



## CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes  
March 21, 2023 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### Councilmembers:

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
James Boad  
Miguel Gutierrez  
Kathy McDowell  
Deidre Peterson  
Sharon Schirman

#### Personnel:

City Manager Jeff Niten  
City Clerk Donna Nault  
Finance Director Mike Githens  
City Engineer Ken Gill  
Senior Planner Jason Dose  
Public Works Director Jay Harris  
Public Works Superintendent Brent Armstrong

### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Pledge of Allegiance: Mayor Onisko  
Roll Call: City Clerk Nault – All present

### **LATE CHANGES TO THE AGENDA**

None

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Vouchers numbered 108132 through 108133 in the total amount of \$3,851.00
2. Vouchers numbered 108140 through 108150 in the total amount of \$140,323.40
3. Vouchers numbered APA002158 through APA002188 in the total amount of \$70,507.40
4. Vouchers numbered 108175 through 108180 in the total amount of \$7,032.25
5. Vouchers numbered APA002189 through APA002252 in the total amount of \$511,684.23

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve the Consent Agenda as published. Passed.

### **PRESENTATION**

1. January Financial Status Report – Presented by Finance Director Mike Githens

Finance Director Githens provided an overview of the General Fund and a financial analysis through the month of January. Discussion followed.

Mayor Onisko recessed from the regular meeting and opened a Public Hearing.

### **BUSINESS AGENDA**

1. Public Hearing Resolution No. 1264-0223 6-Year TIP – Presented by City Engineer Ken Gill

City Engineer Gill provided information on the city's 6-Year Transportation Improvement Program. Discussion followed. No public testimony.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1264-0223 and the 6-Year TIP attachment on the April 4, 2023 Action Agenda. Passed.

Mayor Onisko closed the public hearing and resumed the regular meeting.

2. Resolution No. 1268-0323 Meadows Edge Notice of Intent to Annex – Presented by Senior Planner Jason Dose

Senior Planner Dose discussed the city's receipt of an intent to petition for annexation of a 40-acre piece of property located in the Shelton Urban Growth Area. No discussion. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to place Resolution No. 1268-0323 on the City Council Action Agenda for April 4, 2023. Passed.

### **ACTION AGENDA**

1. Resolution No. 1265-0223 Water Reservoir Storage Options Study Work Order – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed the city's water storage reservoirs and a water reservoir storage study by BHC Consultants, LLC. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1265-0223.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to adopt Resolution No. 1265-0223 as presented. Passed.

2. Resolution No. 1267-0323 Department of Ecology Nutrient Reduction Grant Acceptance – Presented by Public Works Superintendent Brent Armstrong

Public Works Superintendent Armstrong discussed a grant award from the Department of Ecology. Discussion followed. Public comment: Dean Jewett. City Clerk Nault provided the reading of Resolution No. 1267-0323.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to waive the three-touch rule and adopt Resolution No. 1267-0323 as presented. Passed.

3. City Manager Transition – Presented by City Manager Jeff Niten

City Manager Niten opened discussion with City Council on their transition plans after his departure on March 31, 2023.

A motion was made by Councilmember Peterson to appoint Parks and Facilities Director Mark Zeigler to serve as Interim City Manager while a search is performed to find a permanent replacement and seconded by Councilmember McDowell. Discussion followed. No public comment. Passed.

### **ADMINISTRATION REPORT:**

- Women's Leadership Academy - LeAndra Sharp
- City Manager Niten's final meeting
- Looking Ahead

### **GENERAL PUBLIC COMMENT**

In-Person:

George Blush  
Athena Ayers

Dean Jewett  
Jackie Jewett

Zoom:

Colleen Carmichael

**NEW ITEMS FOR DISCUSSION**

Pilot Program – Port-A-Potty  
Sidewalks

**ANNOUNCEMENT OF NEXT MEETING**


Study Session – March 28, 2023 at 6:00 p.m.  
City Council Meeting – April 4, 2023 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 7:04 p.m.



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Mayor Eric Onisko



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City Clerk Donna Nault