



Shelton City Council  
Meeting Agenda  
October 15, 2024 at 6:00 p.m.  
Civic Center & Virtual Platform

**A. Call to Order**

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

**B. Council Reports**

**C. Consent Agenda (Action)**

1. Vouchers numbered 111636 through 111677 and EFT payment numbers 686 through 705 in the total amount of \$166,161.77
2. Payroll warrants numbered 3999 and 13348 through 13446 and 111620 through 111632 in the amount of \$366,704.86
3. Vouchers numbered 111701 through 111734 and EFT payment numbers 706 through 728 in the total amount of \$184,861.20
4. Payroll warrants numbered 4000 through 4003 and 13447 through 13549 and 111678 through 111696 in the amount of \$522,959.60
2. Minutes:
  - Study Session of September 10, 2024

**D. General Public Comment (3-minute time limit)**

The Council invites members of the public to provide comments on any City-related topic. To make comments in person, please sign in on the public comment sheet and keep an instruction card. If you would like to comment on an Action item, please write the agenda item number on the list. To comment virtually using Zoom, please use the "Raise Hand" feature to alert the City Clerk. If you have joined Zoom on your telephone, dial \*9 to use the "Raise Hand" feature. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.

**E. Presentations**

1. August Financial Status Report – Presented by Finance Director Mike Githens

**F. Business Agenda (Study/No Action)**

1. LTAC Recommendations – Presented by City Manager Mark Zeigler

**G. Action Agenda (Action/Public Comment Taken)**

1. Resolution No. 1340-0624 Water Meter Upgrades Installation (AMI) Project Award – Presented by Capital Projects Manager Aaron Nix.
2. Resolution No. 1351-0924 ILA with Mason County for Reimbursable Work, Supplies, and Services – Presented by Superintendent Brent Armstrong.

**H. Administration Reports**

1. City Manager Report

**I. New Items for Discussion**

**J. Announcement of Next Meeting – November 5, 2024 at 6:00 p.m.**

**K. Adjourn**

**Special Note for Virtual Public Participation**

The meeting can be viewed at: <https://www.youtube.com/user/cityofshelton>

The public can provide comments virtually by:

Email: [donna.nault@sheltonwa.gov](mailto:donna.nault@sheltonwa.gov) (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City Council's webpage

Your comments will be relayed directly to the Council.



# 2024 Looking Ahead

(Items and dates are subject to change)

Tues. 10/22 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li>Pavement Condition Index Report</li> </ul>	Packet Items Due: 10/18 @ noon
Tues. 11/5 5:45 p.m.	Special SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Public Hearing Resolution No. SMPD 40-0924 2025 Preliminary Budget</li> <li>Public Hearing Resolution No. SMPD 41-0924 2025 Ad Valorem Taxes</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Administration Report</li> </ul>	Packet Items Due: 10/25 @ 5:00 p.m.
Tues. 11/5 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li></li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Public Hearing Ordinance No. 2023-0924 2025 Preliminary Budget</li> <li>Public Hearing Ordinance No. 2024-0924 2025 Ad Valorem Taxes</li> <li>Resolution No.1348-0924 Master Fee Schedule Update</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>LTAC Recommendations</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 10/25 @ 5:00 p.m.
Tues. 11/12 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li>Transportation Benefit District (TBD)</li> </ul>	Packet Items Due: 11/7 @ noon
Tues. 11/19 5:45 p.m.	Special SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li></li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Resolution No. SMPD 40-0924 Adoption of 2025 Budget</li> <li>Resolution No. SMPD 41-0924 2025 Ad Valorem Taxes</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 11/7 @ 5:00 p.m.
Tues. 11/19 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li>September Financial Status Report</li> </ul> Business Agenda	Packet Items Due: 11/7 @ 5:00 p.m.

		<ul style="list-style-type: none"> <li>Public Hearing Ordinance No. 2025-0924 Revisions to Permitted Uses Matrix</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Civic Center Rotating Art Gallery</li> <li>Public Hearing Ordinance No. 2023-0924 Adoption of 2025 Budget</li> <li>Public Hearing Ordinance No. 2024-0924 2025 Ad Valorem Taxes</li> <li>Resolution No.1348-0924 Master Fee Schedule Update</li> <li>Ordinance No. 2021-0824 Height Limit Removal</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	
Tues. 11/26 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 11/22 @ noon
Tues. 12/3 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li></li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Resolution No. 1350-0924 Mid-Block Crossing (OBJH) Design Enhancement Approval</li> <li>Public Hearing Ordinance No. 2026-1024 2024 Budget Supplemental</li> </ul> Action Agenda <ul style="list-style-type: none"> <li></li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 11/22 @ 5:00 p.m.
Tues. 12/10 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 12/6 @ noon
Tues. 12/17 5:45 p.m.	SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li></li> </ul> Action Agenda <ul style="list-style-type: none"> <li></li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 12/6 @ 5:00 p.m.
Tues. 12/17 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li></li> </ul> Business Agenda <ul style="list-style-type: none"> <li></li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Resolution No. 1350-0924 Mid-Block Crossing (OBJH) Design Enhancement Approval</li> <li>Ordinance No. 2026-1024 2024 Budget Supplemental</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 12/6 @ 5:00 p.m.



Tues. 12/24 6:00 p.m.	Regular Meeting	CANCELLED – Christmas Eve Holiday	
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Other – TBD

- International Property Maintenance Code

DRAFT

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 111636 through number 111677 and EFT payment numbers 686 through 705 in the total amount of \$166,161.77 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 27th of September, 2024.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Eric Onisko

\_\_\_\_\_  
Deputy Mayor Sharon Schirman

\_\_\_\_\_  
Councilmember George Blush

\_\_\_\_\_  
Councilmember Tom Gilmore

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Lyndsey Sapp

\_\_\_\_\_  
Councilmember Melissa Stearns



Shelton, WA

# Check Register

Packet: APPKT03280 - SEPTEMBER 27, 2024 AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02535	ALWAYS SAFE & LOCK INC	09/27/2024	EFT	0.00	54.99	686
2901	ASPECT CONSULTING, LLC	09/27/2024	EFT	0.00	613.75	687
VEN02338	BHC CONSULTANTS LLC	09/27/2024	EFT	0.00	14,556.55	688
VEN01879	BRADLEY AIR COMPANY	09/27/2024	EFT	0.00	786.15	689
005900	CAPITAL BUSINESS MACHINES	09/27/2024	EFT	0.00	119.40	690
009351	DELAGE LANDEN FINANCIAL SVCS	09/27/2024	EFT	0.00	866.88	691
VEN02319	DENALI WATER SOLUTIONS LLC	09/27/2024	EFT	0.00	2,254.73	692
023078	FASTENAL COMPANY	09/27/2024	EFT	0.00	1,297.91	693
VEN01406	FERGUSON WATERWORKS	09/27/2024	EFT	0.00	3,372.11	694
VEN01406	FERGUSON WATERWORKS	09/27/2024	EFT	0.00	1,390.17	695
VEN02610	FLOCK GROUP INC	09/27/2024	EFT	0.00	41,708.70	696
040960	GRAINGER	09/27/2024	EFT	0.00	21.89	697
129030	MILES SAND & GRAVEL CO.	09/27/2024	EFT	0.00	932.47	698
132235	MOUNTAIN MIST WATER	09/27/2024	EFT	0.00	131.11	699
142952	NORTH CENTRAL LABORATORIES	09/27/2024	EFT	0.00	649.04	700
VEN02506	PDBLOWERS, INC.	09/27/2024	EFT	0.00	618.97	701
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	09/27/2024	EFT	0.00	13,187.50	702
VEN02458	THOMAS GARVEY	09/27/2024	EFT	0.00	390.00	703
203900	WESMAR COMPANY, INC	09/27/2024	EFT	0.00	1,072.00	704
204123	WHISLER COMMUNICATIONS	09/27/2024	EFT	0.00	429.79	705
002982	APP	09/27/2024	Regular	0.00	5,045.46	111636
VEN01507	ARG-TIMCO	09/27/2024	Regular	0.00	366.54	111637
VEN02340	BLT SHELTON PONY, LLC	09/27/2024	Regular	0.00	1,428.13	111638
098000	BUILDERS FIRSTSOURCE	09/27/2024	Regular	0.00	16.10	111639
VEN02063	CARL TANNE	09/27/2024	Regular	0.00	1,200.00	111640
VEN01214	CINTAS CORPORATION	09/27/2024	Regular	0.00	158.85	111641
VEN01281	CITY OF SHELTON - UTILITY BILLS/PE	09/27/2024	Regular	0.00	21,545.29	111642
008778	CUMMINS NORTHWEST, LLC.	09/27/2024	Regular	0.00	1,801.97	111643
VEN01228	DAN PATTON	09/27/2024	Regular	0.00	258.00	111644
009595	DEPT. OF LICENSING	09/27/2024	Regular	0.00	18.00	111645
VEN02609	EBIX INC	09/27/2024	Regular	0.00	27.44	111646
VEN02052	ESRI-ENVIRONMENTAL SYSTEMS RE	09/27/2024	Regular	0.00	11,741.16	111647
159001	FERGUSON ENTERPRISES LLC #3325	09/27/2024	Regular	0.00	252.73	111648
VEN01612	GENSCO, INC.	09/27/2024	Regular	0.00	82.04	111649
VEN01299	GRAY & OSBORNE	09/27/2024	Regular	0.00	14,279.69	111650
VEN02611	HUNTINGTON GLASS CO INC	09/27/2024	Regular	0.00	411.38	111651
VEN01343	ICONIX WATERWORKS (US) INC.	09/27/2024	Regular	0.00	450.17	111652
VEN02487	INSLEE, BEST, DOEZIE & RYDER, P.S.	09/27/2024	Regular	0.00	2,360.00	111653
070966	JOHN HANCOCK LIFE INS CO	09/27/2024	Regular	0.00	1,286.98	111654
082633	KRISTMAS TOWN KIWANIS	09/27/2024	Regular	0.00	9,000.00	111655
VEN01905	LEANDRA SHARP	09/27/2024	Regular	0.00	191.58	111656
090100	LES SCHWAB TIRES	09/27/2024	Regular	0.00	17.38	111657
VEN01408	LUND CUSTOM MACHINING, INC.	09/27/2024	Regular	0.00	923.10	111658
113004	MASON COUNTY - UTILITIES/WASTE	09/27/2024	Regular	0.00	3,236.65	111659
109750	MASON COUNTY DISTRICT COURT	09/27/2024	Regular	0.00	125.00	111660
112000	MASON COUNTY SHERIFF DEPT	09/27/2024	Regular	0.00	76.02	111661
114350	MASON GENERAL HOSPITAL	09/27/2024	Regular	0.00	98.00	111662
VEN02312	ODP BUSINESS SOLUTIONS LLC	09/27/2024	Regular	0.00	203.37	111663
903752	O'REILLY AUTO PARTS	09/27/2024	Regular	0.00	11.97	111664
VEN01351	OSCAR MATIAS PABLO	09/27/2024	Regular	0.00	140.00	111665
VEN02070	PAPE MACHINERY	09/27/2024	Regular	0.00	6.07	111666
114040	PETTYJOHN ENTERPRISES, LLC	09/27/2024	Regular	0.00	245.00	111667
VEN01290	PUGET SOUND LANDSCAPING, INC.	09/27/2024	Regular	0.00	248.47	111668
200985	THURSTON CO PUBLIC HEALTH	09/27/2024	Regular	0.00	640.00	111669

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
201255	TOTAL BATTERY & AUTO SUPPLY	09/27/2024	Regular	0.00	9.72	111670
201300	TOZIER BROS INC.	09/27/2024	Regular	0.00	908.67	111671
VEN02544	VESTIS GROUP INC	09/27/2024	Regular	0.00	166.83	111672
VEN02608	VETERANS NW CONSTRUCTION	09/27/2024	Regular	0.00	750.00	111673
203780	WATER MGMNT LABORATORIES INC	09/27/2024	Regular	0.00	750.00	111674
053987	WESTBAY NAPA AUTO PARTS	09/27/2024	Regular	0.00	370.06	111675
025951	WILLIAMS ARCHITECTURE	09/27/2024	Regular	0.00	845.00	111676
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	09/27/2024	Regular	0.00	14.84	111677

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	83	42	0.00	81,707.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	37	20	0.00	84,454.11
Virtual Payments	0	0	0.00	0.00
	120	62	0.00	166,161.77 ✓

Virtual Payments	0	0	0.00	0.00
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### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	9/2024	166,161.77
			<u>166,161.77</u> ✓



Shelton, WA

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Bank Code: APBNK-Main-APBNK-Main						
VEN02535	ALWAYS SAFE & LOCK INC	09/27/2024	EFT	0.00	54.99	686
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">323569</a>	Invoice	09/18/2024	CUST# 7260 DUP KEY, PADLOCK	0.00	54.99	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O		CUST# 7260 DUP KEY, PAD	54.99	
2901	ASPECT CONSULTING, LLC	09/27/2024	EFT	0.00	613.75	687
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">584999</a>	Invoice	09/16/2024	"C" STREET LANDFILL CONSTRUCTION PLA	0.00	613.75	
<a href="#">403-000-000-53780-4103</a>		SOLID WST - Prof Serv- "C	"C" St. Landfill	"C" STREET LANDFILL CON	613.75	
VEN02338	BHC CONSULTANTS LLC	09/27/2024	EFT	0.00	14,556.55	688
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">21170</a>	Invoice	09/18/2024	ANGLESIDE PZ IMPROVEMENTS	0.00	13,642.80	
<a href="#">411-000-000-59434-4101</a>		WAT CAP - Exp-Prof Svcs-	23-UPPERANGLESIDEP	ANGLESIDE PZ IMPROVEM	13,642.80	
<a href="#">21211</a>	Invoice	09/18/2024	RESERVOIR ROOF VENT RETROFIT DESIGN	0.00	913.75	
<a href="#">401-000-000-53480-4100</a>		WAT - Professional Servic		RESERVOIR ROOF VENT RE	913.75	
VEN01879	BRADLEY AIR COMPANY	09/27/2024	EFT	0.00	786.15	689
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">9045</a>	Invoice	09/24/2024	ACTUATOR	0.00	786.15	
<a href="#">001-142-000-57250-4800</a>		FACIL LIB - Repairs and M		ACTUATOR	786.15	
005900	CAPITAL BUSINESS MACHINES	09/27/2024	EFT	0.00	119.40	690
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">INV225248</a>	Invoice	09/09/2024	CONTRACT# CN2621-01	0.00	90.06	
<a href="#">001-118-000-52122-4500</a>		PD PAT - Operating Rental		CONTRACT# CN2621-01	90.06	
<a href="#">INV225249</a>	Invoice	09/09/2024	CONTRACT# CN2736-01	0.00	29.34	
<a href="#">001-118-000-52122-4500</a>		PD PAT - Operating Rental		CONTRACT# CN2736-01	29.34	
009351	DELAGE LANDEN FINANCIAL SVCS	09/27/2024	EFT	0.00	866.88	691
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">83080274</a>	Invoice	09/21/2024	CONTRACT# 500-50265514	0.00	162.27	
<a href="#">402-300-000-53580-4500</a>		SEW CL MN - Operating R		CONTRACT# 500-5026551	13.27	
<a href="#">402-700-000-59135-7001</a>		SEW DEBT - Long Term Le		CONTRACT# 500-5026551	149.00	
<a href="#">83080286</a>	Invoice	09/21/2024	CONTRACT# 500-50499914	0.00	162.27	
<a href="#">401-000-000-53480-4500</a>		WAT - Operating Rentals		CONTRACT# 500-5049991	13.27	
<a href="#">401-250-000-59134-7001</a>		WAT DEBT - Long Term Le		CONTRACT# 500-5049991	149.00	
<a href="#">83085133</a>	Invoice	09/21/2024	CONTRACT#500-50492834	0.00	271.17	
<a href="#">001-111-000-51421-4500</a>		FIN UB - Operating Rental		CONTRACT#500-50492834	6.65	
<a href="#">001-111-000-51423-4500</a>		FIN AC - Operating Rental		CONTRACT#500-50492834	6.65	
<a href="#">001-111-000-59114-7001</a>		FIN - Long Term Lease		CONTRACT#500-50492834	149.40	
<a href="#">001-130-000-51810-4500</a>		HR - Operating Rentals		CONTRACT#500-50492834	8.87	
<a href="#">001-130-000-59117-7001</a>		HR - Long Term Lease		CONTRACT#500-50492834	99.60	
<a href="#">83085145</a>	Invoice	09/21/2024	CONTRACT# 500-50499916	0.00	271.17	
<a href="#">001-115-000-51895-4500</a>		PW ADM - Operating Ren		CONTRACT# 500-5049991	10.42	
<a href="#">001-115-000-59148-7001</a>		PW ADM - Long Term Lea		CONTRACT# 500-5049991	117.03	



## Check Register

Packet: APPKT03280-SEPTEMBER 27, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">001-120-000-51310-4500</a>		C MGR - Operating Rental	CONTRACT# 500-5049991		1.11	
<a href="#">001-120-000-59113-7001</a>		C MGR - Long Term Lease	CONTRACT# 500-5049991		12.45	
<a href="#">001-140-000-55860-4500</a>		CD PLAN - Operating Rent	CONTRACT# 500-5049991		10.64	
<a href="#">001-140-000-59158-7001</a>		CD - Long Term Lease	CONTRACT# 500-5049991		119.52	
VEN02319	DENALI WATER SOLUTIONS LLC	09/27/2024	EFT	0.00	2,254.73	692
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">INV907922</a>	Invoice	09/19/2024	CUST# 599121378 TRANSPORTATION	0.00	2,254.73	
<a href="#">402-400-000-53580-4100</a>		SEW SV MN - Professional		CUST# 599121378 TRANSP	2,254.73	
023078	FASTENAL COMPANY	09/27/2024	EFT	0.00	1,297.91	693
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">WATUM227634</a>	Invoice	09/10/2024	CUST#WATUM1869 WB CAUTN BLU	0.00	47.24	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#WATUM1869 WB C	47.24	
<a href="#">WATUM227635</a>	Invoice	09/10/2024	CUST#WATUM1961 FLAP DISC	0.00	79.22	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#WATUM1961 FLAP	79.22	
<a href="#">WATUM227636</a>	Invoice	09/12/2024	CUST#WATUM1962 MISC SUPPLIES	0.00	323.59	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST#WATUM1962 MISC	323.59	
<a href="#">WATUM227714</a>	Invoice	09/12/2024	CUST#WATUM1962 MISC SUPPLIES	0.00	425.19	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST#WATUM1962 MISC	425.19	
<a href="#">WATUM227825</a>	Invoice	09/20/2024	CUST# WATUM1962 BLADES, CLEANER	0.00	52.42	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST# WATUM1962 BLAD	52.42	
<a href="#">WATUM227901</a>	Invoice	09/19/2024	CUST# WATUM1961 GLOVES	0.00	310.79	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST# WATUM1961 GLOV	310.79	
<a href="#">WATUM227902</a>	Invoice	09/19/2024	CUST# WATUM1962 SINGLE USE WIPES,G	0.00	59.46	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST# WATUM1962 SINGL	59.46	
VEN01406	FERGUSON WATERWORKS	09/27/2024	EFT	0.00	3,372.11	694
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">0046064-1</a>	Invoice	09/18/2024	CUST# 2543 RANGER FITTINGS/4045	0.00	715.38	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST# 2543 RANGER FITTI	715.38	
<a href="#">0054881</a>	Invoice	09/24/2024	CUST# 2544 SENSUS METER PARTS/2495,	0.00	1,650.97	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST# 2544 SENSUS METE	1,650.97	
<a href="#">0054924</a>	Invoice	09/17/2024	CUST#2544 SENSUS METER 2C2 REGISTER	0.00	1,005.76	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#2544 SENSUS METE	1,005.76	
VEN01406	FERGUSON WATERWORKS	09/27/2024	EFT	0.00	1,390.17	695
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">0052835</a>	Invoice	09/13/2024	CUST#2543 MTR RSTR W/CHK/2850	0.00	1,390.17	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#2543 MTR RSTR W/	1,390.17	
VEN02610	FLOCK GROUP INC	09/27/2024	EFT	0.00	41,708.70	696
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">INV-47448</a>	Invoice	09/13/2024	FLOCK CAMERAS	0.00	41,708.70	
<a href="#">001-089-000-59421-6401</a>		POLICE CAPITAL EXP-Vehi		FLOCK CAMERAS	41,708.70	
040960	GRAINGER	09/27/2024	EFT	0.00	21.89	697
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">9237128369</a>	Invoice	09/04/2024	ACCT#839177342 FLOAT BALL	0.00	21.89	
<a href="#">503-000-000-54865-3105</a>		EMR - Oper Supp-Parts-S		ACCT#839177342 FLOAT B	21.89	
129030	MILES SAND & GRAVEL CO.	09/27/2024	EFT	0.00	932.47	698

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">10047435</a>	Invoice	09/17/2024	CUST# 050775 ECOL BLK TKT# 1149175	0.00	686.07	
<a href="#">402-300-000-53580-3100</a>		SEW CL MN - Office and		CUST# 050775 ECOL BLK T	686.07	
<a href="#">2038724</a>	Invoice	09/11/2024	CUST#050775 TKT 000314 5/8" CSTC	0.00	246.40	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#050775 TKT 000314	246.40	
132235	MOUNTAIN MIST WATER	09/27/2024	EFT	0.00	131.11	699
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">006167722</a>	Invoice	08/27/2024	ACCT#088436 ANIMAL CONTROL	0.00	18.11	
<a href="#">001-140-000-55430-3100</a>		CD AN CTRL - Office and		ACCT#088436 ANIMAL CO	13.76	
<a href="#">001-140-000-55430-4500</a>		CD AN CTRL - Operating R		ACCT#088436 ANIMAL CO	4.35	
<a href="#">006192147</a>	Invoice	09/11/2024	ACCT#088436 ADMIN	0.00	76.92	
<a href="#">001-130-000-51810-3100</a>		HR - Office and Operating		ACCT#088436 ADMIN	68.22	
<a href="#">001-130-000-51810-4500</a>		HR - Operating Rentals		ACCT#088436 ADMIN	8.70	
<a href="#">006192155</a>	Invoice	09/11/2024	ACCT#088436 PW SHOP	0.00	36.08	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		ACCT#088436 PW SHOP	27.38	
<a href="#">401-000-000-53480-4500</a>		WAT - Operating Rentals		ACCT#088436 PW SHOP	8.70	
142952	NORTH CENTRAL LABORATORIES	09/27/2024	EFT	0.00	649.04	700
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">508589</a>	Invoice	08/30/2024	ACCT# 42215- SUPPLIES	0.00	649.04	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ACCT# 42215- SUPPLIES	649.04	
VEN02506	PDBLOWERS, INC.	09/27/2024	EFT	0.00	618.97	701
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">90728</a>	Invoice	09/11/2024	SO#443917 EXHAUST FAN	0.00	618.97	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and		SO#443917 EXHAUST FAN	618.97	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	09/27/2024	EFT	0.00	13,187.50	702
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">78117</a>	Invoice	09/09/2024	PAVEMENT CONDITION INDEX RATINGS &	0.00	6,972.00	
<a href="#">101-000-000-54230-4100</a>		ST RD WAY - Professional		PAVEMENT CONDITION IN	6,972.00	
<a href="#">78128</a>	Invoice	09/10/2024	TRANSPORTATION COMPREHENSIVE PLA	0.00	6,215.50	
<a href="#">101-000-000-54230-4100</a>		ST RD WAY - Professional		TRANSPORTATION COMPR	6,215.50	
VEN02458	THOMAS GARVEY	09/27/2024	EFT	0.00	390.00	703
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">1042</a>	Invoice	09/04/2024	CONFLICT DEFENSE ATTORNEY SVC/AUG2	0.00	390.00	
<a href="#">001-122-000-51593-4101</a>		LEGAL - OPD Grant Public		CONFLICT DEFENSE ATTOR	390.00	
203900	WESMAR COMPANY, INC	09/27/2024	EFT	0.00	1,072.00	704
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">326139</a>	Invoice	09/16/2024	CUST#31175 SODIUM HYPOCHLORITE	0.00	1,072.00	
<a href="#">401-000-000-53480-3104</a>		WAT - Office and Operati		CUST#31175 SODIUM HYP	1,072.00	
204123	WHISLER COMMUNICATIONS	09/27/2024	EFT	0.00	429.79	705
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">16933</a>	Invoice	09/20/2024	ACCT# 101376 KENWOOD SPKR MIC,POR	0.00	429.79	
<a href="#">001-118-000-52122-3110</a>		PD PAT - Office & Operati		ACCT# 101376 KENWOOD	429.79	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
002982	APP	09/27/2024	Regular	0.00	5,045.46	111636
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">24-180924</a>	Invoice	09/11/2024	ACCT# AP7500158 FUEL	0.00	5,045.46	
<a href="#">503-250-000-58900-0001</a>		EMR - Inventory-Gas		ACCT# AP7500158 FUEL	5,045.46	
VEN01507	ARG-TIMCO	09/27/2024	Regular	0.00	366.54	111637
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">T068802</a>	Invoice	09/10/2024	CUST#004232T HOT/COLD HOSE 50FT CO	0.00	366.54	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST#004232T HOT/COLD	366.54	
VEN02340	BLT SHELTON PONY, LLC	09/27/2024	Regular	0.00	1,428.13	111638
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">654733</a>	Invoice	09/13/2024	SPARK PLUGS, COILS REPLACED/VIN3775	0.00	1,428.13	
<a href="#">001-118-000-52122-4805</a>		PD PAT - Repairs and Mai		SPARK PLUGS, COILS REPL	1,428.13	
098000	BUILDERS FIRSTSOURCE	09/27/2024	Regular	0.00	16.10	111639
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">89679320</a>	Invoice	09/12/2024	ACCT# 671668 REBAR	0.00	16.10	
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		ACCT# 671668 REBAR	16.10	
VEN02063	CARL TANNE	09/27/2024	Regular	0.00	1,200.00	111640
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">0920-2024-SHELT</a>	Invoice	09/20/2024	INTERPRETATION 9/22,26,28	0.00	450.00	
<a href="#">001-112-000-51251-4106</a>		MUNI CT - Interpreter Ex	24-ITC	INTERPRETATION 9/22,26,	450.00	
<a href="#">0923-2024-SHELT</a>	Invoice	09/23/2024	INTERPRETATION 9/4,9,11,16,18	0.00	750.00	
<a href="#">001-112-000-51251-4106</a>		MUNI CT - Interpreter Ex	24-ITC	INTERPRETATION 9/4,9,11,	750.00	
VEN01214	CINTAS CORPORATION	09/27/2024	Regular	0.00	158.85	111641
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">5230271510</a>	Invoice	09/17/2024	CUST#10690213 FIRST AID SUPPLIES	0.00	158.85	
<a href="#">001-118-000-52122-3100</a>		PD PAT - Office and Opera		CUST#10690213 FIRST AID	158.85	
VEN01281	CITY OF SHELTON - UTILITY BILLS/PE	09/27/2024	Regular	0.00	21,545.29	111642

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<a href="#">CITYBILL/SEPTEMBER</a> Invoice	09/20/2024	CITYBILL/SEPTEMBER2024		0.00	21,346.39	
<a href="#">001-119-000-52250-4700</a>	FIRE FACIL - Utility Service		CITYBILL/SEPTEMBER2024		309.59	
<a href="#">001-140-000-55430-4700</a>	CD AN CTRL - Utility Servi		CITYBILL/SEPTEMBER2024		507.89	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		90.56	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		2,913.55	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		415.32	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		86.20	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		68.31	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		13.32	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		178.93	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		2,082.90	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		343.43	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		2,085.51	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		19.91	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		620.62	
<a href="#">001-141-000-57680-4700</a>	PARKS - Utility Services		CITYBILL/SEPTEMBER2024		18.01	
<a href="#">001-142-000-51890-4715</a>	FACIL CIVIC - Utility Servic		CITYBILL/SEPTEMBER2024		169.88	
<a href="#">001-142-000-51890-4715</a>	FACIL CIVIC - Utility Servic		CITYBILL/SEPTEMBER2024		755.69	
<a href="#">001-142-000-51890-4715</a>	FACIL CIVIC - Utility Servic		CITYBILL/SEPTEMBER2024		1,131.11	
<a href="#">001-142-000-51890-4715</a>	FACIL CIVIC - Utility Servic		CITYBILL/SEPTEMBER2024		151.78	
<a href="#">001-142-000-51890-4715</a>	FACIL CIVIC - Utility Servic		CITYBILL/SEPTEMBER2024		1,533.46	
<a href="#">001-142-000-57250-4700</a>	FACIL LIB - Utility Services		CITYBILL/SEPTEMBER2024		1,439.03	
<a href="#">001-142-000-57530-4700</a>	FACIL MUSM - Utility Serv		CITYBILL/SEPTEMBER2024		214.20	
<a href="#">101-000-000-54265-4700</a>	ST PRK FAC - Utility Servic		CITYBILL/SEPTEMBER2024		159.50	
<a href="#">101-000-000-54270-4700</a>	ST RD PRK - Utility Service		CITYBILL/SEPTEMBER2024		106.84	
<a href="#">101-000-000-54270-4700</a>	ST RD PRK - Utility Service		CITYBILL/SEPTEMBER2024		84.70	
<a href="#">101-000-000-54270-4700</a>	ST RD PRK - Utility Service		CITYBILL/SEPTEMBER2024		68.31	
<a href="#">401-000-000-53480-4700</a>	WAT - Utility Services		CITYBILL/SEPTEMBER2024		23.56	
<a href="#">401-000-000-53480-4700</a>	WAT - Utility Services		CITYBILL/SEPTEMBER2024		22.37	
<a href="#">401-000-000-53480-4700</a>	WAT - Utility Services		CITYBILL/SEPTEMBER2024		43.96	
<a href="#">401-000-000-53480-4700</a>	WAT - Utility Services		CITYBILL/SEPTEMBER2024		19.46	
<a href="#">401-000-000-53480-4700</a>	WAT - Utility Services		CITYBILL/SEPTEMBER2024		51.37	
<a href="#">401-000-000-53480-4700</a>	WAT - Utility Services		CITYBILL/SEPTEMBER2024		17.91	
<a href="#">401-000-000-53480-4701</a>	WAT - Utility Services - Sh		CITYBILL/SEPTEMBER2024		639.15	
<a href="#">401-000-000-53480-4701</a>	WAT - Utility Services - Sh		CITYBILL/SEPTEMBER2024		101.99	
<a href="#">401-000-000-53480-4701</a>	WAT - Utility Services - Sh		CITYBILL/SEPTEMBER2024		116.29	
<a href="#">401-000-000-53480-4701</a>	WAT - Utility Services - Sh		CITYBILL/SEPTEMBER2024		179.33	
<a href="#">401-000-000-53480-4701</a>	WAT - Utility Services - Sh		CITYBILL/SEPTEMBER2024		128.19	
<a href="#">402-300-000-53580-4700</a>	SEW CL MN - Utility Servi		CITYBILL/SEPTEMBER2024		17.85	
<a href="#">402-400-000-53580-4700</a>	SEW SV MN - Utility Servi		CITYBILL/SEPTEMBER2024		29.59	
<a href="#">402-400-000-53580-4700</a>	SEW SV MN - Utility Servi		CITYBILL/SEPTEMBER2024		29.59	
<a href="#">402-400-000-53580-4700</a>	SEW SV MN - Utility Servi		CITYBILL/SEPTEMBER2024		76.92	
<a href="#">402-400-000-53580-4700</a>	SEW SV MN - Utility Servi		CITYBILL/SEPTEMBER2024		2,795.66	
<a href="#">402-400-000-53580-4700</a>	SEW SV MN - Utility Servi		CITYBILL/SEPTEMBER2024		22.39	
<a href="#">402-400-000-53580-4700</a>	SEW SV MN - Utility Servi		CITYBILL/SEPTEMBER2024		608.63	
<a href="#">402-500-000-53580-4700</a>	SEW OT MN - Utility Servi		CITYBILL/SEPTEMBER2024		48.00	
<a href="#">402-640-000-53580-4700</a>	SEW SV SAT - Utility Servi		CITYBILL/SEPTEMBER2024		20.64	
<a href="#">402-640-000-53580-4700</a>	SEW SV SAT - Utility Servi		CITYBILL/SEPTEMBER2024		556.94	
<a href="#">402-640-000-53580-4700</a>	SEW SV SAT - Utility Servi		CITYBILL/SEPTEMBER2024		17.95	
<a href="#">402-640-000-53580-4700</a>	SEW SV SAT - Utility Servi		CITYBILL/SEPTEMBER2024		155.46	
<a href="#">404-000-000-53180-4700</a>	STRM - Utility Services		CITYBILL/SEPTEMBER2024		54.64	
<a href="#">INV-00001605</a> Invoice	09/18/2024	UTIL-0517-2023 1000 W PINE ST		0.00	198.90	
<a href="#">401-000-000-53480-4701</a>	WAT - Utility Services - Sh		UTIL-0517-2023 1000 W PI		198.90	
008778	CUMMINS NORTHWEST, LLC.	09/27/2024	Regular	0.00	1,801.97	111643



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">01-32303</a>	Invoice	09/05/2024	CUST# 267561 MAINTENANCE	0.00	836.60	
<a href="#">001-119-000-52250-4800</a>		FIRE FACIL - Repairs and		CUST# 267561 MAINTENA	836.60	
<a href="#">01-32304</a>	Invoice	09/05/2024	CUST#267561 MAINTENANCE	0.00	965.37	
<a href="#">001-142-000-51890-4815</a>		FACIL CIVIC - Repairs and		CUST#267561 MAINTENA	965.37	
VEN01228	DAN PATTON	09/27/2024	Regular	0.00	258.00	111644
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">FBINAA RETAINE</a>	Invoice	09/17/2024	FBINAA RETAINER CONFER SEPT2024	0.00	258.00	
<a href="#">001-118-000-52140-4301</a>		PD TRG - Travel-PD Admin		FBINAA RETAINER CONFER	258.00	
009595	DEPT. OF LICENSING	09/27/2024	Regular	0.00	18.00	111645
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">SHP240041</a>	Invoice	09/20/2024	SHP240041	0.00	18.00	
<a href="#">657-000-000-58600-0007</a>		Concealed Pistol Permits		SHP240041	18.00	
VEN02609	EBIX INC	09/27/2024	Regular	0.00	27.44	111646
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">637227</a>	Invoice	08/30/2024	CUST# 401274 2025 CALENDARS	0.00	27.44	
<a href="#">001-130-000-51810-3100</a>		HR - Office and Operating		CUST# 401274 2025 CALE	27.44	
VEN02052	ESRI-ENVIRONMENTAL SYSTEMS RE	09/27/2024	Regular	0.00	11,741.16	111647
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">94795535</a>	Invoice	09/04/2024	CUST#641148 ARCGIS ANNUAL SUB. 24-2	0.00	7,845.16	
<a href="#">001-115-000-51895-4802</a>		PW ADM - Facility Engr-R		ARCGIS ONLINE ANNUAL S	1,231.66	
<a href="#">001-115-000-51896-4802</a>		PW ENG - Plans/Engr-Rep		ARCGIS ONLINE ANNUAL S	1,109.69	
<a href="#">001-119-000-52250-4900</a>		FIRE FACIL - Miscellaneous		ARCGIS ONLINE ANNUAL S	121.97	
<a href="#">001-140-000-52460-4100</a>		CD CODE - Professional S		ARCGIS ONLINE ANNUAL S	121.97	
<a href="#">001-140-000-55850-4802</a>		CD BLDG - Bldg/Plans-Re		ARCGIS ONLINE ANNUAL S	1,109.69	
<a href="#">001-140-000-55860-4802</a>		CD PLAN - Repairs & Mnt		ARCGIS ONLINE ANNUAL S	1,109.69	
<a href="#">101-000-000-54230-4802</a>		ST RD WAY - Repairs & M		ARCGIS ONLINE ANNUAL S	729.63	
<a href="#">401-000-000-53480-4802</a>		WAT - Repairs & Mntnc-S		ARCGIS ONLINE ANNUAL S	851.60	
<a href="#">402-400-000-53580-4802</a>		SEW SV MN - Repairs &		ARCGIS ONLINE ANNUAL S	374.98	
<a href="#">402-640-000-53580-4802</a>		SEW SV SAT - Repairs & M		ARCGIS ONLINE ANNUAL S	374.98	
<a href="#">404-000-000-53180-4802</a>		STRM - Repairs & Mntnc-		ARCGIS ONLINE ANNUAL S	709.30	
<a href="#">94800618</a>	Invoice	09/12/2024	CUST# 641148 TRAINING 09/24-09/25	0.00	3,896.00	
<a href="#">001-115-000-51896-4307</a>		PW ENG - Travel-Training		CUST# 641148 TRAINING O	3,896.00	
159001	FERGUSON ENTERPRISES LLC #3325	09/27/2024	Regular	0.00	252.73	111648
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">0270619</a>	Invoice	09/05/2024	CUST#1143 SOIL PROBE, PIPE DESCALER	0.00	252.73	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#1143 SOIL PROBE, PI	252.73	
VEN01612	GENSCO, INC.	09/27/2024	Regular	0.00	82.04	111649
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">858631409</a>	Invoice	09/16/2024	CUST# 31310 HP8 9.5X29.5X1 EXACT	0.00	82.04	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O		CUST# 31310 HP8 9.5X29.	82.04	
VEN01299	GRAY & OSBORNE	09/27/2024	Regular	0.00	14,279.69	111650
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">3SEP24</a>	Invoice	09/10/2024	LEAD WATER SERVICE LINE INVENTORY AS	0.00	7,182.07	
<a href="#">401-000-000-53480-4100</a>		WAT - Professional Servic		LEAD WATER SERVICE LINE	7,182.07	

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<a href="#">44SEP24</a>	Invoice	09/10/2024	WELL 1 REHAB/PP DESIGN SERVICES	0.00	7,097.62	
<a href="#">411-000-000-59434-6300</a>		WAT CAP - Construction	18-WELL1REHAB		7,097.62	
VEN02611	HUNTINGTON GLASS CO INC	09/27/2024	Regular	0.00	411.38	111651
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">W007390</a>	Invoice	09/20/2024	WINDSHIELD/UNIT 801	0.00	411.38	
<a href="#">001-118-000-52122-4805</a>		PD PAT - Repairs and Mai			411.38	
VEN01343	ICONIX WATERWORKS (US) INC.	09/27/2024	Regular	0.00	450.17	111652
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">U2415002413</a>	Credit Memo	07/30/2024	CUST#CITSHE MANHOLE GRADE RING	0.00	-483.82	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		CUST#CITSHE MANHOLE G	-483.82	
<a href="#">U2416030364</a>	Invoice	07/25/2024	CUST# CITSHE 30 CONC MANHOLE GRAD	0.00	483.82	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		CUST# CITSHE 30 CONC M	483.82	
<a href="#">U2416031170</a>	Invoice	07/30/2024	CUST#CITSHE MANHOLE GRADE RING	0.00	395.10	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		CUST#CITSHE MANHOLE G	395.10	
<a href="#">U2416034702</a>	Invoice	08/19/2024	CUST# CITSHE 12 CLAY X AC COUPLING	0.00	55.07	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		CUST# CITSHE 12 CLAY X A	55.07	
VEN02487	INSLEE, BEST, DOEZIE & RYDER, P.S.	09/27/2024	Regular	0.00	2,360.00	111653
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">424692</a>	Invoice	09/10/2024	CLIENT# 370859 HEARING EXAMINER AU	0.00	2,360.00	
<a href="#">001-140-000-55860-4100</a>		CD PLAN - Professional Se		CLIENT# 370859 HEARING	1,180.00	
<a href="#">001-140-000-55930-4102</a>		CD HSG DEV - Prof Serv/A		CLIENT# 370859 HEARING	1,180.00	
070966	JOHN HANCOCK LIFE INS CO	09/27/2024	Regular	0.00	1,286.98	111654
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">4005345507</a>	Invoice	09/24/2024	GROUP# 03080 DOBIE,HAEFLIGER,LONGA	0.00	1,286.98	
<a href="#">502-000-000-51725-2032</a>		PR BEN - Ins-LongTrmCar		GROUP# 03080 DOBIE,HA	363.01	
<a href="#">611-000-000-51725-2032</a>		FF PEN - Ins-LongTrmCare		GROUP# 03080 DOBIE,HA	923.97	
082633	KRISTMAS TOWN KIWANIS	09/27/2024	Regular	0.00	9,000.00	111655
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">LTAC/2024 BLUE</a>	Invoice	09/18/2024	LTAC/2024 BLUE GRASS FROM THE FORES	0.00	9,000.00	
<a href="#">108-000-000-57390-4102</a>		TRSM - Prof Serv-Kristma		LTAC/2024 BLUE GRASS FR	9,000.00	
VEN01905	LEANDRA SHARP	09/27/2024	Regular	0.00	191.58	111656
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">2024 WAPELRA F</a>	Invoice	09/16/2024	2024 WAPELRA FALL CONFERENCE	0.00	191.58	
<a href="#">001-130-000-51810-4300</a>		HR - Travel		2024 WAPELRA FALL CONF	191.58	
090100	LES SCHWAB TIRES	09/27/2024	Regular	0.00	17.38	111657
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">83200821666</a>	Invoice	09/17/2024	CUST# S32-01440 TIRE DISPOSAL	0.00	17.38	
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		CUST# S32-01440 TIRE DIS	17.38	
VEN01408	LUND CUSTOM MACHINING, INC.	09/27/2024	Regular	0.00	923.10	111658
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">20473</a>	Invoice	09/19/2024	AUGER DRYER SHAFT	0.00	923.10	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		AUGER DRYER SHAFT	923.10	
113004	MASON COUNTY - UTILITIES/WASTE	09/27/2024	Regular	0.00	3,236.65	111659



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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">007243</a>	Invoice	09/05/2024	CUST# SW-C021 TKTS 508074,509045,510	0.00	150.94	
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		CUST# SW-C021 TKTS 5080	150.94	
<a href="#">007244</a>	Invoice	09/05/2024	ACCT# SW-C030 TKTS509075,509233,509	0.00	3,085.71	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ACCT# SW-C030 TKTS5090	3,085.71	
109750	MASON COUNTY DISTRICT COURT	09/27/2024	Regular	0.00	125.00	111660
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">CLASSFEESEPT24</a>	Invoice	09/18/2024	DV MART CLASS AND BOOK FEE	0.00	125.00	
<a href="#">001-112-000-51251-4109</a>		MUNI CT - Other Professi	24-ITC	DV MART CLASS AND BOO	125.00	
112000	MASON COUNTY SHERIFF DEPT	09/27/2024	Regular	0.00	76.02	111661
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">1001</a>	Invoice	09/09/2024	INMATE MEDICAL JUNE/JULY/AUGUST 20	0.00	76.02	
<a href="#">001-123-000-52360-4100</a>		DET & COR - Prof Services		INMATE MEDICAL JUNE/JU	76.02	
114350	MASON GENERAL HOSPITAL	09/27/2024	Regular	0.00	98.00	111662
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">4004353209</a>	Invoice	09/01/2024	ROUTINE VENIPUNCTURE/4A0645581	0.00	49.00	
<a href="#">001-123-000-52360-4100</a>		DET & COR - Prof Services		ROUTINE VENIPUNCTURE/	49.00	
<a href="#">4004369474</a>	Invoice	09/09/2024	ROUTINE VENIPUNCTURE/4A0645585	0.00	49.00	
<a href="#">001-123-000-52360-4100</a>		DET & COR - Prof Services		ROUTINE VENIPUNCTURE/	49.00	
VEN02312	ODP BUSINESS SOLUTIONS LLC	09/27/2024	Regular	0.00	203.37	111663
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">384245368001</a>	Invoice	09/16/2024	ACCT# 28972108 MISC OFFICE SUPPLIES	0.00	140.81	
<a href="#">402-400-000-53580-1001</a>		SEW SV MN - Regular Pay		ACCT# 28972108 MISC OF	140.81	
<a href="#">386799602001</a>	Invoice	09/12/2024	ACCT# 28972108 USB PWRADPT	0.00	37.40	
<a href="#">001-132-000-51888-3100</a>		IT - Office and Operating		ACCT# 28972108 USB PW	37.40	
<a href="#">386799823001</a>	Invoice	09/11/2024	ACCT #28972108 BLUE COPY PPR	0.00	25.16	
<a href="#">001-111-000-51423-3100</a>		FIN AC - Office and Opera		ACCT #28972108 BLUE CO	25.16	
903752	O'REILLY AUTO PARTS	09/27/2024	Regular	0.00	11.97	111664
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">3718-171869</a>	Invoice	09/08/2024	CUST# 1371774 ANTIFREEZE	0.00	11.97	
<a href="#">001-118-000-52122-3110</a>		PD PAT - Office & Operati		CUST# 1371774 ANTIFREE	11.97	
VEN01351	OSCAR MATIAS PABLO	09/27/2024	Regular	0.00	140.00	111665
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">INTERPRETATION</a>	Invoice	09/18/2024	INTERPRETATION09182024	0.00	140.00	
<a href="#">001-112-000-51251-4106</a>		MUNI CT - Interpreter Ex		INTERPRETATION0918202	140.00	
VEN02070	PAPE MACHINERY	09/27/2024	Regular	0.00	6.07	111666
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">659353C</a>	Invoice	08/14/2024	CUST#6128936 CORRECTION INVOICE 65	0.00	6.07	
<a href="#">401-000-000-53480-4800</a>		WAT - Repairs and Mainte		CUST#6128936 CORRECTI	6.07	
114040	PETTYJOHN ENTERPRISES, LLC	09/27/2024	Regular	0.00	245.00	111667

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">3623</a>	Invoice	09/01/2024	BRUSH, LOGS,LIMBS TKTS	24548,24626,2	0.00	245.00
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		BRUSH, LOGS,LIMBS TKTS		245.00
VEN01290	PUGET SOUND LANDSCAPING, INC.	09/27/2024	Regular	0.00	248.47	111668
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">214782</a>	Invoice	09/17/2024	BERBERIS SHRUBS		0.00	248.47
<a href="#">411-000-000-59434-3100</a>		WAT CAP - Exp-Supplies	18-WELL1REHAB	BERBERIS SHRUBS		248.47
200985	THURSTON CO PUBLIC HEALTH	09/27/2024	Regular	0.00	640.00	111669
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">LAB FEES AUGUS</a>	Invoice	09/09/2024	LAB FEES AUGUST 2024		0.00	640.00
<a href="#">401-000-000-53480-4100</a>		WAT - Professional Servic		LAB FEES AUGUST 2024		640.00
201255	TOTAL BATTERY & AUTO SUPPLY	09/27/2024	Regular	0.00	9.72	111670
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">006901</a>	Invoice	09/18/2024	3 WAY MALE HOUSING		0.00	9.72
<a href="#">503-000-000-54865-3100</a>		EMR - Office and Operati		3 WAY MALE HOUSING		9.72
201300	TOZIER BROS INC.	09/27/2024	Regular	0.00	908.67	111671
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">471904</a>	Invoice	09/10/2024	CUST#20090 NUTS AND BOLTS		0.00	8.67
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		CUST#20090 NUTS AND B		8.67
<a href="#">471922</a>	Invoice	09/11/2024	CUST# 20090 DOOR STOPPER		0.00	7.83
<a href="#">001-140-000-55430-3100</a>		CD AN CTRL - Office and		CUST# 20090 DOOR STOPP		7.83
<a href="#">471937</a>	Invoice	09/11/2024	CUST#20090 MISC SUPPLIES		0.00	54.68
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST#20090 MISC SUPPLI		54.68
<a href="#">471938</a>	Invoice	09/11/2024	CUST#20090 CORNERSTONE PLUS		0.00	98.00
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and		CUST#20090 CORNERSTO		98.00
<a href="#">471942</a>	Invoice	09/12/2024	CUST#20090 RAILROAD TIES		0.00	165.47
<a href="#">001-142-000-57250-3100</a>		FACIL LIB - Office and Ope		CUST#20090 RAILROAD TI		165.47
<a href="#">471943</a>	Invoice	09/12/2024	CUST#20090 COTTAGESTONE GRAY		0.00	109.34
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#20090 COTTAGESTO		109.34
<a href="#">471946</a>	Invoice	09/12/2024	CUST#20090 8X10 TARP, ROPE BRAID POL		0.00	13.86
<a href="#">001-118-000-52122-3100</a>		PD PAT - Office and Opera		CUST#20090 8X10 TARP, R		13.86
<a href="#">471957</a>	Invoice	09/13/2024	CUST#20090 FLAP/CHAIN, LEVER FLUSH		0.00	15.17
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST#20090 FLAP/CHAIN,		15.17
<a href="#">471984</a>	Invoice	09/16/2024	CUST#20090 KNEELING PAD		0.00	13.10
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		CUST#20090 KNEELING PA		13.10
<a href="#">471991</a>	Invoice	09/16/2024	CUST#20090 HEX SOCKET SETS		0.00	55.95
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST#20090 HEX SOCKET		55.95
<a href="#">472004</a>	Invoice	09/17/2024	CUST#20090 QUIKRETE		0.00	10.44
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#20090 QUIKRETE		10.44
<a href="#">472005</a>	Invoice	09/17/2024	CUST#20090- 5 GAL BUCKET		0.00	18.26
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#20090- 5 GAL BUCK		18.26
<a href="#">472012</a>	Invoice	09/17/2024	CUST#20090 MISC BRASS SUPPLIES		0.00	62.65
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and		CUST#20090 MISC BRASS		62.65
<a href="#">472017</a>	Invoice	09/17/2024	CUST#20090 SPRY PNT, SANDNET		0.00	45.43
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera		CUST#20090 SPRY PNT, SA		45.43
<a href="#">472026</a>	Invoice	09/18/2024	CUST#20090 NUTS AND BOLTS		0.00	28.92
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST#20090 NUTS AND B		28.92



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<a href="#">472030</a>	Invoice	09/18/2024	CUST#20090 BROOM	0.00	16.54	
<a href="#">001-142-000-51830-3100</a>		FACIL - Office and Operati	CUST#20090 BROOM		16.54	
<a href="#">472041</a>	Invoice	09/19/2024	CUST#20090 CLEANER	0.00	15.91	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and	CUST#20090 CLEANER		15.91	
<a href="#">472080</a>	Invoice	09/23/2024	CUST# 20090 ENGINE OIL	0.00	56.13	
<a href="#">001-141-000-57680-3100</a>		PARKS - Office and Opera	CUST# 20090 ENGINE OIL		56.13	
<a href="#">472102</a>	Invoice	09/24/2024	CUST# 20090 PUSH BROOM	0.00	112.32	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O	CUST# 20090 PUSH BROO		112.32	
VEN02544	VESTIS GROUP INC	09/27/2024	Regular	0.00	166.83	111672
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">5120532512</a>	Invoice	09/04/2024	CUST#792105973 COVERALLS, MAT, MOP,	0.00	42.86	
<a href="#">401-000-000-53480-4901</a>		WAT - Miscellaneous - Sh	CUST#792105973 COVERA		42.86	
<a href="#">5120536656</a>	Invoice	09/11/2024	CUST# 792105973 COVERALLS,MAT,MOP,	0.00	38.11	
<a href="#">402-400-000-53580-4900</a>		SEW SV MN - Miscellaneo	CUST# 792105973 COVER		38.11	
<a href="#">5120536667</a>	Invoice	09/11/2024	CUST# 792105972 COVERALLS, MAT, TOW	0.00	42.93	
<a href="#">401-000-000-53480-4901</a>		WAT - Miscellaneous - Sh	CUST# 792105972 COVER		42.93	
<a href="#">5120541031</a>	Invoice	09/18/2024	CUST# 792105972 COVERALLS, MAT, TOW	0.00	42.93	
<a href="#">401-000-000-53480-4901</a>		WAT - Miscellaneous - Sh	CUST# 792105972 COVER		42.93	
VEN02608	VETERANS NW CONSTRUCTION	09/27/2024	Regular	0.00	750.00	111673
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">DEPOSITREIMBU</a>	Invoice	09/17/2024	DEPOSITREIMBURSEMENT/SEPT2024	0.00	750.00	
<a href="#">401-000-000-362100000</a>		WAT - Equipment Rentals	DEPOSITREIMBURSEMENT		750.00	
203780	WATER MGMNT LABORATORIES INC	09/27/2024	Regular	0.00	750.00	111674
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">223181</a>	Invoice	09/17/2024	ACCT# AS201R TESTS 8/15	0.00	750.00	
<a href="#">401-000-000-53480-4100</a>		WAT - Professional Servic	ACCT# AS201R TESTS 8/15		750.00	
053987	WESTBAY NAPA AUTO PARTS	09/27/2024	Regular	0.00	370.06	111675
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">100438</a>	Invoice	09/12/2024	ACCT#4296 BODY MOLDING	0.00	32.97	
<a href="#">503-000-000-54865-3100</a>		EMR - Office and Operati	ACCT#4296 BODY MOLDIN		32.97	
<a href="#">100449</a>	Invoice	09/12/2024	ACCT#4296 OIL FILTERS/69994D	0.00	89.91	
<a href="#">503-000-000-54865-3104</a>		EMR - Oper Supp-Parts-E	ACCT#4296 OIL FILTERS/69		89.91	
<a href="#">101075</a>	Invoice	09/17/2024	ACCT#4296 BUTT CONNECTOR	0.00	11.88	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and	ACCT#4296 BUTT CONNEC		11.88	
<a href="#">101116</a>	Invoice	09/17/2024	ACCT#4296 10 PC HEX KEY SET	0.00	53.88	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and	ACCT#4296 10 PC HEX KEY		53.88	
<a href="#">101119</a>	Invoice	09/17/2024	ACCT#4296 10 PC HEX T-SET	0.00	53.88	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and	ACCT#4296 10 PC HEX T-SE		53.88	
<a href="#">101598</a>	Invoice	09/21/2024	ACCT#4296 LITE, CRIMP TOOL, TAPE	0.00	85.61	
<a href="#">001-118-000-52122-3110</a>		PD PAT - Office & Operati	ACCT#4296 LITE, CRIMP T		85.61	
<a href="#">101762</a>	Invoice	09/23/2024	ACCT# 4296 TIRE VALVE TOOL	0.00	3.70	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and	ACCT# 4296 TIRE VALVE T		3.70	
<a href="#">101890</a>	Invoice	09/23/2024	WIPER BLADES/UNIT 211	0.00	27.20	
<a href="#">001-118-000-52122-3110</a>		PD PAT - Office & Operati	WIPER BLADES/UNIT 211		27.20	
<a href="#">101981</a>	Invoice	09/24/2024	ACCT# 4296 COUPLER, ADAPTER	0.00	11.03	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and	ACCT# 4296 COUPLER, AD		11.03	
025951	WILLIAMS ARCHITECTURE	09/27/2024	Regular	0.00	845.00	111676

## Check Register

Packet: APPKT03280-SEPTEMBER 27, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">2023047-05</a>	Invoice	09/19/2024	LIBRARY DECK REPAIRS	0.00	845.00	
<a href="#">001-142-000-57250-4800</a>		FACIL LIB - Repairs and M	24-LIBRARY DECK REP	LIBRARY DECK REPAIRS	845.00	
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	09/27/2024	Regular	0.00	14.84	111677
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">PACKAGEID12946</a>	Invoice	09/17/2024	WSP CRIME LAB	0.00	14.84	
<a href="#">001-118-000-52122-4200</a>		PD PAT - Communication		WSP CRIME LAB	14.84	

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	83	42	0.00	81,707.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	37	20	0.00	84,454.11
Virtual Payments	0	0	0.00	0.00
	120	62	0.00	166,161.77



Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	9/2024	166,161.77
			<u>166,161.77</u>

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described within payroll warrants numbered 3999 and 13348 through 13446. Warrants 111620 through 111632 in the amount of \$366,704.86 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 23<sup>rd</sup> of September, 2024.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
Deputy Mayor Sharon Schirman

\_\_\_\_\_  
Councilmember George Blush

\_\_\_\_\_  
Councilmember Tom Gilmore

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Lyndsey Sapp

\_\_\_\_\_  
Councilmember Melissa Stearns

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 111701 through number 111734 and EFT payment numbers 706 through 728 in the total amount of \$184,861.20 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 4th of October, 2024.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Eric Onisko

\_\_\_\_\_  
Deputy Mayor Sharon Schirman

\_\_\_\_\_  
Councilmember George Blush

\_\_\_\_\_  
Councilmember Tom Gilmore

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Lyndsey Sapp

\_\_\_\_\_  
Councilmember Melissa Stearns



Shelton, WA

# Check Register

Packet: APPKT03288 - OCTOBER 4, 2024 AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
001480	ALPINE PRODUCTS INC.	10/04/2024	EFT	0.00	394.30	706
008450	COMMUNITY ACTION COUNCIL	10/04/2024	EFT	0.00	10.00	707
009351	DELAGÉ LANDEN FINANCIAL SVCS	10/04/2024	EFT	0.00	162.27	708
023078	FASTENAL COMPANY	10/04/2024	EFT	0.00	804.81	709
023500	FERGUSON ENTERPRISES, INC.	10/04/2024	EFT	0.00	11.53	710
VEN01406	FERGUSON WATERWORKS	10/04/2024	EFT	0.00	700.22	711
040960	GRAINGER	10/04/2024	EFT	0.00	20.16	712
044700	GUARDIAN SECURITY SYSTEM	10/04/2024	EFT	0.00	62.29	713
VEN02140	HAGGARD & GANSON LLP	10/04/2024	EFT	0.00	3,712.50	714
VEN02524	MATRIX IMAGING SOLUTIONS LLC	10/04/2024	EFT	0.00	2,891.03	715
129030	MILES SAND & GRAVEL CO.	10/04/2024	EFT	0.00	100.04	716
VEN02489	MOTORS & CONTROLS CORP	10/04/2024	EFT	0.00	572.50	717
132235	MOUNTAIN MIST WATER	10/04/2024	EFT	0.00	313.43	718
VEN02612	NEARMAP US INC	10/04/2024	EFT	0.00	16,335.00	719
142952	NORTH CENTRAL LABORATORIES	10/04/2024	EFT	0.00	373.64	720
VEN02141	NORTHWEST CASCADE, INC.	10/04/2024	EFT	0.00	141.00	721
163450	PURCHASE POWER	10/04/2024	EFT	0.00	1,009.75	722
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	10/04/2024	EFT	0.00	8,430.42	723
VEN02470	SIMPLY CONTROLS	10/04/2024	EFT	0.00	3,264.00	724
VEN01578	SUMMIT LAW GROUP	10/04/2024	EFT	0.00	231.00	725
202392	VERIZON WIRELESS	10/04/2024	EFT	0.00	3,247.34	726
VEN02437	WALTER E NELSON CO OF WESTERN	10/04/2024	EFT	0.00	978.87	727
203900	WESMAR COMPANY, INC	10/04/2024	EFT	0.00	1,072.00	728
000050	AAA SEPTIC LLC	10/04/2024	Regular	0.00	100.00	111701
002982	APP	10/04/2024	Regular	0.00	3,211.27	111702
003185	AUTOMATED COMMUNICATIONS C	10/04/2024	Regular	0.00	881.28	111703
VEN02340	BLT SHELTON PONY, LLC	10/04/2024	Regular	0.00	3,945.55	111704
098000	BUILDERS FIRSTSOURCE	10/04/2024	Regular	0.00	56.96	111705
901865	CALVIN MORAN	10/04/2024	Regular	0.00	228.01	111706
007450	CH2O INCORPORATED	10/04/2024	Regular	0.00	505.28	111707
VEN01281	CITY OF SHELTON - UTILITY BILLS/PE	10/04/2024	Regular	0.00	17.21	111708
VEN01228	DAN PATTON	10/04/2024	Regular	0.00	1,917.00	111709
009573	DEPT OF ECOLOGY	10/04/2024	Regular	0.00	2,032.50	111710
009615	DEPT OF NATURAL RESOURCES	10/04/2024	Regular	0.00	339.76	111711
009595	DEPT. OF LICENSING	10/04/2024	Regular	0.00	18.00	111712
080980	GILLIARDI LOGGING & CONSTRUCTI	10/04/2024	Regular	0.00	1,991.14	111713
045150	HACH COMPANY	10/04/2024	Regular	0.00	689.55	111714
053992	HOOD CANAL COMMUNICATIONS	10/04/2024	Regular	0.00	5,148.16	111715
VEN02425	HUMANE SOCIETY OF MASON COUN	10/04/2024	Regular	0.00	441.70	111716
091345	LEXIPOL LLC	10/04/2024	Regular	0.00	1,892.41	111717
098580	MACECOM	10/04/2024	Regular	0.00	53,847.00	111718
108850	MASON COUNTY GARBAGE CO.-A W	10/04/2024	Regular	0.00	4,946.41	111719
VEN02613	MIKE GITHENS	10/04/2024	Regular	0.00	87.00	111720
144504	NSI LAB SOLUTIONS, INC	10/04/2024	Regular	0.00	150.00	111721
153500	PACIFIC LAMP & SUPPLY CO	10/04/2024	Regular	0.00	222.59	111722
VEN02523	RAH INTERMEDIATE, LLC	10/04/2024	Regular	0.00	242.81	111723
903584	RIGHT SYSTEMS	10/04/2024	Regular	0.00	47,255.80	111724
VEN01696	TERI SCHNITZER	10/04/2024	Regular	0.00	104.00	111725
VEN02446	TERRY WELSH	10/04/2024	Regular	0.00	30.48	111726
VEN01650	THURSTON MASON BEHAVIORAL HI	10/04/2024	Regular	0.00	7,929.12	111727
201177	TODD RHODES	10/04/2024	Regular	0.00	175.00	111728
201300	TOZIER BROS INC.	10/04/2024	Regular	0.00	95.88	111729
VEN02544	VESTIS GROUP INC	10/04/2024	Regular	0.00	100.86	111730
VEN01579	WASHINGTON STATE PATROL	10/04/2024	Regular	0.00	39.75	111731

## Check Register

Packet: APPKT03288-OCTOBER 4, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
203780	WATER MGMNT LABORATORIES INC	10/04/2024	Regular	0.00	1,364.00	111732
053987	WESTBAY NAPA AUTO PARTS	10/04/2024	Regular	0.00	2.83	111733
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	10/04/2024	Regular	0.00	13.79	111734

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	62	34	0.00	140,023.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	34	23	0.00	44,838.10
Virtual Payments	0	0	0.00	0.00
	96	57	0.00	184,861.20

## Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2024	184,861.20
			<b>184,861.20</b>



Shelton, WA

# Check Register

Packet: APPKT03288 - OCTOBER 4, 2024 AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
001480	ALPINE PRODUCTS INC.	10/04/2024	EFT	0.00	394.30	706
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">TM-227680</a>	Invoice	09/25/2024	24"X24" & 30"X30" SIGN FACE	0.00	394.30	
<a href="#">101-000-000-54264-3100</a>	ST TR CTL - Office and Op		24"X24" & 30"X30" SIGN F		394.30	
008450	COMMUNITY ACTION COUNCIL	10/04/2024	EFT	0.00	10.00	707
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">240930</a>	Invoice	09/30/2024	SEPTEMBER 2024 APPLICATIONS	0.00	10.00	
<a href="#">001-111-000-51421-4100</a>	FIN UB - Professional Serv		SEPTEMBER 2024 APPLICA		10.00	
009351	DELAGE LANDEN FINANCIAL SVCS	10/04/2024	EFT	0.00	162.27	708
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">83072331</a>	Invoice	09/21/2024	CONTRACT# 500-50493254	0.00	162.27	
<a href="#">401-000-000-53480-4500</a>	WAT - Operating Rentals		CONTRACT# 500-5049325		13.27	
<a href="#">401-250-000-59134-7001</a>	WAT DEBT - Long Term Le		CONTRACT# 500-5049325		149.00	
023078	FASTENAL COMPANY	10/04/2024	EFT	0.00	804.81	709
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">WATUM227824</a>	Invoice	09/27/2024	CUST# WATUM1961 SAFETY VESTS, SPRYA	0.00	106.72	
<a href="#">401-000-000-53480-3100</a>	WAT - Office and Operati		CUST# WATUM1961 SAFET		106.72	
<a href="#">WATUM228070</a>	Invoice	09/25/2024	CUST# WATUM1962 CYBERLIGHT, CLEANE	0.00	247.80	
<a href="#">402-400-000-53580-3100</a>	SEW SV MN - Office and		CUST# WATUM1962 CYBE		247.80	
<a href="#">WATUM228123</a>	Invoice	09/26/2024	CUST# WATUM1962 GLVS,PPR TWL, SFTY	0.00	192.15	
<a href="#">402-400-000-53580-3100</a>	SEW SV MN - Office and		CUST# WATUM1962 GLVS,		192.15	
<a href="#">WATUM228124</a>	Invoice	09/26/2024	CUST# WATUM1961 MISC SUPPLIES	0.00	258.14	
<a href="#">401-000-000-53480-3100</a>	WAT - Office and Operati		CUST# WATUM1961 MISC		258.14	
023500	FERGUSON ENTERPRISES, INC.	10/04/2024	EFT	0.00	11.53	710
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">3059747</a>	Invoice	09/30/2024	CUST# 146629 SHP BTHRM PARTS	0.00	11.53	
<a href="#">401-000-000-53480-3100</a>	WAT - Office and Operati		CUST# 146629 SHP BTHR		11.53	
VEN01406	FERGUSON WATERWORKS	10/04/2024	EFT	0.00	700.22	711
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">0054480</a>	Invoice	09/24/2024	CUST# 2543 TYPE 1 RISERS	0.00	700.22	
<a href="#">404-000-000-53180-3100</a>	STRM - Office and Operati		CUST# 2543 TYPE 1 RISERS		700.22	
040960	GRAINGER	10/04/2024	EFT	0.00	20.16	712
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<a href="#">9250816957</a>	Invoice	09/16/2024	ACCT# 839177342 DUST PLUG	0.00	20.16	
<a href="#">503-000-000-54865-3105</a>	EMR - Oper Supp-Parts-S		ACCT# 839177342 DUST P		20.16	
044700	GUARDIAN SECURITY SYSTEM	10/04/2024	EFT	0.00	62.29	713



## Check Register

Packet: APPKT03288-OCTOBER 4, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">1536553</a>	Invoice	10/01/2024	CUST# 313901 FIRE ALARM LIBRARY NOV	0.00	62.29	
<a href="#">001-142-000-57250-4100</a>		FACIL LIB - Professional Se		CUST# 313901 FIRE ALAR	62.29	
VEN02140	HAGGARD & GANSON LLP	10/04/2024	EFT	0.00	3,712.50	714
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">580</a>	Invoice	10/01/2024	SHELT.001E GENERAL COUNSEL SEPT 24	0.00	3,712.50	
<a href="#">001-122-000-51541-4100</a>		LEGAL - Professional Servi		SHELT.001E GENERAL COU	3,712.50	
VEN02524	MATRIX IMAGING SOLUTIONS LLC	10/04/2024	EFT	0.00	2,891.03	715
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">DP2404398</a>	Invoice	09/30/2024	ACCT# 1397 REGULAR STATEMENTS SEPT	0.00	2,891.03	
<a href="#">001-111-000-51421-4100</a>		FIN UB - Professional Serv		ACCT# 1397 REGULAR STA	483.53	
<a href="#">001-111-000-51421-4200</a>		FIN UB - Communication		ACCT# 1397 REGULAR STA	2,407.50	
129030	MILES SAND & GRAVEL CO.	10/04/2024	EFT	0.00	100.04	716
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">2040299</a>	Invoice	09/24/2024	CUST# 050775 TKT# 000329 BUCKSHOT	0.00	100.04	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O		CUST# 050775 TKT# 00032	100.04	
VEN02489	MOTORS & CONTROLS CORP	10/04/2024	EFT	0.00	572.50	717
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">111349</a>	Invoice	09/12/2024	CUST# 0002906 POWER CABLES FOR MIX	0.00	245.95	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST# 0002906 POWER C	245.95	
<a href="#">111486</a>	Invoice	09/19/2024	CUST# 0002906 FUSES FOR MBR	0.00	75.36	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and		CUST# 0002906 FUSES FO	75.36	
<a href="#">111486A</a>	Invoice	09/25/2024	CUST# 0002906 FUSES FOR MBR	0.00	251.19	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and		CUST# 0002906 FUSES FO	251.19	
132235	MOUNTAIN MIST WATER	10/04/2024	EFT	0.00	313.43	718
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">006192137</a>	Invoice	09/11/2024	ACCT# 050147 WWTP	0.00	93.98	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ACCT# 050147 WWTP	85.28	
<a href="#">402-400-000-53580-4500</a>		SEW SV MN - Operating R		ACCT# 050147 WWTP	8.70	
<a href="#">006214723</a>	Invoice	09/25/2024	ACCT# 050147 WWTP	0.00	75.51	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ACCT# 050147 WWTP	75.51	
<a href="#">006214729</a>	Invoice	09/25/2024	ACCT# 088436 POLICE	0.00	34.18	
<a href="#">001-118-000-52122-3100</a>		PD PAT - Office and Opera		ACCT# 088436 POLICE	34.18	
<a href="#">006214767</a>	Invoice	09/25/2024	ACCT# 088436 ANIMAL CONTROL	0.00	18.11	
<a href="#">001-140-000-55430-3100</a>		CD AN CTRL - Office and		ACCT# 088436 ANIMAL CO	13.76	
<a href="#">001-140-000-55430-4500</a>		CD AN CTRL - Operating R		ACCT# 088436 ANIMAL CO	4.35	
<a href="#">006214769</a>	Invoice	09/25/2024	ACCT# 088436 PW SHOP	0.00	91.65	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		ACCT# 088436 PW SHOP	91.65	
VEN02612	NEARMAP US INC	10/04/2024	EFT	0.00	16,335.00	719
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">INV01553826</a>	Invoice	09/25/2024	CUST# A00021327 SUBSCRIPTION 24-25	0.00	16,335.00	
<a href="#">001-115-000-51895-4100</a>		PW ADM - Prof Srvc/Adv		CUST# A00021327 SUBSCR	10,944.45	
<a href="#">404-000-000-53180-4103</a>		STRM - Professional Servi		CUST# A00021327 SUBSCR	5,390.55	
142952	NORTH CENTRAL LABORATORIES	10/04/2024	EFT	0.00	373.64	720



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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">508860</a>	Invoice	09/09/2024	ACCT# 42215 SUPPLIES		373.64	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ACCT# 42215 SUPPLIES	373.64	
VEN02141	NORTHWEST CASCADE, INC.	10/04/2024	EFT	0.00	141.00	721
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">0554428912</a>	Invoice	09/18/2024	CUST# 228916 799 W HARVARD	0.00	141.00	
<a href="#">001-141-000-57680-4500</a>		PARKS - Operating Rental		CUST# 228916 799 W HAR	141.00	
163450	PURCHASE POWER	10/04/2024	EFT	0.00	1,009.75	722
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">8000-9000-1136-</a>	Invoice	09/25/2024	8000-9000-1136-7046 SEPT24	0.00	1,009.75	
<a href="#">001-111-000-51421-4200</a>		FIN UB - Communication		8000-9000-1136-7046 SEP	452.64	
<a href="#">001-111-000-51423-4200</a>		FIN AC - Communication		8000-9000-1136-7046 SEP	64.86	
<a href="#">001-142-000-51890-4215</a>		FACIL CIVIC - Communica		8000-9000-1136-7046 SEP	492.25	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	10/04/2024	EFT	0.00	8,430.42	723
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">78206</a>	Invoice	09/19/2024	2025 COMP PLAN & EIS	0.00	8,430.42	
<a href="#">001-140-000-55870-4100</a>		CD ECON DEV - EDC-Profe		2025 COMP PLAN & EIS	8,430.42	
VEN02470	SIMPLY CONTROLS	10/04/2024	EFT	0.00	3,264.00	724
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">002140</a>	Invoice	09/17/2024	CUST#0001151 TROUBLESHOOT VFD	0.00	3,264.00	
<a href="#">402-300-000-53580-4800</a>		SEW CL MN - Repairs and		CUST#0001151 TROUBLES	3,264.00	
VEN01578	SUMMIT LAW GROUP	10/04/2024	EFT	0.00	231.00	725
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">157020</a>	Invoice	09/19/2024	CLIENT# 20161-10 JXL GENERAL LABOR	0.00	231.00	
<a href="#">001-130-000-51810-4100</a>		HR - Professional Services		CLIENT# 20161-10 JXL GEN	231.00	
202392	VERIZON WIRELESS	10/04/2024	EFT	0.00	3,247.34	726
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">9974390044</a>	Invoice	09/20/2024	ACCT# 972465947 SEPT24	0.00	3,247.34	
<a href="#">001-115-000-51895-4200</a>		PW ADM - Communicatio		ACCT# 972465947 SEPT24	338.08	
<a href="#">001-118-000-52122-4200</a>		PD PAT - Communication		ACCT# 972465947 SEPT24	1,718.67	
<a href="#">001-130-000-51810-4200</a>		HR - Communication		ACCT# 972465947 SEPT24	42.26	
<a href="#">001-132-000-51888-4200</a>		IT - Communication		ACCT# 972465947 SEPT24	147.59	
<a href="#">001-140-000-52460-4200</a>		CD CODE - Communicatio		ACCT# 972465947 SEPT24	42.26	
<a href="#">001-140-000-55850-4200</a>		CD BLDG - Communicatio		ACCT# 972465947 SEPT24	124.53	
<a href="#">001-140-000-55860-4200</a>		CD PLAN - Communicatio		ACCT# 972465947 SEPT24	40.01	
<a href="#">001-141-000-57680-4200</a>		PARKS - Communication		ACCT# 972465947 SEPT24	42.26	
<a href="#">101-000-000-54264-4200</a>		ST TR CTL - Communicati		ACCT# 972465947 SEPT24	42.26	
<a href="#">401-000-000-53480-4200</a>		WAT - Communication		ACCT# 972465947 SEPT24	253.56	
<a href="#">402-400-000-53580-4200</a>		SEW SV MN - Communica		ACCT# 972465947 SEPT24	253.56	
<a href="#">404-000-000-53180-4200</a>		STRM - Communication		ACCT# 972465947 SEPT24	160.04	
<a href="#">503-000-000-54865-4200</a>		EMR - Communication		ACCT# 972465947 SEPT24	42.26	
VEN02437	WALTER E NELSON CO OF WESTERN	10/04/2024	EFT	0.00	978.87	727

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">1013994</a>	Invoice	09/20/2024	CUST# 12400 MISC SUPPLIES	0.00	696.46	
<a href="#">001-142-000-51830-3100</a>		FACIL - Office and Operati		CUST# 12400 MISC SUPPLI	95.65	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O		CUST# 12400 MISC SUPPLI	341.04	
<a href="#">001-142-000-57250-3100</a>		FACIL LIB - Office and Ope		CUST# 12400 MISC SUPPLI	206.19	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST# 12400 MISC SUPPLI	26.79	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		CUST# 12400 MISC SUPPLI	26.79	
<a href="#">1013995</a>	Invoice	09/20/2024	CUST# 12400 NEUTRALIZER, BLEACH, LIN	0.00	299.61	
<a href="#">001-140-000-55430-3100</a>		CD AN CTRL - Office and		CUST# 12400 NEUTRALIZE	299.61	
<a href="#">14634</a>	Credit Memo	09/13/2024	CUST# 12400 ORIG INV# 1010241 TOWEL	0.00	-17.20	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O		CUST# 12400 ORIG INV# 1	-17.20	
203900	WESMAR COMPANY, INC	10/04/2024	EFT	0.00	1,072.00	728
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">326684</a>	Invoice	09/30/2024	CUST# 31175 SODIUM HYPOCHLORITE	0.00	1,072.00	
<a href="#">401-000-000-53480-3104</a>		WAT - Office and Operati		CUST# 31175 SODIUM HYP	1,072.00	
000050	AAA SEPTIC LLC	10/04/2024	Regular	0.00	100.00	111701
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">133874</a>	Invoice	10/01/2024	CUST# C2936 SHELTON SPRINGS COURSE	0.00	100.00	
<a href="#">001-141-000-57680-4576</a>		PARKS - Oper Rental-Huff		CUST# C2936 SHELTON SP	100.00	
002982	APP	10/04/2024	Regular	0.00	3,211.27	111702
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">24-185920</a>	Invoice	09/18/2024	ACCT# AP7500158 FUEL	0.00	3,211.27	
<a href="#">503-250-000-58900-0001</a>		EMR - Inventory-Gas		ACCT# AP7500158 FUEL	3,211.27	
003185	AUTOMATED COMMUNICATIONS C	10/04/2024	Regular	0.00	881.28	111703
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">30686</a>	Invoice	09/18/2024	ACCT# LAC376963 Q1&Q2 MONITORING	0.00	261.12	
<a href="#">402-400-000-53580-4100</a>		SEW SV MN - Professional		ACCT# LAC376963 Q1&Q2	261.12	
<a href="#">30687</a>	Invoice	09/18/2024	ACCT# LAC376964 Q1&Q2 MONITORING	0.00	261.12	
<a href="#">402-400-000-53580-4100</a>		SEW SV MN - Professional		ACCT# LAC376964 Q1&Q2	261.12	
<a href="#">30688</a>	Invoice	09/18/2024	ACCT# LAC372976 Q1&Q2 MONITORING	0.00	359.04	
<a href="#">402-640-000-53580-4100</a>		SEW SV SAT - Professional		ACCT# LAC372976 Q1&Q2	359.04	
VEN02340	BLT SHELTON PONY, LLC	10/04/2024	Regular	0.00	3,945.55	111704 .
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">655070</a>	Invoice	09/17/2024	MAINTENANCE/ VIN0075	0.00	84.81	
<a href="#">001-118-000-52122-4805</a>		PD PAT - Repairs and Mai		MAINTENANCE/ VIN0075	84.81	
<a href="#">655130</a>	Invoice	09/25/2024	ENGINE MNT, WTR PMP,TRANS SVC/VIN7	0.00	3,860.74	
<a href="#">001-118-000-52122-4805</a>		PD PAT - Repairs and Mai		ENGINE MNT, WTR PMP,TR	3,860.74	
098000	BUILDERS FIRSTSOURCE	10/04/2024	Regular	0.00	56.96	111705
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">73244523</a>	Credit Memo	07/25/2024	ACCT# 671668 ORIG INV 89400352 ANCH	0.00	-58.59	
<a href="#">101-000-000-54261-3100</a>		ST S WALK - Office and O	24-COTA ST ART DIST	ACCT# 671668 ORIG INV 8	-58.59	
<a href="#">89717996</a>	Invoice	09/19/2024	ACCT# 671668 MISC SUPPLIES SHP BTHR	0.00	87.25	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		ACCT# 671668 MISC SUPP	87.25	
<a href="#">89740430</a>	Invoice	09/24/2024	ACCT# 671668 FLEXIBLE AIR HOSE	0.00	28.30	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and	ACCT# 671668 FLEXIBLE AI		28.30	
901865	CALVIN MORAN	10/04/2024	Regular	0.00	228.01	111706
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">TUITIONREIMBU</a>	Invoice	09/20/2024	TUITIONREIMBURSEMENTSEPT24	0.00	228.01	
<a href="#">001-118-000-52122-4920</a>		PD PAT - Misc-Education		TUITIONREIMBURSEMENTS	228.01	
007450	CH2O INCORPORATED	10/04/2024	Regular	0.00	505.28	111707
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">347293</a>	Invoice	05/22/2024	CUST# CITYOFSHELTO005-INJECTION VALV	0.00	505.28	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		CUST# CITYOFSHELTO005-I	505.28	
VENO1281	CITY OF SHELTON - UTILITY BILLS/PE	10/04/2024	Regular	0.00	17.21	111708
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">CITY BILL SEPT24</a>	Invoice	09/25/2024	CITY BILL SEPT24	0.00	17.21	
<a href="#">001-141-000-57680-4700</a>		PARKS - Utility Services		CITY BILL SEPT24	17.21	
VENO1228	DAN PATTON	10/04/2024	Regular	0.00	1,917.00	111709
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">TUITIONREIMBU</a>	Invoice	10/01/2024	TUITIONREIMBURSEMENTOCT24	0.00	1,917.00	
<a href="#">001-118-000-52140-3100</a>		PD TRG - Office and Oper		TUITIONREIMBURSEMENT	1,917.00	
009573	DEPT OF ECOLOGY	10/04/2024	Regular	0.00	2,032.50	111710
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">25-WAR308477-1</a>	Invoice	09/24/2024	SHELTON MUNICIPAL STORMWATER PHAS	0.00	2,032.50	
<a href="#">404-000-000-53180-4107</a>		STRM - Municipal Stormw		SHELTON MUNICIPAL STOR	2,032.50	
009615	DEPT OF NATURAL RESOURCES	10/04/2024	Regular	0.00	339.76	111711
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">9178450</a>	Invoice	09/17/2024	CUST# 1042091 FIRE-FOREST PROTECT AS	0.00	339.76	
<a href="#">001-119-000-52220-4100</a>		FIRE - Forest Protection A		CUST# 1042091 FIRE-FORE	339.76	
009595	DEPT. OF LICENSING	10/04/2024	Regular	0.00	18.00	111712
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">SHP240042</a>	Invoice	09/25/2024	SHP240042	0.00	18.00	
<a href="#">657-000-000-58600-0007</a>		Concealed Pistol Permits		SHP240042	18.00	
008980	GILLIARDI LOGGING & CONSTRUCTI	10/04/2024	Regular	0.00	1,991.14	111713
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">22272</a>	Invoice	09/05/2024	WET FILL TK#265201	0.00	82.43	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		WET FILL TK#265201	82.43	
<a href="#">22326</a>	Invoice	09/11/2024	ASHALT TKTS265510,265514,265522,265	0.00	577.54	
<a href="#">101-000-000-54230-3100</a>		ST RD WAY - Office and O		ASHALT TKTS265510,2655	144.38	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		ASHALT TKTS265510,2655	144.40	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ASHALT TKTS265510,2655	144.38	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		ASHALT TKTS265510,2655	144.38	
<a href="#">22516</a>	Invoice	09/25/2024	DRY FILL, ASPHALT, MINUS/ MULTI TICKET	0.00	1,331.17	
<a href="#">101-000-000-54230-3100</a>		ST RD WAY - Office and O		DRY FILL, ASPHALT, MINUS	332.79	
<a href="#">401-000-000-53480-3100</a>		WAT - Office and Operati		DRY FILL, ASPHALT, MINUS	332.80	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		DRY FILL, ASPHALT, MINUS	332.79	
<a href="#">404-000-000-53180-3100</a>		STRM - Office and Operati		DRY FILL, ASPHALT, MINUS	332.79	

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045150	HACH COMPANY	10/04/2024	Regular	0.00	689.55	111714
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">14198618</a>	Invoice	09/24/2024	ACCT# 341640 CHLORINE		689.55	
<a href="#">402-400-000-53580-3100</a>		SEW SV MN - Office and		ACCT# 341640 CHLORINE	689.55	
053992	HOOD CANAL COMMUNICATIONS	10/04/2024	Regular	0.00	5,148.16	111715
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">10980829</a>	Invoice	10/01/2024	ACCT# 00017664-7 OCTOBER 24		4,088.30	
<a href="#">001-132-000-51888-4200</a>		IT - Communication		ACCT# 00017664-7 OCTOB	252.80	
<a href="#">001-132-000-51888-4801</a>		IT - Repairs and Maintena		ACCT# 00017664-7 OCTOB	405.50	
<a href="#">401-000-000-53480-4201</a>		WAT - Communication - S		ACCT# 00017664-7 OCTOB	1,575.00	
<a href="#">402-400-000-53580-4200</a>		SEW SV MN - Communica		ACCT# 00017664-7 OCTOB	1,855.00	
<a href="#">10986092</a>	Invoice	10/01/2024	ACCT# 00003840-2 OCTOBER 24		1,059.86	
<a href="#">001-119-000-52250-4200</a>		FIRE FACIL - Communicati		ACCT# 00003840-2 OCTOB	101.55	
<a href="#">001-120-000-51310-4200</a>		C MGR - Communication		ACCT# 00003840-2 OCTOB	0.12	
<a href="#">001-130-000-51810-4200</a>		HR - Communication		ACCT# 00003840-2 OCTOB	40.74	
<a href="#">001-140-000-55430-4200</a>		CD AN CTRL - Communica		ACCT# 00003840-2 OCTOB	32.26	
<a href="#">001-142-000-51890-4215</a>		FACIL CIVIC - Communica		ACCT# 00003840-2 OCTOB	783.40	
<a href="#">401-000-000-53480-4201</a>		WAT - Communication - S		ACCT# 00003840-2 OCTOB	101.67	
<a href="#">402-400-000-53580-4200</a>		SEW SV MN - Communica		ACCT# 00003840-2 OCTOB	0.12	
VEN02425	HUMANE SOCIETY OF MASON COU	10/04/2024	Regular	0.00	441.70	111716
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">2210524</a>	Invoice	09/26/2024	MAMA,SISTER/VACCINES,SPAY,MICRO CHI		441.70	
<a href="#">001-140-000-55430-4100</a>		CD AN CTRL - Professional		MAMA,SISTER/VACCINES,S	441.70	
091345	LEXIPOL LLC	10/04/2024	Regular	0.00	1,892.41	111717
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">INVPRA11240950</a>	Invoice	09/01/2024	POLICEONE ACADEMY ANNUAL RATE 24/		1,892.41	
<a href="#">001-118-000-52122-4100</a>		PD PAT - Professional Serv		POLICEONE ACADEMY AN	1,892.41	
098580	MACECOM	10/04/2024	Regular	0.00	53,847.00	111718
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">999</a>	Invoice	10/01/2024	4TH QTR 2024 USER FEES		53,847.00	
<a href="#">001-118-000-52122-4104</a>		PD PAT - Professional Serv		4TH QTR 2024 USER FEES	53,847.00	
108850	MASON COUNTY GARBAGE CO.-A V	10/04/2024	Regular	0.00	4,946.41	111719
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">8281364S149</a>	Invoice	10/01/2024	2149-30135 CIVIC CENTER		313.73	
<a href="#">001-142-000-51890-4715</a>		FACIL CIVIC - Utility Serv		2149-30135 CIVIC CENTER	313.73	
<a href="#">8281439S149</a>	Invoice	10/01/2024	2149-30714 710 W ALDER		133.38	
<a href="#">001-142-000-57250-4700</a>		FACIL LIB - Utility Services		2149-30714 710 W ALDER	133.38	
<a href="#">8281534S149</a>	Invoice	10/01/2024	2149-56141 525 W COTA		39.90	
<a href="#">001-142-000-51890-4715</a>		FACIL CIVIC - Utility Serv		2149-56141 525 W COTA	39.90	
<a href="#">8282405S149</a>	Invoice	10/01/2024	2149-204368 100 TURNER A		36.92	
<a href="#">402-400-000-53580-4700</a>		SEW SV MN - Utility Servi		2149-204368 100 TURNER	36.92	
<a href="#">8282423S149</a>	Invoice	10/01/2024	2149-204402 101 N 10891 US HWY 101		171.12	
<a href="#">402-640-000-53580-4700</a>		SEW SV SAT - Utility Servi		2149-204402 101 N 10891	171.12	
<a href="#">8282606S149</a>	Invoice	10/01/2024	2149-204783 122 W FRANKLIN		221.51	
<a href="#">001-119-000-52250-4700</a>		FIRE FACIL - Utility Service		2149-204783 122 W FRAN	221.51	
<a href="#">8282904S149</a>	Invoice	10/01/2024	2149-205337 1700 FAIRMOUNT		1,543.03	
<a href="#">402-400-000-53580-4700</a>		SEW SV MN - Utility Servi		2149-205337 1700 FAIRM	1,543.03	



## Check Register

Packet: APPKT03288-OCTOBER 4, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">82830475149</a>	Invoice	10/01/2024	2149-205584 200 N FRONT	0.00	36.92	
<a href="#">402-400-000-53580-4700</a>		SEW SV MN - Utility Servi	2149-205584 200 N FRON		36.92	
<a href="#">82835735149</a>	Invoice	10/01/2024	2149-206560 427 W RAILROAD	0.00	55.38	
<a href="#">001-142-000-57530-4700</a>		FACIL MUSM - Utility Serv	2149-206560 427 W RAILR		55.38	
<a href="#">82836875149</a>	Invoice	10/01/2024	2149-206771 525 W COTA	0.00	684.49	
<a href="#">001-142-000-51890-4715</a>		FACIL CIVIC - Utility Servic	2149-206771 525 W COTA		684.49	
<a href="#">82838985149</a>	Invoice	10/01/2024	2149-207155 710 W ALDER	0.00	348.75	
<a href="#">001-142-000-57250-4700</a>		FACIL LIB - Utility Services	2149-207155 710 W ALDE		348.75	
<a href="#">82840145149</a>	Invoice	10/01/2024	2149-207351 902 W PINE	0.00	55.38	
<a href="#">001-140-000-55430-4700</a>		CD AN CTRL - Utility Servi	2149-207351 902 W PINE		55.38	
<a href="#">82840805149</a>	Invoice	10/01/2024	2149-207565 1000 W PINE	0.00	1,161.10	
<a href="#">001-141-000-57680-4700</a>		PARKS - Utility Services	2149-207565 1000 W PINE		348.33	
<a href="#">101-000-000-54230-4700</a>		ST RD WAY - Maint - Utili	2149-207565 1000 W PINE		162.55	
<a href="#">401-000-000-53480-4700</a>		WAT - Utility Services	2149-207565 1000 W PINE		162.55	
<a href="#">402-300-000-53580-4700</a>		SEW CL MN - Utility Servi	2149-207565 1000 W PINE		162.55	
<a href="#">404-000-000-53180-4700</a>		STRM - Utility Services	2149-207565 1000 W PINE		162.55	
<a href="#">503-000-000-54865-4700</a>		EMR - Utility Services	2149-207565 1000 W PINE		162.57	
<a href="#">82840815149</a>	Invoice	10/01/2024	2149-207568 1000 W PINE	0.00	92.28	
<a href="#">001-141-000-57680-4700</a>		PARKS - Utility Services	2149-207568 1000 W PINE		15.38	
<a href="#">101-000-000-54230-4700</a>		ST RD WAY - Maint - Utili	2149-207568 1000 W PINE		15.37	
<a href="#">401-000-000-53480-4700</a>		WAT - Utility Services	2149-207568 1000 W PINE		15.38	
<a href="#">402-300-000-53580-4700</a>		SEW CL MN - Utility Servi	2149-207568 1000 W PINE		15.38	
<a href="#">404-000-000-53180-4700</a>		STRM - Utility Services	2149-207568 1000 W PINE		15.37	
<a href="#">503-000-000-54865-4700</a>		EMR - Utility Services	2149-207568 1000 W PINE		15.40	
<a href="#">82841495149</a>	Invoice	10/01/2024	2149-209143 1700 FAIRMOUNT	0.00	52.52	
<a href="#">402-400-000-53580-4700</a>		SEW SV MN - Utility Servi	2149-209143 1700 FAIRM		52.52	
VENO2613	MIKE GITHENS	10/04/2024	Regular	0.00	87.00	111720
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">WFOACONFEREN</a>	Invoice	09/30/2024	WFOACONFERENCESEPT24	0.00	87.00	
<a href="#">001-111-000-51423-4307</a>		FIN AC - Travel-Training		WFOACONFERENCESEPT2	87.00	
144504	NSI LAB SOLUTIONS, INC	10/04/2024	Regular	0.00	150.00	111721
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">441255</a>	Invoice	09/16/2024	CUST# 21545 SAMPLE TEST	0.00	150.00	
<a href="#">402-400-000-53580-4100</a>		SEW SV MN - Professional		CUST# 21545 SAMPLE TES	150.00	
153500	PACIFIC LAMP & SUPPLY CO	10/04/2024	Regular	0.00	222.59	111722
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">892519</a>	Invoice	09/30/2024	CUST# 23733-1 LIGHT BULBS	0.00	222.59	
<a href="#">001-142-000-51890-3115</a>		FACIL CIVIC - Office and O		CUST# 23733-1 LIGHT BUL	222.59	
VENO2523	RAH INTERMEDIATE, LLC	10/04/2024	Regular	0.00	242.81	111723
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV275724</a>	Invoice	09/18/2024	CUST# 5381369 DISINFECTANT	0.00	242.81	
<a href="#">001-140-000-55430-3100</a>		CD AN CTRL - Office and		CUST# 5381369 DISINFECT	242.81	
903584	RIGHT SYSTEMS	10/04/2024	Regular	0.00	47,255.80	111724
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">SI-188245</a>	Invoice	09/05/2024	CUST# COS006 VIRTUALIZATN STRUCTR 2	0.00	43,365.32	
<a href="#">001-132-000-51888-4100</a>		IT - Data Processing-Prof		CUST# COS006 VIRTUALIZA	43,365.32	
<a href="#">SI-188507</a>	Invoice	09/23/2024	CUST# COS006 MSFT MONTHLY	0.00	3,369.56	
<a href="#">001-132-000-51888-4100</a>		IT - Data Processing-Prof		CUST# COS006 MSFT MON	3,369.56	

## Check Register

Packet: APPKT03288-OCTOBER 4, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<a href="#">SI-188582</a>	Invoice	09/26/2024	CUST# COS006 LG LED LCD	0.00	520.92	
<a href="#">001-132-000-51888-3100</a>		IT - Office and Operating	CUST# COS006 LG LED LCD		520.92	
VEN01696	TERI SCHNITZER	10/04/2024	Regular	0.00	104.00	111725
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">WFOACONFEREN</a>	Invoice	09/27/2024	WFOACONFERENCESEPT24	0.00	104.00	
<a href="#">001-111-000-51423-4307</a>		FIN AC - Travel-Training	WFOACONFERENCESEPT2		104.00	
VEN02446	TERRY WELSH	10/04/2024	Regular	0.00	30.48	111726
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">REIMBURSEMEN</a>	Invoice	10/02/2024	REIMBURSEMENTOCT24	0.00	30.48	
<a href="#">001-140-000-55430-3100</a>		CD AN CTRL - Office and	REIMBURSEMENTOCT24		30.48	
VEN01650	THURSTON MASON BEHAVIORAL HI	10/04/2024	Regular	0.00	7,929.12	111727
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">INV-102359</a>	Invoice	09/13/2024	C-0025 SHELTON PD CRISIS AUG 2024	0.00	7,929.12	
<a href="#">001-118-000-52122-4100</a>		PD PAT - Professional Serv	C-0025 SHELTON PD CRISIS		7,929.12	
201177	TODD RHODES	10/04/2024	Regular	0.00	175.00	111728
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">CDLREIMBURSM</a>	Invoice	10/02/2024	CDLREIMBURSEMENTOCT24	0.00	175.00	
<a href="#">101-000-000-54230-4900</a>		ST RD WAY - Miscellaneous	CDLREIMBURSEMENTOCT2		175.00	
201300	TOZIER BROS INC.	10/04/2024	Regular	0.00	95.88	111729
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">471392</a>	Invoice	08/07/2024	CUST#20090 TRIMMER LINE	0.00	65.33	
<a href="#">101-000-000-54230-3100</a>		ST RD WAY - Office and O	CUST#20090 TRIMMER LIN		65.33	
<a href="#">472163</a>	Invoice	09/26/2024	CUST# 20090 PROPANE TANK	0.00	21.20	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and	CUST# 20090 PROPANE TA		21.20	
<a href="#">472222</a>	Invoice	09/30/2024	CUST# 20090 DRAIN CLEANER GEL	0.00	9.35	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and	CUST# 20090 DRAIN CLEA		9.35	
VEN02544	VESTIS GROUP INC	10/04/2024	Regular	0.00	100.86	111730
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">5120541020</a>	Invoice	09/18/2024	CUST# 792105972 COVERALLS,MAT,MOP,	0.00	57.93	
<a href="#">402-400-000-53580-4900</a>		SEW SV MN - Miscellaneous	CUST# 792105972 COVER		57.93	
<a href="#">5120544978</a>	Invoice	09/25/2024	CUST# 792105972 COVERALL, MAT, TOWE	0.00	42.93	
<a href="#">401-000-000-53480-4901</a>		WAT - Miscellaneous - Sh	CUST# 792105972 COVER		42.93	
VEN01579	WASHINGTON STATE PATROL	10/04/2024	Regular	0.00	39.75	111731
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">12501675</a>	Invoice	10/01/2024	ACCT# WA0230400 BACKGROUND CKSSE	0.00	39.75	
<a href="#">001-118-000-52122-4100</a>		PD PAT - Professional Serv	ACCT# WA0230400 SEPT2		39.75	
203780	WATER MGMNT LABORATORIES INC	10/04/2024	Regular	0.00	1,364.00	111732
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<a href="#">223293</a>	Invoice	09/24/2024	ACCT# AS201R TESTS 9/3	0.00	614.00	
<a href="#">402-400-000-53580-4100</a>		SEW SV MN - Professional	ACCT# AS201R TESTS 9/3		614.00	
<a href="#">223298</a>	Invoice	09/24/2024	ACCT# AS4819R COOPER & LEAD 8/20	0.00	750.00	
<a href="#">401-000-000-53480-4100</a>		WAT - Professional Servic	ACCT# AS4819R COOPER		750.00	

## Check Register

Packet: APPKT03288-OCTOBER 4, 2024 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
053987	WESTBAY NAPA AUTO PARTS	10/04/2024	Regular	0.00	2.83	111733
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">102108</a>	Invoice	09/25/2024	ACCT# 4296 CAP SCREW	0.00	2.83	
<a href="#">402-640-000-53580-3100</a>		SEW SV SAT - Office and		ACCT# 4296 CAP SCREW	2.83	
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	10/04/2024	Regular	0.00	13.79	111734
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<a href="#">PACKAGEID 1275</a>	Invoice	08/13/2024	TOXICOLOGY LAB WSP/EVIDENCE	0.00	13.79	
<a href="#">001-118-000-52122-4200</a>		PD PAT - Communication		TOXICOLOGY LAB WSP/EVI	13.79	

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	62	34	0.00	140,023.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	34	23	0.00	44,838.10
Virtual Payments	0	0	0.00	0.00
	96	57	0.00	184,861.20





**VOUCHER APPROVAL**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described within payroll warrants numbered 4000 through 4003 and 13447 through 13549. Warrants 111678 through 111696 in the amount of \$522,959.60 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 2nd of October, 2024.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
Deputy Mayor Sharon Schirman

\_\_\_\_\_  
Councilmember George Blush

\_\_\_\_\_  
Councilmember Tom Gilmore

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Lyndsey Sapp

\_\_\_\_\_  
Councilmember Melissa Stearns



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

Study Session Minutes  
September 10, 2024 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### **Councilmembers:**

Mayor Eric Onisko  
Deputy Mayor Sharon Schirman  
George Blush  
Tom Gilmore  
Miguel Gutierrez  
Lyndsey Sapp  
Melissa Stearns

#### **Personnel:**

City Manager Mark Ziegler  
City Clerk Donna Nault  
Finance Director Mike Githens  
Superintendent Brent Armstrong  
Public Works Director Jay Harris

### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Roll Call: City Clerk Nault – All Present

### **STUDY AGENDA**

1. 2025 General Fund Budget Review – Presented by Finance Director Mike Githens and City Manager Mark Ziegler

Finance Director Githens & City Manager Ziegler reviewed the 2025 general fund budget. Discussion followed.

2. 2025 Capital Improvement Projects (CIP) – Presented by Superintendent Brent Armstrong & Public Works Director Jay Harris

Superintendent Armstrong and Public Works Director Harris presented information regarding the 2025 Capital Improvement Projects (CIP). Discussion followed.

During this presentation, the City experienced a phenomenon known as “Zoom bombing”. This section has been removed from the meeting recording. At 6:41 p.m. Mayor Onisko resumed the meeting.

### **NEW ITEMS FOR DISCUSSION**

None

### **ADJOURN**

Mayor Onisko adjourned the meeting at 7:40 p.m.

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Mayor Eric Onisko

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City Clerk Donna Nault

# August 2024 Monthly Financial Report

## City of Shelton, Washington

### General Fund Overview

	2024 Budget	2024 thru August	2024 Est Actual	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
Revenues	15,437,793	10,762,792	16,058,437	620,644	4.0%
Expenditures	15,565,271	9,547,394	15,306,671	258,600	1.7%
Net Revenues Less Expenditures	(127,478)	1,215,398	751,766	879,244	
Beginning Fund Balance	5,376,171		5,376,171		
Ending Fund Balance	5,248,693 33.7%		6,127,937 39.4%		
<u>Ending Fund Balance Breakdown:</u>					
Reserved - 20% of Budget	3,113,054		3,113,054		
Unreserved Fund Balance	2,135,639		3,014,882		
<b>Total Fund Balance</b>	<b>5,248,693</b>		<b>6,127,937</b>		

### Summary

2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals. 2022 and 2023 amounts included in this report are unaudited.

Analysis through August shows an overall Positive budget variance of \$879 thousand.

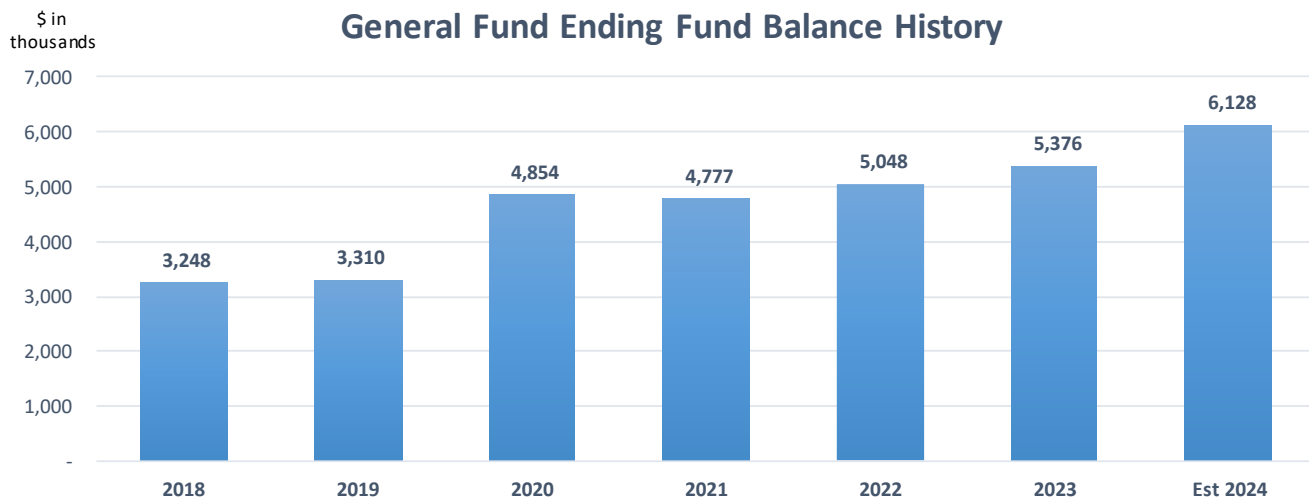
General Fund Reserves are estimated to end the year at \$6.1 million, or 39.4% of 2024 budgeted expenditures.

### Revenue Overview

Revenues are currently estimated to end the year approximately \$621 thousand, or 4.0% more than budgeted.

### Expenditure Overview

Expenditures are currently estimated to end the year approximately \$259 thousand, or 1.7% less than budgeted.



# August 2024 Monthly Financial Report

## City of Shelton, Washington

### General Fund Overview - Revenues

Revenue Categories	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
Taxes:					
Property	2,997,899	1,589,764	2,997,899	-	0.0%
Sales & Use	3,525,360	2,392,663	3,543,380	18,020	0.5%
City Utility	1,448,082	1,085,032	1,540,500	92,418	6.4%
Non-City Utility	1,341,400	925,192	1,327,170	(14,230)	-1.1%
Business & Occupation	1,308,110	940,325	1,315,000	6,890	0.5%
Other	53,930	62,990	75,501	21,571	40.0%
Licenses & Permits	295,050	233,600	318,640	23,590	8.0%
Intergovernmental Revenue	669,070	626,750	816,024	146,954	22.0%
Charges for Goods/Services	3,527,342	2,431,771	3,527,610	268	0.0%
Fines and Penalties	92,550	45,450	62,760	(29,790)	-32.2%
Miscellaneous Revenue	132,000	429,257	486,953	354,953	268.9%
Transfers In	47,000	-	47,000	-	0.0%
<b>Total Revenues</b>	<b>15,437,793</b>	<b>10,762,792</b>	<b>16,058,437</b>	<b>620,644</b>	<b>4.0%</b>

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

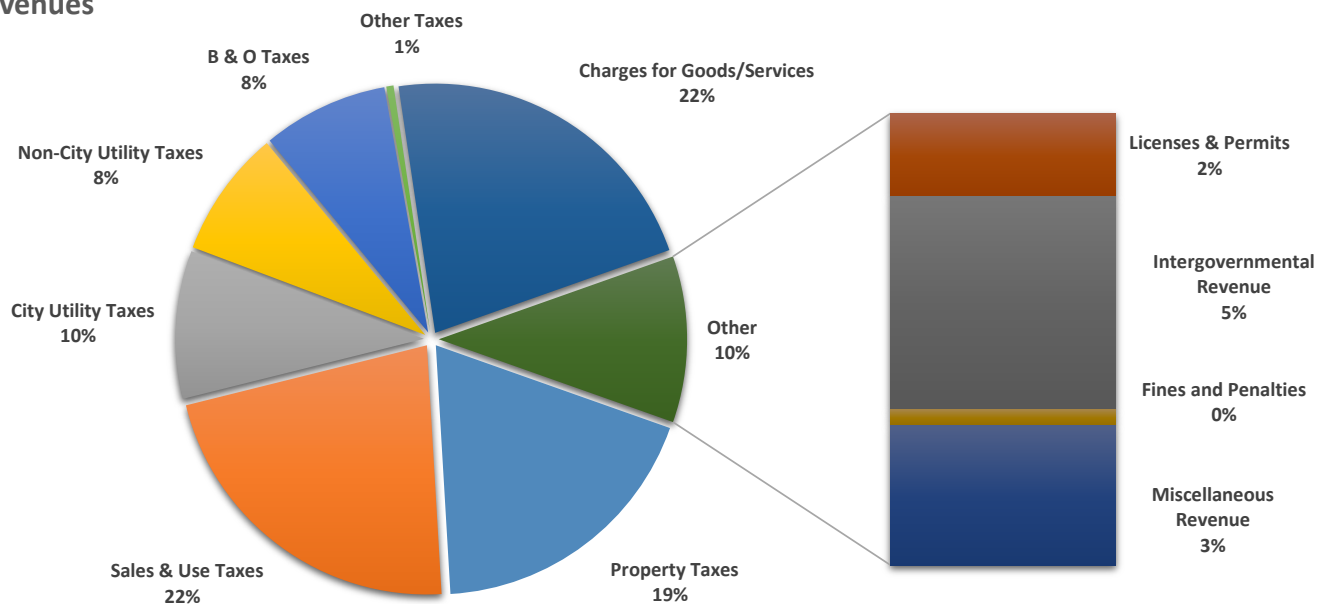
Variance analysis for revenues is provided for particular line items or those in which the estimated actual amount differs from the budgeted amount by at least 10% and \$75,000.

#### Variance Notes

**Intergovernmental:** Over budget due to Alternative Response and Criminal Justice Training grants.

**Miscellaneous:** Over budget due to abatement lein of \$36k and opioid settlement of \$149k.

#### 2024 Estimated General Fund Revenues



# August 2024 Monthly Financial Report

## City of Shelton, Washington

### General Fund Overview - Expenditures

Department	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>City Clerk</b>	261,013	135,120	233,989	27,024	10.4%
<b>City Council</b>	75,963	47,323	73,460	2,503	3.3%
<b>City Manager</b>					
City Manager	450,094	290,796	449,132	962	0.2%
Legal	375,170	228,325	365,025	10,145	2.7%
Detentions/Corrections-Contract	504,390	95,353	375,000	129,390	25.7%
Human Resources	161,119	96,502	160,120	999	0.6%
Risk Management	124,367	117,665	142,302	(17,935)	-14.4%
<b>Community &amp; Economic Development</b>					
Animal Control	174,435	167,870	255,146	(80,711)	-46.3%
Code Enforcement	157,780	118,840	179,087	(21,307)	-13.5%
Community Development	757,066	414,798	805,728	(48,662)	-6.4%
<b>Parks &amp; Facilities</b>					
Civic Center Activities	59,588	33,814	57,227	2,361	4.0%
Facility Services	747,243	436,688	870,612	(123,369)	-16.5%
Parks & Recreation	666,958	417,759	654,226	12,732	1.9%
<b>Finance</b>					
Finance	1,421,224	859,210	1,373,325	47,899	3.4%
Information Technology	418,643	246,656	397,823	20,820	5.0%
<b>Fire &amp; Emergency Services</b>	2,583,353	1,662,134	2,516,560	66,793	2.6%
<b>Municipal Court</b>	730,375	506,066	751,294	(20,919)	-2.9%
<b>Non-Departmental</b>	826,530	583,292	756,618	69,912	8.5%
<b>Police</b>	4,127,310	2,642,044	4,086,218	41,092	1.0%
<b>Public Works</b>	942,650	447,139	803,779	138,871	14.7%
<b>Total Expenditures</b>	<b>15,565,271</b>	<b>9,547,394</b>	<b>15,306,671</b>	<b>258,600</b>	<b>1.7%</b>

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

Variance analysis for expenditures is provided for particular departments which have an estimated actual amount that differs from the budgeted amount by at least 10% and \$75,000.

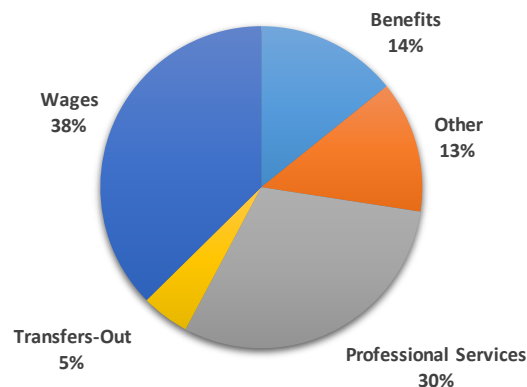
#### Variance Notes

**Detention/Corrections:** Jail fees are projected to remain below budget.

**Animal Control:** The Animal Shelter continues to remain very busy even with many adoptions.

**Public Works:** Below budget due to open position during 2024.

### 2024 Estimated General Fund Expenditures



# August 2024 Monthly Financial Report

## City of Shelton, Washington

### General Fund Year-to-Year

	2022 Actual	2023 Actual	2024 Budget	2024 thru August	2024 Est Actual
<b>Beginning Fund Balance</b>	<b>4,777,607</b>	<b>5,047,799</b>	<b>5,376,171</b>	<b>5,376,171</b>	<b>5,376,171</b>
<b>Revenues</b>					
Taxes:					
Property	2,546,998	2,788,309	2,997,899	1,589,764	2,997,899
Sales & Use	3,436,648	3,595,781	3,525,360	2,392,663	3,543,380
City Utility	1,474,584	1,528,927	1,448,082	1,085,032	1,540,500
Non-City Utility	1,205,659	1,290,740	1,341,400	925,192	1,327,170
Business & Occupation	985,461	802,272	1,308,110	940,325	1,315,000
Other	60,421	76,386	53,930	62,990	75,501
Licenses & Permits	306,329	306,906	295,050	233,600	318,640
Intergovernmental Revenue	2,147,469	592,006	669,070	626,750	816,024
Charges for Goods/Services	3,060,577	3,423,381	3,527,342	2,431,771	3,527,610
Fines and Penalties	51,581	49,639	92,550	45,450	62,760
Miscellaneous Revenue	260,291	397,855	132,000	429,257	486,953
Transfers In	128	87,712	47,000	-	47,000
<b>Total Revenues</b>	<b>15,536,147</b>	<b>14,939,914</b>	<b>15,437,793</b>	<b>10,762,792</b>	<b>16,058,437</b>
<b>Expenditures</b>					
<b>City Clerk</b>	238,028	226,373	261,013	135,120	233,989
<b>City Council</b>	77,768	63,480	75,963	47,323	73,460
<b>City Manager</b>					
City Manager	344,279	408,587	450,094	290,796	449,132
Legal	277,979	343,008	375,170	228,325	365,025
Detentions/Corrections-Contract	339,327	203,718	504,390	95,353	375,000
Human Resources	327,848	274,902	161,119	96,502	160,120
Risk Management	136,360	143,699	124,367	117,665	142,302
<b>Community &amp; Economic Development</b>					
Animal Control	83,700	104,441	174,435	167,870	255,146
Code Enforcement	81,285	175,504	157,780	118,840	179,087
Community Development	563,250	707,010	757,066	414,798	805,728
<b>Parks &amp; Facilities</b>					
Civic Center Activities	51,915	56,058	59,588	33,814	57,227
Facility Services	652,720	676,755	747,243	436,688	870,612
Parks & Recreation	575,245	620,303	666,958	417,759	654,226
<b>Finance</b>					
Finance	1,079,083	1,124,192	1,421,224	859,210	1,373,325
Information Technology	374,562	449,597	418,643	246,656	397,823
<b>Fire &amp; Emergency Services</b>	1,690,846	2,491,434	2,583,353	1,662,134	2,516,560
<b>Municipal Court</b>	666,977	744,467	730,375	506,066	751,294
<b>Non-Departmental</b>	3,194,929	1,338,292	826,530	583,292	756,618
<b>Police</b>	3,613,017	3,736,337	4,127,310	2,642,044	4,086,218
<b>Public Works</b>	896,836	723,386	942,650	447,139	803,779
<b>Total Expenditures</b>	<b>15,265,955</b>	<b>14,611,542</b>	<b>15,565,271</b>	<b>9,547,394</b>	<b>15,306,671</b>
Net Revenues less Expenditures	270,192	328,372	(127,478)	1,215,398	751,766
<b>Ending Fund Balance</b>	<b>5,047,799</b>	<b>5,376,171</b>	<b>5,248,693</b>	<b>6,591,569</b>	<b>6,127,937</b>
General Fund Reserves	5,047,799	5,376,171	5,248,693		6,127,937
based on same year actuals/budget	33.1%	36.8%	33.7%		40.0%



# August 2024 Monthly Financial Report

## City of Shelton, Washington

### General Fund Month-to-Month

	2022 thru August	2023 thru August	2024 thru August	2024 - 2023 Variance		% of Budget
Revenues						
Taxes:						
Property	1,429,501	1,548,864	1,589,764	40,900	2.6%	53.0%
Sales & Use	2,232,441	2,361,585	2,392,663	31,078	1.3%	67.9%
City Utility	978,778	934,757	1,085,032	150,274	16.1%	74.9%
Non-City Utility	877,750	932,985	925,192	(7,793)	-0.8%	69.0%
Business & Occupation	749,006	582,416	940,325	357,909	61.5%	71.9%
Other	35,776	40,702	62,990	22,287	54.8%	116.8%
Licenses & Permits	232,654	217,526	233,600	16,075	7.4%	79.2%
Intergovernmental Revenue	1,985,994	427,744	626,750	199,006	46.5%	93.7%
Charges for Goods/Services	2,046,381	2,386,437	2,431,771	45,333	1.9%	68.9%
Fines and Penalties	35,275	35,745	45,450	9,705	27.2%	49.1%
Miscellaneous Revenue	134,152	258,227	429,257	171,030	66.2%	325.2%
Transfers In	-	-	-	-		0.0%
Total Revenues	10,737,708	9,726,989	10,762,792	1,035,804	10.6%	69.7%
Expenditures						
City Clerk	162,832	162,452	135,120	(27,331)	-16.8%	51.8%
City Council	57,307	41,583	47,323	5,740	13.8%	62.3%
City Manager						
City Manager	252,541	298,011	290,796	(7,215)	-2.4%	64.6%
Legal	172,550	194,866	228,325	33,459	17.2%	60.9%
Detentions/Corrections-Contrac	233,507	100,856	95,353	(5,504)	-5.5%	18.9%
Human Resources	231,413	222,812	96,502	(126,311)	-56.7%	59.9%
Risk Management	95,001	116,537	117,665	1,128	1.0%	94.6%
Community & Economic Development						
Animal Control	56,823	56,791	167,870	111,079	195.6%	96.2%
Code Enforcement	41,943	118,729	118,840	111	0.1%	75.3%
Community Development	358,682	448,282	414,798	(33,484)	-7.5%	54.8%
Parks & Facilities						
Civic Center Activities	32,831	43,182	33,814	(9,368)	-21.7%	56.7%
Facility Services	420,710	441,894	436,688	(5,206)	-1.2%	58.4%
Parks & Recreation	355,303	431,753	417,759	(13,994)	-3.2%	62.6%
Finance						
Finance	639,956	784,598	859,210	74,613	9.5%	60.5%
Information Technology	189,353	264,470	246,656	(17,815)	-6.7%	58.9%
Fire & Emergency Services	1,126,157	1,655,842	1,662,134	6,292	0.4%	64.3%
Municipal Court	439,395	502,514	506,066	3,552	0.7%	69.3%
Non-Departmental	2,183,239	127,937	583,292	455,354	355.9%	70.6%
Police	2,404,731	2,494,753	2,642,044	147,291	5.9%	64.0%
Public Works	592,453	456,356	447,139	(9,217)	-2.0%	47.4%
Total Expenditures	10,046,728	8,964,219	9,547,394	583,175	6.5%	61.3%

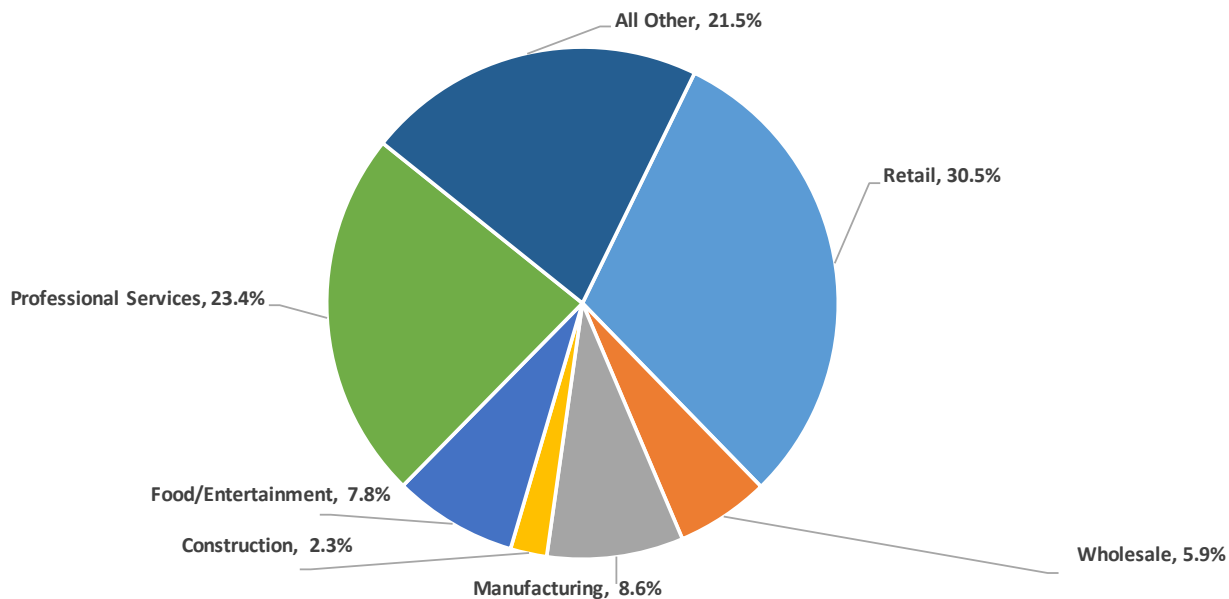
This Month-to-Month presentation does not include variance notes. Common variances are due to timing of receipts and expenditures. Totals reported are year-to-date through August which is 66.7% of the year.

# August 2024 Monthly Financial Report

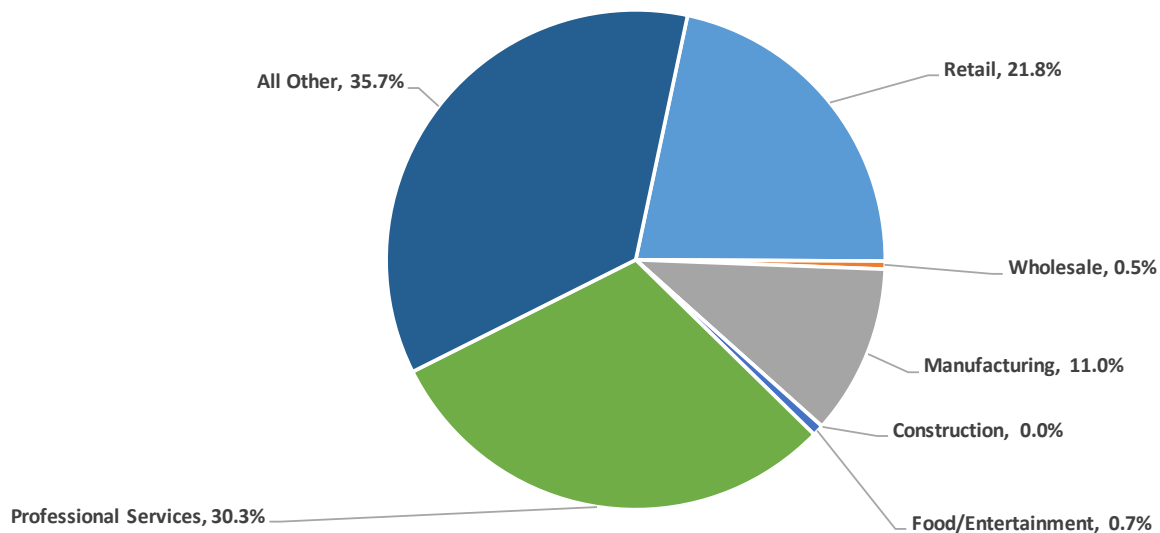
## City of Shelton, Washington

### Sales Tax Breakdown by Type

2024 thru August



August 2024



# August 2024 Monthly Financial Report

## City of Shelton, Washington

### Fund Balances

Fund	2024 Beginning Fund Balance	2024 Estimated Revenue	2024 Estimated Expenditure	2024 Estimated Fund Balance	\$ Change	% Change
<b>City-wide Fund Balances</b>						
General Fund	5,376,171	16,058,437	15,306,671	6,127,937	751,766	14.0%
Street Fund	697,708	1,719,088	1,918,456	498,340	(199,368)	-28.6%
Capital Resource Funds						
Real Estate Excise Tax -1	564,950	161,000	102,570	623,380	58,430	10.3%
Real Estate Excise Tax -2	785,498	166,000	90,000	861,498	76,000	9.7%
Transport Benefit District	1,527,227	94,826	732,000	890,053	(637,175)	-41.7%
Traffic Impact Fees	786,725	87,582	-	874,307	87,582	11.1%
General Resources	1,181,350	38,969	23,000	1,197,319	15,969	1.4%
Tourism Fund	81,739	53,200	81,050	53,889	(27,850)	-34.1%
Bond Fund	7,592	180,100	180,100	7,592	-	0.0%
Capital Improvement Fund	663,979	1,790,437	1,738,824	715,592	51,613	7.8%
Water Fund	2,485,233	3,434,096	4,388,601	1,530,728	(954,505)	-38.4%
Water Capital Fund	1,092,787	2,954,121	2,242,060	1,804,848	712,061	65.2%
Sewer Fund	4,439,434	7,202,278	7,944,279	3,697,433	(742,001)	-16.7%
Sewer Capital Fund	662,153	4,142,500	2,654,760	2,149,893	1,487,740	224.7%
Solid Waste Fund	294,543	132,930	155,439	272,034	(22,509)	-7.6%
Storm Drainage Fund	1,278,325	1,735,945	2,101,306	912,965	(365,360)	-28.6%
Storm Drainage Capital Fund	10,854	395,000	328,480	77,374	66,520	612.9%
Payroll Benefits Fund	220,708	147,078	112,278	255,509	34,801	15.8%
Equipment Rental Fund	411,211	782,490	682,666	511,035	99,824	24.3%
Firefighters Pension Fund	387,414	23,080	65,734	344,760	(42,654)	-11.0%
Library Endowment Fund	128,936	1,600	24,000	106,536	(22,400)	-17.4%
<b>City-wide Fund Totals</b>	<b>23,084,537</b>	<b>41,300,757</b>	<b>40,872,274</b>	<b>23,513,020</b>	<b>428,483</b>	<b>1.9%</b>

### City-Wide FTE by Fund

General Fund	2023 Revised	2024 Budget	Aug 31 Vacancies
City Council	7.00	7.00	-
Municipal Court	4.50	5.03	-
City Clerk*	2.00	1.50	-
City Manager	2.00	2.00	-
Human Resources	2.85	1.00	-
Information Technology	1.15	1.00	-
Finance	7.00	9.50	0.50
Public Works	5.10	4.60	1.00
Police	21.00	21.00	2.00
Community Development	5.85	5.85	-
Parks, Rec & Facilities	8.00	7.00	-
<b>Total General Fund</b>	<b>66.45</b>	<b>65.48</b>	<b>3.50</b>

Other City Funds	2023 Revised	2024 Budget	Aug 31 Vacancies
Street Operating	4.65	4.65	1.00
Water Utility	8.80	8.80	-
Sewer Utility	11.70	11.70	1.80
Storm Drainage Utility	7.60	7.60	0.20
Equip. Maint. & Rental	1.30	1.30	-
<b>Total Other Funds</b>	<b>34.05</b>	<b>34.05</b>	<b>3.00</b>
<b>Total City</b>	<b>100.50</b>	<b>99.53</b>	<b>6.50</b>

# August 2024 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>General Fund</b>					
Taxes	10,674,781	6,995,964	10,799,450	124,669	1.2%
Licenses & Permits	295,050	233,600	318,640	23,590	8.0%
Intergovernmental Revenue	669,070	626,750	816,024	146,954	22.0%
Charges for Goods/Services	3,527,342	2,431,771	3,527,610	268	0.0%
Fines and Penalties	92,550	45,450	62,760	(29,790)	-32.2%
Miscellaneous Revenue	132,000	429,257	486,953	354,953	268.9%
Transfers In	47,000	-	47,000	-	0.0%
<b>Total Revenues</b>	<b>15,437,793</b>	<b>10,762,792</b>	<b>16,058,437</b>	<b>620,644</b>	<b>4.0%</b>
Wages	5,854,052	3,651,416	5,721,468	132,584	2.3%
Benefits	2,369,590	1,418,844	2,174,911	194,679	8.2%
Professional Services	4,664,168	2,616,613	4,647,536	16,632	0.4%
Transfers-Out	818,530	565,463	738,790	79,740	9.7%
Other	1,858,931	1,295,057	2,023,967	(165,036)	-8.9%
<b>Total Expenditures</b>	<b>15,565,271</b>	<b>9,547,394</b>	<b>15,306,671</b>	<b>258,600</b>	<b>1.7%</b>
<b>Net Revenues Less Expenditures</b>	<b>(127,478)</b>	<b>1,215,398</b>	<b>751,766</b>	<b>879,244</b>	
<b>Street Fund</b>					
Taxes	675,000	487,202	675,000	-	0.0%
Licenses & Permits	10,000	22,189	25,000	15,000	150.0%
Intergovernmental Revenue	199,000	125,568	191,873	(7,127)	-3.6%
Charges for Goods/Services	106,120	72,900	109,350	3,230	3.0%
Miscellaneous Revenue	1,500	25,673	27,865	26,365	1757.6%
Transfers In	790,000	520,000	690,000	(100,000)	-12.7%
<b>Total Revenues</b>	<b>1,781,620</b>	<b>1,253,531</b>	<b>1,719,088</b>	<b>(62,532)</b>	<b>-3.5%</b>
Wages	387,638	293,968	440,930	(53,292)	-13.7%
Benefits	180,622	130,116	195,130	(14,508)	-8.0%
Professional Services	397,440	82,405	296,620	100,820	25.4%
Other	921,058	651,877	985,776	(64,718)	-7.0%
<b>Total Expenditures</b>	<b>1,886,758</b>	<b>1,158,367</b>	<b>1,918,456</b>	<b>(31,698)</b>	<b>-1.7%</b>
<b>Net Revenues Less Expenditures</b>	<b>(105,138)</b>	<b>95,165</b>	<b>(199,368)</b>	<b>(94,230)</b>	
<b>Capital Resources - Real Estate Excise Tax - 1 (REET-1)</b>					
Taxes	52,500	117,587	140,000	87,500	166.7%
Miscellaneous Revenue	-	18,185	21,000	21,000	
<b>Total Revenues</b>	<b>52,500</b>	<b>135,772</b>	<b>161,000</b>	<b>108,500</b>	<b>206.7%</b>
Transfers-Out	102,570	11,237	102,570	-	0.0%
<b>Total Expenditures</b>	<b>102,570</b>	<b>11,237</b>	<b>102,570</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(50,070)</b>	<b>124,535</b>	<b>58,430</b>	<b>108,500</b>	

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

# August 2024 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Capital Resources - Real Estate Excise Tax - 2 (REET-2)</b>					
Taxes	52,500	113,119	140,000	87,500	166.7%
Miscellaneous Revenue	-	23,340	26,000	26,000	
<b>Total Revenues</b>	<b>52,500</b>	<b>136,460</b>	<b>166,000</b>	<b>113,500</b>	<b>216.2%</b>
Transfers-Out	90,000	75,000	90,000	-	0.0%
<b>Total Expenditures</b>	<b>90,000</b>	<b>75,000</b>	<b>90,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(37,500)</b>	<b>61,460</b>	<b>76,000</b>	<b>113,500</b>	
<b>Capital Resources -Transportation Benefit District (TBD)</b>					
Miscellaneous Revenue	-	28,947	32,000	32,000	
Transfers In	-	62,826	62,826	62,826	
<b>Total Revenues</b>	<b>-</b>	<b>91,772</b>	<b>94,826</b>	<b>94,826</b>	
Transfers-Out	832,000	632,000	732,000	100,000	12.0%
<b>Total Expenditures</b>	<b>832,000</b>	<b>632,000</b>	<b>732,000</b>	<b>100,000</b>	<b>12.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(832,000)</b>	<b>(540,228)</b>	<b>(637,175)</b>	<b>194,826</b>	
<b>Capital Resources - Traffic Impact Fees (TIF)</b>					
Charges for Goods/Services	80,000	47,155	61,000	(19,000)	-23.8%
Miscellaneous Revenue	-	23,464	26,582	26,582	
<b>Total Revenues</b>	<b>80,000</b>	<b>70,619</b>	<b>87,582</b>	<b>7,582</b>	<b>9.5%</b>
Transfers-Out	-	-	-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Revenues Less Expenditures</b>	<b>80,000</b>	<b>70,619</b>	<b>87,582</b>	<b>7,582</b>	
<b>Capital Resources - General</b>					
Intergovernmental Revenue	-	-	-	-	
Miscellaneous Revenue	-	36,640	38,969	38,969	
<b>Total Revenues</b>	<b>-</b>	<b>36,640</b>	<b>38,969</b>	<b>38,969</b>	
Transfers-Out	23,000	-	23,000	-	0.0%
<b>Total Expenditures</b>	<b>23,000</b>	<b>-</b>	<b>23,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(23,000)</b>	<b>36,640</b>	<b>15,969</b>	<b>38,969</b>	
<b>Tourism Fund</b>					
Taxes	48,000	38,015	50,000	2,000	4.2%
Miscellaneous Revenue	100	2,996	3,200	3,100	3100.0%
<b>Total Revenues</b>	<b>48,100</b>	<b>41,012</b>	<b>53,200</b>	<b>5,100</b>	<b>10.6%</b>
Professional Services	97,248	22,750	81,050	16,198	16.7%
<b>Total Expenditures</b>	<b>97,248</b>	<b>22,750</b>	<b>81,050</b>	<b>16,198</b>	<b>16.7%</b>
<b>Net Revenues Less Expenditures</b>	<b>(49,148)</b>	<b>18,262</b>	<b>(27,850)</b>	<b>21,298</b>	

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.



# August 2024 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Bond Fund</b>					
Taxes	-	-	-	-	
Transfers In	180,100	42,550	180,100	-	0.0%
<b>Total Revenues</b>	<b>180,100</b>	<b>42,550</b>	<b>180,100</b>	<b>-</b>	<b>0.0%</b>
Other	180,100	42,550	180,100	-	0.0%
<b>Total Expenditures</b>	<b>180,100</b>	<b>42,550</b>	<b>180,100</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	

<b>Capital Improvement Fund</b>					
Intergovernmental Revenue	1,074,500	699,899	956,980	(117,520)	-10.9%
Charges for Goods/Services	20,000	130,457	130,457	110,457	552.3%
Transfers In	703,000	703,000	703,000	-	0.0%
<b>Total Revenues</b>	<b>1,797,500</b>	<b>1,533,356</b>	<b>1,790,437</b>	<b>(7,063)</b>	<b>-0.4%</b>
Professional Services	-	33,580	50,370	(50,370)	
Other	1,797,500	941,068	1,688,454	109,046	1.3%
<b>Total Expenditures</b>	<b>1,797,500</b>	<b>974,649</b>	<b>1,738,824</b>	<b>58,676</b>	<b>3.3%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>558,707</b>	<b>51,613</b>	<b>51,613</b>	

<b>Water Fund</b>					
Charges for Goods/Services	3,206,210	2,276,450	3,312,464	106,254	3.3%
Miscellaneous Revenue	46,100	95,658	121,631	75,531	163.8%
<b>Total Revenues</b>	<b>3,252,310</b>	<b>2,372,108</b>	<b>3,434,096</b>	<b>181,786</b>	<b>5.6%</b>
Wages	741,496	476,070	727,850	13,646	1.8%
Benefits	303,167	202,963	302,343	824	0.3%
Professional Services	251,667	159,362	271,607	(19,940)	-7.9%
Transfers-Out	1,031,000	1,031,000	1,031,000	-	0.0%
Other	2,017,752	1,162,214	2,055,801	(38,049)	-1.9%
<b>Total Expenditures</b>	<b>4,345,082</b>	<b>3,031,609</b>	<b>4,388,601</b>	<b>(43,519)</b>	<b>-1.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(1,092,772)</b>	<b>(659,501)</b>	<b>(954,505)</b>	<b>138,267</b>	

<b>Water Capital Fund</b>					
Intergovernmental Revenue	48,500	1,885,262	1,923,121	1,874,621	3865.2%
Transfers In	1,031,000	1,031,000	1,031,000	-	0.0%
<b>Total Revenues</b>	<b>1,079,500</b>	<b>2,916,262</b>	<b>2,954,121</b>	<b>1,874,621</b>	<b>173.7%</b>
Other	1,079,500	2,067,682	2,242,060	(1,162,560)	-107.7%
<b>Total Expenditures</b>	<b>1,079,500</b>	<b>2,067,682</b>	<b>2,242,060</b>	<b>(1,162,560)</b>	<b>-107.7%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>848,579</b>	<b>712,061</b>	<b>712,061</b>	

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

# August 2024 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Sewer Fund</b>					
Charges for Goods/Services	6,757,539	4,778,856	7,050,090	292,551	4.3%
Miscellaneous Revenue	18,000	135,316	152,189	134,189	745.5%
<b>Total Revenues</b>	<b>6,775,539</b>	<b>4,914,172</b>	<b>7,202,278</b>	<b>426,739</b>	<b>6.3%</b>
Wages	967,051	624,400	936,590	30,461	3.1%
Benefits	437,406	261,080	390,465	46,941	10.7%
Professional Services	422,085	334,475	501,710	(79,625)	-18.9%
Transfers-Out	1,294,000	1,294,000	1,294,000	-	0.0%
Other	4,815,614	3,678,523	4,821,514	(5,900)	-0.1%
<b>Total Expenditures</b>	<b>7,936,156</b>	<b>6,192,479</b>	<b>7,944,279</b>	<b>(8,123)</b>	<b>-0.1%</b>
<b>Net Revenues Less Expenditures</b>	<b>(1,160,617)</b>	<b>(1,278,307)</b>	<b>(742,001)</b>	<b>418,616</b>	
<b>Sewer Capital Fund</b>					
Intergovernmental Revenue	5,216,500	55,271	2,848,500	(2,368,000)	-45.4%
Transfers In	1,294,000	1,294,000	1,294,000	-	0.0%
<b>Total Revenues</b>	<b>6,510,500</b>	<b>1,349,271</b>	<b>4,142,500</b>	<b>-</b>	<b>0.0%</b>
Other	6,510,500	91,987	2,654,760	3,855,740	59.2%
<b>Total Expenditures</b>	<b>6,510,500</b>	<b>91,987</b>	<b>2,654,760</b>	<b>3,855,740</b>	<b>59.2%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>1,257,284</b>	<b>1,487,740</b>	<b>1,487,740</b>	
<b>Solid Waste Fund</b>					
Intergovernmental Revenue	124,500	119,982	124,500	-	0.0%
Miscellaneous Revenue	-	7,700	8,430	8,430	
<b>Total Revenues</b>	<b>124,500</b>	<b>127,682</b>	<b>132,930</b>	<b>8,430</b>	<b>6.8%</b>
Professional Services	42,000	20,408	35,000	7,000	16.7%
Other	134,438	120,263	120,439	13,999	10.4%
<b>Total Expenditures</b>	<b>176,438</b>	<b>140,672</b>	<b>155,439</b>	<b>20,999</b>	<b>11.9%</b>
<b>Net Revenues Less Expenditures</b>	<b>(51,938)</b>	<b>(12,990)</b>	<b>(22,509)</b>	<b>29,429</b>	
<b>Storm Drainage Fund</b>					
Intergovernmental Revenue	175,000	23,316	34,970	(140,030)	-80.0%
Charges for Goods/Services	1,583,130	1,114,650	1,656,285	73,155	4.6%
Miscellaneous Revenue	500	42,540	44,690	44,190	8838.0%
<b>Total Revenues</b>	<b>1,758,630</b>	<b>1,180,506</b>	<b>1,735,945</b>	<b>(22,685)</b>	<b>-1.3%</b>
Wages	595,164	351,328	539,030	56,134	9.4%
Benefits	256,842	144,339	220,835	36,007	14.0%
Professional Services	123,090	38,480	129,940	(6,850)	-5.6%
Transfers-Out	395,000	395,000	395,000	-	0.0%
Other	784,111	519,848	816,500	(32,389)	-4.1%
<b>Total Expenditures</b>	<b>2,154,207</b>	<b>1,448,995</b>	<b>2,101,306</b>	<b>52,902</b>	<b>2.5%</b>
<b>Net Revenues Less Expenditures</b>	<b>(395,577)</b>	<b>(268,490)</b>	<b>(365,360)</b>	<b>30,217</b>	
<b>Storm Drainage Capital Fund</b>					
Intergovernmental Revenue	-	-	-	-	
Transfers In	395,000	395,000	395,000	-	0.0%
<b>Total Revenues</b>	<b>395,000</b>	<b>395,000</b>	<b>395,000</b>	<b>-</b>	<b>0.0%</b>
Other	395,000	18,984	328,480	66,520	16.8%
<b>Total Expenditures</b>	<b>395,000</b>	<b>18,984</b>	<b>328,480</b>	<b>66,520</b>	<b>16.8%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>376,016</b>	<b>66,520</b>	<b>66,520</b>	

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

# August 2024 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2024 Budget	2024 thru August	2024 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Payroll Benefits Fund</b>					
Charges for Goods/Services	40,000	33,719	50,580	10,580	26.5%
Miscellaneous Revenue	350	5,875	6,238	5,888	1682.4%
Transfers In	120,000	18,151	90,260	(29,740)	-24.8%
<b>Total Revenues</b>	<b>160,350</b>	<b>57,745</b>	<b>147,078</b>	<b>(13,272)</b>	<b>-8.3%</b>
Benefits	160,350	32,156	112,278	48,073	30.0%
<b>Total Expenditures</b>	<b>160,350</b>	<b>32,156</b>	<b>112,278</b>	<b>48,073</b>	<b>30.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>25,589</b>	<b>34,801</b>	<b>34,801</b>	

<b>Equipment Maint &amp; Rental Fund</b>					
Charges for Goods/Services	578,000	532,633	770,990	192,990	33.4%
Miscellaneous Revenue	5,000	10,854	11,500	6,500	130.0%
<b>Total Revenues</b>	<b>583,000</b>	<b>543,487</b>	<b>782,490</b>	<b>199,490</b>	<b>34.2%</b>
Wages	111,323	77,159	115,740	(4,417)	-4.0%
Benefits	53,852	36,671	55,000	(1,148)	-2.1%
Professional Services	22,308	895	10,010	12,298	55.1%
Other	384,998	367,117	501,916	(116,918)	-30.4%
<b>Total Expenditures</b>	<b>572,481</b>	<b>481,842</b>	<b>682,666</b>	<b>(110,185)</b>	<b>-19.2%</b>
<b>Net Revenues Less Expenditures</b>	<b>10,519</b>	<b>61,644</b>	<b>99,824</b>	<b>89,305</b>	

#### Equipment Maint & Rental Fund Notes

Patch Truck that was ordered in 2023 not received until 2024

<b>Firefighter's Pension Fund</b>					
Taxes	100	-	-	(100)	-100.0%
Miscellaneous Revenue	9,000	20,967	23,080	14,080	156.4%
Transfers In	50,000	-	-	(50,000)	-100.0%
<b>Total Revenues</b>	<b>59,100</b>	<b>20,967</b>	<b>23,080</b>	<b>(36,020)</b>	<b>-60.9%</b>
Benefits	80,600	38,085	65,734	14,866	18.4%
<b>Total Expenditures</b>	<b>80,600</b>	<b>38,085</b>	<b>65,734</b>	<b>14,866</b>	<b>18.4%</b>
<b>Net Revenues Less Expenditures</b>	<b>(21,500)</b>	<b>(17,118)</b>	<b>(42,654)</b>	<b>(21,154)</b>	

#### Firefighters Pension Fund Notes

Revenues: Current estimate does not include a transfer-in from general fund in 2024.

<b>Library Endowment Fund</b>					
Miscellaneous Revenue	1,600	1,000	1,600	-	0.0%
<b>Total Revenues</b>	<b>1,600</b>	<b>1,000</b>	<b>1,600</b>	<b>-</b>	<b>0.0%</b>
Transfers-Out	24,000	-	24,000	-	0.0%
<b>Total Expenditures</b>	<b>24,000</b>	<b>-</b>	<b>24,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(22,400)</b>	<b>1,000</b>	<b>(22,400)</b>	<b>-</b>	

\*2024 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.



# CITY OF SHELTON COUNCIL BRIEFING REQUEST (AGENDA ITEM F1)

Touch Date: 09/26/2024  
Brief Date: 10/15/2024  
Action Date: 11/5/2024

Department: Executive  
Presented By: Mark Ziegler

## APPROVED FOR COUNCIL PACKET:

Action Requested:

### ROUTE TO:

### REVIEWED:

- ☐ Dept. Head \_\_\_\_\_
- ☐ Finance Director \_\_\_\_\_
- ☐ Attorney \_\_\_\_\_
- ☒ City Clerk \_\_\_\_\_
- ☐ City Manager \_\_\_\_\_

PROGRAM/PROJECT TITLE:  
Lodging Tax Advisory Committee  
Tourism Grant Recommendations

### ATTACHMENTS:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Other

## DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Each year the city accepts grant applications requesting funding from a dedicated revenue source provided by the collection of lodging taxes from motels/hotels in the City. The city tourism budget is a fund that may only be used on facilities or events as authorized under state law RCW 67.28. In addition, as directed by state law, the city has appointed a Lodging Tax Advisory Committee with the Mayor serving as chairperson.

Tourism Grants Awarded in 2024	
Bluegrass from the Forest (Kristmas Town Kiwanis)	\$9,000
Mason County Forest Festival	\$10,000
Mason County Historical Society Museum/Visitors Center	\$25,000
Cruisin' Through Time Car Show (Mason County Historical Society)	\$1,750
Overlook Park Mural Installation (NW Event Organizers)	\$3,300
Christmas Town Marketing & Events (NW Event Organizers)	\$12,000
Shelton-Mason County Chamber of Commerce	\$20,000
Mason County Disc Golf Association (Project Cancelled – No funds distributed)	\$14,197.50
Downtown Get Down (PNW Raised Events) (Event Cancelled – No funds distributed)	\$2,000
<b>Total Grant Award for 2024</b>	<b>\$97,247.50</b>



The LTAC met on September 18, 2024, to review tourism fund grant applications submitted for 2025. In attendance was Mayor/Chairperson Eric Onisko, Duane Wilson (Kristmas Town Kiwanis), Leanne Gunter (PNW Raised Events) and Danielle Dedmon (Secretary). Damon Handley (Shelton Inn) and Space Kim (Super 8 Motel) were not present. 12 grant applications were received.

<b>2025 Tourism Grant Requests/Recommendations</b>	<b>Requested</b>	<b>Recommended</b>
Bluegrass from the Forest (Kristmas Town Kiwanis)	\$9,000	\$8,000
Mason County Forest Festival Association	\$20,000	\$12,000
Christmas Town Marketing & Events (NW Event Organizers)	\$15,000	\$12,000
Overlook Park Mural Installation (NW Event Organizers)	\$3,300	\$2,000
Shelton-Mason County Chamber of Commerce	\$27,890	\$18,000
Museum/Visitors Center (Mason County Historical Society)	\$27,000	\$20,000
Creative District Branding and Wayfinding (City of Shelton)	\$23,236	\$10,500
Shelton Art Walk (Shelton Downtown Merchants)	\$10,000	\$5,000
Cookie Stroll (Shelton Downtown Merchants)	\$2,500	\$1,000
Event Power Box in Cota Street Parking Lot (NW Event Organizers)	\$6,500	\$6,500
OysterFest (Skookum Rotary Club)	\$10,000	\$2,000
Miss Christmastown USA Scholarship Competition (MWSO Miracle, Inc.)	\$10,000	\$0
<i>Declined due to lack of driving tourism</i>		
<b>Total Grant Requests/Recommendations for 2025</b>	<b>\$164,426</b>	<b>\$97,000</b>

**ANALYSIS/OPTIONS/ALTERNATIVES:**

State law declares that the legislative body (City Council) may only choose recipients from the list of applications presented and approve the recommended amounts provided by the Local Lodging Tax Advisory committee. There is not a requirement to fund the full list as recommended by the Lodging Tax Advisory Committee. The City Council may make awards in the recommended amounts to all, some, or none of the applicants on this list. In the event the awards are changed, the Lodging Tax Advisory Committee shall be notified and provided an opportunity to comment.

**BUDGET/FISCAL INFORMATION:**

The Lodging Tax Advisory Committee is recommending a total tourism fund grant award of \$97,000 leaving \$14,589 in reserves (Total Fund \$111,589).

**PUBLIC INFORMATION REQUIREMENTS:**

Applications may be viewed by the public by contacting LTAC Secretary Danielle Dedmon at (360) 432-5131

**STAFF RECOMMENDATION/MOTION:**

"I move to forward the Lodging Tax Advisory Committee's recommendations to the action agenda on November 5, 2024 for further consideration."



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item G1)

Touch Date: 08/07/2024  
Brief Date: 10/01/2024  
Action Date: 10/15/2024

Department: Public Works Water Utility  
Presented By: Aaron Nix, Capital Projects Manager

### APPROVED FOR COUNCIL PACKET:

#### ROUTE TO:

- ☒ Dept. Head
- ☐ Finance Director
- ☐ Attorney
- ☒ City Clerk
- ☐ City Manager

#### REVIEWED:

J.O.H.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROGRAM/PROJECT TITLE:  
**Water Meter Replacement Project**

ATTACHMENTS:  
00\_Council Agenda Briefing  
01\_Bid Tabulation  
02\_Resolution #1340-0624 Water  
Meter Replacement Project

#### Action Requested:

- ☐ Ordinance
- ☒ Resolution
- ☒ Motion
- ☐ Other

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Staff has been able to finalize all of the bid documents and secure all of the new meter boxes, lids, meters, and transmitters needed for a general contractor to move forward with replacing the existing water meters throughout the City. The current meters are over 20 years old and have reached the end of their useful life.

The bid opening for the project occurred on September 18, 2024. Nine (9) bids for the meter replacement project were received, ranging from \$947,571.57 to \$2,430,430.00. The Engineers estimate for the project is \$1.0 to \$1.45 million. Staff made significant investments of time in reviewing the bids and contacting references with regard to those that submitted bids in order to complete this work for the City. Keystone Utility Systems, an out of state bidder, was the low bid for this project at \$947,571.57. Staff will be assigning an inspector to each crew (Keystone Utility Systems) that is brought in to do the work for the City to ensure that the work is completed in accordance with the plans, specifications and current engineering principles. We are excited to get this work completed for the City, as this project has been a long time coming for the utility and is much needed. Based on the low bid for this project, we will be installing all meters (schedule A and B) within the City's system, ranging in size from 3/4" to 2" meters

### ANALYSIS/OPTIONS/ALTERNATIVES:

The existing water meters have reached their useful life expectancy and have begun to fail. The aging meters need to be replaced to ensure adequate readings for both water use and sewer discharge, as outlined within the Washington State Department of Health guidelines. This project has taken several years to get out to bid due to chip shortages for the water meters and transmitters, and it is imperative that the utility move forward with this work to remain in compliance with DOH regulatory requirements to ensure billing accuracy of water consumed by customers.

### BUDGET/FISCAL INFORMATION:

The current cost estimate to complete this work is between \$1.0-\$1.45 million dollars, for which the water/sewer utility funds will split these expenses 50:50 on monies needed and not provided by the \$800,000 ARPA funds grant that the City received to support purchasing materials for the project. Approximately \$1,900,000 has been expended to date on materials for the project. This includes new meters, meter boxes,

yokes, setters and other materials needed in order to complete this work.

The project fund has a balance of approximately \$650,000. In order to pay for the contractor's work, allow for a 20% construction contingency (\$190k), and pay for city materials & inspection/project management costs (\$100k), an additional \$590,000 is proposed to be budgeted in FY 2025 split 50/50 between the sewer and water funds.

PUBLIC INFORMATION REQUIREMENTS:

All contract documents and background materials are available from the Public Works Department.

STAFF RECOMMENDATION/MOTION:

"I move to adopt Resolution #1340-0624 as presented."

WATER METER UPGRADES INSTALLATION  
PROJECT NO. 24-004-PW  
BID TABULATION

Bids Due: 09/18/2024, 11:30 AM

				APPARENT LOW BIDDER											
BIDDER		ENGINEER'S ESTIMATE		KEYSTONE UTILITY SYSTEMS		SOUND PACIFIC CONSTRUCTION, LLC		REED TRUCKING & EXCAVATING, INC.		EXCAVATION WEST, INC.		PAT HALL CONSTRUCTION, INC.			
BIDDER ADDRESS				99 Parry Street		6708 144th St. NW, Ste A		11616 24th Ave E		8465 Harrison Rd		4235 SE Mile Hill Dr, Ste B			
				Luzerne, PA 18709		Gig Harbor, WA 98332		Tacoma, WA 98445		Sedro-Woolley, WA 98284		Port Orchard, WA 98366			
WASHINGTON STATE UBI NO.				603 496 945		603 606 758		601 915 034		604 164 408		604 376 992			
WASHINGTON STATE CONTRACTOR'S REG. NUMBER				KEYSTEL854Q3		SOUNDPC842J8		REEDTEI016JW		EXCAVWI825BE		PATHAHC817BN			
BID BOND OR OTHER GOOD FAITH TOKEN				Bid Bond		Bid Bond		Bid Bond		Bid Bond		Bid Bond			
SCHEDULE A: BASE BID															
No.	Item	Quantity	UOM	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A-1	Minor Change - General	1	CALC	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
A-2	Mobilization & Demobilization	1	LS	\$85,000.00	\$85,000.00	\$5,000.00	\$5,000.00	\$100,000.00	\$100,000.00	\$75,000.00	\$75,000.00	\$200,000.00	\$200,000.00	\$150,436.00	\$150,436.00
A-3	3/4-inch Water Meter Installation	2,602	EA	\$80.00	\$208,160.00	\$125.00	\$325,250.00	\$36.00	\$93,672.00	\$85.00	\$221,170.00	\$107.80	\$280,495.60	\$33.00	\$85,866.00
A-4	1-inch Water Meter Installation	313	EA	\$80.00	\$25,040.00	\$125.00	\$39,125.00	\$30.00	\$9,390.00	\$100.00	\$31,300.00	\$148.25	\$46,402.25	\$33.00	\$10,329.00
A-5	Meter Transceiver Unit Installation	2,915	EA	\$25.00	\$72,875.00	\$7.50	\$21,862.50	\$46.00	\$134,090.00	\$30.00	\$87,450.00	\$25.00	\$72,875.00	\$49.50	\$144,292.50
A-6	Small Meter Box and Lid Replacement	1,500	EA	\$120.00	\$180,000.00	\$45.00	\$67,500.00	\$60.00	\$90,000.00	\$100.00	\$150,000.00	\$298.55	\$447,825.00	\$249.00	\$373,500.00
A-7	Asphalt Restoration	58	EA	\$200.00	\$11,600.00	\$125.00	\$7,250.00	\$900.00	\$52,200.00	\$300.00	\$17,400.00	\$742.00	\$43,036.00	\$649.00	\$37,642.00
A-8	Concrete Restoration	475	EA	\$250.00	\$118,750.00	\$175.00	\$83,125.00	\$800.00	\$380,000.00	\$600.00	\$285,000.00	\$334.60	\$158,935.00	\$954.00	\$453,150.00
A-9	Minor Changes - Plumbing	1	CALC	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
A-10	Temporary Traffic Control - Level 2	1	LS	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$15,000.00	\$15,000.00	\$6,030.00	\$6,030.00	\$18,201.00	\$18,201.00
A-11	Temporary Traffic Control - Level 3	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$15,000.00	\$15,000.00	\$5,725.00	\$5,725.00	\$18,201.00	\$18,201.00
A-12	Traffic Control Labor	350	HR	\$70.00	\$24,500.00	\$200.00	\$70,000.00	\$75.00	\$26,250.00	\$65.00	\$22,750.00	\$71.85	\$25,147.50	\$76.00	\$26,600.00
A-13	Water Meter Lid Replacement - No Box	1,500	EA	\$60.00	\$90,000.00	\$10.00	\$15,000.00		\$0.00	\$50.00	\$75,000.00	\$20.65	\$30,975.00	\$33.00	\$49,500.00
Subtotal Schedule A				\$905,925.00		\$721,612.50		\$967,602.00		\$1,075,070.00		\$1,397,446.35		\$1,447,717.50	
Washington State Sales Tax 8.9%				\$80,627.33		\$64,223.51		\$86,116.58		\$95,681.23		\$124,372.73		\$128,846.86	
TOTAL CONSTRUCTION COST, SCHEDULE A				\$986,552.33		\$785,836.01		\$1,053,718.58		\$1,170,751.23		\$1,521,819.08		\$1,576,564.36	



BIDDER				ENGINEER'S ESTIMATE		KEYSTONE UTILITY SYSTEMS		SOUND PACIFIC CONSTRUCTION, LLC		REED TRUCKING & EXCAVATING, INC.		EXCAVATION WEST, INC.		PAT HALL CONSTRUCTION, INC.	
ADDITIVE SCHEDULE B: LARGE METER REPLACEMENT															
No.	Item	Quantity	UOM	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B-1	Minor Changes	1	CALC	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
B-2	Mobilization & Demobilization	1	LS	\$22,000.00	\$22,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$28,953.00	\$28,953.00	\$92,103.00	\$92,103.00
B-3	1 1/2-inch Water Meter Installation	68	EA	\$95.00	\$6,460.00	\$500.00	\$34,000.00	\$55.00	\$3,740.00	\$100.00	\$6,800.00	\$107.80	\$7,330.40	\$99.00	\$6,732.00
B-4	2-inch Water Meter Installation	43	EA	\$95.00	\$4,085.00	\$400.00	\$17,200.00	\$60.00	\$2,580.00	\$100.00	\$4,300.00	\$155.20	\$6,673.60	\$99.00	\$4,257.00
B-5	Meter Transceiver Unit Installation	111	EA	\$25.00	\$2,775.00	\$7.50	\$832.50	\$60.00	\$6,660.00	\$30.00	\$3,330.00	\$28.20	\$3,130.20	\$49.50	\$5,494.50
B-6	Large Meter Box and Lid Replacement	111	EA	\$170.00	\$18,870.00	\$85.00	\$9,435.00	\$125.00	\$13,875.00	\$100.00	\$11,100.00	\$333.00	\$36,963.00	\$364.00	\$40,404.00
B-7	Asphalt Restoration	10	EA	\$200.00	\$2,000.00	\$125.00	\$1,250.00	\$1,300.00	\$13,000.00	\$350.00	\$3,500.00	\$1,143.00	\$11,430.00	\$649.00	\$6,490.00
B-8	Concrete Restoration	20	EA	\$250.00	\$5,000.00	\$150.00	\$3,000.00	\$1,300.00	\$26,000.00	\$600.00	\$12,000.00	\$395.00	\$7,900.00	\$954.00	\$19,080.00
B-9	Minor Plumbing	1	CALC	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
B-10	Temporary Traffic Control - Level 2	1	LS	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$3,310.00	\$3,310.00	\$6,067.00	\$6,067.00
B-11	Temporary Traffic Control - Level 3	1	LS	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$3,310.00	\$3,310.00	\$6,067.00	\$6,067.00
B-12	Traffic Control Labor	150	HR	\$70.00	\$10,500.00	\$200.00	\$30,000.00	\$75.00	\$11,250.00	\$65.00	\$9,750.00	\$71.85	\$10,777.50	\$76.00	\$11,400.00
B-13	Water Meter Lid Replacement - No Box	20	EA	\$85.00	\$1,700.00	\$15.00	\$300.00		\$0.00	\$50.00	\$1,000.00	\$54.84	\$1,096.80	\$33.00	\$660.00
Subtotal Schedule B				\$117,390.00		\$148,517.50		\$129,105.00		\$111,780.00		\$160,874.50		\$238,754.50	
Washington State Sales Tax 8.9%				\$10,447.71		\$13,218.06		\$11,490.35		\$9,948.42		\$14,317.83		\$21,249.15	
TOTAL CONSTRUCTION COST, SCHEDULE B				\$127,837.71		\$161,735.56		\$140,595.35		\$121,728.42		\$175,192.33		\$260,003.65	
BID SUMMARY															
BIDDER				ENGINEER'S ESTIMATE		KEYSTONE UTILITY SYSTEMS		SOUND PACIFIC CONSTRUCTION, LLC		REED TRUCKING & EXCAVATING, INC.		EXCAVATION WEST, INC.		PAT HALL CONSTRUCTION, INC.	
TOTAL CONSTRUCTION COST, SCHEDULE A				\$986,552.33		\$785,836.01		\$1,053,718.58		\$1,170,751.23		\$1,521,819.08		\$1,576,564.36	
TOTAL CONSTRUCTION COST, SCHEDULE B				\$127,837.71		\$161,735.56		\$140,595.35		\$121,728.42		\$175,192.33		\$260,003.65	
TOTAL CONSTRUCTION COST ALL SCHEDULES				\$1,114,390.04		\$947,571.57		\$1,194,313.92		\$1,292,479.65		\$1,697,011.41		\$1,836,568.01	
						APPARENT LOW BIDDER									

BIDDER				ENGINEER'S ESTIMATE		ROGNLIN'S, INC.		PAPE & SONS CONSTRUCTION, INC.		ACTIVE CONSTRUCTION INC.		PEDAL VALVES, INC.	
BIDDER ADDRESS						321 W. State Street		9401 Bujacich Rd, Ste 1A		5110 River Road E		13625 River Road	
						Aberdeen, WA 98520		Gig Harbor, WA 98332		Tacoma, WA 98443		Luling, LA 70070	
WASHINGTON STATE UBI NO.						141 005 883		600 291 966		273 001 533		604 345 648	
WASHINGTON STATE CONTRACTOR'S REG. NUMBER						ROGNL**342LF		PAPESI*204DE		ACTIVCI164JL		PEDALV1822QM	
BID BOND OR OTHER GOOD FAITH TOKEN						Bid Bond		Bid Bond		Bid Bond		Bid Bond	
SCHEDULE A: BASE BID													
No.	Item	Quantity	UOM	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A-1	Minor Change - General	1	CALC	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
A-2	Mobilization & Demobilization	1	LS	\$85,000.00	\$85,000.00	\$200,000.00	\$200,000.00	\$74,000.00	\$74,000.00	\$112,394.82	\$112,394.82	\$50,000.00	\$50,000.00
A-3	3/4-inch Water Meter Installation	2,602	EA	\$80.00	\$208,160.00	\$100.00	\$260,200.00	\$68.50	\$178,237.00	\$150.00	\$390,300.00	\$195.00	\$507,390.00
A-4	1-inch Water Meter Installation	313	EA	\$80.00	\$25,040.00	\$100.00	\$31,300.00	\$68.50	\$21,440.50	\$175.00	\$54,775.00	\$195.00	\$61,035.00
A-5	Meter Transceiver Unit Installation	2,915	EA	\$25.00	\$72,875.00	\$20.00	\$58,300.00	\$40.00	\$116,600.00	\$125.00	\$364,375.00	\$45.00	\$131,175.00
A-6	Small Meter Box and Lid Replacement	1,500	EA	\$120.00	\$180,000.00	\$100.00	\$150,000.00	\$287.50	\$431,250.00	\$200.00	\$300,000.00	\$95.00	\$142,500.00
A-7	Asphalt Restoration	58	EA	\$200.00	\$11,600.00	\$2,000.00	\$116,000.00	\$965.00	\$55,970.00	\$600.00	\$34,800.00	\$2,000.00	\$116,000.00
A-8	Concrete Restoration	475	EA	\$250.00	\$118,750.00	\$500.00	\$237,500.00	\$1,100.00	\$522,500.00	\$800.00	\$380,000.00	\$2,000.00	\$950,000.00
A-9	Minor Changes - Plumbing	1	CALC	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
A-10	Temporary Traffic Control - Level 2	1	LS	\$5,000.00	\$5,000.00	\$80,000.00	\$80,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00	\$50,000.00	\$50,000.00
A-11	Temporary Traffic Control - Level 3	1	LS	\$5,000.00	\$5,000.00	\$80,000.00	\$80,000.00	\$17,000.00	\$17,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
A-12	Traffic Control Labor	350	HR	\$70.00	\$24,500.00	\$75.00	\$26,250.00	\$70.00	\$24,500.00	\$115.00	\$40,250.00	\$150.00	\$52,500.00
A-13	Water Meter Lid Replacement - No Box	1,500	EA	\$60.00	\$90,000.00	\$50.00	\$75,000.00	\$20.00	\$30,000.00	\$110.00	\$165,000.00	\$15.00	\$22,500.00
Subtotal Schedule A				\$905,925.00		\$1,394,550.00		\$1,561,497.50		\$1,996,894.82		\$2,213,100.00	
Washington State Sales Tax 8.9%				\$80,627.33		\$124,114.95		\$138,973.28		\$177,723.64		\$196,965.90	
TOTAL CONSTRUCTION COST, SCHEDULE A				\$986,552.33		\$1,518,664.95		\$1,700,470.78		\$2,174,618.46		\$2,410,065.90	

BIDDER				ENGINEER'S ESTIMATE		ROGNLIN'S, INC.		PAPE & SONS CONSTRUCTION, INC.		ACTIVE CONSTRUCTION INC.		PEDAL VALVES, INC.	
ADDITIVE SCHEDULE B: LARGE METER REPLACEMENT													
No.	Item	Quantity	UOM	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B-1	Minor Changes	1	CALC	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
B-2	Mobilization & Demobilization	1	LS	\$22,000.00	\$22,000.00	\$50,000.00	\$50,000.00	\$34,500.00	\$34,500.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
B-3	1 1/2-inch Water Meter Installation	68	EA	\$95.00	\$6,460.00	\$500.00	\$34,000.00	\$97.00	\$6,596.00	\$150.00	\$10,200.00	\$975.00	\$66,300.00
B-4	2-inch Water Meter Installation	43	EA	\$95.00	\$4,085.00	\$1,000.00	\$43,000.00	\$114.00	\$4,902.00	\$235.00	\$10,105.00	\$975.00	\$41,925.00
B-5	Meter Transceiver Unit Installation	111	EA	\$25.00	\$2,775.00	\$50.00	\$5,550.00	\$90.00	\$9,990.00	\$100.00	\$11,100.00	\$45.00	\$4,995.00
B-6	Large Meter Box and Lid Replacement	111	EA	\$170.00	\$18,870.00	\$500.00	\$55,500.00	\$300.00	\$33,300.00	\$250.00	\$27,750.00	\$120.00	\$13,320.00
B-7	Asphalt Restoration	10	EA	\$200.00	\$2,000.00	\$2,000.00	\$20,000.00	\$965.00	\$9,650.00	\$650.00	\$6,500.00	\$2,000.00	\$20,000.00
B-8	Concrete Restoration	20	EA	\$250.00	\$5,000.00	\$1,000.00	\$20,000.00	\$1,100.00	\$22,000.00	\$925.00	\$18,500.00	\$2,000.00	\$40,000.00
B-9	Minor Plumbing	1	CALC	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
B-10	Temporary Traffic Control - Level 2	1	LS	\$2,000.00	\$2,000.00	\$25,000.00	\$25,000.00	\$1,000.00	\$1,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
B-11	Temporary Traffic Control - Level 3	1	LS	\$2,000.00	\$2,000.00	\$25,000.00	\$25,000.00	\$2,700.00	\$2,700.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00
B-12	Traffic Control Labor	150	HR	\$70.00	\$10,500.00	\$75.00	\$11,250.00	\$70.00	\$10,500.00	\$115.00	\$17,250.00	\$150.00	\$22,500.00
B-13	Water Meter Lid Replacement - No Box	20	EA	\$85.00	\$1,700.00	\$50.00	\$1,000.00	\$30.00	\$600.00	\$175.00	\$3,500.00	\$25.00	\$500.00
Subtotal Schedule B				\$117,390.00		\$330,300.00		\$175,738.00		\$234,905.00		\$349,540.00	
Washington State Sales Tax 8.9%				\$10,447.71		\$29,396.70		\$15,640.68		\$20,906.55		\$31,109.06	
TOTAL CONSTRUCTION COST, SCHEDULE B				\$127,837.71		\$359,696.70		\$191,378.68		\$255,811.55		\$380,649.06	

BID SUMMARY					
BIDDER		ENGINEER'S ESTIMATE		ROGNLIN'S, INC.	
				PAPE & SONS CONSTRUCTION, INC.	
				ACTIVE CONSTRUCTION INC.	
				PEDAL VALVES, INC.	
TOTAL CONSTRUCTION COST, SCHEDULE A		\$986,552.33		\$1,518,664.95	
TOTAL CONSTRUCTION COST, SCHEDULE B		\$127,837.71		\$191,378.68	
TOTAL CONSTRUCTION COST ALL SCHEDULES		\$1,114,390.04		\$1,878,361.65	

PAPE & SONS CONSTRUCTION, INC.		ACTIVE CONSTRUCTION INC.		PEDAL VALVES, INC.	
\$1,700,470.78		\$2,174,618.46		\$2,410,065.90	
\$191,378.68		\$255,811.55		\$380,649.06	
\$1,891,849.46		\$2,430,430.00		\$2,790,714.96	

The City received nine (9) bids in response to this solicitation, in the time and manner outlined in the ITB. Sealed bids were opened at the City of Shelton, 525 W Cota Street, Shelton, WA 98584 on September 18, 2024, at 11:30 am (local time).

DENOTES MATHEMATICAL ERROR OCCURRED ON ORIGINAL BID. CORRECTED AMOUNT SHOWN.

I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.

  
Brooke Kilts, Procurement & Contracts Administrator

**RESOLUTION 1340-0624**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SHELTON, WASHINGTON AUTHORIZING THE CITY MANAGER TO APPROVE A PUBLIC WORKS CONTRACT WITH KEYSTONE UTILITY SYSTEMS IN ORDER TO CONSTRUCT THE CITY WATER METER REPLACEMENT PROJECT**

**WHEREAS**, an invitation to Bid was advertised in the Shelton-Mason County Journal on and in the Seattle Daily Journal of Commerce on July, 8<sup>th</sup>, 10<sup>th</sup>, 12<sup>th</sup>, 22<sup>nd</sup> and 24<sup>th</sup>, 2024; and

**WHEREAS**, the City received nine (9) bids in response to the Invitation to Bid, which were opened on September 18, 2024 at the Civic Center at 525 W Cota Street, Shelton, WA 98584 by the City Clerk; and

**WHEREAS**, Keystone Utility Systems has the lowest responsible bid of \$947,571.57 (Schedule A and B).

**THEREFORE. BE IT RESOLVED** by the City Council of the City of Shelton, Washington, as follows:

1. The City Manager is authorized to execute a Public Works Contract and any change orders necessary, up to 20% of the total construction bid amount, with Keystone Utility Systems for the completion of the Water Meter Replacement Project.
2. The Public Works Director is authorized to execute change orders up to 10% of the original contract bid amount.

**INTRODUCED** on the 1<sup>st</sup> of October 2024 and **PASSED** by the City Council at its regular meeting on the 15<sup>th</sup> of October 2024.

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Mayor Onisko

ATTEST:

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City Clerk Nault





## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item G2)

Touch Date: 09/23/2024  
Brief Date: 10/15/2024  
Action Date: 10/15/2024

Department: Public Works  
Presented By: Brent Armstrong

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

ILA with Mason County for  
Reimbursable Work, Supplies  
and Services

☐

Ordinance

☒ Dept. Head

J.O.H.

☒

Resolution

☐ Finance Director

#### ATTACHMENTS:

1. Resolution No. 1351-0924
2. Signed ILA with Mason County

☒

Motion

☐ Attorney

☒ City Clerk

☐

Other

☐ City Manager

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

This Interlocal Agreement (ILA) enables the City and Mason County to share resources, including equipment, fueling stations, and shop services. Here are the key points summarized:

1. Fueling Access: The City can fuel its vehicles at the County's fueling station on an as-needed basis, using a fuel card or paying applicable rates. The County will provide 24-hour key card access to the fueling facility.
2. Request Protocol: Equipment and services can be requested by authorized representatives of either Party. While requests can be made verbally, they must be documented in writing (via email or another form).
3. Equipment Utilization:
  - o Equipment can be borrowed as needed, based on availability.
  - o Equipment usage is limited to small jobs that can be completed within one day.
  - o Larger projects (e.g., paving, chip sealing) require a separate agreement.
4. Specialized Equipment: If the equipment is specialized or requires a licensed operator, the owner (the lending Party) must provide personnel for operation.
5. Legal Compliance: Each Party must ensure that borrowed equipment is used for jobs that comply with regulations regarding day labor and competitive bidding.

This ILA fosters collaboration while ensuring clarity and legal compliance in shared resource utilization.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

See the equipment and labor rates in ILA agreement.

PUBLIC INFORMATION REQUIREMENTS:

Contact Public Works for more information.

STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to approve Resolution No. 1351-0924 as presented."

**RESOLUTION NO. 1351-0924**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SHELTON, WASHINGTON, AUTHORIZING THE CITY MANAGER TO SIGN AN INTERLOCAL AGREEMENT WITH MASON COUNTY FOR THE EXCHANGE OF EQUIPMENT AND SMALL PUBLIC WORKS SERVICES**

**WHEREAS**, the City of Shelton has identified the need to enter into an updated ILA agreement with Mason County for exchange of equipment and small public works services; and

**WHEREAS**, the previous ILA signed September 3<sup>rd</sup> 2013 is outdated with current equipment and labor rates needed to be updated; and

**WHEREAS**, the City will be able to utilize equipment and staff from Mason County to complete small projects; and

**WHEREAS**, the City will be able to utilize shop services from Mason County; and

**WHEREAS**, the City will be able to utilize fueling services from Mason County; and

**WHEREAS**, pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW, the Parties wish to formalize their practice of exchanging equipment and small public works services.

**THEREFORE, BE IT RESOLVED** by the Council of the City of Shelton that the Interlocal Agreement with Mason County for exchange of equipment and small public works services is hereby accepted, and the City Manager is authorized to sign the Interlocal Agreement.

**INTRODUCED** on 15<sup>th</sup> day of October 2024 and **PASSED** by the City Council at its regular meeting held on the 15<sup>th</sup> day of October 2024.

ATTEST:

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
City Clerk Nault

**INTERLOCAL AGREEMENT BETWEEN MASON  
COUNTY AND CITY OF SHELTON FOR EXCHANGE OF  
EQUIPMENT AND SMALL PUBLIC WORKS SERVICES**

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THIS INTERLOCAL AGREEMENT is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 39.34 of the Revised Code of Washington, on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between City of Shelton (hereinafter referred to as CITY) and Mason COUNTY (hereinafter COUNTY) collectively referred to as PARTIES.

**WHEREAS**, pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW, the Parties wish to formalize their practice of exchanging equipment and small public works services.

**NOW, THEREFORE**, in consideration of the mutual benefits and covenants herein the PARTIES agree as follows:

1. Administration of Agreement. Each Party to this agreement shall communicate to the other party its designated agreement representative, which shall by default be the Directors of Public Works.
2. Term of Agreement. This agreement shall take effect upon execution by both Parties, and shall remain in effect until either Party terminates by giving the other party written notice. Provided that neither Party shall be obligated to utilize the equipment or services of the other Party at any particular time or in any particular instance.
3. Equipment/services requests. Requests to utilize the other Party's equipment or service shall be made by an authorized representative of each Party. Requests may be verbal but must be documented in email or other written form.
4. Shop services. The City may utilize the county shop by paying service and repair charges on an hourly basis rounded to the nearest 15 minutes. The shop rate for service is an hourly rate set yearly, which is inclusive of documentation and reporting of all maintenance work and service work. Notification of shop/labor surcharge rate increases will be sent out at least 30 days prior to implementation of the new rates. Fees do not include Washington State sales tax which will be added to each invoice. In addition, the City shall pay for all parts provided by the County plus any costs associated with fluids, pick-up and delivery, plus any mark-up as described below. Pick-up and delivery charges will be directly paid by the City to the entity providing such services. For example, if towing is required, the City will pay the towing company directly. Any services required after normal shop hours will be billed at overtime rates. Field repairs normally will include shop truck costs. Payment is due upon receipt of invoice and payment shall be expected in thirty (30) days from date of invoice.
5. Use of fuel station. The City may fuel vehicles at the County fueling station on an as-needed basis by utilizing a fuel card or otherwise paying applicable rates. The County shall provide the City with 24-hour key card access to the fueling facility. The County will invoice the fuel usage monthly. This bill will indicate date and time of purchase, product quantity, cost and cards used. Payment is due within 30- days.



6. Equipment exchange. Either Party may utilize the other Party's equipment on an as-needed basis, subject to availability. Equipment shall only be utilized pursuant to this Agreement for small jobs that can be finished in a day or less. Larger jobs, such as paving and chip sealing, shall require a separate Agreement.

When equipment is specialized or requires licensure, or when otherwise requested by either Party, the owner of the equipment shall provide personnel to operate the equipment. Each Party borrowing equipment shall ensure that equipment is only used for jobs that can legally be performed by day labor in lieu of competitive bidding.

Rates charged for equipment (which include consumable items, but not labor) shall be billed per the current version of the FEMA schedule of equipment rates. Equipment not shown on the FEMA rate schedule shall be billed at a previously agreed upon rate by both agencies.

Hourly labor rates charged to the nearest ½ hour by each agency shall be based on the actual cost of each employee including benefits. The hourly rate may be increased to include items such as overtime and/or call-out time identified in labor agreements, as separately documented by an agency on the project invoices.

7. Indemnity and insurance. Each Party shall indemnify, defend, and hold harmless the other Party and its officers, officials, employees and agents, from and against any and all claims, actions, suits, liability, loss, expenses, damages, and judgments of any nature whatsoever, including costs and attorney fees in defense thereof, for injury, sickness, disability or death to persons or damage to property or business, caused by or arising out of that Party's acts, errors or omissions in the performance of this Agreement. The Parties waive their immunity under the State Industrial Insurance Law, Title 51, RCW, for any injury or death suffered by their own employees caused by or arising out of their own acts, errors or omissions in the performance of this Agreement. This waiver has been mutually negotiated by the Parties. Each Party shall maintain and keep in force sufficient insurance to back this obligation.
8. Compliance with laws. The Parties shall comply with all applicable federal, state and local laws, rules and regulations in performing this Agreement, including but not limited to laws governing public works and procurement.
9. Non-discrimination policy. The County and City shall not discriminate in the performance of this Agreement because of race, color, national origin, sex, sexual orientation, gender expression, age, religion, creed, marital status, disability, or other status protected by law.
10. Filing. This document shall be filed with the County Auditor pursuant to RCW 39.34 or, alternatively, listed by subject on each Party's website.
11. Legislative approval required. Pursuant to RCW 39.34.030, this Agreement shall be approved by each Party's legislative authority before taking effect. Subsequent to legislative approval, each Party's designated representative may approve minor or nonmaterial modifications to the Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and

year first above written.

DATED this \_\_, day of \_\_\_\_, 2024.

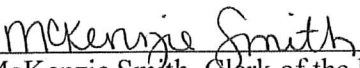
**BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON**

**CITY OF SHELTON**

  
\_\_\_\_\_  
Randy Neatherlin, Chair

\_\_\_\_\_  
Mark Ziegler, City Manager

**ATTEST:**

  
\_\_\_\_\_  
McKenzie Smith, Clerk of the Board

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Tim Whitehead, Ch. DPA

**RECOMMENDING APPROVAL:**

  
\_\_\_\_\_  
Mike Collins, County Engineer