



Shelton City Council  
Meeting Agenda  
August 1, 2023 at 6:00 p.m.  
Civic Center & Virtual Platform

**A. Call to Order**

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

**B. Council Reports**

**C. Consent Agenda (Action)**

1. Vouchers numbered 108563 through 108624 in the total amount of \$370,603.09
2. Renewal of LTAC members: Leanne Gunter, Duane Wilson, Howard Kim (Shelton Inn) and Space Kim (Super 8)
3. Minutes:
  - Business Meeting of June 6, 2023
  - Study Session of June 13, 2023

**D. Presentations**

1. Cinco Rocks LTAC Report – Presented by Leanne Gunter
2. MCHS Museum 2<sup>nd</sup> Quarter LTAC Report – Presented by Executive Director Liz Arbaugh

**E. Business Agenda (Study/No Action/Public Comment Taken)**

1. Resolution No. 1278-0723 Master Fee Schedule Update – Presented by Finance Director Mike Githens

**F. Action Agenda (Action/Public Comment Taken)**

1. Ordinance No. 2009-0623 Amending SMC-Title 2 – Presented by City Manager Mark Ziegler
2. Resolution No. 1276-0623 Agreement with Cascade Pacific Action Alliance – Presented by City Manager Mark Ziegler

**G. Administration Reports**

1. City Manager Report

**H. General Public Comment (3-minute time limit)**

*The City Council invites members of the public to provide comment on any topic at this time. To make comments in person, please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. To comment virtually using Zoom, please use the "Raise Hand" feature to alert the City Clerk. If you have joined Zoom on your telephone, dial \*9 to use the "Raise Hand" feature. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.*

**I. New Items for Discussion**

**J. Announcement of Next Meeting – August 15, 2023 at 6:00 p.m.**

**K. Adjourn**

**Special Note for Virtual Public Participation**

The meeting can be viewed at: <https://www.youtube.com/user/cityofshelton>

The public can provide comments virtually by:

Email: [donna.nault@sheltonwa.gov](mailto:donna.nault@sheltonwa.gov) (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City Council's webpage

Your comments will be relayed directly to the Council.



# 2023 Looking Ahead

(Items and dates are subject to change)

Tues. 8/8 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li>FCS Group - Utility Rate Study</li> </ul>	Packet Items Due: 8/4 @ noon
Tues. 8/15 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>Forest Festival LTAC Report</li> <li>June Financial Status Report</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Civic Center Exterior Rehabilitation Project</li> <li>Resolution No. 1279-0723 Consultant Services for Comprehensive Plan</li> <li>Resolution No. 1281-0723 Authorizing Investment into Local Government Investment Pool</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Resolution No. 1278-0723 Master Fee Schedule Update</li> <li>Civic Center Rotating Art Gallery</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 8/4 @ 5:00 p.m.
Tues. 8/22 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li>2024 Budget Discussion</li> </ul>	Packet Items Due: 8/18 @ noon
Tues. 9/5 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li></li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Public Hearing Ordinance No. 2003-0523 Adoption of 2021 International Fire Code</li> <li>Public Hearing Ordinance No. 2004-0523 Adoption of 2021 International Building Code</li> <li>Resolution No. 1280-0723 Contract for Animal Shelter Services</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Civic Center Exterior Rehabilitation Project</li> <li>Resolution No. 1279-0723 Consultant Services for Comprehensive Plan</li> <li>Resolution No. 1281-0723 Authorizing Investment into Local Government Investment Pool</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 8/25 @ 5:00 p.m.
Tues. 9/12	Study Session	Study Agenda	Packet Items Due:

6:00 p.m.			9/8 @ noon
Tues. 9/19 5:45 p.m.	SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: 9/8 @ 5:00 p.m.
Tues. 9/19 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentation <ul style="list-style-type: none"> <li>• July Financial Status Report</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• Ordinance No. 2003-0523 Adoption of 2021 International Fire Code</li> <li>• Ordinance No. 2004-0523 Adoption of 2021 International Building Code</li> <li>• Resolution No. 1280-0723 Contract for Animal Shelter Services</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: 9/8 @ 5:00 p.m.
Tues. 9/26 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 9/22 @ noon
Tues. 10/3 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentation <ul style="list-style-type: none"> <li>•</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	

Other – TBD

- Water and Sewer Fee Schedule Revisions (Ordinance removing rates from SMC)
- Public Hearing Ordinance No. 1990-0522 Amending SMC 17.12
- Project and Funding Authorization for Wallace/Shelton Springs Intersection Improvements
- Property Maintenance Code



## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108563 through number 108624 in the total amount of \$370,603.09 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 14th of July, 2023.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Eric Onisko

\_\_\_\_\_  
Deputy Mayor Joe Schmit

\_\_\_\_\_  
Councilmember James Boad

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Kathy McDowell

\_\_\_\_\_  
Councilmember Deidre Peterson

\_\_\_\_\_  
Councilmember Sharon Schirman



Shelton, WA

# Check Register

Packet: APPKT02810 - JULY 14, 2023 AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000405	A WORKSAFE SERVICE, INC.	07/14/2023	Regular	0.00	60.00	108563
002982	APP	07/14/2023	Regular	0.00	5,636.94	108564
002520	ARAMARK	07/14/2023	Regular	0.00	137.53	108565
2901	ASPECT CONSULTING, LLC	07/14/2023	Regular	0.00	13,596.26	108566
VEN02340	BLT SHELTON PONY, LLC	07/14/2023	Regular	0.00	3,770.16	108567
005900	CAPITAL BUSINESS MACHINES	07/14/2023	Regular	0.00	987.81	108568
006400	CASCADE NATURAL GAS	07/14/2023	Regular	0.00	530.07	108569
108679	CENTRAL MASON FIRE AND EMS	07/14/2023	Regular	0.00	188,926.76	108570
007570	CIT	07/14/2023	Regular	0.00	401.48	108571
008450	COMMUNITY ACTION COUNCIL	07/14/2023	Regular	0.00	22.39	108572
VEN02453	CONTOUR ENGINEERING, LLC	07/14/2023	Regular	0.00	12,756.89	108573
VEN02455	CREATION ORGANICS, LLC	07/14/2023	Regular	0.00	1,948.93	108574
008760	CUES	07/14/2023	Regular	0.00	6,886.77	108575
009231	DARREN PARSE	07/14/2023	Regular	0.00	300.00	108576
009251	DATAPROSE LLC	07/14/2023	Regular	0.00	2,574.90	108577
009351	DELAGE LANDEN FINANCIAL SVCS	07/14/2023	Regular	0.00	201.98	108578
VEN02319	DENALI WATER SOLUTIONS LLC	07/14/2023	Regular	0.00	8,254.75	108579
VEN01592	EDGAR JERONIMO PABLO	07/14/2023	Regular	0.00	700.00	108580
018001	EMPLOYMENT SECURITY DEPT	07/14/2023	Regular	0.00	16,840.88	108581
023108	FCS GROUP	07/14/2023	Regular	0.00	9,188.75	108582
VEN01406	FERGUSON WATERWORKS	07/14/2023	Regular	0.00	6,320.14	108583
080980	GILLIARDI LOGGING & CONSTRUCTI	07/14/2023	Regular	0.00	2,131.33	108584
VEN02031	HURRICANE BUTTERFLY LAW ENFOR	07/14/2023	Regular	0.00	272.35	108585
VEN02276	JAMES N DOCTER	07/14/2023	Regular	0.00	3,000.00	108586
085995	LANGUAGE LINE SERVICES	07/14/2023	Regular	0.00	30.87	108587
087799	LEMAY MOBILE SHREDDING	07/14/2023	Regular	0.00	1.30	108588
087799	LEMAY MOBILE SHREDDING	07/14/2023	Regular	0.00	28.14	108589
113004	MASON COUNTY - UTILITIES/WASTE	07/14/2023	Regular	0.00	8,313.44	108590
108050	MASON COUNTY AUDITOR	07/14/2023	Regular	0.00	263.50	108591
108850	MASON COUNTY GARBAGE CO.-A W	07/14/2023	Regular	0.00	4,075.26	108592
113000	MASON COUNTY TREASURER	07/14/2023	Regular	0.00	55.94	108593
114420	MASON TRANSIT AUTHORITY	07/14/2023	Regular	0.00	560.00	108594
132235	MOUNTAIN MIST WATER	07/14/2023	Regular	0.00	224.95	108595
144504	NSI LAB SOLUTIONS, INC	07/14/2023	Regular	0.00	1,337.50	108596
150076	OWEN EQUIPMENT COMPANY	07/14/2023	Regular	0.00	402.49	108597
151000	P. U. D. # 3	07/14/2023	Regular	0.00	13,507.17	108598
VEN02070	PAPE MACHINERY	07/14/2023	Regular	0.00	685.13	108599
114040	PETTYJOHN ENTERPRISES, LLC	07/14/2023	Regular	0.00	50.00	108600
162562	PUBLIC SAFETY TESTING INC.	07/14/2023	Regular	0.00	408.00	108601
VEN02454	QUINTANA, BARBARA HELEN	07/14/2023	Regular	0.00	400.00	108602
168450	RH2 ENGINEERING INC	07/14/2023	Regular	0.00	11,921.85	108603
903584	RIGHT SYSTEMS	07/14/2023	Regular	0.00	12,002.82	108604
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	07/14/2023	Regular	0.00	843.50	108605
178231	SEAN CARNEY	07/14/2023	Regular	0.00	161.60	108606
187000	SHELTON-MASON COUNTY JOURNA	07/14/2023	Regular	0.00	976.50	108607
190222	SIRENNET.COM	07/14/2023	Regular	0.00	1,876.84	108608
203080	ST OF WASHINGTON FUEL TAX	07/14/2023	Regular	0.00	73.14	108609
VEN01578	SUMMIT LAW GROUP	07/14/2023	Regular	0.00	675.00	108610
178252	TASCHNER LAW, PLLC	07/14/2023	Regular	0.00	10,583.00	108611
VEN02199	TERMINIX PROCESSING CENTER	07/14/2023	Regular	0.00	1,319.72	108612
VEN02449	THE NICHOLS GROUP RELATIONS, LI	07/14/2023	Regular	0.00	3,000.00	108613
189670	THE SHOPPER	07/14/2023	Regular	0.00	1,297.81	108614
VEN01972	THOMAS A FURRER	07/14/2023	Regular	0.00	1,552.50	108615
200985	THURSTON CO PUBLIC HEALTH	07/14/2023	Regular	0.00	672.00	108616

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
201100	TITUS-WILL	07/14/2023	Regular	0.00	143.18	108617
201300	TOZIER BROS INC.	07/14/2023	Regular	0.00	471.33	108618
202195	U.S. BANK N.A.-CUSTODY	07/14/2023	Regular	0.00	46.00	108619
VEN01411	WASH STATE PATROL	07/14/2023	Regular	0.00	50.00	108620
203035	WASHINGTON ST. TREASURER	07/14/2023	Regular	0.00	3,771.28	108621
203030	WASHINGTON STATE PATROL	07/14/2023	Regular	0.00	129.25	108622
203900	WESMAR COMPANY, INC	07/14/2023	Regular	0.00	2,036.74	108623
053987	WESTBAY NAPA AUTO PARTS	07/14/2023	Regular	0.00	1,208.27	108624

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	149	62	0.00	370,603.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>149</b>	<b>62</b>	<b>0.00</b>	<b>370,603.09</b>

Virtual Payments	0	0	0.00	0.00
------------------	---	---	------	------

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2023	370,603.09
			370,603.09 ✓



Shelton, WA

## Check Register

Packet: APPKT02810 - JULY 14, 2023 AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000405	A WORKSAFE SERVICE, INC.	07/14/2023	Regular	0.00	60.00	108563
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>2023-5107</u>	Invoice	05/31/2023	POLICE URINE ANALYSIS PREHIRE	0.00	60.00	
<u>001-118-000-52122-4100</u>		Patrol-Professional Serv		POLICE URINE ANALYSIS P	60.00	
002982	APP	07/14/2023	Regular	0.00	5,636.94	108564
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>23-859568</u>	Invoice	06/28/2023	ACCT#AP7500158 FUEL	0.00	3,371.29	
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL	3,371.29	
<u>23-865412</u>	Invoice	07/05/2023	ACCT#AP7500158 FUEL	0.00	2,265.65	
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL	2,265.65	
002520	ARAMARK	07/14/2023	Regular	0.00	137.53	108565
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>5120265138</u>	Invoice	06/21/2023	ACCT#792105973 COVERALLS,MATS,TOW	0.00	65.71	
<u>402-400-000-53580-4900</u>		Miscellaneous		ACCT#792105973 COVERA	65.71	
<u>5120274398</u>	Invoice	07/05/2023	ACCT#792105972 COVERALLS,TOWELS,M	0.00	71.82	
<u>401-000-000-53480-4901</u>		Miscellaneous - Shop		ACCT#792105972 COVERA	71.82	
2901	ASPECT CONSULTING, LLC	07/14/2023	Regular	0.00	13,596.26	108566
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>52116</u>	Invoice	07/07/2023	C ST LANDFILL	0.00	13,596.26	
<u>403-000-000-53780-4103</u>		Prof Services - "C" Street	"C" St. Landfill	C ST LANDFILL	13,596.26	
VEN02340	BLT SHELTON PONY, LLC	07/14/2023	Regular	0.00	3,770.16	108567
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>645367</u>	Invoice	06/30/2023	VIN #4818 POLICE INTERCEPTOR MAINT	0.00	3,692.09	
<u>001-118-000-52122-4805</u>		Repairs and Maintenance		VIN #4818 POLICE INTERC	3,692.09	
<u>645410</u>	Invoice	06/27/2023	VIN #9619 POLICE INTERCEPTOR MIANT	0.00	78.07	
<u>001-118-000-52122-4805</u>		Repairs and Maintenance		VIN #9619 POLICE INTERC	78.07	
005900	CAPITAL BUSINESS MACHINES	07/14/2023	Regular	0.00	987.81	108568
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV161132</u>	Invoice	07/06/2023	CONTRACT#CN3370-01	0.00	357.42	
<u>001-110-000-51160-4500</u>		Operating Rentals		CONTRACT#CN3370-01	88.28	
<u>001-111-000-51421-4500</u>		Operating Rentals		CONTRACT#CN3370-01	3.36	
<u>001-111-000-51423-4500</u>		Operating Rentals		CONTRACT#CN3370-01	12.51	
<u>001-115-000-51896-4500</u>		Operating Rentals		CONTRACT#CN3370-01	119.56	
<u>001-120-000-51310-4500</u>		Operating Rentals		CONTRACT#CN3370-01	4.04	
<u>001-121-000-51430-4500</u>		Operating Rentals		CONTRACT#CN3370-01	1.00	
<u>001-130-000-51810-4500</u>		Operating Rentals		CONTRACT#CN3370-01	0.32	
<u>001-132-000-51888-4500</u>		Operating Rentals		CONTRACT#CN3370-01	14.30	
<u>001-140-000-55860-4500</u>		Operating Rentals		CONTRACT#CN3370-01	92.04	
<u>001-141-000-57680-4500</u>		Operating Rentals		CONTRACT#CN3370-01	9.93	
<u>001-142-000-51830-4500</u>		Operating Rental		CONTRACT#CN3370-01	11.65	
<u>001-143-000-57320-4500</u>		Operating Rentals		CONTRACT#CN3370-01	0.43	

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV161133	Invoice	07/06/2023	CONTRACT#CN1866-01	0.00	64.01	
402-400-000-53580-4500	Operating Rentals		CONTRACT#CN1866-01		64.01	
INV161134	Invoice	07/06/2023	CONTRACT#CN3227-01	0.00	38.08	
401-000-000-53480-4501	Operating Rentals - Shop		CONTRACT#CN3227-01		38.08	
INV161135	Invoice	07/06/2023	CONTRACT#CN3364-01	0.00	78.92	
401-000-000-53480-4501	Operating Rentals - Shop		CONTRACT#CN3364-01		78.92	
INV161154	Invoice	07/06/2023	CONTRACT#CN1692-01	0.00	14.47	
001-112-000-51251-4500	Operating Rentals		CONTRACT#CN1692-01		14.47	
INV161155	Invoice	07/06/2023	CONTRACT#CN3142-01	0.00	28.01	
001-112-000-51251-4500	Operating Rentals		CONTRACT#CN3142-01		28.01	
INV161156	Invoice	07/06/2023	CONTRACT #CN3143-01	0.00	38.08	
001-112-000-51251-4500	Operating Rentals		CONTRACT #CN3143-01		38.08	
INV161157	Invoice	07/06/2023	CONTRACT# CN3144-01	0.00	38.08	
001-112-000-51251-4500	Operating Rentals		CONTRACT# CN3144-01		38.08	
INV162625	Invoice	07/11/2023	CONTRACT# CN3230-01	0.00	330.74	
001-111-000-51423-4500	Operating Rentals		CONTRACT# CN3230-01		198.44	
001-130-000-51810-4500	Operating Rentals		CONTRACT# CN3230-01		132.30	
006400	CASCADE NATURAL GAS	07/14/2023	Regular	0.00	530.07	108569
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01912100003JUL	Invoice	07/05/2023	01912100003JUL23		84.41	
001-140-000-55430-4700	Utility Services-Animal Sh			01912100003JUL23	84.41	
07912100000JUL	Invoice	07/05/2023	07912100000JUL23		123.07	
001-142-000-57250-4700	Utility Services-Library			07912100000JUL23	123.07	
31538372017JUL	Invoice	07/05/2023	31538372017JUL23		169.72	
402-400-000-53580-4700	Utility Services-Sewer Ma			31538372017JUL23	169.72	
53617506497JUL	Invoice	07/05/2023	53617506497JUL23		23.11	
401-000-000-53480-4701	Utility Services - Shop			53617506497JUL23	23.11	
70912100008JUL	Invoice	07/05/2023	70912100008JUL23		15.12	
401-000-000-53480-4701	Utility Services - Shop			70912100008JUL23	15.12	
80912100007JUL	Invoice	07/05/2023	80912100007JUL23		16.45	
401-000-000-53480-4701	Utility Services - Shop			80912100007JUL23	16.45	
88112100008JUL	Invoice	07/05/2023	88112100008JUL23		84.41	
001-142-000-51890-4715	Utility Services-Civic Ctr			88112100008JUL23	84.41	
90912100006JUL	Invoice	07/05/2023	90912100006JUL23		13.78	
401-000-000-53480-4701	Utility Services - Shop			90912100006JUL23	13.78	
108679	CENTRAL MASON FIRE AND EMS	07/14/2023	Regular	0.00	188,926.76	108570
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
JULY/2023	Invoice	07/01/2023	JULY 2023 FIRE SERVICES		188,926.76	
001-119-000-52220-4103	Prof FF Services-Fire Dist			JULY 2023 FIRE SERVICES	138,111.93	
001-119-000-52221-4103	Prof EMS Services-Fire DI			JULY 2023 FIRE SERVICES	46,037.31	
001-119-000-52260-4100	Professional Serv - CMFE			JULY 2023 FIRE SERVICES	4,777.52	
007570	CIT	07/14/2023	Regular	0.00	401.48	108571
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
42655603	Invoice	06/24/2023	CUST#2300086269		401.48	
001-118-000-52122-4500	Operating Rentals			CUST#2300086269	401.48	
008450	COMMUNITY ACTION COUNCIL	07/14/2023	Regular	0.00	22.39	108572

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
JUNE/2023SOS	Invoice	07/07/2023	JUNE/2023SOS	0.00	22.39	
657-000-000-58600-0014		SOS Contributions		JUNE/2023SOS	22.39	
VEN02453	CONTOUR ENGINEERING, LLC	07/14/2023	Regular	0.00	12,756.89	108573
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
23-0990	Invoice	06/15/2023	POST OFFICE PARK PROJECT	0.00	12,756.89	
001-120-000-51310-4100		Professional Services/Adv		POST OFFICE PARK PROJEC	12,756.89	
VEN02455	CREATION ORGANICS, LLC	07/14/2023	Regular	0.00	1,948.93	108574
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2739	Invoice	07/11/2023	THROW & GO PROFESSIONAL SPILL KIT	0.00	1,948.93	
101-000-000-54230-3100		Office and Operating		THROW & GO PROFESSIO	649.58	
404-000-000-53180-3100		Office and Operating		THROW & GO PROFESSIO	649.77	
503-000-000-54865-3100		Office and Operating		THROW & GO PROFESSIO	649.58	
008760	CUES	07/14/2023	Regular	0.00	6,886.77	108575
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
638515	Invoice	06/26/2023	REPLACEMENT GNET COMPUTER	0.00	6,146.11	
402-000-000-59435-6400		Equipment/Vehicles	23-NEWEQUIP-SEWER	REPLACEMENT GNET COM	4,240.82	
404-300-000-59431-6400		Capital - Equipment	23-NEWEQUIP-STORM	REPLACEMENT GNET COM	1,905.29	
638732	Invoice	06/28/2023	INSTALLING EXT CAT 5 PORT	0.00	740.66	
402-400-000-53580-4800		Repairs and Maintenance		INSTALLING EXT CAT 5 POR	370.33	
404-000-000-53180-4800		Repairs and Maintenance		INSTALLING EXT CAT 5 POR	370.33	
009231	DARREN PARSE	07/14/2023	Regular	0.00	300.00	108576
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INTERPRETATION	Invoice	07/13/2023	INTERPRETATION07052023	0.00	300.00	
001-112-000-51251-4106		Interpreter Expenses		INTERPRETATION0705202	300.00	
009251	DATAPROSE LLC	07/14/2023	Regular	0.00	2,574.90	108577
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
DP2302423	Invoice	06/30/2023	ACCT#1397 JUNE 2023 STATEMENTS	0.00	2,574.90	
001-111-000-51421-4100		Professional Services/Adv		ACCT#1397 JUNE 2023 STA	485.59	
001-111-000-51421-4200		Communication		ACCT#1397 JUNE 2023 STA	2,089.31	
009351	DELAGE LANDEN FINANCIAL SVCS	07/14/2023	Regular	0.00	201.98	108578
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
80335431	Invoice	07/08/2023	CONTRACT#500-50411706	0.00	201.98	
001-118-000-59121-7001		Long Term Lease - Police		CONTRACT#500-50411706	201.98	
VEN02319	DENALI WATER SOLUTIONS LLC	07/14/2023	Regular	0.00	8,254.75	108579
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV529657	Invoice	07/05/2023	CUST#599121378 TRANSPORTATION	0.00	3,312.63	
402-400-000-53580-4100		Professional Services/Adv		CUST#599121378 TRANSP	3,312.63	
INV529660	Invoice	07/05/2023	CUST#599121378 TRANSPORTATION	0.00	4,942.12	
402-400-000-53580-4100		Professional Services/Adv		CUST#599121378 TRANSP	4,942.12	
VEN01592	EDGAR JERONIMO PABLO	07/14/2023	Regular	0.00	700.00	108580

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1</u>	Invoice	07/13/2023	MAM INTERPRETER SERVICES	0.00	280.00	
<u>001-112-000-51251-4106</u>		Interpreter Expenses	23-ITC	MAM INTERPRETER SERVI	280.00	
<u>521</u>	Invoice	07/06/2023	INTERPRETATION JUNE 7 & 13	0.00	280.00	
<u>001-122-000-51593-4101</u>		LEGAL - OPD Grant Public		INTERPRETATION JUNE 7 &	280.00	
<u>INTERPRETATION</u>	Invoice	07/13/2023	INTERPRETATION06162023	0.00	140.00	
<u>001-112-000-51251-4106</u>		Interpreter Expenses		INTERPRETATION0616202	140.00	
018001	EMPLOYMENT SECURITY DEPT	07/14/2023	Regular	0.00	16,840.88	108581
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>QTR2/2023PFML</u>	Invoice	06/30/2023	QTR2/2023PFMLA	0.00	16,840.88	
<u>657-000-000-58930-0000</u>		PFMLA Taxes		QTR2/2023PFMLA	16,840.88	
023108	FCS GROUP	07/14/2023	Regular	0.00	9,188.75	108582
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>3737-22306006</u>	Invoice	06/23/2023	WATER SEWER RATE STUDY	0.00	9,188.75	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		WATER SEWER RATE STUD	4,594.38	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		WATER SEWER RATE STUD	4,594.37	
VEN01406	FERGUSON WATERWORKS	07/14/2023	Regular	0.00	6,320.14	108583
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>0000406</u>	Invoice	07/05/2023	CUST#2543 PLASTIC PLUG/NUT	0.00	1,258.27	
<u>411-000-000-59434-6300</u>		Construction	21-AMR	CUST#2543 PLASTIC PLUG/	629.14	
<u>412-000-000-59435-6300</u>		Construction	21-AMR	CUST#2543 PLASTIC PLUG/	629.13	
<u>1183648</u>	Invoice	05/04/2023	CUST#2545	0.00	5,061.87	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#2545	5,061.87	
080980	GILLIARDI LOGGING & CONSTRUCTI	07/14/2023	Regular	0.00	2,131.33	108584
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>18441</u>	Invoice	06/21/2023	DRY FILL RETAIL, 3/4" MINUS RETAIL	0.00	2,131.33	
<u>001-141-000-57680-3100</u>		Office and Operating		DRY FILL RETAIL, 3/4" MIN	182.85	
<u>101-000-000-54230-3100</u>		Office and Operating		DRY FILL RETAIL, 3/4" MIN	631.76	
<u>401-000-000-53480-3100</u>		Office and Operating		DRY FILL RETAIL, 3/4" MIN	892.27	
<u>404-000-000-53180-3100</u>		Office and Operating		DRY FILL RETAIL, 3/4" MIN	424.45	
VEN02031	HURRICANE BUTTERFLY LAW ENFO	07/14/2023	Regular	0.00	272.35	108585
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>23-0159</u>	Invoice	07/06/2023	PEPPERBALL PROJECTILES WASPC GRANT	0.00	272.35	
<u>001-118-000-52122-3100</u>		Office and Operating	23-WASPC Police Gran	PEPPERBALL PROJECTILES	272.35	
VEN02276	JAMES N DOCTER	07/14/2023	Regular	0.00	3,000.00	108586
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1</u>	Invoice	07/13/2023	JULY 2023 COURT FACILITATOR SVCS	0.00	3,000.00	
<u>001-112-000-51251-4109</u>		Other Professional Servic	23-ITC	JULY 2023 COURT FACILITA	3,000.00	
085995	LANGUAGE LINE SERVICES	07/14/2023	Regular	0.00	30.87	108587
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>11040877</u>	Invoice	06/30/2023	ACCT#9020943082 INTERPRETATION	0.00	30.87	
<u>001-118-000-52122-4100</u>		Patrol-Professional Servic		ACCT#9020943082 INTERP	30.87	
087799	LEMAY MOBILE SHREDDING	07/14/2023	Regular	0.00	1.30	108588



## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>48011515185</u>	Invoice	07/01/2023	ACCT#2185-952778-1207		0.00	1.30
<u>001-111-000-51423-4900</u>		Miscellaneous		ACCT#2185-952778-1207		1.30
087799	LEMAY MOBILE SHREDDING	07/14/2023	Regular	0.00	28.14	108589
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>48010065185</u>	Invoice	07/01/2023	ACCT#2185-952778-1166		0.00	28.14
<u>001-112-000-51251-4109</u>		Other Professional Serv		ACCT#2185-952778-1166		28.14
113004	MASON COUNTY - UTILITIES/WASTE	07/14/2023	Regular	0.00	8,313.44	108590
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>006410</u>	Invoice	06/30/2023	CUST#SW-C030		0.00	7,586.20
<u>404-000-000-53180-3100</u>		Office and Operating		CUST#SW-C030		7,586.20
<u>006411</u>	Invoice	06/30/2023	CUST#SW-C035		0.00	727.24
<u>101-000-000-54230-3100</u>		Office and Operating		CUST#SW-C035		291.39
<u>402-400-000-53580-3100</u>		Office and Operating		CUST#SW-C035		435.85
108050	MASON COUNTY AUDITOR	07/14/2023	Regular	0.00	263.50	108591
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>186495-C1</u>	Invoice	05/31/2023	MONTHLY RECORDING FEES CONDO		0.00	5.00
<u>001-140-000-55860-4100</u>		Professional Services/Adv		MONTHLY RECORDING FEE		5.00
<u>188281</u>	Invoice	06/29/2023	RECORDING FEES - BARBLESS INVESTMEN		0.00	258.50
<u>101-000-000-54261-4100</u>		STREETS-Sidewalks - Prof		RECORDING FEES - BARBLE		258.50
108850	MASON COUNTY GARBAGE CO.-A W	07/14/2023	Regular	0.00	4,075.26	108592
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>76692485149</u>	Invoice	07/01/2023	ACCT#2149-30135		0.00	318.26
<u>001-142-000-51890-4715</u>		Utility Services-Civic Ctr		ACCT#2149-30135		318.26
<u>76693265149</u>	Invoice	07/01/2023	ACCT#2149-30714		0.00	126.00
<u>001-142-000-57250-4700</u>		Utility Services-Library		ACCT#2149-30714		126.00
<u>76694335149</u>	Invoice	07/01/2023	ACCT#2149-56141		0.00	38.00
<u>001-142-000-51890-4715</u>		Utility Services-Civic Ctr		ACCT#2149-56141		38.00
<u>76703475149</u>	Invoice	07/01/2023	ACCT#2149-204368		0.00	34.72
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT#2149-204368		34.72
<u>76703655149</u>	Invoice	07/01/2023	ACCT#2149-204402		0.00	160.84
<u>402-640-000-53580-4700</u>		Utility Services-Sewer Sat		ACCT#2149-204402		160.84
<u>76705575149</u>	Invoice	07/01/2023	ACCT#2149-204783		0.00	208.18
<u>001-119-000-52250-4700</u>		Utility Services		ACCT#2149-204783		208.18
<u>76708735149</u>	Invoice	07/01/2023	ACCT#2149-205337		0.00	956.80
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT#2149-205337		956.80
<u>76710235149</u>	Invoice	07/01/2023	ACCT#2149-205584		0.00	34.72
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT#2149-205584		34.72
<u>76715875149</u>	Invoice	07/01/2023	ACCT#2149-206560		0.00	52.05
<u>001-142-000-57530-4700</u>		Utility Services-Museum		ACCT#2149-206560		52.05
<u>76717135149</u>	Invoice	07/01/2023	ACCT#2149-206771		0.00	643.35
<u>001-142-000-51890-4715</u>		Utility Services-Civic Ctr		ACCT#2149-206771		643.35
<u>76719365149</u>	Invoice	07/01/2023	ACCT#2149-207155		0.00	321.68
<u>001-142-000-57250-4700</u>		Utility Services-Library		ACCT#2149-207155		321.68
<u>76720565149</u>	Invoice	07/01/2023	ACCT#2149-207351		0.00	52.05
<u>001-140-000-55430-4700</u>		Utility Services-Animal Sh		ACCT#2149-207351		52.05
<u>76721245149</u>	Invoice	07/01/2023	ACCT#2149-207565		0.00	994.79

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-141-000-57680-4700</u>	Utility Services-Park		ACCT#2149-207565		298.44	
<u>101-000-000-54230-4700</u>	Road & Street Maint - Util		ACCT#2149-207565		139.27	
<u>401-000-000-53480-4700</u>	Utility Services-Water		ACCT#2149-207565		139.27	
<u>402-300-000-53580-4700</u>	Utility Services-Sewer Ma		ACCT#2149-207565		139.27	
<u>404-000-000-53180-4700</u>	Utility Services		ACCT#2149-207565		139.27	
<u>503-000-000-54865-4700</u>	Equip Maint & Rental - U		ACCT#2149-207565		139.27	
<u>76721255149</u>	Invoice	07/01/2023	ACCT#2049-207568	0.00	83.80	
<u>001-141-000-57680-4700</u>	Utility Services-Park		ACCT#2049-207568		13.97	
<u>101-000-000-54230-4700</u>	Road & Street Maint - Util		ACCT#2049-207568		13.97	
<u>401-000-000-53480-4700</u>	Utility Services-Water		ACCT#2049-207568		13.97	
<u>402-300-000-53580-4700</u>	Utility Services-Sewer Ma		ACCT#2049-207568		13.97	
<u>404-000-000-53180-4700</u>	Utility Services		ACCT#2049-207568		13.97	
<u>503-000-000-54865-4700</u>	Equip Maint & Rental - U		ACCT#2049-207568		13.95	
<u>76721955149</u>	Invoice	07/01/2023	ACCT#2149-209143	0.00	50.02	
<u>402-400-000-53580-4700</u>	Utility Services-Sewer Ma		ACCT#2149-209143		50.02	
113000	MASON COUNTY TREASURER	07/14/2023	Regular	0.00	55.94	108593
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>JUNE/2023</u>	Invoice	06/30/2023	JUNE 2023 CVC	0.00	55.94	
<u>657-000-000-58600-0005</u>	CVC Fines & Forfeits		JUNE 2023 CVC		55.94	
114420	MASON TRANSIT AUTHORITY	07/14/2023	Regular	0.00	560.00	108594
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>11015</u>	Invoice	05/31/2023	CUST#CIT100 GYM RENTAL MAY 2023	0.00	300.00	
<u>001-141-000-57120-4500</u>	Operating Rentals		CUST#CIT100 GYM RENTAL		300.00	
<u>11019</u>	Invoice	06/30/2023	CUST#CIT100 GYM RENTAL JUNE 2023	0.00	260.00	
<u>001-141-000-57120-4500</u>	Operating Rentals		CUST#CIT100 GYM RENTAL		260.00	
132235	MOUNTAIN MIST WATER	07/14/2023	Regular	0.00	224.95	108595
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>005431200</u>	Invoice	06/08/2023	ACCT#088436 ADMIN	0.00	65.70	
<u>001-130-000-51810-3100</u>	Office and Operating		ACCT#088436 ADMIN		57.00	
<u>001-130-000-51810-4500</u>	Operating Rentals		ACCT#088436 ADMIN		8.70	
<u>005468885</u>	Invoice	06/28/2023	ACCT#088436 ANIMAL CONTROL	0.00	4.35	
<u>001-140-000-55430-4500</u>	Operating Rentals - Anim		ACCT#088436 ANIMAL CO		4.35	
<u>005479592</u>	Invoice	07/07/2023	ACCT#088436 ADMIN	0.00	59.45	
<u>001-130-000-51810-3100</u>	Office and Operating		ACCT#088436 ADMIN		50.75	
<u>001-130-000-51810-4500</u>	Operating Rentals		ACCT#088436 ADMIN		8.70	
<u>005479601</u>	Invoice	07/07/2023	ACCT#088436 ANIMAL CONTROL	0.00	17.56	
<u>001-140-000-55430-3100</u>	Office and Operating - Ani		ACCT#088436 ANIMAL CO		13.21	
<u>001-140-000-55430-4500</u>	Operating Rentals - Anim		ACCT#088436 ANIMAL CO		4.35	
<u>005479602</u>	Invoice	07/07/2023	ACCT#088436 PUBLIC WORKS SHOP	0.00	77.89	
<u>401-000-000-53480-3100</u>	Office and Operating		ACCT#088436 PUBLIC WO		69.19	
<u>401-000-000-53480-4500</u>	Operating Rentals		ACCT#088436 PUBLIC WO		8.70	
144504	NSI LAB SOLUTIONS, INC	07/14/2023	Regular	0.00	1,337.50	108596
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>421530</u>	Invoice	06/29/2023	CUST#21545 SAMPLE TESTS	0.00	1,337.50	
<u>402-400-000-53580-4100</u>	Professional Services/Adv		CUST#21545 SAMPLE TEST		1,337.50	
150076	OWEN EQUIPMENT COMPANY	07/14/2023	Regular	0.00	402.49	108597

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
00212808	Invoice	06/28/2023	ACCT#35941 PRESSURE SWITCHES, PARK	0.00	402.49	
503-000-000-54865-3104		Oper Supp-Parts-EM&R V		ACCT#35941 PRESSURE S	402.49	
151000	P. U. D. # 3	07/14/2023	Regular	0.00	13,507.17	108598
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
26551001JUL23	Invoice	07/06/2023	26551001JUL23	0.00	1,488.54	
402-400-000-53580-4700		Utility Services-Sewer Ma		26551001JUL23	1,488.54	
27837001JUL23	Invoice	07/06/2023	27837001JUL23	0.00	1,793.93	
101-000-000-54263-4700		Utility Services		27837001JUL23	1,793.93	
27839002JUL23	Invoice	07/06/2023	27839002JUL23	0.00	10,052.76	
101-000-000-54263-4700		Utility Services		27839002JUL23	10,052.76	
32453001JUL23	Invoice	07/06/2023	32453001JUL23	0.00	89.40	
001-141-000-57680-4700		Utility Services-Park		32453001JUL23	89.40	
35337001JUL23	Invoice	07/06/2023	35337001JUL23	0.00	82.54	
101-000-000-54264-4700		Utility Services		35337001JUL23	82.54	
VEN02070	PAPE MACHINERY	07/14/2023	Regular	0.00	685.13	108599
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
14580616	Invoice	06/28/2023	CUST#6101822 MISC SUPPLIES	0.00	685.13	
001-141-000-57680-3100		Office and Operating		CUST#6101822 MISC SUPP	48.57	
001-141-000-57680-3500		Small Tools/Equipment		CUST#6101822 MISC SUPP	636.56	
114040	PETTYJOHN ENTERPRISES, LLC	07/14/2023	Regular	0.00	50.00	108600
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
3247	Invoice	07/01/2023	BRUSH	0.00	50.00	
101-000-000-54230-3100		Office and Operating		BRUSH	50.00	
162562	PUBLIC SAFETY TESTING INC.	07/14/2023	Regular	0.00	408.00	108601
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2022-891	Invoice	10/07/2022	Q3 2022 SUBSCRIPTION FEES	0.00	200.00	
001-118-000-52122-4100		Patrol-Professional Servic		Q3 2022 SUBSCRIPTION FE	200.00	
2023-607	Invoice	07/01/2023	Q2 2023 SUBSCRIPTION FEES	0.00	208.00	
001-118-000-52122-4100		Patrol-Professional Servic		Q2 2023 SUBSCRIPTION FE	208.00	
VEN02454	QUINTANA, BARBARA HELEN	07/14/2023	Regular	0.00	400.00	108602
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
BAILREFUNDJUL2	Invoice	07/10/2023	BAILREFUNDJUL23	0.00	400.00	
657-000-000-58600-0010		Municipal Court Trust		BAILREFUNDJUL23	400.00	
168450	RH2 ENGINEERING INC	07/14/2023	Regular	0.00	11,921.85	108603
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
91033	Invoice	06/08/2023	BROCKDALE RD PROJECT	0.00	11,921.85	
302-000-000-59530-4101		CAPITAL Streets/Road-Pro	22-BROCKDALE PAVIN		11,921.85	
903584	RIGHT SYSTEMS	07/14/2023	Regular	0.00	12,002.82	108604
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SI-181964	Invoice	07/06/2023	CUST#COS006 MANAGED SVCS JULY 2023	0.00	12,002.82	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST#COS006 MANAGED	12,002.82	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	07/14/2023	Regular	0.00	843.50	108605

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>72871</u>	Invoice	07/11/2023	BAYVIEW TERRACE TRAFFIC REVIEW	0.00	843.50	
<u>001-115-000-51896-4100</u>		Professional Services/Adv		BAYVIEW TERRACE TRAFFI	843.50	
178231	SEAN CARNEY	07/14/2023	Regular	0.00	161.60	108606
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>KIMUDOJUNE202</u>	Invoice	07/06/2023	KIMUDOJUNE2023	0.00	161.60	
<u>001-141-000-57120-4100</u>		Professional Services/Adv		KIMUDOJUNE2023	161.60	
187000	SHELTON-MASON COUNTY JOURNA	07/14/2023	Regular	0.00	976.50	108607
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>119817</u>	Invoice	06/15/2023	COMP WATER SYS 2013 - SEPA PROCESS	0.00	434.00	
<u>001-140-000-55860-4100</u>		Professional Services/Adv		COMP WATER SYS 2013 - S	434.00	
<u>119818</u>	Invoice	06/15/2023	PUBLIC NOTICE SEPA PROCESS	0.00	465.00	
<u>001-140-000-55860-4100</u>		Professional Services/Adv		PUBLIC NOTICE SEPA PROC	465.00	
<u>120166</u>	Invoice	07/06/2023	CITY OFFICERS & DEPTS	0.00	77.50	
<u>001-110-000-51160-4100</u>		Professional Services/Adv		CITY OFFICERS & DEPTS	77.50	
190222	SIRENNET.COM	07/14/2023	Regular	0.00	1,876.84	108608
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>0269368</u>	Invoice	07/07/2023	CUST#3609772 2023 F250	0.00	1,876.84	
<u>503-300-000-59448-6400</u>		Equipment/Vehicles	23-NEWEQUIP - EM&	CUST#3609772 2023 F250	1,876.84	
203080	ST OF WASHINGTON FUEL TAX	07/14/2023	Regular	0.00	73.14	108609
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>QTR2/2023</u>	Invoice	06/30/2023	QTR 2 2023 FUEL TAX	0.00	73.14	
<u>503-250-000-58900-0001</u>		Inventory-Gas		QTR 2 2023 FUEL TAX	73.14	
VEN01578	SUMMIT LAW GROUP	07/14/2023	Regular	0.00	675.00	108610
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>143773</u>	Invoice	03/17/2023	CLIENT #20161-10 JXL FEB SERVICES	0.00	675.00	
<u>001-130-000-51810-4100</u>		Professional Services/Adv		CLIENT #20161-10 JXL FEB	675.00	
178252	TASCHNER LAW, PLLC	07/14/2023	Regular	0.00	10,583.00	108611
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>18</u>	Invoice	07/13/2023	PUBLIC DEFENDER JULY 2023	0.00	1,500.00	
<u>001-122-000-51593-4101</u>		LEGAL - OPD Grant Public		PUBLIC DEFENDER JULY 20	1,500.00	
<u>JULY/2023</u>	Invoice	07/01/2023	JULY 2023 MONTHLY SERVICES	0.00	9,083.00	
<u>001-122-000-51593-4100</u>		Public Defense/Adult Mls		JULY 2023 MONTHLY SERVI	9,083.00	
VEN02199	TERMINIX PROCESSING CENTER	07/14/2023	Regular	0.00	1,319.72	108612
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>435068422</u>	Invoice	06/29/2023	CUST#13638789 553 BEAR ST	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13638789 553 BEAR	69.63	
<u>435068525</u>	Invoice	06/29/2023	CUST#13634000 311 S FRONT ST	0.00	69.63	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		CUST#13634000 311 S FR	69.63	
<u>435068536</u>	Invoice	06/29/2023	CUST#13632853 1701 FAIRMOUNT AVE	0.00	233.92	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		CUST#13632853 1701 FAIR	233.92	
<u>435068541</u>	Invoice	06/29/2023	CUST#13638814 100 MUNCASTER DR	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13638814 100 MUN	69.63	

## Check Register.

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>435068547</u>	Invoice	06/29/2023	CUST#13634026 2401 N SHELTON SPRING	0.00	69.63	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13634026 2401 N S		69.63	
<u>435068556</u>	Invoice	06/29/2023	CUST#13638768 626 MAGNOLIA AVE	0.00	68.54	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13638768 626 MAG		68.54	
<u>435068563</u>	Invoice	06/29/2023	CUST#13634132 1437 W HARVARD ST	0.00	69.63	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13634132 1437 W H		69.63	
<u>435069266</u>	Invoice	06/29/2023	CUST#13634102 900 WALLACE KNEELAN	0.00	69.63	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13634102 900 WALL		69.63	
<u>435069267</u>	Invoice	06/29/2023	CUST#13638801 51 PUBLIC WORKS DR	0.00	69.63	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13638801 51 PUBLI		69.63	
<u>435069268</u>	Invoice	06/29/2023	CUST#13632896 10891 N HWY 101	0.00	147.97	
<u>402-640-000-53580-4100</u>	Professional Services/Adv		CUST#13632896 10891 N		147.97	
<u>435069269</u>	Invoice	06/29/2023	CUST#13634265 2001 N 13TH ST	0.00	69.63	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13634265 2001 N 1		69.63	
<u>435069270</u>	Invoice	06/29/2023	CUST#13634073 100 TURNER AVE	0.00	69.63	
<u>402-400-000-53580-4100</u>	Professional Services/Adv		CUST#13634073 100 TUR		69.63	
<u>435069271</u>	Invoice	06/29/2023	CUST#13634151 811 S 15TH ST	0.00	69.63	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13634151 811 S 15T		69.63	
<u>435069272</u>	Invoice	06/29/2023	CUST#13633877 1000 W PINE ST	0.00	104.45	
<u>401-000-000-53480-4101</u>	Professional Services - Sh		CUST#13633877 1000 W P		104.45	
<u>435069273</u>	Invoice	06/29/2023	CUST#13638825 907 W BIRCH ST	0.00	68.54	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#13638825 907 W BI		68.54	

VEN02449	THE NICHOLS GROUP RELATIONS, LI	07/14/2023	Regular	0.00	3,000.00	108613
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>2037</u>	Invoice	07/10/2023	JULY 2023 CONSULTING	0.00	3,000.00	
<u>001-120-000-51310-4100</u>	Professional Services/Adv		JULY 2023 CONSULTING		3,000.00	

189670	THE SHOPPER	07/14/2023	Regular	0.00	1,297.81	108614
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>56464</u>	Invoice	04/04/2023	EMPTY BOWLS POSTERS	0.00	29.05	
<u>001-143-000-57320-3100</u>	Office and Operating		EMPTY BOWLS POSTERS		29.05	
<u>57551</u>	Invoice	07/03/2023	BUSINESS SIGN	0.00	27.93	
<u>001-143-000-57550-3100</u>	Office and Operating		BUSINESS SIGN		27.93	
<u>57573</u>	Invoice	06/30/2023	WATER QUALITY REPORT	0.00	1,240.83	
<u>401-000-000-53480-3100</u>	Office and Operating		WATER QUALITY REPORT		1,240.83	

VEN01972	THOMAS A FURRER	07/14/2023	Regular	0.00	1,552.50	108615
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>JULY/2023</u>	Invoice	07/01/2023	JULY 2023 MONTHLY SERVICES	0.00	1,552.50	
<u>001-112-000-51251-4109</u>	Other Professional Serv		JULY 2023 MONTHLY SERVI		1,552.50	

200985	THURSTON CO PUBLIC HEALTH	07/14/2023	Regular	0.00	672.00	108616
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>LABFEESJUN23</u>	Invoice	07/06/2023	LABFEESJUN23	0.00	672.00	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		LABFEESJUN23		672.00	

201100	TITUS-WILL	07/14/2023	Regular	0.00	143.18	108617
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>2650490REISSUE</u>	Invoice	04/25/2023	REISSUE APA002582 INVOICE#2650490	0.00	143.18	
<u>503-000-000-54865-3102</u>	Oper Supplies-Parts		REISSUE APA002582 INVOI		143.18	

## Check Register

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
201300	TOZIER BROS INC.	07/14/2023	Regular	0.00	471.33	108618
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>464306</u>	Invoice	06/25/2023	CUST#20090 SPRAY PRIMER/SEALER	0.00	33.38	
<u>001-141-000-57680-3100</u>		Office and Operating		CUST#20090 SPRAY PRIME	33.38	
<u>464473</u>	Invoice	07/03/2023	CUST#20090 GOOF OFF, GRAFITTI REMOV	0.00	19.63	
<u>101-000-000-54230-3100</u>		Office and Operating		CUST#20090 GOOF OFF, G	19.63	
<u>464494</u>	Invoice	07/05/2023	CUST#20090 PAINT SUPPLIES	0.00	244.20	
<u>001-141-000-57680-3100</u>		Office and Operating		CUST#20090 PAINT SUPPLI	244.20	
<u>464515</u>	Invoice	07/06/2023	CUST#20090 NUTS & BOLTS	0.00	10.27	
<u>001-142-000-51890-3115</u>		Office and Operating-Civi		CUST#20090 NUTS & BOLT	10.27	
<u>464522</u>	Invoice	07/06/2023	CUST#20090 MG LIQUAFEEED REFILL	0.00	39.15	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#20090 MG LIQUAFE	39.15	
<u>464525</u>	Invoice	07/06/2023	CUST#20090 BLACK OXIDE	0.00	17.40	
<u>001-142-000-51890-3115</u>		Office and Operating-Civi		CUST#20090 BLACK OXIDE	17.40	
<u>464526</u>	Invoice	07/06/2023	CUST#20090 LADDER	0.00	98.18	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#20090 LADDER	98.18	
<u>464544</u>	Invoice	07/07/2023	CUST#20090 ROLLER	0.00	9.12	
<u>001-141-000-57680-3100</u>		Office and Operating		CUST#20090 ROLLER	9.12	
202195	U.S. BANK N.A.-CUSTODY	07/14/2023	Regular	0.00	46.00	108619
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>CUSTODYCHARGE</u>	Invoice	06/30/2023	CUSTODYCHARGESJUN23	0.00	46.00	
<u>001-111-000-51423-4102</u>		Prof Services-Banking Fee		CUSTODYCHARGESJUN23	46.00	
VEN01411	WASH STATE PATROL	07/14/2023	Regular	0.00	50.00	108620
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>RESTITUTIONJUL</u>	Invoice	07/10/2023	RESTITUTIONJUL23	0.00	50.00	
<u>657-000-000-58600-0010</u>		Municipal Court Trust		RESTITUTIONJUL23	50.00	
203035	WASHINGTON ST. TREASURER	07/14/2023	Regular	0.00	3,771.28	108621
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>JUNE/2023</u>	Invoice	06/30/2023	JUNE 2023 STATE FINES	0.00	3,316.28	
<u>657-000-000-58600-0006</u>		State Fines & Forfeits		JUNE 2023 STATE FINES	3,316.28	
<u>QTR2/2023BLDG</u>	Invoice	06/30/2023	QTR2/2023BLDGCODE	0.00	455.00	
<u>657-000-000-58600-0001</u>		State Bldg Code Fee		QTR2/2023BLDGCODE	455.00	
203030	WASHINGTON STATE PATROL	07/14/2023	Regular	0.00	129.25	108622
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>123007330</u>	Invoice	07/03/2023	JUNE 2023 BACKGROUND CHECKS	0.00	129.25	
<u>001-118-000-52122-4100</u>		Patrol-Professional Servic		JUNE 2023 BACKGROUND	129.25	
203900	WESMAR COMPANY, INC	07/14/2023	Regular	0.00	2,036.74	108623
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>310559</u>	Invoice	06/23/2023	CUST#31175 SODIUM HYPOCHLORITE	0.00	1,018.37	
<u>401-000-000-53480-3104</u>		Office and Operating-Chl		CUST#31175 SODIUM HYP	1,018.37	
<u>311888</u>	Invoice	06/29/2023	CUST#31175 SODIUM HYPOCHLORITE	0.00	1,018.37	
<u>401-000-000-53480-3104</u>		Office and Operating-Chl		CUST#31175 SODIUM HYP	1,018.37	
053987	WESTBAY NAPA AUTO PARTS	07/14/2023	Regular	0.00	1,208.27	108624

## Check Register.

Packet: APPKT02810-JULY 14, 2023 AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>042795</u>	Invoice	07/06/2023	ACCT#4296 A/C EXP 67799D		54.63	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 A/C EXP 67799	54.63	
<u>042853</u>	Invoice	07/06/2023	ACCT#4296 667799D A/C		759.89	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 667799D A/C	759.89	
<u>042890</u>	Credit Memo	07/06/2023	ACCT#4296 19920D BATTERY		-39.17	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT#4296 19920D BATTE	-39.17	
<u>042935</u>	Invoice	07/06/2023	ACCT#4296 FUEL FILTER 19910D		11.53	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 FUEL FILTER 19	11.53	
<u>043431</u>	Invoice	07/10/2023	ACCT#4296 19933D SPARK PLUGS		67.11	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT#4296 19933D SPARK	67.11	
<u>043450</u>	Invoice	07/10/2023	ACCT#4296 SPARK PLUG 19933D		56.51	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT#4296 SPARK PLUG 1	56.51	
<u>043529</u>	Invoice	07/11/2023	ACCT#4296 IGNITION COIL 19933D		52.68	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT#4296 IGNITION COIL	52.68	
<u>043530</u>	Invoice	07/11/2023	ACCT#4296 MOTOR OIL		94.70	
<u>503-000-000-54865-3101</u>		Vehicle Supplies		ACCT#4296 MOTOR OIL	56.82	
<u>503-000-000-54865-3103</u>		Vehicle Supp-EM&R Vehic		ACCT#4296 MOTOR OIL	37.88	
<u>043709</u>	Invoice	07/12/2023	ACCT#4296 19917D BATTERY		160.99	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 19917D BATTE	160.99	
<u>043714</u>	Invoice	07/12/2023	ACCT#4296 62976D FUEL FILTER		8.98	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 62976D FUEL	8.98	
<u>043863</u>	Credit Memo	07/13/2023	ACCT#4296 19917D BATTERY DEPOSIT		-19.58	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 19917D BATTE	-19.58	

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	149	62	0.00	370,603.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>149</b>	<b>62</b>	<b>0.00</b>	<b>370,603.09</b>

Virtual Payments	0	0	0.00	0.00
------------------	---	---	------	------

### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2023	370,603.09
			<u>370,603.09</u>





## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

City Council Meeting Minutes  
June 6, 2023 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### **Councilmembers:**

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
James Boad  
Miguel Gutierrez  
Kathy McDowell  
Deidre Peterson  
Sharon Schirman (Arrived 6:04 p.m.)

#### **Personnel:**

Interim City Manager Mark Ziegler  
City Clerk Donna Nault  
Finance Director Mike Githens  
Senior Planner Jason Dose  
Recreation Coordinator Jordanne Krumpols

### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Pledge of Allegiance: Mayor Onisko  
Roll Call: City Clerk Nault – All Present

### **LATE CHANGES TO THE AGENDA**

Add Item F-1 to Action Agenda: Resolution No. 1273-0523 C Street Landfill Department of Ecology Grant Acceptance

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Vouchers numbered 108347 through 108353 in the total amount of \$25,389.58
2. Vouchers numbered APA002593 through APA002627 in the total amount of \$291,244.56
3. Vouchers numbered 108367 through 108368 in the total amount of \$413,210.57
4. Vouchers numbered 108369 through 108385 in the total amount of \$752,650.90
5. Vouchers numbered APA002628 through APA002678 in the total amount of \$164,167.05
6. Vouchers numbered 108386 through 108395 in the total amount of \$25,662.37
7. Vouchers numbered APA002679 through APA002721 in the total amount of \$456,066.32
8. Payroll warrants numbered 3936 through 3938 and 10634 through 10673 and 10674 through 10780. Warrants 108313 through 108330 in the amount of \$961,337.63
9. Minutes:
  - Business Meeting of May 2, 2023
  - Study Session of May 9, 2023

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to approve the Consent Agenda as published. Passed.

### **PRESENTATION**

1. Proclamation – Pride Month

Deputy Mayor Schmit read the Proclamation. Discussion followed.

Mayor Onisko recessed from the regular meeting and opened a Public Hearing.

### **BUSINESS AGENDA**

1. Public Hearing Ordinance No. 2002-0423 2023 Supplemental Budget – Presented by Finance Director Mike Githens

Finance Director Githens reviewed the Capital Resource, General, Street and Equipment Rental Funds and discussed grant revenue options. Discussion followed. Public testimony: Dean Jewett. City Clerk Nault provided the reading of Ordinance No. 2002-0423.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to forward Ordinance No. 2002-0423 to the June 20, 2023 City Council meeting for further consideration. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

2. Resolution No. 1272-0523 Intent to Vacate 5<sup>th</sup> Street-Grove Street to Cota Street – Presented by Public Works Director Jay Harris

Public Works Director Harris provided information on a state grant, closure of a public street, and vacating street right-a-way access. No discussion. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to forward Resolution No. 1272-0523 to the June 20, 2023 City Council Action Agenda for further consideration. Passed.

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

3. Public Hearing Ordinance No. 2005-0523 Meadows Edge Annexation – Presented by Senior Planner Jason Dose

Senior Planner Dose discussed a 30-acre parcel to be annexed into City limits. Discussion followed. Public testimony: Barb Johnson. City Clerk Nault provided the reading of Ordinance No. 2005-0523.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to forward Ordinance No. 2005-0523 to the June 20, 2023 Action Agenda for further consideration. Passed.

Mayor Onisko closed the Public Hearing and opened another Public Hearing.

4. Public Hearing Ordinance No. 2007-0523 Park Regulations – Presented by Recreation Coordinator Jordanne Krumpols

Recreation Coordinator Krumpols reviewed a recommendation from the Shelton Parks Advisory Committee. Discussion followed. Public testimony: April Byrd. City Clerk Nault provided the reading of Ordinance No. 2007-0523.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to place Ordinance No. 2007-0523 on the June 20, 2023 Action Agenda for further consideration. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

## **ACTION AGENDA**

1. Resolution No. 1273-0523 C Street Landfill Department of Ecology Grant Acceptance – Presented by Interim City Manager Mark Ziegler

Interim City Manager Ziegler requested waiver of the Council's Three-Touch Rule in order to expediate remedial action grant funds from the state Department of Ecology and allowing for reimbursement of expended funds and authorize execution of all Funding Agreements for the project. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1273-0523.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to adopt Resolution No. 1273-0523 as presented. Passed.

## **ADMINISTRATION REPORT:**

1. Interim City Manager Report
  - Forest Festival Event
  - Farmers Market vendor expansion
  - Budget Committee & City Council participation by Mayor Onisko, Deputy Mayor Schmit and Councilmember Peterson
  - Review Looking Ahead

## **GENERAL PUBLIC COMMENT**

### In-Person:

Emily Ruth	Phillip Wilson	Lorilyn Rogers
Billy Thomas	Gladius Rosity	Bill Wells
Jim Morrell	Dean Jewett	Melissa Upson
Ginny Brush	Denise Graves	Jennifer Haughland
Dana Anderson	Mary Eagleson	Alice Wells

### Written Comments:

Bill & Alice Wells	Billy Thomas	Philip Wilson	Karin Leaf
Gigi Olsen	Jim Morrell	Bob & Lorilyn Rogers	Anna Miller
Susan Kirchoff	Jake Magee	Jill McKnight	Sue Ickes
Sara Clinton	Jennifer Haughland	Linda & Adrienne Amar	Karen Schade
Kelle Oblizalo	Keith Arensmeyer	Shannon Klasell	Rachel McCoy
Matthew Melendez	Diane Eaton	Jill McKnight	Eric Melendez Blegen
			Hadley Danielson

## **NEW ITEMS FOR DISCUSSION**

None

## **ANNOUNCEMENT OF NEXT MEETING**

Study Session – June 13, 2023 at 6:00 p.m.

City Council Meeting – June 20, 2023 at 6:00 p.m.

## **MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 7:06 p.m.

---

Mayor Eric Onisko

---

City Clerk Donna Nault



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

Study Session Minutes  
June 13, 2023 – 6:00 p.m.  
Civic Center & Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### **Councilmembers:**

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
James Boad  
Miguel Gutierrez  
Kathy McDowell  
Sharon Schirman  
Deidre Peterson

#### **Personnel:**

Interim City Manager Mark Ziegler  
City Clerk Pro Tem Kary Holloway  
Community & Economic Development Director Jae Hill

### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Roll Call: City Clerk Pro Tem Holloway – All present

### **STUDY AGENDA**

1. Animal Control & Shelter Operations – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill provided an overview of the current status and future options of animal control and shelter operations in the city.

### **NEW ITEMS FOR DISCUSSION**

- Ad hoc social service food vehicles
- Proclamations
- Downtown porta potties

### **ADJOURN**

Mayor Onisko adjourned the meeting at 7:27 p.m.

---

Mayor Eric Onisko

---

City Clerk Donna Nault



PNW RAISED EVENTS

PRESENTS

SHELTON WA

6TH ANNUAL

# CINCO ROCKS

*Leah Justine*

JOHNATHAN HARRIS

EL SARAPE

MEXICAN RESTAURANTS





# Cinco Rocks

- Raising money for Saints Pantry for 6 years
- Bringing live music to down town Shelton
- Taco eating contest
- With 200+ attendees
- Fun Run





<b>Income:</b>		
	Square Sales	\$1100.90
	Sponsorships	\$4,250.00
	Ticket Sales	\$379.47
	Lodging Grants	\$3,500.00
	Total	\$9230.37
<b>Expenses:</b>		
	KAYO Radio Ads	\$1,000.00
	Mason County Journal Ads	\$200.00
	Poster Design	\$115.00
	Merchandise	\$1088.00
	Music	\$2,500.00
	Stage Rental	\$652.80
	Tent Rental	\$2,452.16
	Posters	\$116.96
	Banners	267.72
	Insurance	\$285.34
	Total	\$8,677.98

**CINCO ROCKS**

*Leah Justine*

**JOHNATHAN HARRIS**  
**EL SARAPE**  
MEXICAN RESTAURANTS

96.9  
**KAYO**  
Country

ALL ABOUT PARTIES

PNW RAISED EVENTS

Shearer Brothers  
Chipping LLC.

FREEDOM HIGHWAY

Mell  
PROPERTY MANAGEMENT

WATSON  
DIESEL REPAIR

MOTTET  
FINE JEWELRY

Builders  
FirstSource

318 W RAILROAD AVE SHELTON WA

**SATURDAY MAY 6TH**



PNW RAISED EVENTS PRESENTS

6TH ANNUAL **CINCO ROCK**

SATURDAY MAY 6TH 3-11PM

LIVE MUSIC BY  
*Johnathan Harris and Leah Justine*

**FUN RUN**

Taco 'bout a fun run! Join us Saturday May 6th for an all ages fun run. Walk or run to Loop Field and back for ages 7 and over! For the little amigos 6 and under we will have a kids race around the

REGISTRATION 2 TO 2:30  
KIDS RACE BEGINS AT 2:45  
10\$ - AGES 7+ AT 3:00

324 W RAILROAD AVE SHELTON  
**EL SARAPE**  
- MEXICAN RESTAURANTS -

**TACO EATING CONTEST**

What better way to help Saint's Pantry by stuffing your gut while stockin their shelves! Winner gets a \$50 gift card and bragging rights! Sponsored by El Sarape.  
Who can eat 5 ground beef tacos the fastest?  
You will have 5 mins to devour, if no winner is distinguished in the 5mins, contest is called and judged by the most eaten.

TACO EATING CONTEST BEGINS AT 5:30PM  
\$10 BUY IN AND 100 PERCENT OF THE PROCEEDS GOES TO SAINT'S PANTRY.

**GENERAL ADMISSION \$15**  
**PRE SALES OR \$20 AT THE DOOR**

21+ EVENT. MUST HAVE A VALID STATE ID. NO REFUNDS OR EXCHANGES.  
PNW RAISED EVENTS PROMOTES SAFETY AND URGES ALL GUESTS TO DRINK RESPONSIBLY.









THANK YOU  
FOR YOUR  
SUPPORT





# MASON COUNTY HISTORICAL MUSEUM

---

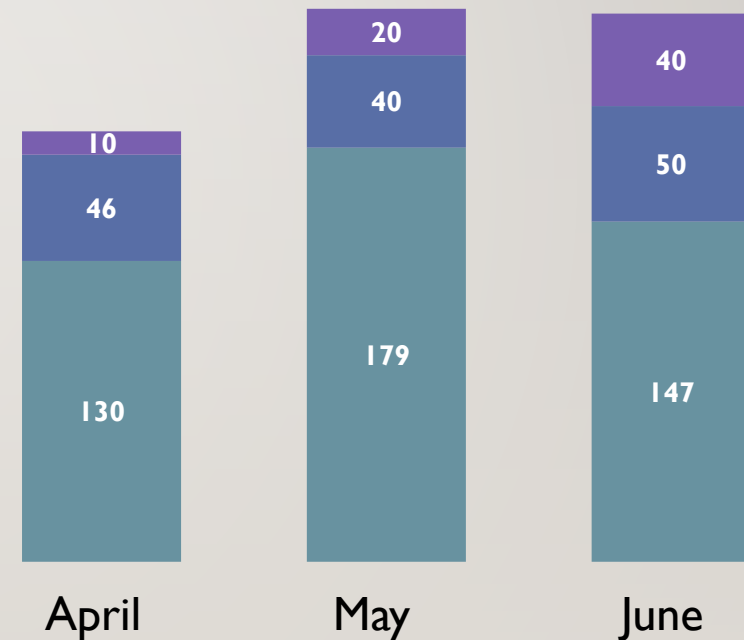
LODGING TAX REPORT –QUARTER TWO - 2023

ELIZABETH ARBAUGH, EXECUTIVE DIRECTOR

# QUARTER 2 - 2023

■ Out of State/International ■ > 50 Miles ■ <50 Miles

< 50 Miles	>50 Miles	Out of State/ International	Total	
130	46	10	186	
179	40	20	239	
147	50	40	<u>237</u>	
		Q 2 total	662	

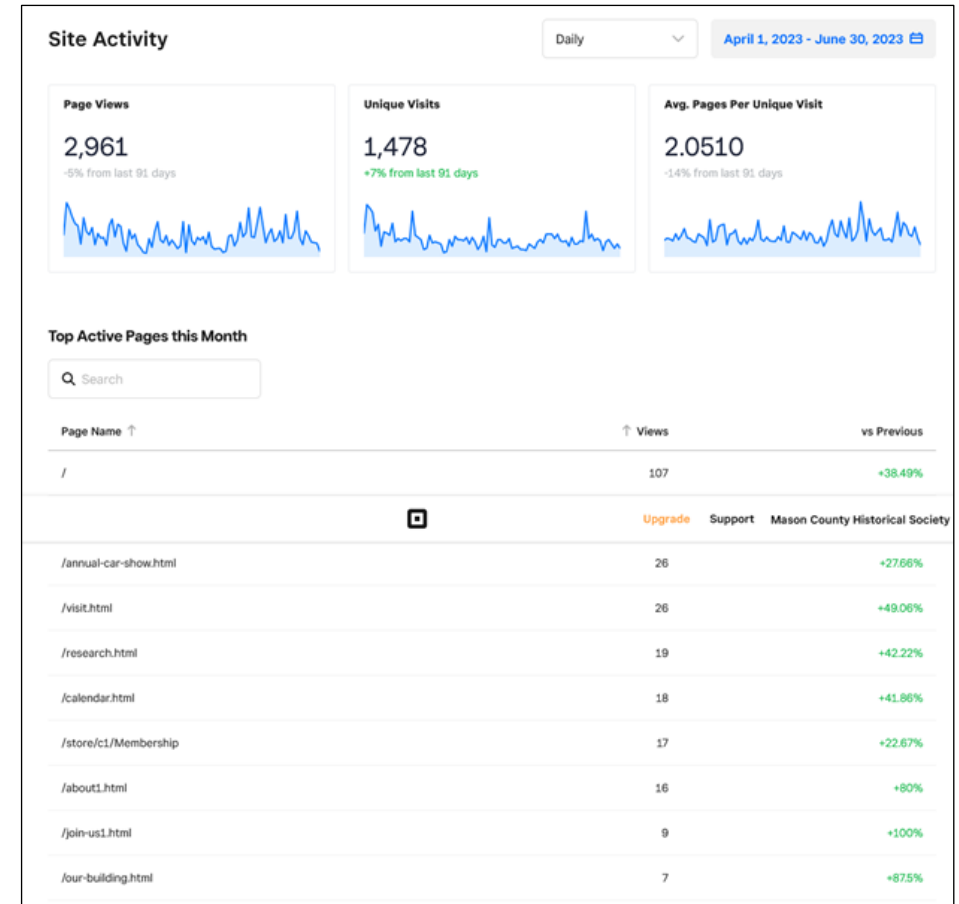


# WEBSITE TRAFFIC

## WWW.MASONCOUNTYHISTORICALSOCIETY.ORG

The museum has been working with researchers from around the country during Quarter 2, who found the museum through the website.

- A writer from Missouri is researching a biography of renowned crew coach, Rusty Callow.
- A genealogist was helped to find the grave of Skokomish member Lewis Purdy,
- We sold the “Beastman” book to a group writing a musical about John Tornow .
- Writer David Martin is using photos from our collection of Orre Nobles in his latest book about the Seattle photographer Chao-Chen Yang.







## Insights

Review performance results and more.

Ad account: Elizabeth Folling Arbaugh 238432248... ▼

Export data ▼

Apr 1, 2023 – Jun 30, 2023 ▼



Overview

Results

Audience

Benchmarking

Content

Overview

**Content**






Messaging

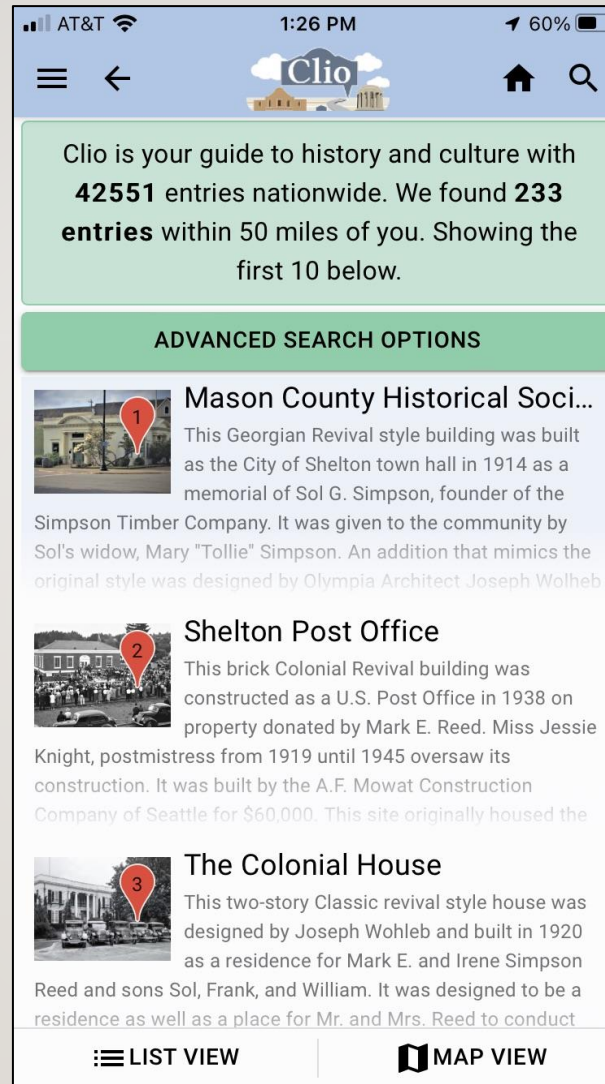
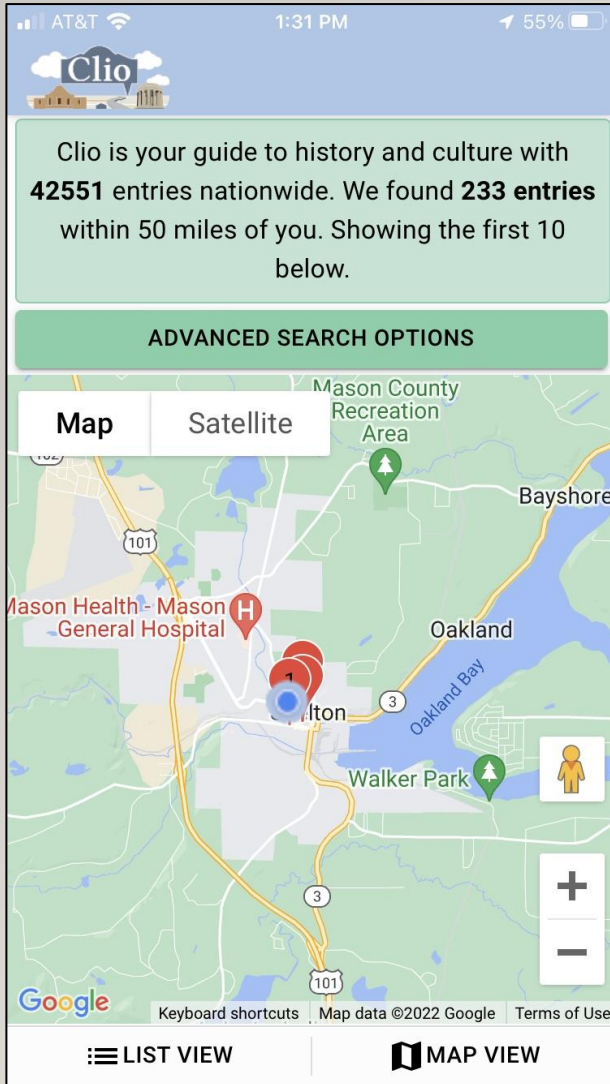
Overview

Feedback

### All content

Ads, Published posts and Published stories ▼

Recent content ▼	Type		Reach ⓘ ↑↓	Likes and reacti... ⓘ ↑↓	Sticker taps ⓘ 1
 Who has been in to see our newest... Tue Jun 27, 9:14am	Post	Boost p...	498	44	
 The Mason County Historical Socie... Tue Jun 20, 11:32am	Post	Boost p...	1,753	64	
 Happy Father's Day to you all dads ... Sun Jun 18, 8:00am	Post	Boost p...	736	48	
 Need a break from the sunshine (a... Sat Jun 3, 1:05pm	Post	Boost p...	595	18	
 The Mason County Forest Festival ...	Post	Boost unavailable	597	22	



VOLUNTEERS  
CONTINUE TO ADD  
ENTRIES TO THE APP  
CLIO, INCLUDING  
THE HISTORIC  
WALKING TOUR OF  
SHELTON.

---

Laurie Ducatt has recently added  
the McReavy House, which has  
been viewed about 600 times.

# THE MUSEUM WILL SOON ADD ADDITIONAL PHOTOS TO THE OMEKA WEBSITE

---

The museum currently has just under 2000 photos on its online platform. A new volunteer is starting to add some of the approximate 10,000 additional photos in the next month.







# Tangible Threads

Clothing as a Tangible Thread to Lost Memories.

Now Open!



## COMING FALL 2023 – PHOTOS FROM THE DENNIS MEURER COLLECTION

---

- The next exhibit will feature the photos of Dennis Meurer.
- Meurer is a street photographer who recorded images of Shelton and Mason County in the early 1960s.






# MCHS CAR SHOW WILL RETURN THIS AUGUST.

- The Mason County Historical Society Car Show will return to downtown Shelton on August 26 after a three-year Covid 19 enforced hiatus. This will be in collaboration with the Shelton Downtown Merchants Association.
- The Car Show was the primary fundraiser for the Society for two decades.





THANK YOU FOR  
YOUR SUPPORT OF  
THE MASON  
COUNTY  
HISTORICAL SOCIETY



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item E1)

Touch Date: 07/14/2023  
Brief Date: 08/01/2023  
Action Date: 08/15/2023

Department: Finance  
Presented By: Mike Githens

### APPROVED FOR COUNCIL PACKET:

#### ROUTE TO:

#### REVIEWED:

<input checked="" type="checkbox"/>	Dept. Head	<u>7/13/2023</u>
<input checked="" type="checkbox"/>	Finance Director	<u>7/14/2023</u>
<input type="checkbox"/>	Attorney	_____
<input checked="" type="checkbox"/>	City Clerk	<u>7/21/2023</u>
<input checked="" type="checkbox"/>	City Manager	<u>7/17/2023</u>

PROGRAM/PROJECT TITLE:  
**2023 Master Fee Schedule  
Update**

ATTACHMENTS:  
- Resolution No. 1278-0723  
- Exhibit "A" with track changes  
for update to "Animal Shelter"  
and "Misc. Water Fees and  
Charges" page 21.

#### Action Requested:

<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Motion
<input type="checkbox"/>	Other

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

This resolution is to revise and update the City's Master Fee Schedule for 2023.

The City has found that operating the animal shelter is costing more than the fees to adopt the animals recover. There were not fees for adopting cats separate from dogs and this update to the fee schedule captures that cost and separates it from dog adoption fees. The general guiding principal is that the fees/charges are set at a level that recovers the direct and indirect costs associated with the activity, in this case housing animals at the shelter.

On Page 21 we are updating the "Misc. Water Fees and Charges" to include the reconnect fee for non-payment in the amount of \$20.00. This is a charge that again, serves to capture the cost for the City to return to a location and reconnect water when the reconnection is a result of non-payment.

Upon adoption of this update to the fee schedule, it will go into effect August 16, 2023.

### ANALYSIS/OPTIONS/ALTERNATIVES:

### BUDGET/FISCAL INFORMATION:

Approving the resolution will provide more revenue to support the operation of the animal shelter.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk.

### STAFF RECOMMENDATION/MOTION:

"I move that we forward Resolution No. 1278-0723 to the action agenda of the August 15th Council meeting for further consideration."

**RESOLUTION NO. 1278-0723**

**A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON  
UPDATING AND ESTABLISHING THE CITY'S MASTER FEE SCHEDULE FOR FISCAL  
YEAR 2023**

**WHEREAS**, it is the general policy of the city to establish fees that are reflective of the cost of services provided by the city; and

**WHEREAS**, it is best practice for the City's Master Fee Schedule be updated annually to reflect changes in the cost for certain City services.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Shelton, Washington, as follows:

**Section 1. Public Interest.** The City Council for the City of Shelton, Washington finds that it is in the public interest to amend and supersede the previously adopted Master Fee Schedule to address costs associated with providing services.

**Section 2. Supersede previous Resolutions.** This resolution inclusive of Exhibit "A" attached hereto shall supersede in its entirety Resolution No. 1253-1122 approved by the Shelton City Council and set the City's 2023 Master Fee Schedule.

**Section 3. Adjustments.** The Shelton City Council amends the Master Fee Schedule to include Exhibit "A".

**Section 4. Effective date.** This resolution shall be in full force and effect on August 16, 2023 with the exception of utility rates, which were effective January 1, 2023 through Shelton Municipal Code 14.28, 15.28 and 16.06.010.

**INTRODUCED AND PASSED** by the City Council of the City of Shelton on this 15th day of August 2023.

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
City Clerk Nault



**City of Shelton**  
**525 Cota Street**  
**Shelton, Washington 98584**  
**Master Fee Schedule**  
**RESOLUTION 1253-1122**

<b>General Government.....</b>	<b>pg. 2</b>
<b>Animal Shelter.....</b>	<b>pg. 3</b>
<b>Civic Center.....</b>	<b>pg. 3</b>
<b>Code Enforcement.....</b>	<b>pg. 4</b>
<b>Parks and Recreation.....</b>	<b>pg. 4</b>
<b>Police Department.....</b>	<b>pg. 4</b>
<b>Community Development.....</b>	<b>pg. 5</b>
<b>Planning.....</b>	<b>pg. 5</b>
<b>Building.....</b>	<b>pg. 6</b>
<b>Fire.....</b>	<b>pg. 13</b>
<b>Public Works.....</b>	<b>pg. 14</b>
<b>Stormwater.....</b>	<b>pg. 15</b>
<b>Sanitary Sewer.....</b>	<b>pg. 16</b>
<b>Reclaimed Water.....</b>	<b>pg. 17</b>
<b>Water.....</b>	<b>pg. 19</b>



## Type of Permit

## Fee

### General Government

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

**\*\*\*Where applicable to certain fees**

Annual Report	\$10.00
Documents provided at Public Hearings	\$0.00 (within one year)
Audio Reproduction (when requested within one year of hearing). *Other than Police	\$10.00 (requested after one year of hearing date)
Video Reproduction * Other than Police	\$10.00
Copies	\$0.15 per page
Scanned copies to electronic format	\$0.10 per page
Files or attachments for electronic delivery	\$0.05 per four (4) attachments
Gigabyte of electronic records for transmission	\$0.10 per gigabyte
Storage media, container, envelope, postage and delivery charge	Actual Cost
R.C.W. 42.56.120 (2) (b) (c) and (e)	
New and renewal of Business License	\$50.00
Sexually Oriented Business License	\$100.00
Sexually Oriented Manager or Entertainer	\$50.00
Taxi Operator License (per operator)	\$40.00
Taxi Vehicle License (per vehicle)	\$40.00
Returned Check charge	\$40.00
VISA/MC chargeback	\$35.00
Special Event Permit	\$35.00 (An additional \$25.00 is due for applications received 25 business days or less prior to the event).
City Special Event services (barricades, garbage, etc.)	\$25.00 (per event, per service)
Displays on City message boards	\$30.00
Map Reproduction	Color 36 x 48 \$18.00 Color 24 x 36 \$12.00 Special Order 36 x 48 \$30.00





	Special Order 24 x 36 \$20.00 Black Line \$1.00 (Per square foot)
--	--

### Animal Shelter

Adoption Fees –	\$200.00
<u>Puppies (under 1 year)</u>	<del>-\$500.00</del>
<u>Adolescent dogs (1-2 years)</u>	\$350.00
<u>Small dogs (adults under 21 lbs.)</u>	\$300.00
<u>Other adult dogs</u>	\$100.00
<del>Adoption Fee – previously spayed or neutered</del>	<del>\$100.00</del>
<u>Adoption Fee –</u>	
<u>Kittens (under one year)</u>	\$150.00
<u>Adult Cats</u>	\$75.00
Animal License (Yearly)	\$30.00
Animal License (Microchipped Pet Lifetime)	\$100.00
Spayed or Neutered (Yearly)	\$25.00
Service Dogs (Yearly)	No fee
Senior citizen 65 yrs. and older (Yearly)	\$15.00
Surrender of Dog - City residents only	\$40.00
Animal Impound (City residents)	First impoundment <del>\$50.00</del> 100.00 Second impoundment <del>\$75.00</del> 150.00 Third and subsequent impoundment <del>\$150.00</del> 200.00 All impound fees shall also be charged unpaid animal license fees.
Boarding fee <del>(over 48 hours)</del>	<del>\$15.00 per/day</del> (\$30.00 per/day after 48 hours)
Lost license or (transfer of license)	\$5.00(\$10.00)
Non-resident animal impound fee	First impoundment \$150.00 Second impoundment \$200.00 Third and subsequent impoundment \$250.00



### *Civic Center Rental*

Damage Deposit	\$400.00
Kitchen	\$75.00
Black drapery	\$2.00 (per 10 foot section)
Staging	\$10.00 (use of 1 – 4 sections)
Equipment Rental	TV Monitor \$10.00 Multimedia Projector \$20.00
Meeting rooms	\$25.00 per hour for each 600 sq. ft.
Main meeting room	\$86.00 per hour
50% reduction in room rental for local government and non-profits during regular business hours	

### *Code Enforcement*

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Infraction Issued Fees including site visit(s), photos, file creation, documentation, etc. Plus itemized fees to include attorney costs, additional tracked staff time and costs, title searches, service, court filing fees, which may be included in the city request for abatement cost reimbursement per R.C.W. 35.21.955	\$204.00 minimum
--	------------------

### *Parks and Recreation*

Parks Master Plan	\$20.00
Ballfields and Playfields (Callahan Park/Loop Field.	Field Rental \$15.00 per hour Softball Field preparation \$30.00 each field
City recreation programs	Actual cost of program
Refunds	Before first class: %100 Before second class: %80 Before third class: %50 After third class: No refunds
Picnic Shelters	\$12.50 per hour. Two hour minimum, plus



	applicable fees for garbage, labor, misc.
Commercial Park (Use by individual, company, corporation, business or similar for the purposes of selling, distributing, or promotion.	\$25.00 per hour

### *Police Department*

Fingerprints	\$15.00
Video Reproduction	\$10.00 Plus \$.50 per minute for redaction
Audio Reproduction	\$10.00
Weapons Permit	\$49.25
Weapons Permit renewal	\$32.00
Weapons Permit renewal – late application	\$42.00
Weapons Permit – replacement	\$10.00
Weapons Dealer Permit	\$125.00
Excess Alarm fee	\$25.00 after three (3) false alarms

### *Community Development – Planning*

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Address Assignment	\$100.00
Annexation	\$1,200.00 plus \$40.00 per acre or fraction thereof.
Appeal to the Hearing Examiner	Individual - \$1,000.00 H.O.A. - \$500.00
Boundary Line Adjustment	\$315.00
Comprehensive Plan Amendment	\$2,600.00
Comprehensive Plan document	\$35.00
Conditional Use Permit/Special Use Permit	\$2,700.00
SEPA	\$300.00
EIS	\$1,400.00 plus consultant costs
Fence	\$75.00 residential \$180.00 commercial



Forest Practices Application	\$350.00
Plat/Binding Site Plan	Preliminary: \$3,300.00 plus \$40.00 per lot Extension: \$200.00 Final: \$500.00 Administrative Amendments: \$200.00 Public Hearing Amendments: \$1,500.00
Planned Unit Development	Preliminary: \$3,000.00 plus \$25.00 per lot Extension: \$200.00 Final: \$500.00 plus \$30.00 per lot Administrative Amendments: \$200.00 Public Hearing Amendments: \$1,500.00
Parcel combination	\$320.00
Pre-submittal conference	\$150.00
RV/Tent Occupancy Application	\$45.00
Short Plat	\$920.00
Site Plan Review	\$1,200.00
Site Plan amendment	\$110.00
Variance Permit	\$2,700.00
Zone Change	\$2,400.00
Zoning Letter	\$45.00
Zoning Ordinance Text Amendment	\$435.00
Signs	\$50.00 when no building permit required \$55.00 per square foot valuation with building permit
<i>Shoreline Specific applications</i>	
Shoreline Management Program document	\$35.00
Shoreline Statement of Exemption	\$170.00
Substantial Development Permit	\$560.00 Public Hearing Required: \$2,300.00
Shoreline Conditional Use Permit	\$2,300.00
Shoreline Variance	\$2,300.00

#### *Community Development – Building*

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***



After Hours Inspections (Regular business hours 8am to 5pm Monday through Friday).	\$70.00 per hour (two hour minimum)
Re-inspection fee	\$100.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated.	\$100.00 per hour (one half hour minimum)
Additional plan review required for plan changes.	\$100.00 per hour (two hour minimum)
<p>Note: For the building fees above, or the total; hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</p> <p>Actual costs include administrative and overhead costs.</p>	
<p>Building Valuation</p> <p>*NOTE: all footnotes of Building Valuation Data as published by ICC shall apply</p>	<p>1) New construction, and remodels greater than 50%: of "R" occupancies The City of Shelton will utilize the International Code Council's "Building Valuation Data Table" on a two year lag as published in the August edition of the Building Safety Journal. The square footage valuations from this table will be implemented on the first day of September following publication and remain in force through August of the following year.</p> <p>2) Private garages, storage buildings, green houses and similar structures shall be valued as Utility, Miscellaneous</p> <p>3) Remodels less than 50% shall be valued at 50% of the table value from the ICC Building Valuation Data for occupancy specified.</p>
Bulkheads	\$20.00 per cubic foot
<p>Building Permit</p> <p>NOTE: Washington State surcharge applies: \$25.00 Commercial, \$6.50 Residential.</p>	<p>Valuation:</p> <p>\$1.00 to \$500.00: <b>\$25.00</b></p> <p>\$501.00 to \$2,000.00: <b>\$25.00 and \$3.00 per each additional \$100 or fraction thereof and including \$2,000</b></p> <p>\$2,001.00 to \$25,000.00: <b>\$70.00 and \$14.00 for each additional \$1,000 or fraction thereof to and including \$25,000</b></p> <p>\$25,000.00 to \$50,000.00: <b>\$390.00 and</b></p>



	<b>\$10.00 for each additional \$1,000 or fraction thereof to and including \$50,000</b> <b>\$50,001.00 to \$100,000.00: \$640.00 and \$7.00 for each additional \$1,000 or fraction thereof to and including \$100,000</b> <b>\$100,001.00 to \$500,000.00: \$1,000.00 and \$6.00 for each additional \$1,000 or fraction thereof to and including \$500,000</b> <b>500,001.00 to \$1,000,000.00: \$3,400.00 and \$5.00 for each additional \$1,000 or fraction thereof to and including \$1,000,000</b> <b>\$1,000,000 and up: \$5,700 and \$7.00 for each additional \$1,000 or fraction thereof to and including \$1,000,000</b>
Minimum Building Permit fee	\$140.00
Early Foundation Permit/Early start agreement (Early foundation permit for commercial/industrial building will be deducted from permit fee upon full submittal.	25% of building permit fee
Demolition permit	\$200.00 plus State surcharge
Reroof – residential only	\$140.00
Reroof –commercial per square valuation is used to determine valuation	<b>\$275.00 per square -</b> Class A&B (hotmap/torchdown) <b>\$250.00 per square -</b> Composition( roll/3 tab) <b>\$325.00 per square -</b> Composition with plywood replacement <b>\$300.00 per square - Metal</b> <b>\$275.00 per square - Shake</b> <b>\$300.00 per square - Shingle</b>
Windows	\$25.00 first window, \$7.00 for each additional window
Reissuance of expired permit in same code	\$140.00



cycle	
Stock Plans	50% of the plan review fee
Solid Fuel/Gas insert	\$140.00
Hearing Examiner appeal	\$2,400.00
Request for Reconsideration	\$500.00
Investigation fee	\$70.00 per hour (two hour minimum)
Mechanical Permit	<p>Each mechanical permit: <b>\$70.00</b></p> <p><b>FURNACE:</b></p> <p>For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3kW): <b>\$16.00</b></p> <p>For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 Btu/h (29.3 kW): <b>\$20.00</b></p> <p>For the installation or relocation of each floor furnace, including vent: <b>\$16.00</b></p> <p>For the installation or relocation of each suspended heater, recessed wall heater on floor-mounted unit heater: <b>\$16.00</b></p> <p><b>Appliance Vents:</b></p> <p>For the installation, relocation or replacement of each appliance vent and not included in an appliance permit: <b>\$8.00</b></p> <p><b>Repairs or Additions:</b></p> <p>For the repair of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by</p>



	<p>the Mechanical Code: <b>\$15.00</b></p> <p><b>Boilers, Compressors, and Absorption Systems:</b></p> <p>For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW): <b>\$15.00</b></p> <p>For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW): <b>\$30.00</b></p> <p>For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW): <b>\$40.00</b></p> <p>For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW): <b>\$60.00</b></p> <p>For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW): <b>\$100.00</b></p> <p><b>Air Handlers:</b></p> <p>For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto: <b>\$20.00</b></p> <p>Note: This fee does not apply to an air-handling unit, which is a portion of a factory-</p>
--	---





	<p>assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code for each air-handling unit over 10,000 cfm (4719 L/s): <b>\$20.00</b></p> <p><b>Evaporative Coolers:</b> For each evaporative cooler: <b>\$12.00</b></p> <p><b>Ventilation and Exhaust:</b> For each ventilation fan connected to a single duct: <b>\$16.00</b></p> <p>For each ventilation system which is not portion of any heating or air-conditioning system authorized by a permit: <b>\$20.00</b></p> <p>For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood: <b>\$20.00</b></p> <p>For the installation or relocation of each commercial or industrial-type incinerator: <b>\$100.00</b></p> <p><b>Miscellaneous:</b> For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table: <b>\$20.00</b></p>
Mobile/Manufactured Home set-up	<p>Individual Lot: \$800.00 Park Set: \$500.00</p>
Mobile Home Title Eliminations	\$140.00
Plan Review *NOTE: Commercial kitchen based on project valuation of engineer's written estimate.	65% of Permit fee
Plumbing Permit	<p>Each permit: <b>\$70.00</b></p> <p><i>NOTE: Unit Fee Schedule in addition to above</i></p> <p>For each plumbing fixture on one trap or a set of fixtures on one trap (including water,</p>



	<p>drainage piping, and backflow protection therefore): <b>\$16.00</b></p> <p>For each building sewer and each trailer park sewer: <b>\$16.00</b></p> <p>Rainwater systems per drain (inside building): <b>\$40.00</b></p> <p>For each cesspool where permitted: <b>\$27.00</b></p> <p>For each private sewage disposal system: <b>\$45.00</b></p> <p>For each water heater and/or vent: <b>\$20.00</b></p> <p>For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps: <b>\$20.00</b></p> <p>For each installation, alteration or repair of water piping and/or water treating equipment, each: <b>\$20.00</b></p> <p>For each repair or alteration of drainage or vent piping, each fixture: <b>\$20.00</b></p> <p>For each lawn sprinkler system on any one meter including backflow protection devices therefore: <b>\$8.00</b></p> <p>For each backflow protective device other than atmospheric type vacuum breakers:</p> <ul style="list-style-type: none"> <li>• 2 inch (51 mm) diameter and smaller: <b>\$8.00</b></li> <li>• over 2 inch (51 mm) diameter: <b>\$16.00</b></li> </ul> <p>Atmospheric-type vacuum breakers:</p> <ul style="list-style-type: none"> <li>• 1 to 5: <b>\$20.00</b></li> <li>• over 5, each: <b>\$5.00</b></li> </ul>
Propane Tanks and Piping (above and below ground)	\$100.00 per tank



Refund:	<p>No permit fee refund will be allowed once any work has begun on a project. In order to request a refund of a permit fee, the request shall be addressed to the Building Official in writing and shall be received at the City of Shelton finance department within 180 days of the date of issuance of the permit; any refund request received after 180 days of the date of permit issuance shall automatically be denied. At the discretion of the Building Official, refund requests may be approved or denied based on the status of a project. All approved refunds shall be limited to 50% of the total permit fees paid. Refund requests shall only be considered for building, plumbing and mechanical permit fees. Refunds shall not include any plan review fees.</p>
---------	--

#### *Fire – Development Review*

***\*\* Technology Fee set at 4% of the applicable permit fee\*\****

***\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\****

Commercial Site Plans	\$390.00
Subdivision or Planned Residential Development	\$328.00
Pre-Application Conference	\$95.00
Other Land Use Application	\$264.00

#### *Fire – Alarm Fees*

***\*\* Technology Fee set at 4% of the applicable permit fee\*\****

***\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\****

Fire Alarm System - Minor Alteration	\$100.00
Fire Alarm Zoned System - One Zone	\$296.00
Each Additional Zone	\$136.00
Fire Alarm Addressable System - 1 to 20 Devices	\$296.00
Each Additional Device	\$4.00



### *Fire – Suppression*

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Commercial Cooking Extinguishing System/Protection	\$252.00
Fire Pumps and Private or Dedicated Fire Hydrant Systems	\$372.00
Fire Hydrant - Witnessed Flow Test (1-4) Hydrants	\$100.00
Fire Hydrant - Each Additional Hydrant	\$40.00
Fire Sprinkler - Alteration to Existing System(s) (>4 heads)	\$200.00
Fire Sprinkler - New System - NFPA 13 (2 inspections)	\$472.00
NFPA 13 - Each Additional Riser	\$472.00
Fire Sprinkler - New System - NFPA 13D (Single Family)	\$200.00
Fire Sprinkler - New System - NFPA 13R (Per Building)	\$390.00
Other Extinguishing Systems	\$372.00
Standpipe System	\$200.00
Underground Fire Sprinkler Mains (2 inspections)	\$252.00

### *Fire – Other*

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Fireworks Display	\$208.00
Investigation Fee (work started without a permit)	Double Permit Fee
Other Plan Reviews or Permits Required by the IFC and/or Municipal Code \$100.00 Per Hour Review + \$100.00 per Hour Inspection	Calculated
Re-inspection Fees	\$100.00
Revision to Plan Previously Submitted - \$100.00 per Hour	Calculated
Use of Consultant for Plan Review and Inspection	Actual Cost
Tents/Temporary Membrane (greater than 400 SF)	\$100.00

### *Public Works – Engineering and Permitting*

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Right-of-Way and Obstruction Permits	Class 1: Short term maintenance: \$45.00
--------------------------------------	--



(SMC Chapter 12.20)	Class 2: Temporary Construction: \$65.00, plus review and inspection fees Class 3: Fixture and Encroachment: \$65.00; Sidewalk café, add \$280.00/hr review fee; \$15.00 annual renewal fee Class 4: Heavy Right-of-Way Use: \$65.00, plus review and inspection fees
Public Improvement Civil Plan Review Fee	3% of Estimated Cost of Public Improvements, \$250 minimum
Public Improvement Inspection Fee	3% of Estimated Cost of Public Improvements, \$125 minimum
Public or Private Utility Work (Gas, Cable, Phone, Electric)	\$150 Application Fee, includes first two hours review and first two inspections.
Fine for Work in Right of Way without Permits	\$250.00 plus standard permit fee
Utility Connection Application Permit Fee a. Water & Reclaimed Water Connections b. Sewer & Storm Drainage Connections	\$170.00 plus applicable Meter and GFC \$65.00 plus applicable GFC
ESC, Grading, and Stormwater: Single Family All other Sites	\$150.00, Includes Review and Inspection \$320.00, Includes first four hours review and first two inspections.
Additional/Re-Inspection Fee	\$75.00 Per Hour
Additional Plan Review	\$75.00 Per Hour
Contracted Consultant for Plan Review or Inspection	Contract Consultant fees
Special Development Studies: Traffic Impact Reports, Hydrology studies, and similar.	Contract Consultant fees
Design Modification Request	\$150.00
Traffic Impact Fee	\$4,443.39 for SFR/varies based on use. Per SMC 17.12. See 2023 Attachment B for complete schedule.
Latecomer Agreement	\$280.00
Right-of-Way vacation	\$500.00

### Stormwater

#### Stormwater Monthly Charges

Class of Service	Unit		2022	2023	2024	2025	2026
Single-Family	1 ESU		\$17.33	\$17.85	\$18.39	\$18.94	\$19.51
Duplex	2 ESUs		\$34.67	\$35.71	\$36.78	\$37.88	\$39.02
All Other Developed Parcels	Per ESU rounded to the nearest tenth		\$17.33	\$17.85	\$18.39	\$18.94	\$19.51

*Note: 1 ESU = 2,900 square feet of impervious surface area. All other developed parcels: minimum of 1 ESU*





### Stormwater GFC- Per SMC 13.04

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Class of Service	Unit: \$508.84 per ESU
Single-Family	1 ESU
Duplex	2 ESUs
All Other Developed Parcels	Per ESU rounded to the nearest tenth

*Note: 1 ESU = 2,900 square feet of impervious surface area.*

### Sewer

#### Sewer Service Monthly Charges – Per SMC 14.28

Class of Service	2023 Base Charge	2023 Consumption Charge per C.F
Schedule 1: Single Family Residential & Duplex	\$54.14	\$0.1084
Schedule 2: Single Family & Duplex without Water Service	\$138.99 Flat Rate	N/A
Schedule 3: Triplex/Multi-Family/Mobile Home/Trailer Parks		
0 c.f. to 460 c.f. per Unit	\$54.14 Per Unit	\$0.0000
Each Unit over 460 c.f.	\$52.06 Per Unit	\$0.1170
Schedule 4: Commercial		
0 c.f. up to 1,000 c.f.	\$65.60	\$0.1172
1,001 c.f. to 2,000 c.f.	\$98.12	\$0.1172
Over 2,000 c.f.	\$136.12	\$0.1172
Schedule 5: Hotel/Motel		
0 c.f to 84 c.f. per Unit	\$9.92 Per Unit	\$0.0000
Each Unit over 84 c.f.	\$9.92 Per Unit	\$0.1172

### Sewer Connection GFC

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Water Meter Size	Weighting Factor	Fee
3/4"	1.00	\$3,258.00
1"	2.50	\$8,145.00
1.5"	5.00	\$16,290.00
2"	8.00	\$26,064.00



3"	16.00	\$48,870.00
4"	25.00	\$81,495.00
6"	50.00	\$162,900.00
8"	80.00	\$260,640.00

- Developments pursuant to SMC 18.02.110 shall be charged twenty-five percent (25%) of the equivalent charge above (e.g. Tiny Homes).

#### Sewer Connection GFC (Grandview Heights only)

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Water Meter Size	Weighting Factor	Fee
3/4"	1.00	\$1,629.00
1"	2.50	\$4,072.00
1.5"	5.00	\$8,145.00
2"	8.00	\$13,032.00
3"	16.00	\$24,435.00
4"	25.00	\$40,725.00
6"	50.00	\$81,495.00
8"	80.00	\$130,320.00

#### Biosolids

Class A Biosolids Fertilizer, per bag	Fee set by City Manager
<u>Receiving Hauled Biosolids Sludge:</u>	
Sludge up to 1.5% Total Suspended Solids	\$0.113 per gallon
Sludge 1.6% to 3% Total Suspended Solids	\$0.134 per gallon
Sludge 3.1% to 6% Total Suspended Solids	\$0.155 per gallon

#### Reclaimed Water Connection

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***



### Water Meter Charge

### Fee

3/4" Meter	\$335.06
1"	\$393.00
1.5"	\$747.68
2"	\$1,002.28
3"	\$2,461.28
4"	\$4,523.04
6"	\$5,236.66
Above 6"	\$11,047.41

### Reclaimed Water Connection GFC

**\*\* Technology Fee set at 4% of the applicable permit fee \*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

### Water Meter Size

### Weighting Factor

### Fee

3/4"	1.00	\$326.00
1"	2.50	\$815.00
1.5"	5.00	\$1,629.00
2"	8.00	\$2,606.00
3"	16.00	\$4,887.00
4"	25.00	\$8,150.00
6"	50.00	\$16,290.00
8"	80.00	\$26,064.00

### Reclaimed Water Service Monthly Charges – Per SMC 16.06.010

Each account that is served shall pay the following monthly reclaimed water meter charge:

Meter Size	2023 Commercial
¾- inch	\$13.62
1-inch	\$16.81
1 ¼ - inch	\$19.89
1 ½ -inch	\$22.94



2-inch	\$33.54
2 ½ -inch	N/A
3-inch	\$88.43
4-inch	\$118.61
6-inch	\$195.61
8-inch	\$285.95
10-inch	\$438.56
12-inch	\$682.59

#### Monthly Reclaimed Water Consumption Charge – Per SMC 16.06.010

In addition to the monthly reclaimed water meter charge, each service shall pay a consumption charge of \$0.01915 for each cubic foot of reclaimed water consumed in a month.

#### Water

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

#### Water Connection Meter Charge

Meter Size	Meter Cost	Installation Fee	Inspection Fee
3/4" meter	\$335.06	\$100.00	N/A
1" meter	\$393.00	\$100.00	N/A
1.5" meter	Contractor Purchase	Contractor install	See note
2" meter	Contractor Purchase	Contractor install	See note
3" meter	Contractor Purchase	Contractor install	See note
4" meter	Contractor Purchase	Contractor install	See note
6" meter	Contractor Purchase	Contractor install	See note
Above 6" meter	Contractor Purchase	Contractor install	See note

Note: Inspection fee is the Public Improvement Inspection Fee.

#### Water Connection GFC

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Water Meter Size	Weighting Factor	Fee
------------------	------------------	-----



3/4"	1.00	\$1,260.00
1"	2.50	\$3,150.00
1.5"	5.00	\$6,300.00
2"	8.00	\$10,080.00
3"	16.00	\$18,900.00
4"	25.00	\$31,500.00
6"	50.00	\$63,000.00
8"	80.00	\$100,800.00

- Developments pursuant to SMC 18.02.110 shall be charged twenty-five percent (25%) of the equivalent charge above. (e.g., Tiny Homes)

### Water Service Monthly Charges – Per SMC 15.28

Schedule 1: Each account that is served shall pay the following monthly water meter charge:

Meter Size	2023 Single-Family	2023 Multifamily	2023 Commercial	2023 Irrigation	2023 Private Fire Line
¾- inch	\$16.46	\$14.52	\$14.03	\$43.51	\$10.53
1-inch	\$21.39	\$18.13	\$17.32	\$66.56	\$12.60
1 ¼ - inch	\$26.58	\$21.68	\$20.49	\$94.21	\$14.40
1 ½ -inch	\$31.78	\$25.26	\$23.63	\$121.82	\$16.22
2-inch	\$47.56	\$37.14	\$34.54	\$191.69	\$23.25
2 ½ -inch	N/A	N/A	N/A	N/A	42.25
3-inch	\$117.15	\$96.26	\$91.08	\$405.68	\$64.48
4-inch	\$162.92	\$130.29	\$122.16	\$613.73	\$84.30
6-inch	\$282.94	\$217.69	\$201.47	\$1,184.25	\$133.49
8-inch	\$424.85	\$320.48	\$294.53	\$1,867.04	\$190.93
10-inch	\$639.07	\$489.05	\$451.72	\$2,712.45	\$297.61
12-inch	\$978.00	\$757.82	\$703.07	\$4,020.30	\$469.57

### Monthly Water Service Consumption Charge – Per SMC 15.28





In addition to the meter charge established in Schedule 1 above, each service shall pay the following rate for each cubic foot of water consumed in a month:

Class of Service	2023 Consumption Charge per C.F
<u>Schedule 2: Single Family Residential</u> Each cubic foot up to 600 c.f. Each cubic foot in excess of 600 c.f. up to 1,500 c.f. Each cubic foot in excess of 1,500 c.f.	\$0.0345 \$0.0413 \$0.0513
<u>Schedule 3: Multifamily</u> (including duplex, triplex, mobile home, and trailer parks)	\$0.0401
<u>Schedule 4: Commercial</u> (including government, industrial, hotel/motel)	\$0.0395
Schedule 5: Irrigation	\$0.0513
<u>Schedule 6: Wholesale Rate</u> (Johns Prairie area owned by the Port of Shelton)	\$0.0356

#### Bulk Water and Hydrant Use Permits

**\*\* Technology Fee set at 4% of the applicable permit fee\*\***

**\*\* If payment is made by credit card a processing fee of 2% will be added to the total. \*\***

Annual Hydrant Water Use Permit Application Fee	\$72.00 Or prorated at \$6/mo if issued in the 4 <sup>th</sup> quarter
Hydrant Meter, Gate Valve, and Wrench Deposit and Rental Fee	\$750.00 refundable deposit \$75 per month rental fee
Hydrant Water Billing and Water Use Charge and PWM Hydrant Load/Use Charge	\$45.00 quarterly billing charge, plus commercial water consumption charge per SMC 15.28.050
Fine for connection to hydrant without permit	\$1,000.00
Fine for connection to hydrant without meter	\$500.00

#### Misc. Water Fees and Charges

Water Turn Off for Non-Payment	\$100.00
<u>Reconnect Fee For Non-Payment</u>	<u>\$20.00</u>
Water Disconnect:	
Regular Office Hours	\$0.00
*Emergency After Hours	\$150.00
*Disconnects after hours are for emergencies only; scheduled	



plumbing maintenance or repairs that requires City Staff to disconnect water is to occur during City business hours only.	
<b>Water Reconnect:</b>  <div>Regular Business Hours</div> <div>*Emergency After Hours</div> <p>*Reconnects after hours are for emergencies only; scheduled plumbing maintenance or repairs that requires City Staff to reconnect water is to occur during City business hours only.</p>	<div>\$0.00</div> <div>\$150.00</div>
Fine for unauthorized connection/disconnection of water service	\$500.00
Fine for tampering with water meter, cutting lock, etc.	\$150.00 per instance



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F1)

Touch Date: 07/11/2023  
Brief Date: 07/18/2023  
Action Date: 08/01/2023

Department: Executive  
Presented By: Mark Ziegler

### APPROVED FOR COUNCIL PACKET:

#### ROUTE TO:

- |                                     |                  |       |
|-------------------------------------|------------------|-------|
| <input type="checkbox"/>            | Dept. Head       | _____ |
| <input type="checkbox"/>            | Finance Director | _____ |
| <input checked="" type="checkbox"/> | Attorney         | _____ |
| <input checked="" type="checkbox"/> | City Clerk       | _____ |
| <input type="checkbox"/>            | City Manager     | _____ |

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

Amending of Shelton Municipal Code  
Title 2

#### ATTACHMENTS:

- Ordinance No. 2009-0623

#### Action Requested:

- |                                     |            |
|-------------------------------------|------------|
| <input checked="" type="checkbox"/> | Ordinance  |
| <input type="checkbox"/>            | Resolution |
| <input checked="" type="checkbox"/> | Motion     |
| <input type="checkbox"/>            | Other      |

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Shelton Municipal Code Title 2 has chapters not consistent with RCW 35A.13.080 City Manager – Powers and Duties and other provisions in the Shelton Municipal Code.

RCW 35A.13.080(2) states: To appoint and remove at any time all department heads, officers, and employees of the code city, except members of the council, and subject to the provisions of any applicable law, rule, or regulation relating to civil service: PROVIDED, That the council may provide for the appointment by the mayor, subject to confirmation by the council, of a city planning commission, and other advisory citizens' committees, commissions, and boards advisory to the city council: PROVIDED FURTHER, That if the municipal judge of the code city is appointed, such appointment shall be made by the city manager subject to confirmation by the council, for a four year term. The council may cause an audit to be made of any department or office of the code city government and may select the persons to make it, without the advice or consent of the city manager;

Ordinance No. 2009-0623 amends or repeals the following Chapters to meet RCW:

- Chapter 2.12 Department of Financial Services(amend)
- Chapter 2.22 City Clerk(amend)
- Chapter 2.24 Department of Public Works(amend)
- Chapter 2.28 Community and Economic Development Department(amend)
- Chapter 2.76 Public Works/Planning/Development Service Manager(repeal)

### ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

### BUDGET/FISCAL INFORMATION:

There are no financial obligations with the proposed ordinance adoption.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk.

### STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to adopt Ordinance No. 2009-0623 as presented".

## **ORDINANCE NO. 2009-0623**

### **AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, AMENDING TITLE 2 OF THE SHELTON MUNICIPAL CODE RELATING TO CITY OFFICERS AND DEPARTMENTS**

WHEREAS, the City Council wishes to update Chapters 2.12, 2.22, 2.24, 2.28 and repeal Chapter 2.78 of the Shelton Municipal Code to make it consistent with state laws and collective bargaining provisions as well as other sections of the municipal code.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHELTON HEREBY ORDAINS AS FOLLOWS:

#### **Section 1.**

Chapter 2.12 of the Shelton Municipal Code shall be amended as follows:

##### **2.12.010 Department- established.**

There is created and established the financial services department of the city of Shelton, which shall include the divisions of accounts payable, accounts receivable, utility billing, and other such divisions as designated by the city manager.

##### **2.12.015 Director – appointed.**

The director of financial services shall also serve as the treasurer of the city of Shelton and be appointed by the city manager.

##### **2.12.020 Director- duties.**

The financial services director shall be responsible for all financial transactions of the city and for ensuring that same is carried out according to generally accepted accounting principles and the state of Washington budget, accounting, and reporting system. The director shall be responsible for programs relating to payroll, utility system accounting and billing, grant and loan administration and accounting, and other financial services relating to all city departments as may be necessary.

#### **Section 2.**

Chapter 2.22 of the Shelton Municipal Code shall be amended as follows:

##### **2.22.010 City clerk.**

The city clerk shall be appointed by the city manager.

##### **2.22.020 Powers and duties of the city clerk**

The city clerk shall have all the powers granted and duties imposed by the authority of the state and ordinances of the city now existing or subsequently adopted subject to the general supervision and control of the city manager. The clerk will be responsible for the accurate recording and filing of papers and documents pertaining to the affairs of the city. The clerk

will also be responsible for recording and maintaining minutes of all meetings of the city council, for recording their resolutions, ordinances, and other official actions.

### **Section 3.**

Chapter 2.24 of the Shelton Municipal Code shall be amended as follows:

#### **2.24.020 Director—Appointed.**

The director shall be appointed by the city manager.

#### **2.24.030 Director—Duties.**

The public works director shall have direct control and management of all members of the department in the exercise of their duties, subject to the provisions of law and of city ordinances, departmental policies, and collective bargaining agreements. The director shall have custody, care and control of the property and equipment of the department and shall oversee preparation of the departmental budget. He/she shall conduct periodic surveys of such property and arrange for the appropriate acquisition and surplus of departmental property and equipment. The director shall provide reports to the City Manager and City Council upon request.

### **Section 4.**

Chapter 2.28 of the Shelton Municipal Code shall be amended as follows:

#### **2.28.010 Department established.**

There is created and established the community and economic development department of the city of Shelton, which shall include the divisions of comprehensive planning, current planning, community and economic development, building and other divisions as designated by the city manager. The department of community and economic development shall also serve as the city planning agency as defined by RCW 35A.63.020.

#### **2.28.020 Director—Appointed.**

The director shall be appointed by the city manager.

#### **2.28.030 Director—Duties.**

The community and economic development director shall have direct control and management of all members of the department in the exercise of their duties, subject to the provisions of law and of city ordinances, departmental policies, and collective bargaining agreements. The director shall have custody, care and control of the property and equipment of the department and shall oversee preparation of the departmental budget. He/she shall conduct periodic surveys of such property and arrange for the appropriate acquisition and surplus of departmental property and equipment. The director shall provide reports to the City Manager and City Council upon request.

### **Section 5.**

Chapter 2.78 of the Shelton Municipal Code is repealed in its entirety.



**Section 6.**

Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

**Section 7.**

Effective Date. This ordinance shall take effect five days after its passage, approval, and publication as required by law.

INTRODUCED the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ADOPTED by the City Council of the City of Shelton, Mason County, Washington at a regular open public meeting held the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
City Clerk Nault



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F2)

Touch Date: 06/20/2023  
Brief Date: 07/18/2023  
Action Date: 08/01/2023

Department: Executive  
Presented By: Mark Ziegler

**APPROVED FOR COUNCIL PACKET:****ROUTE TO:**☐ Dept. Head☐ Finance Director☒ Attorney☒ City Clerk☐ City Manager**REVIEWED:**

---

---

---

---

**PROGRAM/PROJECT TITLE:**

Resolution No. 1276-0623

Memorandum of Understanding with  
the Cascade Pacific Action Alliance**ATTACHMENTS:**

- Resolution No. 1276-0623

- Memorandum of Understanding with  
Cascade Pacific Action Alliance**Action Requested:**☐

Ordinance

☒

Resolution

☒

Motion

☐

Other

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Through the State of Washington, local jurisdictions are receiving funds derived from settlements with opioid manufacturers and distributors. In order to receive funds each jurisdiction must form a regional structure for decision making related to the fund allocation. The City has participated with the Cascade Pacific Action Alliance region to receive funds related to the settlement with distributors in early 2023 in the amount of \$19,852.84. Those funds were provided to Mason County Health department for treatment and prevention purposes related to opiate addiction.

A new agreement for the next funding settlement of \$10,173.02 is needed for disbursement of the funds.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

N/A

**BUDGET/FISCAL INFORMATION:****PUBLIC INFORMATION REQUIREMENTS:**

N/A

**STAFF RECOMMENDATION/MOTION:**

Staff recommends: "I move to adopt Resolution No. 1276-0623 as presented".

**RESOLUTION NO. 1276-0623**

**A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON AUTHORIZING THE MAYOR TO SIGN THE  
MEMORANDUM OF UNDERSTANDING BETWEEN CASCADE PACIFIC ACTION ALLIANCE REGION  
PARTICIPATING LOCAL GOVERNEMENTS**

**WHEREAS**, the opioid epidemic is a public health, safety and economic crisis impacting Shelton and Mason County resulting in a significant loss of life, productivity, and economic damages to the City; and

**WHEREAS**, the Cascade Pacific Action Alliance Region Opioid Abatement Council (OAC) was formed to carry out the duties prescribed in the One Washington Memorandum of Understanding Between Washington Municipalities (One WA MOU), which shall be comprised of the independent subcommittee of Mason County and the City of Shelton; and

**WHEREAS**, as a Participating Local Government the City of Shelton is also a participant in the Allocation Agreement Governing the Allocation of Funds Paid by the Settling Opioid Distributors in Washington State with initial funds from this settlement distributed directly to the City of Shelton in 2022; and

**WHEREAS**, the City of Shelton anticipates receipt of funds resulting from settlements with opioid pharmaceutical supply chain participants.

**NOW, THEREFORE BE IT RESOLVED**, by City Council of Shelton, Washington that authorizes the City Manager to execute a Memorandum of Understanding Between Cascade Pacific Action Alliance Region consistent with the attached.

**PASSED** on this 1<sup>st</sup> day of August 2023 by the City Council of the City of Shelton, Washington.

---

Mayor Onisko

ATTEST:

---

City Clerk Nault

REGIONAL AGREEMENT OF THE  
CASCADE PACIFIC ACTION ALLIANCE REGION PARTICIPATING LOCAL  
GOVERNMENTS

This Agreement is made by the Cascade Pacific Action Alliance Region “Participating Local Governments” as defined by the “One Washington Memorandum of Understanding Between Washington Municipalities” (One WA MOU), attached hereto as Exhibit A and fully incorporated herein (collectively “Parties”), for the purpose of establishing an Opioid Abatement Council (OAC) required by the One WA MOU. The Parties to this Agreement mutually agree to the terms contained herein.

RECITALS

- A. Section C.1. of the One WA MOU designated a regional structure for decision-making related to opioid fund allocation based on the nine Washington State Accountable Community of Health Regions. These regions may share names with entities that exist in the same regions and any reference to these pre-defined regions is solely for the purpose of drawing geographic boundaries to facilitate regional agreements for use of Opioid Funds. The Allocation Regions are as follows:

1. King County (Single County Region)
2. Pierce County (Single County Region)
3. Olympic Community of Health Region (Clallam, Jefferson, and Kitsap Counties)
4. Cascade Pacific Action Alliance Region (Cowlitz, Grays Harbor, Lewis, Mason, Pacific, Thurston, Lewis, and Wahkiakum Counties)
5. North Sound Region (Island, San Juan, Skagit, Snohomish, and Whatcom Counties)
6. SouthWest Region (Clark, Klickitat, and Skamania Counties)
7. Greater Columbia Region (Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Whitman, and Yakima Counties)
8. Spokane Region (Adams, Ferry, Lincoln, Pend Oreille, Spokane, and Stevens Counties)
9. North Central Region (Chelan, Douglas, Grant, and Okanogan Counties)

Cowlitz, Grays Harbor, Lewis, Mason, Pacific, Thurston, and Wahkiakum Counties are Participating Local Governments which reside in the Cascade Pacific Action Alliance Region pursuant to the One WA MOU, as are the following cities within those counties:

- i. Lacey, Olympia, and Tumwater (Thurston County)
- ii. Longview and Kelso (Cowlitz County)
- iii. Aberdeen (Grays Harbor County)
- iv. Centralia (Lewis County)
- v. Shelton (Mason County)

- B. The above-listed municipalities shall be collectively referred to as “Participating Local Governments.”

C. The Participating Local Governments are forming the Cascade Pacific Action Alliance Region OAC to carry out the duties prescribed in the One WA MOU, which shall be comprised of the following independent subcommittees:

- i. Cowlitz
  - a. Counties
    - (1) Cowlitz
  - b. Cities
    - (1) Longview
    - (2) Kelso
- ii. Grays Harbor
  - a. Counties
    - (1) Grays Harbor
  - b. Cities
    - (1) Aberdeen
- iii. Lewis
  - a. Counties
    - (1) Lewis
  - b. Cities
    - (1) Centralia
- iv. Mason
  - a. Counties
    - (1) Mason
  - b. Cities
    - (1) Shelton
- v. Pacific
  - a. Counties
    - (1) Cowlitz
  - b. Cities
    - (1) Longview
    - (2) Kelso
- vi. Thurston
  - a. Counties
    - (1) Thurston
  - b. Cities
    - (1) Olympia
    - (2) Lacey
    - (3) Tumwater



- vii. Wahkiakum
  - a. Counties
    - (1) Wahkiakum

- D. All of the Participating Local Governments are also participants in the “Allocation Agreement Governing the Allocation of Funds Paid by the Settling Opioid Distributors in Washington State” dated August 8, 2022 (Allocation Agreement), attached hereto as Exhibit B and fully incorporated herein.
- E. The Participating Local Governments anticipate receipt of funds resulting from settlements with opioid pharmaceutical supply chain participants. Funds allocated to all of the Participating Local Governments pursuant to the One WA MOU and Allocation Agreement shall be collectively referred to herein as “Opioid Funds.” This Agreement will also apply to any and all Opioid Funds received pursuant to “Washington State Allocation Agreement Governing the Allocation of Funds Paid By Certain Settling Opioid Manufacturers and Pharmacies” (Allocation Agreement II) as well as any future settlements as defined in the One WA MOU.
- F. The parties seek to designate special subcommittees of the Cascade Pacific Action Alliance Region OAC pursuant to Section C.4.h of the One WA MOU and pursuant to Section 15 of the Allocation Agreement for the purposes of overseeing the use of Opioid Funds allocated to the aforementioned Participating Local Governments enumerated above in Paragraph C consistent with the Approved Purposes set forth in the One WA MOU and consistent with the purposes set forth in Section 8 of the Allocation Agreement.
- G. This Agreement is made to carry out the One WA MOU and related settlement documents.
- H. This Agreement does not contemplate a joint budget.
- I. This Agreement does not contemplate the joint acquisition of property by the parties. At termination, each party will remain the sole owner of its own property.

#### AGREEMENT

- 1. The foregoing Recitals A through I are true and correct and are incorporated herein by reference as substantive provisions of this Agreement as if fully set forth herein.
- 2. The Participating Local Governments hereby designate a special subcommittee of the Cascade Pacific Action Alliance Region OAC pursuant to Section C.4.h of the One WA MOU and pursuant to Section 15 of the Allocation Agreement to oversee allocation, distribution, expenditures, and dispute resolution of Opioid Funds allocated to the aforementioned Participating Local Governments enumerated above in Paragraph C consistent with the Approved Purposes set forth in the One WA MOU

consistent with the Approved Purposes set forth in the One WA MOU and Allocation Agreement and consistent with the purposes set forth in Section 8 of the Allocation Agreement (collectively “Approved Purposes”).

3. The Cascade Pacific Action Alliance Region OAC shall consist of the seven independent subcommittees listed in Recital Paragraph C above, and each independent subcommittee shall have the authority and responsibilities as described herein.
4. It is anticipated that the Participating Local Governments enumerated in Paragraph C will directly receive the Opioid Funds and will maintain full discretion over the use and distribution of their allocation of Opioid Funds, provided the funds are used solely for Approved Purposes. Reasonable administrative costs for a Participating Local Government to administer its allocation of Opioid Funds shall not exceed actual costs or 10% of the Participating Local Government’s allocation of Opioid Funds, whichever is less. If the Cascade Pacific Action Alliance Region OAC receives any of the Opioid Funds, it will immediately transfer those funds to the Participating Local Governments consistent with the Allocation Agreement and Allocation Agreement II.
5. If a participating city elects not to retain its settlement allocation, its allocation will be re-allocated to the county within which it is located. Upon receipt of the Opioid Funds, a city that elects to transfer those funds to its county may do so and the county will have full discretion over the use and distribution of those Opioid Funds, provided the funds are used solely for Approved Purposes.
6. Pursuant to section C.4.b of the One WA MOU, ten percent (10%) of Opioid Funds received by all of the Participating Local Governments will be reserved, on an annual basis, for administrative costs related to the Cascade Pacific Action Alliance Region OAC’s responsibilities established by this agreement. The independent subcommittees of the Cascade Pacific Action Alliance Region OAC will provide an annual budget and accounting for actual costs and will be reimbursed for those costs from the independent subcommittee’s proportionate share of Opioid Funds, provided the reasonable administrative costs shall not exceed actual costs or 10%, whichever is less.
7. Opioid Funds will be subject to mechanisms for auditing and reporting to provide public accountability and transparency. All records related to the receipt and expenditure of Opioid Funds shall be maintained for no less than five (5) years and such records shall be available for review by the Parties to this Agreement, government oversight authorities, and the public. Each party shall be responsible for its own compliance with the Washington Public Records Act, chapter 42.56 RCW (as may be amended). This Agreement, once executed, will be a “public record” subject to production to a third party if it is requested under Chapter 42.56 RCW.

8. Each Cascade Pacific Action Alliance Region OAC subcommittee will be responsible for the following actions with respect to Opioid Funds:
  - a. Monitor distribution of Opioid Funds to programs and services within the Cascade Pacific Action Alliance Region OAC regional service area for Approved Purposes.
  - b. Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data for expenditures of Opioid Funds by the Participating Local Governments enumerated in Paragraph C, or delegating that action to another Participating Local Government, which it shall update at least annually. Each Cascade Pacific Action Alliance Region OAC subcommittee shall provide a link to the other subcommittees' dashboards or other repository.
  - c. If necessary, require and collect additional outcome-related data to evaluate the use of Opioid Funds, and all Participating Local Governments enumerated in Paragraph C shall comply with such requirements. Prior to establishing these requirements, evaluation and reporting tools will be developed in partnership with Participating Local Governments enumerated in Paragraph C, unless already stipulated by the One WA MOU.
  - d. Hearing complaints by Participating Local Governments enumerated in Paragraph C regarding alleged failure to (1) use Opioid Funds for Approved Purposes or (2) comply with reporting requirements.
9. Nothing in this MOU shall be interpreted to waive the right of any Party to seek judicial relief for conduct occurring outside the scope of this Agreement that violates any Washington law. In such an action, the alleged offending Party may be represented by their respective public entities in accordance with Washington law. In the event of a conflict, any Party may seek outside representation to defend itself against such an action.
10. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Parties agree not to deny the legal effect or enforceability of this Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of this Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.
11. No changes or additions to this Agreement shall be valid or binding on any Party unless such changes or additions are in writing and executed by all Parties.

12. Each Party represents that all procedures necessary to authorize such Party's execution of this Agreement have been performed and that the person signing for such Party has been authorized to execute this Agreement.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023

**REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS**

\_\_\_\_\_  
Mayor Onisko

Attest:

\_\_\_\_\_  
City Clerk Nault