



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
September 5, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Mark Ziegler
City Clerk Donna Nault
Community & Economic Development Director Jae Hill
Public Works Director Jay Harris
Finance Director Mike Githens
Parks & Recreation Supervisor Jordanne Krumpols

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Eric Onisko
Roll Call: City Clerk Nault – Absent Councilmember James Boad

A motion was made by Councilmember McDowell and seconded by Deputy Mayor Schmit to excuse the absence of Councilmember Boad. Passed.

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 108795 through 108837 in the total amount of \$285,616.48
2. Vouchers numbered 108847 through 108909 in the total amount of \$238,812.62
3. Vouchered numbered 108910 through 108940 in the total amount of \$105,366.69
4. Letter of Support – Comprehensive Planning Grant Application

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to approve the Consent Agenda as published. Passed.

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

BUSINESS AGENDA

1. Public Hearing Ordinance No. 2003-0523 Adoption of 2021 International Fire Code – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Jae Hill presented information regarding adoption of the 2021 International Fire Code. Discussion followed. No public testimony. City Clerk Nault provided a reading of Ordinance No. 2003-0523.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to move Ordinance No. 2003-0523 to the September 19, 2023 City Council meeting action agenda for further consideration. Passed.

Mayor Onisko closed the Public Hearing and opened another Public Hearing.

2. Public Hearing Ordinance No. 2004-0523 Adoption of 2021 International Building Code – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Jae Hill presented information regarding adoption of the 2021 International Building Code. Discussion followed. Public testimony: Thomas Wolf and Dean Jewett. City Clerk Nault provided a reading of Ordinance No. 2004-0523.

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to move Ordinance No. 2004-0523 to the September 19, 2023 City Council meeting action agenda for further consideration. Passed.

Mayor Onisko closed the public hearing and resumed the regular meeting.

3. Ordinance No. 2010-0723 Amending SMC Related to Sewer Rates – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding amending the Shelton Municipal Code related to sewer rates. Discussion followed. Public comment: Thomas Wolf and Dana Anderson. City Clerk Nault provided a reading of Ordinance No. 2010-0723.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to move Ordinance No. 2010-0723 to the September 19, 2023 City Council action agenda for further consideration. Passed.

4. Ordinance No. 2011-0723 Amending SMC Related to Water Rates - Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding amending the Shelton Municipal Code related to water rates. Discussion followed. Public comment: Mike Olsen, Thomas Wolf, and Susan Jenk. City Clerk Nault provided a reading of Ordinance No. 2011-0723.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to forward Ordinance No. 2011-0723 the September 19, 2023 City Council Action Agenda for further consideration. Passed.

5. Resolution No. 1287-0823 Amending Petty Cash Monies – Presented by Finance Director Mike Githens

Finance Director Mike Githens presented information regarding petty cash monies. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward Resolution No. 1287-2023 to the September 19, 2023 City Council action agenda for further consideration. Passed.

6. ILA with Mason County for Joint Comprehensive Planning – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Jae Hill presented information regarding an Interlocal Agreement with Mason County for joint comprehensive planning. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to move the Interlocal Agreement with Mason County to the September 19, 2023 action agenda for further consideration. Passed.

ACTION AGENDA

1. Resolution No. 1286-0823 Civic Center Exterior Rehabilitation Project – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Jordanne Krumpols presented information regarding the Civic Center exterior rehabilitation project. Discussion followed. Public comment: Thomas Wolf. City Clerk Nault provided a reading of Resolution No. 1286-0823.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Resolution No. 1286-0823 as presented. Passed.

2. Resolution No. 1279-0723 Consultant Services for Comprehensive Plan Updates – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Jae Hill presented information regarding consultant services for comprehensive plan updates. No discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1279-0723.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve Resolution No. 1279-0723 as presented. Passed.

3. Resolution No. 1281-0723 Signatory Authorization to Invest in Local Government Investment Pool – Presented by Finance Director Mike Githens

Finance Director Mike Githens presented information regarding the signatory authorization to invest in Local Government Investment Pool. No discussion. No public comment. City Clerk Nault provided a reading of Resolution No. 1281-0723.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to approve Resolution No. 1281-0723 as presented. Passed.

4. Resolution No. 1282-0723 Wastewater System Comprehensive Plan Update – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding an update to the Wastewater System Comprehensive Plan. Discussion followed. Public comment: Thomas Wolf. City Clerk Nault provided a reading of Resolution No. 1282-0723.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve Resolution No. 1282-0723 as presented. Passed.

5. Resolution No. 1283-0723 Water System Comprehensive Plan Update – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding an update to the Water System Comprehensive Plan. No discussion. No public comment. City Clerk provided a reading of Resolution No. 1283-0723.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve Resolution No. 1283-0723 as presented. Passed.

6. Resolution No. 1284-0723 Design & Construction Standards Manual Update-Chapter 1 & 2 – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding an update to the Design & Construction Standards Manual-Chapter 1 & 2. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1284-0723.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve Resolution No. 1284-0723 as presented. Passed.

ADMINISTRATION REPORT

City Manager Report:

- September 6, 2023 - Sealant being applied to Kneeland Park play structure
- September 7, 2023 - Fence being installed at the Civic Center basketball/pickleball court
- September 12, 2023 – Next Homelessness Task Force Committee Meeting
- Property swap with US Postal Service regarding Brewer Park and Post Office Park

GENERAL PUBLIC COMMENT (3-minute time limit)

In-Person:

Robert Freund
Chriss Brickert
Dana Anderson
Susan Jenk
Thomas Wolf
Dean Jewett

Zoom:

Colleen Carmichael

NEW ITEMS FOR DISCUSSION

None


ANNOUNCEMENT OF NEXT MEETING

Study Session – September 12, 2023 at 6:00 p.m.

City Council Meeting – September 19, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 7:56 p.m.



Mayor Eric Onisko



City Clerk Donna Nault