



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
October 4, 2022 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson (Zoom)
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Finance Director Mike Githens
Public Works Superintendent Brent Armstrong
Senior HR Analyst LeAndra Sharp
Administrative Services Director Michelle Sutherland

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Councilmember McDowell
Roll Call: City Clerk Nault – Absent: Deputy Mayor Joe Schmit

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to excuse the absence of Deputy Mayor Schmit. Passed.

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

Association of Washington Cities – “Cities on Tap”

CONSENT AGENDA

1. Vouchers numbered 107651 through 107652 in the total amount of \$262,445.77
2. Vouchers numbered 107658 through 107673 in the total amount of \$51,830.97
3. Vouchers numbered APA001268 through APA001347 in the total amount of \$180,320.61
4. Minutes:
 - Business Meeting of September 6, 2022
 - Study Session of September 13, 2022

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to approve the Consent Agenda as published. Passed.

GENERAL PUBLIC COMMENT

In-Person:

Tammy Bacigalupo Athena Ayers
Richard McHaffie Dean Jewett
Jackie Jewett

Zoom:

Colleen Carmichael

BUSINESS AGENDA

1. LTAC Grant Recommendations – Presented by City Manager Jeff Niten

City Manager Niten reviewed the Lodging Tax Advisory Committee’s 2023 tourism grant fund recommendations.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward the Lodging Tax Advisory Committee's recommendations to the action agenda on October 18, 2022 for further consideration. No discussion. No public comment. Passed.

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

2. Public Hearing Ordinance No. 1991-0922 2023 Preliminary Budget – Presented by Finance Director Mike Githens

Finance Director Githens reviewed the 2023 preliminary budget. No discussion. No public testimony. City Clerk Nault provided the reading of Ordinance No. 1991-0922.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward the 2023 Annual Budget to the November 1, 2022 Council meeting for a second public hearing to allow the public another opportunity to be heard on the budget under consideration. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

ACTION AGENDA

1. Resolution No. 1245-0822 Correct Equipment Sole Source – Presented by Public Works Superintendent Brent Armstrong

Public Works Superintendent Armstrong reviewed the recommendation for a sole distributor and service provider. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1245-0822.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt Resolution No. 1245-0822 as presented. Passed.

2. Municipal Court Judge Contract – Presented by Senior HR Analyst LeAndra Sharp

Senior HR Analyst Sharp shared information on the reappointment of Judge Stephen Greer for a 3-year term. No discussion. No public comment. City Clerk Nault provided the reading of Resolution No. 1245-0822.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve the municipal court judge employment agreement as presented. Passed.

3. Court Security Officer Contract – Presented by Administrative Services Director Michelle Sutherland

Administrative Services Director Sutherland provided information on a security services contract. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to approve the Court Security contract as presented. Passed.

4. Government Relations Services Contract – Presented by City Manager Jeff Niten

City Manager Niten discussed lobbying services and a government relations contract. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to authorize the City Manager to sign a contract with Phillips Burgess Government Relations, LLC. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- Reserve Officer of the Year 2020 – Matt Weir
- Officer of the Year 2020 – Michael DeRoche
- Civilian Employee of the Year – Samantha Gano
- Reserve Officer of the Year 2021 – Matt Weir
- Officer of the Year 2021 – Jason Lawson
- Civilian Employee of the Year – Sara Childers
- Oysterfest
- Review Looking Ahead

NEW ITEMS FOR DISCUSSION

None

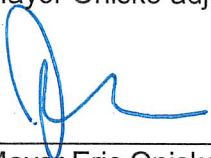
ANNOUNCEMENT OF NEXT MEETING

Spotlight Shelton – October 11, 2022 at 6:00 p.m.

City Council Meeting – October 18, 2022 at 6:00 p.m.

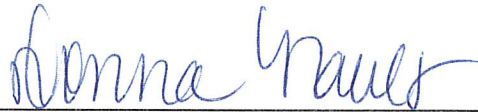
MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:40 p.m.



Mayor Eric Onisko

Deputy Mayor
Joe Schmit



City Clerk Donna Nault