



Shelton City Council
Study Session Agenda
January 14, 2025 – 6:00 p.m.
Civic Center & Virtual Platform

A. Call to Order

B. Roll Call

C. Study Agenda

1. Council Board & Committee Assignments – Presented by City Manager Mark Ziegler

D. New Items for Discussion

E. Adjourn



2025 Looking Ahead

(Items and dates are subject to change)

<p>Tues. 1/21 6:00 p.m.</p>	<p>Regular Meeting</p>	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • Parks Advisory Committee Reappointment • Arts Commission Reappointments • Resolution No. 1361-1124 Safe Routes to School Construction Final Acceptance <p>Presentations</p> <ul style="list-style-type: none"> • SPD Officer of the Year • November Financial Status Report <p>Business Agenda</p> <ul style="list-style-type: none"> • Parks Advisory Committee Appointments <p>Public Hearing</p> <ul style="list-style-type: none"> • <p>Action Agenda</p> <ul style="list-style-type: none"> • Resolution No. 1357-1124 Accepting Memorandum of Agreement with WSU Extension • Resolution No. 1363-1124 On-Call A&E Consultant Pool Agreements • Ordinance No. 2028-1224 Repealing SMC 5.32 For-Hire Vehicles • Resolution No. 1367-1224 Establishing a Creative District • Council Board and Committee Assignments <p>Administration Report</p> <ul style="list-style-type: none"> • 	<p>Packet Items Due: 1/10 @ 5:00 p.m.</p>
<p>Tues. 1/28 6:00 p.m.</p>	<p>Study Session</p>	<p>Study Agenda</p> <ul style="list-style-type: none"> • 	<p>Packet Items Due: 1/24 @ noon</p>
<p>Tues. 2/4 6:00 p.m.</p>	<p>Regular Meeting</p>	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • Parks Advisory Committee Appointments <p>Presentations</p> <ul style="list-style-type: none"> • <p>Business Agenda</p> <ul style="list-style-type: none"> • Resolution No. 1366-1224 WSDOT City Street Striping Contract • Resolution No. 1359-1124 Accepting Dumontet Lease Agreement • Resolution No. 1362-1124 Agreement for Systemic Ped. Safety & Olympic Hwy North Improvements Design Services • Resolution No. 1350-0924 Mid-Block Crossing (OBJH) Design Enhancement Approval <p>Public Hearing</p> <ul style="list-style-type: none"> • 	<p>Packet Items Due: 1/24 @ 5:00 p.m.</p>

		<p>Action Agenda</p> <ul style="list-style-type: none"> • Administration Report 	
Tues. 2/11 6:00 p.m.	Study Session	<p>Study Agenda</p> <ul style="list-style-type: none"> • Presentation - Gas Station Heroin 	Packet Items Due: 2/7 @ noon
Tues. 2/18 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • Resolution No. 1359-1124 Accepting Dumontet Lease Agreement <p>Presentations</p> <ul style="list-style-type: none"> • December Financial Status Report <p>Business Agenda</p> <ul style="list-style-type: none"> • <p>Public Hearing</p> <ul style="list-style-type: none"> • <p>Action Agenda</p> <ul style="list-style-type: none"> • Resolution No. 1366-1224 WSDOT City Street Striping Contract • Civic Center Rotating Art Gallery • Resolution No. 1362-1124 Agreement for Systemic Ped. Safety & Olympic Hwy North Improvements Design Services • Resolution No. 1350-0924 Mid-Block Crossing (OBJH) Design Enhancement Approval <p>Administration Report</p> <ul style="list-style-type: none"> • 	Packet Items Due: 2/7 @ 5:00 p.m.
Tues. 2/25 6:00 p.m.	Study Session	<p>Study Agenda</p> <ul style="list-style-type: none"> • 2025 Work Plans 	Packet Items Due: 2/21 @ noon
Tues. 3/4 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes <p>Presentations</p> <ul style="list-style-type: none"> • <p>Business Agenda</p> <ul style="list-style-type: none"> • <p>Public Hearing</p> <ul style="list-style-type: none"> • <p>Action Agenda</p> <ul style="list-style-type: none"> • <p>Administration Report</p> <ul style="list-style-type: none"> • 	Packet Items Due: 2/21 @ 5:00 p.m.
Tues. 3/11 6:00 p.m.	Study Session	<p>Study Agenda</p> <ul style="list-style-type: none"> • 	Packet Items Due: 3/7 @ noon
Tues. 3/18 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes <p>Presentations</p> <ul style="list-style-type: none"> • January Financial Status Report <p>Business Agenda</p> <ul style="list-style-type: none"> • <p>Public Hearing</p> <ul style="list-style-type: none"> • <p>Action Agenda</p>	Packet Items Due: 3/7 @ 5:00 p.m.

		<ul style="list-style-type: none"> Ordinance No. 2025-0924 Revisions to Permitted Uses Matrix Administration Report 	
Tues. 3/25 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> SPD Annual Report 	Packet Items Due: 3/21 @ 5:00 p.m.

Other – TBD

- International Property Maintenance Code

DRAFT

Councilmembers Boards and Committees 2024					
Councilmember	Meeting	Date	Contact	Time	Alternate Rep.
Eric Onisko	Lodging Tax Advisory Committee (LTAC)	September	City Clerk	Varies	
Sharon Schirman	Mason County Criminal Justice Working Team	3rd Wednesday	Keli Dunlap kdunlap@co.mason.wa.us (360) 427-9670 x849	7:30am	
Tom Gilmore	MACECOM Legislative and Governing Board	2nd Tuesday	Joe Schmit jschmit@macecom.org (360) 432-5140	3:00pm	
Melissa Stearns	Law Enforcement Officers & Fire Fighters (LEOFF) Board	1st Tuesday	Danielle Thompson dthompson@masoncountywa.gov (360) 427-9670 x419	8:00am	
Miguel Gutierrez	Mason County Board of Health Meeting	4th Tuesday-every other month		3:00pm	
Eric Onisko	Mason Transit Authority Board - Regular Meeting	3rd Tuesday	clerk@masontransit.org (360) 426-9434	4:00pm	
Eric Onisko	Mason Transit Authority Board - Joint Meeting	2nd Tuesday - Quarterly	clerk@masontransit.org (360) 426-9434	TBA	
George Blush	Peninsula Regional Transportation Planning Organization (PRTPO)	3rd Friday - Alternating months	Thera Black TheraB@PeninsulaRTPO.org (360) 878-0353	10:00am	
Melissa Stearns	Opioid Stakeholders Meeting	2nd Wednesday	Abe Gardner agardner@northmasonrfa.com (360) 801-9555	9:00am	
Lyndsey Sapp	Mason County Housing & Behavioral Health Advisory Board	4th Wednesday	Todd Parker tparker@co.mason.wa.us (360) 427-9670 x293	9:00am	
Miguel Gutierrez	Shelton Memorial Park Board	Quarterly	Melissa Fenton smp@cemetery.comcastbiz.net (360) 426-2152	4:00pm	
ALL	Shelton Metropolitan Park District Board (SMPD)	Quarterly	City Manager	5:45pm	
Blush, Gutierrez & Schirman	Council Sub-Committee on Homeless Response	Semi-monthly	City Manager	9:00am	
Gutierrez, Onisko & Schirman	Council Sub-Committee Finance/Budget	As needed	City Manager		