PUBLIC COMMENT (3-minute time limit)

In-Person:

Dean Jewett

Zoom:

Colleen Carmichael

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

City Council Meeting – December 5, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 7:05 p.m.



Mayor Eric Onisko



City Clerk Donna Nault