



Shelton City Council
Meeting Agenda
July 11, 2023 at 6:00 p.m.
Civic Center & Virtual Platform

A. Call to Order

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

B. Council Reports

C. Consent Agenda (Action)

1. Vouchers numbered 108445 through 108453 in the total amount of \$1,057,163.11
2. Vouchers numbered APA002808 through APA002841 in the total amount of \$124,638.50
3. Vouchers numbered 108466 through 108469 in the total amount of \$2,380.50
4. Vouchers numbered APA002842 through APA002865 in the total amount of \$284,370.06
5. Vouchers numbered 108478 through 108491 in the total amount of \$85,869.89
6. Vouchers numbered APA002866 through APA002899 in the total amount of \$114,919.19
7. Minutes:
 - Business Meeting of May 16, 2023
 - Study Session of May 23, 2023

D. Business Agenda (Study/No Action/Public Comment Taken)

1. Resolution No. 1274-0623 Civic Center Parking Lot Final Acceptance – Presented by Public Works Director Jay Harris
2. Public Hearing – Ordinance No. 2006-0523 Intent to Vacate 5th Street-Grove Street to Cota Street – Presented by Public Works Director Jay Harris
3. Public Hearing – Ordinance No. 2008-0623 Repealing & Re-adopting Ch. 2.56-Relating to the Police Department – Presented by City Manager Mark Ziegler
4. Resolution No. 1275-0623 Approval of City Manager Contract – Presented by City Manager Mark Ziegler

E. Action Agenda (Action/Public Comment Taken)

1. Traffic Box Wrap Project - Presented by Recreation Coordinator Jordanne Krumpols

F. Administration Reports

1. City Manager Report

G. General Public Comment (3-minute time limit)

*The City Council invites members of the public to provide comment on any topic at this time. To make comments in person, please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. To comment virtually using Zoom, please use the "Raise Hand" feature to alert the City Clerk. If you have joined Zoom on your telephone, dial *9 to use the "Raise Hand" feature. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.*

H. New Items for Discussion

I. Announcement of Next Meeting – July 18, 2023 at 6:00 p.m.

J. Adjourn

Special Note for Virtual Public Participation

The meeting can be viewed at: <https://www.youtube.com/user/cityofshelton>

The public can provide comments virtually by:

Email: donna.nault@sheltonwa.gov (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City Council's webpage

Your comments will be relayed directly to the Council.



2023 Looking Ahead

(Items and dates are subject to change)

Tues. 7/18 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes Presentation May Financial Status Report <p>Business Agenda</p> <ul style="list-style-type: none"> Public Hearing Ordinance No. 2009-0623 Amending SMC – Title 2 Resolution No. 1276-0623 Agreement with Cascade Pacific Action Alliance <p>Action Agenda</p> <ul style="list-style-type: none"> Resolution No. 1274-0623 Civic Center Parking Lot Final Acceptance Ordinance No. 2006-0523 Intent to Vacate 5th St. – Grove St. to Cota St. Ordinance No. 2008-0623 Repealing & Re-adopting Ch. 2.56 – Relating to Police Department Resolution No. 1275-0623 Approval of City Manager Contract <p>Administration Report</p>	Packet Items Due: 7/7 @ 5:00 p.m.
Tues. 7/25 6:00 p.m.	Study Session	<p>Study Agenda</p> <ul style="list-style-type: none"> FCS Group - Utility Rate Study 	Packet Items Due: 7/21 @ noon
Tues. 8/1 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes Presentation <p>Business Agenda</p> <p>Action Agenda</p> <ul style="list-style-type: none"> Ordinance No. 2009-0623 Amending SMC – Title 2 Resolution No. 1276-0623 Agreement with Cascade Pacific Action Alliance <p>Administration Report</p>	Packet Items Due: 7/21 @ 5:00 p.m.
Tues. 8/8 6:00 p.m.	Study Session	<p>Study Agenda</p> <ul style="list-style-type: none"> Engineering Street Standards Update 	Packet Items Due: 8/4 @ noon
Tues. 8/15 6:00 p.m.	Regular Meeting	<p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes Presentation Forest Festival LTAC Report June Financial Status Report 	Packet Items Due: 8/4 @ 5:00 p.m.

		Business Agenda • Action Agenda • Administration Report •	
Tues. 8/22 6:00 p.m.	Study Session	Study Agenda • 2024 Budget Discussion	Packet Items Due: 8/18 @ noon
Tues. 9/5 6:00 p.m.	Regular Meeting	Consent Agenda • Vouchers/Payroll Warrants/Meeting Minutes Presentation • Business Agenda • Public Hearing Ordinance No. 2003-0523 Adoption of 2021 International Fire Code • Public Hearing Ordinance No. 2004-0523 Adoption of 2021 International Building Code Action Agenda • Administration Report •	Packet Items Due: 8/25 @ 5:00 p.m.
Tues. 9/12 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 9/8 @ noon
Tues. 9/19 5:45 p.m.	SMPD Meeting	Consent Agenda • Vouchers/Meeting Minutes Business Agenda • Action Agenda • Administration Report •	Packet Items Due: 9/8 @ 5:00 p.m.
Tues. 9/19 6:00 p.m.	Regular Meeting	Consent Agenda • Vouchers/Payroll Warrants/Meeting Minutes Presentation • July Financial Status Report Business Agenda • Action Agenda • Ordinance No. 2003-0523 Adoption of 2021 International Fire Code • Ordinance No. 2004-0523 Adoption of 2021 International Building Code Administration Report •	Packet Items Due: 9/8 @ 5:00 p.m.
Tues. 9/26 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 9/22 @ noon

Other – TBD

- Water and Sewer Fee Schedule Revisions (Ordinance removing rates from SMC)
- Public Hearing Ordinance No. 1990-0522 Amending SMC 17.12
- FCS Group Preliminary Water & Sewer Rate Presentation
- Project and Funding Authorization for Wallace/Shelton Springs Intersection Improvements

Updated 7/3/2023

- Property Maintenance Code

DRAFT

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108445 through number 108453 in the total amount of \$1,057,163.11 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 16th of June, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02780 - JUNE 16, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	06/16/2023	Regular	0.00	2,764.42	108445
VEN02409	BRUMFIELD CONSTRUCTION INC	06/16/2023	Regular	0.00	1,015,534.94	108446
006400	CASCADE NATURAL GAS	06/16/2023	Regular	0.00	984.48	108447
009573	DEPT OF ECOLOGY	06/16/2023	Regular	0.00	50.00	108448
151000	P. U. D. # 3	06/16/2023	Regular	0.00	36,922.27	108449
VEN02051	POINT EMBLEMS, LLC	06/16/2023	Regular	0.00	264.36	108450
VEN01624	STEPHEN GREER	06/16/2023	Regular	0.00	484.68	108451
VEN02446	TERRY WELSH	06/16/2023	Regular	0.00	111.96	108452
202195	U.S. BANK N.A.-CUSTODY	06/16/2023	Regular	0.00	46.00	108453

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	9	0.00	1,057,163.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	41	9	0.00	1,057,163.11 ✓

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	1,057,163.11
			<u>1,057,163.11</u>



Shelton, WA

Check Register

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By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	06/16/2023	Regular	0.00	2,764.42	108445
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
23-843582	Invoice	06/07/2023	ACCT#AP7500158 FUEL	0.00	2,764.42	
503-250-000-58900-0001		Inventory-Gas		ACCT#AP7500158 FUEL	2,764.42	
VEN02409	BRUMFIELD CONSTRUCTION INC	06/16/2023	Regular	0.00	1,015,534.94	108446
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
PAYESTIMATE04	Invoice	06/15/2023	PAY ESTIMATE 04 C ST LANDFILL	0.00	1,015,534.94	
403-000-901-59437-6300		Landfill Closeout		PAY ESTIMATE 04 C ST LAN	1,015,534.94	
006400	CASCADE NATURAL GAS	06/16/2023	Regular	0.00	984.48	108447
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01912100003JUN	Invoice	06/06/2023	01912100003JUN23	0.00	89.74	
001-140-000-55430-4700		Utility Services-Animal Sh		01912100003JUN23	89.74	
07912100000JUN	Invoice	06/06/2023	07912100000JUN23	0.00	151.04	
001-142-000-57250-4700		Utility Services-Library		07912100000JUN23	151.04	
31538372017JUN	Invoice	06/06/2023	31538372017JUN23	0.00	437.59	
402-400-000-53580-4700		Utility Services-Sewer Ma		31538372017JUN23	437.59	
53617506497JUN	Invoice	06/06/2023	53617506497JUN23	0.00	33.77	
401-000-000-53480-4701		Utility Services - Shop		53617506497JUN23	33.77	
70912100008JUN	Invoice	06/06/2023	70912100008JUN23	0.00	87.07	
401-000-000-53480-4701		Utility Services - Shop		70912100008JUN23	87.07	
80912100007JUN	Invoice	06/06/2023	80912100007JUN23	0.00	17.78	
401-000-000-53480-4701		Utility Services - Shop		80912100007JUN23	17.78	
88112100008JUN	Invoice	06/06/2023	88112100008JUN23	0.00	153.71	
001-142-000-51890-4715		Utility Services-Civic Ctr		88112100008JUN23	153.71	
90912100006JUN	Invoice	06/06/2023	90912100006JUN23	0.00	13.78	
401-000-000-53480-4701		Utility Services - Shop		90912100006JUN23	13.78	
009573	DEPT OF ECOLOGY	06/16/2023	Regular	0.00	50.00	108448
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
OPERATORCERT2	Invoice	06/15/2023	OPERATORCERT2023 PAYTON GOOS	0.00	50.00	
402-400-000-53580-4959		SEWER-Certifications/Per		OPERATORCERT2023 PAYT	50.00	
151000	P. U. D. # 3	06/16/2023	Regular	0.00	36,922.27	108449
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
101001JUN23	Invoice	06/07/2023	101001JUN23	0.00	89.11	
101-000-000-54264-4700		Utility Services		101001JUN23	89.11	
18515001JUN23	Invoice	06/07/2023	18515001JUN23	0.00	79.73	
402-300-000-53580-4700		Utility Services-Sewer Ma		18515001JUN23	79.73	
250321001JUN23	Invoice	06/07/2023	250321001JUN23	0.00	62.84	
101-000-000-54270-4700		Utility Services-Roadside		250321001JUN23	62.84	
25911002JUN23	Invoice	06/07/2023	25911002JUN23	0.00	96.11	
101-000-000-54264-4700		Utility Services		25911002JUN23	96.11	
25911003JUN23	Invoice	06/07/2023	25911003JUN23	0.00	112.26	

Check Register

Packet: APPKT02780-JUNE 16, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-141-000-57680-4700</u>		Utility Services-Park	25911003JUN23		112.26	
<u>259409001JUN23</u> Invoice		06/07/2023 259409001JUN23		0.00	14,214.31	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma	259409001JUN23		14,214.31	
<u>26551001JUN23</u> Invoice		06/07/2023 26551001JUN23		0.00	1,622.81	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma	26551001JUN23		1,622.81	
<u>26717001JUN23</u> Invoice		06/07/2023 26717001JUN23		0.00	147.49	
<u>401-000-000-53480-4701</u>		Utility Services - Shop	26717001JUN23		147.49	
<u>26729001JUN23</u> Invoice		06/07/2023 26729001JUN23		0.00	380.07	
<u>401-000-000-53480-4700</u>		Utility Services-Water	26729001JUN23		380.07	
<u>26857001JUN23</u> Invoice		06/07/2023 26857001JUN23		0.00	28.68	
<u>101-000-000-54265-4700</u>		Utility Services	26857001JUN23		28.68	
<u>27639001JUN23</u> Invoice		06/07/2023 27639001JUN23		0.00	437.85	
<u>001-142-000-57530-4700</u>		Utility Services-Museum	27639001JUN23		437.85	
<u>277201001JUN23</u> Invoice		06/08/2023 277201001JUN23		0.00	116.30	
<u>401-000-000-53480-4700</u>		Utility Services-Water	277201001JUN23		116.30	
<u>27837001JUN23</u> Invoice		06/07/2023 27837001JUN23		0.00	1,880.95	
<u>101-000-000-54263-4700</u>		Utility Services	27837001JUN23		1,880.95	
<u>27839002JUN23</u> Invoice		06/07/2023 27839002JUN23		0.00	10,052.76	
<u>101-000-000-54263-4700</u>		Utility Services	27839002JUN23		10,052.76	
<u>28249001JUN23</u> Invoice		06/08/2023 28249001JUN23		0.00	3,266.36	
<u>001-142-000-51890-4715</u>		Utility Services-Civic Ctr	28249001JUN23		3,266.36	
<u>30003001JUN23</u> Invoice		06/07/2023 30003001JUN23		0.00	115.48	
<u>001-141-000-57680-4700</u>		Utility Services-Park	30003001JUN23		115.48	
<u>30003002JUN23</u> Invoice		06/07/2023 30003002JUN23		0.00	714.44	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma	30003002JUN23		714.44	
<u>32453001JUN23</u> Invoice		06/07/2023 32453001JUN23		0.00	92.43	
<u>001-141-000-57680-4700</u>		Utility Services-Park	32453001JUN23		92.43	
<u>35199001JUN23</u> Invoice		06/07/2023 35199001JUN23		0.00	199.31	
<u>001-140-000-55430-4700</u>		Utility Services-Animal Sh	35199001JUN23		199.31	
<u>35201001JUN23</u> Invoice		06/07/2023 35201001JUN23		0.00	1,823.60	
<u>401-000-000-53480-4700</u>		Utility Services-Water	35201001JUN23		1,823.60	
<u>35337001JUN23</u> Invoice		06/07/2023 35337001JUN23		0.00	86.00	
<u>101-000-000-54264-4700</u>		Utility Services	35337001JUN23		86.00	
<u>35665001JUN23</u> Invoice		06/07/2023 35665001JUN23		0.00	843.76	
<u>001-142-000-57250-4700</u>		Utility Services-Library	35665001JUN23		843.76	
<u>45451001JUN23</u> Invoice		06/07/2023 45451001JUN23		0.00	159.01	
<u>401-000-000-53480-4700</u>		Utility Services-Water	45451001JUN23		159.01	
<u>46051001JUN23</u> Invoice		06/07/2023 46051001JUN23		0.00	137.37	
<u>401-000-000-53480-4700</u>		Utility Services-Water	46051001JUN23		137.37	
<u>47009001JUN23</u> Invoice		06/07/2023 47009001JUN23		0.00	73.06	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma	47009001JUN23		73.06	
<u>8511001JUN23</u> Invoice		06/08/2023 8511001JUN23		0.00	90.18	
<u>401-000-000-53480-4700</u>		Utility Services-Water	8511001JUN23		90.18	
VEN02051	POINT EMBLEMS, LLC	06/16/2023	Regular	0.00	264.36	108450
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>14535REISSUE</u> Invoice		03/31/2023	REISSUE APA002401		0.00	264.36
<u>001-118-000-52122-3101</u>		Uniforms		REISSUE APA002401		264.36
VEN01624	STEPHEN GREER	06/16/2023	Regular	0.00	484.68	108451

Check Register

Packet: APPKT02780-JUNE 16, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2023JUDICIALCO	Invoice	06/13/2023	2023JUDICIALCONFERENCE	0.00	484.68	
001-112-000-51251-4307		Travel-Training		2023JUDICIALCONFERENCE	484.68	
VEN02446	TERRY WELSH	06/16/2023	Regular	0.00	111.96	108452
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SUPPLIESREIMB	Invoice	06/15/2023	SUPPLIESREIMBMAY2023	0.00	111.96	
001-140-000-55430-3100		Office and Operating - Ani		SUPPLIESREIMBMAY2023	111.96	
202195	U.S. BANK N.A.-CUSTODY	06/16/2023	Regular	0.00	46.00	108453
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
CUSTODYCHARGE	Invoice	05/31/2023	CUSTODYCHARGESMAY2023	0.00	46.00	
001-111-000-51423-4102		Prof Services-Banking Fee		CUSTODYCHARGESMAY20	46.00	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	9	0.00	1,057,163.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	41	9	0.00	1,057,163.11

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	1,057,163.11
			1,057,163.11

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002808 through number APA002841 in the total amount of \$124,638.50 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 16th of June, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02779 - JUNE 16, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02209	A & B MACHINE and HYDRAULICS IN	06/16/2023	Virtual Pay	0.00	1,951.56	APA002808
VEN02445	AK ATHLETIC EQUIPMENT, INC.	06/16/2023	Virtual Pay	0.00	4,624.70	APA002809
002520	ARAMARK	06/16/2023	Virtual Pay	0.00	136.65	APA002810
2901	ASPECT CONSULTING, LLC	06/16/2023	Virtual Pay	0.00	76,862.93	APA002811
098000	BUILDERS FIRSTSOURCE	06/16/2023	Virtual Pay	0.00	68.60	APA002812
005900	CAPITAL BUSINESS MACHINES	06/16/2023	Virtual Pay	0.00	607.44	APA002813
007570	CIT	06/16/2023	Virtual Pay	0.00	434.10	APA002814
009351	DELAGE LANDEN FINANCIAL SVCS	06/16/2023	Virtual Pay	0.00	201.98	APA002815
VEN02319	DENALI WATER SOLUTIONS LLC	06/16/2023	Virtual Pay	0.00	4,472.00	APA002816
009789	DISPLAY SALES	06/16/2023	Virtual Pay	0.00	152.00	APA002817
VEN01592	EDGAR JERONIMO PABLO	06/16/2023	Virtual Pay	0.00	560.00	APA002818
023078	FASTENAL COMPANY	06/16/2023	Virtual Pay	0.00	801.55	APA002819
159001	FERGUSON ENTERPRISES LLC #3325	06/16/2023	Virtual Pay	0.00	143.49	APA002820
045000	H.D. FOWLER COMPANY	06/16/2023	Virtual Pay	0.00	694.23	APA002821
VEN02444	INTERNATIONAL CODE COUNCIL	06/16/2023	Virtual Pay	0.00	145.00	APA002822
082975	L. G. ISAACSON CO. INC.	06/16/2023	Virtual Pay	0.00	90.75	APA002823
VEN02435	LAI GINGER WANG	06/16/2023	Virtual Pay	0.00	180.00	APA002824
132235	MOUNTAIN MIST WATER	06/16/2023	Virtual Pay	0.00	70.75	APA002825
VEN02077	NATURAL SELECTION FARMS, INC.	06/16/2023	Virtual Pay	0.00	4,799.70	APA002826
142965	NORTHSTAR CHEMICAL, INC	06/16/2023	Virtual Pay	0.00	5,696.22	APA002827
VEN02141	NORTHWEST CASCADE, INC.	06/16/2023	Virtual Pay	0.00	141.00	APA002828
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	06/16/2023	Virtual Pay	0.00	195.90	APA002829
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/16/2023	Virtual Pay	0.00	859.78	APA002830
114040	PETTYJOHN ENTERPRISES, LLC	06/16/2023	Virtual Pay	0.00	30.92	APA002831
903584	RIGHT SYSTEMS	06/16/2023	Virtual Pay	0.00	12,002.82	APA002832
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	06/16/2023	Virtual Pay	0.00	397.75	APA002833
VEN01318	STAR RENTALS INC	06/16/2023	Virtual Pay	0.00	3,327.98	APA002834
200985	THURSTON CO PUBLIC HEALTH	06/16/2023	Virtual Pay	0.00	704.00	APA002835
201300	TOZIER BROS INC.	06/16/2023	Virtual Pay	0.00	266.90	APA002836
VEN02437	WALTER E NELSON CO OF WESTERN	06/16/2023	Virtual Pay	0.00	1,709.48	APA002837
VEN01420	WASHINGTON CRANE & HOIST CO, I	06/16/2023	Virtual Pay	0.00	1,036.86	APA002838
202941	WASHINGTON RECREATION &	06/16/2023	Virtual Pay	0.00	665.00	APA002839
203780	WATER MGMNT LABORATORIES INC	06/16/2023	Virtual Pay	0.00	196.00	APA002840
053987	WESTBAY NAPA AUTO PARTS	06/16/2023	Virtual Pay	0.00	410.46	APA002841

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	60	34	0.00	124,638.50
	60	34	0.00	124,638.50 ✓

Virtual Payments	60	34	0.00	124,638.50
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	124,638.50
			<u>124,638.50</u>



Shelton, WA

Check Register

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PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02209	A & B MACHINE and HYDRAULICS IN	06/16/2023	Virtual Pay	0.00	1,951.56	APA002808
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
45562	Invoice	05/31/2023	CLAM BUCKET CYLINDERS	0.00	1,951.56	
503-000-000-54865-3104		Oper Supp-Parts-EM&R V		CLAM BUCKET CYLINDERS	1,951.56	
VEN02445	AK ATHLETIC EQUIPMENT, INC.	06/16/2023	Virtual Pay	0.00	4,624.70	APA002809
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
53922	Invoice	06/12/2023	WRESTLING MAT, WALL PADDING	0.00	4,624.70	
001-118-000-52122-3100		Office and Operating	23-WASPC Police Gran	WRESTLING MAT, WALL PA	4,624.70	
002520	ARAMARK	06/16/2023	Virtual Pay	0.00	136.65	APA002810
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5120252428	Invoice	05/31/2023	ACCT#792105973 COVERALLS, MATS,TOW	0.00	65.71	
402-400-000-53580-4900		Miscellaneous		ACCT#792105973 COVERA	65.71	
5120256997	Invoice	06/07/2023	ACCT#792105972 COVERALLS,TOWELS,M	0.00	70.94	
401-000-000-53480-4901		Miscellaneous - Shop		ACCT#792105972 COVERA	70.94	
2901	ASPECT CONSULTING, LLC	06/16/2023	Virtual Pay	0.00	76,862.93	APA002811
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
51217	Invoice	05/03/2023	C ST LANDFILL CONST PLANNING	0.00	26,788.95	
403-000-000-53780-4103		Prof Services - "C" Street		C ST LANDFILL CONST PLA	26,788.95	
51669	Invoice	06/02/2023	C ST LANDFILL CONST PLANNING	0.00	50,073.98	
403-000-000-53780-4103		Prof Services - "C" Street		C ST LANDFILL CONST PLA	50,073.98	
098000	BUILDERS FIRSTSOURCE	06/16/2023	Virtual Pay	0.00	68.60	APA002812
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
87415098	Invoice	06/08/2023	ACCT#671668 CONCRETE MIX	0.00	44.50	
101-000-000-54230-3100		Office and Operating		ACCT#671668 CONCRETE	44.50	
87435591	Invoice	06/12/2023	ACCT#671668 SPRAY BOTTLES, AERATOR	0.00	24.10	
001-140-000-55430-3100		Office and Operating - Ani		ACCT#671668 SPRAY BOTT	8.24	
001-142-000-51890-3115		Office and Operating-Civi		ACCT#671668 SPRAY BOTT	8.26	
001-142-000-57250-3100		Office and Operating		ACCT#671668 SPRAY BOTT	7.60	
005900	CAPITAL BUSINESS MACHINES	06/16/2023	Virtual Pay	0.00	607.44	APA002813
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV156990	Invoice	06/08/2023	CONTRACT#CN3230-01	0.00	134.82	
001-111-000-51423-4500		Operating Rentals		CONTRACT#CN3230-01	80.89	
001-130-000-51810-4500		Operating Rentals		CONTRACT#CN3230-01	53.93	
INV156991	Invoice	06/08/2023	CONTRACT#CN3370-01	0.00	321.25	
001-110-000-51160-4500		Operating Rentals		CONTRACT#CN3370-01	79.35	
001-111-000-51421-4500		Operating Rentals		CONTRACT#CN3370-01	3.02	
001-111-000-51423-4500		Operating Rentals		CONTRACT#CN3370-01	11.24	
001-115-000-51896-4500		Operating Rentals		CONTRACT#CN3370-01	107.46	
001-120-000-51310-4500		Operating Rentals		CONTRACT#CN3370-01	3.63	
001-121-000-51430-4500		Operating Rentals		CONTRACT#CN3370-01	0.90	
001-130-000-51810-4500		Operating Rentals		CONTRACT#CN3370-01	0.29	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-132-000-51888-4500</u>	Operating Rentals		CONTRACT#CN3370-01	12.85		
<u>001-140-000-55860-4500</u>	Operating Rentals		CONTRACT#CN3370-01	82.72		
<u>001-141-000-57680-4500</u>	Operating Rentals		CONTRACT#CN3370-01	8.93		
<u>001-142-000-51830-4500</u>	Operating Rental		CONTRACT#CN3370-01	10.47		
<u>001-143-000-57320-4500</u>	Operating Rentals		CONTRACT#CN3370-01	0.39		
<u>INV156992</u>	Invoice	06/08/2023	CONTRACT #CN1866-01	0.00	72.79	
<u>402-400-000-53580-4500</u>	Operating Rentals		CONTRACT #CN1866-01		72.79	
<u>INV156993</u>	Invoice	06/08/2023	CONTRACT#CN3227-01	0.00	38.08	
<u>401-000-000-53480-4500</u>	Operating Rentals		CONTRACT#CN3227-01		38.08	
<u>INV156994</u>	Invoice	06/08/2023	CONTRACT#CN3364-01	0.00	40.50	
<u>401-000-000-53480-4500</u>	Operating Rentals		CONTRACT#CN3364-01		40.50	
007570	CIT	06/16/2023	Virtual Pay	0.00	434.10	APA002814
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>42539247</u>	Invoice	06/11/2023	CUST#2000176406		434.10	
<u>001-112-000-51251-4500</u>	Operating Rentals		CUST#2000176406		434.10	
009351	DELAGE LANDEN FINANCIAL SVCS	06/16/2023	Virtual Pay	0.00	201.98	APA002815
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>80073292</u>	Invoice	06/10/2023	CONTRACT#500-50411706	0.00	201.98	
<u>001-118-000-59121-7001</u>	Long Term Lease - Police		CONTRACT#500-50411706		201.98	
VEN02319	DENALI WATER SOLUTIONS LLC	06/16/2023	Virtual Pay	0.00	4,472.00	APA002816
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV418748</u>	Invoice	03/08/2023	CUST#599121378 TRANSPORTATION SVCS	0.00	1,474.08	
<u>402-400-000-53580-4100</u>	Professional Services/Adv		CUST#599121378 TRANSP		1,474.08	
<u>INV452976</u>	Invoice	04/13/2023	CUST#599121378 TRANSPORTATION SVCS	0.00	2,997.92	
<u>402-400-000-53580-4100</u>	Professional Services/Adv		CUST#599121378 TRANSP		2,997.92	
009789	DISPLAY SALES	06/16/2023	Virtual Pay	0.00	152.00	APA002817
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV-036101</u>	Invoice	06/07/2023	CUST#131065 USA FLAG	0.00	152.00	
<u>001-142-000-51890-3115</u>	Office and Operating-Civi		CUST#131065 USA FLAG		152.00	
VEN01592	EDGAR JERONIMO PABLO	06/16/2023	Virtual Pay	0.00	560.00	APA002818
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>49</u>	Invoice	06/09/2023	MAM INTERPRETATION	0.00	560.00	
<u>001-112-000-51251-4106</u>	Interpreter Expenses		22 - ITC		560.00	
023078	FASTENAL COMPANY	06/16/2023	Virtual Pay	0.00	801.55	APA002819
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>WATUM214407</u>	Invoice	06/06/2023	CUST#WATUM1147 GLUE, WIPES	0.00	321.81	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST#WATUM1147 GLUE,		321.81	
<u>WATUM214488</u>	Invoice	06/08/2023	CUST#WATUM1961 MISC SUPPLIES	0.00	172.71	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST#WATUM1961 MISC		172.71	
<u>WATUM214489</u>	Invoice	06/08/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	307.03	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#WATUM1962 MISC		307.03	
159001	FERGUSON ENTERPRISES LLC #3325	06/16/2023	Virtual Pay	0.00	143.49	APA002820

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0239523	Invoice	06/05/2023	CUST#1143 BOX LID LIFTER	0.00	143.49	
401-000-000-53480-3100		Office and Operating		CUST#1143 BOX LID LIFTE	143.49	
045000	H.D. FOWLER COMPANY	06/16/2023	Virtual Pay	0.00	694.23	APA002821
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
16416876	Invoice	06/07/2023	ACCT#194680 MISC PARTS	0.00	694.23	
001-141-000-57680-3100		Office and Operating		ACCT#194680 MISC PARTS	694.23	
VEN02444	INTERNATIONAL CODE COUNCIL	06/16/2023	Virtual Pay	0.00	145.00	APA002822
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
Q15000008007	Invoice	02/28/2023	MEMBER #507400	0.00	145.00	
001-140-000-55850-4100		Professional Services/Adv		MEMBER #507400	145.00	
082975	L. G. ISAACSON CO. INC.	06/16/2023	Virtual Pay	0.00	90.75	APA002823
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
T335925	Invoice	06/07/2023	CUST#SHECITO WRENCH, TAPE RULE	0.00	90.75	
001-141-000-57680-3100		Office and Operating		CUST#SHECITO WRENCH, T	90.75	
VEN02435	LAI GINGER WANG	06/16/2023	Virtual Pay	0.00	180.00	APA002824
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INTERPRETATION	Invoice	06/08/2023	INTERPRETATION06072023	0.00	180.00	
001-112-000-51251-4100		Interpreter Expenses		INTERPRETATION0607202	180.00	
132235	MOUNTAIN MIST WATER	06/16/2023	Virtual Pay	0.00	70.75	APA002825
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
005431201	Invoice	06/08/2023	ACCT#088436 MUNI COURT	0.00	17.56	
001-112-000-51251-3100		Office and Operating		ACCT#088436 MUNI COUR	13.21	
001-112-000-51251-4500		Operating Rentals		ACCT#088436 MUNI COUR	4.35	
005431216	Invoice	06/08/2023	ACCT#088436 PUBLIC WORKS SHOP	0.00	53.19	
401-000-000-53480-3100		Office and Operating		ACCT#088436 PUBLIC WO	44.49	
401-000-000-53480-4500		Operating Rentals		ACCT#088436 PUBLIC WO	8.70	
VEN02077	NATURAL SELECTION FARMS, INC.	06/16/2023	Virtual Pay	0.00	4,799.70	APA002826
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
7140	Invoice	05/31/2023	MAY BIOSOLIDS 2023	0.00	4,799.70	
402-400-000-53580-4100		Professional Services/Adv		MAY BIOSOLIDS 2023	4,799.70	
142965	NORTHSTAR CHEMICAL, INC	06/16/2023	Virtual Pay	0.00	5,696.22	APA002827
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
254356	Invoice	06/09/2023	CUST#100472 SODIUM HYPOCHLORITE	0.00	5,696.22	
402-640-000-53580-3100		Office and Operating		CUST#100472 SODIUM HY	5,696.22	
VEN02141	NORTHWEST CASCADE, INC.	06/16/2023	Virtual Pay	0.00	141.00	APA002828
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0553510504	Invoice	05/31/2023	CUST#228916 799 W HARVARD AVE	0.00	141.00	
001-141-000-57680-4500		Operating Rentals		CUST#228916 799 W HAR	141.00	
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	06/16/2023	Virtual Pay	0.00	195.90	APA002829

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>118452</u>	Invoice	06/12/2023	ACCT#10560 MUD FLAPS	0.00	195.90	
<u>503-000-000-54865-3100</u>		Office and Operating		ACCT#10560 MUD FLAPS	195.90	
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/16/2023	Virtual Pay	0.00	859.78	APA002830
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>313523634001</u>	Invoice	05/24/2023	ACCT#28972108 MISC OFFICE SUPPLS	0.00	65.77	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#28972108 MISC OFF	65.77	
<u>313690230001</u>	Invoice	05/24/2023	ACCT#28972108 PUMP,HAND,DRUM,TOT	0.00	24.94	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#28972108 PUMP,HA	24.94	
<u>313690232001</u>	Invoice	05/24/2023	ACCT#28972108 NOTEBOOKS	0.00	26.20	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#28972108 NOTEBO	26.20	
<u>313690233001</u>	Invoice	05/24/2023	ACCT#28972108 WIPES	0.00	60.05	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#28972108 WIPES	60.05	
<u>313690239001</u>	Invoice	05/24/2023	ACCT#28972108 PLASTIC CUPS	0.00	17.40	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#28972108 PLASTIC C	17.40	
<u>314193431001</u>	Invoice	05/25/2023	ACCT#28972108 FOLDERS	0.00	56.88	
<u>001-111-000-51423-3100</u>		Office and Operating		ACCT#28972108 FOLDERS	56.88	
<u>314614809001</u>	Invoice	05/31/2023	ACCT#28972108 CHAIR	0.00	539.63	
<u>001-142-000-51830-3100</u>		Office and Operating		ACCT#28972108 CHAIR	269.82	
<u>101-000-000-54230-3100</u>		Office and Operating		ACCT#28972108 CHAIR	269.81	
<u>315331854001</u>	Invoice	06/01/2023	ACCT#28972108 PLANNERS, PENS	0.00	68.91	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#28972108 PLANNER	68.91	
114040	PETTYJOHN ENTERPRISES, LLC	06/16/2023	Virtual Pay	0.00	30.92	APA002831
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>3223</u>	Invoice	06/01/2023	MEDIUM FIR BARK	0.00	30.92	
<u>404-000-000-53180-3100</u>		Office and Operating		MEDIUM FIR BARK	30.92	
903584	RIGHT SYSTEMS	06/16/2023	Virtual Pay	0.00	12,002.82	APA002832
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SI-181468</u>	Invoice	06/06/2023	CUST#COS006 MNGD SVCS JUNE 2023	0.00	12,002.82	
<u>001-132-000-51888-4100</u>		Data Processing-Prof Svcs		CUST#COS006 MNGD SVC	12,002.82	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	06/16/2023	Virtual Pay	0.00	397.75	APA002833
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>70264</u>	Invoice	12/01/2022	GRANDVIEW TERRACE TIA REVIEW	0.00	397.75	
<u>001-115-000-51896-4100</u>		Professional Services/Adv		GRANDVIEW TERRACE TIA	397.75	
VEN01318	STAR RENTALS INC	06/16/2023	Virtual Pay	0.00	3,327.98	APA002834
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>683955-37</u>	Invoice	06/09/2023	CUST#180401 LOADER	0.00	3,327.98	
<u>404-000-000-53180-4500</u>		Operating Rentals		CUST#180401 LOADER	3,327.98	
200985	THURSTON CO PUBLIC HEALTH	06/16/2023	Virtual Pay	0.00	704.00	APA002835
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>LABFEESMAY202</u>	Invoice	06/07/2023	LABFEESMAY2023	0.00	704.00	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		LABFEESMAY2023	704.00	
201300	TOZIER BROS INC.	06/16/2023	Virtual Pay	0.00	266.90	APA002836

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
463958	Invoice	06/08/2023	CUST#20090 PAINT SUPPLIES	0.00	238.98	
001-141-000-57680-3100		Office and Operating		CUST#20090 PAINT SUPPLI	238.98	
463959	Invoice	06/08/2023	CUST#20090 KILLZ PRIMER/SEALER	0.00	16.69	
001-141-000-57680-3100		Office and Operating		CUST#20090 KILLZ PRIMER	16.69	
464057	Invoice	06/12/2023	CUST#20090 STRAINERS	0.00	11.23	
001-142-000-57250-3100		Office and Operating		CUST#20090 STRAINERS	3.74	
401-000-000-53480-3100		Office and Operating		CUST#20090 STRAINERS	7.49	
VEN02437	WALTER E NELSON CO OF WESTERN	06/16/2023	Virtual Pay	0.00	1,709.48	APA002837
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
924547	Invoice	05/25/2023	CUST#12400 MISC SUPPLIES	0.00	829.85	
001-142-000-51830-3100		Office and Operating		CUST#12400 MISC SUPPLI	63.58	
001-142-000-51890-3115		Office and Operating-Civi		CUST#12400 MISC SUPPLI	47.45	
001-142-000-51890-3115		Office and Operating-Civi		CUST#12400 MISC SUPPLI	47.36	
001-142-000-51890-3115		Office and Operating-Civi		CUST#12400 MISC SUPPLI	158.00	
001-142-000-51890-3115		Office and Operating-Civi		CUST#12400 MISC SUPPLI	101.85	
001-142-000-51890-3115		Office and Operating-Civi		CUST#12400 MISC SUPPLI	124.45	
001-142-000-57250-3100		Office and Operating		CUST#12400 MISC SUPPLI	47.45	
001-142-000-57250-3100		Office and Operating		CUST#12400 MISC SUPPLI	47.36	
001-142-000-57250-3100		Office and Operating		CUST#12400 MISC SUPPLI	67.90	
001-142-000-57250-3100		Office and Operating		CUST#12400 MISC SUPPLI	124.45	
924553	Invoice	05/25/2023	CUST#12400 MISC SUPPLIES	0.00	469.28	
001-141-000-57680-3100		Office and Operating		CUST#12400 MISC SUPPLI	469.28	
924790	Invoice	06/01/2023	CUST#12400 CLEANER, TP	0.00	68.39	
001-141-000-57680-3100		Office and Operating		CUST#12400 CLEANER, TP	68.39	
924803	Invoice	06/01/2023	CUST#12400 TOILET PAPER	0.00	341.96	
001-141-000-57680-3100		Office and Operating		CUST#12400 TOILET PAPER	341.96	
VEN01420	WASHINGTON CRANE & HOIST CO, I	06/16/2023	Virtual Pay	0.00	1,036.86	APA002838
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0050781-IN	Invoice	05/31/2023	CUST#COS5SW TROLLEY REPAIR	0.00	1,036.86	
402-400-000-53580-4800		Repairs and Maintenance		CUST#COS5SW TROLLEY R	1,036.86	
202941	WASHINGTON RECREATION &	06/16/2023	Virtual Pay	0.00	665.00	APA002839
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
8744	Invoice	06/12/2023	WRPA SPRING 2023 CPSI PROGRAM	0.00	665.00	
001-141-000-57680-4907		Miscellaneous-Training		WRPA SPRING 2023 CPSI P	665.00	
203780	WATER MGMNT LABORATORIES INC	06/16/2023	Virtual Pay	0.00	196.00	APA002840
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
212333	Invoice	06/08/2023	ACCT#AS201R TESTS	0.00	196.00	
402-400-000-53580-4100		Professional Services/Adv		ACCT#AS201R TESTS	196.00	
053987	WESTBAY NAPA AUTO PARTS	06/16/2023	Virtual Pay	0.00	410.46	APA002841
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
039135	Invoice	06/06/2023	ACCT#4296 FUEL FILTERS, OIL 19989D	0.00	113.79	
503-000-000-54865-3102		Oper Supplies-Parts		ACCT#4296 FUEL FILTERS,	113.79	
039149	Invoice	06/06/2023	ACCT#4296 BRAKE PARTS 19989D	0.00	168.13	
503-000-000-54865-3102		Oper Supplies-Parts		ACCT#4296 BRAKE PARTS	168.13	
039243	Invoice	06/07/2023	ACCT#4296 BATTERY 19906D	0.00	148.12	
503-000-000-54865-3102		Oper Supplies-Parts		ACCT#4296 BATTERY 1990	148.12	

Check Register

Packet: APPKT02779-JUNE 16, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>039497</u>	Credit Memo	06/08/2023	ACCT#4296 BATTERY 19906D	0.00	-19.58	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts	ACCT#4296 BATTERY 1990		-19.58	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	60	34	0.00	124,638.50
	60	34	0.00	124,638.50

Virtual Payments	60	34	0.00	124,638.50
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	124,638.50
			<u>124,638.50</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108466 through number 108469 in the total amount of \$2,380.50 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 23rd of June, 2023.


Deputy Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02789 - JUNE 23, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	AT & T	06/23/2023	Regular	0.00	55.46	108466
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0302659923001J	Invoice	06/03/2023	0302659923001JUN23		55.46	
402-400-000-53580-4200		Communication		0302659923001JUN23	55.46	
VEN02447	DAVIES LIFE & HEALTH INC.	06/23/2023	Regular	0.00	1,524.00	108467
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
PREMIUM2023	Invoice	05/11/2023	GROUP #COS-5 ALVIN JOHNSON		1,524.00	
502-000-000-51725-2032		Ins-LongTrmCare-Retired		GROUP #COS-5 ALVIN JOH	1,524.00	
190087	GREEN DIAMOND RESOURCE CO	06/23/2023	Regular	0.00	392.25	108468
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
B&OREFUND	Invoice	06/20/2023	B&O REFUND FOR OVERPAID TAXES		392.25	
001-000-000-316100000		B & O Tax		B&O REFUND FOR OVERPA	392.25	
151000	P. U. D. # 3	06/23/2023	Regular	0.00	408.79	108469
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
113939001JUN23	Invoice	06/15/2023	113939001JUN23		64.09	
401-000-000-53480-4700		Utility Services-Water		113939001JUN23	64.09	
25911005JUN23	Invoice	06/12/2023	25911005JUN23		67.85	
402-640-000-53580-4700		Utility Services-Sewer Sat		25911005JUN23	67.85	
277201002JUN23	Invoice	06/12/2023	277201002JUN23		72.07	
401-000-000-53480-4700		Utility Services-Water		277201002JUN23	72.07	
82241001JUN23	Invoice	06/15/2023	82241001JUN23		78.38	
001-141-000-57680-4700		Utility Services-Park		82241001JUN23	78.38	
85079001JUN23	Invoice	06/15/2023	85079001JUN23		65.43	
402-300-000-53580-4700		Utility Services-Sewer Ma		85079001JUN23	65.43	
85183001JUN23	Invoice	06/15/2023	85183001JUN23		60.97	
404-000-000-53180-4700		Utility Services		85183001JUN23	60.97	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	4	0.00	2,380.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	9	4	0.00	2,380.50

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	2,380.50
			<u>2,380.50</u>



Shelton, WA

Check Register

Packet: APPKT02789 - JUNE 23, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	A T & T	06/23/2023	Regular	0.00	55.46	108466
VEN02447	DAVIES LIFE & HEALTH INC.	06/23/2023	Regular	0.00	1,524.00	108467
190087	GREEN DIAMOND RESOURCE CO	06/23/2023	Regular	0.00	392.25	108468
151000	P. U. D. # 3	06/23/2023	Regular	0.00	408.79	108469

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	4	0.00	2,380.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	9	4	0.00	2,380.50

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	2,380.50
			<u>2,380.50</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002842 through number APA002865 in the total amount of \$284,370.06 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 23rd of June, 2023.


Deputy Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02788 - JUNE 23, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02001	ADVANCED BACKFLOW & CROSS CC	06/23/2023	Virtual Pay	0.00	400.00	APA002842
002520	ARAMARK	06/23/2023	Virtual Pay	0.00	138.42	APA002843
2901	ASPECT CONSULTING, LLC	06/23/2023	Virtual Pay	0.00	885.50	APA002844
VEN02340	BLT SHELTON PONY, LLC	06/23/2023	Virtual Pay	0.00	5,743.60	APA002845
098000	BUILDERS FIRSTSOURCE	06/23/2023	Virtual Pay	0.00	382.12	APA002846
005900	CAPITAL BUSINESS MACHINES	06/23/2023	Virtual Pay	0.00	147.86	APA002847
VEN02063	CARL TANNE	06/23/2023	Virtual Pay	0.00	150.00	APA002848
008760	CUES	06/23/2023	Virtual Pay	0.00	256,389.36	APA002849
023078	FASTENAL COMPANY	06/23/2023	Virtual Pay	0.00	289.86	APA002850
VEN02435	LAI GINGER WANG	06/23/2023	Virtual Pay	0.00	180.00	APA002851
VEN02448	LOCK-N-LIFT, INC.	06/23/2023	Virtual Pay	0.00	476.59	APA002852
129030	MILES SAND & GRAVEL CO.	06/23/2023	Virtual Pay	0.00	1,099.93	APA002853
132235	MOUNTAIN MIST WATER	06/23/2023	Virtual Pay	0.00	106.07	APA002854
168450	RH2 ENGINEERING INC	06/23/2023	Virtual Pay	0.00	4,781.03	APA002855
903584	RIGHT SYSTEMS	06/23/2023	Virtual Pay	0.00	3,607.35	APA002856
196300	STERICYCLE, INC.	06/23/2023	Virtual Pay	0.00	10.36	APA002857
VEN01650	THURSTON MASON BEHAVIORAL HI	06/23/2023	Virtual Pay	0.00	7,350.84	APA002858
201148	TMG SERVICES, INC.	06/23/2023	Virtual Pay	0.00	499.63	APA002859
201300	TOZIER BROS INC.	06/23/2023	Virtual Pay	0.00	79.14	APA002860
201875	TYLER TECHNOLOGIES	06/23/2023	Virtual Pay	0.00	160.00	APA002861
202308	USABLUEBOOK	06/23/2023	Virtual Pay	0.00	192.08	APA002862
VEN01846	USSSA WASHINGTON STATE	06/23/2023	Virtual Pay	0.00	240.00	APA002863
203900	WESMAR COMPANY, INC	06/23/2023	Virtual Pay	0.00	1,018.37	APA002864
053987	WESTBAY NAPA AUTO PARTS	06/23/2023	Virtual Pay	0.00	41.95	APA002865

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	34	24	0.00	284,370.06
	34	24	0.00	284,370.06

Virtual Payments	34	24	0.00	284,370.06
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	284,370.06
			<u>284,370.06</u>



Shelton, WA

Check Register

Packet: APPKT02788 - JUNE 23, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02001	ADVANCED BACKFLOW & CROSS CC	06/23/2023	Virtual Pay	0.00	400.00	APA002842
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
229	Invoice	06/15/2023	ANNUAL BACKFLOW TESTING	0.00	400.00	
401-000-000-53480-4100		Professional Services/Adv		ANNUAL BACKFLOW TESTI	400.00	
002520	ARAMARK	06/23/2023	Virtual Pay	0.00	138.42	APA002843
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5120256999	Invoice	06/07/2023	ACCT#792105973 COVERALLS,MATS,TOW	0.00	65.71	
402-400-000-53580-4900		Miscellaneous		ACCT#792105973 COVERA	65.71	
5120261348	Invoice	06/14/2023	ACCT#792105972 COVERALLS,MATS,TOW	0.00	72.71	
401-000-000-53480-4901		Miscellaneous - Shop		ACCT#792105972 COVERA	72.71	
2901	ASPECT CONSULTING, LLC	06/23/2023	Virtual Pay	0.00	885.50	APA002844
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
51855	Invoice	06/14/2023	ENVIRONMENTAL STUDIES/DESIGN	0.00	885.50	
401-000-000-53480-4100		Professional Services/Adv		ENVIRONMENTAL STUDIES	885.50	
VEN02340	BLT SHELTON PONY, LLC	06/23/2023	Virtual Pay	0.00	5,743.60	APA002845
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
642910	Invoice	04/24/2023	VIN#7853 REPAIR/MAINTENANCE	0.00	5,665.53	
001-118-000-52122-4805		Repairs and Maintenance		VIN#7853 REPAIR/MAINTENANCE	5,665.53	
645028	Invoice	06/08/2023	VIN#9564 MAINTENANCE	0.00	78.07	
001-118-000-52122-4805		Repairs and Maintenance		VIN#9564 MAINTENANCE	78.07	
098000	BUILDERS FIRSTSOURCE	06/23/2023	Virtual Pay	0.00	382.12	APA002846
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
87450411	Invoice	06/14/2023	ACCT#671668 REDUCING BUSHING	0.00	15.22	
401-000-000-53480-3100		Office and Operating		ACCT#671668 REDUCING	15.22	
87450855	Invoice	06/14/2023	ACCT#671668 CONCRETE MIX, CONCRETE	0.00	287.28	
001-141-000-57680-3100		Office and Operating		ACCT#671668 CONCRETE	287.28	
87479100	Invoice	06/20/2023	ACCT#671668 EPOXY	0.00	79.62	
402-400-000-53580-3100		Office and Operating		ACCT#671668 EPOXY	79.62	
005900	CAPITAL BUSINESS MACHINES	06/23/2023	Virtual Pay	0.00	147.86	APA002847
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV157919	Invoice	06/08/2023	CONTRACT#CN2621-01	0.00	122.38	
001-118-000-52122-4500		Operating Rentals		CONTRACT#CN2621-01	122.38	
INV157920	Invoice	06/08/2023	CONTRACT# CN2736-01	0.00	25.48	
001-118-000-52122-4500		Operating Rentals		CONTRACT# CN2736-01	25.48	
VEN02063	CARL TANNE	06/23/2023	Virtual Pay	0.00	150.00	APA002848
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0615-2023-SHELT	Invoice	06/19/2023	JUNE 15 INTERPRETATION	0.00	150.00	
001-112-000-51251-4106		Interpreter Expenses		JUNE 15 INTERPRETATION	150.00	

Check Register

Packet: APPKT02788-JUNE 23, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
008760	CUES	06/23/2023	Virtual Pay	0.00	256,389.36	APA002849
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
637509	Invoice	02/28/2023	CAMERA VAN	0.00	256,389.36	
412-000-000-59435-6000		Sewer Capital Exp-Vehicle	23-NEWEQUIP-SEWER	CAMERA VAN	176,389.36	
414-000-000-59431-6000		Storm Capital Exp-Vehicle	23-NEWEQUIP-STORM	CAMERA VAN	80,000.00	
023078	FASTENAL COMPANY	06/23/2023	Virtual Pay	0.00	289.86	APA002850
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
WATUM214492	Invoice	06/08/2023	CUST#WATUM1991 MISC SUPPLIES	0.00	289.86	
001-118-000-52122-3100		Office and Operating		CUST#WATUM1991 MISC	289.86	
VEN02435	LAI GINGER WANG	06/23/2023	Virtual Pay	0.00	180.00	APA002851
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
06142023INTERP	Invoice	06/14/2023	06142023INTERPRETATION	0.00	180.00	
001-112-000-51251-4106		Interpreter Expenses		06142023INTERPRETATIO	180.00	
VEN02448	LOCK-N-LIFT, INC.	06/23/2023	Virtual Pay	0.00	476.59	APA002852
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5637	Invoice	06/13/2023	LIFTING TOOL	0.00	476.59	
402-400-000-53580-3100		Office and Operating		LIFTING TOOL	476.59	
129030	MILES SAND & GRAVEL CO.	06/23/2023	Virtual Pay	0.00	1,099.93	APA002853
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1993278	Invoice	06/05/2023	CUST#050775 STOCK	0.00	1,099.93	
403-000-901-59437-6300		Landfill Closeout	"C" St. Landfill	CUST#050775 STOCK	1,099.93	
132235	MOUNTAIN MIST WATER	06/23/2023	Virtual Pay	0.00	106.07	APA002854
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
005333237	Invoice	04/12/2023	ACCT#050147 WWTP	0.00	44.03	
402-400-000-53580-3100		Office and Operating		ACCT#050147 WWTP	35.33	
402-400-000-53580-4500		Operating Rentals		ACCT#050147 WWTP	8.70	
005431199	Invoice	06/08/2023	ACCT#088436 POLICE	0.00	42.58	
001-118-000-52122-3100		Office and Operating		ACCT#088436 POLICE	42.58	
005448146	Invoice	06/19/2023	ACCT#088436 SHOP	0.00	19.46	
401-000-000-53480-3100		Office and Operating		ACCT#088436 SHOP	19.46	
168450	RH2 ENGINEERING INC	06/23/2023	Virtual Pay	0.00	4,781.03	APA002855
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
91032	Invoice	06/08/2023	SRTS CROSSWALK IMPROVEMENTS	0.00	4,781.03	
302-000-000-59561-4101		CAPITAL Streets/Sidewalk	22-SAFERTE2SCHOOL	SRTS CROSSWALK IMPROV	4,781.03	
903584	RIGHT SYSTEMS	06/23/2023	Virtual Pay	0.00	3,607.35	APA002856
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SI-181573	Invoice	06/09/2023	CUST#COS006 MSFT MONTHLY LIC	0.00	3,607.35	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST#COS006 MSFT MON	3,607.35	
196300	STERICYCLE, INC.	06/23/2023	Virtual Pay	0.00	10.36	APA002857
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
3006496340	Invoice	05/31/2023	CUST#6060343 MONTHLY SERVICES	0.00	10.36	
001-118-000-52122-4100		Patrol-Professional Servic		CUST#6060343 MONTHLY	10.36	

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Packet: APPKT02788-JUNE 23, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01650	THURSTON MASON BEHAVIORAL HI	06/23/2023	Virtual Pay	0.00	7,350.84	APA002858
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV-101703</u>	Invoice	06/15/2023	MAY 2023 PD CRISIS	0.00	7,350.84	
<u>001-118-000-52122-4100</u>		Patrol-Professional Serv		MAY 2023 PD CRISIS	7,350.84	
201148	TMG SERVICES, INC.	06/23/2023	Virtual Pay	0.00	499.63	APA002859
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>0050116-IN</u>	Invoice	06/12/2023	CUST#1908050 DMGA SAMPLING TAP	0.00	499.63	
<u>402-640-000-53580-3100</u>		Office and Operating		CUST#1908050 DMGA SA	499.63	
201300	TOZIER BROS INC.	06/23/2023	Virtual Pay	0.00	79.14	APA002860
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>463796</u>	Invoice	05/31/2023	CUST#20090 SCUFFLE HOE	0.00	23.49	
<u>402-400-000-53580-3100</u>		Office and Operating		CUST#20090 SCUFFLE HOE	23.49	
<u>464095</u>	Invoice	06/14/2023	CUST#20090 DRAIN PIPE, FLEX	0.00	13.31	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#20090 DRAIN PIPE, F	13.31	
<u>464105</u>	Invoice	06/14/2023	CUST#20090 ELBOW, TEE, BUSHING	0.00	28.96	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#20090 ELBOW, TEE,	28.96	
<u>464213</u>	Invoice	06/20/2023	CUST#20090 BRASS BUSHING	0.00	13.38	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#20090 BRASS BUSHI	13.38	
201875	TYLER TECHNOLOGIES	06/23/2023	Virtual Pay	0.00	160.00	APA002861
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>025-427612</u>	Invoice	07/01/2023	CUST#48155 UTILITY BILLING MONTHLY	0.00	160.00	
<u>001-111-000-51421-4100</u>		Professional Services/Adv		CUST#48155 UTILITY BILLI	160.00	
202308	USABBLUEBOOK	06/23/2023	Virtual Pay	0.00	192.08	APA002862
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV00032395</u>	Invoice	06/05/2023	CUST#925099 PRY BARS	0.00	192.08	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#925099 PRY BARS	192.08	
VEN01846	USSA WASHINGTON STATE	06/23/2023	Virtual Pay	0.00	240.00	APA002863
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1221</u>	Invoice	06/13/2023	MIXED TEAM REGISTRATIONS - SUMMER	0.00	240.00	
<u>001-141-000-57120-4100</u>		Professional Services/Adv		MIXED TEAM REGISTRATIO	240.00	
203900	WESMAR COMPANY, INC	06/23/2023	Virtual Pay	0.00	1,018.37	APA002864
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>311365</u>	Invoice	06/14/2023	CUST#31175 SODIUM HYPOCHLORITE	0.00	1,018.37	
<u>401-000-000-53480-3104</u>		Office and Operating-Chl		CUST#31175 SODIUM HYP	1,018.37	
053987	WESTBAY NAPA AUTO PARTS	06/23/2023	Virtual Pay	0.00	41.95	APA002865

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Packet: APPKT02788-JUNE 23, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>040863</u>	Invoice	06/20/2023	ACCT#4296 GREASE GUN		0.00	41.95
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#4296 GREASE GUN		41.95

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	34	24	0.00	284,370.06
	34	24	0.00	284,370.06

Virtual Payments	34	24	0.00	284,370.06
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	284,370.06
			<u>284,370.06</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108478 through number 108491 in the total amount of \$85,869.89 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 30th of June, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02795 - JUNE 30, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	06/30/2023	Regular	0.00	8,196.78	108478
VEN01281	CITY OF SHELTON - UTILITY BILLS/PE	06/30/2023	Regular	0.00	19,219.46	108479
009351	DELAGE LANDEN FINANCIAL SVCS	06/30/2023	Regular	0.00	541.84	108480
009595	DEPT. OF LICENSING	06/30/2023	Regular	0.00	57.00	108481
VEN02195	GARY PORTILLO	06/30/2023	Regular	0.00	79.25	108482
VEN02450	LEB CONSTRUCTION	06/30/2023	Regular	0.00	5,395.58	108483
VEN01883	MICHELLE SUTHERLAND	06/30/2023	Regular	0.00	47.66	108484
VEN02330	MILES RESOURCES LLC	06/30/2023	Regular	0.00	26,072.43	108485
142300	NISQUALLY INDIAN TRIBE	06/30/2023	Regular	0.00	2,470.00	108486
151000	P. U. D. # 3	06/30/2023	Regular	0.00	13,975.74	108487
186242	SHELTON HIGH SCHOOL ASB	06/30/2023	Regular	0.00	531.60	108488
186242	SHELTON HIGH SCHOOL ASB	06/30/2023	Regular	0.00	875.60	108489
200235	TACOMA SCREW PRODUCTS INC	06/30/2023	Regular	0.00	594.59	108490
VEN01650	THURSTON MASON BEHAVIORAL HI	06/30/2023	Regular	0.00	7,812.36	108491

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	28	14	0.00	85,869.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	28	14	0.00	85,869.89 ✓

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	85,869.89
			<u>85,869.89</u>



Shelton, WA

Check Register

Packet: APPKT02795 - JUNE 30, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
002982	APB	06/30/2023	Regular	0.00	8,196.78	108478
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>23-849663</u>	Invoice	06/14/2023	ACCT#AP7500158 FUEL	0.00	3,359.74	
<u>503-250-000-58900-0001</u>	Inventory-Gas		ACCT#AP7500158 FUEL		3,359.74	
<u>23-854357</u>	Invoice	06/21/2023	ACCT#AP7500158 FUEL	0.00	4,837.04	
<u>503-250-000-58900-0001</u>	Inventory-Gas		ACCT#AP7500158 FUEL		4,837.04	
VEN01281	CITY OF SHELTON - UTILITY BILLS/PE	06/30/2023	Regular	0.00	19,219.46	108479

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Packet: APPKT02795-JUNE 30, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
JUNE/2023 Invoice	06/16/2023	JUNE 2023 CITY UTILITY BILLS		0.00	19,219.46	
001-119-000-52250-4700	Utility Services		JUNE 2023 CITY UTILITY BI		181.76	
001-140-000-55430-4700	Utility Services-Animal Sh		JUNE 2023 CITY UTILITY BI		178.84	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		85.75	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		12.94	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		460.80	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		2,241.28	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		74.30	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		1,792.32	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		376.48	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		15.66	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		103.10	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		1,562.11	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		16.81	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		87.91	
001-141-000-57680-4700	Utility Services-Park		JUNE 2023 CITY UTILITY BI		519.23	
001-142-000-51890-4715	Utility Services-Civic Ctr		JUNE 2023 CITY UTILITY BI		147.32	
001-142-000-51890-4715	Utility Services-Civic Ctr		JUNE 2023 CITY UTILITY BI		737.04	
001-142-000-51890-4715	Utility Services-Civic Ctr		JUNE 2023 CITY UTILITY BI		149.01	
001-142-000-51890-4715	Utility Services-Civic Ctr		JUNE 2023 CITY UTILITY BI		809.25	
001-142-000-57250-4700	Utility Services-Library		JUNE 2023 CITY UTILITY BI		783.72	
001-142-000-57530-4700	Utility Services-Museum		JUNE 2023 CITY UTILITY BI		195.67	
101-000-000-54265-4700	Utility Services		JUNE 2023 CITY UTILITY BI		154.81	
101-000-000-54270-4700	Utility Services-Roadside		JUNE 2023 CITY UTILITY BI		142.96	
401-000-000-53480-4700	Utility Services-Water		JUNE 2023 CITY UTILITY BI		49.85	
401-000-000-53480-4700	Utility Services-Water		JUNE 2023 CITY UTILITY BI		16.32	
401-000-000-53480-4700	Utility Services-Water		JUNE 2023 CITY UTILITY BI		38.55	
401-000-000-53480-4700	Utility Services-Water		JUNE 2023 CITY UTILITY BI		15.66	
401-000-000-53480-4700	Utility Services-Water		JUNE 2023 CITY UTILITY BI		22.87	
401-000-000-53480-4700	Utility Services-Water		JUNE 2023 CITY UTILITY BI		115.40	
401-000-000-53480-4701	Utility Services - Shop		JUNE 2023 CITY UTILITY BI		165.60	
401-000-000-53480-4701	Utility Services - Shop		JUNE 2023 CITY UTILITY BI		258.88	
401-000-000-53480-4701	Utility Services - Shop		JUNE 2023 CITY UTILITY BI		620.38	
401-000-000-53480-4701	Utility Services - Shop		JUNE 2023 CITY UTILITY BI		89.71	
401-000-000-53480-4701	Utility Services - Shop		JUNE 2023 CITY UTILITY BI		115.46	
402-300-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		16.11	
402-400-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		2,457.81	
402-400-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		590.76	
402-400-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		71.02	
402-400-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		20.87	
402-400-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		25.95	
402-400-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		25.95	
402-500-000-53580-4700	Utility Services-Sewer Ma		JUNE 2023 CITY UTILITY BI		44.15	
402-640-000-53580-4700	Utility Services-Sewer Sat		JUNE 2023 CITY UTILITY BI		15.75	
402-640-000-53580-4700	Utility Services-Sewer Sat		JUNE 2023 CITY UTILITY BI		537.50	
402-640-000-53580-4700	Utility Services-Sewer Sat		JUNE 2023 CITY UTILITY BI		18.11	
402-640-000-53580-4700	Utility Services-Sewer Sat		JUNE 2023 CITY UTILITY BI		3,004.68	
404-000-000-53180-4700	Utility Services		JUNE 2023 CITY UTILITY BI		53.05	
009351	DELAGE LANDEN FINANCIAL SVCS	06/30/2023	Regular	0.00	541.84	108480
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
80195936 Invoice	06/24/2023	CONTRACT#500-50492834		0.00	270.92	
001-111-000-59114-7001	Long Term Lease - Financ		CONTRACT#500-50492834		162.55	
001-130-000-59117-7001	Long Term Lease - Human		CONTRACT#500-50492834		108.37	
80195963 Invoice	06/24/2023	CONTRACT#500-50499916		0.00	270.92	
001-115-000-59148-7001	Long Term Lease - PW Ad		CONTRACT#500-50499916		127.33	
001-120-000-59113-7001	Long Term Lease - Executi		CONTRACT#500-50499916		13.55	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001-140-000-59158-7001		Long Term Lease - Comm	CONTRACT#500-50499916		130.04	
009595	DEPT. OF LICENSING	06/30/2023	Regular	0.00	57.00	108481
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SHP230023</u>	Invoice	06/21/2023	SHP230023		18.00	
<u>657-000-000-58600-0007</u>		Concealed Pistol Permits		SHP230023	18.00	
<u>SHP230024</u>	Invoice	06/21/2023	SHP230024		18.00	
<u>657-000-000-58600-0007</u>		Concealed Pistol Permits		SHP230024	18.00	
<u>SHP230025</u>	Invoice	06/21/2023	SHP230025		21.00	
<u>657-000-000-58600-0007</u>		Concealed Pistol Permits		SHP230025	21.00	
VEN02195	GARY PORTILLO	06/30/2023	Regular	0.00	79.25	108482
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>MARKERIDREIMB</u>	Invoice	06/19/2023	MARKERIDREIMBURSEMENT		79.25	
<u>001-118-000-52122-3100</u>		Office and Operating		MARKERIDREIMBURSEME	79.25	
VEN02450	LEB CONSTRUCTION	06/30/2023	Regular	0.00	5,395.58	108483
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>UTILITYAPPREFU</u>	Invoice	06/27/2023	UTILITYAPPREFUND		5,395.58	
<u>001-000-000-369910001</u>		Misc - Technology Fee		UTILITYAPPREFUND	207.52	
<u>401-000-000-343400001</u>		General Facility Charge -		UTILITYAPPREFUND	1,260.00	
<u>401-000-000-343400003</u>		Connection & Appl Fees		UTILITYAPPREFUND	170.00	
<u>401-000-000-343400004</u>		Other Fees & Charges		UTILITYAPPREFUND	435.06	
<u>402-000-000-343500001</u>		General Facility Charge - S		UTILITYAPPREFUND	3,258.00	
<u>402-000-000-343500002</u>		Connection & Appl Fees		UTILITYAPPREFUND	65.00	
VEN01883	MICHELLE SUTHERLAND	06/30/2023	Regular	0.00	47.66	108484
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>FREDMEYERREMI</u>	Invoice	06/26/2023	FRED MEYER REIMB - ALL HANDS MEETIN		47.66	
<u>001-120-000-51310-3102</u>		Employee Recognition		FRED MEYER REIMB - ALL	47.66	
VEN02330	MILES RESOURCES LLC	06/30/2023	Regular	0.00	26,072.43	108485
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>PAYESTIMATE09</u>	Invoice	06/22/2023	PAY ESTIMATE 09 WGATE		26,072.43	
<u>302-000-000-59530-6300</u>		CAPITAL IMPROVEMENT-	18-WGATE (formerly)	PAY ESTIMATE 09 WGATE	4,055.29	
<u>302-000-000-59561-6300</u>		SIDEWALKS-Construction	18-WGATE (formerly)	PAY ESTIMATE 09 WGATE	19,797.62	
<u>411-000-000-59434-6300</u>		Construction	18-WGATE (formerly)	PAY ESTIMATE 09 WGATE	2,219.52	
142300	NISQUALLY INDIAN TRIBE	06/30/2023	Regular	0.00	2,470.00	108486
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>35479</u>	Invoice	05/31/2023	MAY 2023 BOOKING FEES		2,470.00	
<u>001-123-000-52360-4103</u>		Professional Services/Adv		MAY 2023 BOOKING FEES	2,470.00	
151000	P. U. D. # 3	06/30/2023	Regular	0.00	13,975.74	108487
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>101002JUN23</u>	Invoice	06/21/2023	101002JUN23		87.51	
<u>101-000-000-54264-4700</u>		Utility Services		101002JUN23	87.51	
<u>101097001JUN23</u>	Invoice	06/20/2023	101097001JUN23		87.74	
<u>101-000-000-54264-4700</u>		Utility Services		101097001JUN23	87.74	
<u>101149001JUN23</u>	Invoice	06/21/2023	101149001JUN23		59.18	
<u>401-000-000-53480-4700</u>		Utility Services-Water		101149001JUN23	59.18	
<u>101155001JUN23</u>	Invoice	06/20/2023	101155001JUN23		6,155.78	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>401-000-000-53480-4700</u>	Utility Services-Water		101155001JUN23		6,155.78	
<u>109397001JUN23</u> Invoice	06/20/2023	109397001JUN23		0.00	89.78	
<u>101-000-000-54264-4700</u>	Utility Services		109397001JUN23		89.78	
<u>109413001JUN23</u> Invoice	06/20/2023	109413001JUN23		0.00	65.67	
<u>101-000-000-54264-4700</u>	Utility Services		109413001JUN23		65.67	
<u>252689001JUN23</u> Invoice	06/21/2023	252689001JUN23		0.00	5,287.36	
<u>402-640-000-53580-4700</u>	Utility Services-Sewer Sat		252689001JUN23		5,287.36	
<u>25911001JUN23</u> Invoice	06/20/2023	25911001JUN23		0.00	1,961.63	
<u>401-000-000-53480-4700</u>	Utility Services-Water		25911001JUN23		1,961.63	
<u>25913001JUN23</u> Invoice	06/20/2023	25913001JUN23		0.00	96.65	
<u>401-000-000-53480-4700</u>	Utility Services-Water		25913001JUN23		96.65	
<u>26197001JUN23</u> Invoice	06/20/2023	26197001JUN23		0.00	84.44	
<u>101-000-000-54264-4700</u>	Utility Services		26197001JUN23		84.44	
186242	SHELTON HIGH SCHOOL ASB	06/30/2023	Regular	0.00	531.60	108488
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>SOCCERCAMP202</u> Invoice	06/26/2023	SOCCERCAMP2023		0.00	531.60	
<u>001-141-000-57680-4100</u>	Professional Services/Adv		SOCCERCAMP2023		531.60	
186242	SHELTON HIGH SCHOOL ASB	06/30/2023	Regular	0.00	875.60	108489
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>VOLLEYBALLCAMP</u> Invoice	06/26/2023	VOLLEYBALLCAMP2023		0.00	875.60	
<u>001-141-000-57680-4100</u>	Professional Services/Adv		VOLLEYBALLCAMP2023		875.60	
200235	TACOMA SCREW PRODUCTS INC	06/30/2023	Regular	0.00	594.59	108490
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>170076200-00</u> Invoice	06/16/2023	CUST#103300 MISC		0.00	531.28	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#103300 MISC		531.28	
<u>170077535-00</u> Invoice	06/20/2023	CUST#103300 MISC		0.00	63.31	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#103300 MISC		63.31	
VEN01650	THURSTON MASON BEHAVIORAL HI	06/30/2023	Regular	0.00	7,812.36	108491
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>INV-101671</u> Invoice	05/15/2023	APRIL 2023 PD CRISIS		0.00	7,812.36	
<u>001-118-000-52122-4100</u>	Patrol-Professional Servic		APRIL 2023 PD CRISIS		7,812.36	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	28	14	0.00	85,869.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	28	14	0.00	85,869.89

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	85,869.89
			85,869.89

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002866 through number APA002899 in the total amount of \$114,919.19 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 30th of June, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02794 - JUNE 30, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02001	ADVANCED BACKFLOW & CROSS CC	06/30/2023	Virtual Pay	0.00	850.00	APA002866
002520	ARAMARK	06/30/2023	Virtual Pay	0.00	70.94	APA002867
VEN02338	BHC CONSULTANTS LLC	06/30/2023	Virtual Pay	0.00	22,402.50	APA002868
VEN02340	BLT SHELTON PONY, LLC	06/30/2023	Virtual Pay	0.00	4,407.94	APA002869
098000	BUILDERS FIRSTSOURCE	06/30/2023	Virtual Pay	0.00	109.00	APA002870
006233	CAROLLO ENGINEERS	06/30/2023	Virtual Pay	0.00	290.00	APA002871
008300	CODE PUBLISHING COMPANY	06/30/2023	Virtual Pay	0.00	522.79	APA002872
VEN01244	COOPER STUDIOS	06/30/2023	Virtual Pay	0.00	173.21	APA002873
008760	CUES	06/30/2023	Virtual Pay	0.00	1,962.00	APA002874
009422	DELL MARKETING L.P.	06/30/2023	Virtual Pay	0.00	1,813.47	APA002875
010900	E.J.'S GLASS	06/30/2023	Virtual Pay	0.00	1,000.96	APA002876
023078	FASTENAL COMPANY	06/30/2023	Virtual Pay	0.00	540.24	APA002877
VEN01299	GRAY & OSBORNE	06/30/2023	Virtual Pay	0.00	4,698.56	APA002878
045000	H.D. FOWLER COMPANY	06/30/2023	Virtual Pay	0.00	1,530.78	APA002879
085075	LAKESIDE INDUSTRIES	06/30/2023	Virtual Pay	0.00	800.50	APA002880
090100	LES SCHWAB TIRES	06/30/2023	Virtual Pay	0.00	13.02	APA002881
098580	MACECOM	06/30/2023	Virtual Pay	0.00	50,108.85	APA002882
132235	MOUNTAIN MIST WATER	06/30/2023	Virtual Pay	0.00	71.59	APA002883
VEN01558	NORTHWEST CUSTOM TEES	06/30/2023	Virtual Pay	0.00	651.00	APA002884
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/30/2023	Virtual Pay	0.00	354.02	APA002885
VEN01351	OSCAR MATIAS PABLO	06/30/2023	Virtual Pay	0.00	200.00	APA002886
150076	OWEN EQUIPMENT COMPANY	06/30/2023	Virtual Pay	0.00	607.56	APA002887
159300	POLYDYNE, INC.	06/30/2023	Virtual Pay	0.00	12,711.87	APA002888
VEN02198	RAM ELECTRIC	06/30/2023	Virtual Pay	0.00	783.36	APA002889
190222	SIRENNET.COM	06/30/2023	Virtual Pay	0.00	1,941.97	APA002890
191500	SONSRAY MACHINERY, LLC	06/30/2023	Virtual Pay	0.00	606.73	APA002891
VEN02449	THE NICHOLS GROUP RELATIONS, LI	06/30/2023	Virtual Pay	0.00	3,000.00	APA002892
201300	TOZIER BROS INC.	06/30/2023	Virtual Pay	0.00	179.93	APA002893
145325	VALVOLINE LLC	06/30/2023	Virtual Pay	0.00	228.38	APA002894
VEN02437	WALTER E NELSON CO OF WESTERN	06/30/2023	Virtual Pay	0.00	392.99	APA002895
202941	WASHINGTON RECREATION &	06/30/2023	Virtual Pay	0.00	615.00	APA002896
203780	WATER MGMNT LABORATORIES INC	06/30/2023	Virtual Pay	0.00	482.00	APA002897
053987	WESTBAY NAPA AUTO PARTS	06/30/2023	Virtual Pay	0.00	773.18	APA002898
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	06/30/2023	Virtual Pay	0.00	24.85	APA002899

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	55	34	0.00	114,919.19
	55	34	0.00	114,919.19 ✓

Virtual Payments	55	34	0.00	114,919.19
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	114,919.19
			114,919.19



Shelton, WA

Check Register

Packet: APPKT02794 - JUNE 30, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02001	ADVANCED BACKFLOW & CROSS CC	06/30/2023	Virtual Pay	0.00	850.00	APA002866
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
230	Invoice	06/15/2023	FACILITIES TESTING-ANNUAL BACKFLOW	0.00	500.00	
001-119-000-52250-4100		Professional Services/Adv		FACILITIES TESTING-ANNU	200.00	
001-140-000-55430-4100		Professional Services/Adv		FACILITIES TESTING-ANNU	50.00	
001-142-000-51890-4115		Professional Serv/Adverti		FACILITIES TESTING-ANNU	150.00	
001-142-000-57250-4100		Professional Services/Adv		FACILITIES TESTING-ANNU	50.00	
001-142-000-57530-4100		Professional Services/Adv		FACILITIES TESTING-ANNU	50.00	
231	Invoice	06/15/2023	ROADSIDE TESTS - ANNUAL BACKFLOW A	0.00	100.00	
101-000-000-54270-4100		Streets/Roadside Park-Pr		ROADSIDE TESTS - ANNUA	100.00	
232	Invoice	06/15/2023	PARKS TESTING-ANNUAL BACKFLOW ASSY	0.00	250.00	
001-141-000-57680-4100		Professional Services/Adv		PARKS TESTING-ANNUAL B	250.00	
002520	ARAMARK	06/30/2023	Virtual Pay	0.00	70.94	APA002867
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5120265135	Invoice	06/21/2023	ACCT#792105972 COVERALLS,MATS,TOW	0.00	70.94	
401-000-000-53480-4900		Miscellaneous		ACCT#792105972 COVERA	70.94	
VEN02338	BHC CONSULTANTS LLC	06/30/2023	Virtual Pay	0.00	22,402.50	APA002868
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0018176	Invoice	06/20/2023	ANGLESIDE STORAGE/PRESSURE ZONE IM	0.00	15,827.50	
401-000-000-53480-4100		Professional Services/Adv		ANGLESIDE STORAGE/PRE	15,827.50	
0018177	Invoice	06/20/2023	WATER RESERVOIR STUDY	0.00	6,575.00	
401-000-000-53480-4100		Professional Services/Adv		WATER RESERVOIR STUDY	6,575.00	
VEN02340	BLT SHELTON PONY, LLC	06/30/2023	Virtual Pay	0.00	4,407.94	APA002869
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
645030	Invoice	06/20/2023	65851D REPAIR/MAINTENANCE	0.00	967.56	
001-118-000-52122-4805		Repairs and Maintenance		65851D REPAIR/MAINTEN	967.56	
645037	Invoice	06/19/2023	VIN#6761 BRAKE REPAIR/MAINTENANCE	0.00	2,796.93	
001-118-000-52122-4805		Repairs and Maintenance		VIN#6761 BRAKE REPAIR/	2,796.93	
645192	Invoice	06/23/2023	VIN#2916 REPAIR/MAINTENANCE	0.00	643.45	
001-118-000-52122-4805		Repairs and Maintenance		VIN#2916 REPAIR/MAINTEN	643.45	
098000	BUILDERS FIRSTSOURCE	06/30/2023	Virtual Pay	0.00	109.00	APA002870
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
87517748	Invoice	06/26/2023	ACCT#671668 FAUCET HANDLE, SINK PAR	0.00	109.00	
001-142-000-51890-3115		Office and Operating-Civi		ACCT#671668 FAUCET HA	109.00	
006233	CAROLLO ENGINEERS	06/30/2023	Virtual Pay	0.00	290.00	APA002871
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
FB37305	Invoice	06/08/2023	WATER SYSTEM COMP PLAN UPDATE	0.00	290.00	
401-000-000-53480-4102		Prof Serv-Water Comp PI	Water System Compre	WATER SYSTEM COMP PLA	290.00	
008300	CODE PUBLISHING COMPANY	06/30/2023	Virtual Pay	0.00	522.79	APA002872

Check Register

Packet: APPKT02794-JUNE 30, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
GCO011034	Invoice	06/19/2023	MUNI CODE WEB UPDATE	0.00	522.79	
001-110-000-51160-4100		Professional Services/Adv		MUNI CODE WEB UPDATE	522.79	
VEN01244	COOPER STUDIOS	06/30/2023	Virtual Pay	0.00	173.21	APA002873
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
760	Invoice	06/06/2023	GROUP COMPOSITE - BLAYLOCK	0.00	173.21	
001-118-000-52122-4100		Patrol-Professional Servic		GROUP COMPOSITE - BLAY	173.21	
008760	CUES	06/30/2023	Virtual Pay	0.00	1,962.00	APA002874
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
637436	Invoice	06/09/2023	SOFTWARE	0.00	1,962.00	
402-400-000-53580-4100		Professional Services/Adv		SOFTWARE	981.00	
404-000-000-53180-4100		Prof Serv-Stormwater Im		SOFTWARE	981.00	
009422	DELL MARKETING L.P.	06/30/2023	Virtual Pay	0.00	1,813.47	APA002875
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10668259980	Invoice	04/27/2023	CUST#8933147 WORKSTATION	0.00	1,813.47	
001-141-000-57680-3500		Small Tools/Equipment		CUST#8933147 WORKSTAT	1,813.47	
010900	E.J.'S GLASS	06/30/2023	Virtual Pay	0.00	1,000.96	APA002876
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
70962	Invoice	06/20/2023	WWTP	0.00	1,000.96	
402-400-000-53580-4800		Repairs and Maintenance		WWTP	1,000.96	
023078	FASTENAL COMPANY	06/30/2023	Virtual Pay	0.00	540.24	APA002877
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
WATUM214938	Invoice	06/22/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	606.53	
402-400-000-53580-3100		Office and Operating		CUST#WATUM1962 MISC	606.53	
WATUM214940	Invoice	06/23/2023	CUST#WATUM1979 MISC SUPPLIES	0.00	101.64	
001-118-000-52122-3100		Office and Operating		CUST#WATUM1979 MISC	101.64	
WATUM214979	Credit Memo	06/23/2023	CUST#WATUM1991 FLASH DRIVE RETURN	0.00	-167.93	
001-118-000-52122-3100		Office and Operating		CUST#WATUM1991 FLASH	-167.93	
VEN01299	GRAY & OSBORNE	06/30/2023	Virtual Pay	0.00	4,698.56	APA002878
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
25JUN23	Invoice	06/17/2023	RECLAIM TANK PROJECT	0.00	3,570.09	
412-000-000-59435-4101		Sewer-Capital Exp-Pro Svc	18-RECLMTANK	RECLAIM TANK PROJECT	3,570.09	
46JUN23	Invoice	06/17/2023	ENGINEERING SERVICES	0.00	1,128.47	
001-115-000-51896-4100		Professional Services/Adv		ENGINEERING SERVICES	214.67	
001-115-000-51896-4100		Professional Services/Adv		ENGINEERING SERVICES	107.34	
101-000-000-54230-4100		Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES	23.96	
401-000-000-53480-4100		Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES	23.96	
401-000-000-53480-4100		Professional Services/Adv		ENGINEERING SERVICES	710.63	
402-400-000-53580-4100		Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES	23.96	
404-000-000-53180-4105		Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES	23.95	
045000	H.D. FOWLER COMPANY	06/30/2023	Virtual Pay	0.00	1,530.78	APA002879
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
16431429	Invoice	06/22/2023	ACCT#194680 TRAFFIC DOT, REPAIR KIT	0.00	1,424.48	
401-000-000-53480-3100		Office and Operating		ACCT#194680 TRAFFIC DO	1,424.48	

Check Register

Packet: APPKT02794-JUNE 30, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
16432003	Invoice	06/22/2023	ACCT#194680 STOCK	0.00	106.30	
402-400-000-53580-3100	Office and Operating		ACCT#194680 STOCK		106.30	
085075	LAKESIDE INDUSTRIES	06/30/2023	Virtual Pay	0.00	800.50	APA002880
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
235321	Invoice	06/17/2023	CUST#101048 STREETS	0.00	800.50	
101-000-000-54230-3100		Office and Operating		CUST#101048 STREETS	200.12	
401-000-000-53480-3100		Office and Operating		CUST#101048 STREETS	200.14	
402-400-000-53580-3100		Office and Operating		CUST#101048 STREETS	200.12	
404-000-000-53180-3100		Office and Operating		CUST#101048 STREETS	200.12	
090100	LES SCHWAB TIRES	06/30/2023	Virtual Pay	0.00	13.02	APA002881
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
83200749122	Invoice	06/21/2023	CUST#S32-01440 TIRE DISPOSAL	0.00	13.02	
001-118-000-52122-4805		Repairs and Maintenance		CUST#S32-01440 TIRE DIS	13.02	
098580	MACCOM	06/30/2023	Virtual Pay	0.00	50,108.85	APA002882
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
861	Invoice	07/01/2023	CUST#73 3RD QTR 2023 USER FEES	0.00	50,108.85	
001-118-000-52122-4104		Professional Serv-Dispatc		CUST#73 3RD QTR 2023 U	50,108.85	
132235	MOUNTAIN MIST WATER	06/30/2023	Virtual Pay	0.00	71.59	APA002883
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
005440993	Invoice	06/14/2023	ACCT#088436 POLICE DEPT	0.00	6.95	
001-118-000-52122-3100		Office and Operating		ACCT#088436 POLICE DEP	6.95	
005454830	Invoice	06/22/2023	ACCT#088436 POLICE	0.00	31.97	
001-118-000-52122-3100		Office and Operating		ACCT#088436 POLICE	31.97	
005454831	Invoice	06/22/2023	ACCT#088436 ADMIN	0.00	19.46	
001-130-000-51810-3100		Office and Operating		ACCT#088436 ADMIN	19.46	
005454832	Invoice	06/22/2023	ACCT#088436 MUNI COURT	0.00	13.21	
001-112-000-51251-3100		Office and Operating		ACCT#088436 MUNI COUR	13.21	
VEN01558	NORTHWEST CUSTOM TEES	06/30/2023	Virtual Pay	0.00	651.00	APA002884
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1600	Invoice	06/16/2023	VOLLEYBALL/SOCCER CAMP SHIRTS	0.00	651.00	
001-141-000-57120-3100		Office and Operating		VOLLEYBALL/SOCCER CAM	651.00	
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/30/2023	Virtual Pay	0.00	354.02	APA002885
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
317970973001	Invoice	06/16/2023	ACCT#28972108 PAPER,FOLDERS,NOTES	0.00	354.02	
001-111-000-51421-3100		Office and Operating		ACCT#28972108 PAPER,FO	151.99	
001-111-000-51423-3100		Office and Operating		ACCT#28972108 PAPER,FO	158.63	
001-130-000-51810-3100		Office and Operating		ACCT#28972108 PAPER,FO	43.40	
VEN01351	OSCAR MATIAS PABLO	06/30/2023	Virtual Pay	0.00	200.00	APA002886
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INTERPRETATION	Invoice	06/22/2023	INTERPRETATION06222023	0.00	200.00	
001-118-000-52122-4100		Patrol-Professional Servic		INTERPRETATION0622202	200.00	
150076	OWEN EQUIPMENT COMPANY	06/30/2023	Virtual Pay	0.00	607.56	APA002887

Check Register

Packet: APPKT02794-JUNE 30, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
00110382	Invoice	04/25/2023	ACCT#35941 67806D		607.56	
503-000-000-54865-3104		Oper Supp-Parts-EM&R V		ACCT#35941 67806D	607.56	
159300	POLYDYNE, INC.	06/30/2023	Virtual Pay	0.00	12,711.87	APA002888
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1746343	Invoice	06/12/2023	CUST#100860 CLARIFLOC		12,711.87	
402-400-000-53580-3100		Office and Operating		CUST#100860 CLARIFLOC	12,711.87	
VEN02198	RAM ELECTRIC	06/30/2023	Virtual Pay	0.00	783.36	APA002889
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5550	Invoice	06/16/2023	CAPITAL HILL STATION		783.36	
402-300-000-53580-4800		Repairs and Maintenance		CAPITAL HILL STATION	783.36	
190222	SIRENNET.COM	06/30/2023	Virtual Pay	0.00	1,941.97	APA002890
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0269174	Invoice	06/23/2023	CUST#3609772 LIGHT BAR F250 2022		1,941.97	
503-300-000-59448-6400		Equipment/Vehicles	23-NEWEQUIP - EM&	CUST#3609772 LIGHT BAR	1,941.97	
191500	SONSRAY MACHINERY, LLC	06/30/2023	Virtual Pay	0.00	606.73	APA002891
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
PS0083382-1	Invoice	06/15/2023	CUST#BP0018172 LIGHT KIT 19969D		606.73	
503-000-000-54865-3104		Oper Supp-Parts-EM&R V		CUST#BP0018172 LIGHT KI	606.73	
VEN02449	THE NICHOLS GROUP RELATIONS, LI	06/30/2023	Virtual Pay	0.00	3,000.00	APA002892
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2022	Invoice	06/09/2023	JUNE 2023 CONSULTING		3,000.00	
001-120-000-51310-4100		Professional Services/Adv		JUNE 2023 CONSULTING	3,000.00	
201300	TOZIER BROS INC.	06/30/2023	Virtual Pay	0.00	179.93	APA002893
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
464267	Invoice	06/22/2023	CUST#20090 MISC SUPPLIES		156.08	
402-400-000-53580-3100		Office and Operating		CUST#20090 MISC SUPPLI	156.08	
464376	Invoice	06/28/2023	CUST#20090 NUTS & BOLTS		23.85	
001-142-000-51890-3115		Office and Operating-Civi		CUST#20090 NUTS & BOLT	23.85	
145325	VALVOLINE LLC	06/30/2023	Virtual Pay	0.00	228.38	APA002894
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
270048	Invoice	04/23/2023	VIN#3775 OIL CHANGE		75.82	
001-118-000-52122-4805		Repairs and Maintenance		VIN#3775 OIL CHANGE	75.82	
270817	Invoice	04/27/2023	VIN#4818 OIL CHANGE		50.85	
001-118-000-52122-4805		Repairs and Maintenance		VIN#4818 OIL CHANGE	50.85	
279988	Invoice	06/22/2023	69988D OIL CHANGE		101.71	
001-118-000-52122-4805		Repairs and Maintenance		69988D OIL CHANGE	101.71	
VEN02437	WALTER E NELSON CO OF WESTERN	06/30/2023	Virtual Pay	0.00	392.99	APA002895
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
927444	Invoice	06/19/2023	CUST#12400 HAND WASH		202.24	
001-142-000-51890-3115		Office and Operating-Civi		CUST#12400 HAND WASH	134.84	
001-142-000-57250-3100		Office and Operating		CUST#12400 HAND WASH	67.40	

Check Register

Packet: APPKT02794-JUNE 30, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
927448	Invoice	06/19/2023	CUST#12400 CLEANER	0.00	190.75	
001-141-000-57680-3100	Office and Operating		CUST#12400 CLEANER		190.75	
202941	WASHINGTON RECREATION &	06/30/2023	Virtual Pay	0.00	615.00	APA002896
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
8775	Invoice	06/27/2023	MEMBERSHIP RENEWAL	0.00	615.00	
001-141-000-57120-4900	Miscellaneous		MEMBERSHIP RENEWAL		615.00	
203780	WATER MGMNT LABORATORIES INC	06/30/2023	Virtual Pay	0.00	482.00	APA002897
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
212638	Invoice	06/21/2023	ACCT#AS201R TESTS	0.00	482.00	
402-400-000-53580-4100	Professional Services/Adv		ACCT#AS201R TESTS		482.00	
053987	WESTBAY NAPA AUTO PARTS	06/30/2023	Virtual Pay	0.00	773.18	APA002898
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
041551	Invoice	06/26/2023	ACCT#4296 BATTERY, CHARGER	0.00	253.68	
401-000-000-53480-3100	Office and Operating		ACCT#4296 BATTERY, CHA		253.68	
041616	Credit Memo	06/26/2023	ACCT#4296 CORE DEPOSIT	0.00	-19.58	
401-000-000-53480-3100	Office and Operating		ACCT#4296 CORE DEPOSIT		-19.58	
041692	Invoice	06/27/2023	ACCT#4296 OIL 07037D	0.00	99.56	
503-000-000-54865-3101	Vehicle Supplies		ACCT#4296 OIL 07037D		56.82	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 OIL 07037D		4.86	
503-000-000-54865-3103	Vehicle Supp-EM&R Vehic		ACCT#4296 OIL 07037D		37.88	
041749	Invoice	06/27/2023	ACCT#4296 62976D PARTS	0.00	121.71	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 62976D PARTS		121.71	
041789	Credit Memo	06/27/2023	ACCT#4296 CORE DEPOSIT	0.00	-31.55	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 CORE DEPOSIT		-31.55	
041791	Invoice	06/27/2023	ACCT#4296 SHOP STOCK	0.00	349.36	
503-000-000-54865-3101	Vehicle Supplies		ACCT#4296 SHOP STOCK		209.62	
503-000-000-54865-3103	Vehicle Supp-EM&R Vehic		ACCT#4296 SHOP STOCK		139.74	
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	06/30/2023	Virtual Pay	0.00	24.85	APA002899
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
PACKAGEID#1041	Invoice	06/21/2023	WSP TOXICOLOGY	0.00	24.85	
001-118-000-52122-4200	Communication		WSP TOXICOLOGY		24.85	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	55	34	0.00	114,919.19
	55	34	0.00	114,919.19

Virtual Payments	55	34	0.00	114,919.19
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	114,919.19
			<u>114,919.19</u>



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
May 16, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

Interim City Manager Mark Ziegler
City Clerk Donna Nault
Finance Director Mike Githens
Public Works Director Jay Harris
Recreation Coordinator Jordanne Krumpols

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

Swatting incident at Shelton High School
Shelton Park Advisory Board

CONSENT AGENDA

1. Vouchers numbered 108284 through 108299 in the total amount of \$102,496.69
2. Vouchers numbered APA002515 through APA002552 in the total amount of \$176,305.96
3. Voucher numbered 108300 in the total amount of \$2,500.00
4. Vouchers numbered 108331 through 108345 in the total amount of \$32,392.07
5. Vouchers numbered APA002553 through APA002592 in the total amount of \$71,680.17
6. Minutes:
 - Joint Meeting – City Council & Port Commission of February 17, 2023
 - Business Meeting of April 18, 2023

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to approve the Consent Agenda as published. Passed.

PRESENTATION

1. March Financial Status Report – Finance Director Mike Githens

Finance Director Githens presented the city's March financial report. Discussion followed.

2. Timberland Regional Library Update – Presented by Executive Director Cheryl Heywood

Executive Director Cheryl Heywood reviewed the Timberland Regional Library's 2020-2024 Strategic Plan.

BUSINESS AGENDA

None

ACTION AGENDA

1. Resolution No. 1271-0423 Aspect Consulting Contract Change Order No. 2 – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed an amendment to Aspect Consulting's contract to compensate for additional design, inspection, and monitoring of waste removal. No Discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1271-0423.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to adopt Resolution No. 1271-0423 as presented. Passed.

2. Civic Center Rotating Art Gallery – Presented by Recreation Coordinator Jordanne Krumpols

Recreation Coordinator Krumpols presented the Shelton Arts Commission's recommendations for the Rotating Art Gallery. Discussion followed.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve Shelton Arts Commission's recommendations for placement in the Civic Center Art Gallery. Passed.

ADMINISTRATION REPORT:

1. Interim City Manager Report
 - Community Clean-Up
 - Legislature fixed "The Blake Decision"
 - WWTP 2022 Outstanding Performance Award
 - Upcoming Study Session May 23

GENERAL PUBLIC COMMENT

<u>In-Person:</u>	<u>Zoom:</u>
Athena Ayres	Colleen Carmichael
Dean Jewett	

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

Study Session – May 23, 2023 at 6:00 p.m.
City Council Meeting – June 6, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:46 p.m.

Mayor Eric Onisko

City Clerk Donna Nault



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

Study Session Minutes
May 23, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Sharon Schirman
Deidre Peterson

Personnel:

Interim City Manager Mark Ziegler
City Clerk Donna Nault
Public Works Director Jay Harris
Public Works Superintendent Brent Armstrong

CALL TO ORDER

Call to Order: 6:00 p.m.
Roll Call: City Clerk Nault – Absent: Councilmember McDowell

STUDY AGENDA

1. Street Trees-Downtown Corridor – Presented by Public Works Director Jay Harris

Public Works Director Harris reviewed street trees, sidewalks, and striping on the downtown corridor. Discussion followed.

Interim City Manager Ziegler provided information on a Therapeutic Court grant opportunity. A letter of support from the City would be required. City Council approved moving forward with the City's letter of support.

NEW ITEMS FOR DISCUSSION

None

ADJOURN

Mayor Onisko adjourned the meeting at 7:03 p.m.

Mayor Eric Onisko

City Clerk Donna Nault



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item D1)

Touch Date: 06/13/2023
Brief Date: 07/11/2023
Action Date: 07/18/2023

Department: Public Works
Presented By: Jay Harris

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
Civic Center Parking Lot Final
Acceptance

☐ Ordinance

☒ Dept. Head

J.O.H.

☒ Resolution

☐ Finance Director

ATTACHMENTS:

☐ Attorney

- Resolution No. 1274-0623
- PowerPoint Presentation

☒ Motion

☒ City Clerk

☐ Other

☐ City Manager

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

On June 23, 2022, City Staff distributed an Invitation to Bid (ITB) for construction of the 2022 Civic Center Parking Lot Project. Two responsive bids were opened on July 19, 2022. City Council approved a contract with Miles Resources, LLC for their low bid of \$502,000.25.

Construction of the project commenced on September 26th 2022 and on November 28th the project was deemed Substantially Complete. The Contractor returned on April 5th, 2023, to complete remaining punch list items and the Physical Completion letter was issued that same day.

The final amount to be paid to the Contractor, after retainage and tax, will be \$502,483.71.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

Staff successfully secured two grants for this project, the Washington State Department of Commerce (\$277,340) and Shelton Centennial Lions Club (\$4200). \$178,908.67 is remaining in the Washington State Department of Commerce end of May 2022 as the grant allowed for reimbursement of design costs. The 2022 budget includes \$51,000 from the Transportation Benefit District, \$21,000 from the General Fund and \$20,000 from the storm drainage capital fund. There is \$200,000 carry over from 2021 budget. The supplemental budget amendment approved on 7-5-22 added \$50,000 from the General Fund to the project budget. There is a total budget for the project of \$537,862.50. The total payment to Miles Resources, LLC for completion of the 2022 Civic Center Parking Lot Project, after retainage and taxes, will be \$502,483.71.

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff recommends "I move to place Resolution No. 1274-0623 on the July 18th, 2023 Action Agenda for further consideration".

RESOLUTION NO. 1274-0623

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SHELTON, WASHINGTON
ACCEPTING THE CIVIC CENTER PARKING LOT PROJECT AS FINAL AND COMPLETE**

WHEREAS, a Contract for the 2022 Civic Center Parking Lot Project was awarded to Miles Resources, LLC in the amount of \$502,000.25 on August 2, 2022, following a competitive bidding process; and

WHEREAS, construction of the project commenced September 22, 2022; and

WHEREAS, the project was deemed Substantially Complete on November 28, 2022 and achieved Physical Completion on April 5th, 2023; and

WHEREAS, the final amount paid to the Contractor, after tax and retainage, will be \$502,483.71; and

WHEREAS, all documentation required by the Contract and required by law for final acceptance of the project has been furnished by the Contractor.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton that the 2022 Civic Center Parking Lot Project is accepted as final and complete.

INTRODUCED on the 11th day of July 2023 and **PASSED** by the City Council at its regular meeting held on this 18th day of July 2023.

ATTEST:

Mayor Onisko

City Clerk Nault

Civic Center Parking Lot Final Acceptance

7-11-2023







Pouring concrete flatwork



Spreading gravel during construction



Sports court ready for concrete



Pouring concrete curbs



Spreading gravel



Start of paver installation



Paver installation



Paver installation



Parking lot striping



Parking lot striping



Parking lot trees



Sports court striping



Grass installed



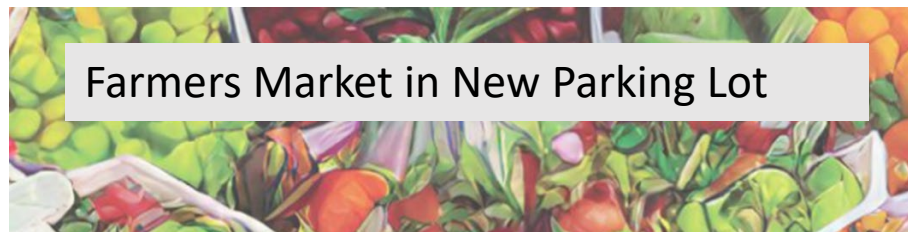
Shrubbery installed



Unveiling of the Lincoln Gym Memorial Court Sign



Ribbon Cutting Ceremony



Farmers Market in New Parking Lot





CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item D2)

Touch Date: 5/16/2023
Brief Date: 7/11/2023
Action Date: 7/18/2023

Department: Public Works
Presented By: Jay Harris

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

Vacate 5th Street from Grove-Cota



Ordinance



Dept. Head

J.O.H.

ATTACHMENTS:

- Ordinance 2006-0523
- Exhibit A – Vicinity Map of Area to be Vacated.
- Exhibit B – Legal Description & Sketch.



Resolution



Finance Director



Attorney



Motion



City Clerk



Other



City Manager

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The City of Shelton Police Department utilizes most of the parking on 5th Street from Cota to Grove Streets and recently received a grant from the State to install fencing and electric gates to limit public access into the Police parking area.

With the installation of the fencing improvements, 5th Street between Cota and Grove Streets will be closed to public vehicular traffic. The sidewalk on the east side of 5th Street will remain open for pedestrian traffic.

To allow for the closure of the roadway to the public, the 5th Street right-of-way will need to be vacated by the City. A public and private utility easement will be retained over the vacated roadway section for phone, gas, electricity, cable, water, sewer, and storm drainage facilities. A public sidewalk easement will be retained over the easterly portion of the proposed street vacation area.

ANALYSIS/OPTIONS/ALTERNATIVES:

The Council may approve, approve with conditions or changes, or deny the vacation of public right of way request.

BUDGET/FISCAL INFORMATION:

N/A

PUBLIC INFORMATION REQUIREMENTS:

Legal Notice of the Public Hearing has been placed in the Mason County Journal, and posted at the Shelton Civic Center, Mason County Building 1, the Post office, and the area to be vacated per RCW Section 35.79.

STAFF RECOMMENDATION/MOTION:

"I move to forward Ordinance No. 2006-0523 to the July 18th, 2023 City Council Action Agenda for further consideration".

ORDINANCE NO. 2006-0523

**AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, VACATING
5th STREET BETWEEN GROVE AND COTA**

WHEREAS, the City of Shelton is initiating the vacation of public right-of-way pursuant to RCW 35.79.010 upon the following described street in the City of Shelton;

That portion of 5th Street lying South of the South Right-of-Way line of Cota Street and lying North of the following described line:

Beginning at the Northeast Corner of Parcel 2 as described in Statutory Warranty Deed recorded under Auditor's File Number 605432, and as shown on Record of Survey filed in Book 23, Page 201, under Auditor's File Number 670877, records of Mason County, Washington.

Thence East along a line measured perpendicular to the East line of said 5th Street to a point on said East line and the Terminus of the herein described line.

Being within the Northeast Quarter of Section 19, Township 20 North, Range 3 West, W.M., City of Shelton, Mason County Washington.

WHEREAS, the vacation of 5th Street between Grove and Cota is allowable per RCW 35.79; **AND**

WHEREAS, the vacation is in the public interest; **AND**

WHEREAS, no property will be denied direct access as a result of vacation; **AND**

WHEREAS, a Public Hearing was held before the City Council of the City of Shelton on July 11th, 2023, pursuant to RCW 35.79.020 upon due notice, wherein the City Council determined to grant the request, finding that the application is in accordance with all requirements of State law and that the vacation would be in the best interest of the citizens of the City of Shelton.

NOW THEREFORE, be it ordained by the City Council of the City of Shelton, Washington:

1. That portion of the right of way as shown on Exhibit B herewith attached, is within the City of Shelton, Mason County, Washington be hereby **VACATED**; **PROVIDED** that the City shall retain an easement or the right to exercise and grant easements in respect to the vacated land for the construction, repair and maintenance of overhead and underground public and private utilities including

water, sewer, storm drainage, electric, gas, cable, communication, and telephone facilities. The City also retains a public sidewalk easement over the easterly 8 feet of the street vacation area.

EFFECTIVE DATE: This ordinance shall take effect five days after its passage, approval, and publication as required by law.

INTRODUCED the 11th day of July 2023.

ADOPTED by the City Council of the City of Shelton, Washington at a regular open public meeting held the 18th day of July 2023.

ATTEST:

Mayor Onisko

Donna Nault, City Clerk



VICINITY MAP

5th Street Right-of-Way Vacation

No Scale

EXHIBIT "B"

LEGAL DESCRIPTION

Adjacent to Parcel No. 32019-51-16001
5TH Street Right-of-Way Vacation

That portion of 5th Street lying South of the South Right-of-Way line of Cota Street and lying North of the following described line:

BEGINNING at the Northeast Corner of Parcel 2 as described in Statutory Warranty Deed recorded under Auditor's File Number 605432, and as shown on Record of Survey filed in Book 23, Page 201, under Auditor's File Number 670877, records of Mason County, Washington.

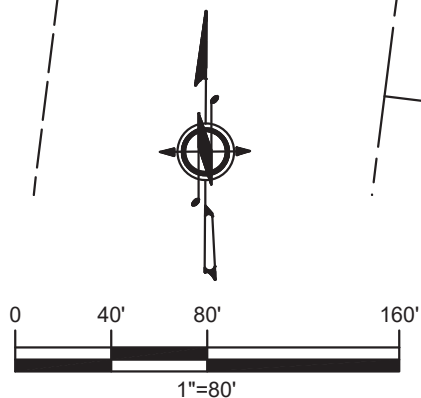
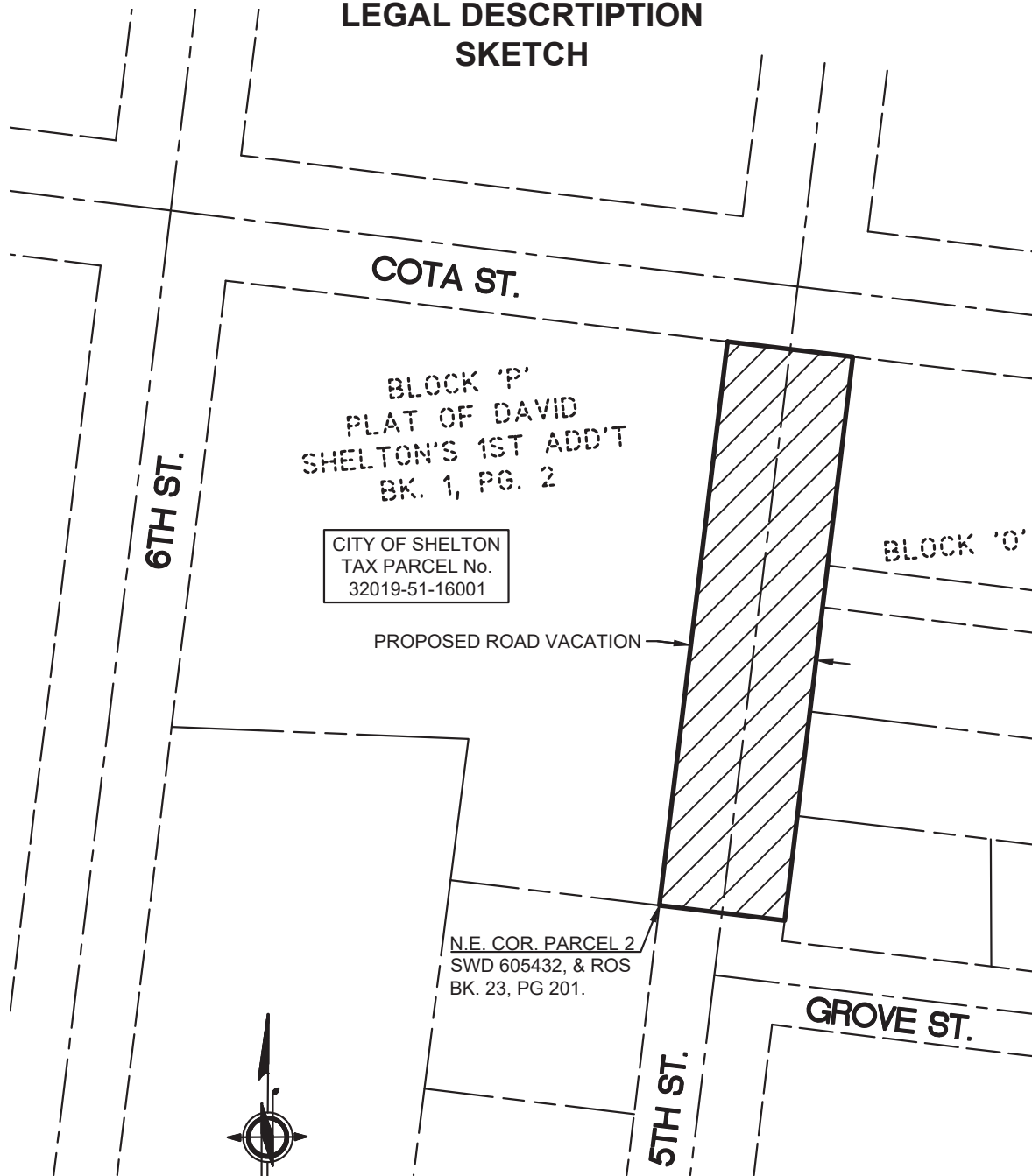
THENCE East along a line measured perpendicular to the East line of said 5th Street to a point on said East line and the TERMINUS of the herein described line.

Being within the Northeast Quarter of Section 19, Township 20 North, Range 3 West, W.M.

Situate in the City of Shelton, County of Mason, State of Washington.

Contains: Approximately 16,209 Square Feet, more or less.

EXHIBIT "B"
LEGAL DESCRIPTION
SKETCH



NOTE:

1. REFERENCE DEED: AFN 605432
2. REFERENCE SURVEY: BK. 23, PG. 201, AFN 670877

CITY OF SHELTON
5TH ST. R/W VACATION



Gray & Osborne, Inc.

CONSULTING ENGINEERS
1130 RAINIER AVENUE SOUTH, SUITE 300
SEATTLE, WASHINGTON 98144 (206) 284-0860



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item D3)

Touch Date: 06/20/2023
Brief Date: 07/11/2023
Action Date: 07/18/2023

Department: Executive
Presented By: Mark Ziegler

APPROVED FOR COUNCIL PACKET:

ROUTE TO:

- ☒ Dept. Head
- ☐ Finance Director
- ☒ Attorney
- ☒ City Clerk
- ☐ City Manager

REVIEWED:

Chief
Beason

PROGRAM/PROJECT TITLE:
Repeal and adoption of Shelton
Municipal Code Chapter 2.56

ATTACHMENTS:

- Ordinance No. 2008-0623
- Existing Shelton Municipal Code
Chapter 2.56

Action Requested:

- ☒ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Other

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Shelton Municipal Code Chapter 2.56 is not consistent with RCW 35A.13.080 City Manager – Powers and Duties and other provisions in the Shelton Municipal Code.

RCW 35A.13.080(2) states: To appoint and remove at any time all department heads, officers, and employees of the code city, except members of the council, and subject to the provisions of any applicable law, rule, or regulation relating to civil service: PROVIDED, That the council may provide for the appointment by the mayor, subject to confirmation by the council, of a city planning commission, and other advisory citizens' committees, commissions, and boards advisory to the city council: PROVIDED FURTHER, That if the municipal judge of the code city is appointed, such appointment shall be made by the city manager subject to confirmation by the council, for a four year term. The council may cause an audit to be made of any department or office of the code city government and may select the persons to make it, without the advice or consent of the city manager;

Ordinance No. 2008-0623 has been rewritten by the City Attorney removing unnecessary and inconsistent provisions and updating the appointment procedure of the Shelton Police Chief to meet RCW.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

There are no financial obligations with the proposed ordinance adoption.

PUBLIC INFORMATION REQUIREMENTS:

N/A

STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to place Ordinance No. 2008-0623 on the July 18 Council Meeting Action Agenda for further consideration".

ORDINANCE NO. 2008-0623

**AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, REPEALING
AND RE-ADOPTING CHAPTER 2.56 OF THE SHELTON MUNICIPAL CODE
RELATING TO THE POLICE DEPARTMENT**

WHEREAS, the City Council wishes to update Chapter 2.56 of the Shelton Municipal Code to make it consistent with state laws, including civil service and collective bargaining provisions, as well as other sections of the municipal code.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHELTON HEREBY ORDAINS AS FOLLOWS:

Section 1.

The current version of Chapter 2.56 of the Shelton Municipal Code is repealed in its entirety.

Section 2.

A new Chapter 2.56 shall be added to the Shelton Municipal Code to read as follows:

2.56.010 Department established.

There is created and established the police department of the city of Shelton, which department shall function and operate under the civil service laws of the state of Washington, RCW Chapter [41.12](#).

2.56.020 Position of police chief established—Appointment, oath.

There is created and established the position of chief of police who shall be appointed by the City Manager and shall qualify for such office in accordance with city ordinance and state laws including RCW 35.21.333. He/she shall take such oath of office as may be prescribed by the city council.

2.56.030 Duties of police chief

The chief of police shall be the executive officer of the police department and shall have direct control and management of all members of the department in the exercise of their duties, subject to the provisions of law and of city ordinances, departmental policies, and collective bargaining agreements. The chief of police shall have custody, care and control of the property and equipment of the police department and shall oversee preparation of the departmental budget. He/she shall conduct periodic surveys of such property and arrange for the appropriate acquisition and surplus of departmental property and equipment. The chief shall ensure that appropriate departmental policies are adopted, preside over grievances as consistent with collective bargaining agreements, and arrange for internal investigations as needed. The chief shall coordinate with the Administrative Services Department to keep personnel records for the department and shall ensure that personnel decisions are consistent with policies, applicable civil service rules, and state law. The chief shall provide reports to

the City Manager and City Council upon request. Additional or different duties may be assigned by contract.

2.56.040 Duties of department.

The duties and responsibilities of the police department shall include all duties and responsibilities prescribed by city ordinance, as well as the provisions of state and federal law. The police department has all such authority, responsibility, and duties as are normal to municipal police departments, including, but not limited to, maintenance of the peace, issuance of citations, arrest and detention of persons committing criminal offenses or who are mentally ill, investigation of criminal activity, establishment and maintenance of intelligence files, production of scientific evidence, crime prevention, animal control, and such other duties as are set by ordinance of the city or by the laws of the state.

Section 3.

Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 4.

Effective Date. This ordinance shall take effect five days after its passage, approval, and publication as required by law.

INTRODUCED the _____ day of _____, 2023.

ADOPTED by the City Council of the City of Shelton, Mason County, Washington at a regular open public meeting held the _____ day of _____, 2023.

ATTEST:

Mayor Onisko

City Clerk Nault

Chapter 2.56

POLICE DEPARTMENT*

Sections:

- 2.56.010 Department established.
- 2.56.020 Position of police chief established—Appointment, oath, bond.
- 2.56.030 Powers of police chief—Designation of acting chief.
- 2.56.040 Duties of department.
- 2.56.050 Adoption of departmental regulations.
- 2.56.060 Duties of police chief described.
- 2.56.070 Procedure for appointment of police officers.
- 2.56.080 Qualifications of police officers.
- 2.56.090 Application for appointment—Medical report.
- 2.56.100 Deposit of funds with treasurer-clerk—Certificate of chief.
- 2.56.110 Deposit of fees, rewards.

* For statutory provisions authorizing cities of the second class to create, establish and regulate a city police, see RCW 35.23.440(31); for provisions on civil service for city police, see RCW Ch. 41.12; for provisions on the chief of police and police force of a city of the second class, see RCW 35.23.120 and 35.23.130.

2.56.010 Department established.

There is created and established the police department of the city of Shelton, which department shall function and operate under the civil service laws of the state of Washington, RCW Chapter 41.12. (Prior code § 2.52.010)

2.56.020 Position of police chief established—Appointment, oath, bond.

There is created and established the position of chief of police who shall be nominated by the mayor and approved by a majority of the city council and shall qualify for such office in accordance with the rules and regulations of the civil service commission of the city of Shelton. He shall take such oath of office as may be prescribed by the city council, and shall execute a bond to the city in the penal sum of one thousand dollars, conditioned upon his satisfactory performance of his duties. (Ord. 1921-0518 (part), 2018; prior code § 2.52.020)

2.56.030 Powers of police chief—Designation of acting chief.

The chief of police shall be the executive officer of the police department and shall have direct control and management of all members of the department in the exercise of their duties, subject to the provisions of law and of city ordinances, and subject to such other lawful orders as may be issued by the mayor or the city council. In the absence or disability of the chief of police, the mayor shall designate a police officer to be acting chief of police, and such acting chief shall perform the duties and exercise the power and authority of the chief but shall be entitled to no additional salary. (Ord. 1921-0518 (part), 2018; prior code § 2.52.030)

2.56.040 Duties of department.

The chief of police and each police officer shall perform such duties as may be required by law, ordinance or city regulations, and shall be responsible for the maintenance of order, the prevention of crime and the protection of life or property of the citizens of the city. Each member of the police department shall give such assistance as is necessary, or as may be directed by the mayor or the city council, to any other city department or city officer. (Ord. 1921-0518 (part), 2018; prior code § 2.52.040)

2.56.050 Adoption of departmental regulations.

The chief of police shall adopt, subject to the approval of the mayor and the civil service commission, rules and regulations for the government, discipline, equipment and uniforms of police officers, fixing their duties, and prescribing penalties for violation of any such rules and regulations and the creation and supervision of a police reserve. (Prior code § 2.52.050)

2.56.060 Duties of police chief described.

The chief of police shall have custody, care and control of the public property and equipment of the police department; he shall conduct periodic surveys of such property and arrange with the city engineer for the salvaging

of discarded or damaged items and submit recommendations to the city council as to future needs. He shall keep an accurate and complete record of all complaints, arrests, violations and convictions, and the disposition of each case handled by the department. The chief shall also keep a record of the accomplishments and performance of each police officer. Following the end of each calendar month, the chief of police shall submit to the mayor a written report on all activities and transactions of the department during the month; he shall also submit an annual report which shall include recommendations as he shall deem advisable with respect to departmental organization, budget, personnel, property or equipment, or such other matters as he shall consider to promote the effective operation of the police department. (Ord. 1921-0518 (part), 2018; prior code § 2.52.060)

2.56.070 Procedure for appointment of police officers.

The appointment of the chief of police and each police officer shall be first recommended by the civil service commission from the eligible list of qualified persons for such position, which recommendation shall be acted on for approval and appointment by the city council. No appointment by the city council shall be valid unless first recommended by the civil service commission. (Ord. 1921-0518 (part), 2018; prior code § 2.52.070)

2.56.080 Qualifications of police officers.

Each candidate for the position of chief of police and of the police department shall have graduated from high school or its equivalent and meet other standards and requirements as established by the civil service commission. Any false statement on the application records and files or any conviction of a crime other than minor traffic offenses shall automatically bar the applicant, or, if discovered subsequent to appointment, shall automatically vacate his appointment. (Prior code § 2.52.080)

2.56.090 Application for appointment—Medical report.

Each applicant for a position as a police officer or the position of chief of police must file with the civil service commission and the city treasurer-clerk a written application and a report by a duly licensed physician or surgeon that within ten days prior to the filing of the application the applicant is of good health and free from any deformity or physical defects or disease. (Prior code § 2.52.090)

2.56.100 Deposit of funds with treasurer-clerk—Certificate of chief.

All funds arising out of the police department operations that may be collected by any member of the department shall be deposited with the city treasurer-clerk not later than Tuesday of each week to be accompanied with a statement showing in detail the source of such receipts. The chief of police shall affix thereto his certificate stating that the money so paid is all of the funds collected or received by the department since the preceding statement so filed. (Prior code § 2.52.100)

2.56.110 Deposit of fees, rewards.

All fees, rewards and other special remuneration received by the police department or any member thereof shall be deposited with the city treasurer-clerk and shall constitute a special fund which shall be expended for equipment or property for the police department by order of the chief of police. (Prior code § 2.52.110)



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item D4)

Touch Date: 06/20/2023
Brief Date: 07/11/2023
Action Date: 07/18/2023

Department: Executive
Presented By: Mark Ziegler

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

- | | |
|------------------------------------------------|-------|
| <input type="checkbox"/> Dept. Head | _____ |
| <input type="checkbox"/> Finance Director | _____ |
| <input checked="" type="checkbox"/> Attorney | _____ |
| <input checked="" type="checkbox"/> City Clerk | _____ |
| <input type="checkbox"/> City Manager | _____ |

ATTACHMENTS:

- Resolution No. 1275-0623
- Attachment A Employment Agreement

- | |
|------------------------------------------------|
| <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Resolution |
| <input checked="" type="checkbox"/> Motion |
| <input type="checkbox"/> Other |

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

On June 20, 2023 the City Council approved the motion to appoint Mark Ziegler as City Manager and authorize the Mayor and Deputy Mayor to negotiate a contract. The contract is presented for Council approval.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

The City Manager position is budgeted in the 2023 City budget.

PUBLIC INFORMATION REQUIREMENTS:

N/A

STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to place Resolution No. 1275-0623 on the July 18 Council Meeting Action Agenda for further consideration".

RESOLUTION NO. 1275-0623

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELTON,
MASON COUNTY, WASHINGTON, APPOINTING MARK ZIEGLER TO
SERVE AS THE CITY MANAGER AND AUTHORIZING THE MAYOR
TO SIGN AN EMPLOYMENT AGREEMENT BETWEEN THE CITY AND
CITY MANAGER MARK ZIEGLER**

WHEREAS, the City Council of the City of Shelton desires to appoint Mark Ziegler as the City Manager for the City pursuant to Chapter 35A.13 RCW, and the City and Mr. Ziegler desire to provide for certain procedures, benefits, and requirements regarding his employment with the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shelton, Washington, that Mark Ziegler shall serve as the City Manager, and that the Mayor is hereby authorized to sign the employment agreement attached hereto and incorporated in “Attachment A.”

INTRODUCED AND PASSED by the City Council on this the 18th day of July, 2023.

Attest:

City Clerk

Mayor Onisko

Employment Agreement

This agreement is made and entered into between the City of Shelton, Washington, hereinafter referred to as the CITY, and Mark Ziegler, hereinafter referred to as the CITY MANAGER, pursuant to these terms and conditions:

WHEREAS, the City wishes to employ the services of Mark Ziegler as City Manager of the City of Shelton; and

WHEREAS, the Parties desire to provide for certain procedures, benefits, and requirements regarding the employment of the City Manager by the City; and

WHEREAS, the City Manager wishes to accept employment with the City under the terms and conditions recited herein.

NOW, THEREFORE, CITY and CITY MANAGER agree to the following:

Section 1. Scope of Authority, Duties, and Responsibilities. The City Manager shall assist the City Council in the performance of its duties and shall do all things required of him by the City Council to assist in the administration of the business of the City government; and shall oversee and supervise the various City departments and shall assist in the coordination and liaison of the City business between the City Council and the various City officers and City departments.

Consistent with RCW 35A.13.080, the City Manager's powers and duties shall be as follows. The City Manager shall have authority to delegate the responsibilities outlined in this chapter as the City Manager deems appropriate.

- a. To have general supervision over the administrative affairs of the City;
- b. To appoint and remove at any time all department heads, officers, and employees of the City, except members of the Council, and subject to the provisions of any applicable law, rule, collectively bargained agreement, or regulation relating to civil service;
- c. To attend all meetings of the Council at which his attendance may be required by that body;
- d. To see that all laws and ordinances are faithfully executed, subject to the authority which the Council may grant the mayor to maintain law and order in times of emergency;
- e. To recommend for adoption by the Council such measures as he may deem necessary or expedient;
- f. To prepare and submit to the Council such reports as may be required by that body or as he may deem it advisable to submit;

- g. To keep the Council fully advised of the financial condition of the City and its future needs;
- h. To prepare and submit to the Council a proposed budget for the fiscal year, as required by chapter 35A.33 RCW, and to be responsible for its administration upon adoption;
- i. To perform such other duties as the Council may determine by ordinance or resolution.

In addition, consistent with Shelton Municipal Code § 2.18.030, the City Manager shall have the following specific duties.

- a. Under the direction and authority of the Council, he shall supervise, administer, and coordinate the activities and functions of the various City officers and departments in carrying out the requirements of City ordinances and the policies of the City Council, and to administer and supervise the carrying out of the decisions, regulations, and policies of the various City departments, as designated from time to time by the Council.
- b. He shall regularly report to the Council concerning the status of all assignments, duties, projects and functions of the various City offices and departments.
- c. He shall supervise all purchasing and expenditures by the various City offices, departments, commissions, and boards.
- d. He shall meet with the City Council as often as is necessary to keep them informed of the status and result of departmental operations and projects.
- e. He shall represent the City of Shelton at meetings with other governmental units, agencies, commissions, and associations as directed by the Council.
- f. He shall undertake special projects at the request of the City Council.
- g. He shall be informed about and remain cognizant of federal and state grant and loan opportunities that could be of pecuniary value to the City of Shelton and shall alert the proper City officials to any opportunities for federal and state grants which could benefit the City of Shelton.

Section 2. Hours of Work. The City Manager acknowledges that the proper performance of the duties of the City Manager will require the City Manager to generally observe normal business hours and will also require the performance of necessary services outside of normal business hours. The City Manager agrees to devote such additional time as may be necessary for the full and proper performance of the City Manager's duties and responsibilities and that the compensation herein provided includes compensation for all such services. The City Manager shall remain in the exclusive employ of the City and shall not accept any outside professional employment that in any way interferes with the performance of the City Manager's duties.

Section 3. Salary and Benefits. The City shall compensate the City Manager with the following compensation and benefits:

- a. The City shall compensate the City Manager with an annual salary as established in the most current City of Shelton salary schedule for non-represented employees beginning at Step H effective April 1, 2023 with associated annual step increases. As required by SMC §2.18.040, the salary of the City Manager shall be approved by the City Council in the annual budget. The City Manager's salary may not be reduced unless budget restraints require an across-the-board reduction in non-represented City staff salaries. Any such reduction shall be no greater than the percentage reduction applied to other staff salaries.
- b. The City Manager shall receive all benefits to the same extent as other exempt management staff.
- c. The City shall pay the annual premium toward the purchase of a life insurance policy having an aggregate amount equal to one year of the City Manager's base salary.
- d. The City shall match deferred compensation to the same extent as other exempt management staff.
- e. The City shall pay for memberships to the International City Manager's Association and the Washington City Council Management Association. The City shall pay for one travel and expenses to one state conference per year. The City Council may allow additional funding for travel and expenses to additional professional conferences and trainings if the budget allows.
- f. The City Manager shall receive an automobile allowance of \$400 per month, in lieu of mileage reimbursement.
- g. The City Manager shall accrue paid vacation leave benefits authorized by the City for other exempt management staff.
- h. The City Manager shall receive sick leave benefits authorized by the City for other exempt management staff.

Section 4. Term, Removal, and Resignation. The City Manager shall begin employment as the City Manager on July 19, 2023 and shall serve at the pleasure of the City Council, subject to the provisions in this Agreement, the City code, and state law.

- a. The City Manager may be removed by a majority vote of the City Council. At least thirty days before the effective date of his or her removal, the City Manager must be furnished with a formal statement in the form of a resolution passed by a majority vote of the City Council stating the Council's intention to remove him and the reasons therefore. Upon passage of the resolution stating the Council's intention to remove the

City Manager, the Council by a similar vote may suspend him from duty, but his pay shall continue until his removal becomes effective.

- b. The City Manager may, within thirty days from the date of service upon him of a copy of the City Council's resolution described in §3(a), reply in writing to the resolution. In the event no reply is timely filed, the resolution shall upon the thirty-first day from the date of such service constitute the final resolution removing the City Manager and his services shall terminate upon that day. If a reply shall be timely filed with the City Clerk, the City Council shall fix a time for a public hearing upon the question of the City Manager's removal and a final resolution removing the manager shall not be adopted until a public hearing has been had. The action of the City Council in removing the City Manager shall be final.
- c. In the event that the City Manager chooses to terminate his appointment as City Manager, he shall provide the City Council with a written statement of resignation at least thirty days prior to the effective date of the resignation.

Section 5. Severance Pay for Involuntary Termination without Cause. If the City Council terminates the City Manager's appointment without cause, the City Manager shall receive a lump sum equal to six (6) months' base salary at the time of the City Manager's termination. In addition, the City shall pay for health, medical, and dental coverage contributions to continue existing coverage pursuant to COBRA for six (6) months following the date of termination. The City Manager shall not receive any severance in the event that he resigns, or he is terminated for cause.

For purposes of this Agreement, any one of the following shall be grounds to terminate this Agreement for cause:

- a. Any willful, knowing, grossly negligent, or negligent breach, disregard, or habitual neglect of any provision of this Agreement, or any willful, knowing, grossly negligent, or negligent breach, disregard or habitual neglect of any duty or obligation required to be performed by a City Manager under City code and/or the laws of the United States or the State of Washington.
- b. Conduct relating to City employment that violates Shelton Personnel Policies or other reasonable standards of professional conduct in a substantial manner.
- c. Conviction of any criminal act relating to employment with the City or any other act or non-act affecting the ability of the City Manager to carry out the duties and responsibilities of the position.
- d. Conviction of any felony offense.
- e. Mental or physical unfitness that prevents the City Manager from carrying out the essential functions and duties of the position of City Manager.

Section 6. Evaluation and Professional Development. The City Council shall review and evaluate the performance of the City Manager at least once annually in advance of the adoption of the annual operating budget. Annual performance review shall be in accordance with criteria developed by the City Council.

Section 7. Indemnification. Pursuant to and subject to SMC §2.82, the City shall defend the City Manager and his marital community from any claim, suit, or other legal action brought against the City Manager in conducting business of the City where the City Manager's alleged acts or omissions were done in good faith and were, or in good faith are purported to be, within the scope of his official duties. This does not apply to alleged criminal acts unless the City Council so determines in its discretion and in accordance with law. The City Manager shall be covered under the City's liability insurance policy for covered acts or omissions occurring in the performance of his duties as a City Official, on the same basis and to the same extent other City Officials are so covered. The City shall bear the full cost of any public official bond required of the City Manager under any law or ordinance.

Section 8. General Provisions. The text herein shall constitute the entire Agreement between the parties. If any provision, or any portion thereof, contained in this Agreement is held unlawful, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect. The parties agree to immediately renegotiate any part or provision in this agreement rendered or declared invalid. The parties may amend this Agreement only by express written consent. This Agreement is contingent upon approval by the City Council.

IN WITNESS WHEREOF,

FOR THE CITY:

CITY MANAGER:

Mayor Eric Onisko Date

Mark Ziegler Date



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item E1)

Touch Date: 05/19/2023
Brief Date: 06/20/2023
Action Date: 07/11/2023

Department: **Parks, Recreation & Facilities**
Presented By: **Jordanne Krumpols**

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
**Traffic Box Wrap Project Art
Recommendations**

☐

Ordinance

☐

Resolution

☒

Motion

☐

Other

☒ Dept. Head

☐ Finance Director

☐ Attorney

☒ City Clerk

☐ City Manager

ATTACHMENTS:

**-Proposed Top 4 Choices
-Survey Results**

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Shelton Arts Commission, along with the Martha Reed Foundation, Peninsula Art Association, and Shelton Rotary, are seeking to install traffic box wraps around the community. This public art project will add interest to often neglected infrastructure around the city. This project is sponsored by the City, the Martha Reed Foundation, Peninsula Art Association, and Shelton Rotary who were part of the approval process. The Traffic Box Wrap Project procedures have been followed with tasks listed below:

- 1) Call to Artist – The call for artists was distributed to the community of Mason County through press release and social media. The deadline was May 5, 2023. Sixteen community members submitted proposals for the project.
- 2) The Arts Commission did the first round of jury on May 10, 2023, to make sure that art submitted followed all the criteria asked.
- 3) Public Vote – We then held a public vote via Open Town Hall from May 15 – May 21, 2023 to determine which top four choices would go through the approval process. We had 1,372 responses.
- 4) The Arts Commission approved the top 4 art pieces on May 24, 2023.
- 5) State Approval – We then sent the approved art to the state on May 25, 2023 for their approval because the art would be installed on state traffic boxes.
- 6) On June 20, 2023 staff are presenting the recommended art to the City Council for approval. Upon approval, the art will be installed in mid-July to early August, weather depending.

The selected work includes:

Community Member	Artwork Title	Box Location
Averie Homan	My Washington	1 st & Cota
Lori Heinzen	The Whistle Goes Silent	1 st & Railroad
Cindy Rivard	High Steel Bridge	Olympic Hwy S & Cascade Ave
Pat Denney	Washington Rhodes	Olympic Hwy N & Wallace Kneeland Blvd

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

Donations from community clubs; Peninsula Art Association, Shelton Rotary, and Martha Reed Foundation.

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk

STAFF RECOMMENDATION/MOTION:

"I move to approve the Shelton Arts Commission's Traffic Box Wrap Project recommended artwork."

Averie Homan – My Washington

1st & Cota



Cindy Rivard – High Steel Bridge

Olympic Hwy S & Cascade Ave



Lori Heinzen – The Whistle Goes Silent

1st & Railroad



Pat Denney – Washington Rhodies

Olympic Hwy N & Wallace Kneeland Blvd





Traffic Box Wraps Submissions

May 22, 2023, 11:07 AM

Contents

i.	Summary of responses	2
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Topic Registration Type: No registration

Traffic Box Wraps Submissions

Rank your top 3 of these submissions for Shelton's next round of traffic box wraps to be installed at various intersections throughout the city.

Summary Of Responses

Topic Registration Type: No registration

As of May 22, 2023, 11:07 AM, this forum had:

Attendees: 1394

Responses: 1372

Hours of Public Comment: 68.6

Topic Start











May 12, 2023, 9:06 AM

Topic End

May 22, 2023, 12:00 AM

QUESTION 1

Please select your top 3 art submissions from the list below.

		%	Count
Averie Homan - My Washington		47.8%	656
Cindy Rivard - High Steel Bridge		42.6%	584
Johanna Brown - The Flight		21.0%	288
Kristina David - Best Friend and Beyond!		20.0%	275
Linda Frizzell - Any Day is a Good Day for Fishing		15.2%	209
Loa Padgett - Bokeh		6.4%	88
Lori Heinzen - The Whistle Goes Silent		45.2%	620
Maranda Cromwell - Rainbow Dog Runs Away		28.3%	388
Pat Denney - Washington Rhodies		36.4%	500
Samantha Worley - Dahlia Blooms		25.2%	346

Traffic Box Wraps Submissions

Rank your top 3 of these submissions for Shelton's next round of traffic box wraps to be installed at various intersections throughout the city.

		%	Count
Verenice Vargas Villa - Everyone Can Blossom		11.8%	162
