



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

City Council Meeting Minutes

August 15, 2023 – 6:00 p.m.

Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### *Councilmembers:*

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
Miguel Gutierrez  
Kathy McDowell  
Deidre Peterson  
Sharon Schirman

#### *Personnel:*

City Manager Mark Ziegler  
City Clerk Donna Nault  
Parks and Recreation Supervisor Jordanne Krumpols  
Finance Director Mike Githens  
Public Works Director Jay Harris

### **CALL TO ORDER**

Call to Order: 6:00 p.m.

Pledge of Allegiance: Eric Onisko

Roll Call: City Clerk Nault – Absent: Councilmember James Boad

A motion was made by Councilmember McDowell and seconded by Councilmember Schirman to excuse the absence of Councilmember Boad. Passed.

### **LATE CHANGES TO THE AGENDA**

None

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Vouchers numbered 108638 through 108708 in the total amount of \$1,518,020.73
2. Vouchers numbered 108729 through 108790 in the total amount of \$135,521.92
3. Minutes:
  - Business Meeting of June 20, 2023
  - Study Session of June 27, 2023
  - Business Meeting of July 11, 2023
  - Business Meeting of July 18, 2023
  - Study Session of July 25, 2023

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to approve the Consent Agenda as presented. Passed.

### **PRESENTATIONS**

1. Forest Festival LTAC Report – Presented by Amy Cooper
2. June Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Mike Githens provided an overview of the financials through the month of June. Discussion followed.

3. Water Use Efficiency Plan - Presented by Public Works Director Jay Harris.

Public Works Director Jay Harris provided an overview of the Water Use Efficiency Plan. Discussion followed.

## **BUSINESS AGENDA**

1. Resolution No. 1286-0823 Civic Center Exterior Rehabilitation Project – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Jordanne Krumpols reviewed the Civic Center Exterior Rehabilitation Project. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1286-0823 on the September 5, 2023 City Council action agenda for further consideration. Passed.

2. Resolution No. 1279-0723 Consultant Services for Comprehensive Plan Update – Presented by ~~Community & Economic Development Director Jae Hill~~ City Manager Mark Ziegler

City Manager Mark Ziegler presented information regarding Consultant Services for Comprehensive Plan Update. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1279-0723 on the September 5, 2023 City Council action agenda for further consideration. Passed.

3. Resolution No. 1281-0723 Signatory Authorization to Invest in Local Government Investment Pool - Presented by Finance Director Mike Githens

Finance Director Mike Githens presented information to update signatures for Local Government Investment Pool. No discussion. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to place Resolution No. 1281-0723 on the September 5, 2023 City Council action agenda for further consideration. Passed.

4. Resolution No. 1282-0723 Wastewater System Comprehensive Plan Update – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding the Wastewater System Comprehensive Plan Update. Discussion followed. Public comment: Thomas Wolf

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1282-0723 on the September 5, 2023 City Council action agenda for further consideration. Passed.

5. Resolution No. 1283-0723 Water System Comprehensive Plan Update – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding the Water System Comprehensive Plan Update. Discussion followed. Public comment: Thomas Wolf

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schmit to place Resolution No. 1283-0723 on the September 5, 2023 City Council action agenda for further consideration. Passed.

6. Resolution No. 1284-0723 Design & Construction Standards Manual Update-Ch. 1 & 2 – Presented by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding updating the Design & Construction Standards Manual Update. Discussion followed. Public comment: Dean Jewett

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1284-0723 on the September 5, 2023 City Council action agenda for further consideration. Passed.

## **ACTION AGENDA**

1. Resolution No. 1278-0723 Master Fee Schedule Update – Presented by Finance Director Mike Githens

Finance Director Mike Githens presented an Update to the Master Fee Schedule. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1278-0723.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schmit to adopt Resolution No. 1278-0723 as presented. Passed.

2. Civic Center Rotating Art Gallery – Presented by Parks & Recreation Supervisor Jordanne Krumpols

Parks & Recreation Supervisor Jordanne Krumpols presented new art selected by the Shelton Arts Commission to be placed in the Civic Center Rotating Art Gallery. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve Shelton Arts Commission's recommendation for placement in the Civic Center Art Gallery. Passed

3. Resolution No. 1285-0823 Front Street Paving Project – Present by Public Works Director Jay Harris

Public Works Director Jay Harris presented information regarding the Front Street Paving Project. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1285-0823.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schmit to waive the three-touch rule and approve Resolution No. 1285-0823, Front Street Paving Project. Passed.

## **ADMINISTRATION REPORT**

City Manager Report:

- August 15 – Clean Audit for ARPA funds
- August 16 – Mark Ziegler will be attending WA City/County Manager Association Conference
- August 14 – Homelessness subcommittee had their first meeting

## **GENERAL PUBLIC COMMENT (3-minute time limit)**

In-Person:

Thomas Wolf  
Dean Jewett

Zoom:

Colleen Carmichael

## **NEW ITEMS FOR DISCUSSION**

None

## **ANNOUNCEMENT OF NEXT MEETING**

Study Session – August 22, 2023 at 6:00 p.m.

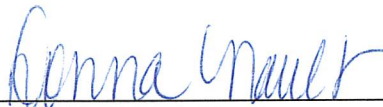
City Council Meeting – September 5, 2023 at 6:00 p.m.

## **MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 7:28 p.m.



Mayor Eric Onisko



City Clerk Donna Nault