



Shelton City Council  
Meeting Agenda  
June 20, 2023 at 6:00 p.m.  
Civic Center & Virtual Platform

**A. Call to Order**

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

**B. Council Reports**

**C. Consent Agenda (Action)**

1. Vouchers numbered 108396 through 108403 in the total amount of \$13,049.02
2. Vouchers numbered APA002722 through APA002752 in the total amount of \$138,802.14
3. Vouchers numbered 108430 through 108444 in the total amount of \$239,841.56
4. Vouchers numbered APA002753 through APA002807 in the total amount of \$69,997.13
5. Payroll warrants numbered 3939 through 3941 and 10781 through 10817 and 10818 through 10926. Warrants 108404 through 108421 in the amount of \$933,021.40

**D. Presentations**

1. April Financial Status Report – Presented by Finance Director Mike Githens
2. Transportation Benefit District Annual Report – Presented by Public Works Director Jay Harris

**E. Business Agenda (Study/No Action/Public Comment Taken)**

1. Traffic Box Wrap Project - Presented by Recreation Coordinator Jordanne Krumpols

**F. Action Agenda (Action/Public Comment Taken)**

1. Ordinance No. 2002-0423 2023 Supplemental Budget – Presented by Finance Director Mike Githens
2. Resolution No. 1272-0523 Intent to Vacate 5<sup>th</sup> Street-Grove Street to Cota Street – Presented by Public Works Director Jay Harris
3. Ordinance No. 2005-0523 Meadows Edge Annexation – Presented by Senior Planner Jason Dose
4. Ordinance No. 2007-0523 Park Regulations – Presented by Recreation Coordinator Jordanne Krumpols

**G. Administration Reports**

1. City Manager Report

**H. General Public Comment (3-minute time limit)**

*The City Council invites members of the public to provide comment on any topic at this time. To make comments in person, please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. To comment virtually using Zoom, please use the "Raise Hand" feature to alert the City Clerk. If you have joined Zoom on your telephone, dial \*9 to use the "Raise Hand" feature. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.*

**I. Executive Session (20 minutes)**

1. To Review the Performance of a Public Employee – RCW 42.30.110(1)(g)

**J. New Items for Discussion**

**K. Announcement of Next Meeting – July 11, 2023 at 6:00 p.m.**

**L. Adjourn**

**Special Note for Virtual Public Participation**

The meeting can be viewed at: <https://www.youtube.com/user/cityofshelton>

The public can provide comments virtually by:

Email: [donna.nault@sheltonwa.gov](mailto:donna.nault@sheltonwa.gov) (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City Council's webpage

Your comments will be relayed directly to the Council.



# 2023 Looking Ahead

(Items and dates are subject to change)

Tues. 6/27 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li>Engineering Street Standards Update Discussion</li> </ul>	Packet Items Due: 6/23 @ noon
Tues. 7/4	Regular Meeting	HOLIDAY – Postponed until 7/11	N/A
Tues. 7/11 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>Business Agenda <ul style="list-style-type: none"> <li>Civic Center Parking Lot Final Acceptance</li> <li>ILA Amendment – CMFE</li> <li>Public Hearing Ordinance No. 2006-0523 Intent to Vacate 5<sup>th</sup> St. – Grove St. to Cota St.</li> <li>Public Hearing Ordinance No. 2008-0623 Repealing &amp; Re-adopting Ch. 2.56 – Relating to Police Department</li> </ul> </li> <li>Action Agenda <ul style="list-style-type: none"> <li>Administration Report</li> </ul> </li> </ul>	Packet Items Due: 6/30 @ 5:00 p.m.
Tues. 7/18 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>May Financial Status Report</li> <li>Business Agenda <ul style="list-style-type: none"> <li>Action Agenda <ul style="list-style-type: none"> <li>Civic Center Parking Lot Final Acceptance</li> <li>ILA Amendment – CMFE</li> <li>Ordinance No. 2006-0523 Intent to Vacate 5<sup>th</sup> St. – Grove St. to Cota St.</li> <li>Ordinance No. 2008-0623 Repealing &amp; Re-adopting Ch. 2.56 – Relating to Police Department</li> </ul> </li> <li>Administration Report</li> </ul> </li> </ul>	Packet Items Due: 7/7 @ 5:00 p.m.
Tues. 7/25 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 7/21 @ noon
Tues. 8/1 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> </ul>	Packet Items Due: 7/21 @ 5:00 p.m.

		<ul style="list-style-type: none"> <li>• Business Agenda</li> <li>• Action Agenda</li> <li>• Administration Report</li> <li>•</li> </ul>	
Tues. 8/8 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 8/4 @ noon
Tues. 8/15 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>• Forest Festival LTAC Report</li> <li>• June Financial Status Report</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• Action Agenda</li> <li>• Administration Report</li> <li>•</li> </ul>	Packet Items Due: 8/4 @ 5:00 p.m.
Tues. 8/22 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 8/18 @ noon
Tues. 9/5 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>• Business Agenda</li> <li>• Public Hearing Ordinance No. 2003-0523 Adoption of 2021 International Fire Code</li> <li>• Public Hearing Ordinance No. 2004-0523 Adoption of 2021 International Building Code</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• Administration Report</li> <li>•</li> </ul>	Packet Items Due: 8/25 @ 5:00 p.m.
Tues. 9/12 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 9/8 @ noon
Tues. 9/19 5:45 p.m.	SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• Action Agenda</li> <li>• Administration Report</li> <li>•</li> </ul>	Packet Items Due: 9/8 @ 5:00 p.m.
Tues. 9/19 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>• July Financial Status Report</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• Action Agenda</li> </ul>	Packet Items Due: 9/8 @ 5:00 p.m.



		<ul style="list-style-type: none"> <li>• Ordinance No. 2003-0523 Adoption of 2021 International Fire Code</li> <li>• Ordinance No. 2004-0523 Adoption of 2021 International Building Code</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	
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Other – TBD

- Water and Sewer Fee Schedule Revisions (Ordinance removing rates from SMC)
- Public Hearing Ordinance No. 1990-0522 Amending SMC 17.12
- FCS Group Preliminary Water & Sewer Rate Presentation
- Project and Funding Authorization for Wallace/Shelton Springs Intersection Improvements

DRAFT

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108396 through number 108403 in the total amount of \$13,049.02 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 2nd of June, 2023.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Eric Onisko

\_\_\_\_\_  
Deputy Mayor Joe Schmit

\_\_\_\_\_  
Councilmember James Boad

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Kathy McDowell

\_\_\_\_\_  
Councilmember Deidre Peterson

\_\_\_\_\_  
Councilmember Sharon Schirman



Shelton, WA

# Check Register

Packet: APPKT02762 - JUNE 2, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01309	CORINA WOOD	06/02/2023	Regular	0.00	186.04	108396
009351	DELAGÉ LANDEN FINANCIAL SVCS	06/02/2023	Regular	0.00	567.97	108397
018001	EMPLOYMENT SECURITY DEPT	06/02/2023	Regular	0.00	619.49	108398
053992	HOOD CANAL COMMUNICATIONS	06/02/2023	Regular	0.00	5,353.89	108399
VEN02442	HORN, CAROL ANN	06/02/2023	Regular	0.00	350.00	108400
151000	P. U. D. # 3	06/02/2023	Regular	0.00	5,659.79	108401
VEN01624	STEPHEN GREER	06/02/2023	Regular	0.00	261.84	108402
VEN01411	WASH STATE PATROL	06/02/2023	Regular	0.00	50.00	108403

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	8	0.00	13,049.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>14</b>	<b>8</b>	<b>0.00</b>	<b>13,049.02</b> ✓

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	13,049.02
			<u>13,049.02</u>



Shelton, WA

## Check Register

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By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01309	CORINA WOOD	06/02/2023	Regular	0.00	186.04	108396
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
NCREFCREIMB	Invoice	06/01/2023	NCREFCREIMBMAY2023		186.04	
001-112-000-51251-4307		Travel-Training	22 - ITC	NCREFCREIMBMAY2023	186.04	
009351	DELAGE LANDEN FINANCIAL SVCS	06/02/2023	Regular	0.00	567.97	108397
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
79935154	Invoice	05/20/2023	CONTRACT#500-50265514		162.12	
402-700-000-59135-7001		Long Term Lease - Sewer		CONTRACT#500-50265514	162.12	
79935166	Invoice	05/20/2023	CONTRACT#500-50499914		243.73	
401-250-000-59134-7001		Long Term Lease - Water		CONTRACT#500-50499914	243.73	
79955088	Invoice	05/20/2023	CONTRACT#500-50493254		162.12	
401-250-000-59134-7001		Long Term Lease - Water		CONTRACT#500-50493254	162.12	
018001	EMPLOYMENT SECURITY DEPT	06/02/2023	Regular	0.00	619.49	108398
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
MAY2023UITAX	Invoice	05/01/2023	MAY2023UITAX		619.49	
502-000-000-51778-2000		Payment to Claimants-Un		MAY2023UITAX	619.49	
053992	HOOD CANAL COMMUNICATIONS	06/02/2023	Regular	0.00	5,353.89	108399
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10828945	Invoice	06/01/2023	ACCT#00017664-7		4,268.30	
001-132-000-51888-4200		Communication		ACCT#00017664-7	702.80	
001-132-000-51888-4801		Repairs and Maintenance		ACCT#00017664-7	405.50	
401-000-000-53480-4200		Communication		ACCT#00017664-7	1,260.00	
401-000-000-53480-4201		Communication - Shop		ACCT#00017664-7	180.00	
402-400-000-53580-4200		Communication		ACCT#00017664-7	1,720.00	
10831245	Invoice	06/01/2023	ACCT#00003840-2		1,085.59	
001-119-000-52250-4200		Communication		ACCT#00003840-2	102.54	
001-120-000-51310-4200		Communication		ACCT#00003840-2	0.12	
001-130-000-51810-4200		Communication		ACCT#00003840-2	41.25	
001-140-000-55430-4200		Communication - Animal		ACCT#00003840-2	32.63	
001-142-000-51890-4215		Communication-Civic Cen		ACCT#00003840-2	806.27	
401-000-000-53480-4201		Communication - Shop		ACCT#00003840-2	102.66	
402-400-000-53580-4200		Communication		ACCT#00003840-2	0.12	
VEN02442	HORN, CAROL ANN	06/02/2023	Regular	0.00	350.00	108400
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
BAILREFUNDMAY	Invoice	05/31/2023	BAILREFUNDMAY2023		350.00	
657-000-000-58600-0010		Municipal Court Trust		BAILREFUNDMAY2023	350.00	
151000	P. U. D. #3	06/02/2023	Regular	0.00	5,659.79	108401
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
101002MAY23	Invoice	05/22/2023	101002MAY23		92.23	
101-000-000-54264-4700		Utility Services		101002MAY23	92.23	
101149001MAY2	Invoice	05/22/2023	101149001MAY23		89.33	

## Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
401-000-000-53480-4700	Utility Services-Water		101149001MAY23		89.33	
109441001MAY2 Invoice	05/25/2023	109441001MAY23		0.00	76.61	
101-000-000-54264-4700	Utility Services		109441001MAY23		76.61	
252689001MAY2 Invoice	05/22/2023	252689001MAY23		0.00	5,401.62	
402-640-000-53580-4700	Utility Services-Sewer Sat		252689001MAY23		5,401.62	
VEN01624	STEPHEN GREER	06/02/2023	Regular	0.00	261.84	108402
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SIMTRAININGREI Invoice	06/01/2023	SIMTRAININGREIMB	MAY2023		261.84	
001-112-000-51251-4307	Travel-Training	22 - ITC		SIMTRAININGREIMB	MAY2	261.84
VEN01411	WASH STATE PATROL	06/02/2023	Regular	0.00	50.00	108403
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
RESTITUTIONMA Invoice	06/01/2023	RESTITUTION	MAY2023		50.00	
657-000-000-58600-0010	Municipal Court Trust			RESTITUTION	MAY2023	50.00

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	8	0.00	13,049.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	14	8	0.00	13,049.02

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	13,049.02
			<u>13,049.02</u>

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002722 through number APA002752 in the total amount of \$138,802.14 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 2nd of June, 2023.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Eric Onisko

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Deputy Mayor Joe Schmit

\_\_\_\_\_  
Councilmember James Boad

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Councilmember Miguel Gutierrez

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Councilmember Kathy McDowell

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Councilmember Deidre Peterson

\_\_\_\_\_  
Councilmember Sharon Schirman





Shelton, WA

# Check Register

Packet: APPKT02761 - JUNE 2, 2023 AP AUTOMATION  
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
001008	ADVANCE GLASS	06/02/2023	Virtual Pay	0.00	379.71	APA002722
VEN02440	ANNALIESA B. HARKSEN	06/02/2023	Virtual Pay	0.00	712.50	APA002723
002520	ARAMARK	06/02/2023	Virtual Pay	0.00	136.65	APA002724
004914	BRADY TRUCKING	06/02/2023	Virtual Pay	0.00	30.00	APA002725
098000	BUILDERS FIRSTSOURCE	06/02/2023	Virtual Pay	0.00	921.18	APA002726
009231	DARREN PARSE	06/02/2023	Virtual Pay	0.00	150.00	APA002727
VEN02319	DENALI WATER SOLUTIONS LLC	06/02/2023	Virtual Pay	0.00	2,839.17	APA002728
023078	FASTENAL COMPANY	06/02/2023	Virtual Pay	0.00	1,296.90	APA002729
023108	FCS GROUP	06/02/2023	Virtual Pay	0.00	6,485.00	APA002730
023500	FERGUSON ENTERPRISES, INC.	06/02/2023	Virtual Pay	0.00	121.11	APA002731
VEN01406	FERGUSON WATERWORKS	06/02/2023	Virtual Pay	0.00	1,193.55	APA002732
VEN01299	GRAY & OSBORNE	06/02/2023	Virtual Pay	0.00	6,664.58	APA002733
045000	H.D. FOWLER COMPANY	06/02/2023	Virtual Pay	0.00	205.48	APA002734
079581	KCDA PURCHASING COOPERATIVE	06/02/2023	Virtual Pay	0.00	509.05	APA002735
108055	MASON COUNTY AUDITOR	06/02/2023	Virtual Pay	0.00	1,021.19	APA002736
132235	MOUNTAIN MIST WATER	06/02/2023	Virtual Pay	0.00	70.90	APA002737
VEN02441	OX BODIES, INC.	06/02/2023	Virtual Pay	0.00	96,311.69	APA002738
VEN02198	RAM ELECTRIC	06/02/2023	Virtual Pay	0.00	1,088.00	APA002739
903584	RIGHT SYSTEMS	06/02/2023	Virtual Pay	0.00	3,607.35	APA002740
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	06/02/2023	Virtual Pay	0.00	4,620.00	APA002741
187000	SHELTON-MASON COUNTY JOURNA	06/02/2023	Virtual Pay	0.00	310.00	APA002742
195599	STATE AUDITORS OFFICE	06/02/2023	Virtual Pay	0.00	768.60	APA002743
196341	STEVEN R. BUZZARD	06/02/2023	Virtual Pay	0.00	150.00	APA002744
188500	THE SHERWIN-WILLIAMS CO.	06/02/2023	Virtual Pay	0.00	4,769.18	APA002745
201100	TITUS-WILL	06/02/2023	Virtual Pay	0.00	179.62	APA002746
201148	TMG SERVICES, INC.	06/02/2023	Virtual Pay	0.00	239.85	APA002747
201300	TOZIER BROS INC.	06/02/2023	Virtual Pay	0.00	151.95	APA002748
201875	TYLER TECHNOLOGIES	06/02/2023	Virtual Pay	0.00	1,991.52	APA002749
203780	WATER MGMNT LABORATORIES INC	06/02/2023	Virtual Pay	0.00	92.00	APA002750
053987	WESTBAY NAPA AUTO PARTS	06/02/2023	Virtual Pay	0.00	298.22	APA002751
204123	WHISLER COMMUNICATIONS	06/02/2023	Virtual Pay	0.00	1,487.19	APA002752

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	50	31	0.00	138,802.14
	50	31	0.00	138,802.14

Virtual Payments	50	31	0.00	138,802.14
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	138,802.14
			<u>138,802.14</u>



Shelton, WA

## Check Register

Packet: APPKT02761 - JUNE 2, 2023 AP AUTOMATION  
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
001008	ADVANCE GLASS	06/02/2023	Virtual Pay	0.00	379.71	APA002722
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>2-27939</u>	Invoice	05/23/2023	WINDSHIELD GREEN TINT 59478D	0.00	379.71	
<u>503-000-000-54865-3102</u>	Oper Supplies-Parts		WINDSHIELD GREEN TINT		379.71	
VEN02440	ANNALIESA B. HARKSEN	06/02/2023	Virtual Pay	0.00	712.50	APA002723
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>JUDGEPROTEMM</u>	Invoice	05/24/2023	JUDGEPROTEMMAY2023	0.00	712.50	
<u>001-112-000-51251-4101</u>	Judge Pro-Tem		JUDGEPROTEMMAY2023		712.50	
002520	ARAMARK	06/02/2023	Virtual Pay	0.00	136.65	APA002724
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>5120243695</u>	Invoice	05/17/2023	ACCT#792105973 COVERALLS, MATS,TOW	0.00	65.71	
<u>402-400-000-53580-4900</u>	Miscellaneous		ACCT#792105973 COVERA		65.71	
<u>5120248346</u>	Invoice	05/24/2023	ACCT#792105972 COVERALLS,MATS,TOW	0.00	70.94	
<u>401-000-000-53480-4901</u>	Miscellaneous - Shop		ACCT#792105972 COVERA		70.94	
004914	BRADY TRUCKING	06/02/2023	Virtual Pay	0.00	30.00	APA002725
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>19588</u>	Invoice	05/24/2023	WOOD DEBRIS	0.00	30.00	
<u>001-141-000-57680-3100</u>	Office and Operating		WOOD DEBRIS		30.00	
098000	BUILDERS FIRSTSOURCE	06/02/2023	Virtual Pay	0.00	921.18	APA002726
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>87204333</u>	Invoice	05/02/2023	ACCT#671668 TIE WIRE, LUMBER, REBAR	0.00	552.17	
<u>402-400-000-53580-3100</u>	Office and Operating		ACCT#671668 TIE WIRE, L		552.17	
<u>87205552</u>	Invoice	05/02/2023	ACCT#671668 LUMBER	0.00	334.22	
<u>402-400-000-53580-3100</u>	Office and Operating		ACCT#671668 LUMBER		334.22	
<u>87340075</u>	Invoice	05/25/2023	ACCT#671668 QUICK SET CEMENT	0.00	34.79	
<u>001-142-000-57250-3100</u>	Office and Operating		ACCT#671668 QUICK SET C		34.79	
009231	DARREN PARSE	06/02/2023	Virtual Pay	0.00	150.00	APA002727
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>INTERPRETATION</u>	Invoice	05/31/2023	INTERPRETATION05312023	0.00	150.00	
<u>001-112-000-51251-4106</u>	Interpreter Expenses		INTERPRETATION0531202		150.00	
VEN02319	DENALI WATER SOLUTIONS LLC	06/02/2023	Virtual Pay	0.00	2,839.17	APA002728
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>		
<u>INV495932</u>	Invoice	05/30/2023	CUST#599121378 TRANSPORTATION	0.00	2,839.17	
<u>402-400-000-53580-4100</u>	Professional Services/Adv		CUST#599121378 TRANSP		2,839.17	
023078	FASTENAL COMPANY	06/02/2023	Virtual Pay	0.00	1,296.90	APA002729

## Check Register

Packet: APPKT02761-JUNE 2, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>WATUM213992</u>	Invoice	05/24/2023	CUST#WATUM1869 BATTERY, STRING TRI	0.00	795.97	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#WATUM1869 BATTE	795.97	
<u>WATUM214121</u>	Invoice	05/24/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	281.13	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#WATUM1962 MISC	281.13	
<u>WATUM214122</u>	Invoice	05/24/2023	CUST#WATUM1961 MISC SUPPLIES	0.00	219.80	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#WATUM1961 MISC	219.80	
023108	FCS GROUP	06/02/2023	Virtual Pay	0.00	6,485.00	APA002730
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>3737-22305041</u>	Invoice	05/19/2023	WATER SEWER RATE & GFC STUDY	0.00	6,485.00	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		WATER SEWER RATE & GF	3,242.50	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		WATER SEWER RATE & GF	3,242.50	
023500	FERGUSON ENTERPRISES, INC.	06/02/2023	Virtual Pay	0.00	121.11	APA002731
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1423992</u>	Invoice	05/23/2023	CUST#146629 ANGLE STOP W/ WHEEL HA	0.00	71.17	
<u>001-142-000-51890-3115</u>		Office and Operating-Civi		CUST#146629 ANGLE STO	71.17	
<u>1564215</u>	Invoice	05/23/2023	CUST#146629 8 ADJ WRENCH	0.00	49.94	
<u>001-142-000-51830-3100</u>		Office and Operating		CUST#146629 8 ADJ WREN	49.94	
VEN01406	FERGUSON WATERWORKS	06/02/2023	Virtual Pay	0.00	1,193.55	APA002732
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1182225-1</u>	Invoice	05/18/2023	CUST#2543 RANGER	0.00	1,193.55	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST#2543 RANGER	1,193.55	
VEN01299	GRAY & OSBORNE	06/02/2023	Virtual Pay	0.00	6,664.58	APA002733
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>34MAY23</u>	Invoice	05/20/2023	WELL 1 REHAB/PIPELINE	0.00	1,854.33	
<u>411-000-000-59434-4101</u>		Water Capital Exp-Prof Sv	18-WELL1REHAB	WELL 1 REHAB/PIPELINE	1,854.33	
<u>45MAY23</u>	Invoice	05/20/2023	20213.00 ENGINEERING SERVICES	0.00	4,810.25	
<u>001-115-000-51896-4100</u>		Professional Services/Adv		20213.00 ENGINEERING SE	429.34	
<u>001-115-000-51896-4100</u>		Professional Services/Adv		20213.00 ENGINEERING SE	107.34	
<u>101-000-000-54230-4100</u>		Professional Services/Adv	20-GISASSET	20213.00 ENGINEERING SE	23.95	
<u>302-000-000-59530-6300</u>		CAPITAL IMPROVEMENT-	22-BROCKDALE PAVIN	20213.00 ENGINEERING SE	3,797.75	
<u>401-000-000-53480-4100</u>		Professional Services/Adv	20-GISASSET	20213.00 ENGINEERING SE	23.95	
<u>402-400-000-53580-4100</u>		Professional Services/Adv	20-GISASSET	20213.00 ENGINEERING SE	23.96	
<u>404-000-000-53180-4100</u>		Prof Serv-Stormwater Im		20213.00 ENGINEERING SE	380.00	
<u>404-000-000-53180-4105</u>		Professional Services/Adv	20-GISASSET	20213.00 ENGINEERING SE	23.96	
045000	H.D. FOWLER COMPANY	06/02/2023	Virtual Pay	0.00	205.48	APA002734
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>16400593</u>	Invoice	05/23/2023	ACCT#194680 PVC BUSHING, GASKET, FLA	0.00	205.48	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#194680 PVC BUSHIN	205.48	
079581	KCDA PURCHASING COOPERATIVE	06/02/2023	Virtual Pay	0.00	509.05	APA002735

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Packet: APPKT02761-JUNE 2, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
300718442	Invoice	05/25/2023	CUST#101367 NOTE PAD, PAPER, PENS	0.00	509.05	
001-115-000-51895-3100		Office and Operating		CUST#101367 NOTE PAD, P	111.99	
001-115-000-51896-3100		Office and Operating		CUST#101367 NOTE PAD, P	106.90	
001-140-000-55860-3100		Office and Operating		CUST#101367 NOTE PAD, P	173.08	
001-141-000-57120-3100		Office and Operating		CUST#101367 NOTE PAD, P	20.36	
001-142-000-51830-3100		Office and Operating		CUST#101367 NOTE PAD, P	76.36	
001-143-000-57550-3100		Office and Operating		CUST#101367 NOTE PAD, P	20.36	
108055	MASON COUNTY AUDITOR	06/02/2023	Virtual Pay	0.00	1,021.19	APA002736
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
ELECTIONCOSTS2	Invoice	05/11/2023	ELECTIONCOSTS2022	0.00	1,021.19	
001-121-000-51443-4100		Election Costs-Prof Svcs/A		ELECTIONCOSTS2022	1,021.19	
132235	MOUNTAIN MIST WATER	06/02/2023	Virtual Pay	0.00	70.90	APA002737
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
005406416	Invoice	05/24/2023	ACCT#088436 PUBLIC WORKS	0.00	19.46	
401-000-000-53480-3100		Office and Operating		ACCT#088436 PUBLIC WO	19.46	
005406427	Invoice	05/24/2023	ACCT#088436 ADMIN	0.00	38.23	
001-130-000-51810-3100		Office and Operating		ACCT#088436 ADMIN	38.23	
005406428	Invoice	05/24/2023	ACCT#088436 MUNI COURT	0.00	13.21	
001-112-000-51251-3100		Office and Operating		ACCT#088436 MUNI COUR	13.21	
VEN02441	OX BODIES, INC.	06/02/2023	Virtual Pay	0.00	96,311.69	APA002738
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
520405	Invoice	04/28/2023	ACCT#50039 69994D	0.00	96,311.69	
503-300-000-59448-6400		Equipment/Vehicles	23-NEWEQUIP - EM&	ACCT#50039 69994D	96,311.69	
VEN02198	RAM ELECTRIC	06/02/2023	Virtual Pay	0.00	1,088.00	APA002739
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5528	Invoice	05/22/2023	SHELTON WASTE WATER	0.00	1,088.00	
402-640-000-53580-4800		Repairs and Maintenance		SHELTON WASTE WATER	1,088.00	
903584	RIGHT SYSTEMS	06/02/2023	Virtual Pay	0.00	3,607.35	APA002740
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SI-181121	Invoice	05/15/2023	CUST#COS006 MSFT MONTHLY LICENSIN	0.00	3,607.35	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST#COS006 MSFT MON	3,607.35	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	06/02/2023	Virtual Pay	0.00	4,620.00	APA002741
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
72262	Invoice	05/22/2023	PROJECT#23-000258 WSDOT HPMS	0.00	4,620.00	
001-115-000-51896-4100		Professional Services/Adv		PROJECT#23-000258 WSD	4,620.00	
187000	SHELTON-MASON COUNTY JOURNA	06/02/2023	Virtual Pay	0.00	310.00	APA002742
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
119539	Invoice	05/25/2023	AMENDING 2023 BUDGET	0.00	77.50	
001-110-000-51160-4100		Professional Services/Adv		AMENDING 2023 BUDGET	77.50	
119540	Invoice	05/25/2023	INTERNATIONAL FIRE CODE	0.00	77.50	
001-110-000-51160-4100		Professional Services/Adv		INTERNATIONAL FIRE COD	77.50	
119541	Invoice	05/25/2023	INTERNATIONAL BUILDING CODE	0.00	77.50	
001-110-000-51160-4100		Professional Services/Adv		INTERNATIONAL BUILDING	77.50	

## Check Register

Packet: APPKT02761-JUNE 2, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>119542</u>	Invoice	05/25/2023	PARK REGULATIONS	0.00	77.50	
<u>001-110-000-51160-4100</u>	Professional Services/Adv		PARK REGULATIONS		77.50	
195599	STATE AUDITORS OFFICE	06/02/2023	Virtual Pay	0.00	768.60	APA002743
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>1152708</u>	Invoice	02/09/2023	AUDIT #55599 ACCOUNTABILITY AUDIT	0.00	768.60	
<u>001-111-000-51423-4145</u>	Professional Services - Sta		AUDIT #55599 ACCOUNTA		768.60	
196341	STEVEN R. BUZZARD	06/02/2023	Virtual Pay	0.00	150.00	APA002744
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>JUDGEPROTEMM</u>	Invoice	05/25/2023	JUDGEPROTEMMAY2023	0.00	150.00	
<u>001-112-000-51251-4101</u>	Judge Pro-Tem		JUDGEPROTEMMAY2023		150.00	
188500	THE SHERWIN-WILLIAMS CO.	06/02/2023	Virtual Pay	0.00	4,769.18	APA002745
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>3602-1</u>	Invoice	05/15/2023	ACCT#2312-7948-0 ACETONE	0.00	2,061.63	
<u>101-000-000-54264-3100</u>	Office and Operating		ACCT#2312-7948-0 ACETO		2,061.63	
<u>3699-7</u>	Invoice	05/17/2023	ACCT#2312-7948-0 PAINT	0.00	2,707.55	
<u>101-000-000-54264-3100</u>	Office and Operating		ACCT#2312-7948-0 PAINT		2,707.55	
201100	TITUS-WILL	06/02/2023	Virtual Pay	0.00	179.62	APA002746
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>2643335REISSUE</u>	Invoice	06/01/2023	REISSUE APA002280 UNIT 16 SENSORS	0.00	179.62	
<u>001-118-000-52122-3110</u>	Office & Operating-Auto		REISSUE APA002280 UNIT		179.62	
201148	TMG SERVICES, INC.	06/02/2023	Virtual Pay	0.00	239.85	APA002747
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>0050038-IN</u>	Invoice	05/24/2023	CUST#1908050 PH SENSOR	0.00	239.85	
<u>402-640-000-53580-3100</u>	Office and Operating		CUST#1908050 PH SENSO		239.85	
201300	TOZIER BROS INC.	06/02/2023	Virtual Pay	0.00	151.95	APA002748
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>459873</u>	Invoice	10/12/2022	CUST#20090 PIPE, ELBOW, BUSHING	0.00	84.09	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#20090 PIPE, ELBOW,		84.09	
<u>463397</u>	Invoice	05/13/2023	CUST#20090 ROLLER COVER	0.00	3.74	
<u>001-141-000-57680-3100</u>	Office and Operating		CUST#20090 ROLLER COVE		3.74	
<u>463548</u>	Invoice	05/20/2023	CUST#20090 ROLLER, PAINT BRUSH	0.00	16.49	
<u>001-141-000-57680-3100</u>	Office and Operating		CUST#20090 ROLLER, PAIN		16.49	
<u>463665</u>	Invoice	05/24/2023	CUST#20090 ADJ SPRINKLER POPUP	0.00	30.99	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#20090 ADJ SPRINKLE		30.99	
<u>463770</u>	Invoice	05/30/2023	CUST#20090 NUTS & BOLTS, LEVEL	0.00	16.64	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#20090 NUTS & BOLT		16.64	
201875	TYLER TECHNOLOGIES	06/02/2023	Virtual Pay	0.00	1,991.52	APA002749
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>025-424992</u>	Invoice	06/01/2023	CUST#48155 UTILITY BILLING MONTHLY F	0.00	160.00	
<u>001-111-000-51421-4100</u>	Professional Services/Adv		CUST#48155 UTILITY BILLI		160.00	
<u>045-422097</u>	Invoice	05/24/2023	CUST#48155 ASSET MAINTENANCE	0.00	1,831.52	
<u>401-000-000-53480-4100</u>	Professional Services/Adv		CUST#48155 ASSET MAINT		732.61	
<u>402-300-000-53580-4100</u>	Professional Services/Adv		CUST#48155 ASSET MAINT		732.61	
<u>404-000-000-53180-4105</u>	Professional Services/Adv		CUST#48155 ASSET MAINT		183.15	

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Packet: APPKT02761-JUNE 2, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
503-000-000-54865-4101	Professional Services/Adv		CUST#48155 ASSET MAINT		183.15	
203780	WATER MGMNT LABORATORIES INC	06/02/2023	Virtual Pay	0.00	92.00	APA002750
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
211920	Invoice	05/24/2023	ACCT#AS201R TESTS	0.00	92.00	
402-400-000-53580-4100	Professional Services/Adv		ACCT#AS201R TESTS		92.00	
053987	WESTBAY NAPA AUTO PARTS	06/02/2023	Virtual Pay	0.00	298.22	APA002751
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
037157	Invoice	05/23/2023	ACCT#4296 FLOOR MAT 73798D	0.00	117.86	
503-000-000-54865-3104	Oper Supp-Parts-EM&R V		ACCT#4296 FLOOR MAT 73		117.86	
037264	Invoice	05/23/2023	TIE ROD END 19971D	0.00	180.36	
503-000-000-54865-3102	Oper Supplies-Parts		TIE ROD END 19971D		180.36	
204123	WHISLER COMMUNICATIONS	06/02/2023	Virtual Pay	0.00	1,487.19	APA002752
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
15599	Invoice	05/15/2023	MOBILE RADIO, ACCESSORIES	0.00	1,487.19	
503-000-000-54865-3506	Small Tools/Minor Equip-		MOBILE RADIO, ACCESSOR		1,487.19	

## Bank Code APBNK-Main Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	50	31	0.00	138,802.14
	50	31	0.00	138,802.14

Virtual Payments	50	31	0.00	138,802.14
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	138,802.14
			<u>138,802.14</u>



## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108430 through number 108444 in the total amount of \$239,841.56 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 9th of June, 2023.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Eric Onisko

\_\_\_\_\_  
Deputy Mayor Joe Schmit

\_\_\_\_\_  
Councilmember James Boad

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Kathy McDowell

\_\_\_\_\_  
Councilmember Deidre Peterson

\_\_\_\_\_  
Councilmember Sharon Schirman



Shelton, WA

# Check Register

Packet: APPKT02774 - JUNE 9, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	06/09/2023	Regular	0.00	10,075.73	108430
108679	CENTRAL MASON FIRE AND EMS	06/09/2023	Regular	0.00	190,436.76	108431
008450	COMMUNITY ACTION COUNCIL	06/09/2023	Regular	0.00	42.94	108432
087799	LEMAY MOBILE SHREDDING	06/09/2023	Regular	0.00	28.14	108433
VEN01755	MASON COUNTY GARBAGE	06/09/2023	Regular	0.00	123.56	108434
108850	MASON COUNTY GARBAGE CO.-A W	06/09/2023	Regular	0.00	3,840.48	108435
VEN01938	MASON COUNTY JAIL	06/09/2023	Regular	0.00	12,896.67	108436
113000	MASON COUNTY TREASURER	06/09/2023	Regular	0.00	82.65	108437
163450	PURCHASE POWER	06/09/2023	Regular	0.00	787.85	108438
164899	QWEST DBA CENTURYLINK	06/09/2023	Regular	0.00	979.37	108439
188025	SHELTON VETERINARY HOSPITAL	06/09/2023	Regular	0.00	626.10	108440
178252	TASCHNER LAW, PLLC	06/09/2023	Regular	0.00	9,083.00	108441
VEN01972	THOMAS A FURRER	06/09/2023	Regular	0.00	1,552.50	108442
202392	VERIZON WIRELESS	06/09/2023	Regular	0.00	4,487.40	108443
203035	WASHINGTON ST. TREASURER	06/09/2023	Regular	0.00	4,798.41	108444

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	15	0.00	239,841.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	36	15	0.00	239,841.56 ✓

## Fund Summary

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Shelton, WA

## Check Register

Packet: APPKT02774 - JUNE 9, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	06/09/2023	Regular	0.00	10,075.73	108430

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
<u>23-831267</u>	Invoice	05/17/2023	ACCT#AP7500158 FUEL	0.00	3,971.81
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL	3,971.81
<u>23-835538</u>	Invoice	05/24/2023	ACCT#AP7500158 FUEL	0.00	3,698.47
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL	3,698.47
<u>23-836999</u>	Invoice	05/31/2023	ACCT#AP7500158 FUEL	0.00	2,405.45
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL	2,405.45

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
108679	CENTRAL MASON FIRE AND EMS	06/09/2023	Regular	0.00	190,436.76	108431

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
<u>1035</u>	Invoice	05/24/2023	APRIL 2023 FIRE MARSHALL FEES	0.00	480.00
<u>001-119-000-52230-4103</u>		Prof Svcs Fire Prevention-		APRIL 2023 FIRE MARSHAL	480.00
<u>1036</u>	Invoice	05/24/2023	MAY 2023 FIRE MARSHALL FEES	0.00	1,030.00
<u>001-119-000-52230-4103</u>		Prof Svcs Fire Prevention-		MAY 2023 FIRE MARSHALL	1,030.00
<u>JUNE/2023</u>	Invoice	06/01/2023	JUNE 2023	0.00	188,926.76
<u>001-119-000-52220-4103</u>		Prof FF Services-Fire Dist		JUNE 2023	138,111.93
<u>001-119-000-52221-4103</u>		Prof EMS Services-Fire Di		JUNE 2023	46,037.31
<u>001-119-000-52260-4100</u>		Professional Serv - CMFE		JUNE 2023	4,777.52

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
008450	COMMUNITY ACTION COUNCIL	06/09/2023	Regular	0.00	42.94	108432

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
<u>MAY/2023</u>	Invoice	06/06/2023	MAY 2023 SOS CONTRIBUTIONS	0.00	42.94
<u>657-000-000-58600-0014</u>		SOS Contributions		MAY 2023 SOS CONTRIBUT	42.94

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
087799	LEMAY MOBILE SHREDDING	06/09/2023	Regular	0.00	28.14	108433

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
<u>47970185185</u>	Invoice	06/01/2023	ACCT#2185-952778-1166	0.00	28.14
<u>001-112-000-51251-4109</u>		Other Professional Serv		ACCT#2185-952778-1166	28.14

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01755	MASON COUNTY GARBAGE	06/09/2023	Regular	0.00	123.56	108434

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
<u>MAY/2023</u>	Invoice	05/31/2023	MAY 2023 DEBT COLLECTION	0.00	123.56
<u>657-000-000-58940-0000</u>		Mason County Garbage C		MAY 2023 DEBT COLLECTI	123.56

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
108850	MASON COUNTY GARBAGE CO.-A W	06/09/2023	Regular	0.00	3,840.48	108435

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
<u>76265175149</u>	Invoice	06/01/2023	ACCT#2149-30135	0.00	328.26
<u>001-142-000-51890-4715</u>		Utility Services-Civic Ctr		ACCT#2149-30135	328.26
<u>76265935149</u>	Invoice	06/01/2023	ACCT#2149-30714	0.00	122.00
<u>001-142-000-57250-4700</u>		Utility Services-Library		ACCT#2149-30714	122.00
<u>76266925149</u>	Invoice	06/01/2023	ACCT#2149-56141	0.00	38.00
<u>001-142-000-51890-4715</u>		Utility Services-Civic Ctr		ACCT#2149-56141	38.00
<u>76276055149</u>	Invoice	06/01/2023	ACCT#2149-204368	0.00	34.72
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT#2149-204368	34.72

## Check Register

Packet: APPKT02774-JUNE 9, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
7627623S149	Invoice	06/01/2023	ACCT#2149-204402	0.00	197.92	
402-640-000-53580-4700	Utility Services-Sewer Sat		ACCT#2149-204402		197.92	
7627818S149	Invoice	06/01/2023	ACCT#2149-204783	0.00	208.18	
001-119-000-52250-4700	Utility Services		ACCT#2149-204783		208.18	
7628135S149	Invoice	06/01/2023	ACCT#2149-205337	0.00	1,095.91	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT#2149-205337		1,095.91	
7628285S149	Invoice	06/01/2023	ACCT#2149-205584	0.00	34.72	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT#2149-205584		34.72	
7628850S149	Invoice	06/01/2023	ACCT#2149-206560	0.00	52.05	
001-142-000-57530-4700	Utility Services-Museum		ACCT#2149-206560		52.05	
7628977S149	Invoice	06/01/2023	ACCT#2149-206771	0.00	643.35	
001-142-000-51890-4715	Utility Services-Civic Ctr		ACCT#2149-206771		643.35	
7629202S149	Invoice	06/01/2023	ACCT#2149-207155	0.00	321.68	
001-142-000-57250-4700	Utility Services-Library		ACCT#2149-207155		321.68	
7629322S149	Invoice	06/01/2023	ACCT#2149-207351	0.00	52.05	
001-140-000-55430-4700	Utility Services-Animal Sh		ACCT#2149-207351		52.05	
7629390S149	Invoice	06/01/2023	ACCT#2149-207565	0.00	577.82	
001-141-000-57680-4700	Utility Services-Park		ACCT#2149-207565		173.35	
101-000-000-54230-4700	Road & Street Maint - Util		ACCT#2149-207565		80.89	
401-000-000-53480-4700	Utility Services-Water		ACCT#2149-207565		80.89	
402-300-000-53580-4700	Utility Services-Sewer Ma		ACCT#2149-207565		80.89	
404-000-000-53180-4700	Utility Services		ACCT#2149-207565		80.89	
503-000-000-54865-4700	Equip Maint & Rental - U		ACCT#2149-207565		80.91	
7629391S149	Invoice	06/01/2023	ACCT#2149-207568	0.00	83.80	
001-141-000-57680-4700	Utility Services-Park		ACCT#2149-207568		13.97	
101-000-000-54230-4700	Road & Street Maint - Util		ACCT#2149-207568		13.97	
401-000-000-53480-4700	Utility Services-Water		ACCT#2149-207568		13.97	
402-300-000-53580-4700	Utility Services-Sewer Ma		ACCT#2149-207568		13.97	
404-000-000-53180-4700	Utility Services		ACCT#2149-207568		13.97	
503-000-000-54865-4700	Equip Maint & Rental - U		ACCT#2149-207568		13.95	
7629462S149	Invoice	06/01/2023	ACCT#2149-209143	0.00	50.02	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT#2149-209143		50.02	
VEN01938	MASON COUNTY JAIL	06/09/2023	Regular	0.00	12,896.67	108436
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
BOOKINGFEESQT	Invoice	06/01/2023	BOOKINGFEESQTR1/2023	0.00	12,896.67	
001-123-000-52360-4103	Professional Services/Adv		BOOKINGFEESQTR1/2023		12,896.67	
113000	MASON COUNTY TREASURER	06/09/2023	Regular	0.00	82.65	108437
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
MAY/2023	Invoice	06/01/2023	MAY 2023 CVC	0.00	82.65	
657-000-000-58600-0005	CVC Fines & Forfeits		MAY 2023 CVC		82.65	
163450	PURCHASE POWER	06/09/2023	Regular	0.00	787.85	108438
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
80009000113670	Invoice	05/25/2023	8000900011367046MAY23	0.00	787.85	
001-111-000-51421-4200	Communication		8000900011367046MAY2		368.00	
001-111-000-51423-4200	Communication		8000900011367046MAY2		49.00	
001-142-000-51890-4215	Communication-Civic Cen		8000900011367046MAY2		370.85	
164899	QWEST DBA CENTURYLINK	06/09/2023	Regular	0.00	979.37	108439

## Check Register

Packet: APPKT02774-JUNE 9, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
360Z260219722B	Invoice	05/26/2023	360Z260219722BMAY23	0.00	979.37	
401-000-000-53480-4201	Communication - Shop		360Z260219722BMAY23		144.50	
402-300-000-53580-4200	Communication		360Z260219722BMAY23		56.84	
402-400-000-53580-4200	Communication		360Z260219722BMAY23		341.72	
402-400-000-53580-4200	Communication		360Z260219722BMAY23		200.47	
402-640-000-53580-4200	Communication		360Z260219722BMAY23		235.84	
188025	SHELTON VETERINARY HOSPITAL	06/09/2023	Regular	0.00	626.10	108440
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
659478	Invoice	03/24/2023	ACCT#37350 ROSCO	0.00	292.46	
001-140-000-55430-4100	Professional Services/Adv		ACCT#37350 ROSCO		292.46	
659849	Invoice	04/12/2023	ACCT#37350 STEVE SLEASMAN - LUNA	0.00	333.64	
001-140-000-55430-4100	Professional Services/Adv		ACCT#37350 STEVE SLEAS		333.64	
178252	TASCHNER LAW, PLLC	06/09/2023	Regular	0.00	9,083.00	108441
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
JUNE/2023	Invoice	06/01/2023	JUNE 2023 SERVICES	0.00	9,083.00	
001-122-000-51593-4100	Public Defense/Adult Mis		JUNE 2023 SERVICES		9,083.00	
VEN01972	THOMAS A FURRER	06/09/2023	Regular	0.00	1,552.50	108442
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
JUNE/2023	Invoice	06/01/2023	JUNE 2023 SERVICES	0.00	1,552.50	
001-112-000-51251-4109	Other Professional Servic		JUNE 2023 SERVICES		1,552.50	
202392	VERIZON WIRELESS	06/09/2023	Regular	0.00	4,487.40	108443
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
9935407926	Invoice	05/20/2023	ACCT#972465947-00001	0.00	3,272.27	
001-115-000-51895-4200	Communication		ACCT#972465947-00001		333.51	
001-118-000-52122-4200	Communication		ACCT#972465947-00001		1,866.00	
001-130-000-51810-4200	Communication		ACCT#972465947-00001		124.15	
001-132-000-51888-4200	Communication		ACCT#972465947-00001		124.15	
001-140-000-55850-4200	Communication		ACCT#972465947-00001		139.63	
001-140-000-55860-4200	Communication		ACCT#972465947-00001		48.78	
001-141-000-57680-4200	Communication		ACCT#972465947-00001		42.07	
101-000-000-54264-4200	Communications		ACCT#972465947-00001		42.07	
401-000-000-53480-4200	Communication		ACCT#972465947-00001		210.35	
402-400-000-53580-4200	Communication		ACCT#972465947-00001		294.49	
503-000-000-54865-4200	Communication		ACCT#972465947-00001		47.07	
9935591940	Invoice	05/23/2023	ACCT#342078219-00001	0.00	451.67	
001-115-000-51895-4200	Communication		ACCT#342078219-00001		230.18	
001-140-000-55850-4200	Communication		ACCT#342078219-00001		52.95	
401-000-000-53480-4200	Communication		ACCT#342078219-00001		88.52	
402-400-000-53580-4200	Communication		ACCT#342078219-00001		80.02	
9935689393	Invoice	05/23/2023	ACCT#942084392-00001	0.00	763.46	
001-110-000-51160-4200	Communication		ACCT#942084392-00001		369.94	
001-111-000-51423-4200	Communication		ACCT#942084392-00001		52.95	
001-112-000-51251-4200	Communication		ACCT#942084392-00001		52.95	
001-112-000-51251-4200	Communication		ACCT#942084392-00001		52.95	
001-120-000-51310-4200	Communication		ACCT#942084392-00001		46.62	
001-121-000-51430-4200	Communication		ACCT#942084392-00001		52.95	
001-130-000-51810-4200	Communication		ACCT#942084392-00001		52.95	
001-140-000-55850-4200	Communication		ACCT#942084392-00001		52.95	
001-142-000-51830-4200	Communication		ACCT#942084392-00001		29.20	

## Check Register

Packet: APPKT02774-JUNE 9, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
203035	WASHINGTON ST. TREASURER	06/09/2023	Regular	0.00	4,798.41	108444
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
MAY/2023	Invoice	06/01/2023	MAY 2023 STATE FINES		0.00	4,798.41
657-000-000-58600-0006		State Fines & Forfeits		MAY 2023 STATE FINES		4,798.41

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	15	0.00	239,841.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	36	15	0.00	239,841.56

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	239,841.56
			239,841.56



## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002753 through number APA002807 in the total amount of \$69,997.13 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 9th of June, 2023.

  
Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Eric Onisko

\_\_\_\_\_  
Deputy Mayor Joe Schmit

\_\_\_\_\_  
Councilmember James Boad

\_\_\_\_\_  
Councilmember Miguel Gutierrez

\_\_\_\_\_  
Councilmember Kathy McDowell

\_\_\_\_\_  
Councilmember Deidre Peterson

\_\_\_\_\_  
Councilmember Sharon Schirman



Shelton, WA

# Check Register

Packet: APPKT02773 - JUNE 9, 2023 AP AUTOMATION  
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000050	AAA SEPTIC LLC	06/09/2023	Virtual Pay	0.00	100.00	APA002753
002520	ARAMARK	06/09/2023	Virtual Pay	0.00	136.65	APA002754
003655	BATTERIES PLUS	06/09/2023	Virtual Pay	0.00	27.54	APA002755
VEN02338	BHC CONSULTANTS LLC	06/09/2023	Virtual Pay	0.00	3,279.17	APA002756
004914	BRADY TRUCKING	06/09/2023	Virtual Pay	0.00	97.50	APA002757
098000	BUILDERS FIRSTSOURCE	06/09/2023	Virtual Pay	0.00	63.53	APA002758
VEN02063	CARL TANNE	06/09/2023	Virtual Pay	0.00	280.00	APA002759
VEN01239	CARY'S TIRE REPAIR	06/09/2023	Virtual Pay	0.00	424.04	APA002760
007570	CIT	06/09/2023	Virtual Pay	0.00	401.48	APA002761
009200	DAN RUBINO	06/09/2023	Virtual Pay	0.00	51.14	APA002762
009231	DARREN PARSE	06/09/2023	Virtual Pay	0.00	300.00	APA002763
009251	DATAPROSE LLC	06/09/2023	Virtual Pay	0.00	2,571.64	APA002764
VEN02319	DENALI WATER SOLUTIONS LLC	06/09/2023	Virtual Pay	0.00	6,104.28	APA002765
VEN01592	EDGAR JERONIMO PABLO	06/09/2023	Virtual Pay	0.00	980.00	APA002766
023078	FASTENAL COMPANY	06/09/2023	Virtual Pay	0.00	610.37	APA002767
VEN01612	GENSCO, INC.	06/09/2023	Virtual Pay	0.00	1,326.46	APA002768
080980	GILLIARDI LOGGING & CONSTRUCTI	06/09/2023	Virtual Pay	0.00	504.80	APA002769
VEN02105	GRANICH ENGINEERED PRODUCTS,	06/09/2023	Virtual Pay	0.00	1,577.60	APA002770
044700	GUARDIAN SECURITY SYSTEM	06/09/2023	Virtual Pay	0.00	59.85	APA002771
045000	H.D. FOWLER COMPANY	06/09/2023	Virtual Pay	0.00	204.63	APA002772
045150	HACH COMPANY	06/09/2023	Virtual Pay	0.00	420.17	APA002773
VEN02140	HAGGARD & GANSON LLP	06/09/2023	Virtual Pay	0.00	1,595.00	APA002774
VEN01960	HAIGH VETERINARY HOSPITAL, P.S.	06/09/2023	Virtual Pay	0.00	188.90	APA002775
VEN02232	HOLDEN POLYGRAPH, LLC	06/09/2023	Virtual Pay	0.00	350.00	APA002776
VEN01353	INDUSTRIAL BOLT & SUPPLY INC.	06/09/2023	Virtual Pay	0.00	380.75	APA002777
079581	KCDA PURCHASING COOPERATIVE	06/09/2023	Virtual Pay	0.00	614.92	APA002778
082975	L. G. ISAACSON CO. INC.	06/09/2023	Virtual Pay	0.00	558.63	APA002779
085995	LANGUAGE LINE SERVICES	06/09/2023	Virtual Pay	0.00	198.14	APA002780
113004	MASON COUNTY - UTILITIES/WASTE	06/09/2023	Virtual Pay	0.00	4,217.74	APA002781
132235	MOUNTAIN MIST WATER	06/09/2023	Virtual Pay	0.00	83.87	APA002782
142952	NORTH CENTRAL LABORATORIES	06/09/2023	Virtual Pay	0.00	838.72	APA002783
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/09/2023	Virtual Pay	0.00	122.60	APA002784
VEN01351	OSCAR MATIAS PABLO	06/09/2023	Virtual Pay	0.00	140.00	APA002785
200897	PETEK & ASSOCIATES	06/09/2023	Virtual Pay	0.00	385.00	APA002786
158001	PITNEY BOWES	06/09/2023	Virtual Pay	0.00	554.51	APA002787
159300	POLYDYNE, INC.	06/09/2023	Virtual Pay	0.00	4,237.29	APA002788
178231	SEAN CARNEY	06/09/2023	Virtual Pay	0.00	126.00	APA002789
187000	SHELTON-MASON COUNTY JOURNA	06/09/2023	Virtual Pay	0.00	372.00	APA002790
190080	SIMPLOT PARTNERS	06/09/2023	Virtual Pay	0.00	893.51	APA002791
VEN02317	SOUND LAW CENTER LLC	06/09/2023	Virtual Pay	0.00	10,150.00	APA002792
VEN02199	TERMINIX PROCESSING CENTER	06/09/2023	Virtual Pay	0.00	1,750.58	APA002793
189670	THE SHOPPER	06/09/2023	Virtual Pay	0.00	105.48	APA002794
201255	TOTAL BATTERY & AUTO SUPPLY	06/09/2023	Virtual Pay	0.00	147.54	APA002795
201300	TOZIER BROS INC.	06/09/2023	Virtual Pay	0.00	152.42	APA002796
201520	TRAFFIC SAFETY SUPPLY CO.	06/09/2023	Virtual Pay	0.00	1,142.40	APA002797
201875	TYLER TECHNOLOGIES	06/09/2023	Virtual Pay	0.00	356.35	APA002798
202308	USABLUBOOK	06/09/2023	Virtual Pay	0.00	576.07	APA002799
202340	UTILITIES UNDERGROUND LOCATIO	06/09/2023	Virtual Pay	0.00	74.82	APA002800
203030	WASHINGTON STATE PATROL	06/09/2023	Virtual Pay	0.00	84.50	APA002801
203780	WATER MGMNT LABORATORIES INC	06/09/2023	Virtual Pay	0.00	1,070.00	APA002802
203900	WESMAR COMPANY, INC	06/09/2023	Virtual Pay	0.00	1,018.37	APA002803
053987	WESTBAY NAPA AUTO PARTS	06/09/2023	Virtual Pay	0.00	238.55	APA002804
204125	WHITNEY EQUIPMENT CO.	06/09/2023	Virtual Pay	0.00	5,455.13	APA002805
155563	YOUNGLOVE & COKER-PLLC	06/09/2023	Virtual Pay	0.00	12,240.10	APA002806

Check Register

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<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	06/09/2023	Virtual Pay	0.00	56.39	APA002807

Bank Code APBNK-Main Summary

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	116	55	0.00	69,997.13
	<b>116</b>	<b>55</b>	<b>0.00</b>	<b>69,997.13</b>

Virtual Payments	116	55	0.00	69,997.13
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### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	69,997.13
			69,997.13 ✓



Shelton, WA

## Check Register

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PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000050	AAA SEPTIC LLC	06/09/2023	Virtual Pay	0.00	100.00	APA002753
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>115950</u>	Invoice	06/01/2023	CUST#C2936 SHELTON SPRINGS COURSE	0.00	100.00	
<u>001-141-000-57680-4100</u>		Professional Services/Adv		CUST#C2936 SHELTON SPR	100.00	
002520	ARAMARK	06/09/2023	Virtual Pay	0.00	136.65	APA002754
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>5120248357</u>	Invoice	05/24/2023	ACCT#792105973 COVERALLS, TOWELS,	0.00	65.71	
<u>402-400-000-53580-4900</u>		Miscellaneous		ACCT#792105973 COVERA	65.71	
<u>5120252425</u>	Invoice	05/31/2023	ACCT#792105972 COVERALLS,MATS,TOW	0.00	70.94	
<u>401-000-000-53480-4900</u>		Miscellaneous		ACCT#792105972 COVERA	70.94	
003655	BATTERIES PLUS	06/09/2023	Virtual Pay	0.00	27.54	APA002755
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>P63050811</u>	Invoice	06/07/2023	CUST#3604325193 BATTERY	0.00	27.54	
<u>001-140-000-55430-3100</u>		Office and Operating - Ani		CUST#3604325193 BATTER	27.54	
VEN02338	BHC CONSULTANTS LLC	06/09/2023	Virtual Pay	0.00	3,279.17	APA002756
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>0017681</u>	Invoice	03/10/2023	UNIFIED DEVELOP. CODE REVISIONS	0.00	852.08	
<u>001-140-000-55870-4100</u>		EDC-Professional Svcs/Ad		UNIFIED DEVELOP. CODE R	852.08	
<u>0017798</u>	Invoice	05/17/2023	UNIFIED DEVELOP. CODE REVISIONS	0.00	1,953.01	
<u>001-140-000-55870-4100</u>		EDC-Professional Svcs/Ad		UNIFIED DEVELOP. CODE R	1,953.01	
<u>0018192</u>	Invoice	06/07/2023	UNIFIED DEVELOP. CODE REVISIONS	0.00	474.08	
<u>001-140-000-55870-4100</u>		EDC-Professional Svcs/Ad		UNIFIED DEVELOP. CODE R	474.08	
004914	BRADY TRUCKING	06/09/2023	Virtual Pay	0.00	97.50	APA002757
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>19630</u>	Invoice	05/31/2023	RED FINE	0.00	32.50	
<u>404-000-000-53180-3100</u>		Office and Operating		RED FINE	32.50	
<u>19631</u>	Invoice	05/31/2023	RED FINE	0.00	32.50	
<u>404-000-000-53180-3100</u>		Office and Operating		RED FINE	32.50	
<u>19632</u>	Invoice	05/31/2023	RED FINE	0.00	32.50	
<u>404-000-000-53180-3100</u>		Office and Operating		RED FINE	32.50	
098000	BUILDERS FIRSTSOURCE	06/09/2023	Virtual Pay	0.00	63.53	APA002758
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>87387444</u>	Invoice	06/05/2023	ACCT#671668 LUMBER	0.00	46.13	
<u>402-300-000-53580-3100</u>		Office and Operating		ACCT#671668 LUMBER	46.13	
<u>87407923</u>	Invoice	06/07/2023	ACCT#671668 QUICK SET CEMENT	0.00	17.40	
<u>001-141-000-57680-3100</u>		Office and Operating		ACCT#671668 QUICK SET C	17.40	
VEN02063	CARL TANNE	06/09/2023	Virtual Pay	0.00	280.00	APA002759

## Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0524-2023-SHELT	Invoice	05/24/2023	INTERPRETATION SERVICES	0.00	280.00	
001-112-000-51251-4106		Interpreter Expenses	22 - ITC	INTERPRETATION SERVICES	280.00	
VEN01239	CARY'S TIRE REPAIR	06/09/2023	Virtual Pay	0.00	424.04	APA002760
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
32452	Invoice	05/31/2023	19931D TIRES	0.00	424.04	
503-000-000-54865-3102		Oper Supplies-Parts		19931D TIRES	424.04	
007570	CIT	06/09/2023	Virtual Pay	0.00	401.48	APA002761
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
42449035	Invoice	05/25/2023	CUST#2300086269 COPIER	0.00	401.48	
001-118-000-52122-4500		Operating Rentals		CUST#2300086269 COPIER	401.48	
009200	DAN RUBINO	06/09/2023	Virtual Pay	0.00	51.14	APA002762
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
94880	Invoice	05/21/2023	CR BLANKS 7 PIN	0.00	21.76	
402-400-000-53580-3100		Office and Operating		CR BLANKS 7 PIN	21.76	
94891	Invoice	06/07/2023	KEYS, ID TAGS	0.00	29.38	
402-400-000-53580-3100		Office and Operating		KEYS, ID TAGS	29.38	
009231	DARREN PARSE	06/09/2023	Virtual Pay	0.00	300.00	APA002763
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INTERPRETATION	Invoice	06/07/2023	INTERPRETATION06072023	0.00	300.00	
001-112-000-51251-4106		Interpreter Expenses		INTERPRETATION0607202	300.00	
009251	DATAPROSE LLC	06/09/2023	Virtual Pay	0.00	2,571.64	APA002764
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
DP2301966	Invoice	05/31/2023	ACCT#1397 MAY 2023 STATEMENTS	0.00	2,571.64	
001-111-000-51421-4100		Professional Services/Adv		ACCT#1397 MAY 2023 STA	486.69	
001-111-000-51421-4200		Communication		ACCT#1397 MAY 2023 STA	2,084.95	
VEN02319	DENALI WATER SOLUTIONS LLC	06/09/2023	Virtual Pay	0.00	6,104.28	APA002765
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV497856	Invoice	05/31/2023	CUST#599121378 TRANSPORTATION	0.00	6,104.28	
402-400-000-53580-4100		Professional Services/Adv		CUST#599121378 TRANSP	6,104.28	
VEN01592	EDGAR JERONIMO PABLO	06/09/2023	Virtual Pay	0.00	980.00	APA002766
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
48	Invoice	06/02/2023	MAM INTERPRETATION MAY 2023	0.00	700.00	
001-112-000-51251-4106		Interpreter Expenses	22 - ITC	MAM INTERPRETATION M	700.00	
INTERPRETATION	Invoice	06/07/2023	INTERPRETATION06072023	0.00	280.00	
001-112-000-51251-4106		Interpreter Expenses		INTERPRETATION0607202	280.00	
023078	FASTENAL COMPANY	06/09/2023	Virtual Pay	0.00	610.37	APA002767
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
WATUM213993	Invoice	05/31/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	130.29	
402-400-000-53580-3100		Office and Operating		CUST#WATUM1962 MISC	130.29	
WATUM214120	Invoice	05/24/2023	CUST#WATUM1991 GLOVE,BLANKET,USB	0.00	326.62	
001-118-000-52122-3100		Office and Operating		CUST#WATUM1991 GLOVE	326.62	

## Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WATUM214277	Invoice	05/31/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	153.46	
402-400-000-53580-3100	Office and Operating		CUST#WATUM1962 MISC		153.46	
VEN01612	GENSCO, INC.	06/09/2023	Virtual Pay	0.00	1,326.46	APA002768
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
856257625	Invoice	06/01/2023	ACCT#31310 PLEATED FILTERS	0.00	47.63	
401-000-000-53480-3100	Office and Operating		ACCT#31310 PLEATED FILTER		47.63	
856257631	Invoice	06/01/2023	ACCT#31310 PLEATED FILTERS	0.00	227.82	
402-400-000-53580-3100	Office and Operating		ACCT#31310 PLEATED FILTER		227.82	
856257636	Invoice	06/01/2023	ACCT#31310 PLEATED FILTER	0.00	38.64	
001-140-000-55430-3100	Office and Operating - Ani		ACCT#31310 PLEATED FILTER		38.64	
856257640	Invoice	06/01/2023	ACCT#31310 PLEATED FILTERS	0.00	452.38	
001-142-000-51890-3115	Office and Operating-Civi		ACCT#31310 PLEATED FILTER		452.38	
856257644	Invoice	06/01/2023	ACCT#31310 PLEATED FILTERS	0.00	231.82	
001-142-000-57250-3100	Office and Operating		ACCT#31310 PLEATED FILTER		231.82	
856271490	Invoice	06/05/2023	ACCT#31310 PLEATED FILTER	0.00	328.17	
001-119-000-52250-3100	Office and Operating		ACCT#31310 PLEATED FILTER		328.17	
O80980	GILLIARDI LOGGING & CONSTRUCTI	06/09/2023	Virtual Pay	0.00	504.80	APA002769
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
17951	Invoice	05/01/2023	WET FILL RETAIL	0.00	108.55	
404-000-000-53180-3100	Office and Operating		WET FILL RETAIL		108.55	
17965	Invoice	05/02/2023	WET FILL RETAIL	0.00	115.88	
404-000-000-53180-3100	Office and Operating		WET FILL RETAIL		115.88	
18175	Invoice	05/23/2023	CLEAN ASPHALT, MINUS RETAIL	0.00	280.37	
101-000-000-54230-3100	Office and Operating		CLEAN ASPHALT, MINUS R		280.37	
VEN02105	GRANICH ENGINEERED PRODUCTS,	06/09/2023	Virtual Pay	0.00	1,577.60	APA002770
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
BI-0362584	Invoice	04/28/2023	CUST#COS10 T PUMP SUBM REPAIR	0.00	1,577.60	
402-400-000-53580-4800	Repairs and Maintenance		CUST#COS10 T PUMP SUB		1,577.60	
O44700	GUARDIAN SECURITY SYSTEM	06/09/2023	Virtual Pay	0.00	59.85	APA002771
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1366615	Invoice	06/01/2023	CUST#313901 FIRE ALARM JULY 2023	0.00	59.85	
001-142-000-57250-4100	Professional Services/Adv		CUST#313901 FIRE ALARM		59.85	
O45000	H.D. FOWLER COMPANY	06/09/2023	Virtual Pay	0.00	204.63	APA002772
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
16406697	Invoice	05/30/2023	ACCT#194680 ELBOW, BOLT, GASKET	0.00	204.63	
402-400-000-53580-3100	Office and Operating		ACCT#194680 ELBOW, BOL		204.63	
O45150	HACH COMPANY	06/09/2023	Virtual Pay	0.00	420.17	APA002773
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
13556142	Invoice	04/25/2023	ACCT#170152 SAMPLE CELL	0.00	420.17	
402-400-000-53580-3100	Office and Operating		ACCT#170152 SAMPLE CEL		420.17	
VEN02140	HAGGARD & GANSON LLP	06/09/2023	Virtual Pay	0.00	1,595.00	APA002774

## Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
383	Invoice	06/01/2023	SHELT.001E GENERAL COUNSEL	0.00	1,595.00	
001-122-000-51541-4100		Professional Services/Adv		SHELT.001E GENERAL COU	1,595.00	
VEN01960	HAIGH VETERINARY HOSPITAL, P.S.	06/09/2023	Virtual Pay	0.00	188.90	APA002775
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
3135	Invoice	05/25/2023	PHYSICAL/MEDICATION	0.00	188.90	
001-140-000-55430-4100		Professional Services/Adv		PHYSICAL/MEDICATION	188.90	
VEN02232	HOLDEN POLYGRAPH, LLC	06/09/2023	Virtual Pay	0.00	350.00	APA002776
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
110	Invoice	05/31/2023	POLYGRAPH TESTING	0.00	350.00	
001-118-000-52122-4100		Patrol-Professional Servic		POLYGRAPH TESTING	350.00	
VEN01353	INDUSTRIAL BOLT & SUPPLY INC.	06/09/2023	Virtual Pay	0.00	380.75	APA002777
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
816102-1	Invoice	05/19/2023	CUST#1019107 NITRO CARB REAMER SET	0.00	380.75	
503-000-000-54865-3500		Small Tools/Equipment		CUST#1019107 NITRO CAR	380.75	
079581	KCDA PURCHASING COOPERATIVE	06/09/2023	Virtual Pay	0.00	614.92	APA002778
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
300718196	Invoice	05/24/2023	CUST#101367 CAN LINERS	0.00	299.10	
001-141-000-57680-3100		Office and Operating		CUST#101367 CAN LINERS	299.10	
300719515	Invoice	06/01/2023	CUST#101367 CAN LINERS	0.00	315.82	
101-000-000-54230-3100		Office and Operating		CUST#101367 CAN LINERS	315.82	
082975	L. G. ISAACSON CO. INC.	06/09/2023	Virtual Pay	0.00	558.63	APA002779
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
T335434	Invoice	05/17/2023	CUST#SHECITO MISC	0.00	558.63	
401-000-000-53480-3100		Office and Operating		CUST#SHECITO MISC	558.63	
085995	LANGUAGE LINE SERVICES	06/09/2023	Virtual Pay	0.00	198.14	APA002780
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
11027528	Invoice	05/31/2023	ACCT#9020514029 INTERPRETATION	0.00	41.43	
001-112-000-51251-4100		Interpreter Expenses		ACCT#9020514029 INTERP	41.43	
11027568	Invoice	05/31/2023	ACCT#9020943082 PHONE INTERPRETATI	0.00	156.71	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#9020943082 PHONE	156.71	
113004	MASON COUNTY - UTILITIES/WASTE	06/09/2023	Virtual Pay	0.00	4,217.74	APA002781
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
006360	Invoice	05/31/2023	CUST# SW-C030	0.00	1,125.73	
404-000-000-53180-3100		Office and Operating		CUST# SW-C030	1,125.73	
006361	Invoice	05/31/2023	CUST# SW-C035	0.00	3,092.01	
404-000-000-53180-3100		Office and Operating		CUST# SW-C035	3,092.01	
132235	MOUNTAIN MIST WATER	06/09/2023	Virtual Pay	0.00	83.87	APA002782
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
005382400	Invoice	05/10/2023	ACCT#050147 WWTP	0.00	37.69	
402-400-000-53580-3100		Office and Operating		ACCT#050147 WWTP	37.69	
005406417	Invoice	05/24/2023	ACCT#088436 ANIMAL CONTROL	0.00	13.21	



## Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-140-000-55430-3100</u>		Office and Operating - Ani	ACCT#088436 ANIMAL CO		13.21	
<u>005406426</u>	Invoice	05/24/2023	ACCT#088436 POLICE	0.00	31.97	
<u>001-118-000-52122-3100</u>		Office and Operating	ACCT#088436 POLICE		31.97	
<u>005418048</u>	Invoice	05/30/2023	ACCT#050147 SHOP	0.00	1.00	
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT#050147 SHOP		1.00	
142952	NORTH CENTRAL LABORATORIES	06/09/2023	Virtual Pay	0.00	838.72	APA002783
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>487613</u>	Invoice	05/19/2023	ACCT#42215 MISC SUPPLIES	0.00	838.72	
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT#42215 MISC SUPPLI		838.72	
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/09/2023	Virtual Pay	0.00	122.60	APA002784
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>314930385001</u>	Invoice	05/18/2023	ACCT#28972108 OFFICE SUPPLIES	0.00	78.12	
<u>001-115-000-51895-3100</u>		Office and Operating	ACCT#28972108 OFFICE S		78.12	
<u>314931858001</u>	Invoice	05/18/2023	ACCT#28972108 PENS	0.00	20.55	
<u>001-115-000-51895-3100</u>		Office and Operating	ACCT#28972108 PENS		20.55	
<u>314931860001</u>	Invoice	05/18/2023	ACCT#28972108 STICKERS	0.00	23.93	
<u>001-115-000-51895-3100</u>		Office and Operating	ACCT#28972108 STICKERS		23.93	
VEN01351	OSCAR MATIAS PABLO	06/09/2023	Virtual Pay	0.00	140.00	APA002785
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INTERPRETATION</u>	Invoice	06/06/2023	INTERPRETATION06022023	0.00	140.00	
<u>001-112-000-51251-4106</u>		Interpreter Expenses	INTERPRETATION0602202		140.00	
200897	PETEK & ASSOCIATES	06/09/2023	Virtual Pay	0.00	385.00	APA002786
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1858</u>	Invoice	06/05/2023	PSYCH EVALUATION MAY 2023	0.00	385.00	
<u>001-118-000-52122-4100</u>		Patrol-Professional Servc	PSYCH EVALUATION MAY 2		385.00	
158001	PITNEY BOWES	06/09/2023	Virtual Pay	0.00	554.51	APA002787
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>3317518082</u>	Invoice	05/30/2023	ACCT#0016679919 DIGITAL MAILING SYST	0.00	554.51	
<u>001-142-000-51890-4515</u>		Operating Rentals-Civic Ct	ACCT#0016679919 DIGITA		554.51	
159300	POLYDYNE, INC.	06/09/2023	Virtual Pay	0.00	4,237.29	APA002788
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1741926</u>	Invoice	05/25/2023	CUST#100860 CLARIFLOC	0.00	4,237.29	
<u>402-400-000-53580-3100</u>		Office and Operating	CUST#100860 CLARIFLOC		4,237.29	
178231	SEAN CARNEY	06/09/2023	Virtual Pay	0.00	126.00	APA002789
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>KIMUDOMAY202</u>	Invoice	06/02/2023	KIMDUO CLASSES MAY 2023	0.00	126.00	
<u>001-141-000-57120-4100</u>		Professional Services/Adv	KIMDUO CLASSES MAY 20		126.00	
187000	SHELTON-MASON COUNTY JOURNA	06/09/2023	Virtual Pay	0.00	372.00	APA002790
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>119406</u>	Invoice	05/18/2023	ANNEXATION OF MEADOWS EDGE	0.00	372.00	
<u>001-140-000-55860-4100</u>		Professional Services/Adv	ANNEXATION OF MEADO		372.00	
190080	SIMPLOT PARTNERS	06/09/2023	Virtual Pay	0.00	893.51	APA002791

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>212117817</u>	Invoice	05/23/2023	CUST#98997 MARKING PAINT	0.00	92.70	
<u>001-141-000-57680-3100</u>		Office and Operating		CUST#98997 MARKING PAI	92.70	
<u>212118045</u>	Invoice	05/31/2023	CUST#98997 HERBICIDE	0.00	800.81	
<u>001-141-000-57680-3100</u>		Office and Operating		CUST#98997 HERBICIDE	800.81	
VEN02317	SOUND LAW CENTER LLC	06/09/2023	Virtual Pay	0.00	10,150.00	APA002792
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>2897</u>	Invoice	05/15/2023	SERVICES DEC 2022 - MAR 2023	0.00	3,300.00	
<u>001-140-000-55860-4100</u>		Professional Services/Adv		SERVICES DEC 2022 - MAR	3,300.00	
<u>2898</u>	Invoice	05/15/2023	SERVICES APRIL & MAY 2023	0.00	3,850.00	
<u>001-140-000-55860-4100</u>		Professional Services/Adv		SERVICES APRIL & MAY 20	3,850.00	
<u>2899</u>	Invoice	05/15/2023	SERVICES APRIL & MAY 2023	0.00	3,000.00	
<u>001-140-000-55860-4100</u>		Professional Services/Adv		SERVICES APRIL & MAY 20	3,000.00	
VEN02199	TERMINIX PROCESSING CENTER	06/09/2023	Virtual Pay	0.00	1,750.58	APA002793
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>433809327</u>	Invoice	05/23/2023	CUST#13633877 1000 W PINE ST	0.00	104.45	
<u>401-000-000-53480-4101</u>		Professional Services - Sh		CUST#13633877 1000 W P	104.45	
<u>433809654</u>	Invoice	05/25/2023	CUST#13959345 710 W ALDER ST	0.00	143.62	
<u>001-142-000-57250-4100</u>		Professional Services/Adv		CUST#13959345 710 W AL	143.62	
<u>433810088</u>	Invoice	05/25/2023	CUST#13634073 100 TURNER AVE	0.00	69.63	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		CUST#13634073 100 TUR	69.63	
<u>433811101</u>	Invoice	05/25/2023	CUST#13632853 1701 FAIRMOUNT AVE	0.00	233.92	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		CUST#13632853 1701 FAIR	233.92	
<u>433811510</u>	Invoice	05/25/2023	CUST#13634151 811 S 15TH ST	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13634151 811 S 15T	69.63	
<u>433811736</u>	Invoice	05/25/2023	CUST#13634132 1437 W HARVARD ST	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13634132 1437 W H	69.63	
<u>433812204</u>	Invoice	05/25/2023	CUST#13959313 427 W RAILROAD AVE	0.00	143.62	
<u>001-142-000-57530-4100</u>		Professional Services/Adv		CUST#13959313 427 W RA	143.62	
<u>433812284</u>	Invoice	05/25/2023	CUST#13634000 311 S FRONT ST	0.00	69.63	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		CUST#13634000 311 S FR	69.63	
<u>433812841</u>	Invoice	05/25/2023	CUST#13959326 122 W FRANKLIN ST	0.00	143.62	
<u>001-119-000-52250-4100</u>		Professional Services/Adv		CUST#13959326 122 W FR	143.62	
<u>433813162</u>	Invoice	05/25/2023	CUST#13638768 626 MAGNOLIA AVE	0.00	68.54	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13638768 626 MAG	68.54	
<u>433813228</u>	Invoice	05/25/2023	CUST#13638789 553 BEAR ST	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13638789 553 BEAR	69.63	
<u>433813623</u>	Invoice	05/25/2023	CUST#13638825 907 W BIRCH ST	0.00	68.54	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13638825 907 W BI	68.54	
<u>433813968</u>	Invoice	05/25/2023	CUST#13634265 2001 N 13TH ST	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13634265 2001 N 1	69.63	
<u>433814225</u>	Invoice	05/25/2023	CUST#13634026 2401 SHELTON SPRINGS	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13634026 2401 SHE	69.63	
<u>433814441</u>	Invoice	05/25/2023	CUST#13638814 100 MUNCASTER DR	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13638814 100 MUN	69.63	
<u>433814734</u>	Invoice	05/25/2023	CUST#13634102 900 WALLACE KNEELAN	0.00	69.63	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		CUST#13634102 900 WALL	69.63	
<u>433815442</u>	Invoice	05/25/2023	CUST#13632896 10891 N HWY 101	0.00	147.97	
<u>402-640-000-53580-4100</u>		Professional Services/Adv		CUST#13632896 10891 N	147.97	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
433815783	Invoice	05/25/2023	CUST#13638801 51 PUBLIC WORKS DR	0.00	69.63	
401-000-000-53480-4100	Professional Services/Adv		CUST#13638801 51 PUBLI		69.63	
189670	THE SHOPPER	06/09/2023	Virtual Pay	0.00	105.48	APA002794
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
57098	Invoice	05/23/2023	PUBLIC HEARING SIGNS	0.00	69.63	
001-140-000-55860-4100	Professional Services/Adv		PUBLIC HEARING SIGNS		69.63	
57196	Invoice	06/01/2023	APPROVAL STAMP	0.00	35.85	
001-115-000-51895-3100	Office and Operating		APPROVAL STAMP		35.85	
201255	TOTAL BATTERY & AUTO SUPPLY	06/09/2023	Virtual Pay	0.00	147.54	APA002795
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
000831	Invoice	05/31/2023	HEATSHRINK. CABLE TIES	0.00	147.54	
503-000-000-54865-3101	Vehicle Supplies		HEATSHRINK. CABLE TIES		88.52	
503-000-000-54865-3103	Vehicle Supp-EM&R Vehic		HEATSHRINK. CABLE TIES		59.02	
201300	TOZIER BROS INC.	06/09/2023	Virtual Pay	0.00	152.42	APA002796
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
463725	Invoice	05/27/2023	CUST#20090 STEEL HOE/FORK	0.00	37.41	
001-141-000-57680-3100	Office and Operating		CUST#20090 STEEL HOE/F		37.41	
463791	Invoice	05/31/2023	CUST#20090 DRILL BIT, NUTS & BOLTS	0.00	16.14	
001-141-000-57680-3100	Office and Operating		CUST#20090 DRILL BIT, NU		16.14	
463804	Invoice	05/31/2023	CUST#20090 LOCKNUT FAUCET	0.00	3.74	
001-141-000-57680-3100	Office and Operating		CUST#20090 LOCKNUT FA		3.74	
463818	Invoice	06/01/2023	CUST#20090 PROPANE TANK	0.00	12.44	
402-400-000-53580-3100	Office and Operating		CUST#20090 PROPANE TA		12.44	
463834	Invoice	06/01/2023	CUST#20090 PROPANE TANK	0.00	13.45	
402-400-000-53580-3100	Office and Operating		CUST#20090 PROPANE TA		13.45	
463896	Invoice	06/05/2023	CUST#20090 GOOF OFF, GUNK REMOVER	0.00	29.90	
101-000-000-54230-3100	Office and Operating		CUST#20090 GOOF OFF, G		29.90	
463904	Invoice	06/05/2023	CUST#20090 ELBOW, U BOLT, ADAPTER	0.00	15.94	
401-000-000-53480-3100	Office and Operating		CUST#20090 ELBOW, U BO		15.94	
463908	Invoice	06/05/2023	CUST#20090 OATEY PRIMER	0.00	12.17	
401-000-000-53480-3100	Office and Operating		CUST#20090 OATEY PRIME		12.17	
463911	Invoice	06/05/2023	CUST#20090 STRAINER	0.00	11.23	
001-142-000-51890-3115	Office and Operating-Civi		CUST#20090 STRAINER		3.75	
001-142-000-57250-3100	Office and Operating		CUST#20090 STRAINER		3.74	
401-000-000-53480-3100	Office and Operating		CUST#20090 STRAINER		3.74	
201520	TRAFFIC SAFETY SUPPLY CO.	06/09/2023	Virtual Pay	0.00	1,142.40	APA002797
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV059793	Invoice	06/01/2023	CUST#C000981 CONE	0.00	1,142.40	
101-000-000-54230-3100	Office and Operating		CUST#C000981 CONE		285.60	
401-000-000-53480-3100	Office and Operating		CUST#C000981 CONE		285.60	
402-400-000-53580-3100	Office and Operating		CUST#C000981 CONE		285.60	
404-000-000-53180-3100	Office and Operating		CUST#C000981 CONE		285.60	
201875	TYLER TECHNOLOGIES	06/09/2023	Virtual Pay	0.00	356.35	APA002798
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
025-422212	Invoice	04/30/2023	CUST#48155 DATA SERVICE	0.00	217.60	
001-140-000-55850-4100	Professional Services/Adv		CUST#48155 DATA SERVIC		217.60	
025-425363	Invoice	05/24/2023	CUST#48155 DATA SERVICE	0.00	138.75	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001-140-000-55850-4100		Professional Services/Adv	CUST#48155 DATA SERVIC		138.75	
202308	USABUEBOOK	06/09/2023	Virtual Pay	0.00	576.07	APA002799
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV00012953	Invoice	05/16/2023	CUST#925099 CHLORINE, SULFURIC ACID	0.00	576.07	
401-000-000-53480-3104		Office and Operating-Chl	CUST#925099 CHLORINE,		576.07	
202340	UTILITIES UNDERGROUND LOCATIO	06/09/2023	Virtual Pay	0.00	74.82	APA002800
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
3050227	Invoice	05/31/2023	ACCT#100100 EXCAVATION NOTIFICAITO	0.00	74.82	
401-000-000-53480-4100		Professional Services/Adv	ACCT#100100 EXCAVATIO		24.94	
402-400-000-53580-4100		Professional Services/Adv	ACCT#100100 EXCAVATIO		24.94	
404-000-000-53180-4105		Professional Services/Adv	ACCT#100100 EXCAVATIO		24.94	
203030	WASHINGTON STATE PATROL	06/09/2023	Virtual Pay	0.00	84.50	APA002801
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
123007086	Invoice	06/01/2023	ACCT#0000064501 BACKGROUND CHECK	0.00	84.50	
001-118-000-52122-4100		Patrol-Professional Servic	ACCT#0000064501 BACKG		84.50	
203780	WATER MGMNT LABORATORIES INC	06/09/2023	Virtual Pay	0.00	1,070.00	APA002802
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
212100	Invoice	05/30/2023	ACCT#AS201R TESTS	0.00	806.00	
402-400-000-53580-4100		Professional Services/Adv	ACCT#AS201R TESTS		806.00	
212231	Invoice	06/05/2023	ACCT#AS201R TESTS	0.00	264.00	
402-400-000-53580-4100		Professional Services/Adv	ACCT#AS201R TESTS		264.00	
203900	WESMAR COMPANY, INC	06/09/2023	Virtual Pay	0.00	1,018.37	APA002803
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
311081	Invoice	06/06/2023	CUST#31175 SODIUM HYPOCHLORITE	0.00	1,018.37	
401-000-000-53480-3104		Office and Operating-Chl	CUST#31175 SODIUM HYP		1,018.37	
053987	WESTBAY NAPA AUTO PARTS	06/09/2023	Virtual Pay	0.00	238.55	APA002804
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
036919	Invoice	05/21/2023	ACCT#4296 UNIT 230 BATTERY	0.00	155.71	
001-118-000-52122-3110		Office & Operating-Auto	ACCT#4296 UNIT 230 BATT		155.71	
037618	Invoice	05/25/2023	ACCT#4296 TRAILER WIRE	0.00	17.19	
503-000-000-54865-3101		Vehicle Supplies	ACCT#4296 TRAILER WIRE		10.31	
503-000-000-54865-3103		Vehicle Supp-EM&R Vehic	ACCT#4296 TRAILER WIRE		6.88	
038240	Invoice	05/31/2023	ACCT#4296 FUSE HOLDER, FUSE	0.00	26.97	
503-000-000-54865-3101		Vehicle Supplies	ACCT#4296 FUSE HOLDER,		16.18	
503-000-000-54865-3103		Vehicle Supp-EM&R Vehic	ACCT#4296 FUSE HOLDER,		10.79	
038347	Invoice	05/31/2023	ACCT#4296 TIRE CARE, CAR WASH	0.00	31.07	
503-000-000-54865-3100		Office and Operating	ACCT#4296 TIRE CARE, CA		31.07	
038585	Invoice	06/02/2023	ACCT#4296 ARMORALL WASH	0.00	7.61	
401-000-000-53480-3100		Office and Operating	ACCT#4296 ARMORALL W		7.61	
204125	WHITNEY EQUIPMENT CO.	06/09/2023	Virtual Pay	0.00	5,455.13	APA002805
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
PS-INV104393	Invoice	04/13/2023	PANEL MOUNT KIT, WATER/WW DRIVE	0.00	5,455.13	
402-640-000-53580-4800		Repairs and Maintenance	PANEL MOUNT KIT, WATER		5,455.13	
155563	YOUNGLOVE & COKER-PLLC	06/09/2023	Virtual Pay	0.00	12,240.10	APA002806

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>20501-001MAY2</u>	Invoice	05/25/2023	PROSECUTING ATTORNEY SVCS	0.00	12,240.10	
<u>001-122-000-51545-4101</u>		Prof Serv - Prosecutor		PROSECUTING ATTORNEY	12,240.10	
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	06/09/2023	Virtual Pay	0.00	56.39	APA002807
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>PACKAGEID#1030</u>	Invoice	05/30/2023	EVIDENCE	0.00	44.08	
<u>001-118-000-52122-4200</u>		Communication		EVIDENCE	44.08	
<u>PACKAGEID#1030</u>	Invoice	05/31/2023	HARDDRIVE	0.00	12.31	
<u>001-118-000-52122-4200</u>		Communication		HARDDRIVE	12.31	

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	116	55	0.00	69,997.13
	<b>116</b>	<b>55</b>	<b>0.00</b>	<b>69,997.13</b>

Virtual Payments	116	55	0.00	69,997.13
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### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	69,997.13
			<u>69,997.13</u>

### VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described within payroll warrants numbered 3939 through 3941 and 10781 through 10817 and 10818 through 10926. Warrants 108404 through 108421 in the amount of \$933,021.40 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 7<sup>th</sup> of June, 2023.



Administrative Services Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
Deputy Mayor Schmit

\_\_\_\_\_  
Councilmember Boad

\_\_\_\_\_  
Councilmember Gutierrez

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Councilmember Peterson

\_\_\_\_\_  
Councilmember Schirman

# April 2023 Monthly Financial Report

## City of Shelton, Washington

### General Fund Overview

	2023 Budget	2023 thru April	2023 Est Actual	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
Revenues	14,417,470	4,647,097	14,184,501	(232,969)	-1.6%
Expenditures	15,949,791	4,765,434	15,900,511	49,280	0.3%
Net Revenues Less Expenditures	(1,532,321)	(118,336)	(1,716,010)	(183,689)	
Beginning Fund Balance	5,047,716		5,047,716		
Ending Fund Balance	3,515,395 22.0%		3,331,706 20.9%		
<u>Ending Fund Balance Breakdown:</u>					
Reserved - 20% of Budget	3,189,958		3,189,958		
Unreserved Fund Balance	325,437		141,747		
<b>Total Fund Balance</b>	<b>3,515,395</b>		<b>3,331,706</b>		

### Summary

2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals. 2021 and 2022 amounts included in this report are unaudited.

Analysis through April shows an overall negative budget variance of \$184 thousand.

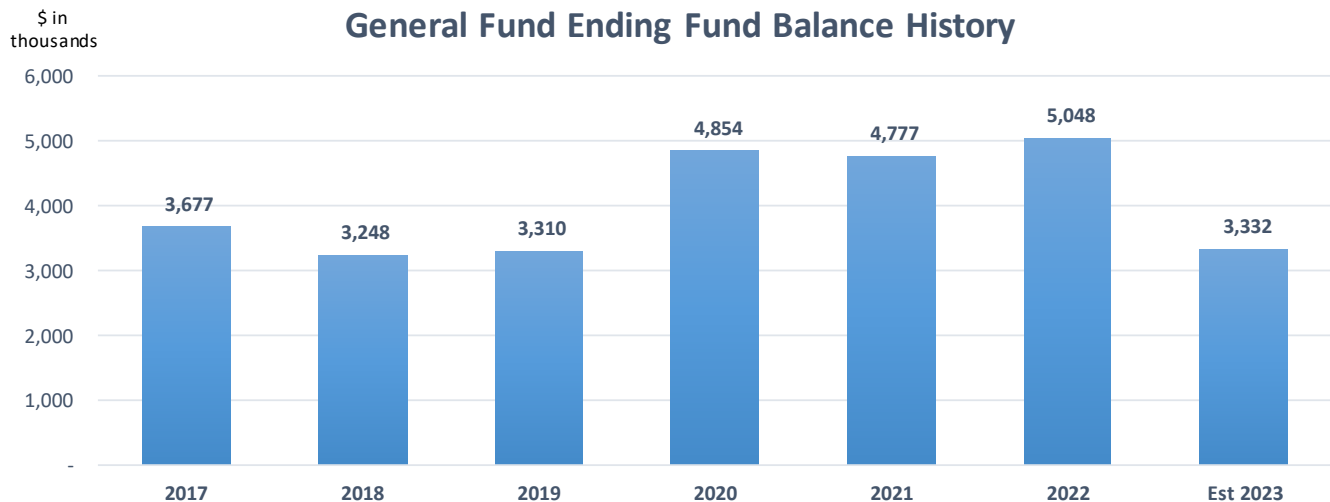
General Fund Reserves are estimated to end the year at \$3.3 million, or 20.9% of 2023 budgeted expenditures.

#### Revenue Overview

Revenues are currently estimated to end the year approximately \$233 thousand, or -1.6% lower than budgeted.

#### Expenditure Overview

Expenditures are currently estimated to end the year approximately \$49 thousand, or .3% less than budgeted.





# April 2023 Monthly Financial Report

## City of Shelton, Washington

### General Fund Overview - Revenues

Revenue Categories	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
Taxes:					
Property	2,846,399	523,083	2,846,399	-	0.0%
Sales & Use	3,515,360	1,150,768	3,432,300	(83,060)	-2.4%
City Utility	1,276,600	483,966	1,326,520	49,920	3.9%
Non-City Utility	1,301,400	526,966	1,256,263	(45,137)	-3.5%
Business & Occupation	1,007,475	323,388	807,475	(200,000)	-19.9%
Other	48,930	20,971	51,930	3,000	6.1%
Licenses & Permits	301,900	117,764	285,223	(16,677)	-5.5%
Intergovernmental Revenue	576,300	197,875	591,829	15,529	2.7%
Charges for Goods/Services	3,159,306	1,184,389	3,173,962	14,656	0.5%
Fines and Penalties	92,550	16,501	49,500	(43,050)	-46.5%
Miscellaneous Revenue	113,250	101,426	185,101	71,851	63.4%
Transfers In	178,000	-	178,000	-	0.0%
<b>Total Revenues</b>	<b>14,417,470</b>	<b>4,647,097</b>	<b>14,184,501</b>	<b>(232,969)</b>	<b>-1.6%</b>

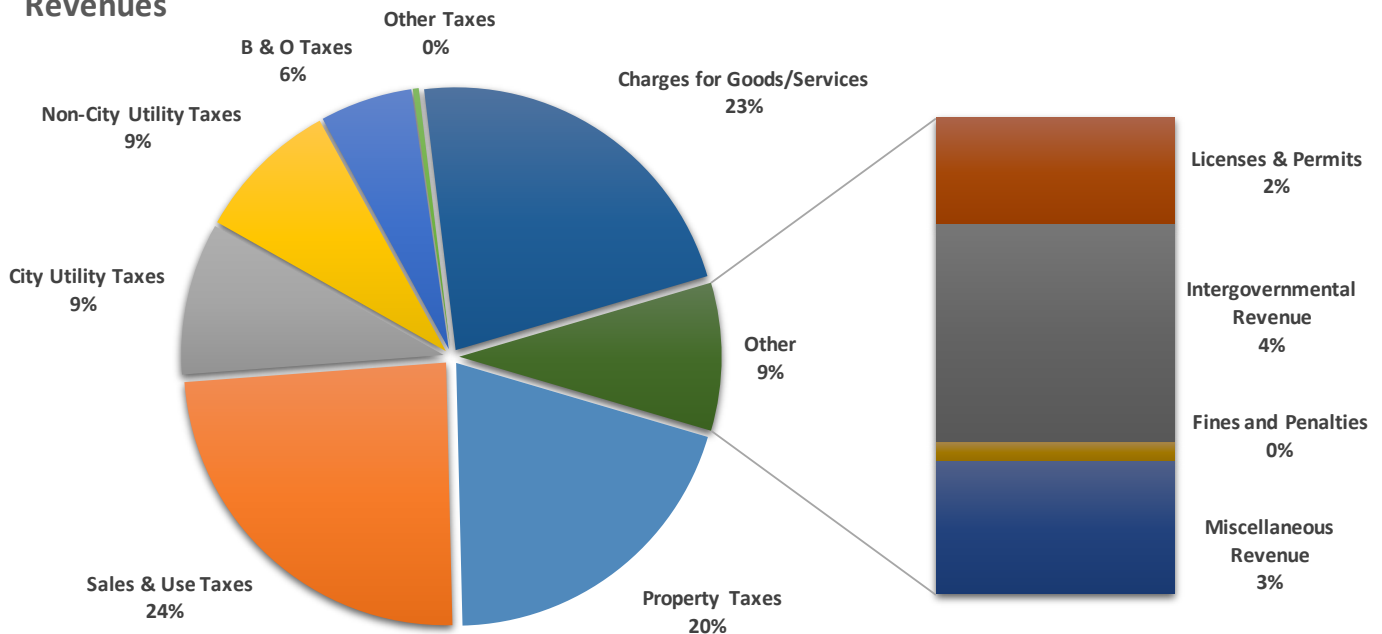
\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

Variance analysis for revenues is provided for particular line items or those in which the estimated actual amount differs from the budgeted amount by at least 10% and \$75,000.

#### Variance Notes

**B&O Taxes:** Estimated to be under budget by \$200 thousand due to lower taxes received so far this year.

#### 2023 Estimated General Fund Revenues



# April 2023 Monthly Financial Report

## City of Shelton, Washington

### General Fund Overview - Expenditures

Department	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Administrative Services</b>					
Human Resources	324,573	130,409	347,252	(22,679)	-7.0%
Information Technology	411,911	141,842	421,141	(9,230)	-2.2%
Risk Management	141,666	83,210	154,053	(12,387)	-8.7%
<b>City Clerk</b>	273,030	87,164	269,695	3,335	1.2%
<b>City Council</b>	70,438	22,049	70,594	(156)	-0.2%
<b>City Manager</b>					
City Manager	412,609	169,712	435,140	(22,531)	-5.5%
Legal	328,170	91,180	319,490	8,680	2.6%
Detentions/Corrections-Contract	1,137,280	48,347	725,000	412,280	36.3%
<b>Community Dev, Parks, Facilities</b>					
Civic Center Activities	81,540	22,603	77,074	4,466	5.5%
Community Development	1,024,445	330,528	1,035,274	(10,829)	-1.1%
Facility Services	951,009	230,456	967,197	(16,188)	-1.7%
Parks & Recreation	744,723	224,501	720,513	24,210	3.3%
<b>Finance</b>	1,245,350	424,148	1,328,969	(83,619)	-6.7%
<b>Fire &amp; Emergency Services</b>	2,195,161	841,861	2,506,241	(311,080)	-14.2%
<b>Municipal Court</b>	710,108	272,519	733,603	(23,495)	-3.3%
<b>Non-Departmental</b>	944,566	53,973	898,219	46,347	4.9%
<b>Police</b>	3,968,131	1,335,857	3,963,545	4,586	0.1%
<b>Public Works</b>	985,081	255,075	927,511	57,570	5.8%
<b>Total Expenditures</b>	<b>15,949,791</b>	<b>4,765,434</b>	<b>15,900,511</b>	<b>49,280</b>	<b>0.3%</b>

\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

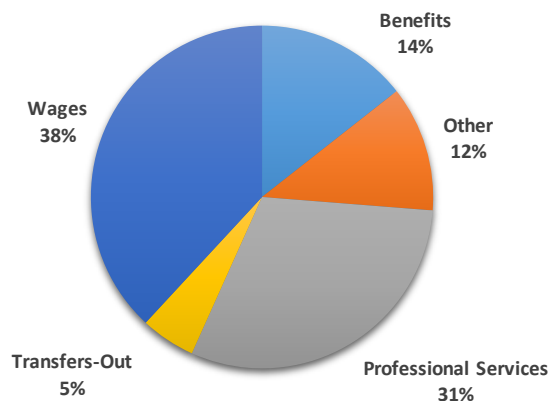
Variance analysis for expenditures is provided for particular departments which have an estimated actual amount that differs from the budgeted amount by at least 10% and \$75,000.

#### Variance Notes

**Detention/Corrections:** Jail fees estimated to be below budget due to limited implementation of new jail contract.

**Fire & Emergency Services:** Budgeted for a 33% estimated increase and final increase came in much higher.

### 2023 Estimated General Fund Expenditures



# April 2023 Monthly Financial Report

## City of Shelton, Washington

### General Fund Year-to-Year

	2021 Actual	2022 Actual	2023 Budget	2023 thru April	2023 Est Actual
<b>Beginning Fund Balance</b>	<b>4,853,628</b>	<b>4,777,607</b>	<b>5,047,716</b>	<b>5,047,716</b>	<b>5,047,716</b>
<b>Revenues</b>					
Taxes:					
Property	2,502,891	2,546,998	2,846,399	523,083	2,846,399
Sales & Use	3,368,713	3,436,648	3,515,360	1,150,768	3,432,300
City Utility	1,241,561	1,474,584	1,276,600	483,966	1,326,520
Non-City Utility	1,165,125	1,205,659	1,301,400	526,966	1,256,263
Business & Occupation	980,007	985,461	1,007,475	323,388	807,475
Other	56,304	60,421	48,930	20,971	51,930
Licenses & Permits	281,260	306,329	301,900	117,764	285,223
Intergovernmental Revenue	2,240,637	2,147,469	576,300	197,875	591,829
Charges for Goods/Services	2,904,696	3,060,577	3,159,306	1,184,389	3,173,962
Fines and Penalties	78,453	51,581	92,550	16,501	49,500
Miscellaneous Revenue	141,622	260,291	113,250	101,426	185,101
Transfers In	-	128	178,000	-	178,000
<b>Total Revenues</b>	<b>14,961,269</b>	<b>15,536,147</b>	<b>14,417,470</b>	<b>4,647,097</b>	<b>14,184,501</b>
<b>Expenditures</b>					
<b>Administrative Services</b>					
Human Resources	259,811	327,848	324,573	130,409	347,252
Information Technology	279,243	374,562	411,911	141,842	421,141
Risk Management	115,849	136,360	141,666	83,210	154,053
<b>City Clerk</b>	198,328	238,028	273,030	87,164	269,695
<b>City Council</b>	100,744	77,768	70,438	22,049	70,594
<b>City Manager</b>					
City Manager	385,264	344,279	412,609	169,712	435,140
Legal	286,726	277,979	328,170	91,180	319,490
Detentions/Corrections-Contract	314,238	339,327	1,137,280	48,347	725,000
<b>Community Dev, Parks, Facilities</b>					
Civic Center Activities	50,348	51,915	81,540	22,603	77,074
Community Development	619,739	728,236	1,024,445	330,528	1,035,274
Facility Services	524,991	652,720	951,009	230,456	967,197
Parks & Recreation	521,872	575,245	744,723	224,501	720,513
<b>Finance</b>	928,469	1,079,083	1,245,350	424,148	1,328,969
<b>Fire &amp; Emergency Services</b>	1,560,701	1,690,846	2,195,161	841,861	2,506,241
<b>Municipal Court</b>	528,267	666,977	710,108	272,519	733,603
<b>Non-Departmental</b>	4,252,020	3,220,764	944,566	53,973	898,219
<b>Police</b>	3,410,746	3,587,265	3,968,131	1,335,857	3,963,545
<b>Public Works</b>	699,932	896,836	985,081	255,075	927,511
<b>Total Expenditures</b>	<b>15,037,288</b>	<b>15,266,038</b>	<b>15,949,791</b>	<b>4,765,434</b>	<b>15,900,511</b>
Net Revenues less Expenditures	(76,021)	270,109	(1,532,321)	(118,336)	(1,716,010)
<b>Ending Fund Balance</b>	<b>4,777,607</b>	<b>5,047,716</b>	<b>3,515,395</b>	<b>4,929,380</b>	<b>3,331,706</b>
General Fund Reserves	4,777,607	5,047,716	3,515,395		3,331,706
based on same year actuals/budget	31.8%	33.1%	22.0%		21.0%

# April 2023 Monthly Financial Report

## City of Shelton, Washington

### General Fund Month-to-Month

	2021 thru April	2022 thru April	2023 thru April	2023 - 2022 Variance	% of Budget
<b>Revenues</b>					
Taxes:					
Property	412,109	407,474	523,083	115,609	28.4%
Sales & Use	1,070,958	1,067,702	1,150,768	83,066	7.8%
City Utility	392,903	511,486	483,966	(27,520)	-5.4%
Non-City Utility	455,593	489,343	526,966	37,624	7.7%
Business & Occupation	403,764	445,650	323,388	(122,261)	-27.4%
Other	13,696	17,803	20,971	3,168	17.8%
Licenses & Permits	112,966	129,519	117,764	(11,755)	-9.1%
Intergovernmental Revenue	213,980	278,370	197,875	(80,495)	-28.9%
Charges for Goods/Services	833,455	1,016,237	1,184,389	168,152	16.5%
Fines and Penalties	27,115	19,389	16,501	(2,888)	-14.9%
Miscellaneous Revenue	49,743	86,910	101,426	14,516	16.7%
Transfers In	-	-	-	-	0.0%
<b>Total Revenues</b>	<b>3,986,281</b>	<b>4,469,882</b>	<b>4,647,097</b>	<b>177,215</b>	<b>4.0%</b>
<b>Expenditures</b>					
<b>Administrative Services</b>					
Human Resources	80,777	131,406	130,409	(997)	-0.8%
Information Technology	108,050	104,638	141,842	37,204	35.6%
Risk Management	58,531	69,091	83,210	14,119	20.4%
<b>City Clerk</b>	71,468	92,865	87,164	(5,701)	-6.1%
<b>City Council</b>	34,355	31,786	22,049	(9,737)	-30.6%
<b>City Manager</b>					
City Manager	135,144	134,087	169,712	35,626	26.6%
Legal	82,722	75,142	91,180	16,037	21.3%
Detentions/Corrections-Contract	95,098	112,889	48,347	(64,542)	-57.2%
<b>Community Dev, Parks, Facilities</b>					
Civic Center Activities	20,267	16,497	22,603	6,106	37.0%
Community Development	212,025	239,004	330,528	91,524	38.3%
Facility Services	159,403	208,733	230,456	21,724	10.4%
Parks & Recreation	132,577	158,997	224,501	65,504	41.2%
<b>Finance</b>	409,123	328,213	424,148	95,935	29.2%
<b>Fire &amp; Emergency Services</b>	511,176	564,239	841,861	277,622	49.2%
<b>Municipal Court</b>	182,616	228,396	272,519	44,123	19.3%
<b>Non-Departmental</b>	9,350	52,501	53,973	1,472	2.8%
<b>Police</b>	1,216,029	1,278,213	1,335,857	57,643	4.5%
<b>Public Works</b>	202,441	303,948	255,075	(48,873)	-16.1%
<b>Total Expenditures</b>	<b>3,721,151</b>	<b>4,130,645</b>	<b>4,765,434</b>	<b>634,788</b>	<b>15.4%</b>

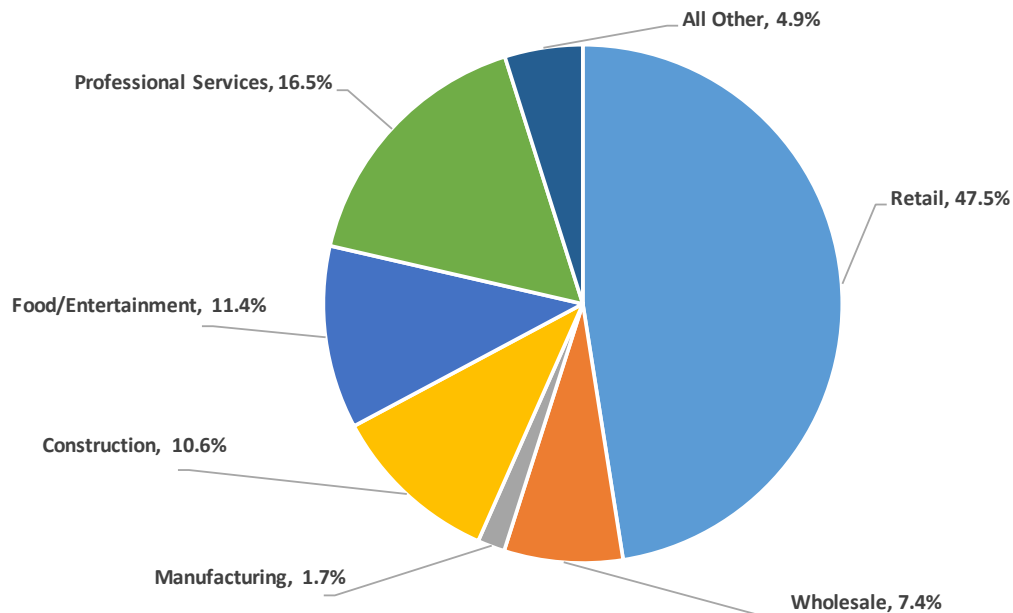
This Month-to-Month presentation does not include variance notes. Common variances are due to timing of receipts and expenditures. Totals reported are year-to-date through April which is 33.3% of the year.

# April 2023 Monthly Financial Report

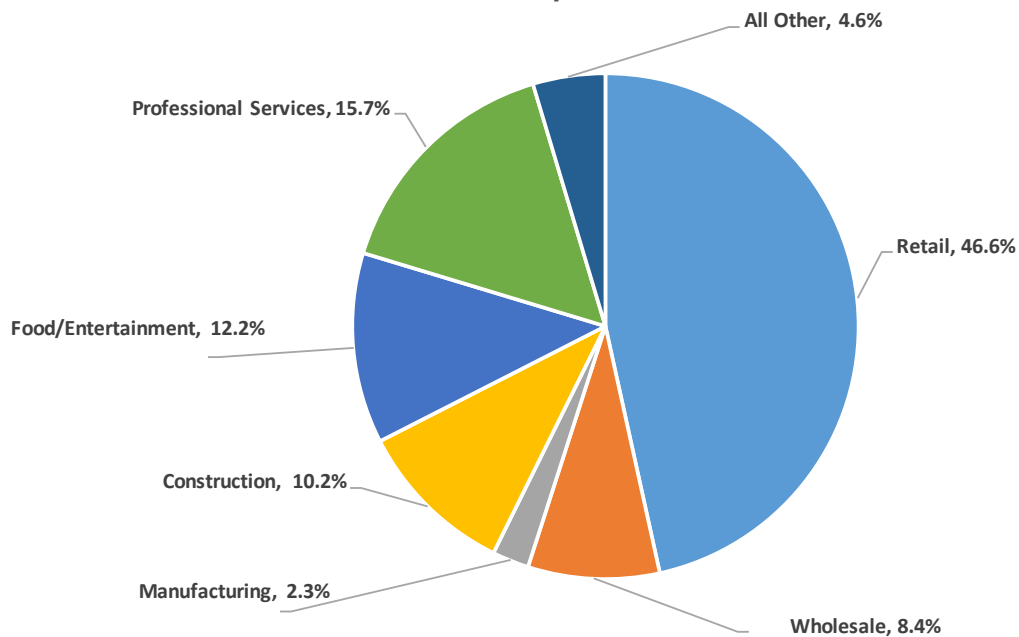
## City of Shelton, Washington

### Sales Tax Breakdown by Type

2023 thru April



April 2023



# April 2023 Monthly Financial Report

## City of Shelton, Washington

### Fund Balances

Fund	2023 Beginning Fund Balance	2023 Estimated Revenue	2023 Estimated Expenditure	2023 Estimated Fund Balance	\$ Change	% Change
<b>City-wide Fund Balances</b>						
General Fund	5,047,716	14,184,501	15,900,511	3,331,706	(1,716,010)	-34.0%
Street Fund	432,336	2,056,779	2,078,824	410,290	(22,046)	-5.1%
<b>Capital Resource Funds</b>						
Real Estate Excise Tax -1	505,896	87,000	128,574	464,322	(41,574)	-8.2%
Real Estate Excise Tax -2	592,438	88,000	30,000	650,438	58,000	9.8%
Transport Benefit District	1,540,535	543,000	779,500	1,304,035	(236,500)	-15.4%
Traffic Impact Fees	706,764	89,000	100,000	695,764	(11,000)	-1.6%
General Resources	1,222,689	316,416	957,204	581,901	(640,788)	-52.4%
Tourism Fund	91,844	49,250	68,000	73,094	(18,750)	-20.4%
Bond Fund	7,592	183,900	183,900	7,592	-	0.0%
Capital Improvement Fund	860,451	3,338,665	2,923,915	1,275,201	414,750	48.2%
Water Fund	2,003,551	2,877,019	3,544,322	1,336,248	(667,303)	-33.3%
Water Capital Fund	1,042,911	1,340,000	1,340,000	1,042,911	-	0.0%
Sewer Fund	4,162,000	6,542,900	7,056,393	3,648,507	(513,493)	-12.3%
Sewer Capital Fund	1,317,368	1,042,000	1,046,300	1,313,068	(4,300)	-0.3%
Solid Waste Fund	955,208	1,404,981	1,923,350	436,839	(518,369)	-54.3%
Storm Drainage Fund	612,365	1,545,000	1,604,000	553,365	(59,000)	-9.6%
Storm Drainage Capital Fund	185,194	80,000	121,980	143,214	(41,980)	-22.7%
Payroll Benefits Fund	196,855	172,180	123,013	246,023	49,168	25.0%
Equipment Rental Fund	564,289	628,220	1,116,059	76,450	(487,839)	-86.5%
Firefighters Pension Fund	426,890	14,000	72,395	368,495	(58,395)	-13.7%
Library Endowment Fund	122,928	5,300	24,000	104,228	(18,700)	-15.2%
<b>City-wide Fund Totals</b>	<b>22,597,820</b>	<b>36,588,110</b>	<b>41,122,240</b>	<b>18,063,690</b>	<b>(4,534,130)</b>	<b>-20.1%</b>

### City-Wide FTE by Fund

General Fund	2023 Budget	April 30 Vacancies	Other City Funds	2023 Budget	April 30 Vacancies
City Council	7.00	-	Street Operating	4.65	1.00
Municipal Court	4.50	-	Water Utility	8.80	0.50
City Clerk*	2.00	-	Sewer Utility	11.70	0.50
City Manager	2.00	1.00	Storm Drainage Utility	7.60	1.00
Human Resources	2.85	-	Equip. Maint. & Rental	1.30	-
Information Technology	1.15	-	<b>Total Other Funds</b>	<b>34.05</b>	<b>3.00</b>
Finance	9.00	-	<b>Total City</b>	<b>103.50</b>	<b>9.00</b>
Public Works	5.10	2.00			
Police	21.00	3.00			
Community Development	5.85	-			
Parks, Rec & Facilities	9.00	-			
<b>Total General Fund</b>	<b>69.45</b>	<b>6.00</b>			

# April 2023 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>General Fund</b>					
Taxes	9,996,164	3,029,142	9,720,887	(275,277)	-2.8%
Licenses & Permits	301,900	117,764	285,223	(16,677)	-5.5%
Intergovernmental Revenue	576,300	197,875	591,829	15,529	2.7%
Charges for Goods/Services	3,159,306	1,184,389	3,173,962	14,656	0.5%
Fines and Penalties	92,550	16,501	49,500	(43,050)	-46.5%
Miscellaneous Revenue	113,250	101,426	185,101	71,851	63.4%
Transfers In	178,000	-	178,000	-	0.0%
<b>Total Revenues</b>	<b>14,417,470</b>	<b>4,647,097</b>	<b>14,184,501</b>	<b>(232,969)</b>	<b>-1.6%</b>
Wages	6,040,506	1,901,347	6,058,967	(18,461)	-0.3%
Benefits	2,453,099	734,583	2,290,859	162,240	6.6%
Professional Services	4,813,365	1,355,925	4,845,416	(32,051)	-0.7%
Transfers-Out	872,022	7,270	822,022	50,000	5.7%
Other	1,770,799	766,309	1,883,247	(112,448)	-6.4%
<b>Total Expenditures</b>	<b>15,949,791</b>	<b>4,765,434</b>	<b>15,900,511</b>	<b>49,280</b>	<b>0.3%</b>
<b>Net Revenues Less Expenditures</b>	<b>(1,532,321)</b>	<b>(118,336)</b>	<b>(1,716,010)</b>	<b>(183,689)</b>	
<b>Street Fund</b>					
Taxes	675,000	234,591	675,000	-	0.0%
Licenses & Permits	10,000	3,450	10,350	350	3.5%
Intergovernmental Revenue	199,000	60,572	181,720	(17,280)	-8.7%
Charges for Goods/Services	56,120	20,426	59,013	2,893	5.2%
Miscellaneous Revenue	1,500	3,605	4,000	2,500	166.7%
Transfers In	1,126,696	-	1,126,696	-	0.0%
<b>Total Revenues</b>	<b>2,068,316</b>	<b>322,644</b>	<b>2,056,779</b>	<b>(11,537)</b>	<b>-0.6%</b>
Wages	378,476	112,879	378,660	(184)	0.0%
Benefits	177,468	51,117	168,360	9,108	5.1%
Professional Services	107,440	4,632	118,010	(10,570)	-9.8%
Transfers-Out	525,000	-	525,000	-	0.0%
Other	878,441	292,179	888,794	(10,353)	-1.2%
<b>Total Expenditures</b>	<b>2,066,825</b>	<b>460,808</b>	<b>2,078,824</b>	<b>(11,999)</b>	<b>-0.6%</b>
<b>Net Revenues Less Expenditures</b>	<b>1,491</b>	<b>(138,164)</b>	<b>(22,046)</b>	<b>(23,537)</b>	
<b>Capital Resources - Real Estate Excise Tax - 1 (REET-1)</b>					
Taxes	52,500	55,478	80,000	27,500	52.4%
Miscellaneous Revenue	-	5,936	7,000	7,000	
<b>Total Revenues</b>	<b>52,500</b>	<b>61,413</b>	<b>87,000</b>	<b>34,500</b>	<b>65.7%</b>
Transfers-Out	128,574	-	128,574	-	0.0%
<b>Total Expenditures</b>	<b>128,574</b>	<b>-</b>	<b>128,574</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(76,074)</b>	<b>61,413</b>	<b>(41,574)</b>	<b>34,500</b>	

\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.



# April 2023 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Capital Resources - Real Estate Excise Tax - 2 (REET-2)</b>					
Taxes	52,500	55,478	80,000	27,500	52.4%
Miscellaneous Revenue	-	6,882	8,000	8,000	
<b>Total Revenues</b>	<b>52,500</b>	<b>62,360</b>	<b>88,000</b>	<b>35,500</b>	<b>67.6%</b>
Transfers-Out	30,000	-	30,000	-	0.0%
<b>Total Expenditures</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>22,500</b>	<b>62,360</b>	<b>58,000</b>	<b>35,500</b>	

<b>Capital Resources -Transportation Benefit District (TBD)</b>					
Miscellaneous Revenue	-	16,851	18,000	18,000	
Transfers In	525,000	-	525,000	-	0.0%
<b>Total Revenues</b>	<b>525,000</b>	<b>16,851</b>	<b>543,000</b>	<b>18,000</b>	<b>3.4%</b>
Transfers-Out	779,500	-	779,500	-	0.0%
<b>Total Expenditures</b>	<b>779,500</b>	<b>-</b>	<b>779,500</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(254,500)</b>	<b>16,851</b>	<b>(236,500)</b>	<b>18,000</b>	

<b>Capital Resources - Traffic Impact Fees (TIF)</b>					
Charges for Goods/Services	80,000	15,869	80,000	-	0.0%
Miscellaneous Revenue	-	7,847	9,000	9,000	
<b>Total Revenues</b>	<b>80,000</b>	<b>23,716</b>	<b>89,000</b>	<b>9,000</b>	<b>11.3%</b>
Transfers-Out	100,000	-	100,000	-	0.0%
<b>Total Expenditures</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(20,000)</b>	<b>23,716</b>	<b>(11,000)</b>	<b>9,000</b>	

<b>Capital Resources - General</b>					
Intergovernmental Revenue	-	259,090	303,200	303,200	
Miscellaneous Revenue	-	10,848	13,216	13,216	
<b>Total Revenues</b>	<b>-</b>	<b>269,938</b>	<b>316,416</b>	<b>316,416</b>	
Transfers-Out	654,000	-	654,000	-	0.0%
Other	-	259,090	303,204	(303,204)	
<b>Total Expenditures</b>	<b>654,000</b>	<b>259,090</b>	<b>957,204</b>	<b>(303,204)</b>	<b>-46.4%</b>
<b>Net Revenues Less Expenditures</b>	<b>(654,000)</b>	<b>10,848</b>	<b>(640,788)</b>	<b>13,212</b>	

#### Capital Resources Fund - General Notes

Dept of Commerce grant for Veterans Village carryover into 2023 of \$303,200

<b>Tourism Fund</b>					
Taxes	48,000	15,907	48,000	-	0.0%
Miscellaneous Revenue	100	1,075	1,250	1,150	1150.0%
<b>Total Revenues</b>	<b>48,100</b>	<b>16,982</b>	<b>49,250</b>	<b>1,150</b>	<b>2.4%</b>
Professional Services	68,000	6,195	68,000	-	0.0%
<b>Total Expenditures</b>	<b>68,000</b>	<b>6,195</b>	<b>68,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(19,900)</b>	<b>10,787</b>	<b>(18,750)</b>	<b>1,150</b>	

\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.



# April 2023 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Bond Fund</b>					
Taxes	-	-	-	-	
Transfers In	183,900	-	183,900	-	0.0%
<b>Total Revenues</b>	<b>183,900</b>	<b>-</b>	<b>183,900</b>	<b>-</b>	<b>0.0%</b>
Other	183,900	-	183,900	-	0.0%
<b>Total Expenditures</b>	<b>183,900</b>	<b>-</b>	<b>183,900</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Capital Improvement Fund</b>					
Intergovernmental Revenue	1,845,085	253,809	2,359,165	514,080	27.9%
Charges for Goods/Services	50,000	-	50,000	-	0.0%
Transfers In	929,500	-	929,500	-	0.0%
<b>Total Revenues</b>	<b>2,824,585</b>	<b>253,809</b>	<b>3,338,665</b>	<b>514,080</b>	<b>18.2%</b>
Professional Services	-	23,148	69,450	(69,450)	
Other	2,824,585	777,549	2,854,465	(29,880)	1.3%
<b>Total Expenditures</b>	<b>2,824,585</b>	<b>800,697</b>	<b>2,923,915</b>	<b>(99,330)</b>	<b>-3.5%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>(546,888)</b>	<b>414,750</b>	<b>414,750</b>	
<b>Water Fund</b>					
Charges for Goods/Services	2,916,210	863,250	2,823,263	(92,947)	-3.2%
Miscellaneous Revenue	46,100	23,902	53,756	7,656	16.6%
<b>Total Revenues</b>	<b>2,962,310</b>	<b>887,152</b>	<b>2,877,019</b>	<b>(85,291)</b>	<b>-2.9%</b>
Wages	679,386	221,651	677,935	1,451	0.2%
Benefits	300,270	90,323	274,970	25,300	8.4%
Professional Services	290,070	50,624	290,780	(710)	-0.2%
Transfers-Out	390,000	-	390,000	-	0.0%
Other	1,846,225	483,910	1,910,637	(64,412)	-3.5%
<b>Total Expenditures</b>	<b>3,505,951</b>	<b>846,509</b>	<b>3,544,322</b>	<b>(38,371)</b>	<b>-1.1%</b>
<b>Net Revenues Less Expenditures</b>	<b>(543,641)</b>	<b>40,643</b>	<b>(667,303)</b>	<b>(123,662)</b>	
<b>Water Capital Fund</b>					
Intergovernmental Revenue	950,000	183,238	950,000	-	0.0%
Transfers In	390,000	-	390,000	-	0.0%
<b>Total Revenues</b>	<b>1,340,000</b>	<b>183,238</b>	<b>1,340,000</b>	<b>-</b>	<b>0.0%</b>
Other	1,340,000	353,348	1,340,000	-	0.0%
<b>Total Expenditures</b>	<b>1,340,000</b>	<b>353,348</b>	<b>1,340,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>(170,110)</b>	<b>-</b>	<b>-</b>	

\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

# April 2023 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Sewer Fund</b>					
Charges for Goods/Services	6,445,320	2,383,169	6,492,900	47,580	0.7%
Miscellaneous Revenue	18,000	41,433	50,000	32,000	177.8%
<b>Total Revenues</b>	<b>6,463,320</b>	<b>2,424,602</b>	<b>6,542,900</b>	<b>79,580</b>	<b>1.2%</b>
Wages	896,320	256,427	889,906	6,414	0.7%
Benefits	414,152	112,727	375,382	38,770	9.4%
Professional Services	476,760	137,407	516,104	(39,344)	-8.3%
Transfers-Out	642,000	-	642,000	-	0.0%
Other	4,601,432	1,477,404	4,633,001	(31,569)	-0.7%
<b>Total Expenditures</b>	<b>7,030,664</b>	<b>1,983,965</b>	<b>7,056,393</b>	<b>(25,729)</b>	<b>-0.4%</b>
<b>Net Revenues Less Expenditures</b>	<b>(567,344)</b>	<b>440,637</b>	<b>(513,493)</b>	<b>53,851</b>	
<b>Sewer Capital Fund</b>					
Intergovernmental Revenue	400,000	50,522	400,000	-	0.0%
Transfers In	642,000	-	642,000	-	0.0%
<b>Total Revenues</b>	<b>1,042,000</b>	<b>50,522</b>	<b>1,042,000</b>	<b>-</b>	<b>0.0%</b>
Other	1,042,000	314,823	1,046,300	(4,300)	-0.4%
<b>Total Expenditures</b>	<b>1,042,000</b>	<b>314,823</b>	<b>1,046,300</b>	<b>(4,300)</b>	<b>-0.4%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>(264,302)</b>	<b>(4,300)</b>	<b>(4,300)</b>	
<b>Solid Waste Fund</b>					
Intergovernmental Revenue	1,392,918	33,695	1,392,918	-	0.0%
Miscellaneous Revenue	-	9,054	12,063	12,063	
<b>Total Revenues</b>	<b>1,392,918</b>	<b>42,748</b>	<b>1,404,981</b>	<b>12,063</b>	<b>0.9%</b>
Professional Services	228,185	130,433	233,185	(5,000)	-2.2%
Other	1,678,225	257,586	1,690,165	(11,940)	-0.7%
<b>Total Expenditures</b>	<b>1,906,410</b>	<b>388,019</b>	<b>1,923,350</b>	<b>(16,940)</b>	<b>-0.9%</b>
<b>Net Revenues Less Expenditures</b>	<b>(513,492)</b>	<b>(345,271)</b>	<b>(518,369)</b>	<b>(4,877)</b>	
<b>Storm Drainage Fund</b>					
Intergovernmental Revenue	25,000	-	25,000	-	0.0%
Charges for Goods/Services	1,537,340	517,578	1,505,000	(32,340)	-2.1%
Miscellaneous Revenue	500	11,115	15,000	14,500	2900.0%
<b>Total Revenues</b>	<b>1,562,840</b>	<b>528,694</b>	<b>1,545,000</b>	<b>(17,840)</b>	<b>-1.1%</b>
Wages	556,387	136,916	534,160	22,227	4.0%
Benefits	242,846	58,236	215,910	26,936	11.1%
Professional Services	133,090	21,219	154,440	(21,350)	-16.0%
Transfers-Out	80,000	-	80,000	-	0.0%
Other	605,668	192,264	619,490	(13,822)	-2.3%
<b>Total Expenditures</b>	<b>1,617,991</b>	<b>408,635</b>	<b>1,604,000</b>	<b>13,991</b>	<b>0.9%</b>
<b>Net Revenues Less Expenditures</b>	<b>(55,151)</b>	<b>120,058</b>	<b>(59,000)</b>	<b>(3,849)</b>	
<b>Storm Drainage Capital Fund</b>					
Intergovernmental Revenue	-	-	-	-	
Transfers In	80,000	-	80,000	-	0.0%
<b>Total Revenues</b>	<b>80,000</b>	<b>-</b>	<b>80,000</b>	<b>-</b>	<b>0.0%</b>
Other	80,000	20,156	121,980	(41,980)	-52.5%
<b>Total Expenditures</b>	<b>80,000</b>	<b>20,156</b>	<b>121,980</b>	<b>(41,980)</b>	<b>-52.5%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>(20,156)</b>	<b>(41,980)</b>	<b>(41,980)</b>	

\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.

# April 2023 Monthly Financial Report

## City of Shelton, Washington

### City-Wide Overview - Revenues & Expenditures

Fund	2023 Budget	2023 thru April	2023 Est Actual*	Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)
<b>Payroll Benefits Fund</b>					
Charges for Goods/Services	40,000	16,510	49,530	9,530	23.8%
Miscellaneous Revenue	350	1,932	2,650	2,300	657.1%
Transfers In	120,000	7,270	120,000	-	0.0%
<b>Total Revenues</b>	<b>160,350</b>	<b>25,711</b>	<b>172,180</b>	<b>11,830</b>	<b>7.4%</b>
Benefits	160,350	10,389	123,013	37,338	23.3%
<b>Total Expenditures</b>	<b>160,350</b>	<b>10,389</b>	<b>123,013</b>	<b>37,338</b>	<b>23.3%</b>
<b>Net Revenues Less Expenditures</b>	<b>-</b>	<b>15,322</b>	<b>49,168</b>	<b>49,168</b>	

<b>Equipment Maint &amp; Rental Fund</b>					
Charges for Goods/Services	578,000	212,502	620,620	42,620	7.4%
Miscellaneous Revenue	5,000	6,712	7,600	2,600	52.0%
<b>Total Revenues</b>	<b>583,000</b>	<b>219,215</b>	<b>628,220</b>	<b>45,220</b>	<b>7.8%</b>
Wages	107,565	33,868	107,065	500	0.5%
Benefits	51,899	16,609	51,326	573	1.1%
Professional Services	14,308	915	14,178	130	0.9%
Other	745,204	180,946	943,490	(198,286)	-26.6%
<b>Total Expenditures</b>	<b>918,976</b>	<b>232,338</b>	<b>1,116,059</b>	<b>(197,083)</b>	<b>-21.4%</b>
<b>Net Revenues Less Expenditures</b>	<b>(335,976)</b>	<b>(13,124)</b>	<b>(487,839)</b>	<b>(151,863)</b>	

#### Equipment Maint & Rental Fund Notes

Estimated expenditures include a 3/4 ton 4x4 pickup & a dump truck body/plow/sander that were ordered under the 2022 budget.

<b>Firefighter's Pension Fund</b>					
Taxes	100	-	-	(100)	-100.0%
Miscellaneous Revenue	9,000	4,549	14,000	5,000	55.6%
Transfers In	50,000	-	-	(50,000)	-100.0%
<b>Total Revenues</b>	<b>59,100</b>	<b>4,549</b>	<b>14,000</b>	<b>(45,100)</b>	<b>-76.3%</b>
Benefits	80,600	18,234	72,395	8,205	10.2%
<b>Total Expenditures</b>	<b>80,600</b>	<b>18,234</b>	<b>72,395</b>	<b>8,205</b>	<b>10.2%</b>
<b>Net Revenues Less Expenditures</b>	<b>(21,500)</b>	<b>(13,685)</b>	<b>(58,395)</b>	<b>(36,895)</b>	

#### Firefighters Pension Fund Notes

Revenues: Current estimate does not include a transfer-in from general fund in 2023.

<b>Library Endowment Fund</b>					
Miscellaneous Revenue	1,600	5,064	5,300	3,700	231.3%
<b>Total Revenues</b>	<b>1,600</b>	<b>5,064</b>	<b>5,300</b>	<b>3,700</b>	<b>231.3%</b>
Transfers-Out	24,000	-	24,000	-	0.0%
<b>Total Expenditures</b>	<b>24,000</b>	<b>-</b>	<b>24,000</b>	<b>-</b>	<b>0.0%</b>
<b>Net Revenues Less Expenditures</b>	<b>(22,400)</b>	<b>5,064</b>	<b>(18,700)</b>	<b>3,700</b>	

\*2023 estimated actuals are based on historical data, YTD activity, known adjustments and are not year-end actuals.



# City of Shelton

## Transportation Benefit District

### 2022 Annual Report

#### Reporting Requirements

RCW 36.73.160 (2) – A district shall issue an annual report, indicating the status of transportation improvement expenditures, revenues, and construction schedules, to the public and to the newspapers of record in the district.

#### Shelton City Council

Eric Onisko, Mayor

Joe Schmit, Deputy Mayor

James Boad, Councilmember

Kathy McDowell, Councilmember

Sharon Schirman, Councilmember

Deidre Peterson, Councilmember

Miquel Gutierrez, Councilmember

Prepared By:

City of Shelton

Public Works Department

525 W Cota St.

Shelton, WA 98584



Railroad Avenue Pavement May 2023



## Transportation Benefit District

### Annual Report Statement

The City of Shelton is pleased to present its Transportation Benefit District (TBD) 2022 Annual Report. This report is written to summarize 2022 revenues and expenditures associated with TBD funds and project schedule updates. All revenues and expenditure summaries within this report and up to date as of December 31<sup>st</sup>, 2022.

### Background

The Shelton City Council created the Shelton Transportation Benefit District (TBD), a quasi-municipal taxing jurisdiction authorized by State law to fund street maintenance. Shelton voters approved a sales tax increase of 0.2% (Two-tenths of one percent) for ten years to fund street maintenance projects within the City limits. Revenues collected from this additional sales tax levy are held in separate accounts and used only for authorized street maintenance projects. The City Council serves as the governing body of this tax district.

### Governance

When the Transportation Benefit District was established in 2015, the Shelton City Council assumed Governance to oversee activities, expenditures and revenues. The Transportation Benefit District special revenue fund was created in 2021 to clearly show the beginning and ending fund balances as well as budgeted transfers to authorized uses. The cash will remain in these funds until it is allocated by the City Council, through Resolutions, for use on qualifying projects. All business for the Shelton Transportation Benefit District will take place during regular City Council meetings.

### Why was the TBD Established?

City street infrastructure is aging, and funding is needed for street and sidewalk maintenance. Transportation infrastructure is one of the City's most valuable investments, and deferred maintenance drives repairs costs higher. State and Federal funding for maintenance and preservation of City streets has been reduced in recent years. While these revenues have decreased, costs continue to rise, making it difficult for the City to adequately preserve and maintain streets and sidewalks.

### TBD Leverage Strategy

The City continues to use the strategy of leveraging future TBD funds as a local match when applying for grants of State and Federal funds. Each time we are successful in receiving grant funds, large planned pavement maintenance projects are completed at a fraction of the total cost, benefiting all the residents in the City.

### TBD Funding:

The following schedule of revenues, expenditures, and changes in fund balance summarizes TBD finances for the fiscal year of 2022:

#### **2022 Schedule of Revenues, Expenditures & Changes in Fund Balance**

City of Shelton, Washington

#### **Transportation Benefit District**

Year ended December 31<sup>st</sup>, 2022

#### **Revenues**

TBD Sales & Use Tax, 0.2%	\$609,744.39
Interest Earnings	\$13,183.18
<b>Total Revenues</b>	<b>\$622,927.57</b>

#### **Expenditures**

Construction	<b>\$358,390.00</b>
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#### **Summary**

Net Changes in Fund Balance	\$237,537.57
Beginning Fund Balance	\$1,302,996.93
<b>Ending Fund Balance</b>	<b>\$1,540,534.50</b>

#### **TBD FY 2022 Budgeted Projects**

Civic Center Parking Lot Public Alley:	\$51,000
Brockdale Road Paving:	\$80,000
Safe Routes to School Design:	\$120,190
Western Gateway Paving:	\$134,200

## TBD Dollars at Work



Civic Center Parking Lot



Civic Center Parking Lot



Brockdale Paving



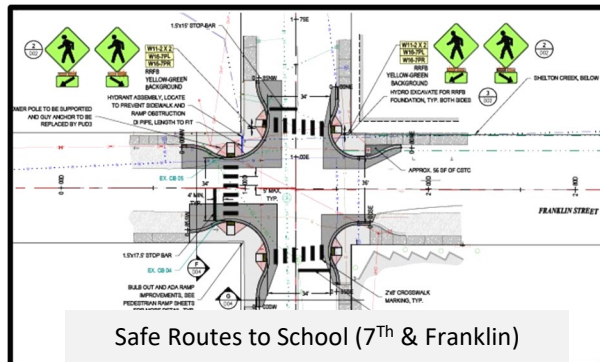
Western Gateway Project



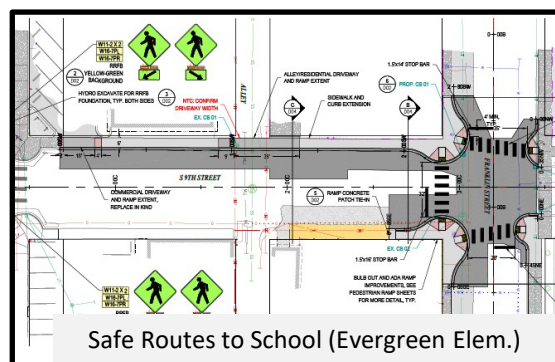
Western Gateway Project



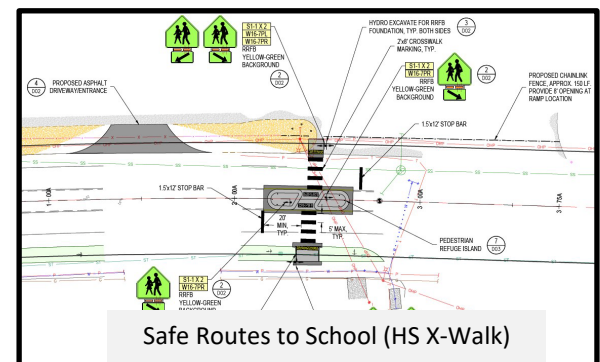
Western Gateway Project



Safe Routes to School (7<sup>th</sup> & Franklin)



Safe Routes to School (Evergreen Elem.)



Safe Routes to School (HS X-Walk)



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item E1)

Touch Date: 05/19/2023  
Brief Date: 06/20/2023  
Action Date: 07/11/2023

Department: **Parks, Recreation & Facilities**  
Presented By: **Jordanne Krumpols**

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

**Traffic Box Wrap Project Art  
Recommendations**

☐

Ordinance

☐

Resolution

☒

Motion

☐

Other

☒ Dept. Head

☐ Finance Director

☐ Attorney

☒ City Clerk

☐ City Manager

#### ATTACHMENTS:

**Proposed Top 4 Choices and  
Survey Results**

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Shelton Rotarys Commission, along with the Martha Reed Foundation, Peninsula Art Association, and Shelton Rotary, are seeking to install traffic box wraps around the community. This public art project will add interest to often neglected infrastructure around the city. This project is sponsored by the City, the Martha Reed Foundation, Peninsula Art Association, and Shelton Rotary who were part of the approval process. The Traffic Box Wrap Project procedures have been followed with tasks listed below:

- 1) Call to Artist – The call for artists was distributed to the community of Mason County through press release and social media. The deadline was May 5, 2023. Sixteen community members submitted proposals for the project.
- 2) The Arts Commission did the first round of jury on May 10, 2023, to make sure that art submitted followed all the criteria asked.
- 3) Public Vote – We then held a public vote via Open Town Hall from May 15 – May 21, 2023 to determine which top four choices would go through the approval process. We had 1,372 responses.
- 4) The Arts Commission approved the top 4 art pieces on May 24, 2023.
- 5) State Approval – We then sent the approved art to the state on May 25, 2023 for their approval because the art would be installed on state traffic boxes.
- 6) On June 20, 2023 staff are presenting the recommended art to the City Council for approval. Upon approval, the art will be installed in mid-July to early August, weather depending.

#### The selected work includes:

Community Member	Artwork Title	Box Location
Averie Homan	My Washington	1 <sup>st</sup> & Cota
Lori Heinzen	The Whistle Goes Silent	1 <sup>st</sup> & Railroad
Cindy Rivard	High Steel Bridge	Olympic Hwy S & Cascade Ave
Pat Denney	Washington Rhodes	Olympic Hwy N & Wallace Kneeland Blvd

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

Donations from community clubs; Peninsula Art Association, Shelton Rotary, and Martha Reed Foundation.

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk

STAFF RECOMMENDATION/MOTION:

"I move to forward the Traffic Box Wrap Project to the July 11 Council meeting for further consideration."



## Averie Homan – My Washington

1<sup>st</sup> & Cota



## Cindy Rivard – High Steel Bridge

Olympic Hwy S & Cascade Ave





## Lori Heinzen – The Whistle Goes Silent

1<sup>st</sup> & Railroad



## Pat Denney – Washington Rhodies

Olympic Hwy N & Wallace Kneeland Blvd





# Traffic Box Wraps Submissions

May 22, 2023, 11:07 AM

## Contents

i.	Summary of responses	2
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Topic Registration Type: No registration

## Traffic Box Wraps Submissions

Rank your top 3 of these submissions for Shelton's next round of traffic box wraps to be installed at various intersections throughout the city.

## Summary Of Responses

Topic Registration Type: No registration

**As of May 22, 2023, 11:07 AM, this forum had:**

Attendees: 1394

Responses: 1372

Hours of Public Comment: 68.6

**Topic Start**











May 12, 2023, 9:06 AM

**Topic End**

May 22, 2023, 12:00 AM

### QUESTION 1

**Please select your top 3 art submissions from the list below.**

		<b>%</b>	<b>Count</b>
Averie Homan - My Washington		47.8%	656
Cindy Rivard - High Steel Bridge		42.6%	584
Johanna Brown - The Flight		21.0%	288
Kristina David - Best Friend and Beyond!		20.0%	275
Linda Frizzell - Any Day is a Good Day for Fishing		15.2%	209
Loa Padgett - Bokeh		6.4%	88
Lori Heinzen - The Whistle Goes Silent		45.2%	620
Maranda Cromwell - Rainbow Dog Runs Away		28.3%	388
Pat Denney - Washington Rhodies		36.4%	500
Samantha Worley - Dahlia Blooms		25.2%	346

**Traffic Box Wraps Submissions**

Rank your top 3 of these submissions for Shelton's next round of traffic box wraps to be installed at various intersections throughout the city.

		%	Count
Verenice Vargas Villa - Everyone Can Blossom		11.8%	162

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## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F1)

Touch Date: 05/22/2023  
Brief Date: 06/06/2023  
Action Date: 06/20/2023

Department: Finance  
Presented By: Mike Githens

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

PROGRAM/PROJECT TITLE:  
**2023 Supplemental Budget**

☒

Ordinance

☐ Dept. Head

☒ Finance Director

05/22/23

#### ATTACHMENTS:

**Ordinance No. 2002-0423**  
**Exhibit A**  
**Exhibit B**

☐

Resolution

☒ Attorney

05/23/23

☒

Motion

☒ City Clerk

05/25/23

☐

Other

☒ City Manager

05/22/23

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The City Council passed Ordinance No. 1991-0922, adopting the City's 2023 budget on November 15<sup>th</sup>, 2022. The City Council, through Ordinance, sets the expenditure authority for each fund of the City. Budget authority can only be increased from their adopted levels by the approval of a supplemental budget Ordinance.

This supplemental Ordinance will increase the expenditure authority of the Capital Resource Fund General Resources and Equipment Rental Fund and decrease the authority of the General Fund and Street Fund which was not anticipated upon adoption of the initial budget. The supplemental requests are included in detail in Exhibits A and B.

### ANALYSIS/OPTIONS/ALTERNATIVES:

The supplemental budget will allow the City to realize Grant revenue and other revenue that are cost neutral and allows the decrease in expense in the General and Street Fund to be more in line with anticipated revenues.

### BUDGET/FISCAL INFORMATION:

In addition to the detailed requests in Exhibits A and B, there are anticipated savings in the General Fund through unfilled position vacancies and careful monitoring of other expenses.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk.

### STAFF RECOMMENDATION/MOTION:

"I move to adopt Ordinance No. 2002-0423 as presented".



**ORDINANCE NO. 2002-0423**

**AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, AMENDING THE ANNUAL BUDGET  
FOR THE YEAR ENDING DECEMBER 31, 2023**

WHEREAS, the Shelton City Council adopted the 2023 budget pursuant to Ordinance No.1991-0922; and

WHEREAS, the City is prohibited from over expending its appropriated budget as set forth in Ordinance No. 1991-0922 adopted budget; and

WHEREAS, certain revisions to the 2023 budget are now necessary and the City Council finds that the proposed adjustments to the 2023 Adopted Budget are justified;

NOW, THEREFORE, be it ordained by the City Council of the City of Shelton, Washington:

**Section 1.**

The adjustments as provided in this Ordinance to amend the 2023 Annual Budget of the City of Shelton, Washington, are hereby adopted. In summary form, the appropriation adjustments for each separate fund and the aggregate totals for all such funds combined are presented in the table below. Exhibit A and B, attached to this Ordinance, provides additional information on the adjustments.

<b>Fund</b>	<b>2023 Adopted Budget</b>	<b>2023 Adjustment</b>	<b>2023 Revised Budget</b>
General Fund	\$ 15,949,791	\$ (58,171)	\$ 15,891,620
Street Fund	2,066,825	(26,000)	2,040,825
<b>Capital Resource Funds</b>			
Real Estate Excise Tax -1	128,574		128,574
Real Estate Excise Tax -2	30,000		30,000
Transportation Benefit District	779,500		779,500
Traffic Impact Fees	100,000		100,000
General Resources	654,000	303,204	957,204
Tourism Fund	68,000		68,000
Bond Fund	183,900		183,900
Capital Improvement Fund	2,824,585		2,824,585
Water Fund	3,505,951		3,505,951
Sewer Fund	7,030,664		7,030,664
Solid Waste Fund	1,906,410		1,906,410
Storm Drainage Fund	1,617,991		1,617,991
Water Capital Fund	1,340,000		1,340,000
Sewer Capital Fund	1,042,000		1,042,000
Storm Drainage Capital Fund	80,000		80,000
Payroll Benefits Fund	160,350		160,350
Equipment Rental Fund	918,976	186,100	1,105,076
Firefighters's Pension Fund	80,600		80,600
Library Endowment Fund	24,000		24,000
<b>Total Expenditures</b>	<b>\$ 40,492,117</b>	<b>\$ 405,133</b>	<b>\$ 40,897,250</b>

**Section 2.**

**This ordinance shall take effect five days after its approval and publication as required by law.**

INTRODUCED the 6<sup>th</sup> day of June 2023.

ADOPTED by the City Council of the City of Shelton, Mason County, Washington at a regular open public meeting held the 20<sup>th</sup> day of June 2023.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Eric Onisko, Mayor

AUTHENTICATED:

\_\_\_\_\_  
Donna Nault, City Clerk



**Exhibit A**  
City of Shelton  
Ordinance No. 2002-0423

**General Fund** **(\$58,171)**

This supplemental budget will increase the General Fund budget \$149,966 for the following expenses: \$34,334 Municipal Court ITC Grant; \$19,993 donation to Police for equipment; \$19,853 Opioid settlement funds paid to Mason County; \$20,000 City remaining ARPA funds paid to Mason County; \$15,786 Police Duty To Intervene Training from WASPC; \$40,000 Alternative Response Team Grant.

This supplemental will decrease the General Fund budget in total (\$208,137) for the following expenses: Executive (\$7,000) professional services reduction; (\$52,033) Facilities Maintenance and Custodial Services personnel savings; (\$20,000) Community Development professional services reduction; (\$39,338) Finance reduction by eliminating OpenGov budget software; (\$74,221) Finance personnel savings; (\$8,770) Municipal Court various supplies and professional services expense line reductions; (\$6,240) Municipal Court Community Service various supply line reductions, communication and professional services expense line reductions; (\$425) Administrative Services HR Miscellaneous reduction; (\$110) Administrative Services IT Office & Operating Supplies reduction.

The net effect on the General Fund is an overall decrease of (\$58,171).

**Street Fund** **(\$26,000)**

The supplemental budget will decrease the Street Fund for the following: (\$3,500) reduction to Utility Services Roadside/Park; (\$22,500) reduce Office & Operating Supplies Sidewalks and Paths.

**Equipment Maintenance and Rental Fund (EM&R)** **\$186,100**

The supplemental budget is increasing the EM&R fund \$186,100 for two vehicle purchases that were budgeted in 2022 but not fully received including a  $\frac{3}{4}$  Ton 4X4 Pickup and the balance of a Dump Truck. The remainder of the purchases will take place in fiscal year 2023.

**Capital Resource Fund; General Resources** **\$303,204**

The supplemental budget will allow for \$303,204 in Grant payments for Veterans Village. It was originally anticipated that this pass-thru amount would happen fully in 2022 but it has extended into fiscal year 2023.

Exhibit B								
City of Shelton								
Ordinance No. 2002-0423								
Notes for 2023 Budget Supplemental #1, June 2023	Totals	Gen Fund	Street	Capital Resources General	EM&R	FTE		
Executive-Professional Services Reductions		(7,000)						
Parks, Recreation & Facilities-Personnel Savings		(52,033)				-1.0		
Public Works-Reduce Utility Services roadside/park			(3,500)					
Public Works-Reduce Supplies; Sidewalks and Paths			(22,500)					
Community Development-Professional Services Reduction		(20,000)						
Finance-Personnel Savings		(74,221)				-2.0		
Finance-Reduce Professional Services (Eliminate OpenGov)		(39,338)						
Municipal Court-Supplies Reduction		(1,000)						
Municipal Court-Small Tools & Equipment Reduction		(570)						
Municipal Court-Judge Pro-Tem Reduction		(1,000)						
Municipal Court-Jury Expenses Reduction		(1,500)						
Municipal Court-Witness Expenses Reduction		(580)						
Municipal Court-Interpreter Expenses Reduction		(2,500)						
Municipal Court-Travel & Training		(1,500)						
Municipal Court-Operating Rentals Reduction		(120)						
Municipal Court Community Service - Small Tools & Equipment Reduction		(1,690)						
Municipal Court Community Service - Professional Services/Case Supv Reduction		(795)						
Municipal Court Community Service-Prof Services EHM		(2,115)						
Municipal Court Community Service - Communications		(790)						
Municipal Court Community Service-Operating Rentals Reduction		(280)						
Municipal Court Community Service - Miscellaneous Reduction		(570)						
Administrative Services-HR Miscellaneous Reduction		(425)						
Administrative Services-IT Office & Operating Supplies Reduction		(110)						
<b>Subtotal</b>	<b>\$ (234,137)</b>	<b>\$ (208,137)</b>	<b>\$ (26,000)</b>		<b>\$ -</b>	<b>-3.0</b>		
Municipal Court-ITC Grant not spent in 2022		34,334					*Revenue neutral	
Grant payments for Veterans Village made in 2023 versus 2022-pass thru				303,204			*Revenue neutral	
Police Donation for equipment		19,993					*Revenue neutral	
Opioid settlement paid to Mason County		19,853					*Revenue neutral	
Police Duty to Intervene Training from WASPC		15,786					*Revenue neutral	
Alternative Response Team Grant		40,000					*Revenue neutral	
City of Shelton payment to Mason County from City's ARPA for Community Lifeline		20,000						
EM&R 3/4 Ton 4X4 Pickup and Dump Truck from 2022					186,100			
<b>Subtotal</b>	<b>\$ 639,270</b>	<b>\$ 149,966</b>		<b>\$ 303,204</b>	<b>\$ 186,100</b>			
<b>Grand Totals</b>	<b>\$ 405,133</b>	<b>\$ (58,171)</b>	<b>\$ (26,000)</b>	<b>\$ 303,204</b>	<b>\$ 186,100</b>			



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F2)

Touch Date: 05/02/2023  
Brief Date: 06/06/2023  
Action Date: 06/20/2023

Department: Public Works  
Presented By: Jay Harris

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

**Vacate 5<sup>th</sup> Street from Grove to Cota**

☐

Ordinance

☒ Dept. Head

J.O.H.

#### ATTACHMENTS:

☒

Resolution

☐ Finance Director

- Resolution 1272-0523

☐ Attorney

- Exhibit A – Vicinity Map

☒

Motion

☒ City Clerk

☐

Other

☐ City Manager

- Exhibit B – Legal Description & Sketch

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The City of Shelton Police Department utilizes most of the parking on 5<sup>th</sup> Street from Cota to Grove Streets and recently received a grant from the State to install fencing and electric gates to limit public access into the Police parking area.

With the installation of the fencing improvements, 5<sup>th</sup> Street between Cota and Grove Streets will be closed to public vehicular traffic. The sidewalk on the east side of 5<sup>th</sup> Street will remain open for pedestrian traffic.

To allow for the closure of the roadway to the public, the 5<sup>th</sup> Street right-of-way will need to be vacated by the City. A public and private utility easement will be retained over the vacated roadway section for phone, gas, electricity, cable, water, sewer, and storm drainage facilities. A public sidewalk easement will be retained over the easterly portion of the proposed street vacation area.

### ANALYSIS/OPTIONS/ALTERNATIVES:

The Council may approve, approve conditions or changes, or deny the vacation of public right of way.

### BUDGET/FISCAL INFORMATION:

N/A

### PUBLIC INFORMATION REQUIREMENTS:

A Public Hearing is scheduled for July 11<sup>th</sup>, 2023, for the first reading of Ordinance 2006-0523 to vacate the right-of-way. Legal Notice of the Public Hearing will be placed in the Mason County Journal, and posted at the Shelton Civic Center, Mason County Building 1, the Post office, and the area to be vacated per RCW Section 35.79.

### STAFF RECOMMENDATION/MOTION:

*"I move to adopt Resolution No. 1272-0523 as presented".*

**RESOLUTION NO. 1272-0523**

**A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON INITIATING PROCEDURES TO VACATE  
5<sup>TH</sup> STREET BETWEEN GROVE STREET AND COTA STREET**

**WHEREAS**, the City of Shelton is initiating the vacation of public right-of-way pursuant to RCW 35.79.010 upon the following described street in the City of Shelton;

One (1) block of 5<sup>th</sup> Street between Grove Street and Cota Street. This right-of-way abuts parcel numbers 32019-51-16001, 32019-51-15001, 32019-51-15005, 32019-51-15900, and 32019-13-60090, all owned by the City of Shelton.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Shelton, Washington, as follows:

1. The legal description and sketch of the street area proposed to be vacated is attached hereto and incorporated as Exhibit "B".
2. The Public Hearing for the above-mentioned street vacation shall be held at the Civic Center City Council Chambers at 525 W Cota Street, Shelton, WA 98584 on Tuesday, the 11th day of July 2023 at approximately 6:00pm.
3. The Public Works Department will provide written notice of the proposed street vacation and the hearing thereon as required by RCW 35.79.020

**INTRODUCED** on this 6th day of June 2023 and **PASSED** by the City Council of the City of Shelton on this 20th day of June 2023.

ATTEST:

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
City Clerk Nault





## **EXHIBIT "B"**

### **LEGAL DESCRIPTION**

#### **Adjacent to Parcel No. 32019-51-16001** **5TH Street Right-of-Way Vacation**

That portion of 5th Street lying South of the South Right-of-Way line of Cota Street and lying North of the following described line:

BEGINNING at the Northeast Corner of Parcel 2 as described in Statutory Warranty Deed recorded under Auditor's File Number 605432, and as shown on Record of Survey filed in Book 23, Page 201, under Auditor's File Number 670877, records of Mason County, Washington.

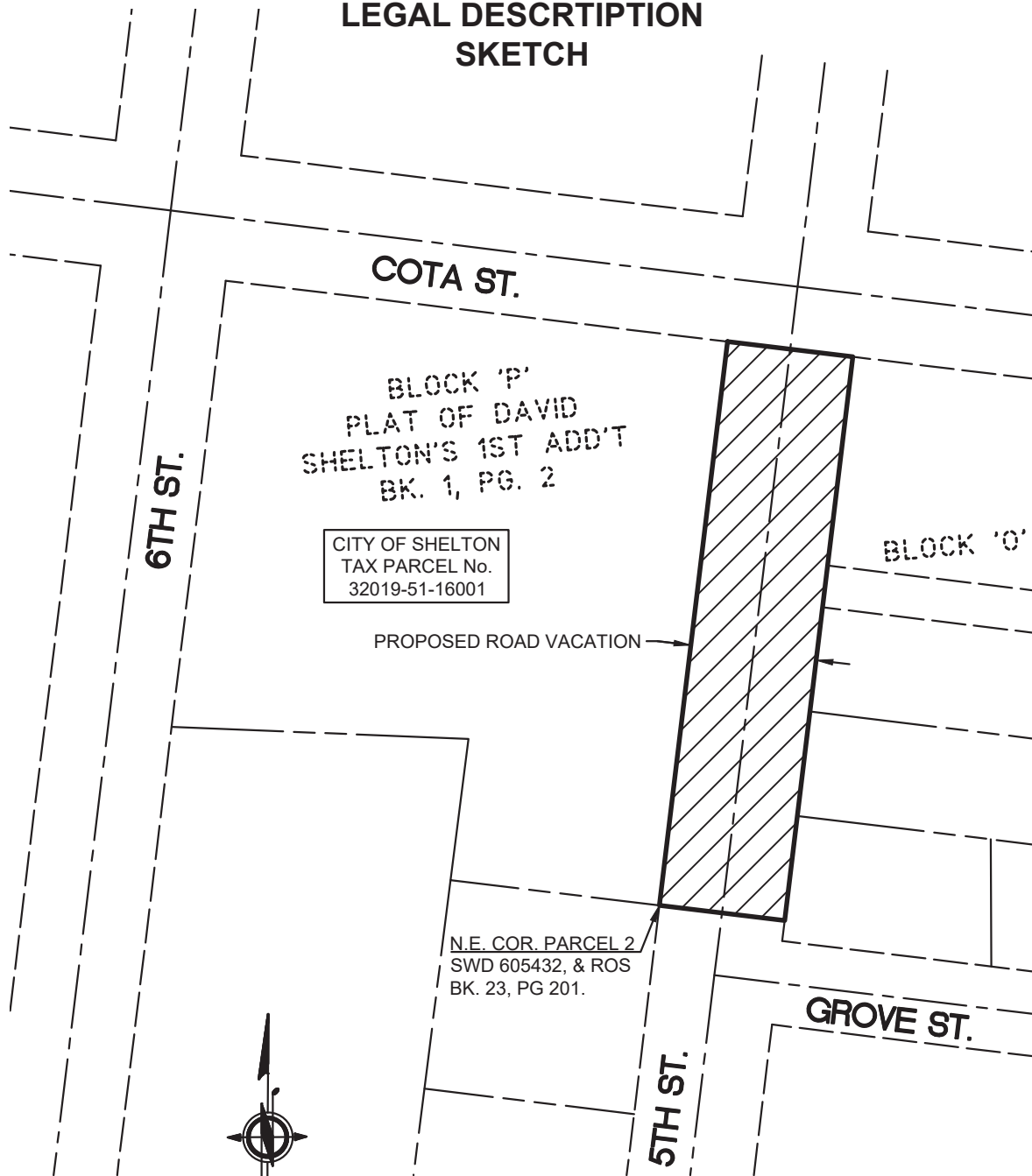
THENCE East along a line measured perpendicular to the East line of said 5th Street to a point on said East line and the TERMINUS of the herein described line.

Being within the Northeast Quarter of Section 19, Township 20 North, Range 3 West, W.M.

Situate in the City of Shelton, County of Mason, State of Washington.

Contains: Approximately 16,209 Square Feet, more or less.

**EXHIBIT "B"**  
**LEGAL DESCRIPTION**  
**SKETCH**



- NOTE:
1. REFERENCE DEED: AFN 605432
  2. REFERENCE SURVEY: BK. 23, PG. 201, AFN 670877

**CITY OF SHELTON**  
5TH ST. R/W VACATION



**Gray & Osborne, Inc.**

CONSULTING ENGINEERS  
1130 RAINIER AVENUE SOUTH, SUITE 300  
SEATTLE, WASHINGTON 98144 (206) 284-0860





## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F3)

Touch Date: 04/04/2023  
Public Hearing: 06/06/2023  
Action Date: 06/20/2023

Department: Community and Economic Development  
Presented By: Jason Dose, Senior Planner

### APPROVED FOR COUNCIL PACKET:

#### ROUTE TO:

- ☒ Dept. Head
- ☐ Finance Director
- ☐ Attorney
- ☒ City Clerk
- ☐ City Manager

#### REVIEWED:

JBH 5/26

#### PROGRAM/PROJECT TITLE:

Annexation of approximately 40 acres of land within the Shelton Urban Growth Area (UGA) into City limits.

#### Action Requested:

- ☒ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Other

#### ATTACHMENTS:

- 1) Resolution No. 1268-0323
- 2) Petition For Annexation
- 3) Site Location Map/Aerial Photograph Depicting Area to be Annexed.
- 4) Figure 1 of the City of Shelton Comprehensive Plan (Future Land Use) with area to be annexed highlighted.
- 5) Mason County Assessor's Certification of Annexation Petition.
- 6) Ordinance 2005-0523

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

In February of 2023, the City of Shelton received a notice of intent to petition for annexation of a 40-acre parcel of land located in the Shelton Urban Growth Area (UGA), north of the Shelton Springs Subdivision, south of Island Lake, and south of "Frog Acres" (see attachments). The single ownership property is subject of a 36-lot subdivision recently approved by Mason County reliant on City infrastructure (roadways and utilities). On April 4, 2023, and pursuant to the rules for annexation outlined in RCW 35A.14.120, the Shelton City Council approved Resolution No. 1268-0323 (Attachment 1) which accepted the configuration of the proposed annexation area, confirmed the pre-annexation zoning of the parcels as Neighborhood Residential (NR) as designated in the City of Shelton Comprehensive Plan, confirmed that the properties will assume and be subject to the existing indebtedness of the City of Shelton, authorized the applicant to officially petition the City for annexation with the revised configuration.

On April 10, 2023, City staff received an official petition to annex the property via the 60 percent petition method of annexation (Attachment 2). A map illustrating the proposed annexation area overlaid on an aerial photograph (Attachment 3) as well as a map illustrating the proposed annexation area on the City's Future Land Use Map from the City of Shelton Comprehensive Plan (Attachment 4) are attached.

The entire annexation area under consideration is located within the Shelton UGA and is pre-zoned NR as recognized in the City's Comprehensive Plan Future Land Use Map; the property carries the same zoning designation on the City's Zoning Map. The property proposed for annexation is currently undeveloped/vacant but has recently been approved by Mason County for a 36-lot subdivision. Pursuant to Shelton Municipal Code (SMC) Chapter 17.10, subdivisions in the UGA requiring City utilities must conform to City zoning and subdivision standards, and the subdivision was reviewed by City staff as part of the County's preliminary plat process; the final plat for the subdivision will occur after the City has annexed the property, and all public improvements will be dedicated to the City. Annexation of properties by a City is expressly exempt from State



Environmental Policy Act (SEPA) review pursuant to RCW 43.21C.222.

Pursuant to RCW 35A.01.040 City staff forwarded the petition to annex to the County Assessor to determine the sufficiency of the petition. The Mason County Assessor certified the petition on April 13, 2023 (Attachment 5).

The Shelton City Council considered the proposed annexation request at a Public Hearing on June 6, 2023. At the public hearing, and after taking public comment on the matter, the Council performed a first reading of Ordinance 2005-0523 (Attachment 6) which would officially annex the property into City limits. Annexation of the property would be effective five days after the ordinance is adopted.

The proposal remains unchanged.

ANALYSIS/OPTIONS/ALTERNATIVES:

The Council may accept, reject, or geographically modify the proposed annexation and requirement of assumption of any existing City indebtedness.

BUDGET/FISCAL INFORMATION:

The applicant has paid applicable fees for the requested annexation process to offset City staff time processing the request.

PUBLIC INFORMATION REQUIREMENTS:

A notice of Public Hearing was published in the Shelton Journal on May 25 and June 1, 2023. The notice was mailed to property owners within 300 feet of the properties proposed for annexation on May 23, 2023, and notice was posted at the subject site on May 23, 2023

STAFF RECOMMENDATION/MOTION:

"I move to adopt Ordinance No. 2005-0523 to officially annex the subject property into Shelton City Limits".

**RESOLUTION NO. 1268-0323**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELTON, WASHINGTON, ACCEPTING A  
PROPOSED ANNEXATION FOR THE "MEADOWS EDGE" ANNEXATION AREA  
PURSUANT TO RCW 35A.14.120**

**WHEREAS**, the Shelton City Council adopted Ordinance No. 1915-1217 adopting the 2017 Comprehensive Plan that sets planning goals, policies and implementation strategies for the City and Shelton Urban Growth Area (UGA) pursuant to Chapter 36.70A RCW; and

**WHEREAS**, the City received a notice of intent, signed by the property owner of the "Meadows Edge" annexation area ("Annexation Area"), signifying their intention to commence annexation proceedings pursuant to RCW 35A.14.120; and

**WHEREAS**, the Annexation Area is contiguous to the present corporate limits of the City of Shelton and is in the City of Shelton Urban Growth Area; and

**WHEREAS**, Ordinance No. 1915-1217, which adopted land use and zoning designations for the UGA, designated the Annexation Area in the City's Comprehensive Plan as NR (Neighborhood Residential) and on the City's Official Zoning Map as NR (Neighborhood Residential).

**THEREFORE, BE IT RESOLVED** by the City Council of the City of Shelton

SECTION 1. The Council accepts the initiation of annexation proceedings pursuant to RCW 35A.14.120 for the Annexation Area, which is described in Exhibit A and subject to the provisions of section 2-3 below. The property owner is authorized to circulate and submit an annexation petition bearing signatures of the owners of at least 60% of the assessed valuation of the Annexation Area. Upon receipt of a sufficient annexation petition, the City Council shall set a public hearing to consider whether to annex the area.

SECTION 2. The Annexation Area, if annexed, shall be required to assume and be subject to the existing indebtedness of the City of Shelton at the time of the effective date of such annexation.

SECTION 3. The Annexation Area, if annexed, shall be designated as set forth in the City's Comprehensive Plan and on the City's Zoning Map as Neighborhood Residential.

Passed by the City Council at its regular meeting held on the 4th day of April 2023.

  
Eric Onisko, Mayor

ATTEST:

  
City Clerk Nault

**ALTA COMMITMENT FOR TITLE INSURANCE**  
**EXHIBIT A**  
**Order No.: 2020-12327-SH**

**EXHIBIT "A"**

**Legal Description:**

The Northeast quarter (NE ¼) of the Northeast quarter (NE ¼) of Section twelve (12), Township twenty (20) North, Range four (4) West, W.M., Mason County, Washington.

TOGETHER WITH an easement for ingress, egress and utilities, "over, under, across and along existing roads", as reserved in instrument recorded February 24, 1975, Auditor's File No. 297482.

**Abbreviated Legal:**

NE NE 12-20-4

**Parcel No(s):**

42012-11-00000

**Purported Address:** XXX Vacant Land, Shelton, WA 98584


# NOTICE OF INTENT TO PETITION FOR ANNEXATION 60 PERCENT METHOD

CITY OF Shelton , Washington

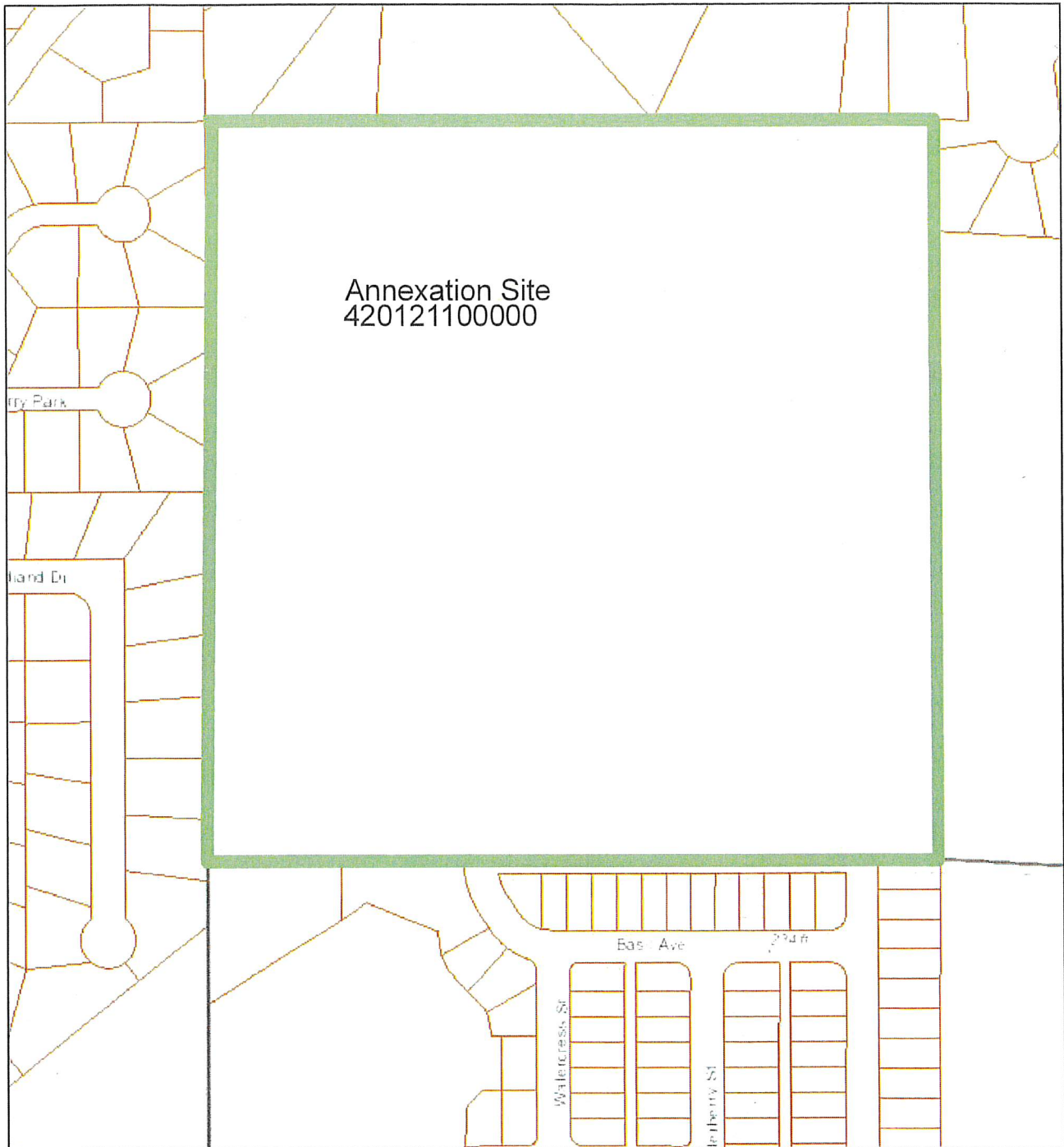
TO: City of Shelton City Council:

The undersigned, being the owners of not less than 10 percent (10%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Shelton of our intentions to commence annexation proceedings to the City of Shelton of the following described property. In accordance with RCW 35A.14.120 we hereby further request of the City Council to set a date, within sixty (60) days following the City's receipt of this notice, for a meeting with the undersigned parties to determine whether the City of Shelton will accept the proposed annexation, whether it shall require the simultaneous adoption of zoning regulations, and whether it shall require the assumption of existing City indebtedness by the area to be annexed. The property in question lies contiguous to the present corporate limits of the City of Shelton, and said property is situated in Mason County, Washington, and is legally described as follows (attach separate sheet). We, the undersigned, are owners of real property lying outside of the city limits of the City of Shelton, Washington, but contiguous thereto and designated as part of the City of Shelton's Urban Growth Area. A legal description and map of this area are attached to this notice.

It is acknowledged that this petition may consist of a group of pages containing identical text material and it is intended by the signers of this Notice of Intent that they be presented and considered as one Notice of Intent.

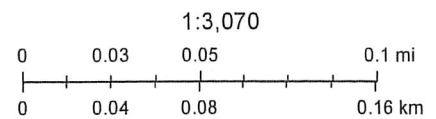
Property Owner Name (PLEASE PRINT)	Property Owner SIGNATURE	Street Address	Parcel Number	Date Signed
MTT Dev LLC		16000 Christensen Rs Suite 150 Seattle 98188	420121100000	1/24/23

# Mason County WA GIS Web Map



1/23/2023, 4:36:21 PM

- ☒ County Boundary
- ☐ No Filled
- ☐ Tax Parcels (Zoom in to 1:30,000)



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community


April 5, 2023

City of Shelton  
525 West Cota Street  
Shelton, WA 98584

RE: Official Annexation by 60% Petition Method

To the City of Shelton:

Please accept this letter on behalf of MTT Dev, LLC , our official request of Annexation into the City of Shelton by 60% Petition Method. Following the City of Shelton City Council's adoption of Resolution Number Resolution Number 1268-0323 on April 4, 2023, a Resolution of the City Council of the City of Shelton Washington, accepting a proposed annexation for the Island Lake Area Pursuant to RCW 35A.14.120, we are requesting the annexation of parcel 420121100000 , totaling approximately 40.28 acres. The property is in the Shelton Urban Growth area, is located along Basil Avenue, and is zoned Neighborhood Residential (NR) as indicated in the City of Shelton Comprehensive Plan.

A handwritten signature in black ink, consisting of a stylized 'M' followed by a checkmark and a long horizontal line.


MTT Dev, LLC  
Owner

# OFFICIAL PETITION FOR ANNEXATION 60 PERCENT METHOD

CITY OF Shelton , Washington

TO: City of Shelton City Council:

The undersigned, being the owners of not less than 10 percent (10%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Shelton to commence annexation proceedings to the City of Shelton of the following described property. The developer shall accept assumption of existing City indebtedness by the area to be annexed. The property in question lies contiguous to the present corporate limits of the City of Shelton, and said property is situated in Mason County, Washington, and is legally described as follows (attach separate sheet). We, the undersigned, are owners of real property lying outside of the city limits of the City of Shelton, Washington, but contiguous thereto and designated as part of the City of Shelton's Urban Growth Area. A legal description and map of this area are attached to this notice.

Property Owner Name (PLEASE PRINT)	Property Owner SIGNATURE	Street Address	Parcel Number	Date Signed
MTT Dev LLC		16000 Christensen Rs Suite 150 Seattle 98188	420121100000	4/5/23

I WITNESS WHEREOF, the undersigned Declarant has executed this Declaration the date and year first written above.

MTT Holdings, LLC

By: [Signature]

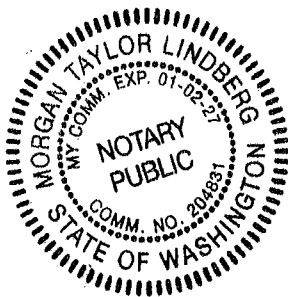
Title: owner

STATE OF WASHINGTON )

COUNTY OF King )

I certify that I know or have satisfactory evidence that Thomas L. Token is the person who appeared before me, and that person acknowledged signing this instrument, on oath stated that their authority to execute the instrument and acknowledged it as the owner, on behalf of whom instrument was executed to be the free and voluntary act of such party for the uses and purposed mentioned in this instrument.

Dated this 5 day of April, 2023.



[Signature]  
(Printed named): Morgan Lindberg

NOTARY PUBLIC  
My Commission Expires: 01/02/2027



**ALTA COMMITMENT FOR TITLE INSURANCE**  
**EXHIBIT A**  
**Order No.: 2020-12327-SH**

**EXHIBIT "A"**

**Legal Description:**

The Northeast quarter (NE ¼) of the Northeast quarter (NE ¼) of Section twelve (12), Township twenty (20) North, Range four (4) West, W.M., Mason County, Washington.

TOGETHER WITH an easement for ingress, egress and utilities, "over, under, across and along existing roads", as reserved in instrument recorded February 24, 1975, Auditor's File No. 297482.

**Abbreviated Legal:**

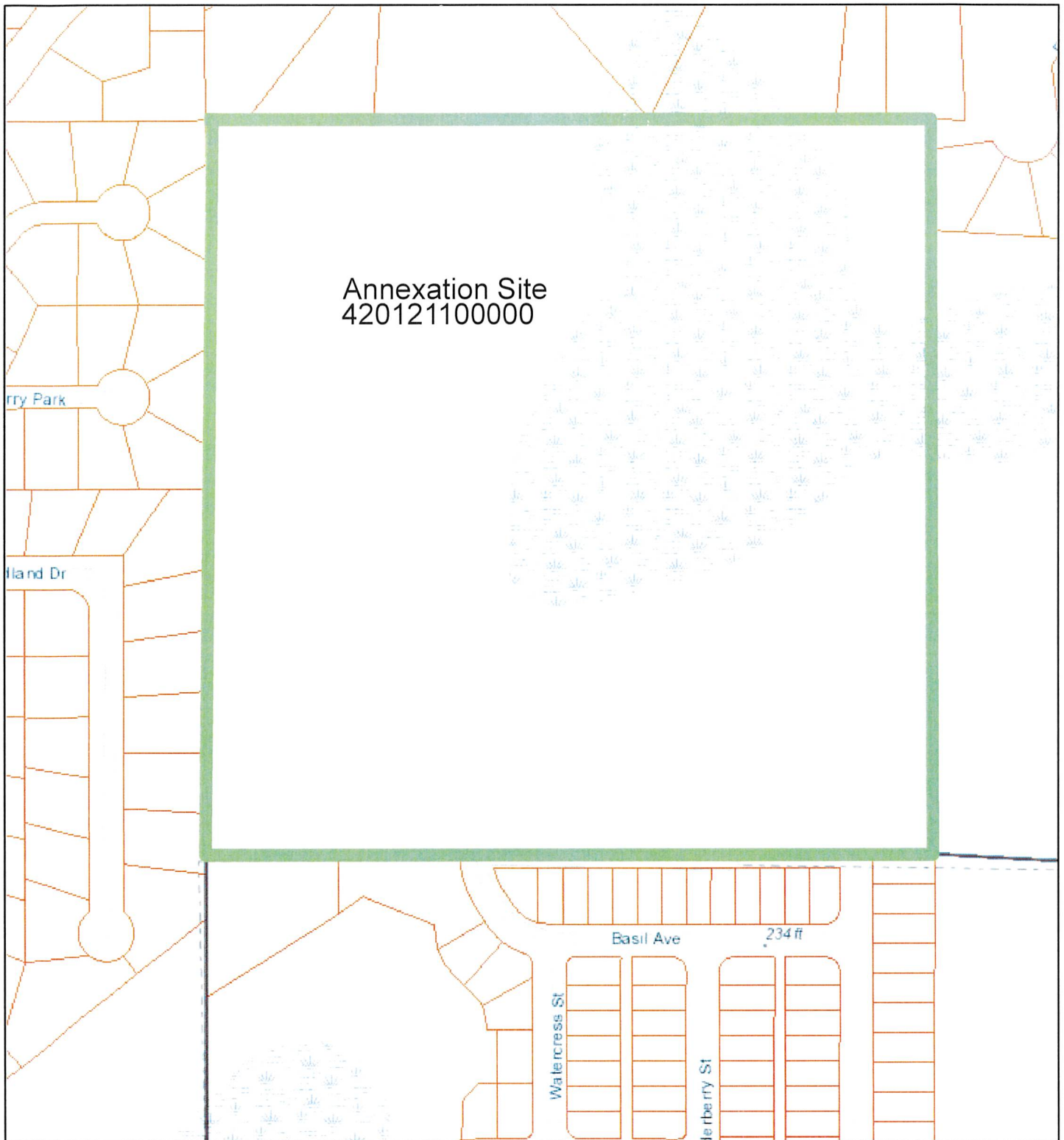
NE NE 12-20-4

**Parcel No(s):**

42012-11-00000




**Purported Address:** XXX Vacant Land, Shelton, WA 98584

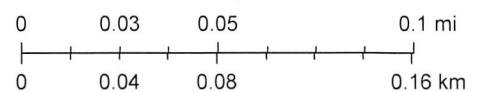
# Mason County WA GIS Web Map



1/23/2023, 4:36:21 PM

1:3,070

-  County Boundary
-  No Filled
-  Tax Parcels (Zoom in to 1:30,000)






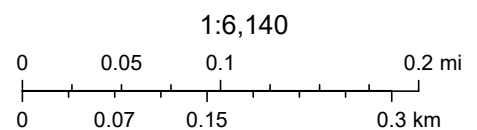
Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

# Mason County WA GIS Web Map



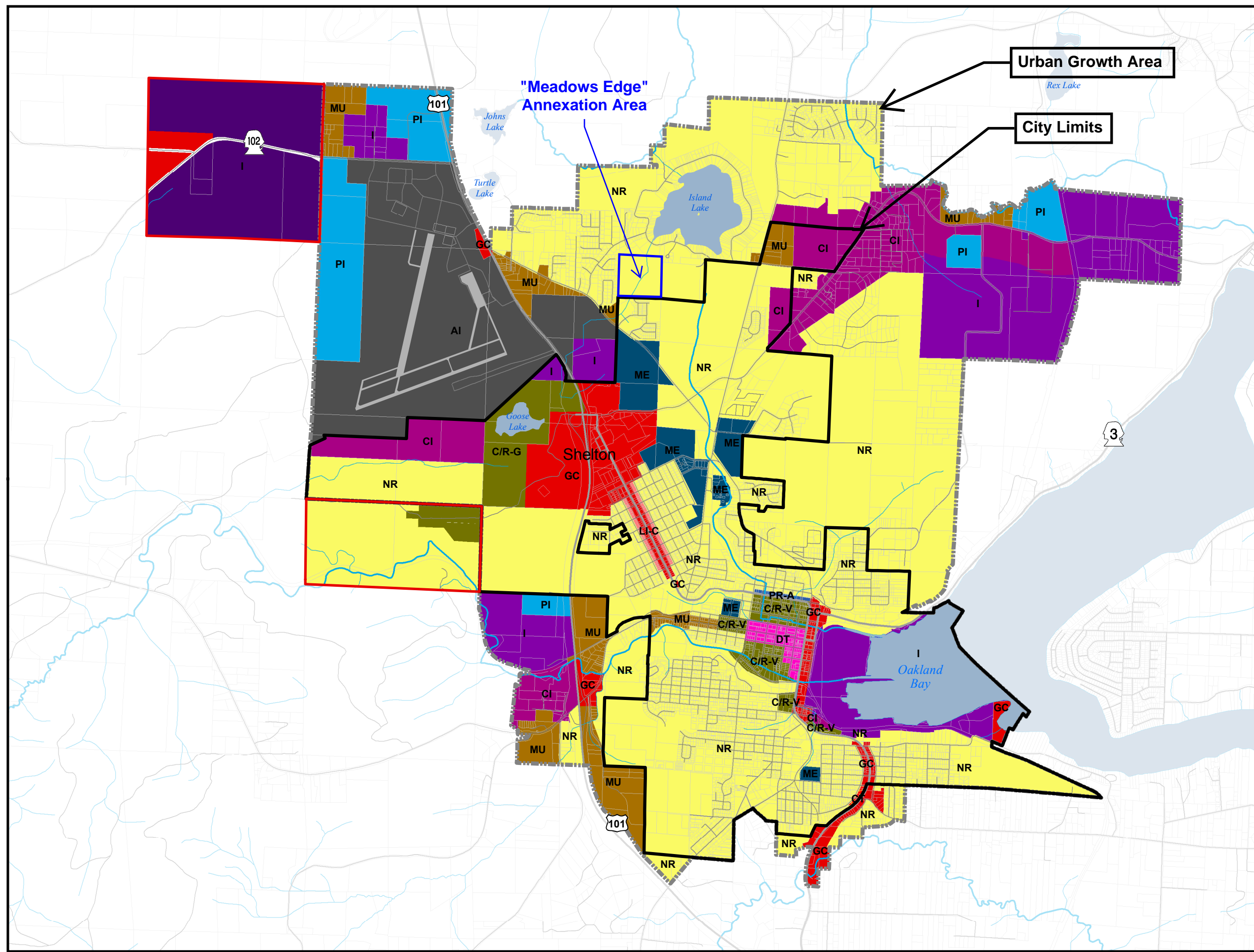
5/22/2023, 4:31:42 PM

-  County Boundary
-  No Filled
-  Tax Parcels (Zoom in to 1:30,000)



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community





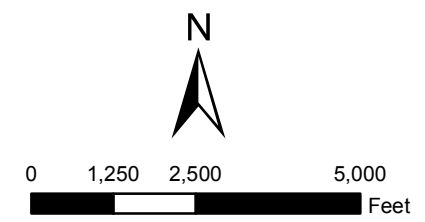
**Figure 1**  
**Future Land Use Map**

Comprehensive Plan Update 2017  
City of Shelton, WA

- Legend**
- Shelton City Limits
  - Shelton UGA
  - UGA Expansion Areas
  - Parcels
  - Airport
- Zoning**
- AI, Airport Industrial
  - C/I, Commercial / Industrial
  - C/R-G, Commercial / Residential - Goose Lake
  - C/R-V, Commercial / Residential - Valley
  - CT, Commercial - Targeted for Potential Residential Rezoning
  - DT, Downtown
  - GC, Commercial
  - I, Industrial
  - LI-C, Low Intensity Commercial
  - ME, Medical / Educational
  - MU, Mixed Use
  - NR, Neighborhood Residential
  - PI, Public Institutional
  - PR-A, Professional Office / Residential Mixed Usage

Map created by: Mason County GIS Department  
Map File: MC\_Fig\_1\_Future\_Land\_Use.mxd  
Map Created in ArcGIS 10.2  
Map Date: 11/20/2017

Data Source: Mason County GIS, Washington  
State Department of Transportation, Washington  
Department of Natural Resources, USGS NLCD



ParcelNumber	RollYear	TotalMarketValue	TotalAssessedValue	LastName	FirstName	Address1	Address2	City	State	Zip	AssembledLegal
42012-11-00000	2023	343045	2860	MTT DEV LLC		16000 CHRISTENSEN RD SUITE 150		SEATTLE	WA	98188	NE NE

County of Mason

This is to certify that Patricia McLean acting in the official capacity as County Assessor have compared the foregoing (attached) copy with the original thereof, on file in my office and determine it a true and correct copy of the original.

Signed this 13<sup>th</sup> day of April 2023

Patricia McLean  
Assessor of Mason County, Washington

By Deputy

## **ORDINANCE NO. 2005-0523**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHELTON, WASHINGTON, ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE CITY OF SHELTON URBAN GROWTH AREA INTO THE CITY OF SHELTON CORPORATE LIMITS**

WHEREAS, on April 4, 2023, the Shelton City Council passed Resolution Number 1268-0323 which authorized the property owner to petition the City of Shelton to annex certain properties into Shelton City limits; and

WHEREAS, on April 10, 2023, and pursuant to the 60% Petition Method of Annexation described in RCW 35A.14.120, the applicant submitted a petition that was signed by over 60% of the property owners and property value involved for consideration of the Annexation of approximately 40 acres of land located within the City of Shelton Urban Growth area into City limits; and

WHEREAS, the City of Shelton submitted the petition to the County Assessor for certification pursuant to RCW 35A.01.040; and

WHEREAS, the Mason County Assessor certified the petition for annexation on April 13, 2023; and

WHEREAS, annexation of properties by a City is expressly exempt from review under the State Environmental Policy Act (SEPA) pursuant to RCW 43.21C.222; and

WHEREAS, the City of Shelton provided public notice of the public hearing in the Shelton Journal on May 25, 2023, and June 1, 2023, posted Public Hearing Notices in three locations around/adjacent to the site to be annexed on May 23, 2023, and mailed notice to all property owners within 300 feet of the subject sites on May 23, 2023; and

WHEREAS, at its regular meeting on June 6, 2023, the Shelton City Council held a public hearing regarding the proposed annexation as required by RCW 35A.14.130; and

WHEREAS, the Shelton City Council has determined that the health, welfare, and safety of the people of the City of Shelton and the petitioners will be best served if said territory is annexed to and becomes part of the City of Shelton;

NOW THEREFORE, be it ordained by the City Council of the City of Shelton, Washington as follows:

**Section 1.** The real property described in Exhibit “A” and depicted in Exhibit “B” attached hereto and incorporated herein by reference, is hereby annexed to the City of Shelton.

**Section 2.** The property within the territory/land described to be hereby annexed shall be assessed and taxed at the same rate and on the same basis as other property within the City of Shelton, including all indebtedness existing as the effective date of the annexation.

**Section 3.** The annexed property shall be zoned Neighborhood Residential consistent with its designation in the City of Shelton Comprehensive Plan.

**Section 4.** The City of Shelton Comprehensive Plan and associated Figures and Maps shall be amended to reflect incorporation of the territory/land annexed by this action.

**Section 5.** Staff shall submit an annexation certificate and supporting documents to the state Office of Financial Management (OFM) and file a certified copy of this Ordinance with the County Commission within 30 days of the passage of this Ordinance.

**Severability.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this ordinance.

**Effective Date.** This Ordinance shall take effect five days after passage and publication, as required by law. The annexation effective date shall be the same as the Ordinance effective date.

INTRODUCED the 6th day of June 2023.

ADOPTED by the City Council of the City of Shelton, Mason County, Washington at a regular open public meeting held the 20<sup>th</sup> day of June 2023.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Eric Onisko, Mayor

AUTHENTICATED:

\_\_\_\_\_  
Donna Nault, City Clerk

## Exhibit “A”

Real Property Description of Property To Be Annexed Into The City of Shelton

**Assessor’s Parcel Number 42012-11-00000:**

### **Legal Description:**

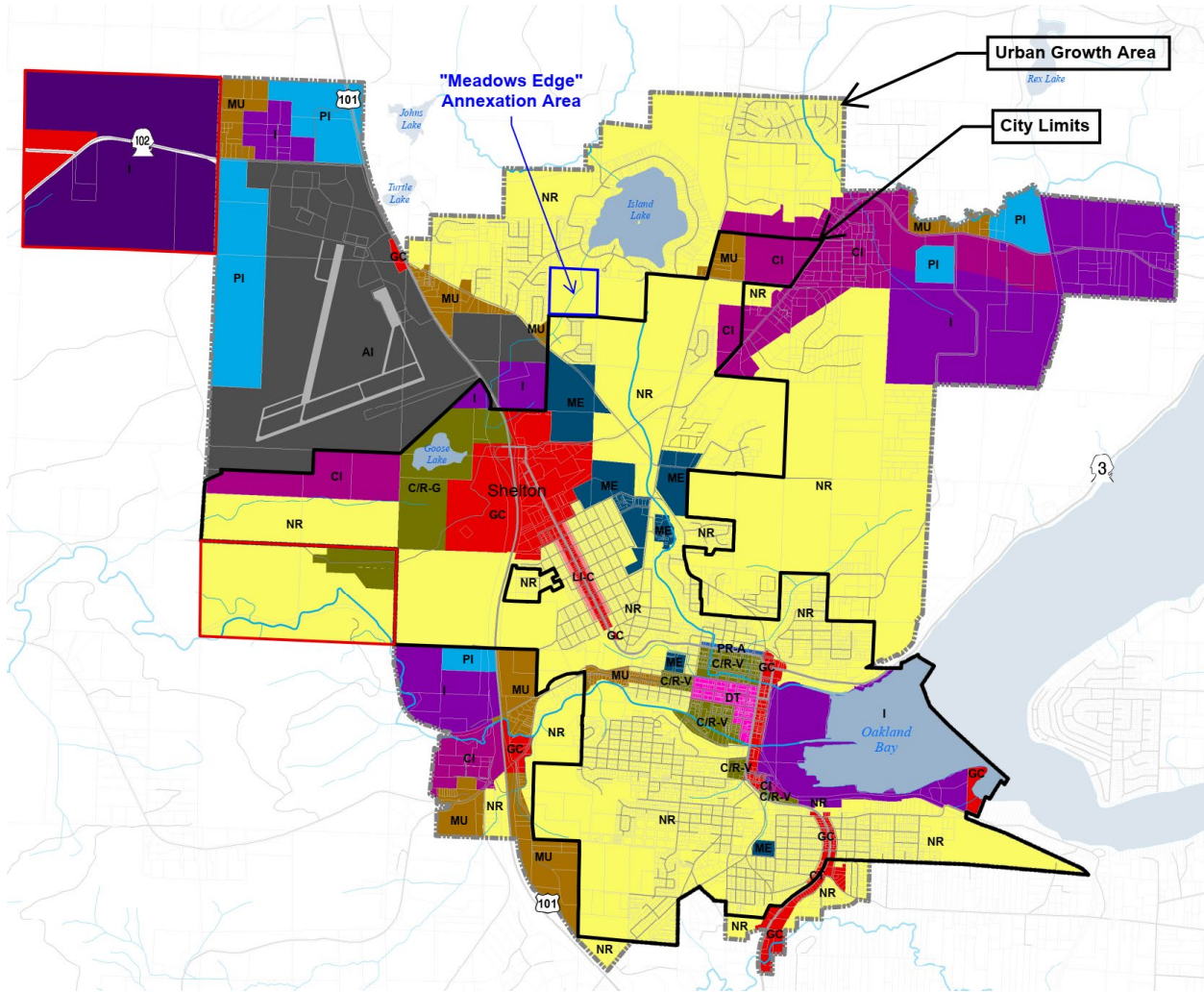
The Northeast quarter (NE 1/4) of the Northeast quarter (NE 1/4) of Section twelve (12), Township twenty (20) North, Range four (4) West, W.M., Mason County, Washington.

Together with an easement for ingress, egress, and utilities, “over, under, across and along existing roads”, as reserved in an instrument recorded February 24, 1975, Auditors File Number 297482.



## EXHIBIT "B"

Property To Be Annexed Depicted on the City of Shelton Future Land Use Map (Figure 1 of the City of Shelton Comprehensive Plan)





## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F4)

Touch Date: 05/19/2023  
Brief Date: 06/06/2023  
Action Date: 06/20/2023

Department: Parks, Recreation & Facilities  
Presented By: Jordanne Krumpols

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

**Amending Chapter 8.68 of the  
Shelton Municipal Code  
Relating to Park Regulations**

☒

Ordinance

☐

Resolution

#### ATTACHMENTS:

**Ordinance No. 2007-0523**

☒

Motion

☐

Other

☒ Dept. Head

☐ Finance Director

☒ Attorney

☒ City Clerk

☐ City Manager

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The Shelton Parks Advisory Committee is recommending an update to our Park Regulations ordinance. The Mason County Health Dept. has provided data and has asked for the committee's support on this change.

The cleanup includes that alcohol is only allowed if part of a special events permit, shelter or field use needs go through the reservation process, temporary signs can't be a hazard or cause a distraction and removing fishing completely.

The one meaningful change is to ban vaping in City parks. The request was made by the Mason County Health Dept. and is consistent with Mason County's park regulations. Vaping and e-cigarette use among youth is an emerging problem. 27.5% of American high school students regularly use vaping products. Teenage use of vaping increased 1,800% between 2011 and 2019.

These impacts are very similar, if not the same, to smoking which was banned in City parks in 2012 and negatively impacts the enjoyment of park visitors.

There will be no proactive enforcement. Raising public awareness and voluntary compliance will be the goal as it is with the smoking ban. Signs will be changed to notify the public of the amended rules.

### ANALYSIS/OPTIONS/ALTERNATIVES:

None

### BUDGET/FISCAL INFORMATION:

The sign updates and/or replacements should be no more than \$1,500 (not official price). The Mason County Public Health Dept will be helping with funding for these updates.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk.

### STAFF RECOMMENDATION/MOTION:

"I move to adopt Ordinance No. 2007-0523 as presented."

**ORDINANCE NO. 2007-0523**

**AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, AMENDING  
CHAPTER 8.68 OF THE SHELTON MUNICIPAL CODE RELATING TO  
PARK REGULATIONS**

WHEREAS, the Shelton Parks and Recreation Advisory Committee has reviewed existing park use regulations and recommends amending and adding regulations; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHELTON,  
WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

**Section 1.**

Chapter 8.68, Park regulations, of the Shelton Municipal Code is hereby amended to read as follows:

**Chapter 8.68  
PARK REGULATIONS**

Sections:

- 8.68.020 Unauthorized motor vehicles.
- 8.68.030 Alcoholic beverages.
- 8.68.040 Smoking and vaping prohibited
- 8.68.050 Hours of use.
- 8.68.060 Reservations.
- 8.68.070 Structures and signs.
- 8.68.080 Property damage.
- 8.68.090 Entering posted areas.
- 8.68.100 Littering.
- 8.68.110 Fires
- 8.68.120 Remaining after closing hours.
- 8.68.130 Pet animals.
- 8.68.140 Weapons.
- 8.68.145 Fireworks prohibited.
- 8.68.150 Molesting animals.
- 8.68.160 Selling merchandise prohibited.
- 8.68.170 Bicycles.
- 8.68.180 No trespass orders authorized.
- 8.68.190 Interference with employees.
- 8.68.200 Violations – Penalties.

**8.68.020 Unauthorized motor vehicles.**

Unless authorized in advance for a permitted park use or special event specifically designated by the city manager or designee, motor vehicles are prohibited in all areas of any city park except for designated parking areas. For purposes of this section, "motor vehicles" are defined as any device with two or more wheels powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion. Examples of motor vehicles include, but are not limited to, motorized foot scooters, mini-motorcycles, and all-terrain vehicles. This section shall not apply to any disabled person using a wheelchair conveyance as defined in RCW 46.04.710, or city-owned or approved park maintenance vehicles.

**8.68.030 Alcoholic beverages.**

No person shall possess or consume an alcoholic beverage in any city park except as part of a permitted special event featuring a wine tasting or beer garden.

**8.68.040 Smoking and vaping prohibited.**

All city parks shall be designated nonsmoking and vaping areas. "Smoking and vaping" is defined as any smoking element that gives off smoke or vape content of any kind.

**8.68.050 Hours of use.**

Unless authorized in advance with a park use permit or special events permit by the city manager or designee, city parks shall be open from dawn until dusk each day. No person shall enter any city park except during open hours. (Ord. 1217 § 1, 1987)

**8.68.060 Reservations**

Groups wishing to reserve park facilities such as ballfields and picnic shelters must make a reservation prior to such use by contacting the parks and recreation department. (Ord. 1217 § 2, 1987)

**8.68.070 Structures and signs.**

No person, firm or corporation shall place any nontemporary sign, decorations, or structure of any kind, in any park. Temporary signs and decorations must be cleaned up and removed following use. Temporary signs, structures, and decorations must be affixed in such a way that they do not interfere with others' use of the park, distract drivers, or interfere with traffic, or create a safety hazard.

**8.68.080 Property damage.**

No person shall cut, injure, deface, remove, or disturb any tree, shrub, plant, building, fence, bench or other structure, apparatus or property in a public park or a public place, or injure, misuse, or remove any device placed to protect such tree, shrub, building, fence, bench, or other structure, apparatus, or property.

**8.68.090 Entering posted areas.**

No person shall enter upon any portion of lawn or ground within a public park or a public place when notified by a sign placed in such park or public place, or by a police officer, not to enter upon such lawn or ground.

**8.68.100 Littering.**

No person shall throw or deposit any refuse, litter, garbage or other waste materials in any park or public place, except in designated receptacles.

**8.68.110 Fires.**

No person shall make or kindle any fire in a public park or public place except at places designated for such purpose.

**8.68.120 Remaining after closing hours.**

Unless authorized by the city administrator or his or her designee for a permitted park use or special events, no person or motor vehicle shall remain in a public park or public place after the posted closing hours. Any motor vehicle found parked in violation shall be towed away at the owner's expense and/or cited. Signs shall be posted in parking areas in public places designating such places as tow-away zones in conformance with RCW 46.55.070.

**8.68.130 Pet animals.**

No owner or custodian of a pet animal shall allow the pet animal to enter any City of Shelton park, whether the animal is on a leash or unleashed. Medically necessary and law enforcement animals are exempt from this provision as well specifically designated parks or park areas by the City of Shelton. (Ord.1601-0903 § 1 (part), 2003: Ord. 1589-0403 § 1 (part), 2003).

**8.68.140 Weapons.**

No person shall possess any air gun, BB gun, slingshot or any bow and arrow in a public park, or use or discharge any such weapon, or any firearm, in a public park or any other public place, unless otherwise authorized as a part of an organized recreation program of the park and recreation department of the city, or other public agency, a permitted park use, or a special event specifically designated by the city administrator or his or her designee. A violator of this section may be cited into an appropriate court of law and charged with a misdemeanor. Conviction of such misdemeanor shall be punished by a fine of not more than \$1,000, imprisonment for a term not to exceed 90 days, or both.

**8.68.145 Fireworks prohibited.**

No person shall possess, nor allow any minor child under said person's immediate supervision to use, possess or explode any fireworks in any public park. The term "fireworks" shall include "consumer fireworks" as per the provisions of Chapter 70.77 RCW.

**8.68.150 Molesting animals.**

No person shall molest, catch, injure, or kill, or throw any stone or missile of any kind at, or strike with any stick or weapon, any animal or bird in a public park or public place. A violator of this section may be charged with a misdemeanor. Conviction of such misdemeanor shall be punished by a fine of not more than \$1,000, imprisonment for a term not to exceed 90 days, or both.

**8.68.160 Selling merchandise prohibited.**

Unless authorized in advance for a permitted park use specifically designated by the city administrator or his or her designee, no person shall sell any food, refreshments, goods, services, or merchandise in a public park.

**8.68.170 Bicycles, scooters, roller skates/roller blades**

No person shall ride or drive any bicycle, scooter, skateboard, or roller skates/roller blades in any city park in a manner that is negligent or endangers or is likely to endanger any person or property.

**8.68.180 No trespass orders authorized**

A. The police department has the authority to issue and serve no-trespass orders for significant or repeated violations of this chapter. The no trespass order shall inform the recipient that he or she is prohibited from entering or remaining on the city property identified in the order, upon the following:

1. Persons responsible for significant or repeated violations of these regulations; or
2. Persons who the department has probable cause to believe have committed a criminal offense on park property.

B. No-trespass orders shall be in writing and shall contain the following elements:

1. The signature of the issuing police officer;
2. The date of issuance;
3. The reason for issuance;
4. The duration of the order, not to exceed one year;
5. Identification of the property the recipient is prohibited from entering or remaining on;
6. Language notifying the recipient that violation of the terms of the order shall give rise to criminal prosecution under this chapter; and
7. A description of how to appeal the order pursuant to subsection C of this section.

C. Appeal. The recipient of a no-trespass order may appeal issuance or terms of the order by submitting a written appeal request to the police chief or designee.

1. Upon receipt of a request for appeal, the police chief or designee shall meet with the appellant, receive such evidence as the appellant chooses to present, and review any sworn statement of the issuing officer. If the police chief or designee determines it is more likely than not that the appellant committed the violation that prompted the trespass order, the order shall

be affirmed. Upon affirming an order, the police chief or designee may, at his or her discretion, reduce the duration of the no-trespass order for good cause shown.

2. The decision of the police chief or designee shall be final.

**8.68.190 Interference with employees.**

No person, firm or corporation shall prevent, delay, or interfere with the employees of the city in the planting, pruning, spraying, or removing of trees, plants or shrubs or other maintenance functions in a public park or a public place.

**8.68.200 Violations – Penalties.**

Unless otherwise designated elsewhere in this chapter, violations of any of the provisions of this chapter are class 3 civil infractions under Chapter 7.80 RCW. Repeat violations shall constitute class 1 civil infractions under Chapter 7.80 RCW. (Ord. 1217 § 3, 1987)

**Section 2.**

Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

**Section 3.**

Effective Date. This ordinance shall take effect five (5) days after its passage, approval, and publication as required by law.

INTRODUCED the 6th day of June 2023.

ADOPTED by the City Council of the City of Shelton, Mason County, Washington at a regular open public meeting held the 20th day of June 2023.

ATTEST:

\_\_\_\_\_  
Mayor Onisko

\_\_\_\_\_  
City Clerk Nault