



Shelton City Council
Study Session Agenda
March 25, 2025 – 6:00 p.m.
Civic Center & Virtual Platform

A. Call to Order

B. Roll Call

C. Study Agenda

1. Shelton Police Dept. Annual Report – Presented by Police Chief Chris Kostad
2. Budget Preparation for Council Retreat – Presented by Finance Director Mike Githens
3. 2025 Ballot Measures – Presented by City Manager Mark Ziegler

D. New Items for Discussion

E. Adjourn



2025 Looking Ahead

(Items and dates are subject to change)

Tues. 4/1 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes Resolution No. 1369-0225 Committing to Budget for Post-Construction Monitoring at the C-Street Landfill Resolution No. 1370-0225 SPD Towing Contract <p>Presentations</p> <ul style="list-style-type: none"> Law Enforcement Memorial Induction Proclamation – Child Abuse Prevention Month <p>Business Agenda</p> <ul style="list-style-type: none"> Resolution No. 1366-1224 WSDOT City Street Striping Contract Amendment Resolution No. 1374-0325 Gray & Osborne Satellite WWTP Reclaimed Tank Design Contract Amend. No. 5 Resolution No. 1362-1124 Transpo Group Agreement #24-007-PSA for Systemic Ped. Safety & Olympic Hwy North Improvements Design Services Resolution No. TBD 05-0325 Proposed Ballot Measure <p>Public Hearing</p> <ul style="list-style-type: none"> <p>Action Agenda</p> <ul style="list-style-type: none"> Resolution No. 1350-0924 Work Order #SCJ-25001 for Mid-Block Crossing (OBJH) Safety Improvement Design <p>Administration Report</p> <ul style="list-style-type: none"> 	Packet Items Due: 3/21 @ 5:00 p.m.
Tues. 4/8 6:00 p.m.	Study Session	<p>Study Agenda</p> <ul style="list-style-type: none"> Comp. Plan Land Use Update Multi-Family Tax Exemption Ordinance 	Packet Items Due: 4/4 @ noon
Tues. 4/15 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes <p>Presentations</p> <ul style="list-style-type: none"> February Financial Status Report <p>Business Agenda</p> <ul style="list-style-type: none"> Resolution No. 1362-1124 Agreement #24-007-PSA for Systemic Ped. Safety & Olympic Hwy North Improvements Design Services Resolution No. 1375-0325 MBR Headworks Upgrade/Desing Work Order Approval <p>Public Hearing</p> <ul style="list-style-type: none"> 	Packet Items Due: 4/4 @ 5:00 p.m.

		Action Agenda <ul style="list-style-type: none"> Resolution No. 1366-1224 WSDOT City Street Striping Contract Amendment Resolution No. 1374-0325 Gray & Osborne Satellite WWTP Reclaimed Tank Design Contract Amend. No. 5 Resolution No. 1362-1124 Transpo Group Agreement #24-007-PSA for Systemic Ped. Safety & Olympic Hwy North Improvements Design Services Resolution No. TBD 05-0325 Proposed Ballot Measure Administration Report <ul style="list-style-type: none"> 	
Tues. 4/22 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> 	Packet Items Due: 4/18 @ noon
Mon. 5/5 8:30 a.m.	Special Meeting	Council Retreat	N/A
Tues. 5/6 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> Business Agenda <ul style="list-style-type: none"> Public Hearing <ul style="list-style-type: none"> Action Agenda <ul style="list-style-type: none"> Resolution No. 1362-1124 Agreement #24-007-PSA for Systemic Ped. Safety & Olympic Hwy North Improvements Design Services Resolution No. 1375-0325 MBR Headworks Upgrade/Desing Work Order Approval Administration Reports <ul style="list-style-type: none"> 	Packet Items Due: 4/25 @ 5:00 p.m.
Tues. 5/13 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> 	Packet Items Due: 5/9 @ noon
Tues. 5/20 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> March Financial Status Report Business Agenda <ul style="list-style-type: none"> Public Hearing <ul style="list-style-type: none"> Action Agenda <ul style="list-style-type: none"> Administration Reports <ul style="list-style-type: none"> 	Packet Items Due: 5/9 @ 5:00 p.m.

Other – TBD

- International Property Maintenance Code
- Downtown Street Tree/Sidewalk Repair Project
- Civic Center Police Area Fencing Project
- MBR Treatment Plant Tank Project

Updated 3/24/2025

- Angleside Pressure Zone Improvement Project
- Civic Center Uninterrupted Power Supply (UPS) Replacement Project (State Contract Procurement)
- Shelton Reservoir Vent Hood Replacement Project

DRAFT



Shelton Police Department

2024 Annual Report

Washington State Accredited Police Department



MISSION STATEMENT

Our mission is to provide excellent service and protection through leadership and partnership with the community. Protecting the community is at the core of what we do, but we also provide a variety of traditional and non-traditional services. We will accomplish our mission by being leaders in the community and working hand-in-hand with the public to make Shelton a great place to live.

LOYALTY - BE FAITHFUL TO THE LAW, COMMUNITY, EACH OTHER, AND OUR FAMILIES

We will be faithful to the United States Constitution and laws of Washington, the public trust and the community we serve, the Shelton Police Department, our fellow officers, and our families.

DUTY - FULFILL OUR OBLIGATIONS

We will strive to fulfill our duty to the best of our abilities. We will conduct ourselves with self-discipline, professionalism and confidence. We will exercise self-restraint and objectivity in the face of emotions and extreme circumstances. We will always work towards excellence through constant self-improvement.

RESPECT - TREAT OTHERS AS THEY SHOULD BE TREATED

We will treat everyone as we would want to be treated, even in negative situations. We will be courteous and respectful in our dealings with each other and the public. We will provide fair access, whenever possible, to information that people require to make decisions about their lives.

SERVICE - PUT OTHERS BEFORE OURSELVES

We will put the welfare of others before our own interests. We will do our job with caring and compassion. We will foster teamwork, both within our department and with other agencies.

HONOR - LIVE UP TO ALL OF OUR VALUES

We will lead honorable lives both on and off-duty. This honor will be the source of our leadership and pride.

INTEGRITY - DO THE RIGHT THING

We will consistently do what is right, legally and morally. We will communicate with honesty and candor. We will earn the trust of the community and each other.

PERSONAL COURAGE - CONQUER FEAR, DANGER, AND ADVERSITY

We will recognize our fears and put them aside to do what is necessary. We understand that one needs both moral and physical courage.



Shelton Police Department
525 W Cota St
Shelton, WA 98584
(360) 432-5145

Dear Shelton Community Members,

As I reflect upon last year, I am proud to share the many accomplishments achieved by the Shelton Police Department. Through the hard work and dedication of our team, as well as the support of our community and partners, we have continued to strengthen our services, enhance officer development and invest in critical programs and equipment to better serve the Shelton community.

Our team remains our greatest asset, and we are pleased to report growth and development within our department. We successfully retained all our officers and staff in 2024 and additionally graduated three new entry level police officers from the Criminal Justice Training Center. This brings us closer to becoming fully staffed, ensuring continuity in service. We have also promoted several officers into leadership roles, given assignment opportunities, and provided advanced training to further develop our officers and aid in future succession within the department.

We remained committed to fostering strong relationships with the community through various activities and programs throughout the year. The police department held an 8-week Citizens Academy wherein participants learned about police procedures, criminal law, police equipment, and other agencies and their processes within the justice system.

We are grateful for the financial support that has allowed us to expand our resources and programs. In 2024, we received a total of \$148,873 in grants and donations, that helped fund various programs, equipment purchases, and provide training opportunities. We would like to acknowledge Our Community Credit Union, Sierra Pacific Industries, the Washington Auto Theft Prevention Authority, Criminal Justice Training Center, and the U.S Department of Justice for their generous contributions this past year. This support from our local partners and outside agencies is truly appreciated and felt throughout our department.

We will remain dedicated to serving this community with professionalism, integrity, and a commitment to continuous improvement of our services and community relationships. Your support is invaluable, and we thank you for your trust in us. Together, we will continue to build a safer and stronger community.

Thank you for your continued support,


Chief Chris Kostad



Year at a Glance

Chief of Police **Chris Kostad**

Budget **\$4,127,310.00**

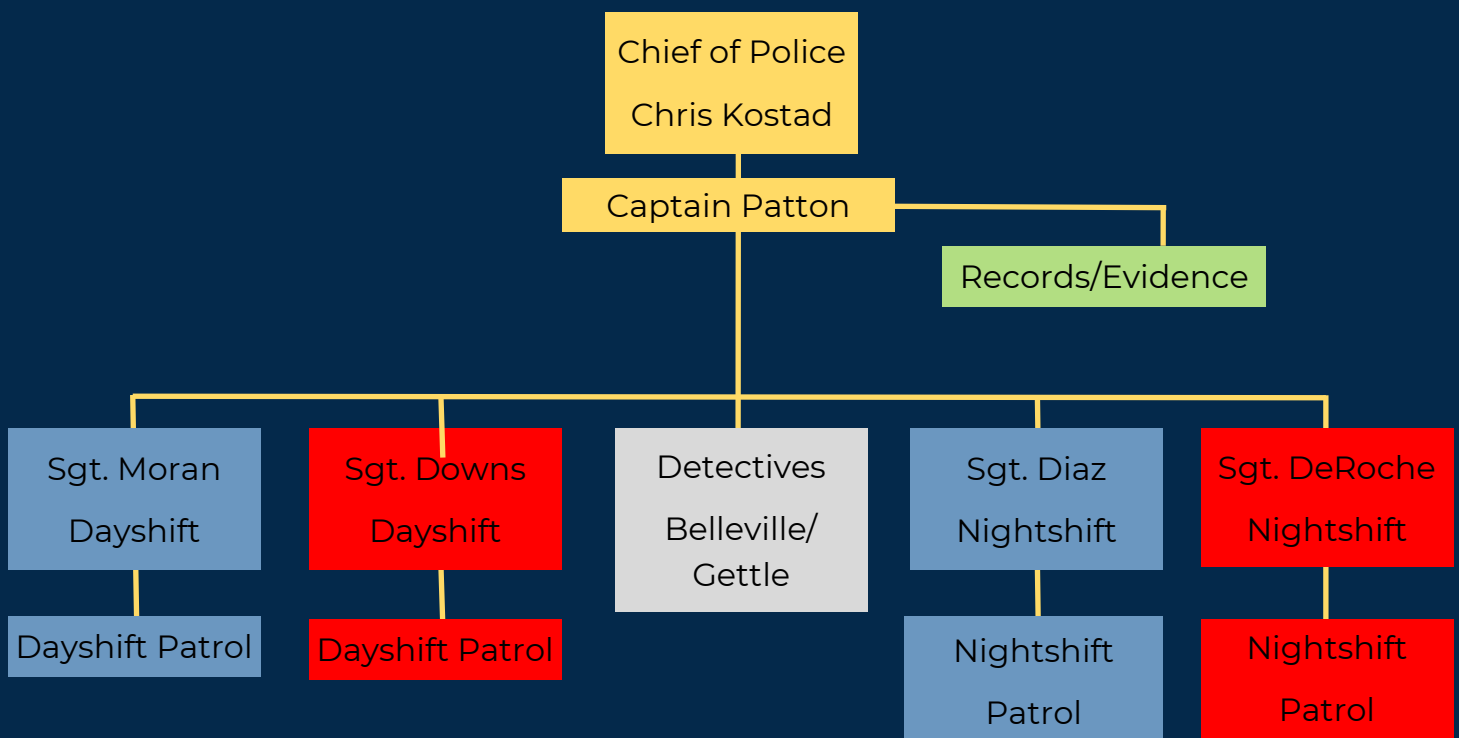
Calls for Service **12,588**

911 Calls for Service **465**

Personnel **17 Commissioned Officers**
2 Civilian Employees

5 Years of Service **Sgt. Diaz**
Sam Gano

Entry Level Hire **Officer Green**



13

Patrol Officers

12,588

Calls for Service

289

Accident
Reports Written

637

Citations Issued

465

911 Calls

34

Calls Per Day

257

Reports to
Detectives

1,669

Reports Written

Patrol Responses





1,462
Citizen Assists



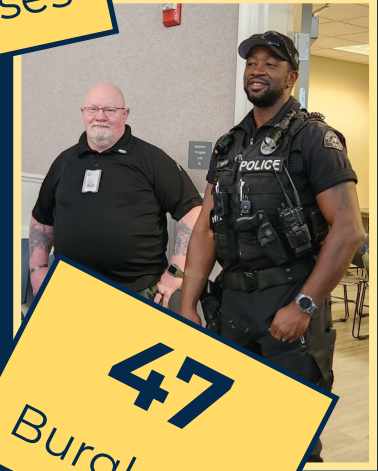
535
Trespasses



80
Vandalisms



50
DUIs



47
Burglaries



186
Thefts



264
Agency Assist



401
Alarms



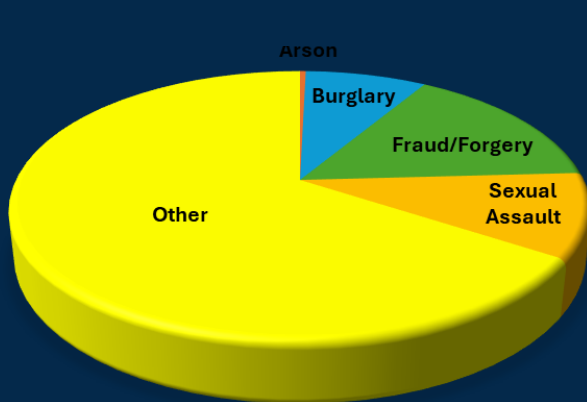
9
Robberies

Patrol Responses



Detectives:

The primary role of Detectives Division is to conduct follow up investigations of serious felony level crimes. Detectives provide high-quality investigations for cases that require additional and specialized investigative follow-up include sex crimes, child abuse, financial and identity theft cases, aggravated assaults, missing persons, arson, digital forensics, and suspicious deaths.



	2024	2023
Arson	1	1
Burglary	21	30
Fraud/Forgery	40	22
Homicide	0	3
Sexual Assault	26	44
Other	169	221

Noteworthy Events:

March 2024, Det. Gettle investigated a tip of a subject who was in possession of minors engaged in sexually explicit conduct. Det Gettle obtained multiple search warrants and worked with Seattle PD's ICAC team, Dets Gettle and Belleville, Cpl. Portillo, Cpt. Patton, Officers Pickens & Houston and 7 members of Seattle PD ICAC team arrested the suspect. May 2024 the suspect pled guilty.



SWAT team is a group of specially trained Officers and Deputies tasked with resolving critical incidents. SWAT is a regional teams made up of Law Enforcement Officers in Mason County. Shelton Police Department, Mason County Sheriff's Office, WA State Fish and Wildlife and Squaxin Island Tribal Police Officers. The officers train monthly for a minimum of **120** hours per year.

May 2024, SWAT responded to a callout for a suspect who was believed to be armed and dangerous he had PC for Assault 1. SWAT deployed a flash bang at the side of the residence, the suspect opened the door and was taken into custody without incident.

August 2024, SWAT responded to a suspect who was wanted for Robbery 2 and Escape from Custody, was barricaded in a house. Sgt. Moran used a ladder to make access to the attic crawl space, the suspect was located and taken into custody.

October 2024, SWAT was activated to serve a search warrant on at a property. The Property cleared, searched and the occupants were contacted.

November 2024, SWAT was activated for a call of domestic violence with a barricaded subject. The suspect was taken into custody without incident.



In 2025, K9's Lex and Valor will be retiring, as the stress and demands of the job have taken its toll on their bodies. K9 Lex will continue to live with Sgt. Diaz and K9 Valor will continue to live with Sgt. Downs. They will finish out their days as house dogs, getting all the treats and love they can handle.

The Shelton Police K9 Team trains in partnership with the Mason County Sheriff's Office K9 Teams. The success of this program would not be possible without the continued support and donations from the public, as the teams are funded purely by public donations.

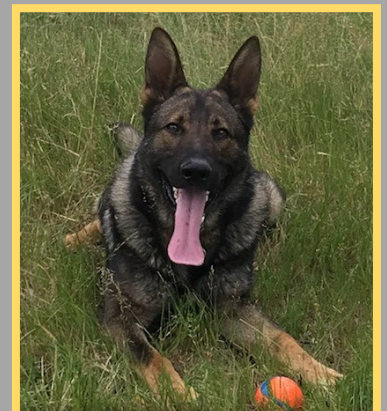
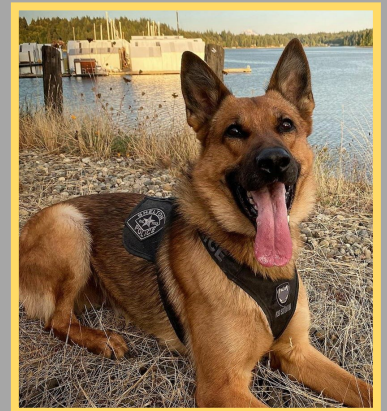
K9 Valor had a busy year. K9 Valor assisted Sgt. Downs in teaching several classes about how K9s are utilized and the benefit to the community and outside agencies. The first class was for the Citizens Academy, taught at the Shelton Police Department. K9 Valor also assisted his K9 friend K9 Kylo from the Mason County Sheriffs Office with teaching 2 classes at the WSP Academy.

K9 Lex and Sgt. Diaz were busy this year locating and or convincing suspects to surrender. Most notable was a suspect had been interrupted while burglarizing a garage and had fled. K9 Lex and Sgt. Diaz successfully tracked the suspect over a mile away! During this track K9 Lex had to be lowered over an embankment via his harness and lead to the beach, where he tracked through sand, mud, water ultimately locating the suspect who had hidden under a large log.

200 hours of training

35 deployments

3 classes taught





Exceptional Duty:

November 2024 Dispatch advised of an overdose at a local park, Officer Mullins ran from the patrol room to his car and drove to the person in need. Officer Mullins began CPR on the unconscious female, who faded twice Officer Mullins kept the CPR going until the medics arrived. Officer Mullins actions saved her life.

June 2024 Parents called in a missing small child. Sgt Moran & Officer Whitley responded and located a missing small child. The parents thanked the officers for their professionalism, kindness and incredibly swift response.

January 2024 We received a shout out and thank you to Officer Pickens. A child wanted to play basketball with an officer but the weather and life prevented it. Officer Pickens stopped by to talk to the child, reschedule the game and he dropped off a football. The kindness and influence shown to the child means to much.



New Hire:

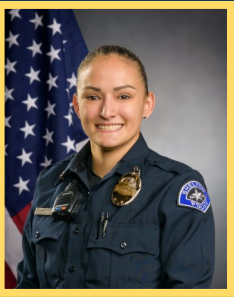


Officer Jeremy Green was hired on August 12, as an entry level police officer, August 19, 2024 he began the Criminal Justice Training Commission Academy. He is scheduled to graduate the academy in January of 2025.

Promotions:



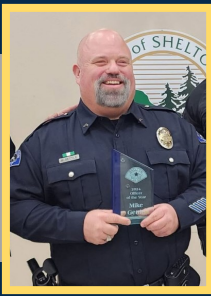
Officer Portillo was promoted to Corporal in February 2024. He began his career in the State of Nevada. He was hired June 1, 2021 by the Shelton Police Department. He has filled the positions of: Patrol Officer, Officer in Charge, Field Training Officer, Detective and Less-than Lethal Weapons Instructor.



Officer Ortona was promoted to Corporal in February 2024. She began her career with Shelton PD on March 5, 2020. She has held the positions of: Officer in Charge, Field Training Officer and Less Lethal Weapons Instructor.



Det Gettle Promoted to Corporal in November 2024. He began working with the Shelton Police Department on April 11, 2022. Through his career he has held the positions of: Detective, K9 Officer, Field Training Officer and a Firearms Instructor.



Officer of the Year 2024

Corporal Gettle exemplifies what it means to serve and protect the community. He is the supervisor of investigations and is directly involved in investigating our most serious crimes. Gettle seamlessly manages a large caseload. Throughout his career with Shelton Police, he has consistently maintained and created partnerships with the community and other agencies.

Corporal Gettle frequently goes above and beyond the duties of basic investigation. He establishes a professional relationship with the victim(s) and their families to guide them through the legal process. As one employee noted, "Gettle will cancel his own personal plans to help out another officer."

Gettle was nominated by his peers and selected by Chief Chris Kostad for this prestigious award, which is a true reflection of the respect he has earned as a supervisor, coworker, and friend.



Officer Houston graduated from the Criminal Justice Training Academy in February of 2024, he was sworn in on February 20, 2024.

Officer Houston responded to 1,481 calls for service, issued 66 citations, wrote 183 reports and made 63 arrests.



Officer Mullins graduated from the Criminal Justice Training Academy on April 23, 2024 and was sworn in on May 21, 2024.

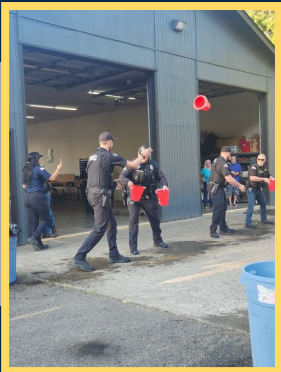
Officer Mullins responded to 1,210 calls for service, issued 69 citations, wrote 176 reports and made 73 arrests.



2024 Citizens Academy

Was an eight week program that provided an opportunity for residents to learn about Shelton Police Department, Designated Crises Responder, MACECOM (911 Dispatch Center), Mason County Sheriff's Office and the Mason County Prosecutor's Office.

The goal of the academy is to strengthen relationships with the community through education. Understanding the department can help residents and police come together to find solutions to complex problems affecting our community.



National Night Out August 6, 2024 Citizens, officers with Shelton Police Department, the Mason County Sheriff's Office and fire personnel with South Mason Fire and Rescue enjoyed a barbeque, friendly competition of bucket relay race, demonstrations put on by the departments include K9, SWAT, Fire Response

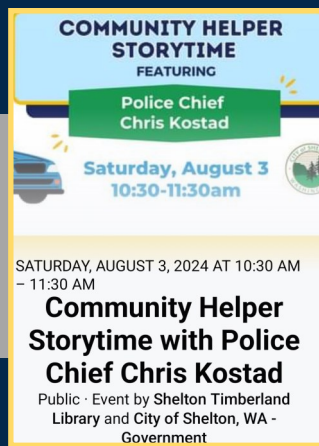
National Night Out enhances the relationships between law enforcement, fire personnel and residents, while bringing back a sense of community.



Shop with a Hero December 14, the Shelton Police Department partnered with Walmart, the Mason County Sheriff's Office, Washington State Patrol, Squaxin Tribal Police and Central Mason Fire to provide a Christmas shopping opportunity for 28 children. Each child was given \$175.00 to shop with, the children mainly bought presents for their family. Walmart's partnership is amazing, they generously donated all the money for the purchases.

The program doesn't just provide material gifts; it forges positive relationships between children and local law enforcement and first responders. It allows the children to see these heroes as caring individuals, fostering trust and goodwill within the community.





Community Helper Storytime, Timberland Library August 3, 2024

Timberland Library, Chief Kostad read books to kids on August 3rd. After story time the children met Sgt. Moran, Officers, Pickens and Mullins. The children were able to ask questions and even check out the patrol cars.



Active Threat Training

May 28, the Shelton PD Cpt Patton & MCSO Sheriff Spurling presented Active Threat Training.

About 75 people attended the two hour event sponsored by the Economic Development Council of Mason County. The training encouraged people to think proactively and be aware about possible events that could unfold. There's a difference between being prepared and being paranoid.



Grants/Donations: \$148,873.00

Sierra Pacific Industries: Donated \$1,607 to purchase WRAP safe restraint system.

WRAP is a non-lethal remote restraint solution that allows law enforcement officers to safely and effectively immobilize individuals without causing physical harm. It was developed to address the need for less lethal alternatives, reducing the risks associated with traditional methods of subduing individuals.

Donation from OCCU & Grant for Flock Cameras \$20,000.00

Flock capture license plate and vehicle characteristics, they are not equipped with facial recognition capabilities. The cameras focus on collecting objective evidence to prevent, deter & solve crime. They send alerts to law enforcement when a vehicle that has been reported stolen, associated with a crime, or listed in an Amber, Silver, Missing or Endangered Persons Alert.

OCCU Donated \$85,200.00 towards Police Equipment.





Washington Association of
**SHERIFFS &
POLICE CHIEFS**



WASPC Accreditation \$41,000 for Re-Accrediting The Washington State Criminal Justice Training Commission (WSCJTC) announces funding for all law enforcement agencies that will receive new and renewed accreditation status between July 1, 2023, and June 15, 2024.

Senate bill 5187 of the 2023 Legislature provides funding for an accreditation incentive award program to support law enforcement agencies to achieve accreditation through a national or state accrediting entity. The two accrediting entities recognized by the WSCJTC are the Commission on Accreditation for Law Enforcement Standards (CALEA) and the Washington Association of Sheriff's and Police Chiefs (WASPC). The total amount of funding available is \$1,000,000 for the fiscal year. Submit accreditation and re-accreditation paperwork to WSCJTC by June 15, 2024.

Funds will be distributed after the June 15, 2024, deadline. Funds will be disbursed evenly to all who achieve accreditation or reaccreditation with a cap of \$50,000 per organization.

K9 Body Armor \$1,800 Shelton Police Department K9 Valor received a bullet and stab protective vest, thanks to a charitable donation from non-profit organization Vested Interest in K9s Inc. The vest has a value of \$1,800 and weighs an average of 4-5 pounds and has a five year warranty.





Professional Standards

The Administration Division maintains the professional standards policies and procedures. These are the guidelines for officers to carry out the mission of the Shelton Police Department.

21 Use of Force Incidents:

Aggravating Factors:

Intoxicated/Drugs—8 Mental Health—2

Bias—Based Policing:

Females—6 Males—15

White—15 African American—2 Asian/Pacific Islander—2
Native American—1 Hispanic—2 Unknown—1

Juvenile Suspect—3

All use of force reports are reviewed by use of force Supervisor Trained Employees. The reports are then approved by the Captain.

Use of Force Injuries:

Treatment

	<u># of Injuries</u>	<u>Minor No Treatment</u>	<u>On Scene by Aid</u>	<u>Hospital</u>
Officer	1	0	0	0
Suspect	13	4	6	3

4 Officer Complaints:

Three complaints were of citizens dissatisfied with handing of the call, investigation or report, one was the officers demeanor, courtesy, rudeness or conduct. Two complaints were not sustained, one was sustained and one was incomplete the complainant did not respond or would not provide enough information.



	<u>Criminal Traffic</u>			<u>Infraction Traffic</u>			
	<u>Race</u>	<u># by Race</u>	<u>% by Race</u>	<u># by Race</u>	<u>% by Race</u>	<u>Arrests</u>	<u>% by Race</u>
	White	77	45.6%	86	41.6%	259	56.3%
	Black	3	1.7%	5	2%	13	2.8%
	Hispanic	75	44.3%	118	51.3%	148	32.2%
	Asian	0	0%	2	.8%	2	.4%
	Native American	14	8.5%	10	4.3%	27	5.9%
	Unknown	0	0%	2	.8%	11	2.4%
	Total	169		115		460	

Shelton, WA Demographics: 61.9% White, .2% Black, 30% Hispanic, 1.9% Asian, .8% Native American.

Pursuit statistics:	2024	2023	2022
Total number of pursuits / eluding	5	1	2
Day pursuits	1	0	0
Night pursuits	4	1	2
Pursuits stopped by suspect	0	0	1
Pursuits discontinued by officer	3	1	0
Pursuits terminated by collisions	2	1	1
Spike strip	1	0	0
Pursuits ruled within policy	5	1	2
Pursuits ruled outside of policy	0	0	0

Reasons for the pursuits:

Assault	1
Reckless Driving	4



Records

The Records/Evidence Divisions were staffed by two full times Records/Evidence Clerks.

	<u>2024</u>	<u>2023</u>
Concealed Pistol License	49	50
Daily Reports	12,588	13,212
Gun Dealer Permits	3	3
Public Disclosure Requests	1,371	1,196
Tours	1	5
Warrants Entered	503	328

Evidence

	<u>2024</u>	<u>2023</u>
Items in Evidence	3,577	3,320
Items Auctioned/Destroyed/Returned	204	600
Money Forfeited	0	\$1,208.00
Money Unclaimed	\$866.62	\$842.10

Volunteer

Yesenia Hernandez volunteered over 142 hours in the Records/Evidence Division during 2024. Yesenia was a great asset to the Shelton Police Department.



Group A Offenses



Group A Crimes Against Persons

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Murder	0	3	3
Manslaughter	0	0	0
Rape	13	23	14
Sodomy	1	1	0
Fondling (3 cases unfounded)	13	20	21
Incest	0	0	1
Statutory Rape	0	2	3
Aggravated Assault	20	45	35
Simple Assault	132	134	133
Intimidation	0	2	1
Unlawful Imprisonment	1	3	5
Violation of No Contact Order	<u>53</u>	<u>51</u>	<u>46</u>
TOTAL	212	284	264

Group A Arrests Crimes Against Persons

	<u>Arrests</u>	<u>Total</u>
Assault Aggravated	15	
Assault Simple	62	
Rape	3	
Unlawful Imprisonment	1	
Violation of a No Contact Order	42	



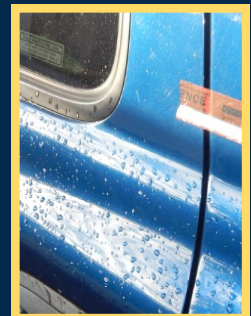


Group A Crimes Against Property

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Arson	3	5	3
Burglary	47	54	74
Counterfeit/Forgery	17	10	17
Extortion	2	3	1
Fraud/Embezzlement	39	24	22
Motor Vehicle Theft	36	48	57
Robbery	9	10	14
Stolen Property	8	3	5
Theft/Larceny	184	202	254
Vandalism	<u>80</u>	<u>107</u>	<u>101</u>
Total	225	466	548

Group A Arrests Crimes Against Property

Arrests	Total
Arson	1
Burglary	17
Counterfeit/Forgery	1
Fraud	3
Larceny/Theft	51
Motor Vehicle Theft	3
Robbery	6
Stolen Property	4
Vandalism	19



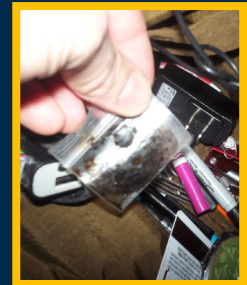


Group A Crimes Against Society

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Drugs/Narcotics/Paraphernalia	27	18	15
Pornography	3	2	2
Weapon Offenses	8	14	12
Total	38	34	29

Group B Arrests Crimes Against Society

	Total
Drugs/Narcotics/Paraphernalia	22
Pornography	1
Weapons Offense	2



Group B Arrest Offenses

Only arrest data is collected on Group B Offenses. Bad checks, curfew/loitering/vagrancy, disorderly conduct, Driving Under Influence, drunkenness, non-violent family offenses, liquor law violations, peeping tom, trespass and all other non-traffic offenses.

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Disorderly Conduct	6	16	9
DUI	50	23	46
Liquor Law Violations	1	3	1
Trespass	44	41	43
All Other Offenses	128	107	122
Total	229	192	221

2024 Professional Standards Report

Shelton Police Department

2024 Professional Standards Report



- Complaints
- Internal Investigations
- Pursuits
- Officer Collisions
- Use of Force
- Bias-based Policing

2024 Professional Standards Report

COMPLAINTS/ INTERNAL AFFAIRS

The Department recorded four complaints in 2024. The Shelton Police Department accepts all complaints. Minor Allegations – Allegations that a department employee was overbearing or failed to perform his or her duty to the satisfaction of the citizen will normally be investigated by the employee's supervisor. Serious Allegations- Allegations that a department employee exercised unnecessary force, was derelict or neglectful of his or her duty, engaged in oppressive conduct of violated federal, state, or local law will be investigated by the internal affairs division.

General Categories of 2024 Complaints ¹		
Dissatisfied with handling of call, investigation, or report		3
Demeanor / courtesy / rudeness / conduct		1
Use of Force		
Traffic Violations / Vehicle Use by Officer		
Failure to Arrest		
Ethics / performance		
Didn't agree with Traffic Ticket		
TOTAL		4

Dispositions	Explanation of Dispositions	# of Complaints in each disposition category
Exonerated	The alleged act occurred, but that the act was justified, lawful and/or proper.	
Unfounded	The allegation was false or not factual or that the alleged act(s) did not occur or did not involve Department personnel.	
Not Sustained	There is insufficient evidence to sustain the complaint or fully exonerate the employee	2
Sustained	The act occurred and it constituted misconduct	1
Incomplete	Complainant did not respond to investigators attempt for contact, or would not provide enough information	1
Total		4

¹Many complaints could fit two or more categories (e.g., "I didn't like getting a ticket and the officer was rude." Judgements are made as to the best category for such complaints.

²Complaints logged in this category if any portion sustained.

2024 Professional Standards Report

CITIZEN COMPLAINTS

Complaint #	Details	Disposition
C24-01	Citizen complained about rude conduct by an officer.	Not Sustained
C24-02	Citizen unhappy about outcome of investigation	Not Sustained
C24-03	Citizen complained about rude conduct by officer	Incomplete
C24-04	Citizen unhappy about outcome of investigation	Sustained

INTERNAL AFFAIRS (IA) INVESTIGATIONS

Control Number	Description	Disposition	Action Taken

Analysis:

The Shelton Police Department handled **12,588** calls for service in 2024. We had four complaints for the entire year, resulting in a complaint percentage of 0.03% when compared to calls for service. In 2023, the Shelton Police Department handled **13,212** calls for service and investigated three complaints. There is little change from the previous year and reflects proper and effective supervision by 1st level supervisors and the annual training curriculum that includes, biased based policing, sexual harassment, ethics, and de-escalation. No internal affair investigations conducted.

2024 Professional Standards Report

BIAS-BASED POLICING

The Shelton Police Department prohibits race, ethnicity, nationality, religion, sex, sexual orientation, economic status, age, cultural group, disability, or affiliation with any other similar identifiable group from being used as the basis for providing differing levels of law enforcement service or the enforcement of the law.

The most frequent way that police agencies have attempted to learn whether bias based policing is systematically occurring is through analysis of discretionary traffic stops.

The Shelton Police Department can track infractions issued by race through the electric capture of Spillman data. The Department also tracks citizen complaints of bias-based policing.

	Criminal Traffic Citations (e.g., DUI, Driving While License Suspected, Reckless Driving)		Traffic Infractions (e.g., Speeding, Failure to Yield, cell phone violations, seatbelt violations)			
Race	# by race	% by race	# by race	% by race	Arrests	% by race
White	77	45.6%	86	38.6%	259	56.3%
Black	3	1.7%	5	2%	13	2.8%
Hispanic	75	44.3%	118	52.9%	148	32.2%
Asian	0	0%	2	0.8%	2	0.4%
Native American	14	8.5%	10	4.3%	27	5.9%
Not Known	0	0%	2	0.8%	11	2.4%
Totals	169		223		460	

Shelton-WA Demographics: 61.9% (White), 0.2% (Black), 30.0% (Hispanic), 1.9% (Asian), 0.8% (Native American)

Notes / Trends

In comparison with 2024 statistics, the 2023 statistics increased in totality, and with an increase of 20-30% in citations/infractions to the Hispanic ethnic group. A 10% population difference accounts for some of this increase. In 2025, we will review these statistics mid-year to see if the trend was an anomaly. We will continue to provide current and relevant anti-biased training to our sworn personnel.

- Traffic infractions, criminal traffic citations, and arrests are statistics from Spillman.
- Demographics data from 2024 www.city-data.com ; [Shelton, WA | Data USA](#).
- In 2024, all SPD Officers completed required cultural awareness, anti-bias, and racial profiling.

2024 Professional Standards Report

EMPLOYEE COLLISIONS

Per internal policy, all collisions involving police department employees are thoroughly investigated regardless of the degree of damage.

Half of these driving incidents involved low speeds and minimal damage (i.e., minor scrapes and dents) and would not be classified as reportable collisions under Washington law.

Each collision is reviewed by the internal affairs division who evaluates all available data and then classifies the collision as 'preventable' or 'non-preventable.'

Action taken depends on many factors, including the employee's previous driving history, the amount of damage and the degree of inattention involved.

Collisions by Category	
# of officer involved collisions	2
# of collisions that were ruled 'Preventable'	0
# of collisions that were ruled 'Non-preventable'	2
# of collisions that involved injury	0
# of collisions that involved pursuits	0
# of backing collisions	0

DATE	BRIEF	PREV	NON-PREV.	DISPOSTION
02/19/24 MVA2301	Police unit struck by vehicle being operated on wrong side of road		X	No action taken
04/06/24 MVA2402	Police unit minor dent while pinning felony car-jacking suspect's vehicle.		X	No action taken

In 2024, the Shelton Police Department had two collisions. There is no change from 2023. Officers will continue to receive up to date training regarding defensive driving, emergency vehicle operations (EVOC), and policy. An EVOC instructor has been added to the training department.

2024 Professional Standards Report

PURSUIITS

Pursuit Statistics	2022	2023	2024
Total number of pursuits / eluding	2	1	5
Day pursuits	0	0	1
Night pursuits	2	1	4
Pursuits stopped by suspect	1	0	0
Pursuits discontinued by officer	0	1	3
Pursuit terminated by collision	1	1	2
Spike strip	0	0	1
Pursuits ruled "Within Policy"	2	1	5
Pursuits ruled "Outside of Policy"	0	0	0

Reasons for the Pursuits	
Robbery	
Assault	1
DUI	
Stolen Vehicle	
Driver has arrest warrant	
Reckless Driving	4

Notes / Trends

- Training is conducted both in the classroom and at the driving range to reinforce our pursuit policy.
- 2024 Legislative changes to expand when officers can pursue is attributed to increase.

2024 Professional Standards Report

USE OF FORCE

Use of Force: Type of Force

Primary Type — the first tool or tactic an officer used		Secondary Type — used when the 1 st tool or tactic proved ineffective	
Physical controls (Arm-Bar, Take-Down, Wrist Lock, Etc. Level I Technique)	8	Physical controls	3
Taser: Air deployment	3	Taser: Air deployment	
Taser: Contact deployment		Taser: Contact deployment	
OC/ Chemical	4	OC/ Chemical	2
Impact		Impact	
Lateral Vascular Neck Restraint		Lateral Vascular Neck Restraint	
Firearm-Pointed	4	Firearm-Pointed	
Personal Weapons		Personal Weapons	
Impact Munition	1	Impact Munition	
Other- Taser Aimed		Other (leverage tools) WRAP TOOL	
Leg Restraints		Leg Restraints	1
K9 Deployment w/ Contact	1		
TOTAL	21	TOTAL	6

Total Number of Incidents Involving Use of Force in 2024: 21

Calls for Service in 2024: 12,588

% of Calls for Service Involved Use of Force in 2024: 0.16%

% of Calls for Service Involved Use of Force in 2023: 0.11%

% of Calls for Service Involved Use of Force in 2022: 0.17%

Use of Force Aggravating Factors

Intoxicated / Drugs	8 (38%)
Mental Health	2 (10%)

Use of Force by Race

White	15 (71%)
African American	2 (10%)
Asian-Pacific Islander	1 (5%)
Native American	1 (5%)
Hispanic	2 (10%)
Multiple / Unknown / Other	1 (5%)
Juvenile Suspect	3 (14%)

Use of Force by Gender of Subject

Male	15 (71%)
Female	6 (28%)


2024 Professional Standards Report

	Use of Force Injuries			
	# of Injuries (visible or complained of)	Treatment		
		Minor- No treatment required	On-scene by Aid	Hospital
Officer	1			
Suspect	13	4	6	3

Notes / Trends / Analysis

- Total Incidents in which officers used force: **21**
- Total Incidents handled by SPD in 2024: **12,588**
- % of Incidents in which force was used: **.16%**
- All use of force reports are reviewed by use of force Supervisor Trained Employees. Reports are then approved by the Captain and filed.
- A single incident involving four subjects would be documented as four incidents.
- There is an extremely slight increase in the USE OF FORCE incidents from 2023 by .05%. This is a direct result of ongoing Use of Force, Defensive Tactics, Officer Safety, and De-escalation training.
- SPD sent two officers through defensive tactics instructor courses in 2024. All officers took 24 hours of patrol procedure training that highlighted the above training.
- 2025 Recommended Training: Use of Force/Dearly Force Policy Refresher, Defensive Tactics, Less Lethal Weapons (OC / PepperBall / ECW), and De-Escalation.

Prepared by:

 3-19-25

Captain Daniel Patton

Reviewed by:

 03-19-25

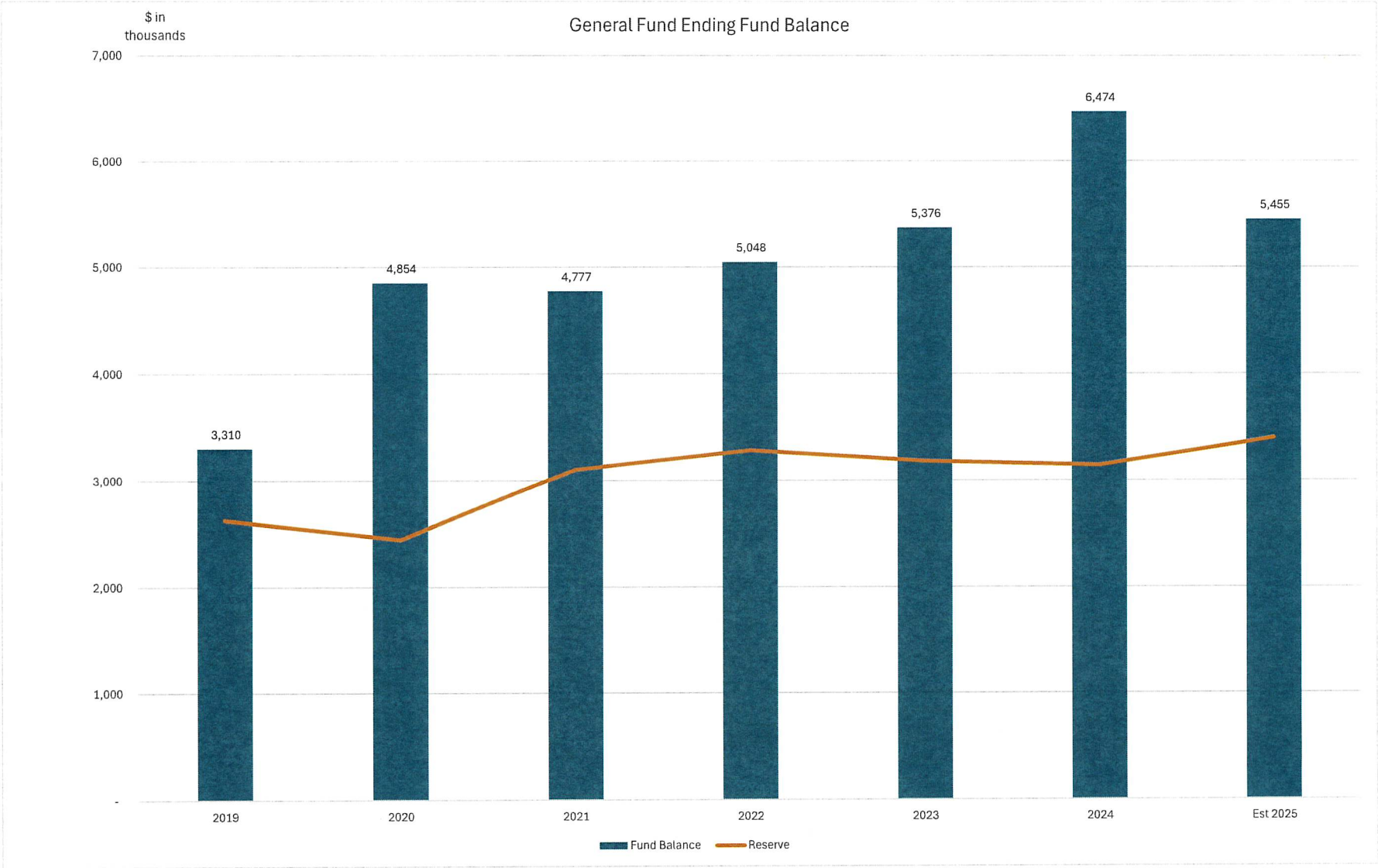
Chief Chris Kostad



Budget Forecast

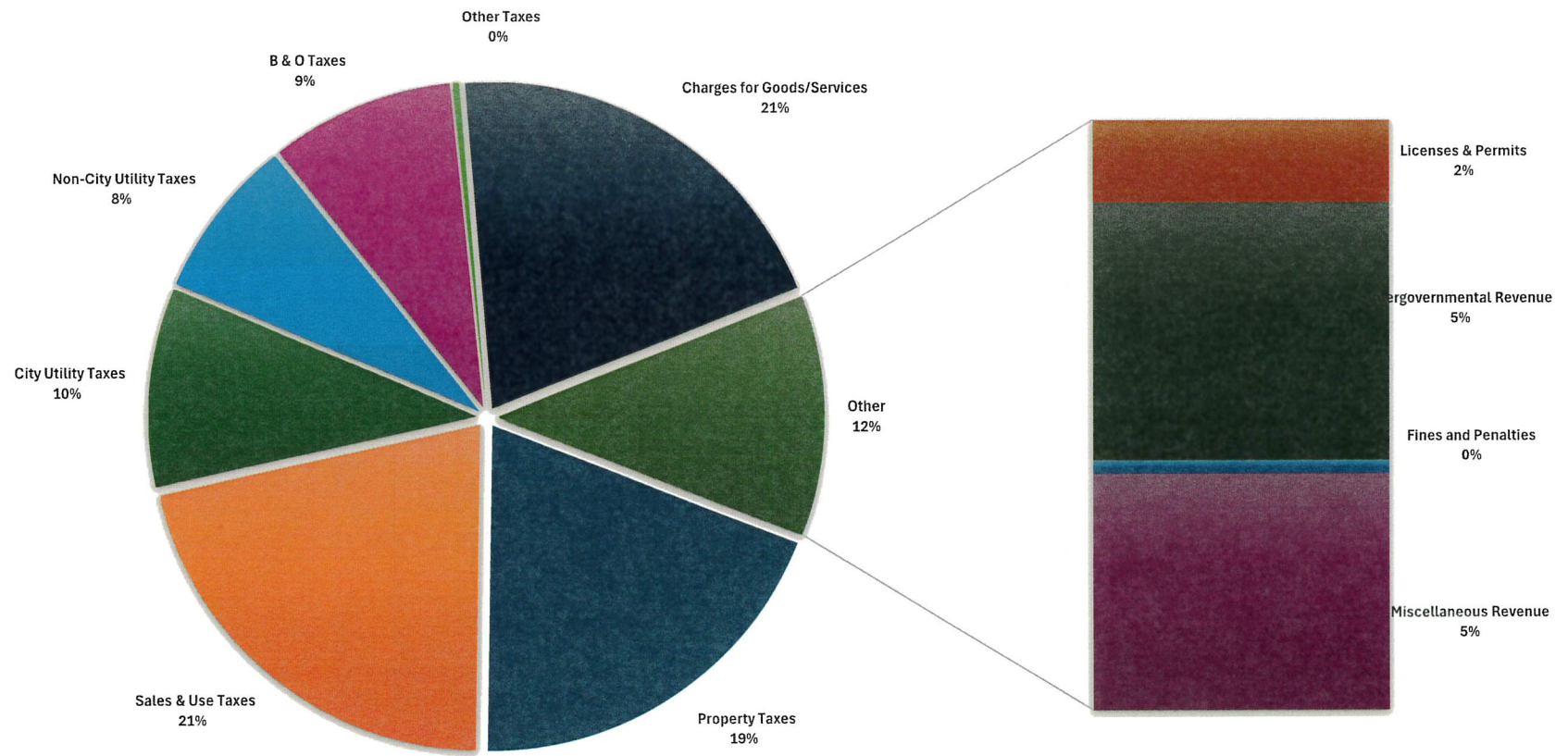
2025-2027

March 25, 2025



Revenue Types	2023 Revenue	2024 Revenue	2025 Revenue Budget	2026 Projected Revenue	2027 Projected Revenue	
Property	2,788,309	2,834,419	3,050,179	3,080,681	3,111,488	
Sales & Use	3,595,781	3,644,880	3,526,879	3,526,879	3,526,879	First 2 months Of 2025 lower than first 2 months of 2024
City Utility	1,528,927	1,644,967	1,483,463	1,527,967	1,558,526	
Non-City Utility	1,290,740	1,285,441	1,357,020	1,390,946	1,417,373	
Business & Occupation	802,272	1,402,876	1,427,732	1,427,732	1,427,732	
Other	76,386	84,391	52,900	52,900	52,900	
Licenses & Permits	306,906	406,067	297,750	297,750	297,750	
Intergovernmental Revenue	592,006	894,856	807,170	807,170	807,170	
Charges for Goods/Services	3,423,381	3,791,708	3,250,346	3,250,346	3,250,346	
Fines and Penalties	49,639	64,315	46,550	46,550	46,550	
Miscellaneous Revenue	397,855	608,748	134,170	134,170	134,170	
Transfers In	87,712	-	476,625	-	-	2025 From Library Endowment, REET 1 and REET 2 maintenance projects
Grand Total	14,939,914	16,662,668	15,910,784	15,543,090	15,794,060	

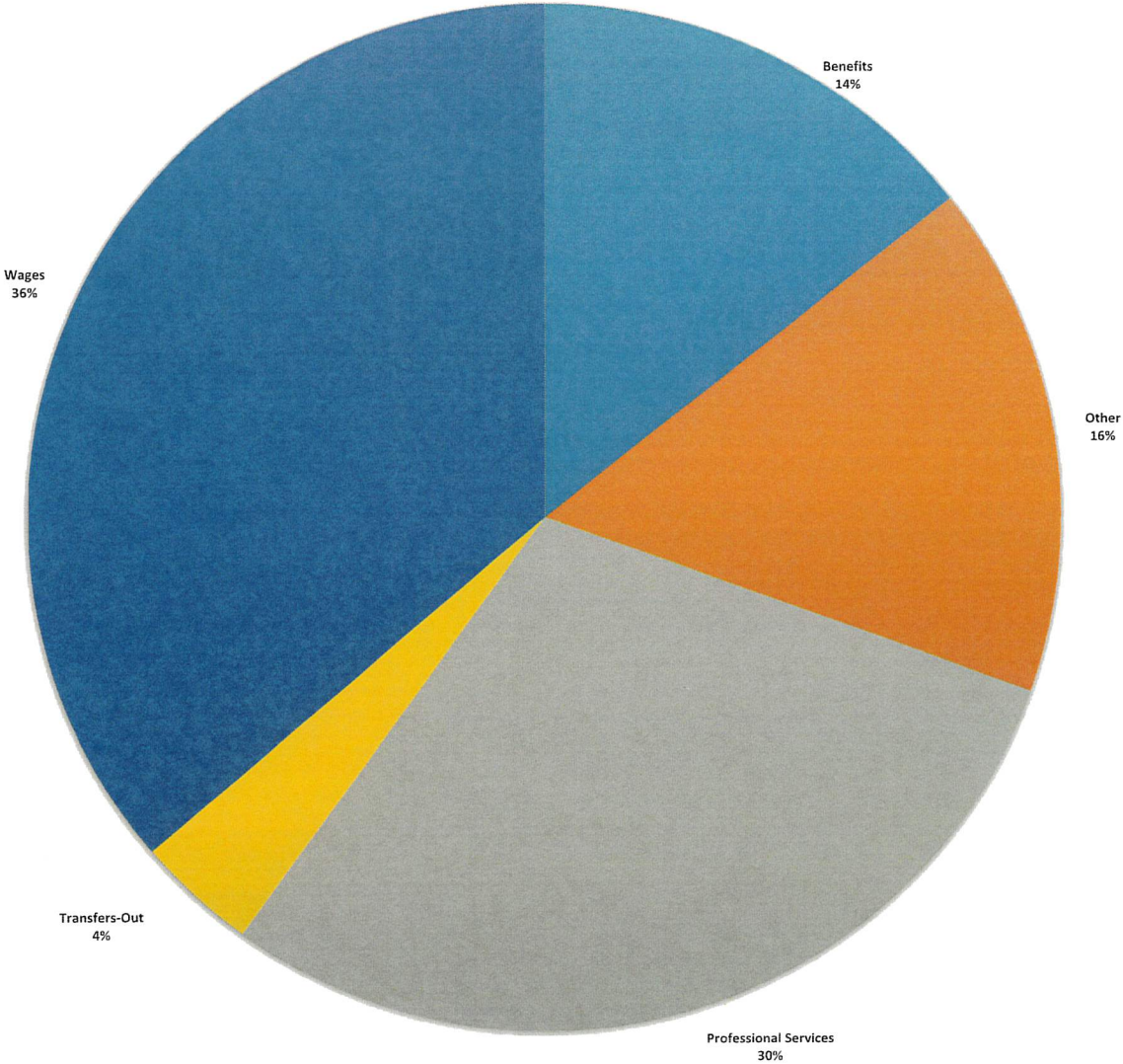
2025 Estimated
General Fund
Revenues



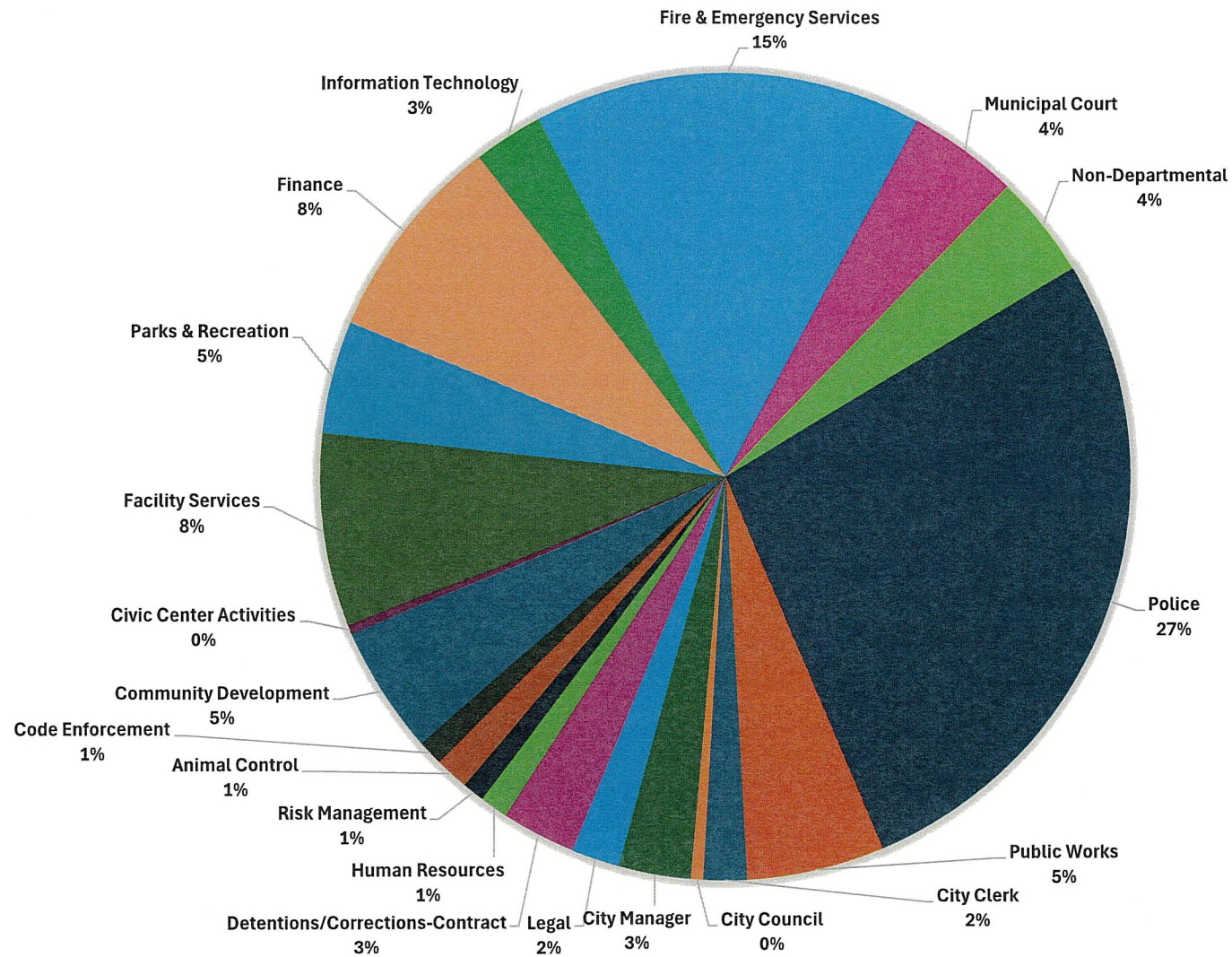
Department	2023 Actual Expenditures	2024 Actual Expenditures	2025 Total Budget	2026 Estimated Expenditure Budget	2027 Estimated Expenditure Budget
City Clerk	226,373	197,523	296,566	305,463	314,627
City Council	63,480	66,522	83,801	84,639	85,485
City Manager	408,587	423,776	489,921	509,273	528,880
Legal	343,008	367,769	328,170	333,093	338,089
Detentions/Corrections-Contract	203,718	205,200	504,390	504,390	504,390
Human Resources	274,902	145,146	189,046	196,608	204,472
Risk Management	143,699	141,070	152,862	155,904	159,006
Community Development	986,955	1,086,052	1,280,786	1,344,812	1,391,881
Civic Center Activities	56,058	47,024	62,069	63,310	64,577
Facility Services	676,755	704,003	1,305,833	1,358,066	1,405,599
Parks & Recreation	620,303	604,157	771,708	794,859	818,705
Finance	1,124,192	1,322,546	1,421,270	1,449,695	1,478,689
Information Technology	449,597	404,373	472,071	472,071	472,071
Fire & Emergency Services	2,491,434	2,482,385	2,637,997	2,493,943	2,548,999
Municipal Court	744,467	753,299	753,047	786,934	814,477
Non-Departmental*	1,359,741	1,894,765	705,721	705,721	646,831
Police	3,736,336	3,938,526	4,652,598	4,815,439	5,008,056
Public Works	723,386	758,804	934,195	957,550	981,489
Grand Total	14,632,991	15,542,940	17,042,051	17,331,771	17,766,323

*Assumed Continued Transfer of \$400,000 to subsidize Street Fund Operations

2025 Estimated General Fund Expenditures



GENERAL FUND 2025 BUDGET



2025 Revenue Budget	15,910,784
2025 Expenditures Budget	17,042,051
2025 Total	(1,131,267) Expenses Exceed Revenue

2025 Revenue Budget Estimate	15,910,784 Assuming entire revenue budget is realized
-------------------------------------	--

2025 Expenditures Budget Estimate	16,853,906 Assuming underspending of expense budget
2025 Total	(943,122) Expenses Exceed Revenue

Ending Fund Balance 12/31/2024:	6,474,404
Reserved 2025	3,408,410
Unreserved 2025	3,065,994
2025 Use of Unreserved	(943,122)
Balance 12/31/2025	5,531,282

Unreserved 2025 Total	3,065,994
2025 Use of Unreserved	(943,122)
Balance 12/31/2025	2,122,872

2026 Revenue Budget Estimate

15,543,090 Assuming entire revenue budget is realized

2026 Expenditures Budget Estimate
--

17,081,771 Under Spending Applied; \$17,385,984 is 2026 budget amount

2026 Total

(1,538,681) Expenses Exceed Revenue

Ending Fund Balance 12/31/2025:
--

5,531,282

Reserved 2026

3,466,354

Unreserved 2026

2,064,928

2026 Use of Unreserved

(1,538,681)

Balance 12/31/2026

3,992,601

Unreserved 2026 Total

2,064,928

2026 Use of Unreserved

(1,538,681)

Balance 12/31/2026

526,247

2027 Revenue Budget Estimate**15,794,060** Assuming entire revenue budget is realized**2027 Expenditures Budget Estimate****17,466,323** Under Spending Applied**2027 Total****(1,672,263)** Expenses Exceed Revenue**Ending Fund Balance****12/31/2026:**

3,992,601

Reserved 2027

3,553,265

Unreserved 2027

439,337

2027 Use of**Unreserved****(439,337)****Balance 12/31/2027**

3,553,265

1,701,399 Expenses Exceed Revenue**(439,337) Use Unreserved****1,262,062 Balance left uncovered****2027 Additional Revenue Possibilities:****Property Tax*****120,173**

If 150 new homes are sold and occupied in the City limits by June 1, 2026

Sales Tax**107,250**

This is an estimate assumption of an increase to sales tax total

Utility Tax**31,006**

Based on the 150 new homes being occupied in 2027

Total**258,429*****Property Tax Calculation:**

429,000 average sales price assumption per home

64,350,000 150 Homes Total Assesed Valuation

64,350 Assessed Valuation Divided by 1,000

120,173 Assessed Valuation times the levy rate of 1.8674869

801.15 Each House City Property Tax

City of Shelton
Street Fund

Revenue	2025	With TBD TAX 2026	W/Out TBD TAX 2026
Sales Tax TBD (Mnthly)	725,000	725,000	246,381
Right of Way Permits	10,000	10,000	10,000
Multimodal Transportation Cit	14,000	14,000	14,000
Motor Vehicle Fuel Tax (Mnth	185,000	185,000	185,000
Roads & Street Services Misc	1,000	1,000	1,000
Interfund Street Cleaning/Swe	105,120	105,120	105,120
Investment Interest	1,500	1,500	1,500
Miscellaneous	80,000	80,000	80,000
Transfer in Capital Resources	695,000	100,000	-
Transfer In General Fund	400,000	400,000	400,000
Total	2,216,620	1,621,620	1,043,001

Estimated Expenses	2,400,103	2,080,103	2,080,103
---------------------------	------------------	------------------	------------------

Beginning Fund Balance 2025	667,884		
Estimated Revenue	2,216,620		
Estimated Expenses	2,400,103		
Estimated Ending Fund Balance	484,401	*Using \$183,483 of ending fund balance in 2025	

Reserved=16 %	384,016		
Unreserved	283,868		
Total	667,884		

****With TBD Sales Tax in 2026:**

Beginning Fund Balance 2026	484,401	200,533	*Unreserved amount
Minus Reserved 16%	(283,868)		
Estimated Revenue	1,621,620		
Estimated Expenses	2,080,103		
Expenses Exceed Revenue	(458,483)		
Use Unreserved	200,533		
Balance	(257,950)	Will still need additional resource for 2026	

Capital Resource Fund-TBD will have a balance of \$160,308 1/1/2026; estimate using \$100,000 in 2026

Transfer in Capital Resources 2025:

200,000	Downtown Street Repairs
90,000	Non-Motorized Comprehensive Plan
100,000	Chip Seal Project Partnership with Mason County
150,000	Mason County in-house paving
20,000	Signage Improvement Plan
10,000	Thermoplastic Application
25,000	Sidewalk Replacement Program
100,000	Used for Street Operations
695,000	

For 2026 backing out of estimated expenses:

200,000	Downtown Street Repairs
90,000	Non-Motorized Comprehensive Plan
20,000	Signage Improvement Plan
10,000	Thermoplastic Application

Transportation Benefit Districts (TBD)

City Council Study Session
November 12, 2024

What is a TBD?

- Quasi-municipal taxing jurisdiction authorized by state law to fund street maintenance
- State law authorizes cities and counties to form transportation benefit districts (TBDs)
- TBDs can raise revenue for transportation projects through either sales taxes or vehicle license fees
- Revenues collected must be held in separate accounts and used only for authorized street maintenance projects



*Western Gateway – Railroad Avenue Paving and
Pedestrian Improvements*

History of Shelton's TBD

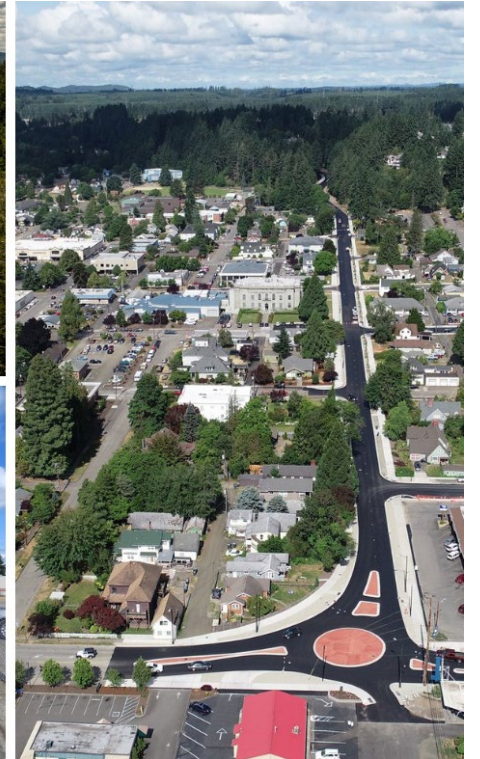
- In 2016, Shelton voters approved a sales tax increase of **0.2% for 10 years** to fund street maintenance projects within City limits, establishing the Transportation Benefit District
 - Set to expire in **2026**
- City Commission passed Ordinance 1869-0315, acknowledging the lack of available funds to improve, preserve, maintain, and operate our essential transportation infrastructure
- City Council serves as the governing body of the Transportation Benefit District
- TBD funded projects are based on the City's 6-Year Transportation Improvement Program, which is based on our ADA Transition Plan and the Pavement Condition Index

Purpose of the TBD

- The purpose of our transportation benefit district is to:
 - Improve and protect long-term investments in transportation infrastructure
 - Reduce the risk of transportation facility failure
 - Improve safety
 - Avoid more expensive infrastructure replacements in the future
 - Reduce congestion or stem an increase in congestion caused by failing City streets
- Transportation infrastructure quickly ages, and deferred maintenance only drives repair costs higher
- Transportation infrastructure is one of our most valuable investments in our community
- City of Shelton website:
[Transportation Benefit District \(TBD\)](#)

TBD Capital Projects

- TBD money has funded **53,901 feet** or **10.2 miles** of paving and chip seal work since 2016
 - Doesn't include sewer basin paving, or Cascade Natural Gas restoration work
- TBD funding has been used for **capital projects**, including:
 - Western Gateway paving and pedestrian improvements on Railroad Avenue between Pacific Court and 8th Street
 - Safe Routes to School projects by Evergreen Elementary and Shelton High Schools
 - Pioneer Way/Lake Boulevard paving in 2016
 - Turner Avenue paving between East Angleside Road and South 16th Street paving in 2018



Top L: Brockdale Road paving (2023), Bottom L: Safe Routes to School pedestrian improvements at Shelton High School (2024), R: Downtown Connector paving and pedestrian improvements (2018)

TBD Maintenance Projects

- TBD funding has been used for **maintenance projects**, which includes:
 - Chip sealing – approximately **16,000 feet** or **3 miles** since 2016
 - Patching potholes
 - Roadside mowing
 - Snow and ice removal
 - Street sweeping
 - Grading gravel roads, alleys, and parking strips



*Top Left: Street sweeper, Top Right: Snowplow
Bottom left: Roadside mowing, Bottom right:
Signal maintenance*

TBD Funding

- In 2023, the District collected **\$732,126.17** in revenues (0.2% sales and use tax)
- In 2023, the District spent **\$798,218.64** on expenses
 - Street Maintenance: \$207,126.16
 - Construction: \$591,092.42
- Since its establishment in 2016, the TBD has collected **\$5 million** in dedicated funding for transportation maintenance projects in Shelton
- City leverages future TBD funds as a local match when applying for state or federal grants



Western Gateway – New paving at Pacific Court and new bus pullout and shelter

TBD Funding - Grants

Project Name	Grant Name/Awarded Amount	Required City match
Turner Avenue Paving	TIB Arterial Preservation Program: \$270,885	10%
Downtown Connector	TIB Urban Arterial Program: \$3,329,690 Supplemental transportation appropriation: \$1 million	10%
Western Gateway	TIB Arterial Preservation Program: \$410,400 TIB Sidewalk Program: \$350,000	10% for both
Brockdale Road Paving/Safe Routes to School	Safe Routes to School grant: \$770,103 Federal funding: \$278,000	SRTS: 13.5% Federal: 13.5%

TBD Funding – Street Fund

- The Street Fund provides for the maintenance and operation of the largest asset of the City
- TBD funding is used to supplement the Street Fund
- 2023 Capital Improvement Fund:
 - Local road safety (3 crosswalk/sidewalk projects): \$19,500 of TBD funding
 - Olympic Highway North: \$300,000 of TBD funding
 - Western Gateway: \$80,000 of TBD funding
 - Signalized intersection upgrades: \$50,000 of TBD funding
 - Front Street paving: \$100,000 of TBD funding
 - Wallace Kneeland overlay: \$200,000 of TBD funding



2021 Park Street pavement overlay

Benefits



Railroad Avenue, 1912

- More equitable - Sales tax is paid by both residents and visitors alike
- Provides a dedicated source of funding for street-related projects and maintenance
- Better balance of proactive maintenance and growth versus reactive projects

TBD Potential Next Steps

- Shelton's TBD is currently set to expire in **March 2026**
- Elections in 2026 are scheduled for April, August, and November
- The Department of Revenue requires 70 days notice to begin collection

August Ballot	November Ballot	Action
By April 15, 2025	By July 15, 2025	Council approves resolution to place TBD renewal measure on ballot
By May 2, 2025	By August 5, 2025	Last day to file resolution with the Mason County Auditor's Office
By August 5, 2025	November 5, 2025	Election date
August 26, 2025	November 25, 2025	Election certification
Early February 2026	Early February 2026	DOR begins collection of renewed TBD sales tax

Affordable Housing Funding Options



October 8, 2024

History

- **RCW 82.14.540:**
- **February 5, 2019 Council approved ILA with Mason County**
 - *Cooperative service for affordable housing and homeless services*
 - *Councilmember on housing and behavioral health board*
- **October 17, 2019 Revised ILA - House Bill 1406 - 20 year horizon**
 - *Revenue sharing by local governments of local sales tax*
 - *City opted not to collect(.0073%) \$18,000 approx.*
 - *County levy share*
- **Funds support**
 - *Acquiring, rehabilitating, or constructing affordable housing*
 - *Operations and maintenance costs of new units of affordable or supportive housing*
 - *Loans or grants to nonprofits or public housing authorities*
 - *Repayment of bonds*
 - *Rental assistance*
 - *Admin. costs – no than 10% of annual tax distribution*

Options

Affordable Housing Property Tax Levy

- RCW 84.52.105- voter approved
- \$.50 per \$1,000 assessed valuation(AV) – for 10 years
- \$617,338 annual estimate
- Affordable housing for households 50% or less of county median income
- Affordable homeownership, owner-occupied home repair, and foreclosure prevention households 80% or less of county median income

Real Estate Excise Tax

- RCW 82.46.035 – Councilmatic through January 1, 2026
- Fully plan under GMA
- Imposing REET 2 of .25%- already collected
- \$167,500 annual estimate
- \$100,000 or 25% of available funds – Projects must be in CIP
- Planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of facilities for those experiencing homelessness and affordable housing projects.

Options cont.

Housing and Related Services Sales Tax

- RCW 82.14.530 – Councilmatic
- Sales and use tax of .1%
- \$310,000 annual estimate
- Total county rate not to exceed .1%
 - *City imposes before County - County credits amount back to City*
- At least 60% of revenue must be used for:
 - *Constructing or acquiring affordable housing*
 - *Constructing or acquiring behavioral health-related facilities*
 - *Acquiring land for these*
 - *Funding the operation and maintenance costs of new affordable housing units*
- Housing and facilities only provide for population income at or below 60% of county median in these groups:
 - *Disabilities or behavioral health disabilities, veterans*
 - *People who are homeless or at-risk of being homeless*
 - *Unaccompanied homeless youth or young adult*
 - *Domestic violence survivors*

Options cont.

- Housing and facilities may only provide for population income at or below 60% of county median in these groups:
 - *Disabilities or behavioral health disabilities*
 - *Veterans*
 - *People who are homeless or at-risk of being homeless*
 - *Unaccompanied homeless youth or young adult*
 - *Domestic violence survivors*
- Remaining funds must be used for operation, delivery, or evaluation of behavioral health treatment programs and services or housing related services
- No more than 10% may be used to supplant existing funds
- Washington State statistics
 - *240 cities – 19 adopted(MRSC)*
 - *39 counties- 22 adopted*

Potential Uses of Funds

- Create Citywide Housing Action Plan
- Associate Planner/Housing Planner
 - *Initially 0.5 FTE for site development, housing grant applications & administration, and establishing a rental resource center/housing office*
- Site acquisition and readiness
- Design and construct
 - *Mitigation site/emergency shelter*
 - *Transitional housing*
 - *Permanent supportive housing*
 - *Development of city-owned properties for workforce housing*
 - *Public-private or public-public partnerships*
 - *Purchase units in new market-rate, private projects*
- Utility extensions
 - *Leverage tax-derived funds as match for infrastructure grants*
 - *Offset public infrastructure costs, ie repay utility funds for waived connection charges*