



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
November 07, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad (Zoom)
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Mark Ziegler
City Clerk Donna Nault
Finance Director Mike Githens
Capital Projects Manager Aaron Nix
Sewer & Stormwater Superintendent Brent Armstrong
Community & Economic Development Director Jae Hill
Parks & Recreation Supervisor Jordanne Krumpols

Guest – Liz Arbaugh – Mason County Historical Society

CALL TO ORDER

Call to Order: 6:03 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

1. Remove Item F-3 from Action Agenda - Designated Crisis Responder Contract. To be rescheduled pending legal review.

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 109255 through 109357 in the total amount of \$483,681.82
2. Vouchers numbered 109361 through 109393 and EFT payment numbers 2 through 4 in the total amount of \$112,007.62
3. Vouchers numbered 109394 through 109427 and EFT payment numbers 5 through 7 in the total amount of \$93,521.37
4. Payroll warrants numbered 3949 through 3951 and 11216 through 11254 and 11255 through 11360. Warrants 108989 through 109006 in the amount of \$924,073.14
5. Payroll warrants numbered 3952 through 3953 and 11361 through 11398 and 11399 through 11505. Warrants 109233 through 109250 in the amount of \$903,614.65
6. Minutes:
 - Business Meeting of September 19, 2023
 - Business Meeting of October 3, 2023
 - Study Session of October 10, 2023

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to approve the consent agenda as published. Passed.

PRESENTATIONS

1. Cruisin' Through Time Car Show LTAC Report – Presented by Mason County Historical Society Director Liz Arbaugh

Director Arbaugh presented her annual LTAC report regarding the Cruisin' Through Time Car Show. Discussion followed.

2. Mason County Historical Society Museum 3rd Quarter LTAC Report – Presented by Mason County Historical Society Director Liz Arbaugh

Director Arbaugh presented her 3rd quarter LTAC report for the Mason County Historical Society Museum. Discussion followed.

3. Proclamation - Operation Green Light

Councilmember Schirman read the proclamation. Discussion followed.

BUSINESS AGENDA

1. Resolution No. 1294-0923 Master Fee Schedule Update – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding updating the master fee schedule. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward Resolution No. 1294-0923 to the action agenda of the November 21, 2023 Council meeting for further consideration. Passed.

2. Ordinance No. 2016-1023 Amending SMC Related to B & O Taxes – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding amending SMC related to B & O taxes. No discussion. No public comment. City Clerk Nault provided a reading of Ordinance No. 2016-1023.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward Resolution No. 2016-1023 to the action agenda of the November 21, 2023 Council meeting for further consideration. Passed.

Mayor Onisko recessed from the regular meeting and opened a Public Hearing.

3. Public Hearing Ordinance No. 2013-0923 2024 Preliminary Budget – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding the 2024 preliminary budget. No discussion. No public testimony. City Clerk Nault provided a reading of Ordinance No. 2013-0923.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to forward Ordinance No. 2013-0923 to the action agenda of the November 21, 2023 Council meeting for further consideration. Passed.

Mayor Onisko closed the Public Hearing and opened another Public Hearing.

4. Public Hearing Ordinance No. 2014-0923 2024 Regular & EMS Ad Valorem Taxes – Presented by Finance Director Mike Githens

Finance Director Githens presented information regarding regular and EMS ad valorem taxes. No discussion. No public testimony. City Clerk Nault provided a reading of Ordinance No. 2014-0923.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Ordinance No. 2014-0923 to the November 21, 2023 Council meeting for the next scheduled public hearing for further consideration and to allow the public another opportunity to be heard on the ordinance under consideration. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

5. Resolution No. 1295-1023 Well #1 Pipeline Pressurization Contract Award – Presented by Capital Projects Manager Aaron Nix

Capital Projects Manger Nix presented information about a contract award for the well #1 pipeline pressurization project. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Resolution No. 1295-1023 to the action agenda of the November 21, 2023 Council meeting for further consideration. Passed.

6. Resolution No. 1298-1023 SCADA Services Contract Amendment – Presented by Sewer & Stormwater Superintendent Brent Armstrong

Sewer & Stormwater Superintendent Armstrong presented information regarding the SCADA services contract amendment. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Resolution No. 1298-1023 to the action agenda of the November 21, 2023 Council meeting for further consideration. Passed.

7. Resolution No. 1299-1023 2023 Mason County Multi-Jurisdictional Multi-hazard Mitigation Plan – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill presented information regarding the joint mitigation plan. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to forward Resolution No. 1299-1023 to the action agenda of the November 21, 2023 Council meeting for further consideration. Passed.

ACTION AGENDA

1. Civic Center Rotating Art Gallery – Presented by Parks and Recreation Supervisor Jordanne Krumpols

Parks and Recreation Supervisor Krumpols presented information regarding the Civic Center rotating art gallery. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to waive the 3-touch rule and approve the Shelton Arts Commission's recommendations for placement in the Civic Center art gallery. Passed.

2. LTAC Tourism Grant Recommendations – Presented by City Manager Mark Ziegler

City Manager Mark Ziegler presented information regarding the 2024 LTAC grant recommendations. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve the Lodging Tax Advisory Committee’s recommendations for the 2024 tourism grants. Councilmember Peterson abstained from voting. Passed.

~~3. Designated Crisis Responder Contract – Presented by City Manager Mark Ziegler~~

ADMINISTRATION REPORT

1. City Manager Report

- Thank you to the staff for all of the hard work that has gone into developing the 2024 Preliminary Budget.

GENERAL PUBLIC COMMENT (3-minute time limit)

In-Person:

None

Zoom:

None

NEW ITEMS FOR DISCUSSION

Mayor Onisko would like to schedule a study session to discuss building height limits within the City.

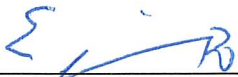
ANNOUNCEMENT OF NEXT MEETING

Study Session – November 14, 2023 at 6:00 p.m.

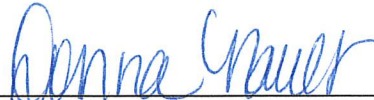
City Council Meeting – November 21, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 7:07 p.m.



Mayor Eric Onisko



City Clerk Donna Nault