



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

July 18, 2023 – 6:00 p.m.

Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Mark Ziegler
City Clerk Donna Nault
Finance Director Mike Githens
Community & Economic Development Director Jae Hill
Public Works Director Jay Harris

CALL TO ORDER

Call to Order: 6:00 p.m.

Pledge of Allegiance: Mayor Onisko

Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

Move Business Agenda Item E-3 to the Action Agenda Item F-1

COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 108510 through 108558 in the total amount of \$283,708.28
2. Payroll warrants numbered 3942 through 3944 and 10927 through 10964 and 10965 through 11070. Warrants 108492 through 108509 in the amount of \$905,701.71

A motion was made by Councilmember McDowell and seconded by Deputy Mayor Schmit to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. May Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens provided an overview of the financials through the month of May. Discussion followed.

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

BUSINESS AGENDA

1. Public Hearing – Ordinance No. 2009-0623 Amending SMC-Title 2 – Presented by City Manager Mark Ziegler

City Manager Ziegler reviewed SMC Title 2 and recommended amendments necessary to align the City code with RCW 35A.13.080. Discussion followed. No public testimony. City Clerk Nault provided the reading of Ordinance No. 2009-0623.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Ordinance No. 2009-0623 on the August 1, 2023 Council meeting Action Agenda for further consideration. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

2. Resolution No. 1276-0623 Agreement with Cascade Pacific Action Alliance – Presented by City Manager Mark Ziegler

City Manager Ziegler discussed an agreement for settlement and disbursement of funds derived from opioid manufactures and distributors. No discussion. Public comment: Dean Jewett.

A motion was made by Councilmember Schirman and seconded by Councilmember Gutierrez to place Resolution No. 1276-0623 on the August 1, 2023 Council meeting Action Agenda for further consideration. Passed.

- ~~3. Resolution No. 1277-0723 Appointment of Deputy Hearings Examiner Presented by Community & Economic Development Director Jae Hill~~

ACTION AGENDA

1. Resolution No. 1277-0723 Appointment of Deputy Hearings Examiner – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill discussed a resolution to appointment a deputy hearings examiner. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1277-0723.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to waive the three-touch rule and approve Resolution No. 1277-0723, appointing a Deputy Hearings Examiner and directing the City Manager to sign the contract for services. Passed.

- 4-2. Resolution No. 1274-0623 Civic Center Parking Lot Final Acceptance – Presented by Public Works Director Jay Harris

Public Works Director Harris reviewed the Civic Center Parking Lot project and discussed the final acceptance of project completion. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1274-0623.

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to adopt Resolution No. 1274-0623 as presented. Passed.

- 2-3. Ordinance No. 2006-0523 Intent to Vacate 5th Street-Grove Street to Cota Street – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed vacating a public right-of-way and a state grant for fencing. Discussion followed. No public comment. City Clerk Nault provided the reading of Ordinance No. 2006-0523.

A motion was made by Councilmember Schirman and seconded by Councilmember Peterson to adopt Ordinance No. 2006-0523 as presented. Passed.

3.4. Ordinance No. 2008-0623 Repealing & Re-adopting Ch. 2.56-Relating to the Police Department – Presented by City Manager Mark Ziegler

City Manager Ziegler discussed changes to Shelton Municipal Code 2.56 removing inconsistent provisions and updating procedures. No discussion. No public comment. City Clerk Nault provided the reading of Ordinance No. 2008-0623.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Ordinance No. 2008-0623 as presented. Passed.

4.5. Resolution No. 1275-0623 Approval of City Manager Contract – Presented by City Manager Mark Ziegler

City Manager Ziegler discussed a contract and resolution for his appointment as City Manager. Discussion followed. Public Comment: Dean Jewett. City Clerk Nault provided the reading of Resolution No. 1275-0623.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Resolution No. 1275-0623 as presented. Passed.

ADMINISTRATION REPORT:

City Manager Report:

- July 18 – Veteran’s Village Ribbon Cutting
- July 21 – Chamber of Commerce Business Expo & Bite of Mason County
- July 25 – Street Standards
- August 8 – FCS Group – Utility Rate Study
- August 22 – 2024 Budget Discussion
- Movies in the Park

GENERAL PUBLIC COMMENT

<u>In-Person:</u>	<u>Zoom:</u>
Jackie Jewett	Colleen Carmichael
Dean Jewett	Dr. Jay Schyler
Mike Olsen	

NEW ITEMS FOR DISCUSSION

None


ANNOUNCEMENT OF NEXT MEETING

City Council Study Session – July 25, 2023 at 6:00 p.m.

City Council Meeting – August 1, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:57 p.m.



Mayor Eric Onisko



City Clerk Donna Nault