



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

City Council Meeting Minutes

June 20, 2023 – 6:00 p.m.

Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### *Councilmembers:*

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
James Boad  
Miguel Gutierrez  
Kathy McDowell  
Deidre Peterson  
Sharon Schirman

#### *Personnel:*

City Manager Mark Ziegler  
City Clerk Donna Nault  
Finance Director Mike Githens  
Public Works Director Jay Harris  
Recreation Coordinator Jordanne Krumpols  
Senior Planner Jason Dose

### **CALL TO ORDER**

Call to Order: 6:00 p.m.

Pledge of Allegiance: Mayor Onisko

Roll Call: City Clerk Nault – All Present

### **LATE CHANGES TO THE AGENDA**

Add Item F-5 to Action Agenda: Shelton Youth Connection NEPA Certification

### **CITY COUNCIL REPORTS**

Farmers Market  
Hoodsport Fjord Crossing  
Downtown Get Down

### **CONSENT AGENDA**

1. Vouchers numbered 108396 through 108403 in the total amount of \$13,049.02
2. Vouchers numbered APA002722 through APA002752 in the total amount of \$138,802.14
3. Vouchers numbered 108430 through 108444 in the total amount of \$239,841.56
4. Vouchers numbered APA002753 through APA002807 in the total amount of \$69,997.13
5. Payroll warrants numbered 3939 through 3941 and 10781 through 10817 and 10818 through 10926.  
Warrants 108404 through 108421 in the amount of \$933,021.40

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to approve the Consent Agenda as published. Passed.

### **PRESENTATION**

1. April Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens provided an overview of the city's financials. Discussion followed.

2. Transportation Benefit District Annual Report – Presented by Public Works Director Jay Harris

Public Works Director Harris provided an overview of the Transportation Benefit District revenues and expenditures. Discussion followed.

## **BUSINESS AGENDA**

### 1. Traffic Box Wrap Project – Presented by Recreation Coordinator Jordanne Krumpols

Recreation Coordinator Krumpols reviewed art recommendations for the city's Traffic Box Wrap Project. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to forward the Traffic Box Wrap Project to the July 11, 2023 City Council meeting for further consideration. Passed.

## **ACTION AGENDA**

### 1. Ordinance No. 2002-0423 2023 Supplemental Budget – Presented by Finance Director Mike Githens

Finance Director Githens reviewed amendments to the 2023 supplemental budget. No discussion. No public comment. City Clerk Nault provided the reading of Ordinance No. 2002-0423.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to adopt Ordinance No. 2002-0423 as presented. Passed.

### 2. Resolution No. 1272-0523 Intent to Vacate 5<sup>th</sup> Street-Grove Street to Cota Street – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed a fencing grant received from the state and the vacation of a city street. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1272-0523.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to adopt Resolution No. 1272-0523 as presented. Passed.

### 3. Ordinance No. 2005-0523 Meadows Edge Annexation – Presented by Senior Planner Jason Dose

Senior Planner Dose discussed the annexation of approximately 40 acres of land within the Urban Growth Area. No discussion. No public comment. City Clerk Nault provided the reading of Ordinance No. 2005-0523.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to adopt Ordinance No. 2005-0523 to officially annex the subject property into Shelton city limits. Passed.

### 4. Ordinance No. 2007-0523 Park Regulations – Presented by Recreation Coordinator Jordanne Krumpols

Recreation Coordinator Krumpols reviewed a recommendation of the Shelton Parks Advisory Committee to update the city's park regulation ordinance. No discussion. No public comment. City Clerk Nault provided the reading of Ordinance No. 2007-0523.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to adopt Ordinance No. 2007-0523. Passed.

### 5. Shelton Youth Connection NEPA Certification – Presented by Senior Planner Jason Dose

Senior Planner Dose reviewed a fund release requirement for the Shelton Youth Connection to receive NEPA certification and access funds. Discussion followed. Public comment: Terri Drexler and Judge Stephen Greer.

A motion was made by Councilmember Peterson and seconded by Deputy Mayor Schmit to waive the three-touch rule and authorize the mayor to sign the NEPA request for release of funds as certifying officer for the City of Shelton. Passed.

**ADMINISTRATION REPORT:**

**Interim City Manager Report**

- July 1 – Customer Service new hours
- July 23 – State begins long-line striping of roads
- Southside road reconstruction
- Movies in the Park
- National FBI Academy Graduation – Detective Sergeant Dan Patton

**GENERAL PUBLIC COMMENT**

In-Person:

Dean Jewett

Katherine Johnson

Deedre Sigmond

Zoom:

Colleen Carmichael

**EXECUTIVE SESSION**

1. To Review the Performance of a Public Employee – RCW 42.30.440(1)(g)

At 6:55 p.m., Mayor Onisko recessed from the regular meeting to meet in Executive Session to discuss the performance of a public employee as allowed by RCW 42.30.110(1)(g). At 7:15 p.m., Mayor Onisko called the regular meeting back to order.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to appoint Interim City Manager Mark Ziegler as permanent City Manager and authorized Mayor Onisko and Deputy Mayor Schmit to negotiate a contract. Discussion followed. Passed.

**NEW ITEMS FOR DISCUSSION**

None

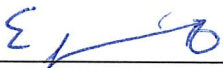
**ANNOUNCEMENT OF NEXT MEETING**

Study Session – June 27, 2023 at 6:00 p.m.

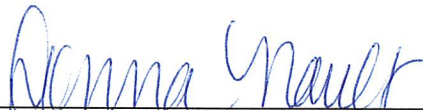
City Council Meeting – July 11, 2023 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 7:23 p.m.



Mayor Eric Onisko



City Clerk Donna Nault