



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
August 1, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Mark Ziegler
City Clerk Donna Nault
Finance Director Mike Githens

CALL TO ORDER

Call to Order: 6:00 p.m.

Pledge of Allegiance: Mayor Onisko

Roll Call: City Clerk Nault – Absent Councilmember James Boad and Deputy Mayor Joe Schmit

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to excuse the absences of Councilmember Boad and Deputy Mayor Schmit. Passed.

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 108563 through 108625 in the total amount of \$370,603.09
2. Renewal of LTAC members: Leanne Gunter, Duane Wilson, Howard Kim (Shelton Inn) and Space Kim (Super 8)
3. Minutes:
 - Business Meeting of June 6, 2023
 - Study Session of June 13, 2023

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. MCHS Museum 2nd Quarter LTAC Report – Presented by Executive Director Liz Arbaugh

BUSINESS AGENDA

1. Resolution No. 1278-0723 Master Fee Schedule Update – Presented by Finance Director Mike Githens

Finance Director Mike Githens presented information about updating the Master Fee Schedule. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution 1278-0723 on the action agenda of the August 15 2023, City Council meeting. Passed.

ACTION AGENDA

1. Ordinance No. 2009-0623 Amending SMC – Title 2 – Presented by City Manager Mark Ziegler

City Manager Mark Ziegler presented information regarding updating Title 2 of the Shelton Municipal Code. Discussion followed. No public comment. City Clerk Nault provided a reading of Ordinance No. 2009-0623.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Ordinance No. 2009-0623 amending Title 2 of the Shelton Municipal Code relating to City officers and departments. Passed.

2. Resolution No. 1276-0623 Agreement with Cascade Pacific Action Alliance – Presented by City Manager Mark Ziegler

City Manager Mark Ziegler presented information regarding the agreement with Cascade Pacific Action Alliance. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1276-0623.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Resolution No. 1276-0623 as presented. Passed.

PRESENTATIONS (continued)

2. Cinco Rocks LTAC Report – Presented by Leanne Gunter (Leanne arrived late, started presenting at 6:18 p.m.)

ADMINISTRATION REPORT

City Manager Report:

- 2024 budget formulation is happening now, the next budget subcommittee will meet on 8/8/2023 with a study session scheduled for 8/22/2023.
- August 8th - Study Session for water and sewer rates
- August 15th - the State Auditor will be conducting their exit interview
- August 1st - RFP is out now for the Animal Shelter/Animal Control
- August 1st - A new police officer, Officer Peebles, was sworn in
- August 1st - LTAC grant applications are open now
- August 4th – Veterans pinning ceremony at VFW, possible quorum

GENERAL PUBLIC COMMENT (3-minute time limit)

In-Person:
Dean Jewett

Zoom:
Colleen Carmichael

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

Study Session – August 8th, 2023 at 6:00 p.m.

City Council Meeting – August 15, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:31 p.m.



Mayor Eric Onisko



City Clerk Donna Nault