



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
January 3, 2023 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Finance Director Mike Githens
City Engineer Ken Gill
Police Chief Carole Beason
Public Works Director Jay Harris

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Mayor Onisko
Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 107805 through 107812 in the total amount of \$35,727.42
2. Vouchers numbered APA001698 through APA001746 in the total amount of \$143,504.16
3. Voucher number 107832 in the total amount of \$4,137.00
4. Vouchers numbered 107850 through 107859 in the total amount of \$16,436.34
5. Vouchers numbered APA001747 through APA001794 in the total amount of \$227,811.16
6. Vouchers numbered 107861 through 107866 in the total amount of \$47,590.75
7. Vouchers numbered APA001795 through APA001833 in the total amount of \$922,876.90
8. Voucher number 107877 in the total amount of \$4,758.70
9. Minutes:
 - Business Meeting of November 15, 2022
 - Study Session of November 22, 2022
 - Business Meeting of December 6, 2022
10. October Financial Status Report

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to approve the Consent Agenda as published. Passed.

GENERAL PUBLIC COMMENT

In-Person:

Athena Ayers Jackie Jewett
Dean Jewett Mary Eagleson

Zoom: Colleen Carmichael

BUSINESS AGENDA

1. Resolution No. 1253-1122 Master Fee Schedule Update – Presented by Finance Director Mike Githens

Finance Director Githens discussed updates to the Master Fee Schedule. No discussion. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to place Resolution No. 1253-1122 on the action agenda of the January 17, 2023 Council meeting for further consideration. Passed.

2. Resolution No. 1254-1222 Local Road Safety Plan Project Approval & Authorization – Presented by City Engineer Ken Gill

City Engineer Gill provided information on the local road safety plan project. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1254-1222 on the action agenda of the January 17, 2023 Council meeting. Passed.

3. Resolution No. 1255-1222 Brockdale Road Resurfacing Improvements Project Award – Presented by City Engineer Ken Gill

City Engineer Gill provided information on the Brockdale Road resurfacing improvements project. Discussion followed. No public comments.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to place Resolution No. 1255-1222 on the action agenda of the January 17, 2023 Council meeting. Passed.

4. Resolution No. 1256-1222 Consultant Contract Amendment No. 1 for Brockdale Road Improvement Project – Presented by City Engineer Ken Gill

City Engineer Gill discussed an amendment to the Brockdale Road Improvement Project consultant's contract. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to place Resolution No. 1256-1222 on the action agenda of the January 17, 2023 Council meeting. Passed.

5. Mason County Jail Services – Presented by Police Chief Carole Beason

Police Chief Beason discussed changes to the jail services contract with Mason County. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember Schirman to forward the Mason County Jail Contract to the Council meeting on January 17, 2023 for further consideration. Passed.

6. Resolution No. 1259-1222 Wastewater Fund Property Acquisitions – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed a proposed property acquisition. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to place Resolution No. 1259-1222 on the action agenda of the January 17, 2023 Council meeting. Passed.

ACTION AGENDA

1. Resolution No. 1249-1122 DOC Grant Acceptance for Well 1 Rehab – Presented by City Engineer Ken Gill

City Engineer Gill discussed a capital agreement through the Washington State Department of Commerce. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1249-1122.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to approve Resolution No. 1249-1122 as presented. Passed.

2. Resolution No. 1250-1222 DOC Well 1 Rehab Design Contract Amendment No. 3 – Presented by City Engineer Ken Gill

City Engineer Gill discussed a design and construction contract amendment. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1250-1222.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve Resolution No. 1250-1222 as presented. Passed

3. Resolution No. 1251-1122 DOC Grant Acceptance for WWTP Reclaimed Tank – Presented by City Engineer Ken Gill

City Engineer Gill discussed a Department of Commerce funding agreement. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1251-1122.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve Resolution No. 1251-1122 as presented. Passed.

4. Resolution No. 1252-1122 WWTP Reclaimed Tank Design Contract Amendment No. 2 – Presented by City Engineer Ken Gill

City Engineer Gill discussed a design contract amendment. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1252-1122.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to approve Resolution No. 1252-1122 as presented. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- City staff response to weather conditions
- City Council committee assignments
- Financial Sustainability Task Force
- State auditor exit conference
- Looking Ahead

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

Study Session – January 10, 2023 at 6:00 p.m.

City Council Meeting – January 17, 2023 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:51 p.m.



Mayor Eric Onisko



City Clerk Donna Nault

