



Shelton City Council
Meeting Agenda
April 4, 2023 at 6:00 p.m.
Civic Center & Virtual Platform

A. Call to Order

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

B. Council Reports

C. Consent Agenda (Action)

1. Vouchers numbered 108195 through 108201 in the total amount of \$76,268.86
2. Vouchers numbered APA002253 through APA002287 in the total amount of \$44,287.56
3. Vouchers numbered 108204 through 108211 in the total amount of \$36,613.21
4. Vouchers numbered APA002288 through APA002325 in the total amount of \$108,684.62
5. Payroll warrants numbered 3928 through 3931 and 10187 through 10226 and 10227 through 10333. Warrants 108077 through 108095 in the amount of \$956,890.18
6. Payroll warrants numbered 3932 through 3933 and 10335 through 10374 and 10375 through 10482. Warrants 108151 through 10868 in the amount of \$914,545.52
7. Minutes:
 - Business Meeting of February 21, 2023
 - Study Session of February 28, 2023

D. Presentation

1. Proclamation – Child Abuse Prevention Month
2. Proclamation – Telecommunicators Week

E. Business Agenda (Study/No Action/Public Comment Taken)

1. Resolution No. 1269-0323 Andritz Sole Source for Biosolids Dewatering & Drying Equipment – Presented by Public Works Director Jay Harris
2. Resolution No. 1270-0323 Purchase & Sale Agreement – 13th Street – Presented by Interim City Manager Mark Ziegler

F. Action Agenda (Action/Public Comment Taken)

1. Resolution No. 1264-0223 6-Year TIP – Presented by Public Works Director Jay Harris
2. Resolution No. 1268-0323 Meadows Edge Notice of Intent to Annex – Presented by Senior Planner Jason Dose

G. Administration Reports

1. City Manager Report

H. General Public Comment (3-minute time limit)

*The City Council invites members of the public to provide comment on any topic at this time. To make comments in person, please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. To comment virtually using Zoom, please use the "Raise Hand" feature to alert the City Clerk. If you have joined Zoom on your telephone, dial *9 to use the "Raise Hand" feature. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.*

I. New Items for Discussion

J. Announcement of Next Meeting – April 18, 2023 at 6:00 p.m.

K. Adjourn

Special Note for Virtual Public Participation

The meeting can be viewed at: <https://www.youtube.com/user/cityofshelton>

The public can provide comments virtually by:

Email: donna.nault@sheltonwa.gov (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City Council's webpage

Your comments will be relayed directly to the Council.



2023 Looking Ahead

(Items and dates are subject to change)

Tues. 4/11 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> • Code Enforcement 	Packet Items Due: 4/7 @ noon
Tues. 4/18 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentation <ul style="list-style-type: none"> • February Financial Status Report • Municipal Court Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Resolution No. 1269-0323 Andritz Sole Source for Biosolids Dewatering and Drying Equipment • Resolution No. 1270-0323 Purchase & Sale Agreement – 13th Street Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 4/7 @ 5:00 p.m.
Tues. 4/25 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> • FCS Group Preliminary Water & Sewer Rate Presentation 	Packet Items Due: 4/21 @ noon
Thurs. 4/27 6:00 p.m.	Special Meeting	Spotlight Shelton	N/A
Tues. 5/2 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 4/21 @ 5:00 p.m.
Tues. 5/9 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> • Sidewalks 	Packet Items Due: 5/5 @ noon
Tues. 5/16 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentation <ul style="list-style-type: none"> • March Financial Status Report • Timberland Regional Library Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 5/5 @ 5:00 p.m.

Tues. 5/23 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 5/19 @ noon
Tues. 6/6 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 5/26 @ 5:00 p.m.
Tues. 6/13 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 6/9 @ noon
Tues. 6/20 5:45 p.m.	SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 6/9 @ 5:00 p.m.
Tues. 6/20 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentation <ul style="list-style-type: none"> • April Financial Status Report Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 6/9 @ 5:00 p.m.
Tues. 6/27 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 6/23 @ noon

Other – TBD

- Water and Sewer Fee Schedule Revisions (Ordinance removing rates from SMC)
- Public Hearing Ordinance No. 1990-0522 Amending SMC 17.12

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108195 through number 108201 in the total amount of \$76,268.86 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 17th of March, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02656 - MARCH 17, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
006400	CASCADE NATURAL GAS	03/17/2023	Regular	0.00	5,716.99	108195
108679	CENTRAL MASON FIRE AND EMS	03/17/2023	Regular	0.00	6,059.50	108196
VEN02410	JORGE GASPAR	03/17/2023	Regular	0.00	400.00	108197
151000	P. U. D. # 3	03/17/2023	Regular	0.00	17,249.45	108198
VEN02369	QUIXOTE COMMUNITIES	03/17/2023	Regular	0.00	46,740.23	108199
202195	U.S. BANK N.A.-CUSTODY	03/17/2023	Regular	0.00	46.00	108200
203034	WASHINGTON ST SECRETARY OF	03/17/2023	Regular	0.00	56.69	108201

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	7	0.00	76,268.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	21	7	0.00	76,268.86

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	76,268.86
			<u>76,268.86</u>



Shelton, WA

Check Register

Packet: APPKT02656 - MARCH 17, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
006400	CASCADE NATURAL GAS	03/17/2023	Regular	0.00	5,716.99	108195
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01912100003MA	Invoice	03/06/2023	01912100003MAR23		256.34	
001-140-000-55430-4700		Utility Services-Animal Sh		01912100003MAR23	256.34	
07912100000MA	Invoice	03/06/2023	07912100000MAR23		730.78	
001-142-000-57250-4700		Utility Services-Library		07912100000MAR23	730.78	
31538372017MA	Invoice	03/06/2023	31538372017MAR23		1,539.73	
402-400-000-53580-4700		Utility Services-Sewer Ma		31538372017MAR23	1,539.73	
53617506497MA	Invoice	03/06/2023	53617506497MAR23		124.41	
401-000-000-53480-4701		Utility Services - Shop		53617506497MAR23	124.41	
70912100008MA	Invoice	03/06/2023	70912100008MAR23		1,377.15	
401-000-000-53480-4701		Utility Services - Shop		70912100008MAR23	1,377.15	
80912100007MA	Invoice	03/06/2023	80912100007MAR23		79.09	
401-000-000-53480-4701		Utility Services - Shop		80912100007MAR23	79.09	
88112100008MA	Invoice	03/06/2023	88112100008MAR23		826.73	
001-142-000-51890-4715		Utility Services-Civic Ctr		88112100008MAR23	826.73	
90912100006MA	Invoice	03/06/2023	90912100006MAR23		782.76	
401-000-000-53480-4701		Utility Services - Shop		90912100006MAR23	782.76	
108679	CENTRAL MASON FIRE AND EMS	03/17/2023	Regular	0.00	6,059.50	108196
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1016	Invoice	02/21/2023	FIRE MARSHALL FEES FEB 2023		6,059.50	
001-119-000-52230-4103		Prof Svcs Fire Prevention-		FIRE MARSHALL FEES FEB	6,059.50	
VEN02410	JORGE GASPAR	03/17/2023	Regular	0.00	400.00	108197
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
DAMAGEDDEPOSIT	Invoice	03/17/2023	DAMAGEDDEPOSITMAR23		400.00	
657-000-000-386000002		Community Cntr Damage		DAMAGEDDEPOSITMAR23	400.00	
151000	P. U. D. # 3	03/17/2023	Regular	0.00	17,249.45	108198
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
26551001MAR23	Invoice	03/08/2023	26551001MAR23		1,669.16	
402-400-000-53580-4700		Utility Services-Sewer Ma		26551001MAR23	1,669.16	
277201001MAR2	Invoice	03/09/2023	277201001MAR23		187.33	
401-000-000-53480-4700		Utility Services-Water		277201001MAR23	187.33	
27837001MAR23	Invoice	03/08/2023	27837001MAR23		1,778.40	
101-000-000-54263-4700		Utility Services		27837001MAR23	1,778.40	
27839002MAR23	Invoice	03/08/2023	27839002MAR23		10,046.15	
101-000-000-54263-4700		Utility Services		27839002MAR23	10,046.15	
28249001MAR23	Invoice	03/09/2023	28249001MAR23		3,269.94	
001-142-000-51890-4715		Utility Services-Civic Ctr		28249001MAR23	3,269.94	
32453001MAR23	Invoice	03/08/2023	32453001MAR23		72.16	
001-141-000-57680-4700		Utility Services-Park		32453001MAR23	72.16	
35337001MAR23	Invoice	03/08/2023	35337001MAR23		79.87	
101-000-000-54264-4700		Utility Services		35337001MAR23	79.87	

Check Register

Packet: APPKT02656-MARCH 17, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
8511001MAR23	Invoice	03/09/2023	8511001MAR23	0.00	146.44	
401-000-000-53480-4700	Utility Services-Water		8511001MAR23		146.44	
VEN02369	QUIXOTE COMMUNITIES	03/17/2023	Regular	0.00	46,740.23	108199
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
VETERNSVILLAGE	Invoice	03/17/2023	VETERNSVILLAGEGRANTJAN23	0.00	46,740.23	
107-100-000-56520-4100	Professional Services - Ve		VETERNSVILLAGEGRANTJA		46,740.23	
202195	U.S. BANK N.A.-CUSTODY	03/17/2023	Regular	0.00	46.00	108200
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
CUSTODYCHARGE	Invoice	02/28/2023	CUSTODYCHARGESFEB23	0.00	46.00	
001-111-000-51423-4100	Prof Services-Banking Fee		CUSTODYCHARGESFEB23		46.00	
203034	WASHINGTON ST SECRETARY OF	03/17/2023	Regular	0.00	56.69	108201
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2022CONFISCATE	Invoice	03/13/2023	2022CONFISCATEDPROP	0.00	56.69	
657-000-000-58600-0012	WaSt Confiscated-Forfeit		2022CONFISCATEDPROP		56.69	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	7	0.00	76,268.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	21	7	0.00	76,268.86

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	76,268.86
			<u>76,268.86</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002253 through number APA002287 in the total amount of \$44,287.56 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 17th of March, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02655 - MARCH 17, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002520	ARAMARK	03/17/2023	Virtual Pay	0.00	61.53	APA002253
002607	ARCOM OIL	03/17/2023	Virtual Pay	0.00	77.50	APA002254
VEN01507	ARG-TIMCO	03/17/2023	Virtual Pay	0.00	312.62	APA002255
VEN02340	BLT SHELTON PONY, LLC	03/17/2023	Virtual Pay	0.00	1,246.26	APA002256
005900	CAPITAL BUSINESS MACHINES	03/17/2023	Virtual Pay	0.00	140.41	APA002257
VEN02063	CARL TANNE	03/17/2023	Virtual Pay	0.00	280.00	APA002258
VEN01782	COURTESY AUTO SERVICE & TIRE IN	03/17/2023	Virtual Pay	0.00	167.25	APA002259
009200	DAN RUBINO	03/17/2023	Virtual Pay	0.00	106.62	APA002260
009231	DARREN PARSE	03/17/2023	Virtual Pay	0.00	925.00	APA002261
009351	DELAGE LANDEN FINANCIAL SVCS	03/17/2023	Virtual Pay	0.00	270.92	APA002262
VEN01592	EDGAR JERONIMO PABLO	03/17/2023	Virtual Pay	0.00	280.00	APA002263
VEN02232	HOLDEN POLYGRAPH, LLC	03/17/2023	Virtual Pay	0.00	700.00	APA002264
070000	JIM'S AUTO REPAIR & TOWING	03/17/2023	Virtual Pay	0.00	92.22	APA002265
085995	LANGUAGE LINE SERVICES	03/17/2023	Virtual Pay	0.00	65.16	APA002266
087799	LEMAY MOBILE SHREDDING	03/17/2023	Virtual Pay	0.00	1.00	APA002267
108055	MASON COUNTY AUDITOR	03/17/2023	Virtual Pay	0.00	9,838.84	APA002268
VEN01179	MATCO TOOLS	03/17/2023	Virtual Pay	0.00	680.39	APA002269
VEN01482	METRO ACCESS CONTROL	03/17/2023	Virtual Pay	0.00	220.46	APA002270
VEN01428	MOORING TECH, INC.	03/17/2023	Virtual Pay	0.00	13,747.80	APA002271
132235	MOUNTAIN MIST WATER	03/17/2023	Virtual Pay	0.00	42.28	APA002272
142300	NISQUALLY INDIAN TRIBE	03/17/2023	Virtual Pay	0.00	5,720.00	APA002273
VEN01513	PHILLIPS BURGESS GOVERNMENT R	03/17/2023	Virtual Pay	0.00	3,000.00	APA002274
172969	RWC GROUP	03/17/2023	Virtual Pay	0.00	327.17	APA002275
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	03/17/2023	Virtual Pay	0.00	444.00	APA002276
186500	SHELTON MASON COUNTY CHAMBE	03/17/2023	Virtual Pay	0.00	2,650.00	APA002277
VEN02006	THOMAS FAMILY ENTERPRISES LLC	03/17/2023	Virtual Pay	0.00	557.70	APA002278
200985	THURSTON CO PUBLIC HEALTH	03/17/2023	Virtual Pay	0.00	672.00	APA002279
201100	TITUS-WILL	03/17/2023	Virtual Pay	0.00	179.62	APA002280
201255	TOTAL BATTERY & AUTO SUPPLY	03/17/2023	Virtual Pay	0.00	107.40	APA002281
201300	TOZIER BROS INC.	03/17/2023	Virtual Pay	0.00	191.00	APA002282
202308	USABBLUEBOOK	03/17/2023	Virtual Pay	0.00	503.96	APA002283
202392	VERIZON WIRELESS	03/17/2023	Virtual Pay	0.00	95.00	APA002284
203780	WATER MGMNT LABORATORIES INC	03/17/2023	Virtual Pay	0.00	438.00	APA002285
053987	WESTBAY NAPA AUTO PARTS	03/17/2023	Virtual Pay	0.00	132.91	APA002286
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	03/17/2023	Virtual Pay	0.00	12.54	APA002287

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	47	35	0.00	44,287.56
	47	35	0.00	44,287.56

Virtual Payments	47	35	0.00	44,287.56
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	44,287.56
			<u>44,287.56</u>



Shelton, WA

Check Register

Packet: APPKT02655 - MARCH 17, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
002520	ARAMARK	03/17/2023	Virtual Pay	0.00	61.53	APA002253
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5120199860	Invoice	03/08/2023	ACCT#792105973 COVERALLS,TOWELS,M	0.00	61.53	
402-400-000-53580-4900		Miscellaneous	ACCT#792105973 COVERA		61.53	
002607	ARCOM OIL	03/17/2023	Virtual Pay	0.00	77.50	APA002254
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
117026	Invoice	03/13/2023	SERVICE INVOICE	0.00	77.50	
402-400-000-53580-3100		Office and Operating	SERVICE INVOICE		77.50	
VEN01507	ARG-TIMCO	03/17/2023	Virtual Pay	0.00	312.62	APA002255
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
T053264	Invoice	03/14/2023	CUST#004232T FLANGE	0.00	312.62	
402-400-000-53580-3100		Office and Operating	CUST#004232T FLANGE		312.62	
VEN02340	BLT SHELTON PONY, LLC	03/17/2023	Virtual Pay	0.00	1,246.26	APA002256
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
517999	Invoice	03/08/2023	19917D WIPER	0.00	30.38	
503-000-000-54865-3102		Oper Supplies-Parts	19917D WIPER		30.38	
642664	Invoice	03/07/2023	62980D REPAIRS	0.00	641.13	
001-118-000-52122-4805		Repairs and Maintenance	62980D REPAIRS		641.13	
642819	Invoice	03/13/2023	VIN#2674 MAINTENANCE	0.00	574.75	
001-118-000-52122-4805		Repairs and Maintenance	VIN#2674 MAINTENANCE		574.75	
005900	CAPITAL BUSINESS MACHINES	03/17/2023	Virtual Pay	0.00	140.41	APA002257
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV144394	Invoice	03/06/2023	CONTRACT#CN2621-01	0.00	112.42	
001-118-000-52122-4500		Operating Rentals	CONTRACT#CN2621-01		112.42	
INV144395	Invoice	03/06/2023	CONTRACT#CN2736-01	0.00	27.99	
001-118-000-52122-4500		Operating Rentals	CONTRACT#CN2736-01		27.99	
VEN02063	CARL TANNE	03/17/2023	Virtual Pay	0.00	280.00	APA002258
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0308-2023-SHELT	Invoice	03/08/2023	0308-2023-SHELTONMUNI	0.00	280.00	
001-112-000-51251-4106		Interpreter Expenses	22 - ITC		280.00	
VEN01782	COURTESY AUTO SERVICE & TIRE IN	03/17/2023	Virtual Pay	0.00	167.25	APA002259
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
308740	Invoice	03/08/2023	CUST#7566900209 19916D TIRES	0.00	167.25	
001-118-000-52122-4805		Repairs and Maintenance	CUST#7566900209 19916		167.25	
009200	DAN RUBINO	03/17/2023	Virtual Pay	0.00	106.62	APA002260

Check Register

Packet: APPKT02655-MARCH 17, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
94807	Invoice	03/09/2023	PADLOCKS, KEYS	0.00	106.62	
401-000-000-53480-3100		Office and Operating		PADLOCKS, KEYS	106.62	
009231	DARREN PARSE	03/17/2023	Virtual Pay	0.00	925.00	APA002261
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INTERPRETATION	Invoice	03/16/2023	INTERPRETATION03152023	0.00	75.00	
001-112-000-51251-4106		Interpreter Expenses	22 - ITC	INTERPRETATION0315202	75.00	
TRANSLATION031	Invoice	03/15/2023	TRANSLATION03152023	0.00	850.00	
001-112-000-51251-4106		Interpreter Expenses	22 - ITC	TRANSLATION03152023	850.00	
009351	DELAGE LANDEN FINANCIAL SVCS	03/17/2023	Virtual Pay	0.00	270.92	APA002262
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
79195614	Invoice	03/07/2023	CONTRACT#25501728	0.00	270.92	
001-111-000-51423-4500		Operating Rentals		CONTRACT#25501728	162.55	
001-130-000-51810-4500		Operating Rentals		CONTRACT#25501728	108.37	
VEN01592	EDGAR JERONIMO PABLO	03/17/2023	Virtual Pay	0.00	280.00	APA002263
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
44	Invoice	03/09/2023	MAM INTERPRETATION 3/1 & 3/8	0.00	280.00	
001-112-000-51251-4106		Interpreter Expenses	22 - ITC	MAM INTERPRETATION 3/	280.00	
VEN02232	HOLDEN POLYGRAPH, LLC	03/17/2023	Virtual Pay	0.00	700.00	APA002264
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
106	Invoice	02/02/2023	POLYGRAPH TESTING DEREK PATSEY	0.00	350.00	
001-118-000-52122-4100		Patrol-Professional Servic		POLYGRAPH TESTING DERE	350.00	
107	Invoice	03/06/2023	POLYGRAPH TESTING CHAD COOK	0.00	350.00	
001-118-000-52122-4100		Patrol-Professional Servic		POLYGRAPH TESTING CHA	350.00	
070000	JIM'S AUTO REPAIR & TOWING	03/17/2023	Virtual Pay	0.00	92.22	APA002265
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
38077	Invoice	03/02/2023	CASE#23-SO2360 TOW	0.00	92.22	
001-118-000-52122-4100		Patrol-Professional Servic		CASE#23-SO2360 TOW	92.22	
085995	LANGUAGE LINE SERVICES	03/17/2023	Virtual Pay	0.00	65.16	APA002266
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10950948	Invoice	02/28/2023	ACCT#9020943082 INTERPRETATION	0.00	65.16	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#9020943082 INTERP	65.16	
087799	LEMAY MOBILE SHREDDING	03/17/2023	Virtual Pay	0.00	1.00	APA002267
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
47838565185	Invoice	03/01/2023	ACCT#2185-952778-454	0.00	1.00	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#2185-952778-454	1.00	
108055	MASON COUNTY AUDITOR	03/17/2023	Virtual Pay	0.00	9,838.84	APA002268
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
VOTERREG2022	Invoice	02/17/2023	VOTER REGISTRATION 2022	0.00	9,838.84	
001-121-000-51443-4100		Election Costs-Prof Svcs/A		VOTER REGISTRATION 202	9,838.84	
VEN01179	MATCO TOOLS	03/17/2023	Virtual Pay	0.00	680.39	APA002269

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Packet: APPKT02655-MARCH 17, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
188958	Invoice	03/09/2023	TOOLS	0.00	680.39	
503-000-000-54865-3500	Small Tools/Equipment		TOOLS		680.39	
VEN01482	METRO ACCESS CONTROL	03/17/2023	Virtual Pay	0.00	220.46	APA002270
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
123-4326	Invoice	03/13/2023	TRANSMITTERS	0.00	220.46	
402-640-000-53580-3100	Office and Operating		TRANSMITTERS		220.46	
VEN01428	MOORING TECH, INC.	03/17/2023	Virtual Pay	0.00	13,747.80	APA002271
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
71833	Invoice	03/07/2023	CUST#C13227	0.00	13,747.80	
001-118-000-52122-3505	Inventoried-Small Tools/E		CUST#C13227		13,747.80	
132235	MOUNTAIN MIST WATER	03/17/2023	Virtual Pay	0.00	42.28	APA002272
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
005208435	Invoice	01/30/2023	ACCT#088436	0.00	1.00	
001-140-000-55430-3100	Office and Operating - Ani		ACCT#088436		1.00	
005234570	Invoice	02/15/2023	ACCT#088436 ANIMAL CONTROL	0.00	5.95	
001-140-000-55430-3100	Office and Operating - Ani		ACCT#088436 ANIMAL CO		5.95	
005261524	Invoice	03/01/2023	ACCT#088436 POLICE	0.00	35.33	
001-118-000-52122-3100	Office and Operating		ACCT#088436 POLICE		30.98	
001-118-000-52122-4500	Operating Rentals		ACCT#088436 POLICE		4.35	
142300	NISQUALLY INDIAN TRIBE	03/17/2023	Virtual Pay	0.00	5,720.00	APA002273
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
34271	Invoice	01/31/2023	BOOKING FEES JAN 2023	0.00	5,720.00	
001-123-000-52360-4103	Professional Services/Adv		BOOKING FEES JAN 2023		5,720.00	
VEN01513	PHILLIPS BURGESS GOVERNMENT R	03/17/2023	Virtual Pay	0.00	3,000.00	APA002274
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
1976	Invoice	03/10/2023	GOVERNMENTAL AFFAIRS CONSULTING-	0.00	3,000.00	
001-120-000-51310-4100	Professional Services/Adv		GOVERNMENTAL AFFAIRS		3,000.00	
172969	RWC GROUP	03/17/2023	Virtual Pay	0.00	327.17	APA002275
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
XA10306718101	Invoice	03/13/2023	CUST#10900 PIN 59482D	0.00	327.17	
503-000-000-54865-3104	Oper Supp-Parts-EM&R V		CUST#10900 PIN 59482D		327.17	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	03/17/2023	Virtual Pay	0.00	444.00	APA002276
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
70260	Invoice	12/01/2022	BAYVIEW TERRACE TRAFFIC REVIEW	0.00	336.75	
001-115-000-51896-4100	Professional Services/Adv		BAYVIEW TERRACE TRAFFI		336.75	
71317	Invoice	03/06/2023	BAYVIEW TERRACE TRAFFIC REVIEW	0.00	107.25	
001-115-000-51896-4100	Professional Services/Adv		BAYVIEW TERRACE TRAFFI		107.25	
186500	SHELTON MASON COUNTY CHAMBE	03/17/2023	Virtual Pay	0.00	2,650.00	APA002277
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
10473	Invoice	11/25/2022	ANNUAL DUES 2023	0.00	2,650.00	
001-120-000-51310-4900	Miscellaneous		ANNUAL DUES 2023		2,650.00	

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Packet: APPKT02655-MARCH 17, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN02006	THOMAS FAMILY ENTERPRISES LLC	03/17/2023	Virtual Pay	0.00	557.70	APA002278
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
03132331471	Invoice	03/13/2023	TOOLS	0.00	557.70	
503-000-000-54865-3100		Office and Operating		TOOLS	557.70	
200985	THURSTON CO PUBLIC HEALTH	03/17/2023	Virtual Pay	0.00	672.00	APA002279
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
LABFEESFEB2023	Invoice	03/07/2023	LABFEESFEB2023	0.00	672.00	
401-000-000-53480-4100		Professional Services/Adv		LABFEESFEB2023	672.00	
201100	TITUS-WILL	03/17/2023	Virtual Pay	0.00	179.62	APA002280
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2643335	Invoice	03/01/2023	UNIT 16 SENSORS	0.00	179.62	
001-118-000-52122-3110		Office & Operating-Auto		UNIT 16 SENSORS	179.62	
201255	TOTAL BATTERY & AUTO SUPPLY	03/17/2023	Virtual Pay	0.00	107.40	APA002281
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
728995	Invoice	03/08/2023	POLYPROPYLENE PADS, CABLE TIES	0.00	107.40	
503-000-000-54865-3100		Office and Operating		POLYPROPYLENE PADS, CA	107.40	
201300	TOZIER BROS INC.	03/17/2023	Virtual Pay	0.00	191.00	APA002282
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
462167	Invoice	03/08/2023	CUST#20090 DECK SPRAYER, VINEGAR	0.00	60.84	
402-400-000-53580-3100		Office and Operating		CUST#20090 DECK SPRAYE	60.84	
462243	Invoice	03/13/2023	CUST#20090 SHOP LIGHT, POWER STRIP	0.00	55.32	
402-400-000-53580-3100		Office and Operating		CUST#20090 SHOP LIGHT,	55.32	
462280	Invoice	03/15/2023	CUST#20090 SCRAPER SIDEWALK	0.00	43.97	
401-000-000-53480-3100		Office and Operating		CUST#20090 SCRAPER SID	43.97	
462288	Invoice	03/15/2023	CUST#20090 LAWN SEED	0.00	30.87	
401-000-000-53480-3100		Office and Operating		CUST#20090 LAWN SEED	30.87	
202308	USABUEBOOK	03/17/2023	Virtual Pay	0.00	503.96	APA002283
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
285115	Invoice	03/01/2023	CUST#925099 ADDITIVE, CONNECTOR	0.00	503.96	
401-000-000-53480-3100		Office and Operating		CUST#925099 ADDITIVE, C	503.96	
202392	VERIZON WIRELESS	03/17/2023	Virtual Pay	0.00	95.00	APA002284
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
9022317064	Invoice	03/07/2023	ACCT#WA155314 TOWER DUMP	0.00	95.00	
001-118-000-52122-4200		Communication		ACCT#WA155314 TOWER	95.00	
203780	WATER MGMNT LABORATORIES INC	03/17/2023	Virtual Pay	0.00	438.00	APA002285
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
210220	Invoice	03/09/2023	ACCT#AS201R 3/1 TESTS	0.00	438.00	
402-400-000-53580-3100		Office and Operating		ACCT#AS201R 3/1 TESTS	438.00	
053987	WESTBAY NAPA AUTO PARTS	03/17/2023	Virtual Pay	0.00	132.91	APA002286
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
027887	Invoice	03/14/2023	ACCT#4296 SWITCH 59482D	0.00	88.61	
503-000-000-54865-3104		Oper Supp-Parts-EM&R V		ACCT#4296 SWITCH 59482	88.61	

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Packet: APPKT02655-MARCH 17, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
027890	Invoice	03/14/2023	ACCT#4296 SWITCH 59482D	0.00	44.30	
503-000-000-54865-3104		Oper Supp-Parts-EM&R V	ACCT#4296 SWITCH 59482		44.30	
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	03/17/2023	Virtual Pay	0.00	12.54	APA002287
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
PACKAGEID#9931	Invoice	03/16/2023	WSP TOXICOLOGY	0.00	12.54	
001-118-000-52122-4200	Communication		WSP TOXICOLOGY		12.54	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	47	35	0.00	44,287.56
	47	35	0.00	44,287.56

Virtual Payments	47	35	0.00	44,287.56
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	44,287.56
			<u>44,287.56</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 108204 through number 108211 in the total amount of \$36,613.21 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 24th of March, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02663 - MARCH 24, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	A T & T	03/24/2023	Regular	0.00	56.92	108204
009595	DEPT. OF LICENSING	03/24/2023	Regular	0.00	36.00	108205
VEN02411	DONALD W KENT	03/24/2023	Regular	0.00	1,000.00	108206
VEN02412	GERVACIO ESTEBAN, FRANCISCO	03/24/2023	Regular	0.00	2,000.00	108207
151000	P. U. D. # 3	03/24/2023	Regular	0.00	21,297.01	108208
VEN02369	QUIXOTE COMMUNITIES	03/24/2023	Regular	0.00	11,190.36	108209
164899	QWEST DBA CENTURYLINK	03/24/2023	Regular	0.00	982.92	108210
VEN01411	WASH STATE PATROL	03/24/2023	Regular	0.00	50.00	108211

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	8	0.00	36,613.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	33	8	0.00	36,613.21

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	36,613.21
			<u>36,613.21</u>



Shelton, WA

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Packet: APPKT02663 - MARCH 24, 2023 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	A T & T	03/24/2023	Regular	0.00	56.92	108204
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>0302659923001</u>	Invoice	03/03/2023	0302659923001MAR23		56.92	
<u>402-400-000-53580-4200</u>		Communication		0302659923001MAR23	56.92	
009595	DEPT. OF LICENSING	03/24/2023	Regular	0.00	36.00	108205
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SHP230010</u>	Invoice	03/16/2023	JOSEPH MICHAEL CROMER		18.00	
<u>657-000-000-58600-0007</u>		Concealed Pistol Permits		JOSEPH MICHAEL CROMER	18.00	
<u>SHP230011</u>	Invoice	03/16/2023	THOMAS MATTHEW HANES		18.00	
<u>657-000-000-58600-0007</u>		Concealed Pistol Permits		THOMAS MATTHEW HANE	18.00	
VEN02411	DONALD W KENT	03/24/2023	Regular	0.00	1,000.00	108206
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>BAILREFUNDMAR</u>	Invoice	03/21/2023	BAILREFUNDMAR23		1,000.00	
<u>657-000-000-58600-0010</u>		Municipal Court Trust		BAILREFUNDMAR23	1,000.00	
VEN02412	GERVACIO ESTEBAN, FRANCISCO	03/24/2023	Regular	0.00	2,000.00	108207
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>BAILREFUNDMAR</u>	Invoice	03/21/2023	BAILREFUNDMAR23		2,000.00	
<u>657-000-000-58600-0010</u>		Municipal Court Trust		BAILREFUNDMAR23	2,000.00	
151000	P. U. D. # 3	03/24/2023	Regular	0.00	21,297.01	108208
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>101001MAR23</u>	Invoice	03/08/2023	101001MAR23		83.97	
<u>101-000-000-54264-4700</u>		Utility Services		101001MAR23	83.97	
<u>113939001MAR2</u>	Invoice	03/16/2023	113939001MAR23		148.12	
<u>401-000-000-53480-4700</u>		Utility Services-Water		113939001MAR23	148.12	
<u>18515001MAR23</u>	Invoice	03/08/2023	18515001MAR23		72.33	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma		18515001MAR23	72.33	
<u>250321001MAR2</u>	Invoice	03/08/2023	250321001MAR23		66.65	
<u>101-000-000-54270-4700</u>		Utility Services-Roadside		250321001MAR23	66.65	
<u>25911002MAR23</u>	Invoice	03/08/2023	25911002MAR23		92.63	
<u>101-000-000-54264-4700</u>		Utility Services		25911002MAR23	92.63	
<u>25911003MAR23</u>	Invoice	03/08/2023	25911003MAR23		100.65	
<u>001-141-000-57680-4700</u>		Utility Services-Park		25911003MAR23	100.65	
<u>25911005MAR23</u>	Invoice	03/13/2023	25911005MAR23		68.31	
<u>402-640-000-53580-4700</u>		Utility Services-Sewer Sat		25911005MAR23	68.31	
<u>259409001MAR2</u>	Invoice	03/08/2023	259409001MAR23		14,067.84	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		259409001MAR23	14,067.84	
<u>26717001MAR23</u>	Invoice	03/08/2023	26717001MAR23		131.56	
<u>401-000-000-53480-4701</u>		Utility Services - Shop		26717001MAR23	131.56	
<u>26729001MAR23</u>	Invoice	03/08/2023	26729001MAR23		492.12	
<u>401-000-000-53480-4700</u>		Utility Services-Water		26729001MAR23	492.12	
<u>26857001MAR23</u>	Invoice	03/08/2023	26857001MAR23		28.68	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>101-000-000-54265-4700</u>		Utility Services	26857001MAR23		28.68	
<u>27639001MAR23</u> Invoice		03/08/2023 27639001MAR23		0.00	489.31	
<u>001-142-000-57530-4700</u>		Utility Services-Museum	27639001MAR23		489.31	
<u>277201002MAR23</u> Invoice		03/13/2023 277201002MAR23		0.00	148.26	
<u>401-000-000-53480-4700</u>		Utility Services-Water	277201002MAR23		148.26	
<u>30003001MAR23</u> Invoice		03/08/2023 30003001MAR23		0.00	201.57	
<u>001-141-000-57680-4700</u>		Utility Services-Park	30003001MAR23		201.57	
<u>30003002MAR23</u> Invoice		03/08/2023 30003002MAR23		0.00	849.38	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma	30003002MAR23		849.38	
<u>35199001MAR23</u> Invoice		03/08/2023 35199001MAR23		0.00	159.70	
<u>001-140-000-55430-4700</u>		Utility Services-Animal Sh	35199001MAR23		159.70	
<u>35201001MAR23</u> Invoice		03/08/2023 35201001MAR23		0.00	1,761.15	
<u>401-000-000-53480-4700</u>		Utility Services-Water	35201001MAR23		1,761.15	
<u>35665001MAR23</u> Invoice		03/08/2023 35665001MAR23		0.00	690.74	
<u>001-142-000-57250-4700</u>		Utility Services-Library	35665001MAR23		690.74	
<u>45451001MAR23</u> Invoice		03/08/2023 45451001MAR23		0.00	193.59	
<u>401-000-000-53480-4700</u>		Utility Services-Water	45451001MAR23		193.59	
<u>46051001MAR23</u> Invoice		03/08/2023 46051001MAR23		0.00	135.93	
<u>401-000-000-53480-4700</u>		Utility Services-Water	46051001MAR23		135.93	
<u>47009001MAR23</u> Invoice		03/08/2023 47009001MAR23		0.00	64.87	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma	47009001MAR23		64.87	
<u>82241001MAR23</u> Invoice		03/16/2023 82241001MAR23		0.00	130.15	
<u>001-141-000-57680-4700</u>		Utility Services-Park	82241001MAR23		130.15	
<u>85079001MAR23</u> Invoice		03/16/2023 85079001MAR23		0.00	61.89	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma	85079001MAR23		61.89	
<u>85183001MAR23</u> Invoice		03/16/2023 85183001MAR23		0.00	57.61	
<u>404-000-000-53180-4700</u>		Utility Services	85183001MAR23		57.61	
<u>RESTITUTIONMA</u> Invoice		03/21/2023 RESTITUTIONMAR23 1A0601441		0.00	1,000.00	
<u>657-000-000-58600-0010</u>		Municipal Court Trust	RESTITUTIONMAR23 1A06		1,000.00	
VEN02369	QUIXOTE COMMUNITIES	03/24/2023	Regular	0.00	11,190.36	108209
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>VETERNSVILLAGE</u> Invoice		03/23/2023	VETERNSVILLAGEGRANTFEB23		11,190.36	
<u>107-100-000-56520-4100</u>		Professional Services - Ve		VETERNSVILLAGEGRANTFE	11,190.36	
164899	QWEST DBA CENTURYLINK	03/24/2023	Regular	0.00	982.92	108210
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>360Z260219722B</u> Invoice		02/26/2023	360Z260219722BFEB23		982.92	
<u>401-000-000-53480-4201</u>		Communication - Shop		360Z260219722BFEB23	144.96	
<u>402-300-000-53580-4200</u>		Communication		360Z260219722BFEB23	56.84	
<u>402-400-000-53580-4200</u>		Communication		360Z260219722BFEB23	341.23	
<u>402-400-000-53580-4200</u>		Communication		360Z260219722BFEB23	201.87	
<u>402-640-000-53580-4200</u>		Communication		360Z260219722BFEB23	238.02	
VEN01411	WASH STATE PATROL	03/24/2023	Regular	0.00	50.00	108211

Check Register

Packet: APPKT02663-MARCH 24, 2023 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
RESTITUTIONMA	Invoice	03/21/2023	RESTITUTIONMAR23 54520C	0.00	50.00	
657-000-000-53600-0010	Municipal Court Trust		RESTITUTIONMAR23 5452		50.00	

Bank Code APBNK-Main Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	8	0.00	36,613.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	33	8	0.00	36,613.21

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	36,613.21
			<u>36,613.21</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA002288 through number APA002325 in the total amount of \$108,684.62 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 24th of March, 2023.


Finance Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02662 - MARCH 24, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	03/24/2023	Virtual Pay	0.00	10,516.38	APA002288
002520	ARAMARK	03/24/2023	Virtual Pay	0.00	276.78	APA002289
003655	BATTERIES PLUS	03/24/2023	Virtual Pay	0.00	79.92	APA002290
098000	BUILDERS FIRSTSOURCE	03/24/2023	Virtual Pay	0.00	694.95	APA002291
008450	COMMUNITY ACTION COUNCIL	03/24/2023	Virtual Pay	0.00	20.00	APA002292
VEN02285	CONSEJO COUNSELING & REFERRAL	03/24/2023	Virtual Pay	0.00	6,000.00	APA002293
VEN02319	DENALI WATER SOLUTIONS LLC	03/24/2023	Virtual Pay	0.00	6,142.29	APA002294
VEN01592	EDGAR JERONIMO PABLO	03/24/2023	Virtual Pay	0.00	140.00	APA002295
023078	FASTENAL COMPANY	03/24/2023	Virtual Pay	0.00	697.43	APA002296
VEN01406	FERGUSON WATERWORKS	03/24/2023	Virtual Pay	0.00	4,660.29	APA002297
040960	GRAINGER	03/24/2023	Virtual Pay	0.00	253.09	APA002298
044700	GUARDIAN SECURITY SYSTEM	03/24/2023	Virtual Pay	0.00	59.85	APA002299
045000	H.D. FOWLER COMPANY	03/24/2023	Virtual Pay	0.00	5,875.09	APA002300
045150	HACH COMPANY	03/24/2023	Virtual Pay	0.00	15,434.74	APA002301
VEN02276	JAMES N DOCTER	03/24/2023	Virtual Pay	0.00	3,000.00	APA002302
079581	KCDA PURCHASING COOPERATIVE	03/24/2023	Virtual Pay	0.00	151.14	APA002303
112000	MASON COUNTY SHERIFF DEPT	03/24/2023	Virtual Pay	0.00	55.54	APA002304
114350	MASON GENERAL HOSPITAL	03/24/2023	Virtual Pay	0.00	51.70	APA002305
129030	MILES SAND & GRAVEL CO.	03/24/2023	Virtual Pay	0.00	543.94	APA002306
132235	MOUNTAIN MIST WATER	03/24/2023	Virtual Pay	0.00	64.61	APA002307
VEN02077	NATURAL SELECTION FARMS, INC.	03/24/2023	Virtual Pay	0.00	4,179.90	APA002308
142300	NISQUALLY INDIAN TRIBE	03/24/2023	Virtual Pay	0.00	7,800.00	APA002309
142952	NORTH CENTRAL LABORATORIES	03/24/2023	Virtual Pay	0.00	940.99	APA002310
VEN02141	NORTHWEST CASCADE, INC.	03/24/2023	Virtual Pay	0.00	131.00	APA002311
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	03/24/2023	Virtual Pay	0.00	237.13	APA002312
VEN02312	ODP BUSINESS SOLUTIONS LLC	03/24/2023	Virtual Pay	0.00	398.66	APA002313
159300	POLYDYNE, INC.	03/24/2023	Virtual Pay	0.00	16,949.16	APA002314
VEN02384	PUGET SOUND PLANTS, INC	03/24/2023	Virtual Pay	0.00	2,594.88	APA002315
165704	R & D SUPPLY	03/24/2023	Virtual Pay	0.00	528.60	APA002316
903584	RIGHT SYSTEMS	03/24/2023	Virtual Pay	0.00	3,607.35	APA002317
178252	TASCHNER LAW, PLLC	03/24/2023	Virtual Pay	0.00	1,500.00	APA002318
201300	TOZIER BROS INC.	03/24/2023	Virtual Pay	0.00	334.89	APA002319
203780	WATER MGMNT LABORATORIES INC	03/24/2023	Virtual Pay	0.00	196.00	APA002320
203900	WESMAR COMPANY, INC	03/24/2023	Virtual Pay	0.00	1,018.37	APA002321
053987	WESTBAY NAPA AUTO PARTS	03/24/2023	Virtual Pay	0.00	673.49	APA002322
204075	WESTERN SYSTEMS REFUSE & RECY	03/24/2023	Virtual Pay	0.00	1,954.04	APA002323
155563	YOUNGLOVE & COKER-PLLC	03/24/2023	Virtual Pay	0.00	10,897.79	APA002324
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	03/24/2023	Virtual Pay	0.00	24.63	APA002325

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	83	38	0.00	108,684.62
	83	38	0.00	108,684.62

Virtual Payments	83	38	0.00	108,684.62
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	108,684.62
			<u>108,684.62</u>



Shelton, WA

Check Register

Packet: APPKT02662 - MARCH 24, 2023 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
002982	APP	03/24/2023	Virtual Pay	0.00	10,516.38	APA002288
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>23-777511</u>	Invoice	03/08/2023	ACCT#AP7500158 FUEL		0.00	3,241.10
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL		3,241.10
<u>23-778915</u>	Invoice	03/01/2023	ACCT#AP7500158 FUEL		0.00	3,552.17
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL		3,552.17
<u>23-779368</u>	Invoice	03/15/2023	ACCT#AP7500158 FUEL		0.00	3,723.11
<u>503-250-000-58900-0001</u>		Inventory-Gas		ACCT#AP7500158 FUEL		3,723.11
002520	ARAMARK	03/24/2023	Virtual Pay	0.00	276.78	APA002289
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>5120157289REIS</u>	Invoice	01/04/2023	5120157289REISSUE		0.00	70.94
<u>401-000-000-53480-4901</u>		Miscellaneous - Shop		5120157289REISSUE		70.94
<u>5120195505</u>	Invoice	03/01/2023	ACCT#792105973 COVERALLS,TOWELS,M		0.00	63.96
<u>402-400-000-53580-4900</u>		Miscellaneous		ACCT#792105973 COVERA		63.96
<u>5120199847</u>	Invoice	03/08/2023	ACCT#792105972 COVERALLS,MAT,TOWE		0.00	70.94
<u>401-000-000-53480-4901</u>		Miscellaneous - Shop		ACCT#792105972 COVERA		70.94
<u>5120204381</u>	Invoice	03/15/2023	ACCT#792105972 COVERALLS,MAT,TOWE		0.00	70.94
<u>401-000-000-53480-4901</u>		Miscellaneous - Shop		ACCT#792105972 COVERA		70.94
003655	BATTERIES PLUS	03/24/2023	Virtual Pay	0.00	79.92	APA002290
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>P60820799</u>	Invoice	03/20/2023	CUST#3604325187 BATTERIES		0.00	240.88
<u>101-000-000-54264-3100</u>		Office and Operating		CUST#3604325187 BATTE		240.88
<u>P60850478</u>	Credit Memo	03/21/2023	CUST#3604325187 BATTERY		0.00	-240.88
<u>101-000-000-54264-3100</u>		Office and Operating		CUST#3604325187 BATTER		-240.88
<u>P60850535</u>	Invoice	03/21/2023	CUST#3604325187 BATTERY		0.00	79.92
<u>101-000-000-54264-3100</u>		Office and Operating		CUST#3604325187 BATTER		79.92
098000	BUILDERS FIRSTSOURCE	03/24/2023	Virtual Pay	0.00	694.95	APA002291
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>86963674</u>	Invoice	03/13/2023	ACCT#671668 LUMBER, SCREWS, STAKE		0.00	170.26
<u>302-000-000-59565-6300</u>		PARKING FACILITIES-Cons	19-CITYPRKLOT	ACCT#671668 LUMBER, SC		170.26
<u>86969651</u>	Invoice	03/14/2023	ACCT#671668 STAKE		0.00	104.28
<u>302-000-000-59565-6300</u>		PARKING FACILITIES-Cons	19-CITYPRKLOT	ACCT#671668 STAKE		104.28
<u>86971853</u>	Invoice	03/15/2023	ACCT#671668 JOINT KNIFE		0.00	32.62
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#671668 JOINT KNIFE		32.62
<u>86974437</u>	Invoice	03/15/2023	ACCT#671668 CAULK GUN		0.00	28.28
<u>402-640-000-53580-3100</u>		Office and Operating		ACCT#671668 CAULK GUN		28.28
<u>86975186</u>	Invoice	03/15/2023	ACCT#671668 ADHESIVE		0.00	25.01
<u>404-000-000-53180-3100</u>		Office and Operating		ACCT#671668 ADHESIVE		25.01
<u>86977286</u>	Invoice	03/16/2023	ACCT#671668 BRUSH, HOSE, KNIVES		0.00	77.53
<u>402-640-000-53580-3100</u>		Office and Operating		ACCT#671668 BRUSH, HOS		77.53
<u>86993544</u>	Invoice	03/20/2023	ACCT#671668 GLOVE, SWITCH		0.00	22.50
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#671668 GLOVE, SWI		22.50

Check Register

Packet: APPKT02662-MARCH 24, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>86996668</u>	Invoice	03/21/2023	ACCT#671668 GRAFITTI REMOVER, BOTTL	0.00	173.59	
<u>401-000-000-53480-3100</u>	Office and Operating		ACCT#671668 GRAFITTI RE		173.59	
<u>86999621</u>	Invoice	03/21/2023	ACCT#671668 GRAFFITI REMOVER	0.00	60.88	
<u>401-000-000-53480-3100</u>	Office and Operating		ACCT#671668 GRAFFITI RE		60.88	
008450	COMMUNITY ACTION COUNCIL	03/24/2023	Virtual Pay	0.00	20.00	APA002292
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>230331</u>	Invoice	03/01/2023	FEB-MAR 2023 APPLICATIONS	0.00	20.00	
<u>001-111-000-51421-4100</u>	Professional Services/Adv		FEB-MAR 2023 APPLICATI		20.00	
VEN02285	CONSEJO COUNSELING & REFERRAL	03/24/2023	Virtual Pay	0.00	6,000.00	APA002293
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>14</u>	Invoice	03/17/2023	COUNSELING SERVICES MARCH 2023	0.00	6,000.00	
<u>001-112-000-51251-4109</u>	Other Professional Serv	22 - ITC	COUNSELING SERVICES M		6,000.00	
VEN02319	DENALI WATER SOLUTIONS LLC	03/24/2023	Virtual Pay	0.00	6,142.29	APA002294
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV425762</u>	Invoice	03/15/2023	CUST#599121378 TRANSPORTATION	0.00	6,142.29	
<u>402-400-000-53580-4100</u>	Professional Services/Adv		CUST#599121378 TRANSP		6,142.29	
VEN01592	EDGAR JERONIMO PABLO	03/24/2023	Virtual Pay	0.00	140.00	APA002295
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>45</u>	Invoice	03/17/2023	MAM INTERPRETATION 3/15/23	0.00	140.00	
<u>001-112-000-51251-4106</u>	Interpreter Expenses	22 - ITC	MAM INTERPRETATION 3/		140.00	
023078	FASTENAL COMPANY	03/24/2023	Virtual Pay	0.00	697.43	APA002296
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>WATUM211919</u>	Invoice	03/08/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	311.44	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#WATUM1962 MISC		311.44	
<u>WATUM211920</u>	Invoice	03/08/2023	CUST#WATUM1961 GLOVES, MARKER	0.00	117.68	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST#WATUM1961 GLOVE		117.68	
<u>WATUM211937</u>	Invoice	03/09/2023	CUST#WATUM1039 MISC SUPPLIES	0.00	124.94	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#WATUM1039 MISC		124.94	
<u>WATUM212133</u>	Invoice	03/16/2023	CUST#WATUM1962 MISC SUPPLIES	0.00	143.37	
<u>402-400-000-53580-3100</u>	Office and Operating		CUST#WATUM1962 MISC		143.37	
VEN01406	FERGUSON WATERWORKS	03/24/2023	Virtual Pay	0.00	4,660.29	APA002297
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1180801</u>	Invoice	03/13/2023	CUST#57007 METER BOXES/COVERS	0.00	3,648.44	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST#57007 METER BOXE		3,648.44	
<u>1182067</u>	Invoice	03/16/2023	CUST#57007 PLASTIC PLUG/NUT	0.00	278.85	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST#57007 PLASTIC PLU		278.85	
<u>1182225</u>	Invoice	03/13/2023	CUST#57007 RANGER	0.00	733.00	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST#57007 RANGER		733.00	
040960	GRAINGER	03/24/2023	Virtual Pay	0.00	253.09	APA002298
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>9633851770</u>	Invoice	03/08/2023	ACCT#839177342 CAP MEMBRANE KIT	0.00	253.09	
<u>402-400-000-53580-3100</u>	Office and Operating		ACCT#839177342 CAP ME		253.09	
044700	GUARDIAN SECURITY SYSTEM	03/24/2023	Virtual Pay	0.00	59.85	APA002299

Check Register

Packet: APPKT02662-MARCH 24, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1336437</u>	Invoice	03/01/2023	CUST#313901 FIRE ALARM APRIL 2023	0.00	59.85	
<u>001-142-000-57250-3100</u>		Office and Operating		CUST#313901 FIRE ALARM	59.85	
045000	H.D. FOWLER COMPANY	03/24/2023	Virtual Pay	0.00	5,875.09	APA002300
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>16332037</u>	Invoice	03/06/2023	ACCT#194680 6" HDPE FAB WORK	0.00	163.20	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#194680 6" HDPE FA	163.20	
<u>16332171</u>	Invoice	03/06/2023	ACCT#194680 BASKETBALL COURT	0.00	157.85	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#194680 BASKETBALL	157.85	
<u>16332328</u>	Invoice	03/06/2023	ACCT#194680 BLACK TANK WWTP	0.00	377.12	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#194680 BLACK TANK	377.12	
<u>16335523</u>	Invoice	03/09/2023	ACCT#194680 NIPPLE, ELBOW, BALL VALV	0.00	1,044.11	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#194680 NIPPLE, ELB	1,044.11	
<u>16335524</u>	Invoice	03/09/2023	ACCT#194680QUICK JOINT BALL VALVE	0.00	86.87	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#194680QUICK JOINT	86.87	
<u>16335525</u>	Invoice	03/09/2023	ACCT#194680 METER KITS	0.00	360.74	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#194680 METER KITS	360.74	
<u>16335526</u>	Invoice	03/09/2023	ACCT#194680 BOLT/NUT KIT, GASKET	0.00	218.40	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#194680 BOLT/NUT K	218.40	
<u>16337362</u>	Invoice	03/13/2023	ACCT#194680 MISC	0.00	2,063.41	
<u>402-640-000-53580-3100</u>		Office and Operating		ACCT#194680 MISC	2,063.41	
<u>16337363</u>	Invoice	03/13/2023	ACCT#194680 CATCH BASIN RISER, COUPL	0.00	441.81	
<u>404-000-000-53180-3100</u>		Office and Operating		ACCT#194680 CATCH BASI	441.81	
<u>16337649</u>	Invoice	03/14/2023	ACCT#194680 COUPLING, VALVE	0.00	961.58	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#194680 COUPLING,	961.58	
045150	HACH COMPANY	03/24/2023	Virtual Pay	0.00	15,434.74	APA002301
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>13500707</u>	Invoice	03/13/2023	ACCT#170152 ADAPTER, UV SCREEN	0.00	14,881.39	
<u>402-400-000-53580-4800</u>		Repairs and Maintenance		ACCT#170152 ADAPTER, U	13,911.01	
<u>402-640-000-53580-4800</u>		Repairs and Maintenance		ACCT#170152 ADAPTER, U	970.38	
<u>13504721</u>	Invoice	03/14/2023	ACCT#341640 NITRATE, SOLUTION, CHLO	0.00	430.40	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#341640 NITRATE, SO	430.40	
<u>13506735</u>	Invoice	03/16/2023	ACCT#341640 AMPULES	0.00	122.95	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#341640 AMPULES	122.95	
VEN02276	JAMES N DOCTER	03/24/2023	Virtual Pay	0.00	3,000.00	APA002302
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>14</u>	Invoice	03/17/2023	FACILITATOR SERVICES MARCH 2023	0.00	3,000.00	
<u>001-112-000-51251-4109</u>		Other Professional Serv	22 - ITC	FACILITATOR SERVICES MA	3,000.00	
079581	KCDA PURCHASING COOPERATIVE	03/24/2023	Virtual Pay	0.00	151.14	APA002303
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>300701166</u>	Invoice	03/03/2023	CUST#101367 TONER	0.00	151.14	
<u>001-111-000-51423-3100</u>		Office and Operating		CUST#101367 TONER	90.68	
<u>001-130-000-51810-3100</u>		Office and Operating		CUST#101367 TONER	60.46	
112000	MASON COUNTY SHERIFF DEPT	03/24/2023	Virtual Pay	0.00	55.54	APA002304

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Packet: APPKT02662-MARCH 24, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INMATEPRESCRIP</u>	Invoice	03/07/2023	INMATEPRESCRIPTIONSFEB2023	0.00	55.54	
<u>001-123-000-52360-4100</u>		Prof Services-Prisoner Me		INMATEPRESCRIPTIONSFE	55.54	
114350	MASON GENERAL HOSPITAL	03/24/2023	Virtual Pay	0.00	51.70	APA002305
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>4001904932</u>	Invoice	03/04/2023	PABLO CALMO, JOAQUIN VENIPUNCTURE	0.00	51.70	
<u>001-123-000-52360-4100</u>		Prof Services-Prisoner Me		PABLO CALMO, JOAQUIN V	51.70	
129030	MILES SAND & GRAVEL CO.	03/24/2023	Virtual Pay	0.00	543.94	APA002306
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1985980</u>	Invoice	03/14/2023	CUST#050775 PEA GRAVEL WWTP	0.00	271.14	
<u>402-400-000-53580-3100</u>		Office and Operating		CUST#050775 PEA GRAVEL	271.14	
<u>1986226</u>	Invoice	03/16/2023	CUST#050775 PEA GRAVEL	0.00	272.80	
<u>402-640-000-53580-3100</u>		Office and Operating		CUST#050775 PEA GRAVEL	272.80	
132235	MOUNTAIN MIST WATER	03/24/2023	Virtual Pay	0.00	64.61	APA002307
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>005284998</u>	Invoice	03/15/2023	ACCT#088436 SHOP	0.00	42.10	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#088436 SHOP	42.10	
<u>005285003</u>	Invoice	03/15/2023	ACCT#088436 MUNI COURT	0.00	12.21	
<u>001-112-000-51251-3100</u>		Office and Operating		ACCT#088436 MUNI COUR	12.21	
<u>005289840</u>	Invoice	03/17/2023	ACCT#088436 SHOP	0.00	10.30	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT#088436 SHOP	5.95	
<u>401-000-000-53480-4500</u>		Operating Rentals		ACCT#088436 SHOP	4.35	
VEN02077	NATURAL SELECTION FARMS, INC.	03/24/2023	Virtual Pay	0.00	4,179.90	APA002308
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>6988</u>	Invoice	02/28/2023	FEB 2023 BIOSOLIDS	0.00	4,179.90	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		FEB 2023 BIOSOLIDS	4,179.90	
142300	NISQUALLY INDIAN TRIBE	03/24/2023	Virtual Pay	0.00	7,800.00	APA002309
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>34279</u>	Invoice	02/28/2023	FEB 2023 BOOKING FEES	0.00	7,800.00	
<u>001-123-000-52360-4103</u>		Professional Services/Adv		FEB 2023 BOOKING FEES	7,800.00	
142952	NORTH CENTRAL LABORATORIES	03/24/2023	Virtual Pay	0.00	940.99	APA002310
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>484240</u>	Invoice	03/08/2023	ACCT#42215 DISHES, PIPET, DIL. WATER	0.00	435.11	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#42215 DISHES, PIPET	435.11	
<u>484409</u>	Invoice	03/13/2023	ACCT#42215	0.00	505.88	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT#42215	505.88	
VEN02141	NORTHWEST CASCADE, INC.	03/24/2023	Virtual Pay	0.00	131.00	APA002311
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>0553356395</u>	Invoice	03/08/2023	CUST#228916 799 W HARVARD AVE	0.00	131.00	
<u>001-141-000-57630-4500</u>		Operating Rentals		CUST#228916 799 W HAR	131.00	
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	03/24/2023	Virtual Pay	0.00	237.13	APA002312

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>117281</u>	Invoice	03/15/2023	ACCT#10560 AUTO SLACK	19901D	0.00	237.13
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V	ACCT#10560 AUTO SLACK			237.13
VEN02312	ODP BUSINESS SOLUTIONS LLC	03/24/2023	Virtual Pay	0.00	398.66	APA002313
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>294604587001</u>	Invoice	02/28/2023	ACCT#28972108 TAPE, MOISTENER, PAPE		0.00	392.90
<u>001-111-000-51421-3100</u>		Office and Operating	ACCT#28972108 TAPE, MO			158.53
<u>001-111-000-51423-3100</u>		Office and Operating	ACCT#28972108 TAPE, MO			156.90
<u>001-130-000-51810-3100</u>		Office and Operating	ACCT#28972108 TAPE, MO			77.47
<u>294607791001</u>	Invoice	02/28/2023	ACCT#28972108 STAPLER		0.00	5.76
<u>001-111-000-51421-3100</u>		Office and Operating	ACCT#28972108 STAPLER			5.76
159300	POLYDYNE, INC.	03/24/2023	Virtual Pay	0.00	16,949.16	APA002314
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1718686</u>	Invoice	02/28/2023	CUST#1008860 CLARIFLOC		0.00	16,949.16
<u>402-400-000-53580-3100</u>		Office and Operating	CUST#1008860 CLARIFLOC			16,949.16
VEN02384	PUGET SOUND PLANTS, INC	03/24/2023	Virtual Pay	0.00	2,594.88	APA002315
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>17913</u>	Invoice	02/22/2023	PLANTS-CITY PARKING LOT		0.00	2,594.88
<u>302-000-000-59565-6300</u>		PARKING FACILITIES-Cons	19-CITYPRKLOT	PLANTS-CITY PARKING LOT		2,594.88
165704	R & D SUPPLY	03/24/2023	Virtual Pay	0.00	528.60	APA002316
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>246383</u>	Invoice	03/09/2023	CUST#60CS18 SUPPLIES		0.00	528.60
<u>001-142-000-51890-3115</u>		Office and Operating-Civi	CUST#60CS18 SUPPLIES			156.64
<u>001-142-000-51890-3115</u>		Office and Operating-Civi	CUST#60CS18 SUPPLIES			130.98
<u>001-142-000-51890-3115</u>		Office and Operating-Civi	CUST#60CS18 SUPPLIES			1.81
<u>001-142-000-57250-3100</u>		Office and Operating	CUST#60CS18 SUPPLIES			78.32
<u>001-142-000-57250-3100</u>		Office and Operating	CUST#60CS18 SUPPLIES			87.32
<u>001-142-000-57250-3100</u>		Office and Operating	CUST#60CS18 SUPPLIES			1.81
<u>401-000-000-53480-3100</u>		Office and Operating	CUST#60CS18 SUPPLIES			71.72
903584	RIGHT SYSTEMS	03/24/2023	Virtual Pay	0.00	3,607.35	APA002317
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SI-180124</u>	Invoice	03/13/2023	CUST#COS006 MSFT MONTHLY LICENSIN		0.00	3,607.35
<u>001-132-000-51838-4100</u>		Data Processing-Prof Svcs	CUST#COS006 MSFT MON			3,607.35
178252	TASCHNER LAW, PLLC	03/24/2023	Virtual Pay	0.00	1,500.00	APA002318
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>15</u>	Invoice	03/17/2023	MARCH 2023 SERVICES		0.00	1,500.00
<u>001-122-000-51593-4101</u>		LEGAL - OPD Grant Public	MARCH 2023 SERVICES			1,500.00
201300	TOZIER BROS INC.	03/24/2023	Virtual Pay	0.00	334.89	APA002319
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>462281</u>	Invoice	03/15/2023	CUST#20090 SPRAY, SHUTOFF HOSE, GLU		0.00	46.24
<u>402-640-000-53580-3100</u>		Office and Operating	CUST#20090 SPRAY, SHUT			46.24
<u>462337</u>	Invoice	03/19/2023	CUST#20090 KILLZ PRIMER		0.00	33.38
<u>001-141-000-57680-3100</u>		Office and Operating	CUST#20090 KILLZ PRIMER			33.38
<u>462339</u>	Invoice	03/19/2023	CUST#20090 PAINT STRIPPER		0.00	60.81

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Packet: APPKT02662-MARCH 24, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-141-000-57680-3100</u>		Office and Operating	CUST#20090 PAINT STRIPP		60.81	
<u>462340</u>	Invoice	03/19/2023	CUST#20090 PAINT	0.00	44.54	
<u>001-141-000-57680-3100</u>		Office and Operating	CUST#20090 PAINT		44.54	
<u>462341</u>	Invoice	03/20/2023	CUST#20090 PAINT SUPPLIES	0.00	65.36	
<u>001-141-000-57680-3100</u>		Office and Operating	CUST#20090 PAINT SUPPLI		65.36	
<u>462346</u>	Invoice	03/20/2023	CUST#20090 GRAFITTI REMOVER,BRUSH	0.00	84.56	
<u>401-000-000-53480-3100</u>		Office and Operating	CUST#20090 GRAFITTI RE		84.56	
203780	WATER MGMNT LABORATORIES INC	03/24/2023	Virtual Pay	0.00	196.00	APA002320
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>210348</u>	Invoice	03/16/2023	ACCT#AS201R TESTS	0.00	196.00	
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT#AS201R TESTS		196.00	
203900	WESMAR COMPANY, INC	03/24/2023	Virtual Pay	0.00	1,018.37	APA002321
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>308543</u>	Invoice	03/15/2023	CUST#31175 SODIUM HYPOCHLORITE	0.00	1,018.37	
<u>401-000-000-53480-3104</u>		Office and Operating-Chl	CUST#31175 SODIUM HYP		1,018.37	
053987	WESTBAY NAPA AUTO PARTS	03/24/2023	Virtual Pay	0.00	673.49	APA002322
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>028751</u>	Invoice	03/20/2023	ACCT#4296 BATTERY	0.00	86.02	
<u>101-000-000-54264-3100</u>		Office and Operating		ACCT#4296 BATTERY	86.02	
<u>028790</u>	Invoice	03/20/2023	ACCT#4296 62978D BATTERY	0.00	339.22	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 62978D BATTE	339.22	
<u>028851</u>	Invoice	03/21/2023	ACCT#4296 BRAKE FLUID, CAP	0.00	19.37	
<u>503-000-000-54865-3101</u>		Vehicle Supplies		ACCT#4296 BRAKE FLUID,	11.62	
<u>503-000-000-54865-3103</u>		Vehicle Supp-EM&R Vehic		ACCT#4296 BRAKE FLUID,	7.75	
<u>029031</u>	Invoice	03/22/2023	ACCT#4296 OIL	0.00	213.51	
<u>503-000-000-54865-3101</u>		Vehicle Supplies		ACCT#4296 OIL	128.11	
<u>503-000-000-54865-3103</u>		Vehicle Supp-EM&R Vehic		ACCT#4296 OIL	85.40	
<u>029032</u>	Invoice	03/22/2023	ACCT#4296 OIL 62976D	0.00	15.37	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT#4296 OIL 62976D	15.37	
204075	WESTERN SYSTEMS REFUSE & RECY	03/24/2023	Virtual Pay	0.00	1,954.04	APA002323
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>38890</u>	Invoice	03/07/2023	ALL PRO 66" STRIPS, G/B PTND 250KP	0.00	1,954.04	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ALL PRO 66" STRIPS, G/B P	1,954.04	
155563	YOUNGLOVE & COKER-PLLC	03/24/2023	Virtual Pay	0.00	10,897.79	APA002324
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>20501-001FEB23</u>	Invoice	02/25/2023	PROSECUTING ATTORNEY SERVICES	0.00	10,897.79	
<u>001-122-000-51530-4101</u>		Prof Serv - Prosecutor		PROSECUTING ATTORNEY	10,897.79	
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	03/24/2023	Virtual Pay	0.00	24.63	APA002325

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Packet: APPKT02662-MARCH 24, 2023 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
PACKAGEID#9955	Invoice	03/20/2023	WEIGHT CALIBRATION LAB	0.00	24.63	
402-400-000-53580-3100		Office and Operating		WEIGHT CALIBRATION LAB	24.63	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	83	38	0.00	108,684.62
	83	38	0.00	108,684.62

Virtual Payments	83	38	0.00	108,684.62
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2023	108,684.62
			<u>108,684.62</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described within payroll warrants numbered 3928 through 3931 and 10187 through 10226 and 10227 through 10333. Warrants 108077 through 108095 in the amount of \$956,890.18 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 15th of March, 2023.

For Alexandra Sharp

Administrative Services Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Onisko

Deputy Mayor Schmit

Councilmember Boad

Councilmember Gutierrez

Councilmember McDowell

Councilmember Peterson

Councilmember Schirman

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described within payroll warrants numbered 3932 through 3933 and 10335 through 10374 and 10375 through 10482. Warrants 108151 through 108168 in the amount of \$914,545.52 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 15th of March, 2023.

For *Shandra Sharp*
Administrative Services Director

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this _____ of _____, 2023.

Mayor Onisko

Deputy Mayor Schmit

Councilmember Boad

Councilmember Gutierrez

Councilmember McDowell

Councilmember Peterson

Councilmember Schirman



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
February 21, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Public Works Superintendent Brent Armstrong
Public Works Director Jay Harris
Community & Economic Development Director Jae Hill
Parks & Facilities Director Mark Ziegler

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

Parks & Recreation Citizens Advisory Committee
Association of Washington Cities – City Action Days

CONSENT AGENDA

1. Vouchers numbered 108051 through 108064 in the total amount of \$54,717.93
2. Vouchers numbered APA002007 through APA002042 in the total amount of \$243,936.64
3. Vouchers numbered 108100 through 108110 in the total amount of \$67,135.07
4. Vouchers numbered APA002043 through APA002083 in the total amount of \$642,857.06
5. Minutes:
 - Business Meeting of January 17, 2023
 - Study Session of January 24, 2023
6. December Financial Status Report

A motion was made by Councilmember McDowell and seconded by Deputy Mayor Schmit to approve the Consent Agenda as published. Passed.

GENERAL PUBLIC COMMENT

In-Person:

Chriss Brickert	Dean Jewett
Monte Ritter	Jackie Jewett

BUSINESS AGENDA

1. Resolution No. 1260-0123 Asphalt Patch Truck Purchase – Presented by Public Works Superintendent Brent Armstrong

Public Works Superintendent Armstrong provided information on a replacement patch truck. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to forward Resolution No. 1260-0123 to the Action Agenda of the March 7, 2023 City Council Meeting. Passed.

2. Resolution No. 1261-0123 Camera Van Purchase – Presented by Public Works Superintendent Brent Armstrong

Public Works Superintendent Armstrong provided information on the purchase of a replacement camera van. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to place Resolution No. 1261-0123 on the March 7, 2023 City Council Meeting Action Agenda. Passed.

3. Resolution No. 1263-0123 Angleside Pressure Zone Pre-Design Work Order – Presented by Public Works Director Jay Harris

Public Works Director Harris provided information on a pre-design report for reservoir, pressure, pumping and pipe conveyance improvements. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1263-0123 on the March 7, 2023 City Council Meeting Action Agenda for further consideration. Passed.

ACTION AGENDA

1. Resolution No. 1247-1022 Bostrom Lane Public Utility & Access Easement – Presented by Public Works Director Jay Harris

Public Works Director Harris provided information on a public utility and access easement. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1247-1022.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to adopt Resolution No. 1247-1022. Passed.

2. Council Protocol Manual Revisions – Presented by City Manager Jeff Niten

City Manager Niten discussed revisions to the City Council's Protocol Manual. No discussion. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember McDowell to adopt the City Council Protocol Manual revisions as presented. Passed.

3. Ordinance No. 2000-1222 Shoreline Master Program Periodic Review – Presented by ~~Senior Planner Jason Dese~~ Community and Economic Development Director Jae Hill

Community and Economic Development Director Hill discussed amendments to the Shoreline Master Program. No discussion. No public comment. City Clerk Nault provided the reading of Ordinance No. 2000-1222.

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to adopt Ordinance No. 2000-1222. Passed.

4. Ordinance No. 2001-1222 Flood Damage Prevention Standards Update – Presented by ~~Senior Planner Jason Dese~~ Community and Economic Development Director Jae Hill

Community and Economic Development Director Hill discussed the City's Flood Damage Prevention Regulations. Discussion followed. No public comment. City Clerk Nault provided the reading of Ordinance No. 2001-1222.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to adopt Ordinance No. 2001-1222. Passed.

5. Ordinance No. 1998-1222 Peacock Ridge Annexation Request – Presented by ~~Senior Planner Jason Dose~~ Community and Economic Development Director Jae Hill

Community and Economic Development Director Hill reported there were approximately a dozen parcel owners that did not receive the petition for annexation mailing. Staff recommended a postponement of Ordinance No. 1998-1222 to allow time to provide further notice to property owners. No discussion. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to table the Annexation proposal to the March 7, 2023 City Council meeting. Passed.

6. Civic Center Rotating Art Galley – Presented by Parks & Facilities Director Mark Ziegler

Parks and Facilities Director Ziegler shared the Shelton Arts Commission's recommendation for the Civic Center Rotating Art Gallery. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve the Shelton Arts Commission's recommendation for placement in the Civic Center Rotating Art Gallery. Passed.

ADMINISTRATION REPORT:

- Association of Washington Cities
- Meeting with Senator MacEwen, Representatives Couture and Griffey
- Joint meeting with Port Commissioners
- Criminal Justice Training Center – Police Officer graduation
- Meeting with Representative Kilmer

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

Study Session – February 28, 2023 at 6:00 p.m.

City Council Meeting – March 7, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:54 p.m.

Mayor Eric Onisko

City Clerk Donna Nault



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

Study Session Minutes
February 28, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
James Boad
Miguel Gutierrez
Kathy McDowell (via Zoom)
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Communications Specialist Mary Ricker

CALL TO ORDER

Call to Order: 6:00 p.m.
Roll Call: City Clerk Nault – Absent: Deputy Mayor Joe Schmit

STUDY AGENDA

1. New City Website – Presented by Communications Specialist Mary Ricker

Communications Specialist Ricker shared a preview of the City's new website. Discussion followed.

NEW ITEMS FOR DISCUSSION

None

ADJOURN

Mayor Onisko adjourned the meeting at 6:25 p.m.

Mayor Eric Onisko

City Clerk Donna Nault



City of Shelton
Designating April 2023 as Child Abuse Prevention Month
PROCLAMATION

WHEREAS, the City of Shelton recognizes our future rests in the hands of our most vulnerable and cherished assets – our children; and

WHEREAS, all children deserve to live in safe, stable, and nurturing environments which promote their healthy growth and development; and

WHEREAS, child abuse, neglect and other trauma are recognized as serious public health problems affecting both the current and future quality of life in our community; and

WHEREAS, it is the responsibility of our community to ensure parents, caregivers and other adults who influence the health and well-being of children have the support, knowledge and concrete resources necessary to ensure all children thrive to their greatest potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies, health care providers, and the business community; and

WHEREAS, we as City of Shelton residents, continue our commitment to protecting all members of our community, and call upon all citizens to join together to increase public safety and prevent the further abuse and neglect of our children.

NOW THEREFORE, the Shelton City Council does hereby proclaim April 2023 as Child Abuse Prevention Month in the City of Shelton, and urges all citizens, communities, state agencies, faith groups, medical facilities, elected leaders, medical providers, educators, and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community in which we live.

Signed this 4th day of April 2023.

Mayor Eric Onisko



City of Shelton
National Public Safety Telecommunicators Week
PROCLAMATION

WHEREAS, emergencies can occur at any time that require police, fire, or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of law enforcement officers, firefighters and emergency medical personnel is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our law enforcement officers, firefighters and emergency medical personnel is dependent upon the quality and accuracy of information obtained from residents who telephone the Macecom emergency communications center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our residents have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators of Macecom have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year, especially under difficult circumstances;

THEREFORE BE IT RESOLVED, that the Shelton, Washington City Council declares the week of April 9 through 15, 2023, to be National Public Safety Telecommunicators Week in the City of Shelton in honor of the dispatchers whose diligence and professionalism keeps our community and residents safe.

Signed this 4th day of April 2023

Mayor Eric Onisko



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item E1)

Touch Date: 03/09/2023
Brief Date: 04/04/2023
Action Date: 04/18/2023

Department: Public Works
Presented By: Jay Harris

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

☐

Ordinance

☒ Dept. Head

J.O.H.

Andritz Sole Source for Biosolids
Dewatering and Drying Equipment

☒

Resolution

☐ Finance Director

ATTACHMENTS:

☐ Attorney

- Resolution No. 1269-0323

☒

Motion

☒ City Clerk

- Andritz Sole Source Supplier Letter

☐

Other

☐ City Manager

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The Main Wastewater Treatment Plant (WWTP) has many components, parts, and equipment that control the process of treating raw sewage to allow for the safe discharge of treated water into Oakland Bay and processing equipment that dewater and dries biosolids for safe export offsite. The majority of the biosolids dewatering, drying, and handling system machinery, components, controls, and parts, at the Main WWTP are proprietarily manufactured, distributed, and serviced exclusively by Andritz Separation, Inc. The purchasing and servicing of the equipment under the Andritz name has been under a 10-year extended warranty since installation of the equipment during the last major upgrade at the main WWTP. The extended warranty is now expired, and ongoing maintenance needs to occur on the Andritz proprietary equipment. Staff is requesting that Council deem Andritz Separation Inc. as the sole distributor, and service provider for all parts, components, and equipment manufactured under the Andritz name.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

All purchases and service requests will be paid out of the Sewer budget for the Main WWTP.

PUBLIC INFORMATION REQUIREMENTS:

Information for this can be obtained from the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to forward Resolution No. 1269-0323 to the April 18th Council meeting action agenda for further consideration".

RESOLUTION NO. 1269-0323

A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON DECLARING THE PURCHASE OF ANDRITZ DEWATERING AND DRYING EQUIPMENT, PARTS, AND SERVICE TO BE CLEARLY AND LEGITIMATELY LIMITED TO A SOLE SOURCE, AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR SUCH PURCHASES

WHEREAS, Andritz Separation Inc. is an original equipment manufacturer of proprietary dewatering, handling, and drying equipment, parts, and components largely used for municipal wastewater treatment; and

WHEREAS, the Main Wastewater Treatment Plant is equipped with equipment, parts, and components manufactured by Andritz Separation Inc. that are vital to the dewatering and drying process to create safe usable biosolids; and

WHEREAS, Andritz Separation Inc. is the sole manufacturer and exclusive supplier of equipment, parts, accessories, and service.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton, Washington, as follows:

1. The City Council declares that the purchase of Andritz Separation Inc. equipment, parts, components, and service is clearly and legitimately limited to a single source of supply because they are the only manufacturer for the desired equipment, and they are the direct distributor of compatible equipment, parts, and service.
2. Under RCW 39.04.280, the City Council waives competitive bidding requirements for the sole source purchases and service of Andritz Separation Inc. equipment, parts, and components for the City of Shelton.
3. The City Manager is authorized to execute purchase orders with Andritz Separation Inc., to acquire equipment, component parts, and service as necessary for the repair and upkeep of the Andritz equipment at the Main Wastewater Treatment Plant.

INTRODUCED on this 4th day of April 2023 and **PASSED** by the City Council of the City of Shelton on this 18th day of April 2023.

ATTEST:

Mayor Onisko

City Clerk Nault



October 26, 2022

City of Shelton
525 West Cota Street
Shelton, WA 98584
USA

Kimberly Bullard

Office Operations & Marketing Manager- NA
Sales, Business Development &
Communications
SEPARATION

p: 817-419-1746
f: 817-419-1946
Kimberly.Bullard@andritz.com

Page: 1 (total 1)

SUBJECT: SOLE SOURCE SUPPLIER

Andritz Separation, Inc. is an original equipment manufacturer (OEM) of the liquid/solid separation equipment and hold the sole rights and ownership to the Andritz-Ruthner, Bird Machine, Netzsch, R & B and Humboldt product lines. We are the sole source for all replacement parts, accessories and service.

All manufacturing components are based on Andritz's proprietary drawings. Commercial items are based on Andritz engineered specifications, they hold the highest manufacturing tolerances and we strive to achieve and maintain the most optimized efficiency in all of our products.

Andritz Separation, Inc. is the exclusive supplier of these components and we do not operate with local distributor networks. We have multiple facilities throughout North America and regional Sales Engineers available to handle all of your service needs. Please feel free to contact Andritz Separation, Inc. directly or visit our website at www.usa.Andritz.com.

Kimberly Bullard

ANDRITZ SEPARATION INC
Office Operations & Marketing Manager – NA
Sales, Business Development & Communications
SEPARATION

ANDRITZ Separation Inc.
1010 Commercial Blvd. South
Arlington, Texas 76001 USA
Direct Phone: 817-419-1746
Direct Fax: 817-419-1946
Kimberly.Bullard@andritz.com
www.andritz.com





CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item E2)

Touch Date: 03/23/2023
Brief Date: 04/04/2023
Action Date: 04/18/2023

Department: City Manager
Presented By: Mark Ziegler

APPROVED FOR COUNCIL PACKET:

ROUTE TO:

- | | | |
|-------------------------------------|------------------|-------|
| <input checked="" type="checkbox"/> | Dept. Head | _____ |
| <input type="checkbox"/> | Finance Director | _____ |
| <input checked="" type="checkbox"/> | Attorney | _____ |
| <input checked="" type="checkbox"/> | City Clerk | _____ |
| <input checked="" type="checkbox"/> | City Manager | _____ |

REVIEWED:

PROGRAM/PROJECT TITLE:

Purchase and sale agreement for surplus property

ATTACHMENTS:

- Purchase and Sale Agreement
- Resolution No. 1270-0323
- Resolution No. 1209-1021 and exhibit #2

Action Requested:

- | | |
|-------------------------------------|------------|
| <input type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | Other |

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Parcel numbers 32018-25-60120 and 32018-24-60060 were declared surplus by Council on October 19, 2021 via Resolution No. 1209-1021, adhering to City Policy #300-20 which outlines the procedure for surplus and disposal of City assets. Both parcels are assets of the City's water utility fund.

Staff have negotiated a purchase and sale agreement with Public Hospital District No. 1 (District) for both parcels. These parcels are an important opportunity for the District's long-range planning to provide critical health care facilities for the community.

The purchase and sale agreement retains utility, trail, and conservation easements on the property.

ANALYSIS/OPTIONS/ALTERNATIVES:

BUDGET/FISCAL INFORMATION:

Proceeds from the sale of properties will be deposited into the City Water Utility Fund.

PUBLIC INFORMATION REQUIREMENTS:

Information may be obtained by contacting the City Clerk.

STAFF RECOMMENDATION/MOTION:

"I move to forward Resolution No. 1270-0323 to the April 18, 2023 City Council Action Agenda for further consideration".

**REAL ESTATE
PURCHASE AND SALE AGREEMENT**

THIS PURCHASE AND SALE AGREEMENT (this Agreement) is made and entered into as of this _____ day of April 2023, by and between **Public Hospital District No. 1 of Mason County**, a Washington municipal corporation (“Purchaser”), and **City of Shelton Washington**, a Washington city (“Seller”). (Seller and Purchaser are sometimes referred to herein individually as a “Party”, and collectively as the “Parties”).

In consideration of the mutual covenants set forth in this Agreement, and other good and valuable consideration, Seller and Purchaser hereby agree as follows:

1. **Description of the Property.** Subject to the terms set forth in this Agreement, at the Closing, Seller shall sell to Purchaser, and Purchaser shall purchase from Seller, all right, title and interest of Seller in and to the Real Property and all improvements thereto legally described as follows:

Address: Along North 13th Street, Shelton, Washington 98584

Parcel Nos.: Parcel 1: 32018-25-60120

Parcel 2: 32018-24-60060

Legal Description: Parcel 1: DAVID SHELTONS DLC #37 TR 12 E SIDE OF 13TH, N OF MAURICE APTS.

Parcel 2: TR 6 OF GOVT LOT 5 W OF PRAIRIE CR & S OF PROFESSIONAL CTR

(Purchaser and Seller authorize closing agent to insert a full, true and correct legal description over their signatures.)

2. **Purchase Price and Earnest Money.**

2.1. Purchase Price. The purchase price for the Property is Eight Hundred Thousand and 00/100 Dollars (\$800,000.00) (the “Purchase Price”). At Closing, Purchaser shall pay to Seller by cash or wire transfer of immediately available funds an amount equal to the Purchase Price, less the Earnest Money (defined below).

2.2. Earnest Money.

- (a) Amount and Deposit. Upon full execution of this Agreement by Seller and Purchaser, Purchaser shall deliver within five (5) days to Aegis Land Title Group, in its capacity as escrow agent (“Escrow Agent”), Earnest Money

in the amount of FIVE THOUSAND DOLLARS (\$5,000.00) (the "Earnest Money"). The Earnest Money shall be non-refundable to Purchaser, except as otherwise expressly provided herein. Escrow Agent shall hold the Earnest Money in Escrow in accordance with the terms and conditions of this Agreement.

- (b) Disbursement of Earnest Money. At Closing, Purchaser shall cause Escrow Agent to disburse the Earnest Money to Seller, and Purchaser shall receive a credit against the Purchase Price in the amount of the Earnest Money disbursed to Seller, or if this Agreement is terminated, the Earnest Money shall be disbursed by Escrow Agent to Seller or Purchaser in accordance with the terms of this Agreement.

3. Contingencies.

3.1. Title.

- (a) Title Commitment. Seller shall obtain and deliver to Purchaser or Purchaser's attorneys, within three (3) business days after the later of Seller's or Purchaser's execution of this Agreement, a commitment for an ALTA Standard coverage title insurance policy (the "Title Commitment") from Aegis Land Title Group (the "Title Company"), together with copies of all documents underlying any encumbrances to title ("Exceptions") shown as special exceptions on Schedule B of the Title Commitment. Within ten (10) days following receipt of the Title Commitment, Purchaser shall give notice to Seller of Purchaser's approval or disapproval of the Title Commitment (the "Title Notice"). With respect to any Exception consisting of a financial encumbrance such as a mortgage, deed of trust, or other debt security, or any attachments, delinquent real estate taxes, assessments for improvements or mechanic's or materialmen's liens outstanding against the Real Property ("Financial Encumbrances") such matter shall automatically be deemed a disapproved Exception without any notice from Purchaser. Seller hereby covenants to remove or cause to be satisfied any Financial Encumbrances on or before the Closing Date.
- (b) Title Cure Period. Except with respect to Financial Encumbrances, which are governed by the last sentence of Section 3.2(a), Seller shall have the right, but not the obligation, within ten (10) days after receipt of the Title Notice (the "Title Cure Period"), to agree to remove any disapproved Exceptions before the Closing Date. If Seller gives notice within the Title Cure Period that Seller will remove any such disapproved Exception on or before the Closing Date, such Exception shall be deemed removed for purposes hereof, Seller shall be obligated to remove such Exception on or before the Closing Date, and Seller's failure to remove the same on or before the Closing Date shall be a default by Seller hereunder.

- (c) Waiver of Uncured Exceptions. If Seller does not agree within the Title Cure Period to remove any disapproved Exception on or before the Closing Date, Purchaser shall have ten (10) days to give Seller notice that Purchaser waives its objections to such Exception. If Purchaser does not give such notice, this Contingency shall be deemed not satisfied, this Agreement shall terminate, and Escrow Agent shall refund the Earnest Money to Purchaser, and thereafter Seller and Purchaser shall have no further rights or obligations under this Agreement, except those that expressly survive such termination.
 - (d) Title Modification. Purchaser shall execute at closing for the benefit of Seller a Conservation Easement, a copy of which is attached hereto as Exhibit "A" and incorporated by this reference, and a Trial Easement a copy of which is attached hereto as Exhibit "B" and incorporated by this reference. Purchaser shall retain a surveyor to legally describe the locations of the easement
 - (e) Approved Title. The condition of title as approved by Purchaser is referred to herein as the "Approved Title."
- 3.3. Inspection. Purchaser may, at Purchaser's expense, obtain written report(s) by licensed soils engineer, surveyor, hazardous material review or other inspectors of Purchaser's choice. Seller authorizes entry onto the subject property at reasonable times for Purchaser, its agents and contractors to inspect the property and structures located thereon. Seller shall provide copies of all plans, specification, drawing, engineering or other related documents to Purchase within ten (10) days of mutual acceptance. This Agreement is contingent on Purchaser's satisfaction with the results of said inspections. All such inspections shall be completed on or before 30 days prior to closing.
- 3.4 Board Approval. This sale is contingent on Seller's governing board approval of the sale after a public hearing. This sale is also contingent on Purchaser's governing board approval.

4. Seller's Representations and Warranties.

- 4.1. Representations and Warranties. To induce Purchaser to enter into this Agreement and to consummate the transaction contemplated herein, Seller hereby makes the representations and warranties in this Section 4.1, upon which Seller acknowledges and agrees that Purchaser is entitled to rely.
- (a) Authority and Binding Obligation. (i) Subject to contingency 3.4, Seller has full power and authority to execute and deliver this Agreement and all documents now or hereafter to be executed and delivered by Seller under this Agreement, and to perform all obligations arising under this Agreement and such other documents, (ii) the execution by the

undersigned on behalf of Seller, and the delivery and performance of this Agreement by Seller has been duly and validly authorized by all necessary action on the part of Seller, and (iii) this Agreement and such other documents now or hereafter to be executed and delivered by Seller under this Agreement, when executed and delivered and approved by the Seller's Board, will each constitute the legal, valid and binding obligations of Seller enforceable against Seller in accordance with its terms, except to the extent Purchaser itself is in default hereunder.

- (b) Consents and Approvals: No Conflicts. Subject to recordation of any Closing Documents, (i) no filing with, and no permit, authorization, consent or approval of, any Governmental Authority (other than the Seller's governing board) or other Person is necessary for the consummation by Seller of the transaction contemplated by this Agreement, and (ii) neither the execution and delivery of this Agreement by Seller, nor the consummation by Seller of the transaction contemplated under this Agreement, nor compliance by Seller with any of the terms of this Agreement will: (A) violate any provision of Seller's organizational or governing documents ; (B) violate any Applicable Law to which Seller is subject; or (C) result in a violation or breach of, or constitute a default under, any Contract Rights.
- (c) Condemnation. Seller has not received any written notice of any pending condemnation or other proceedings in eminent domain, and to Seller's Knowledge, no such condemnation or eminent domain proceedings are threatened against Seller or the Real Property or any portion thereof.
- (d) Compliance with Applicable Law. Seller has not received any written notice of a violation of any Applicable Law with respect to the Real Property that has not been cured or dismissed, and to Seller's Knowledge, the Real Property is in compliance with applicable laws with the possible exception of the occupancy permit for the current use of the second floor of the building which use and potential problem has previously been disclosed to Purchaser.
- (e) Litigation. Seller has not (i) been served with any court filing in any litigation with respect to the Real Property in which Seller is named a party, or (ii) received written notice of any charge or complaint from any Governmental Authority or other Person pursuant to any administrative, arbitration or similar adjudicatory proceeding with respect to the Real Property which has not been settled or dismissed.
- (f) Foreign Person. Seller is not a "foreign corporation" for purposes of the withholding provisions of Section 1445 of the Code.
- (g) Defined Terms. As used in this Section 4.1 and the remainder of this

Agreement, the following defined terms have the following meanings:

(1) “Applicable Law” means all statutes, laws, common law, rules, regulations, ordinances, codes or other legal requirements of any Governmental Authority and similar quasi-governmental agencies or entities, and any judgment, injunction, order, directive, decree or other judicial or regulatory requirement of any court or Governmental Authority of competent jurisdiction affecting or relating to the Person or property in question.

(2) “Governmental Authority” means any federal, state or local government or other political subdivision thereof, including, it without limitation, any agency or entity exercising executive, legislative, judicial, regulatory or administrative governmental powers or functions, in each case to the extent the same has jurisdiction over the Person or property in question.

(3) “Person” means any natural person, corporation, general or limited partnership, limited liability company, association, joint venture, trust, estate, Governmental Authority or other legal entity, in each case whether in its own or a representative capacity.

(k) Defects. Seller, its agents and employees, have no knowledge of any adverse property conditions, including without limitation the existence or prior existence on the Property of any hazardous substance, whether patent or latent other than those disclosed herein or in writing.

5. Purchaser’s Representations and Warranties.

5.1. Representations and Warranties. To induce Seller to enter into this Agreement and to consummate the transaction contemplated hereby, Purchaser hereby makes the representations and warranties in this Section 5.1, upon which Purchaser acknowledges and agrees that Seller is entitled to rely.

(a) Authority and Binding Obligation. (i) Subject to contingency 3.4, Purchaser has full power and authority to execute and deliver this Agreement and all documents now or hereafter to be executed and delivered by Purchaser under this Agreement, and to perform all obligations arising under this Agreement and such other documents, and (ii) this Agreement and such other documents now or hereafter to be executed and delivered by Purchaser under this Agreement, when executed, delivered and approved by the Purchaser’s Board of Commissioners will each constitute the legal, valid and binding obligations of Purchaser enforceable against Purchaser in accordance with its terms, except to the extent Seller itself is in default hereunder.

- (b) Consents and Approvals; No Conflicts. (i) No filing with, and no permit, authorization, consent or approval of, any Governmental Authority (other than the Purchaser's governing board) or other Person is necessary for the consummation by Purchaser of its obligations under this Agreement, and (ii) neither the execution and delivery of this Agreement by Purchaser, nor the consummation by Purchaser of the transaction contemplated under this Agreement, nor compliance by Purchaser with any of the terms of this Agreement will violate any Applicable Law to which Purchaser is subject.
- (c) No Finders and No Brokers. Purchaser has not dealt with any Person who has acted, directly or indirectly, as a broker, finder, financial adviser or in such other capacity for or on behalf of Purchaser in connection with the transaction contemplated by this Agreement.

6. Covenants; Actions Pending Closing.

- 6.1. Further Assurances. From the date of this Agreement until the Closing or termination of this Agreement, Seller and Purchaser shall use commercially reasonable efforts to take, or cause to be taken, all actions and to do, or cause to be done, all things necessary, proper, or advisable to consummate the transaction contemplated in this Agreement. After the Closing, Seller and Purchaser shall use commercially reasonable efforts (at no cost or expense to such Party, other than any de minimis cost or expense or any cost or expense which the requesting Party agrees in writing to reimburse) to further effect the transaction contemplated in this Agreement. This Section 6.1 shall survive termination and the Closing.
- 6.2. Title. Seller shall not make or permit any changes to the Property or to the condition of title to the Property that would change the Approved Title, except with Purchaser's advance written consent.
- 6.3. Maintenance and Operation of Property. Seller shall maintain and operate the Property in substantially its current condition and shall maintain existing insurance coverage in full force and effect. Seller shall not make any material alterations to or upon the Property, except with Purchaser's advance written consent.

7. Conditions to Closing.

- 7.1. Additional Conditions to Purchaser's Obligations. Purchaser's obligation to close the transaction contemplated under this Agreement is also subject to the satisfaction at or prior to Closing of the following conditions (the "Purchaser Closing Conditions"):
 - (a) Seller's Deliveries. Seller shall have delivered to Purchaser or deposited with Escrow Agent, all Closing Documents and other items set forth in Section 8.2(a).

- (b) Representations and Warranties. Each of Seller's representations and warranties made in this Agreement shall be true and correct in all material respects as of the Closing (unless such representation or warranty is made expressly as of another date).
- (c) Covenants and Obligations. Seller shall have performed in all material respects of its covenants and obligations under this Agreement.
- (d) Title Policy. The Title Company shall have committed to issue an owner's extended coverage title insurance policy to Purchaser in accordance with the Title Commitment and the Approved Title, insuring Purchaser's fee simple interest in the Real Property as of the Closing Date (the "Title Policy").

The Purchaser Closing Conditions are for the benefit of Purchaser, and Purchaser shall have the right, except as expressly provided in Section 7.3, to waive any of the Purchaser Closing Conditions at or prior to Closing.

7.2. Additional Conditions to Seller's Obligations. Seller's obligation to close the transaction contemplated under this Agreement is subject to the satisfaction at or prior to Closing of the following conditions (the "Seller Closing Conditions"):

- (a) Receipt of the Purchase Price. Purchaser shall have deposited the Purchase Price subject to adjustment, including Earnest Money, with Escrow Agent.
- (b) Purchaser's Deliveries. Purchaser shall have delivered to Seller or deposited with Escrow Agent all Closing Documents and other items set forth in Section 8.2(b).
- (c) Representations and Warranties. Each of the representations and warranties of Purchaser made in this Agreement shall be true and correct in all material respects as of the Closing (unless such representation or warranty is made expressly as of another date).
- (d) Covenants and Obligations. Purchaser shall have performed in all material respects all its covenants and obligations under this Agreement.

The Seller Closing Conditions are for the benefit of Seller, and Seller shall have the right, except as expressly provided in Section 7.3, to waive any of the Seller Closing Conditions at or prior to Closing.

7.3. Frustration of Closing Conditions. Seller and Purchaser may not rely on the failure of the Seller Closing Conditions or Purchaser Closing Conditions, respectively, if such failure was caused by such Party's failure to act in good faith or to use its commercially reasonable efforts to cause the Closing to occur.

8. Closing.

- 8.1. Closing Date. The closing of the transaction contemplated under this Agreement (the “Closing”) shall occur within ten (10) days of satisfaction of all contingencies but in any event on or before April 30, 2023.
- 8.2. Closing Escrow. The Closing shall take place via escrow in accordance with the terms and conditions set forth herein.
- (a) Seller’s Deliveries. In time sufficient to facilitate Closing, Seller shall deliver or cause to be deposited with Escrow Agent for the benefit of Purchaser all of the items set forth in this Section 8.2(a), as follows:
- (1) A Statutory Warranty Deed (the “Deed”), in recordable form, and in the condition of the Approved Title;
 - (2) Such agreements, affidavits or other documents as may be reasonably required by the Title Company from the Seller to issue the Title Policy;
 - (3) A real estate excise tax affidavit;
 - (4) A FTRPTA affidavit in the form set forth in the regulations under Section 1445 of the Code; and
 - (5) Such other documents and instruments as may be reasonably requested by Purchaser or the Title Company to consummate the transaction contemplated in this Agreement.
- (b) Purchaser’s Deliveries. In time sufficient to facilitate Closing, Purchaser shall deliver or cause to be delivered to Seller or deposited with Escrow Agent for the benefit of Seller all of the items set forth in this Section 8.2(b), as follows:
- (1) The balance of the Purchase Price as adjusted, plus such amount as Purchaser is required to pay for Purchaser’s portion of the closing costs and prorations set forth in Sections 9.1(a) and (b) below.
 - (2) A counterpart of each of the Closing Documents and instruments to be delivered by Seller under Section 8.2(a) which requires execution by Purchaser; and
 - (3) An executed Conservation Easement attached as Exhibit “A” and the Trial Easement attached as Exhibit “B” which are incorporated herein by this reference.

(4) Such other documents and instruments as may be reasonably requested by Seller or the Title Company to consummate the transaction contemplated in this Agreement.

(c) Possession. Immediately upon Closing, Seller shall deliver possession of the Property to Purchaser.

9. Prorations and Transaction Costs.

9.1. Closing Costs And Prorations. At the Closing, closing costs shall be paid and prorations made as follows:

(a) Closing Costs. Purchaser and Seller shall each pay their own attorneys' fees and one-half (1/2) of any escrow fees imposed by Escrow Agent. Seller shall pay the real estate excise tax if any, the premium of title insurance and commission due to any broker hired by the Seller.

(b) Prorations. All prorations shall be made as of 12:01 a.m. on the Closing Date, so that for purposes of prorations, Purchaser shall be deemed in ownership of the Property throughout such day. Unless otherwise specified herein, all matters shall be prorated on an accrual basis.

(1) As used herein, "Taxes" include all real and personal property taxes and similar charges of any kind. All delinquent Taxes (including penalties thereon) shall be paid at Closing out of funds due Seller. Any non-delinquent Taxes shall be prorated based on the current tax bill; if such tax bill has not yet been received by Seller, the proration shall be based on one hundred percent (100%) of the previous year's tax bill, and the parties shall make any necessary adjustment after the Closing when the actual current bill is available. If any additional or supplemental Taxes are assessed against the Property for back assessments, corrections to previous tax bills or other events occurring before the Closing Date, the parties shall make necessary adjustments after Closing. All assessments levied against the Real Property for improvements which are payable in installments shall be prorated as to the current installment, and Purchaser shall acquire the Real Property subject to the lien of future installments as they become due. Any delinquent assessments, together with any penalties and interest thereon, shall be paid by Seller on or before the Closing Date.

10. Default and Failure of Closing Conditions.

10.1. Purchaser's Default. If Purchaser fails, without legal excuse caused by Seller, to complete the purchase of the Property in accordance with this

Agreement, Seller's sole and exclusive remedy shall be to retain the Earnest Money as liquidated damages. Purchaser's obligation to cause Escrow Agent to disburse the Earnest Money to Seller shall survive such termination.

SELLER AND PURCHASER AGREE THAT IF THIS AGREEMENT IS TERMINATED PURSUANT TO THIS SECTION 10.1, THE DAMAGES THAT SELLER WOULD SUSTAIN AS A RESULT OF SUCH TERMINATION WOULD BE DIFFICULT IF NOT IMPOSSIBLE TO ASCERTAIN. ACCORDINGLY, SELLER AND PURCHASER AGREE THAT SELLER SHALL RETAIN THE EARNEST MONEY AS FULL AND COMPLETE LIQUIDATED DAMAGES AND AS SELLER'S SOLE AND EXCLUSIVE REMEDY FOR SUCH TERMINATION; PROVIDED, HOWEVER, THAT SELLER SHALL RETAIN ALL RIGHTS AND REMEDIES UNDER THIS AGREEMENT WITH RESPECT TO THOSE OBLIGATIONS WHICH EXPRESSLY SURVIVE SUCH TERMINATION.

_____ Seller's Initials _____ Purchaser's Initials

- 10.2. Seller's Default. If Seller fails to complete the sale of the Property in accordance with this Agreement, then Purchaser shall be entitled to all remedies allowed by law for the breach of contract including specific performance. If Seller breaches this agreement and purchaser elects to rescind the transaction, Purchaser shall be entitled to a refund of the earnest money.
11. **Casualty and Condemnation.** If the Property or any part thereof (1) is materially damaged by casualty, or (2) is taken or is the subject of a notice of taking by eminent domain prior to the Closing Date, Seller shall promptly notify Purchaser. Within ten (10) days after such notice, Purchaser shall give notice that it elects to (a) terminate this Agreement, in which event Escrow Agent shall return the Earnest Money to Purchaser (including any previously non-refundable Earnest Money) and the parties shall have no further obligations hereunder, or (b) proceed to Closing, in which event Seller shall assign to Purchaser all insurance proceeds attributable to the Property arising from the casualty, together with a credit against the Purchase Price equal to the deductible amount under the applicable insurance policy, or pay over and assign to Purchaser all awards recovered or recoverable on account of such taking, as the case may be. If Purchaser elects to proceed under clause (b) above, Seller shall not compromise, settle, or adjust any claims to such proceeds or awards without Purchaser's prior written consent (which consent shall not be unreasonably withheld). If Seller's notice is given within ten (10) days prior to the Closing Date, the Closing Date shall be extended to a date three (3) days after the expiration of Purchaser's ten-day period.
12. **Miscellaneous Provisions.**
- 12.1. Post-Closing Survey. Within 90 days after the closing of the sale, Purchaser shall commission a legal survey of the property conveyed to clearly define and stake on the ground the property boundaries, the location of the Conservation Easement,

and the location of the Trail Easement as described in Exhibits "A" and "B". The survey shall be placed of record with the Mason County Auditor. Within 30 days after the recording of the Survey, Seller shall reimburse the Purchaser the actual cost of the survey and recording fees. This Section 12.1 shall survive the Closing of the Agreement.

12.2 Notices.

- (a) Method of Delivery. All notices, requests, demands and other communications (each, a "Notice") required to be provided to the other Party pursuant to this Agreement shall be in writing and shall be delivered (i) in person, (ii) by certified U.S. mail, with postage prepaid and return receipt requested, or (iii) by overnight courier service, to the other Party to this Agreement at the following address (or to such other address as Seller or Purchaser may designate from time to time pursuant to Section 12.2(c)): (communication by facsimile shall not be considered Notice or evidence of receipt)

If to Seller: Mark Ziegler, Interim Manager
City of Shelton
525 W Cota St.
Shelton, WA 98584

With a copy to:

If to Purchaser: Eric Moll, CEO
Public Hospital District No. 1 of Mason County
P.O. Box 1668
Shelton, WA 98584

with a copy to: Robert W. Johnson
P.O. Box 1400
Shelton, WA 98584

- (b) Receipt of Notices. All Notices sent by Seller or Purchaser (or their respective counsel pursuant to Section 12.2(a)) under this Agreement shall be deemed to have been received by the Party to whom such Notice is sent upon (i) delivery to the address of the recipient Party, provided that such delivery is made prior to 5:00 p.m. (local time for the recipient Party) on a business day, otherwise the following business day, or (ii) the attempted delivery of such Notice if (A) such recipient Party refuses delivery of such Notice, or (B) such recipient Party is no longer at such address, and such

recipient Party failed to provide the sending Party with its current address or pursuant to this Section 12.2(c).

- (c) Change of Address. Seller and Purchaser and their respective counsel shall have the right to change their respective address and/or facsimile number for the purposes of this Section 12.2 by providing a Notice of such change in address and/or facsimile as required under this Section 12.2(c).
- (d) Delivery by Party's Counsel. Seller and Purchaser agree that the attorney for such Party shall have the authority to deliver, but not receive, Notices on such Party's behalf to the other Party hereto.

- 12.3 Time is of the Essence. Time is of the essence of this Agreement; provided, however, that notwithstanding anything to the contrary in this Agreement, if the time for the performance of any covenant or obligation, satisfaction of any condition or delivery of any notice or item required under this Agreement shall expire on a day other than a business day, such time shall be extended automatically to the next business day.
- 12.4. Survival. All agreements, representations and warranties by the respective parties contained herein are intended to and shall remain true and correct as of the Closing, shall be deemed to be material, and shall survive the delivery of the Deed and transfer of title.
- 12.5. Assignment. Purchaser may assign or transfer this Agreement without the prior written consent of Seller; provided, however, that in the event of an assignment, Purchaser shall promptly provide Seller with written notice of such assignment, together with assignee's assumption of the obligations hereunder and all contact information for such assignee. Such assignment by Purchaser shall not, however, operate to release Purchaser from its obligations hereunder, and it shall remain responsible for all of the obligations of Purchaser hereunder through the termination of this Agreement or the Closing of the transaction contemplated hereby, whichever occurs sooner, and thereafter for any obligations that expressly survive such termination or Closing.
- 12.6. Successors and Assigns: Third Party Beneficiaries. This Agreement shall be binding upon and inure to the benefit of Seller and Purchaser, and their respective successors and permitted assigns pursuant to Section 12.5. This Agreement shall not confer any rights or remedies upon any third party.
- 12.7. Prevailing Party. If any litigation or other court action, arbitration or similar adjudicatory proceeding is sought, taken, instituted or brought by Seller or Purchaser to enforce its rights under this Agreement, all fees, costs and expenses, including, without limitation, reasonable attorneys fees and court costs, of the prevailing Party in such action, suit or proceeding shall be borne by the Party against whose interest the judgment or decision is rendered. This Section 12.7

shall survive the termination of this Agreement and the Closing.

- 12.8. No Recordation. Neither this Agreement, nor any memorandum or other notice of this Agreement, shall be recorded.
- 12.9. Rules of Construction. The headings contained herein are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction, or effect.
- 12.10. Governing Law; Severability. This Agreement shall be governed by the laws of the State of Washington. If any term or provision of this Agreement is held to be or rendered invalid or unenforceable at any time in any jurisdiction, such term or provision shall not affect the validity or enforceability of any other terms or provisions of this Agreement, or the validity or enforceability of such affected terms or provisions at any other time or in any other jurisdiction. Unless otherwise agreed by the Parties, venue for any litigation shall be Mason County, Washington.
- 12.11. Recitals and Exhibits. The recitals and Exhibits to this Agreement are incorporated herein by such reference and made a part of this Agreement.
- 12.12. Entire Agreement; Amendments to Agreement. This Agreement sets forth the entire understanding and agreement of the Parties hereto, and shall supersede any other letters of intent, agreements, and understandings (written or oral) between Seller and Purchaser on or prior to the date of this Agreement with respect to the transaction contemplated in this Agreement. No amendment or modification to any terms of this Agreement or cancellation of this Agreement, shall be valid unless in writing and executed and delivered by Seller and Purchaser.
- 12.13. Facsimile; Counterparts. Seller and Purchaser may deliver executed signature pages to this Agreement by facsimile transmission to the other Party, which facsimile copy shall be deemed to be an original executed signature page; provided, however, that such Party shall deliver an original signature page to the other Party promptly thereafter. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which counterparts together shall constitute one agreement with the same effect as if the Parties had signed the same signature page.

IN WITNESS WHEREOF, Seller and Purchaser have caused this Agreement to be executed in their names or by their respective duly authorized officers or representatives.

SELLER:
City of Shelton

PURCHASER:
Public Hospital District No. 1

Mark Ziegler, Interim Manager Date:

by: Eric Moll, CEO Date:

EXHIBIT "A"

after Recording Return to

Mark Ziegler
City of Shelton
525 West Cota Street
Shelton, WA 98584

CONSERVATION EASEMENT

Public Hospital District No. 1 of Mason County, (hereinafter the Grantor), owner of the real property described in Exhibit 1 (hereinafter the Property), hereby grants and conveys to the City of Shelton (hereinafter the City), a Critical Area Conservation Easement (hereinafter Easement) restricting use as further described below over, under, and across the portion of real property described in Exhibit 2 and illustrated in Exhibit 3 (hereinafter Easement Area):

1. Recitals.

- 1.1 **Ownership.** Grantor owns the Property located within the City of Shelton, Mason County, Washington.
- 1.2 **Unbuildable Critical Areas Present.** Environmental critical areas regulated under the City of Shelton Critical Areas Code (Shelton Municipal Code Title 16 Article II) (hereinafter critical area regulations) and the Washington State Growth Management Act (Revised Code of Washington Chapter 36.70A) have been found on the Property. The critical areas subject to this Easement are considered unbuildable, per City Code and State law standards. They are depicted on Exhibit 3 to this Agreement.
- 1.3 **Purpose.** This Easement is necessary to prevent development within critical areas, which poses a threat to human safety and to public and private property, and to protect the biological and physical functions provided by critical areas, including but not limited to protecting water quality, fish and wildlife habitat; storing and conveying floodwaters; recharging groundwater; controlling erosion; and protecting steep slopes and geologically hazardous areas.
- 1.4 **Authority.** Acquisition of this Easement is intended to set aside and permanently protect the critical area.

2. **Actions within the Easement Area.** The Grantor shall not perform, nor knowingly allow others to perform, any acts within the Easement Area that will impact the functions and values of the critical area including those acts specifically prohibited or restricted herein and/or the substantive requirements of the City's critical area regulations. The Grantor shall obtain any required written

permissions or permits from the City of Shelton in advance of commencing any such action. Any requested action will be carried out consistent with this Easement, in a manner that protects the functions and values of the critical area and complies with the standards of the critical area regulations and any other applicable local, state or federal regulations. Acts specifically prohibited within the Easement Area include:

- 2.1 Altering Topography.** Altering the existing topography by grading, terracing, digging, plowing, disking, or otherwise disturbing the ground surface.
 - 2.2 Disturbing Vegetation.** Tree trimming, tree topping, tree cutting, tree removal, shrub and brush-cutting, and other similar clearing or alteration activities. Provided that the, Grantor may take restoration activities to improve wildlife and aquatic habitats and/or other functions and values of the critical areas and take action to address hazardous trees or control noxious weeds.
 - 2.3 Use of Vehicles.** Operation of any motorized vehicle to include recreational vehicles and all-terrain vehicles.
 - 2.4 Installation of Utilities.** The installation or relocation of new public or private overhead utilities, including electric, telephone, or other communications services over or within the Easement Area, is prohibited. Existing utilities within the Easement Area as of the execution of this Easement may be maintained, repaired, removed, or replaced at their current location. Installation, repair, and maintenance of underground utilities such as electric, gas, water, and sewer lines may be permitted within the Easement Area.
 - 2.5 Construction.** Construction of new buildings, structures, impervious surfaces, pervious surfaces, or other man-made improvements.
 - 2.6 Waste Disposal.** Dumping, collecting, recycling, accumulating, and storing of trash, refuse, waste, sewage, or other debris.
- 3. Access.** No public right to access is conveyed by this Easement, except for use of the public trail located on the Property. Grantor maintains the right to prevent trespass and to control access by the public, except that Grantor shall allow customary public use of the trail.
 - 4. Recreational Uses.** Undeveloped passive recreational uses, such as hiking, bird watching, and fishing are permitted as long as such uses do not impact the functions and values of the critical area. This allowance does not give permission to degrade a critical area or ignore risk from natural hazards. Any incidental damage to or alteration of a critical area shall be restored, rehabilitated, or replaced at the responsible Grantor's expense.
 - 5. Enforcement.** Any person conducting or authorizing any activity in violation of this Easement, the provisions of critical areas regulations, or any other applicable local, state or federal regulations shall be subject to the City of Shelton's code enforcement provisions and any other applicable penalties.

- PUBLIC UTILITY DISTRICT NO. 1 OF MASON COUNTY

Date _____

17/3

Dated _____

Notary Public in and for the State of
Washington Residing at _____
My appointment expires: _____

EXHIBIT "B"

After filing return to:

Mark Ziegler
City of Shelton
525 West Cota Street
Shelton, WA 98584

Reference No. of Related Document:

Grantor: Mason County Public Hospital District No. 1

Grantee: City of Shelton

Abbreviated Legal Description:

Full Legal Descriptions on Easement document.

Assessor's Tax Parcel Number:

TRAIL EASEMENT

The undersigned Grantor, Mason County Public Hospital Dist. No. 1, for valuable consideration, conveys to the Grantee, City of Shelton, an easement for public trail purposes over and across the property described herein.

The easement shall be perpetual and non-exclusive for the purpose of construction and maintenance of a public pedestrian trail upon and across the property described in attached Exhibit A, located in Mason County, Washington.

The easement shall be sufficient in size to accommodate a trail four feet in width with an additional ten feet of vegetated buffer on both sides, for a total easement width of twenty four-feet. The easement shall reach from the current trail crossing at North 13th Street, eastward to a terminus with Teresa Johnson Memorial Trail.

The location of the trail shall be as depicted in the diagram attached as Exhibit B, provided that the Grantor or its heirs may seek agreement with the City to move the location of the trail.

Grantee shall construct and maintain the trail in conformance with generally accepted design standards, and may include paved and unpaved trail surfaces, at-grade shoulders, vegetative buffers (with irrigation), benches, and such improvements as necessary to comply with all lawful requirements, including the Americans with Disabilities Act.

Grantor hereby declares and covenants that the general public shall have and be allowed regular access to the Trail Easement Area, for the purpose of walking, jogging, running, bicycling and like activities, but specifically excluding all motorized vehicles except as authorized by Grantee for maintenance, management, police and emergency purposes.

Grantee shall have the right to regulate public access to, and activities within, the Trail Easement Area, and shall further have the right to require Grantor to keep the Trail Easement Area free from obstructions which prevent reasonable public access to and along the Trail Easement Area, including but not limited to structures, fences and fallen trees. The easement granted herein shall constitute an easement running with the land in perpetuity and shall burden the lands described above.

Grantor and Grantee shall maintain the trail open to the public for recreational purposes, without charging a fee of any kind.

IN WITNESS WHEREOF, the Grantor has caused these presents to be executed the date and year first above written. Signed, sealed and delivered in our presence as witnesses:

Public Hospital District No. 1

Eric Moll, CEO

ACKNOWLEDGED AND CONSENTED TO:

City of Shelton

By: _____

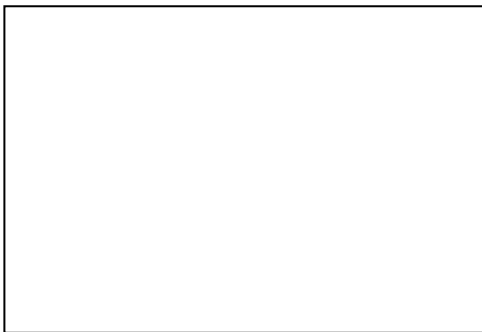
Its: _____

Print name and title: _____

STATE OF WASHINGTON)
) ss
COUNTY OF MASON)

On this day personally appeared before me Eric Moll, CEO of Public Hospital District No. 1 of Mason County, a Washington municipal corporation, to me known to be the individuals, that executed the within and foregoing instrument, and acknowledged he signed said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

DATED this _____ day of November, 2022.



Notary Seal

_____(Name)
NOTARY PUBLIC in and for the State of
Washington residing at:_____
My Commission Expires:_____

RESOLUTION NO. 1270-0323

A RESOLUTION OF THE COUNCIL OF THE CITY OF SHELTON, WASHINGTON, AUTHORIZING THE CITY MANAGER TO SIGN A PURCHASE AND SALE AGREEMENT TO SELL PARCEL NUMBERS 32018-25-60120 AND 32018-24-60060 TO PUBLIC HOSPITAL DISTRICT NO. 1 OF MASON COUNTY

WHEREAS, the Shelton City Council wishes to sell, and Public Hospital District No. 1 of Mason County wishes to purchase, parcels 32018-25-60120 and 32018-24-60060, consisting of 1.83 acres of steeply sloped property adjacent to the Mason General Hospital along North 13th Street in the City of Shelton; and

WHEREAS, the City Council hereby finds that it is in the best interest of the City to sell the real properties for a purchase price of \$800,000, and to retain utility, trail, and conservation easements on the Property; and

WHEREAS, by separate Resolution, the City Council declare the property surplus; and

WHEREAS, Public Hospital District No. 1 of Mason County will utilize the parcels for long-range health care facilities for the community; and

THEREFORE, BE IT RESOLVED by the City Council of the City of Shelton that the City Manager is authorized to sign a purchase and sale agreement with Public Hospital District No. 1 of Mason County.

Passed by the City Council at its regular meeting held on the 18th day of April 2023.

Mayor Onisko

ATTEST:

City Clerk Nault

RESOLUTION NO. 1209-1021

A RESOLUTION OF THE COUNCIL OF THE CITY OF SHELTON, WASHINGTON, DECLARING MULTIPLE CITY PROPERTIES AS SURPLUS, AND AUTHORIZING THE CITY MANAGER TO COMMENCE THE PROCESS TO SELL THE REAL PROPERTIES

WHEREAS, the City owns multiple parcels of real property listed below that are no longer needed for City operations and can be declared as surplus;

#	Mason Co. PIN	Site address	Legal Description	Size	Assessed Value
1	32019-65-00005 (Water Fund)	1427 W Harvard Ave	Eaglewood Div. #1, Lot 5	0.21 ac.	\$33,035
2	32019-65-00006 (Water Fund)	no address (Harvard)	Eaglewood Div. #1, Lot 6	0.21 ac.	\$33,035
3	32019-65-00007 (Water Fund)	no address (Harvard)	Eaglewood Div. #1, Lot 7	0.21 ac.	\$33,035
4	32019-65-00008 (Water Fund)	no address (Harvard)	Eaglewood Div. #1, Lot 8	0.21 ac.	\$32,380
5	32018-24-60060 (Water Fund)	no address (13th)	Tract 6 of Gov't. Lot 5, W. of Prairie Creek & S. of Professional Center	2.15 ac.	\$16,630
6	32018-25-60120 (Water Fund)	no address (13 th)	David Shelton's DLC #37, Tract 12, E. Side of 13 th , N. of Maurice Apartments	5.17 ac.	\$99,125
7	32019-15-01490 (General Fund)	224 N. Front Street	David Shelton's DNC #37, Tracts 149&151 S 28/63-65 Lambert House & Old Pear Orchard	0.50 ac.	\$57,250

WHEREAS, RCW 35.94.040 requires the City Council to hold a public hearing on the surplus of any real property originally acquired for public utility purposes; and

WHEREAS, the public hearing for consideration of the surplus properties was held on Tuesday, the 19th day of October, 2021; and

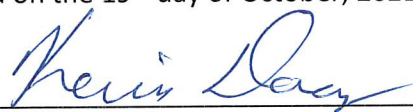
WHEREAS, under City policy #300-21, which outlines the procedure for surplus real estate sales, the City Council must adopt by Resolution findings that the real property is surplus and is not needed for operations by the City; and

WHEREAS, supplemental information for each property, such as utility locations, topographic features, adjacent uses, and land use zoning, are hereby attached as Exhibits #1 to #3, and are included into the Resolution by reference; and

WHEREAS, the City Council hereby finds that it is in the best interest of the City to sell the real property(s), such that the property(s) can be developed and put to use by an interested purchasing party;

THEREFORE, BE IT RESOLVED by the City Council of the City of Shelton that the City Council hereby finds that the subject real properties identified above are no longer required for municipal purposes, and the surplus of said property shall be through a negotiated purchase process to be administered by the City Manager, consistent with Washington State Law and adopted City Policy #301-21. City Staff shall order an appraisal to determine the fair market value of the properties and begin marketing the property for sale. Staff shall bring written offers to purchase to the City Council for consideration. A discussion of the sales price may be conducted in executive session if disclosure of the negotiation process would lead to likelihood of a decreased price.

Passed by the City Council at its regular meeting held on the 19th day of October, 2021.

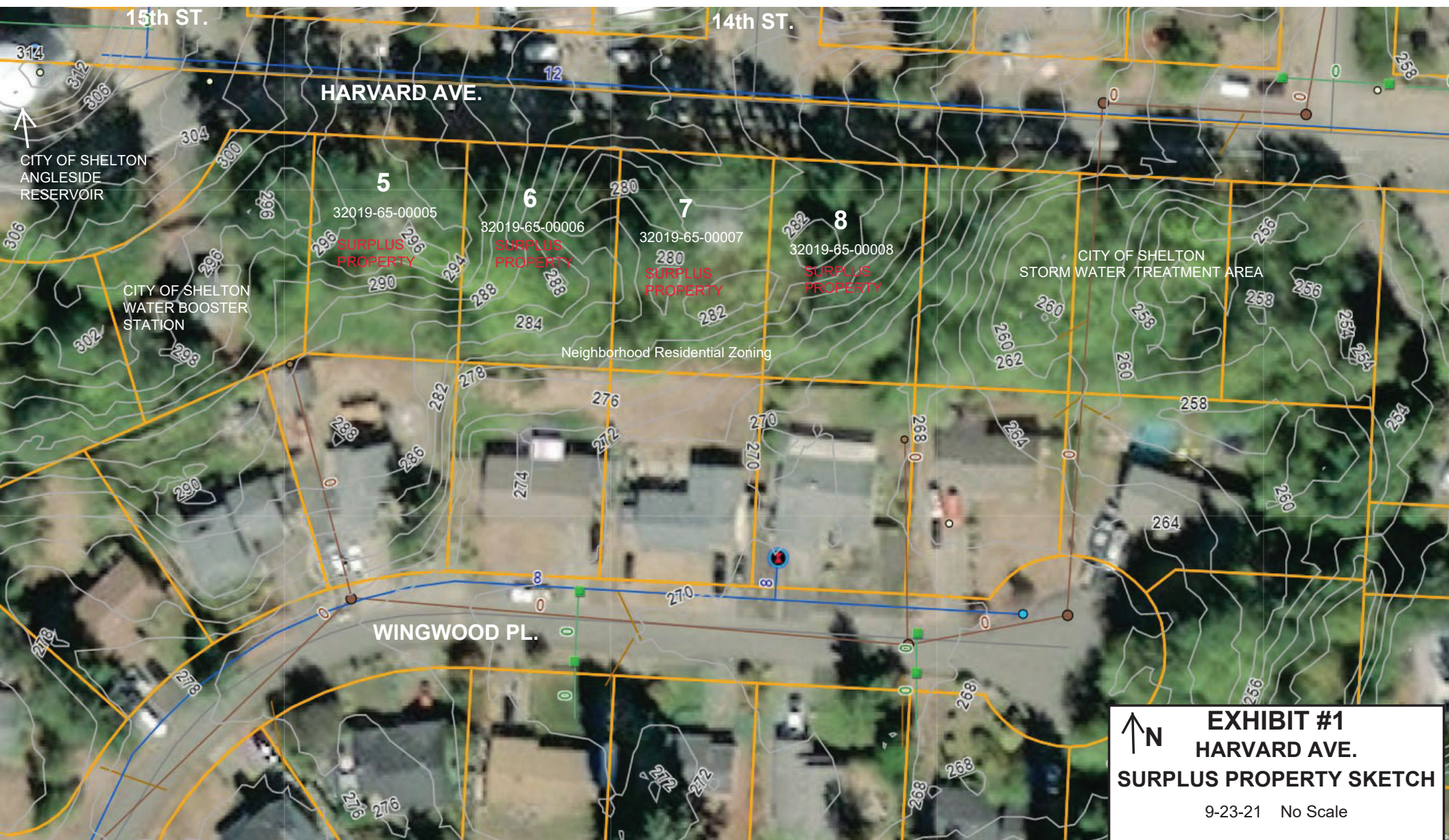


Mayor Dorcy

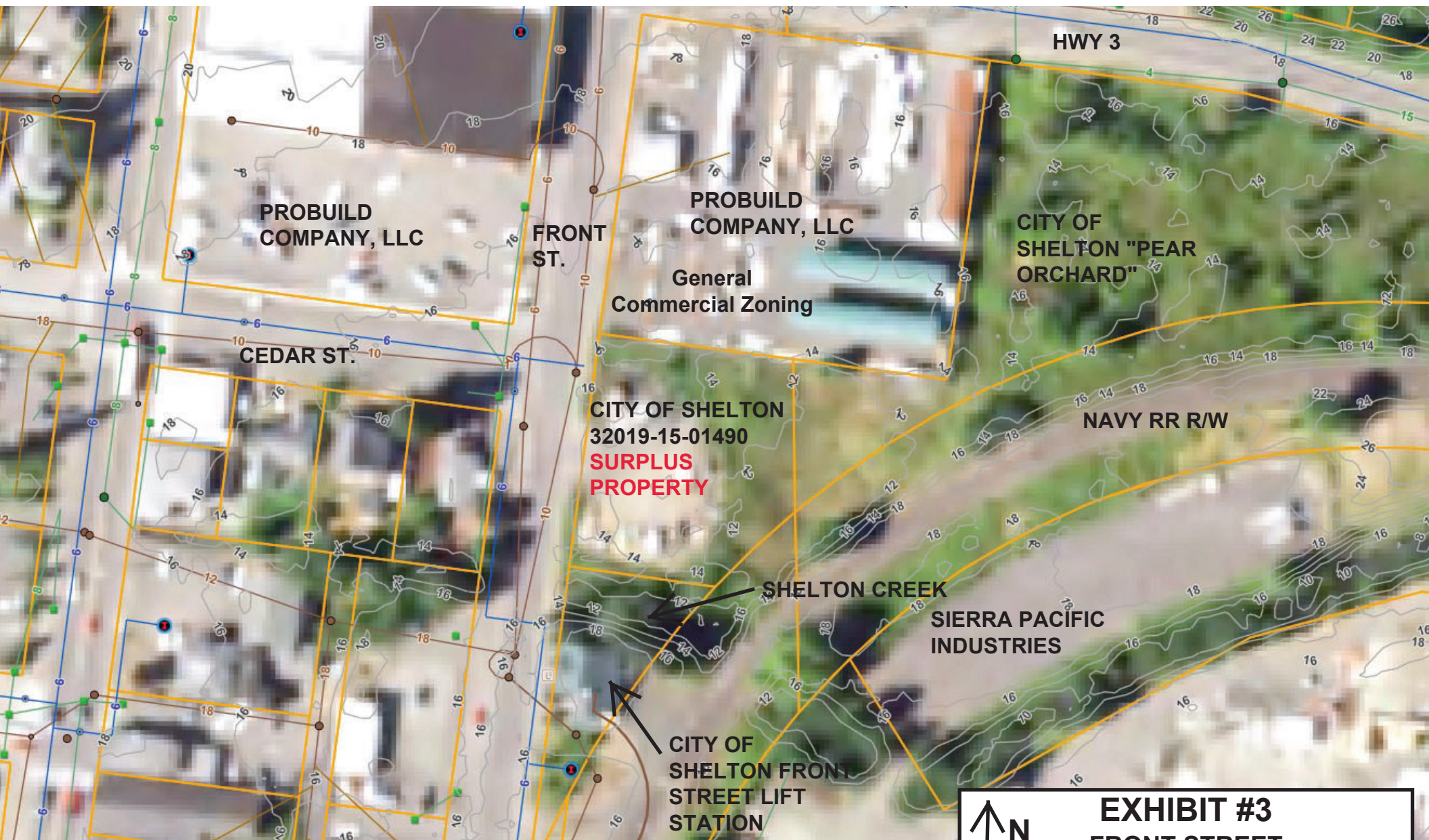
ATTEST:



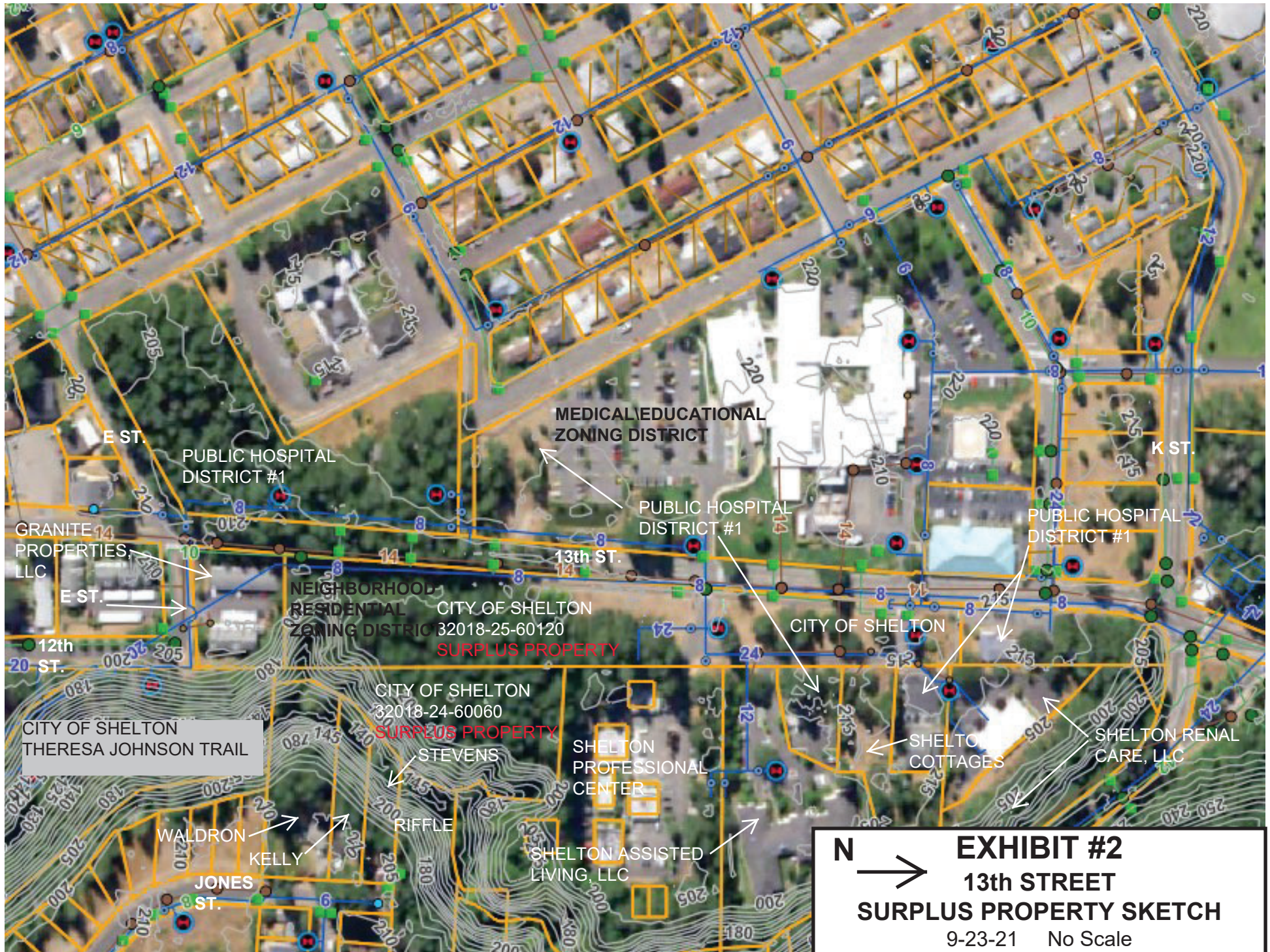
City Clerk Nault



↑N
EXHIBIT #1
HARVARD AVE.
SURPLUS PROPERTY SKETCH
9-23-21 No Scale



↑ N
EXHIBIT #3
FRONT STREET
SURPLUS PROPERTY SKETCH
9-23-21 No Scale





CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F1)

Touch Date: 02/28/2023
Brief Date: 03/21/2023
Action Date: 04/04/2023

Department: Public Works
Presented By: Jay Harris

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

Resolution No. 1264-0223
6-Year TIP

☐

Ordinance

☒ Dept. Head

J.O.H.

☐ Finance Director

ATTACHMENTS:

☒

Resolution

☐ Attorney

- Resolution No. 1264-0223 with
Spreadsheet Attachment

☒

Motion

☒ City Clerk

- Public Hearing Notice

☐

Other

☐ City Manager

- TIP Definition Codes

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Per RCW 35.77.010, the purpose of the 6-Year Transportation Improvement Program (TIP) is, "...to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program".

The TIP is used by several state and federal agencies and serves multiple purposes. It is mainly for local agencies to prioritize their transportation projects anticipated to be done during the next six years, as well as for the Washington State Department of Transportation (WSDOT) to know what projects are anticipated, to list those projects that have federal and/or state funding secured, to identify those projects that are anticipating state or federal funding that is not yet secured, and to allow WSDOT to create a list of projects for the Statewide Transportation Improvement Program (STIP). Federally funded projects must be incorporated into the STIP before money will be disbursed to a local agency. Washington State Law requires the annual adoption of the 6-Year TIP take place after a public hearing, and to submit the adopted 6-year TIP to WSDOT within 30 days of its passage.

ANALYSIS/OPTIONS/ALTERNATIVES:

This is a requirement of Washington State.

BUDGET/FISCAL INFORMATION:

N/A

PUBLIC INFORMATION REQUIREMENTS:

Public Notice for the Public Hearing was published in the Shelton Mason County Journal, as required by Washington state law. Further information can be obtained through the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff recommends: *"I move to adopt Resolution No. 1264-0223 and the 6-Year TIP attachment as presented."*

RESOLUTION NO. 1264-0223

A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON ADOPTING THE COMPREHENSIVE SIX (6) YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF SHELTON FOR THE YEARS 2024 THROUGH 2029

WHEREAS, a study has been completed by the City Engineering Department and approved by the City Manager in which a Comprehensive Six (6) Year Transportation Improvement Program has been prepared for the six (6) year period 2024 through 2029, that shows the street locations, improvements that are to be made within the six (6) year period, and the estimated cost of each improvement; and

WHEREAS, the City Council of the City of Shelton held a public hearing on the Comprehensive Six (6) Year Transportation Improvement Program at 6:00 pm on the 21st day of March, 2023 in an open public meeting; and

WHEREAS, public comment received was considered and incorporated, if applicable, into the Plan prepared by the City of Shelton relative to the Comprehensive Six (6) Year Transportation Improvement Program for the City of Shelton.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton, Washington, as follows:

1. That the attached table be adopted as the Comprehensive Six (6) Year Transportation Improvement Program for the City of Shelton.
2. That the table attached hereto is hereby incorporated by reference and made a part of this Resolution.
3. That this adoption of a Transportation Improvement Program is for the purpose of complying with the provisions of RCW 35.77, 36.81, 46.68, and 47.26 relating to the planning and financing of street and highway programs.

INTRODUCED AND PASSED by the City Council of the City of Shelton on this 4th day of April 2023.

ATTEST:

Mayor Onisko

City Clerk Nault

Priority Number	Project Name	Project Limits		Description	Funding Status	Federal Aid Number	Estimated Project Cost	Estimated City Contribution	Functional Class	Improvement Type													Utilities								Environmental Classification	R/W Needed? (Acquisition Date)
		Beginning	End							New Construction (01)	Relocation (02)	Reconstruction (03)	Major Widening (04)	Minor Widening (05)	Other Enhancements (06)	Resurfacing (07)	New Bridge (08)	Bridge Replacement (09)	Bridge Rehabilitation (10)	Minor Bridge Rehabilitation (11)	Safety (12)	Environmental (13)	Other	Water	Sewer	Power	Gas	Cable TV	Telephone	Other		
1	Western Gateway - Railroad Avenue 5640	7th Street	Pacific Court (City Limits)	Pavement and water main replacement, storm drainage, illumination, sidewalk and ADA access	S		\$4,354,580	\$3,276,733	14						06	07							32	W	S	P	G	C	T	O	CE	NO
2	Wallace-Kneeland Blvd 5439 / Shelton Springs Road 5432			Roundabout at Wallace-Kneeland and Shelton Springs	P		\$3,022,326	\$3,022,326	16												12		32								CE	NO
3	Wallace-Kneeland Blvd 5439 / N. 13th Intersection 5435			Roundabout at Wallace-Kneeland and North 13th Street	P		\$2,736,766	\$2,736,766	16												12		32	W	S	P	G	C	T	O	CE	YES
4	Western Gateway - 7th Street 5426	Alder Street	Cota Street	Roadway improvements including paving, sidewalks and ADA access, intersection improvements including signalization	P		\$3,750,000	\$3,750,000	17					05		07							32	W	S	P	G	C	T	O	CE	NO
5	North Shelton Interchange Upgrade	SR101	Wallace-Kneeland Blvd	Roadway improvements including widening, channelization, intersection and SR101 NB exit ramp improvements	P		\$7,200,000	\$7,200,000	12					05		07			10		12			W	S	P	G	C	T	O	EIS	NO
6	Brockdale Road 5435	Wallace-Kneeland Blvd	N City Limits	Roadway improvements including pavement stabilization, storm drainage, landscaping, sidewalk and ADA access	P		\$1,500,000	\$1,500,000	17			03		05	06	07					12		32	W	S	P	G	C	T	O	CE	NO
7	Western Gateway Phase C - West Downtown	7th to 12th	Alder to Cota	Roadway improvements including paving, illumination, sidewalks and ADA access	P		\$2,000,000	\$2,000,000	14						06	07							32	W	S	P	G	C	T	O	CE	NO
8	Olympic Highway North 5465	"K" Street	Wallace-Kneeland Blvd	K Street signal upgrade and roadway improvements including pavement grinding and overlay	P		\$1,800,000	\$1,800,000	14			03				07								W	S	P	G	C	T	O	CE	NO
9	Olympic Highway North 5465	"C" Street	"K" Street	Roadway improvements including pavement grinding, overlay, illumination, sidewalk and ADA access upgrades	P		\$4,000,000	\$4,000,000	14			03			06	07							32	W	S	P	G	C	T	O	CE	NO
10	Railroad Avenue 5640	1st Street	7th Street	Roadway improvements including pavement replacement, ADA and signal upgrades, and 14 inch water main replacement	P		\$4,000,000	\$400,000	14							07					12		32	W	S	P	G	C	T	O	CE	NO
11	Railroad Avenue 5640	City limits	Deegan Road	Curb, gutter, sidewalk, upsize water main and extend gravity sewer. Roundabout at Railroad Ave and Deegan Road Intersection	P		\$6,000,000	\$6,000,000	16			03		05	06								32	W	S	P	G	C	T	O	CE	NO
12	Turner Avenue 5434	1st Street	Angleside Road	Roadway improvements including paving, channelization, storm drainage, illumination & pedestrian walkway	P		\$1,000,000	\$1,000,000	17						06	07					12		32	W	S	P	G	C	T	O	CE	NO
13	K Street 5461/ Northcliff Intersection 5463			Sight distance improvements for pedestrian safety	P		\$2,000,000	\$2,000,000	17						06						12			W	S	P	G	C	T	O	CE	NO
14	Angleside Road 5426 / 7th Street	Cota Street	Turner Avenue	Guardrail, sidewalk, ROW acquisition, pavement, storm drainage, and illumination improvements	P		\$3,000,000	\$3,000,000	17			03			06	07					12		32	W	S	P	G	C	T	O	CE	YES
15	NB SR 3 reroute from 1st to Front Street			Feasibility study and cost estimate	P		\$50,000	\$50,000	12		02					07					12			W	S	P	G	C	T	O	CE	YES
16	North 13th-5435/Shelton Springs Roads 5432	N 13th	Shelton Springs Rd	Roundabout to improve traffic flow and pedestrian safety and remove the NB LH turn que	P		\$3,300,000	\$3,300,000	14					05	06	07			10				32	W	S	P	G	C	T	O	CE	NO
0	Systemic Safety Pedestrian Improvements	City Wide		RRFB at Olympic Highway North and I Street, W. Railroad Ave and 3rd St., and Olympic Highway South and Bellevue Ave	S	TBD	\$1,295,000	\$0	00						06						12		32								CE	YES
0	ADA Transition Plan	City Wide		Self evaluation and plan to achieve compliance in all public use facilities	S		\$35,000	\$35,000	00												12										CE	NO
0	Pavement Maintenance Program-Johns Praire Road	N 13th	City Limits	Roadway improvements including pavement replacement and ADA upgrades	P	TBD	\$304,585	\$41,118	00							07															CE	NO
0	Transportation Improvement Plan	City Wide		Update existing 2017 plan and TIF table	P		\$100,000	\$100,000	00												12										CE	NO
0	2021-2023 Safe Routes to School Crosswalk Improvements	City Wide		7th and Franklin, 9th and RR Ave, Shelton Springs Road and Huff and Puff Trail	S		\$890,292	\$120,189	00														32								CE	NO
0	Critical Pedestrian Map	City Wide		Construction cost estimate of revised map	P		\$50,000	\$50,000																								
0	Former Simpson RR conversion to multiuse path	W. Hulbert Rd Park and Ride	Kneeland Park	Remove rails, ties and signals in the right of way at SR3, W. Hulbert Road and 7th Street	S	TBD	\$679,000	\$5	00						06						12		32								CE	NO

\$53,067,549 \$45,382,597

Priority Number	Project Name	Project Phase												Expenditure Schedule (\$1,000)					
		Preliminary Engineering (Planning)				Right-of Way (Equip Purchase)				Construction				Year 1 (2024)	Year 2 (2025)	Year 3 (2026)	Year 4 (2027)	Year 5 (2028)	Year 6 (2029)
		Start Date	Estimated Phase Cost	Outside Funding Source	Outside Contribution (%)	Start Date	Estimated Phase Cost	Outside Funding Source	Outside Contribution (%)	Start Date	Estimated Phase Cost	Outside Funding Source	Outside Contribution (%)						
1	Western Gateway - Railroad Avenue 5640	2020	\$399,446							2022	\$4,126,134	TIB	23%	\$3,126	\$1,000				
2	Wallace-Kneeland Blvd 5439 / Shelton Springs Road 5432	2026	\$202,166							2026	\$2,820,160				\$200	\$2,820			
3	Wallace-Kneeland Blvd 5439 / N. 13th Intersection 5435	2027	\$202,166			2026	\$65,000			2028	\$2,469,600					\$202	\$65	\$2,469	
4	Western Gateway - 7th Street 5426	2027	\$562,500							2027	\$3,187,500						\$112	\$638	
5	North Shelton Interchange Upgrade	2027	\$1,080,000							2027	\$6,120,000							\$480	\$2,720
6	Brockdale Road 5435	2028	\$30,000							2028	\$278,000								
7	Western Gateway Phase C - West Downtown	2028	\$300,000							2029	\$1,700,000								
8	Olympic Highway North 5465	2029	\$270,000							2030	\$1,530,000								
9	Olympic Highway North 5465	2030	\$600,000							2030	\$3,400,000								
10	Railroad Avenue 5640	2031	\$600,000							2031	\$3,400,000								
11	Railroad Avenue 5640	2032	\$900,000							2032	\$5,100,000								
12	Turner Avenue 5434	2033	\$150,000							2033	\$850,000								
13	K Street 5461/ Northcliff Intersection 5463	2034	\$300,000							2034	\$1,700,000								
14	Angleside Road 5426 / 7th Street	2035	\$450,000							2035	\$2,550,000								
15	NB SR 3 reroute from 1st to Front Street	2025	\$50,000								\$0								
16	North 13th-5435/Shelton Springs Roads 5432	2036	\$495,000							2036	\$2,805,000								
0	Systemic Safety Pedestrian Improvements	2023	\$155,000	LRSP		2024	\$70,000			2025	\$1,070,000	LRSP		\$155	\$1,070				
0	ADA Transition Plan	2023	\$35,000							2023									
0	Pavement Maintenance Program-Johns Praire Road	2024	\$65,000							2025		STBG-U	86.5%						
0	Transportation Improvement Plan	2025	\$100,000							2026									
0	2021-2023 Safe Routes to School Crosswalk Improvements	2022	\$59,000							2023	\$890,292								
0	Critical Pedestrian Map	2025	\$50,000																
0	Former Simpson RR conversion to multiuse path	2024	\$170,787	Section 130	100.0%					2024	\$502,622	Section 130	100.0%	\$170	\$502				



CITY OF SHELTON
525 WEST COTA STREET
SHELTON, WASHINGTON
(360) 426-4491

**NOTICE OF
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Shelton, Washington, is declaring its intention to hold a Public Hearing on Tuesday, March 21, 2023, at 6:00 p.m., at the Shelton Civic Center to hear testimony regarding the proposed Six (6) Year Transportation Improvement Program for the City of Shelton. All persons who desire to give testimony regarding the proposed program should appear before the Council and present their testimony at said hearing to be held at the Shelton Civic Center, 525 West Cota Street. Copies of the proposed plan are available from the Public Works Department.

Interested persons may appear and present their testimony at the hearing, or written comments may be submitted to the City Clerk, City of Shelton, 525 W. Cota Street, Shelton, WA 98584 or emailed to donna.nault@sheltonwa.gov, no later than 5:00 p.m., on Tuesday, March 21, 2023.

Six Year Transportation Improvement Program Definition of Information Codes

The following descriptive codes are used in the TIP program provided by WSDOT. The following is a list of the meaning of various codes used in the TIP table.

Functional Classification

Urban (Over 5000 population)

- 00 – No Classification
- 11 – Interstate
- 12 – Freeways & Expressways
- 14 – Other Principal Arterials
- 16 – Minor Arterial
- 17 – Collector
- 19 – Local Access

Improvement Type Codes

- | | |
|--|------------------------------------|
| 01 – New Construction on New Alignment | 08 – New Bridge Construction |
| 02 – Relocation | 09 – Bridge Replacement |
| 03 – Reconstruction | 10 – Bridge Rehabilitation |
| 04 – Major Widening | 11 – Minor Bridge Rehabilitation |
| 05 – Minor Widening | 12 – Safety/ Traffic Operation/TSM |
| 06 – Other Enhancements | 13 – Environmentally Related |
| 07 – Resurfacing | 32 – Non Motor Vehicle Project |

Funding Status

S - Project is **selected** by the appropriate selection body and **funding has been secured** by the lead agency.

P - Project is subject to selection by an agency other than the lead and is listed for planning purposes. (**Funding has not been determined.**)

Utility Codes

- W – Water
- S – Sewer (other than agency-owned)
- P – Power
- G – Gas
- C – Cable TV
- T – Telephone
- O – Other

Environmental Data Type

- EIS – Environmental Impact Statement
- EA – Environmental Assessment
- CE – Categorical Exclusion



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F2)

Touch Date: 03/07/2023
Brief Date: 03/21/2023
Action Date: 04/04/2022

Department: Community Development
Presented By: Jason Dose

APPROVED FOR COUNCIL PACKET:

ROUTE TO:

- ☒ Dept. Head
☐ Finance Director
☐ Attorney
☒ City Clerk
☐ City Manager

REVIEWED:

PROGRAM/PROJECT TITLE:

"Meadows Edge" Notice of Intent to Annex into City Limits

ATTACHMENTS:

- 1) Resolution No. 1268-0323
- 2) "Meadows Edge" Proposed Annexation Area Site Location Map
- 3) "Meadows Edge" Proposed Annexation Area Location on the City's Comprehensive Plan Future Land Use Map
- 4) Notice of Intent to Annex.

Action Requested:

- ☐ Ordinance
☒ Resolution
☒ Motion
☐ Other

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

In February of 2023, the City of Shelton received the attached notice of intent to petition for annexation of a 40-acre piece of property located in the Shelton Urban Growth Area, north of the Shelton Springs Subdivision, south of Island Lake, and south of "Frog Acres" (see attached site location map). The single ownership property is the subject of a 36-lot subdivision currently under review by Mason County staff. The subdivision would utilize City utilities (water and sewer) and roadways (access to the subdivision is provided through the Shelton Springs Subdivision) and is requesting annexation as part of their development proposal.

A map illustrating the proposed annexation area, a map illustrating the proposed annexation area on the City's Comprehensive Plan Future Land Use Map, as well as the submitted Notice of Intent to Petition for Annexation utilizing the 60 percent method are attached to this report.

The annexation area under consideration is located within the Shelton Urban Growth Area (UGA) and is pre-zoned Neighborhood Residential (NR) as recognized in the City's Comprehensive Plan Future Land Use Map. The properties carry the same zoning designation on the City's Zoning map.

Pursuant to RCW 35A.14.120 the applicant intends to petition the City of Shelton for annexation utilizing the 60% method by providing a petition with signatures of at least 60% of the assessed valuation of the annexation area's property owners if the Council approves the initiation of annexation by adopting Resolution No. 1268-0323.

Provided the Council approves the request the next steps in the annexation include:

- The applicant formally submits a petition for annexation of the area to the City
- The County assessor will determine sufficiency/authenticity of the 60% petition
- Formal public notice is issued and a public hearing held regarding the annexation
- Council consideration of an ordinance for approval or denial of the annexation of all or any portion of the proposed area only included in the petition
- Annexation would be effective on the date of the ordinance

ANALYSIS/OPTIONS/ALTERNATIVES:

During this initial process the Council may accept, reject, or geographically modify the proposed annexation

and requirement of assumption of any existing City indebtedness. At the Council's March 21, 2023 regular meeting the City Council voted unanimously to place the item on the Action agenda for the April 4, 2023 meeting. Nothing has changed relative to the submittal since the council considered the item.

BUDGET/FISCAL INFORMATION:

N/A

PUBLIC INFORMATION REQUIREMENTS:

N/A

STAFF RECOMMENDATION/MOTION:

“I move to approve Resolution 1268-0323”.

RESOLUTION NO. 1268-0323

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELTON, WASHINGTON, ACCEPTING A
PROPOSED ANNEXATION FOR THE “MEADOWS EDGE” ANNEXATION AREA
PURSUANT TO RCW 35A.14.120**

WHEREAS, the Shelton City Council adopted Ordinance No. 1915-1217 adopting the 2017 Comprehensive Plan that sets planning goals, policies and implementation strategies for the City and Shelton Urban Growth Area (UGA) pursuant to Chapter 36.70A RCW; and

WHEREAS, the City received a notice of intent, signed by the property owner of the “Meadows Edge” annexation area (“Annexation Area”), signifying their intention to commence annexation proceedings pursuant to RCW 35A.14.120; and

WHEREAS, the Annexation Area is contiguous to the present corporate limits of the City of Shelton and is in the City of Shelton Urban Growth Area; and

WHEREAS, Ordinance No. 1915-1217, which adopted land use and zoning designations for the UGA, designated the Annexation Area in the City’s Comprehensive Plan as NR (Neighborhood Residential) and on the City’s Official Zoning Map as NR (Neighborhood Residential).

THEREFORE, BE IT RESOLVED by the City Council of the City of Shelton

SECTION 1. The Council accepts the initiation of annexation proceedings pursuant to RCW 35A.14.120 for the Annexation Area, which is described in Exhibit A and subject to the provisions of section 2-3 below. The property owner is authorized to circulate and submit an annexation petition bearing signatures of the owners of at least 60% of the assessed valuation of the Annexation Area. Upon receipt of a sufficient annexation petition, the City Council shall set a public hearing to consider whether to annex the area.

SECTION 2. The Annexation Area, if annexed, shall be required to assume and be subject to the existing indebtedness of the City of Shelton at the time of the effective date of such annexation.

SECTION 3. The Annexation Area, if annexed, shall be designated as set forth in the City’s Comprehensive Plan and on the City’s Zoning Map as Neighborhood Residential.

Passed by the City Council at its regular meeting held on the 4th day of April 2023.

Eric Onisko, Mayor

ATTEST:

City Clerk Nault

Exhibit A

Notice of Intent to Annex, Parcel Map, and Legal Description


NOTICE OF INTENT TO PETITION FOR ANNEXATION 60 PERCENT METHOD

CITY OF Shelton , Washington

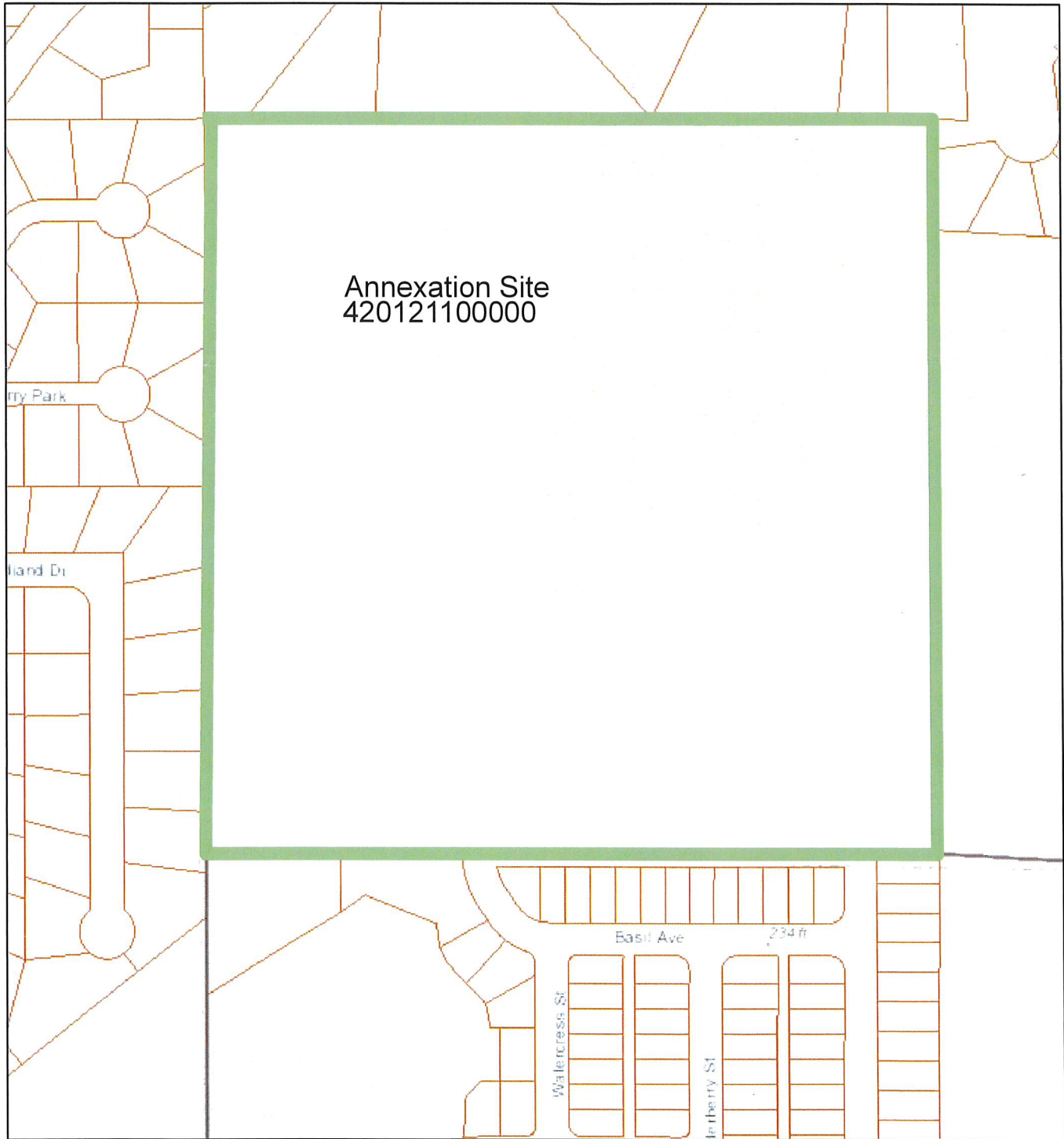
TO: City of Shelton City Council:

The undersigned, being the owners of not less than 10 percent (10%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Shelton of our intentions to commence annexation proceedings to the City of Shelton of the following described property. In accordance with RCW 35A.14.120 we hereby further request of the City Council to set a date, within sixty (60) days following the City's receipt of this notice, for a meeting with the undersigned parties to determine whether the City of Shelton will accept the proposed annexation, whether it shall require the simultaneous adoption of zoning regulations, and whether it shall require the assumption of existing City indebtedness by the area to be annexed. The property in question lies contiguous to the present corporate limits of the City of Shelton, and said property is situated in Mason County, Washington, and is legally described as follows (attach separate sheet). We, the undersigned, are owners of real property lying outside of the city limits of the City of Shelton, Washington, but contiguous thereto and designated as part of the City of Shelton's Urban Growth Area. A legal description and map of this area are attached to this notice.

It is acknowledged that this petition may consist of a group of pages containing identical text material and it is intended by the signers of this Notice of Intent that they be presented and considered as one Notice of Intent.

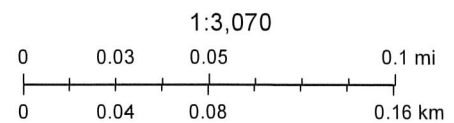
Property Owner Name (PLEASE PRINT)	Property Owner SIGNATURE	Street Address	Parcel Number	Date Signed
MTT Dev LLC		16000 Christensen Rs Suite 150 Seattle 98188	420121100000	1/24/23

Mason County WA GIS Web Map



1/23/2023, 4:36:21 PM

- ☐ County Boundary
- ☐ No Filled
- ☐ Tax Parcels (Zoom in to 1:30,000)



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

ALTA COMMITMENT FOR TITLE INSURANCE
EXHIBIT A
Order No.: 2020-12327-SH

EXHIBIT "A"

Legal Description:

The Northeast quarter (NE ¼) of the Northeast quarter (NE ¼) of Section twelve (12), Township twenty (20) North, Range four (4) West, W.M., Mason County, Washington.

TOGETHER WITH an easement for ingress, egress and utilities, "over, under, across and along existing roads", as reserved in instrument recorded February 24, 1975, Auditor's File No. 297482.

Abbreviated Legal:

NE NE 12-20-4

Parcel No(s):

42012-11-00000




Purported Address: XXX Vacant Land, Shelton, WA 98584

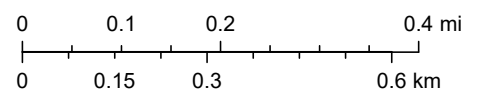
Meadows Edge Annexation Area



3/9/2023, 9:41:48 AM

1:12,280

-  County Boundary
-  No Filled
-  Tax Parcels (Zoom in to 1:30,000)

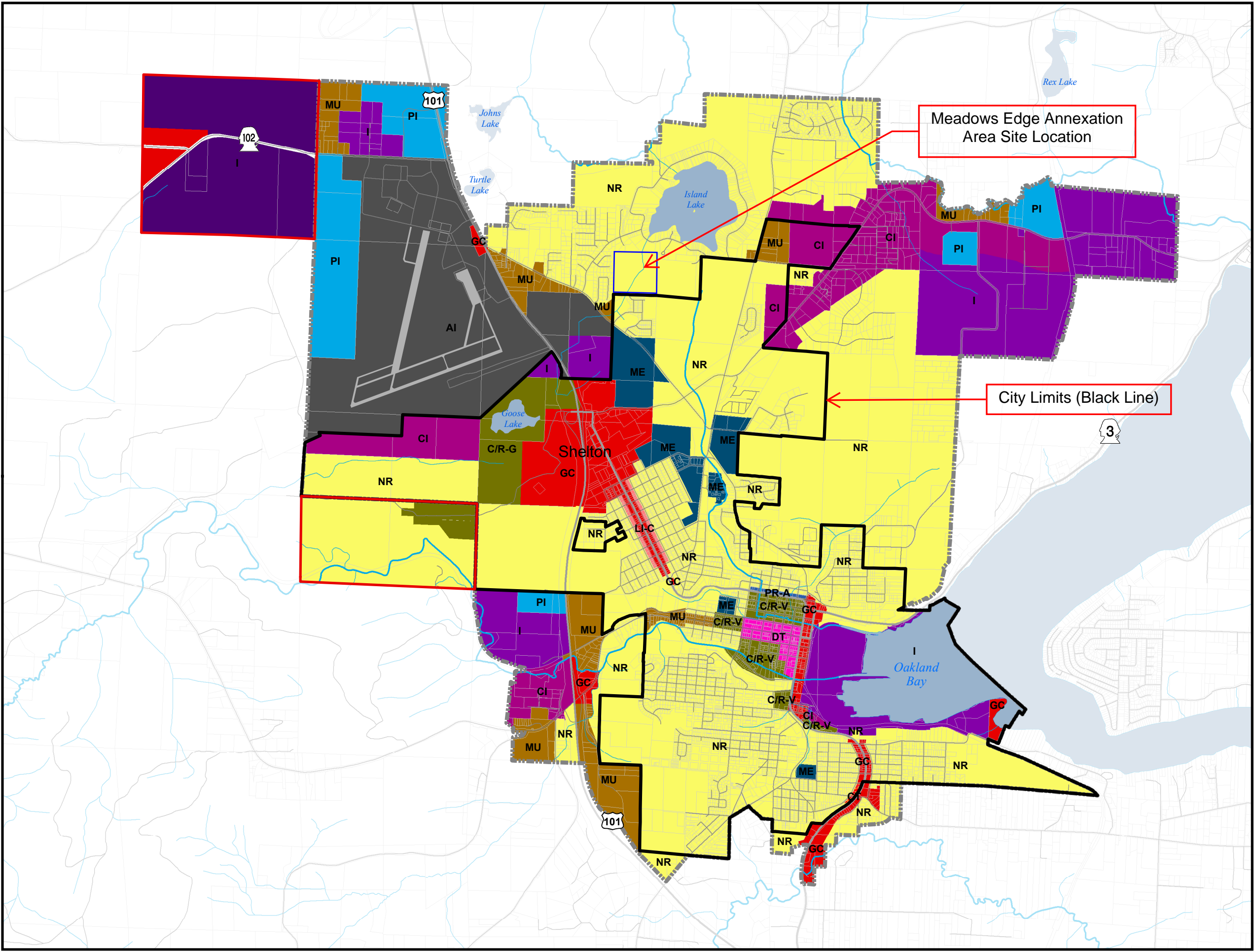


Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Figure 1

Future Land Use Map

Comprehensive Plan Update 2017
City of Shelton, WA



Legend

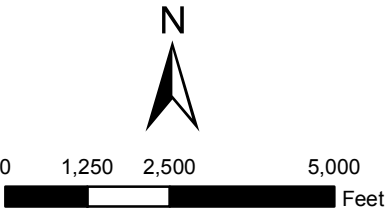
- Shelton City Limits
- Shelton UGA
- UGA Expansion Areas
- Parcels
- Airport

Zoning

- AI, Airport Industrial
- C/I, Commercial / Industrial
- C/R-G, Commercial / Residential - Goose Lake
- C/R-V, Commercial / Residential - Valley
- CT, Commercial - Targeted for Potential Residential Rezone
- DT, Downtown
- GC, Commercial
- I, Industrial
- LI-C, Low Intensity Commercial
- ME, Medical / Educational
- MU, Mixed Use
- NR, Neighborhood Residential
- PI, Public Institutional
- PR-A, Professional Office / Residential Mixed Usage

Map created by: Mason County GIS Department
Map File: MC_Fig_1_Future_Land_Use.mxd
Map Created in ArcGIS 10.2
Map Date: 11/20/2017

Data Source: Mason County GIS, Washington
State Department of Transportation, Washington
Department of Natural Resources, USGS NLCD




NOTICE OF INTENT TO PETITION FOR ANNEXATION 60 PERCENT METHOD

CITY OF Shelton , Washington

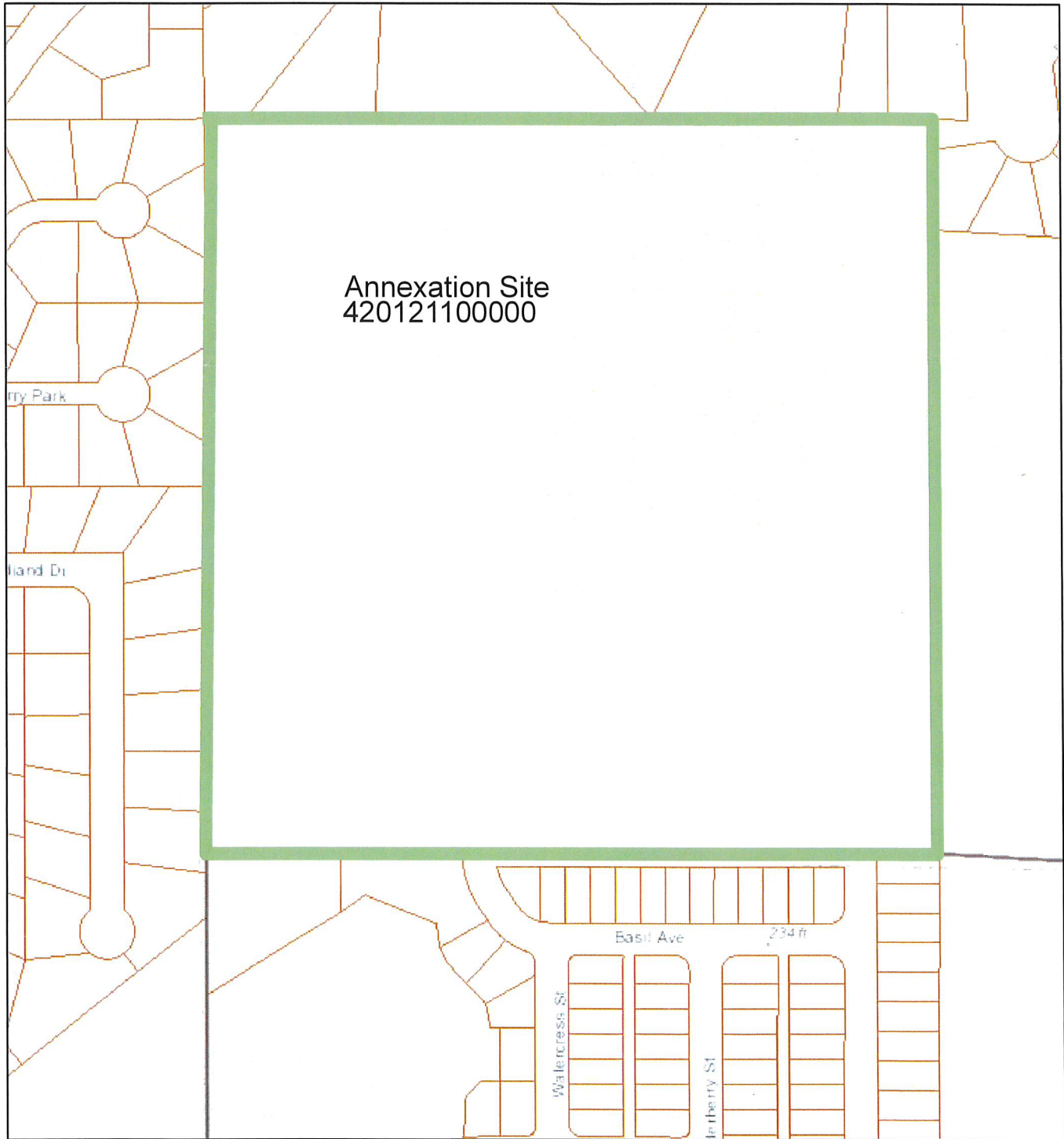
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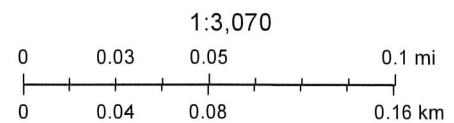
Property Owner Name (PLEASE PRINT)	Property Owner SIGNATURE	Street Address	Parcel Number	Date Signed
MTT Dev LLC		16000 Christensen Rs Suite 150 Seattle 98188	420121100000	1/24/23

Mason County WA GIS Web Map



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- ☐ County Boundary
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- ☐ Tax Parcels (Zoom in to 1:30,000)



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EXHIBIT A
Order No.: 2020-12327-SH

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