



Shelton City Council
Meeting Agenda
July 5, 2022 at 6:00 p.m.
Civic Center

A. Call to Order

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

B. Council Reports

C. Consent Agenda (Action)

1. Vouchers numbered APA000624 through APA000695 in the total amount of \$173,539.98
2. Vouchers numbered 107441 through 107445 in the total amount of \$48,889.21
3. Vouchers numbered APA000696 through APA000735 in the total amount of \$52,527.42
4. Minutes from Study Session of May 24, 2022

D. Presentations

1. Software Updates
 - EnerGov – Presented by Community Development Director Mark Ziegler
 - NeoGov – Presented by Senior HR Analyst LeAndra Sharp
 - Website – Presented by Communications & Government Relations Specialist Mary Ricker

E. General Public Comment (3-minute time limit)

*The City Council invites members of the public to provide comment on any topic at this time. To make comments in person, please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. To comment virtually using Zoom, please use the "Raise Hand" feature to alert the City Clerk. If you have joined Zoom on your telephone, dial *9 to use the "Raise Hand" feature. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.*

F. Business Agenda (Study/No Action/Public Comment Taken)

1. Public Hearing Resolution No. 1237-0522 6-Year TIP – Presented by City Engineer Ken Gill
2. Resolution No. 1239-0522 Deeming TMG Sole Source – Presented by Public Works Director Jay Harris
3. Resolution No. 1238-0522 Fee Schedule Update – Presented by Interim Finance Director Teri Schnitzer

G. Action Agenda (Action/Public Comment Taken)

1. Ordinance No. 1989-0522 2022 Budget Supplemental – Presented by Interim Finance Director Teri Schnitzer

H. Administration Reports

1. City Manager Report

I. New Items for Discussion

J. Announcement of Next Meeting – July 19, 2022 at 6:00 p.m.

K. Adjourn

Special Note for Virtual Public Participation

The meeting can be viewed at: masonwebtv.com

The public can provide comments virtually by:

Email: donna.nault@sheltonwa.gov (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City Council's webpage

Your comments will be relayed directly to the Council.



2022 Looking Ahead

(Items and dates are subject to change)

Tues. 7/12 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> • 2023 Legislative Priorities • Park Funding Strategies 	Packet Items Due: 7/8 @ noon
Tues. 7/19 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • May Financial Status Report Business Agenda <ul style="list-style-type: none"> • Public Hearing Ordinance No. 1990-0522 Amending SMC 17.12 • Public Hearing Ordinance No. 1987-0422 Amending SMC Ch. 20.47.010 Related to Camping on Private Property • Resolution No. 1240-0622 Cota Street Parking Lot Project Award Action Agenda <ul style="list-style-type: none"> • Resolution No. 1238-0522 Fee Schedule Update • Resolution No. 1237-0522 6 Year TIP • Resolution No. 1239-0522 TMG Sole Source for ProMinent Fluid Control, Inc. Products and Systems Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 7/8 – 5:00 p.m.
Tues. 7/26 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 7/22 @ noon
Tues. 8/2 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Ordinance No. 1990-0522 Amending SMC 17.12 • Ordinance No. 1987-0422 Amending SMC Ch. 20.47.010 Related to Camping on Private Property • Resolution No. 1240-0622 Cota Street Parking Lot Project Award Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 7/22 – 5:00 p.m.
Tues. 8/9 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 8/5 @ noon

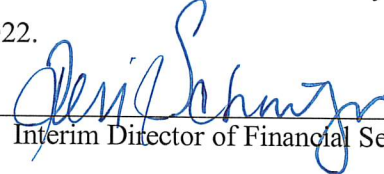
Tues. 8/16 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • June Financial Status Report Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 8/5 – 5:00 p.m.
Tues. 8/23 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 8/19 @ noon
Tues. 9/6 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 8/26 – 5:00 p.m.
Tues. 9/13 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 9/9 @ noon

Other – TBD

- UGA/Annexation Policy (Water/Sewer Extensions)
- More Standing Committees by the Council
- Water and Sewer Fee Schedule Revisions (Ordinance removing rates from SMC)
- Public Hearing Ordinance No. 1968-0321 Water Comp Plan Adoption

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA000624 through number APA000695 in the total amount of \$173,539.98 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 10th of June, 2022.



Interim Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2022.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02322 - JUNE 10, 2022 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02209	A & B MACHINE and HYDRAULICS IN	06/10/2022	Virtual Pay	0.00	539.47	APA000624
000950	ADGRAPHIX	06/10/2022	Virtual Pay	0.00	225.00	APA000625
VEN02001	ADVANCED BACKFLOW & CROSS CO	06/10/2022	Virtual Pay	0.00	315.00	APA000626
002982	APP	06/10/2022	Virtual Pay	0.00	17,409.67	APA000627
002520	ARAMARK	06/10/2022	Virtual Pay	0.00	70.94	APA000628
VEN01507	ARG-TIMCO	06/10/2022	Virtual Pay	0.00	412.52	APA000629
VEN01879	BRADLEY AIR COMPANY	06/10/2022	Virtual Pay	0.00	244.80	APA000630
098000	BUILDERS FIRSTSOURCE	06/10/2022	Virtual Pay	0.00	26.09	APA000631
005900	CAPITAL BUSINESS MACHINES	06/10/2022	Virtual Pay	0.00	1,806.87	APA000632
007634	CITY OF FORKS	06/10/2022	Virtual Pay	0.00	1,705.00	APA000633
VEN02285	CONSEJO COUNSELING & REFERRAL	06/10/2022	Virtual Pay	0.00	6,000.00	APA000634
008800	CUT-RATE AUTO PARTS	06/10/2022	Virtual Pay	0.00	24.46	APA000635
009251	DATAPROSE LLC	06/10/2022	Virtual Pay	0.00	2,411.24	APA000636
VEN02315	Debbie Hill	06/10/2022	Virtual Pay	0.00	300.00	APA000637
009351	DELAGE LANDEN FINANCIAL SVCS	06/10/2022	Virtual Pay	0.00	270.92	APA000638
009573	DEPT OF ECOLOGY	06/10/2022	Virtual Pay	0.00	51.29	APA000639
VEN01333	DIAMOND WIRE SPRING NORTHEAS	06/10/2022	Virtual Pay	0.00	95.89	APA000640
VEN02314	DREW COLEMAN	06/10/2022	Virtual Pay	0.00	482.00	APA000641
023078	FASTENAL COMPANY	06/10/2022	Virtual Pay	0.00	1,201.68	APA000642
159001	FERGUSON ENTERPRISES LLC #3325	06/10/2022	Virtual Pay	0.00	5,145.40	APA000643
VEN01406	FERGUSON WATERWORKS	06/10/2022	Virtual Pay	0.00	4,806.78	APA000644
038820	GILLIS AUTO CENTER, INC.	06/10/2022	Virtual Pay	0.00	125.98	APA000645
VEN01299	GRAY & OSBORNE	06/10/2022	Virtual Pay	0.00	63,532.45	APA000646
045000	H.D. FOWLER COMPANY	06/10/2022	Virtual Pay	0.00	578.23	APA000647
VEN02140	HAGGARD & GANSON LLP	06/10/2022	Virtual Pay	0.00	4,455.00	APA000648
VEN02255	HARBOR SAW & SUPPLY INC	06/10/2022	Virtual Pay	0.00	1,615.74	APA000649
VEN02276	JAMES N DOCTER	06/10/2022	Virtual Pay	0.00	2,000.00	APA000650
079581	KCDA PURCHASING COOPERATIVE	06/10/2022	Virtual Pay	0.00	93.99	APA000651
085075	LAKESIDE INDUSTRIES	06/10/2022	Virtual Pay	0.00	435.52	APA000652
085995	LANGUAGE LINE SERVICES	06/10/2022	Virtual Pay	0.00	140.20	APA000653
087799	LEMAY MOBILE SHREDDING	06/10/2022	Virtual Pay	0.00	14.65	APA000654
VEN01408	LUND CUSTOM MACHINING, INC.	06/10/2022	Virtual Pay	0.00	846.30	APA000655
VEN01286	MASON CONSERVATION DISTRICT	06/10/2022	Virtual Pay	0.00	2,016.12	APA000656
113004	MASON COUNTY - UTILITIES/WASTE	06/10/2022	Virtual Pay	0.00	735.72	APA000657
109750	MASON COUNTY DISTRICT COURT	06/10/2022	Virtual Pay	0.00	100.00	APA000658
108850	MASON COUNTY GARBAGE CO.-A W	06/10/2022	Virtual Pay	0.00	3,918.73	APA000659
108851	MASON COUNTY GIS	06/10/2022	Virtual Pay	0.00	157.33	APA000660
114350	MASON GENERAL HOSPITAL	06/10/2022	Virtual Pay	0.00	91.28	APA000661
114420	MASON TRANSIT AUTHORITY	06/10/2022	Virtual Pay	0.00	335.00	APA000662
VEN02241	MICHELLE PUGH	06/10/2022	Virtual Pay	0.00	92.00	APA000663
132235	MOUNTAIN MIST WATER	06/10/2022	Virtual Pay	0.00	292.73	APA000664
VEN02077	NATURAL SELECTION FARMS, INC.	06/10/2022	Virtual Pay	0.00	3,590.40	APA000665
142952	NORTH CENTRAL LABORATORIES	06/10/2022	Virtual Pay	0.00	196.44	APA000666
VEN01558	NORTHWEST CUSTOM TEES	06/10/2022	Virtual Pay	0.00	205.07	APA000667
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/10/2022	Virtual Pay	0.00	592.56	APA000668
VEN01351	OSCAR MATIAS PABLO	06/10/2022	Virtual Pay	0.00	110.00	APA000669
VEN02070	PAPE MACHINERY	06/10/2022	Virtual Pay	0.00	213.35	APA000670
114040	PETTYJOHN ENTERPRISES, LLC	06/10/2022	Virtual Pay	0.00	20.00	APA000671
158001	PITNEY BOWES	06/10/2022	Virtual Pay	0.00	554.51	APA000672
165704	R & D SUPPLY	06/10/2022	Virtual Pay	0.00	411.74	APA000673
903584	RIGHT SYSTEMS	06/10/2022	Virtual Pay	0.00	5,473.68	APA000674
172969	RWC GROUP	06/10/2022	Virtual Pay	0.00	224.23	APA000675
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	06/10/2022	Virtual Pay	0.00	1,722.50	APA000676
178231	SEAN CARNEY	06/10/2022	Virtual Pay	0.00	232.00	APA000677

Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
186500	SHELTON MASON COUNTY CHAMBE	06/10/2022	Virtual Pay	0.00	9,784.00	APA000678
VEN01334	SUEZ TREATMENT SOLUTIONS INC.	06/10/2022	Virtual Pay	0.00	3,551.31	APA000679
178252	TASCHNER LAW, PLLC	06/10/2022	Virtual Pay	0.00	1,500.00	APA000680
189670	THE SHOPPER	06/10/2022	Virtual Pay	0.00	66.12	APA000681
VEN01650	THURSTON MASON BEHAVIORAL HE	06/10/2022	Virtual Pay	0.00	793.57	APA000682
201300	TOZIER BROS INC.	06/10/2022	Virtual Pay	0.00	190.26	APA000683
201520	TRAFFIC SAFETY SUPPLY CO.	06/10/2022	Virtual Pay	0.00	1,936.97	APA000684
202308	USABUEBOOK	06/10/2022	Virtual Pay	0.00	494.16	APA000685
VEN01846	USSSA WASHINGTON STATE	06/10/2022	Virtual Pay	0.00	240.00	APA000686
203086	WABO	06/10/2022	Virtual Pay	0.00	40.96	APA000687
203030	WASHINGTON STATE PATROL	06/10/2022	Virtual Pay	0.00	39.75	APA000688
203780	WATER MGMNT LABORATORIES INC	06/10/2022	Virtual Pay	0.00	184.00	APA000689
203900	WESMAR COMPANY, INC	06/10/2022	Virtual Pay	0.00	833.84	APA000690
053987	WESTBAY NAPA AUTO PARTS	06/10/2022	Virtual Pay	0.00	108.23	APA000691
204075	WESTERN SYSTEMS REFUSE & RECY	06/10/2022	Virtual Pay	0.00	444.69	APA000692
204125	WHITNEY EQUIPMENT CO.	06/10/2022	Virtual Pay	0.00	2,952.90	APA000693
155563	YOUNGLOVE & COKER-PLLC	06/10/2022	Virtual Pay	0.00	11,696.18	APA000694
VEN02139	ZEPPELIN SHIPPING & TECHNOLOGY	06/10/2022	Virtual Pay	0.00	14.57	APA000695

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	150	72	0.00	173,539.98
	150	72	0.00	173,539.98

Virtual Payments	150	72	0.00	173,539.98
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2022	173,539.98
			<u>173,539.98</u>



Shelton, WA

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN02209	A & B MACHINE and HYDRAULICS IN	06/10/2022	Virtual Pay	0.00	539.47	APA000624
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
43481	Invoice	05/16/2022	CYLINDER, LABOR TO CHANGE FITTINGS 1	0.00	539.47	
503-000-000-54865-4802	Repairs and Maintenance		CYLINDER, LABOR TO CHA		539.47	
000950	ADGRAPHIX	06/10/2022	Virtual Pay	0.00	225.00	APA000625
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
50594	Invoice	06/06/2022	UNIT 80 DECALS	0.00	225.00	
001-118-000-52122-4100	Patrol-Professional Serv		UNIT 80 DECALS		225.00	
VEN02001	ADVANCED BACKFLOW & CROSS CO	06/10/2022	Virtual Pay	0.00	315.00	APA000626
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
72	Invoice	06/07/2022	ANNUAL BACKFLOW TESTING	0.00	315.00	
401-000-000-53480-4100	Professional Services/Adv		ANNUAL BACKFLOW TESTI		315.00	
002982	APP	06/10/2022	Virtual Pay	0.00	17,409.67	APA000627
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
22-547442	Invoice	05/04/2022	ACCT# AP7500158 FUEL	0.00	3,964.49	
503-250-000-58900-0001	Inventory-Gas		ACCT# AP7500158 FUEL		3,964.49	
22-547443	Invoice	05/11/2022	ACCT# AP7500158 FUEL	0.00	6,377.31	
503-250-000-58900-0001	Inventory-Gas		ACCT# AP7500158 FUEL		6,377.31	
22-547444	Invoice	05/25/2022	ACCT# AP7500158 FUEL	0.00	7,067.87	
503-250-000-58900-0001	Inventory-Gas		ACCT# AP7500158 FUEL		7,067.87	
002520	ARAMARK	06/10/2022	Virtual Pay	0.00	70.94	APA000628
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
5120015428	Invoice	06/01/2022	ACCT#792105972 COVERS, MATS, TOWEL	0.00	70.94	
401-000-000-53480-4901	Miscellaneous - Shop		ACCT#792105972 COVERS,		70.94	
VEN01507	ARG-TIMCO	06/10/2022	Virtual Pay	0.00	412.52	APA000629
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
T045042	Invoice	05/24/2022	CUST#004232T HOSE ASSY	0.00	494.43	
402-640-000-53580-3100	Office and Operating		CUST#004232T HOSE ASSY		494.43	
T045076	Invoice	06/01/2022	CUST#004232T HOSE ASSY	0.00	412.52	
402-640-000-53580-3100	Office and Operating		CUST#004232T HOSE ASSY		412.52	
T045280	Credit Memo	06/01/2022	CUST#004232T HOSE ASSY	0.00	-494.43	
402-640-000-53580-3100	Office and Operating		CUST#004232T HOSE ASSY		-494.43	
VEN01879	BRADLEY AIR COMPANY	06/10/2022	Virtual Pay	0.00	244.80	APA000630
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
5160	Invoice	06/01/2022	JOB# 78853793 REPLACE FAN BLADE	0.00	244.80	
001-142-000-51890-4115	Professional Serv/Adverti		JOB# 78853793 REPLACE F		244.80	
098000	BUILDERS FIRSTSOURCE	06/10/2022	Virtual Pay	0.00	26.09	APA000631

Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
85466524	Invoice	06/01/2022	ACCT#671668 SUPER FAB COVER	0.00	26.09	
101-000-000-54230-3100	Office and Operating		ACCT#671668 SUPER FAB		26.09	
005900	CAPITAL BUSINESS MACHINES	06/10/2022	Virtual Pay	0.00	1,806.87	APA000632
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
INV102423REISS	Invoice	05/10/2022	CONTRACT#12223-01	0.00	388.27	
001-111-000-51423-4500	Operating Rentals		CONTRACT#12223-01		232.96	
001-130-000-51810-4500	Operating Rentals		CONTRACT#12223-01		155.31	
INV102424REISS	Invoice	05/10/2022	CONTRACT# 12512-01	0.00	610.79	
001-110-000-51160-4500	Operating Rentals		CONTRACT# 12512-01		150.87	
001-111-000-51421-4500	Operating Rentals		CONTRACT# 12512-01		5.74	
001-111-000-51423-4500	Operating Rentals		CONTRACT# 12512-01		21.38	
001-115-000-51896-4500	Operating Rentals		CONTRACT# 12512-01		204.31	
001-120-000-51310-4500	Operating Rentals		CONTRACT# 12512-01		6.90	
001-121-000-51430-4500	Operating Rentals		CONTRACT# 12512-01		1.71	
001-130-000-51810-4500	Operating Rentals		CONTRACT# 12512-01		0.55	
001-132-000-51888-4500	Operating Rentals		CONTRACT# 12512-01		24.43	
001-140-000-55860-4500	Operating Rentals		CONTRACT# 12512-01		157.28	
001-141-000-57680-4500	Operating Rentals		CONTRACT# 12512-01		16.98	
001-142-000-51830-4500	Operating Rental		CONTRACT# 12512-01		19.91	
001-143-000-57320-4500	Operating Rentals		CONTRACT# 12512-01		0.73	
INV102425REISS	Invoice	05/10/2022	CONTRACT# 12533-01	0.00	138.17	
401-000-000-53480-4500	Operating Rentals		CONTRACT# 12533-01		138.17	
INV102426REISS	Invoice	05/10/2022	CONTRACT# CN1866-01	0.00	49.66	
402-400-000-53580-4500	Operating Rentals		CONTRACT# CN1866-01		49.66	
INV102440REISS	Invoice	05/10/2022	CONTRACT# 12221-01	0.00	79.82	
001-112-000-51250-4500	Operating Rentals		CONTRACT# 12221-01		79.82	
INV102441REISS	Invoice	05/10/2022	CONTRACT# CN1692-01	0.00	10.84	
001-112-000-51250-4500	Operating Rentals		CONTRACT# CN1692-01		10.84	
INV90999REISSU	Invoice	02/07/2022	CONTRACT#11922-01	0.00	75.53	
001-118-000-52122-4500	Operating Rentals		CONTRACT#11922-01		75.53	
INV91000REISSU	Invoice	02/07/2022	CONTRACT#12047-01	0.00	26.19	
001-118-000-52122-4500	Operating Rentals		CONTRACT#12047-01		26.19	
INV92057REISSU	Invoice	02/22/2022	ACCT#4264441 STAPLE CART	0.00	53.31	
001-118-000-52122-3100	Office and Operating		ACCT#4264441 STAPLE CA		53.31	
INV93162REISSU	Invoice	03/07/2022	CONTRACT# 12221-01	0.00	60.85	
001-112-000-51250-4500	Operating Rentals		CONTRACT# 12221-01		60.85	
INV93163REISSU	Invoice	03/07/2022	CONTRACT# CN1692-01	0.00	5.99	
001-112-000-51250-4500	Operating Rentals		CONTRACT# CN1692-01		5.99	
INV94914REISSU	Invoice	03/08/2022	CONTRACT#11922-01	0.00	123.46	
001-118-000-52122-4500	Operating Rentals		CONTRACT#11922-01		123.46	
INV94915REISSU	Invoice	03/08/2022	CONTRACT#12047-01	0.00	24.72	
001-118-000-52122-4500	Operating Rentals		CONTRACT#12047-01		24.72	
INV98306REISSU	Invoice	04/08/2022	CONTRACT# 12221-01	0.00	61.23	
001-112-000-51250-4500	Operating Rentals		CONTRACT# 12221-01		61.23	
INV98307REISSU	Invoice	04/08/2022	CONTRACT# CN1692-01	0.00	8.64	
001-112-000-51250-4500	Operating Rentals		CONTRACT# CN1692-01		8.64	
INV99085REISSU	Invoice	04/08/2022	CONTRACT#11922-01	0.00	89.40	
001-118-000-52122-4500	Operating Rentals		CONTRACT#11922-01		89.40	
007634	CITY OF FORKS	06/10/2022	Virtual Pay	0.00	1,705.00	APA000633

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
2275	Invoice	06/02/2022	ACCT#00109 PRISONER BOARD BILL	0.00	1,705.00	
001-123-000-52360-4103	Professional Services/Adv		ACCT#00109 PRISONER BO		1,705.00	
VEN02285	CONSEJO COUNSELING & REFERRAL	06/10/2022	Virtual Pay	0.00	6,000.00	APA000634
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
005	Invoice	06/01/2022	COUNSELING SERVICES JUNE 2022	0.00	6,000.00	
001-112-000-51250-4109	Other Professional Servic	22 - ITC	COUNSELING SERVICES JU		6,000.00	
008800	CUT-RATE AUTO PARTS	06/10/2022	Virtual Pay	0.00	24.46	APA000635
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
300329149	Invoice	06/02/2022	CUST#34491 PLASTIC SPREADER	0.00	2.93	
402-400-000-53580-3100	Office and Operating		CUST#34491 PLASTIC SPRE		2.93	
300329182	Invoice	06/02/2022	CUST# 34491 RECHARGABLE LED	0.00	21.53	
001-141-000-57680-3100	Office and Operating		CUST# 34491 RECHARGAB		21.53	
009251	DATAPROSE LLC	06/10/2022	Virtual Pay	0.00	2,411.24	APA000636
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
DP2201858	Invoice	05/31/2022	ACCT#1397 MAY 2022 STATEMENTS	0.00	2,411.24	
001-111-000-51421-4100	Professional Services/Adv		ACCT#1397 MAY 2022 STA		485.37	
001-111-000-51421-4200	Communication		ACCT#1397 MAY 2022 STA		1,864.78	
401-000-000-53480-4100	Professional Services/Adv		ACCT#1397 MAY 2022 STA		61.09	
VEN02315	Debbie Hill	06/10/2022	Virtual Pay	0.00	300.00	APA000637
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
DAMAGEDDEPOSIT	Invoice	06/06/2022	DAMAGEDDEPOSITREFUND	0.00	300.00	
657-000-000-386000002	Community Cntr Damage		DAMAGEDDEPOSITREFUND		300.00	
009351	DELAGE LANDEN FINANCIAL SVCS	06/10/2022	Virtual Pay	0.00	270.92	APA000638
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
76548012	Invoice	06/06/2022	CONTRACT# 25501728	0.00	270.92	
001-111-000-51423-4500	Operating Rentals		CONTRACT# 25501728		162.55	
001-130-000-51810-4500	Operating Rentals		CONTRACT# 25501728		108.37	
009573	DEPT OF ECOLOGY	06/10/2022	Virtual Pay	0.00	51.29	APA000639
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
22-WAR311417-1	Invoice	06/07/2022	FY 2022 FEE	0.00	51.29	
414-000-000-59540-6300	Construction	18-WGATE (formerly)	FY 2022 FEE		51.29	
VEN01333	DIAMOND WIRE SPRING NORTHEAS	06/10/2022	Virtual Pay	0.00	95.89	APA000640
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
99296	Invoice	04/05/2022	CUST# C014575 EXT. SPRINGS	0.00	95.89	
402-400-000-53580-3100	Office and Operating		CUST# C014575 EXT. SPRIN		95.89	
VEN02314	DREW COLEMAN	06/10/2022	Virtual Pay	0.00	482.00	APA000641
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
26201	Invoice	05/27/2022	LOBBY CHAIRS FOR COURT	0.00	482.00	
001-112-000-51250-3100	Office and Operating		LOBBY CHAIRS FOR COURT		482.00	
023078	FASTENAL COMPANY	06/10/2022	Virtual Pay	0.00	1,201.68	APA000642

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
WATUM204455	Invoice	05/24/2022	CUST# WATUM1961 GLOVES, VEST	0.00	299.68	
401-000-000-53480-3100		Office and Operating		CUST# WATUM1961 GLOV	299.68	
WATUM204456	Invoice	05/24/2022	CUST#WATUM1962 TOWELS	0.00	68.00	
402-400-000-53580-3100		Office and Operating	19-COVID19	CUST#WATUM1962 TOWE	68.00	
WATUM204532	Invoice	05/25/2022	CUST#WATUM1962 MISC	0.00	454.72	
402-400-000-53580-3100		Office and Operating	19-COVID19	CUST#WATUM1962 MISC	278.07	
402-400-000-53580-3100		Office and Operating		CUST#WATUM1962 MISC	176.65	
WATUM204683	Invoice	06/02/2022	CUST# WATUM1962 MISC SUPPLIES	0.00	379.28	
402-400-000-53580-3100		Office and Operating	19-COVID19	CUST# WATUM1962 MISC	278.07	
402-400-000-53580-3100		Office and Operating		CUST# WATUM1962 MISC	101.21	
159001	FERGUSON ENTERPRISES LLC #3325	06/10/2022	Virtual Pay	0.00	5,145.40	APA000643
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0213724	Invoice	05/11/2022	CUST# 1143 SUB PUMP	0.00	5,145.40	
402-400-000-53580-3100		Office and Operating		CUST# 1143 SUB PUMP	5,145.40	
VEN01406	FERGUSON WATERWORKS	06/10/2022	Virtual Pay	0.00	4,806.78	APA000644
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1062745	Invoice	05/21/2022	CUST#75310 SHELTON AMI PROJECT	0.00	4,806.78	
411-000-000-59434-6300		Construction	21-AMR	CUST#75310 SHELTON AM	2,403.39	
412-000-000-59435-6300		Construction	21-AMR	CUST#75310 SHELTON AM	2,403.39	
038820	GILLIS AUTO CENTER, INC.	06/10/2022	Virtual Pay	0.00	125.98	APA000645
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
514387	Invoice	05/28/2022	UNIT 481 WEATHERSTRIP ASY	0.00	125.98	
001-118-000-52122-3110		Office & Operating-Auto		UNIT 481 WEATHERSTRIP	125.98	
VEN01299	GRAY & OSBORNE	06/10/2022	Virtual Pay	0.00	63,532.45	APA000646
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
30-1	Invoice	05/23/2022	WESTERN GATEWAY PROF. SERVICES	0.00	63,532.45	
302-000-000-59530-6300		CAPITAL IMPROVEMENT-	18-WGATE (formerly)	WESTERN GATEWAY PROF.	63,532.45	
045000	H.D. FOWLER COMPANY	06/10/2022	Virtual Pay	0.00	578.23	APA000647
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
16107119	Invoice	05/31/2022	ACCT#194680 MISC PARTS	0.00	578.23	
402-400-000-53580-3100		Office and Operating		ACCT#194680 MISC PARTS	578.23	
VEN02140	HAGGARD & GANSON LLP	06/10/2022	Virtual Pay	0.00	4,455.00	APA000648
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
218	Invoice	05/02/2022	SHELT.001E GENERAL COUNSEL	0.00	2,200.00	
001-122-000-51530-4100		Professional Services/Adv		SHELT.001E GENERAL COU	2,200.00	
231	Invoice	06/01/2022	GENERAL COUNSEL MAY 2022	0.00	2,255.00	
001-122-000-51530-4100		Professional Services/Adv		GENERAL COUNSEL MAY 2	2,255.00	
VEN02255	HARBOR SAW & SUPPLY INC	06/10/2022	Virtual Pay	0.00	1,615.74	APA000649
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
702988	Invoice	05/03/2022	CUST# 21758 PRESSURE WASHER	0.00	1,319.99	
402-400-000-53580-3100		Office and Operating		CUST# 21758 PRESSURE W	1,319.99	
704810	Invoice	05/16/2022	CUST# 21758 MISC SUPPLIES	0.00	73.89	
402-400-000-53580-3100		Office and Operating		CUST# 21758 MISC SUPPLI	73.89	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
705028	Invoice	05/17/2022	CUST# 21758 CHAIN	0.00	48.65	
402-400-000-53580-3100	Office and Operating		CUST# 21758 CHAIN		48.65	
705945	Invoice	05/23/2022	CUST# 21758 MISC PARTS	0.00	131.99	
402-400-000-53580-3100	Office and Operating		CUST# 21758 MISC PARTS		131.99	
706898	Invoice	05/31/2022	CUST# 21758 MISC PARTS	0.00	37.18	
402-400-000-53580-3100	Office and Operating		CUST# 21758 MISC PARTS		37.18	
706899	Invoice	05/31/2022	CUST# 21758 VALVE SETTING KIT	0.00	4.04	
402-400-000-53580-3100	Office and Operating		CUST# 21758 VALVE SETTI		4.04	
VEN02276	JAMES N DOCTER	06/10/2022	Virtual Pay	0.00	2,000.00	APA000650
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
005	Invoice	06/01/2022	COURT FACILITATOR SERVICES JUNE 2022	0.00	2,000.00	
001-112-000-51250-4109	Other Professional Servic	22 - ITC	COURT FACILITATOR SERVI		2,000.00	
079581	KCDA PURCHASING COOPERATIVE	06/10/2022	Virtual Pay	0.00	93.99	APA000651
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
300637572	Invoice	05/31/2022	CUST# 101367 CAN LINERS	0.00	93.99	
101-000-000-54230-3100	Office and Operating		CUST# 101367 CAN LINERS		93.99	
085075	LAKESIDE INDUSTRIES	06/10/2022	Virtual Pay	0.00	435.52	APA000652
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
197556	Invoice	05/31/2022	CUST# 101048 ASPHALT	0.00	435.52	
402-640-000-53580-3100	Office and Operating		CUST# 101048 ASPHALT		435.52	
085995	LANGUAGE LINE SERVICES	06/10/2022	Virtual Pay	0.00	140.20	APA000653
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
10551487	Invoice	05/31/2022	ACCT#9020514029 INTERPRETATION	0.00	140.20	
001-112-000-51250-4106	Interpreter Expenses		ACCT#9020514029 INTERP		140.20	
087799	LEMAY MOBILE SHREDDING	06/10/2022	Virtual Pay	0.00	14.65	APA000654
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
47500375185	Invoice	06/01/2022	ACCT#2185-952778-1166 MAY SHRED	0.00	14.65	
001-112-000-51250-4109	Other Professional Servic		ACCT#2185-952778-1166		14.65	
VEN01408	LUND CUSTOM MACHINING, INC.	06/10/2022	Virtual Pay	0.00	846.30	APA000655
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
9924	Invoice	06/03/2022	AUGER DRYER SHAFT	0.00	846.30	
402-400-000-53580-4100	Professional Services/Adv		AUGER DRYER SHAFT		846.30	
VEN01286	MASON CONSERVATION DISTRICT	06/10/2022	Virtual Pay	0.00	2,016.12	APA000656
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
3922	Invoice	06/06/2022	CUST# 50 GRANT INVOICING QTR 1	0.00	2,016.12	
404-000-000-53180-4100	Prof Serv-Stormwater Im		CUST# 50 GRANT INVOICI		2,016.12	
113004	MASON COUNTY - UTILITIES/WASTE	06/10/2022	Virtual Pay	0.00	735.72	APA000657
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
005755	Invoice	05/31/2022	ACCT# SW-C030 MAY TICKETS	0.00	542.64	
402-400-000-53580-3100	Office and Operating		ACCT# SW-C030 MAY TICK		542.64	
005756	Invoice	05/31/2022	CUST# SW-C035 MAY TICKETS	0.00	193.08	
101-000-000-54230-3100	Office and Operating		CUST# SW-C035 MAY TICK		193.08	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
109750	MASON COUNTY DISTRICT COURT	06/10/2022	Virtual Pay	0.00	100.00	APA000658
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
MRT2A0125580	Invoice	06/01/2022	SMITH, CHAD 2A0125580		100.00	
001-112-000-52360-4101		Prof Services-Case Superv		SMITH, CHAD 2A0125580	100.00	
108850	MASON COUNTY GARBAGE CO.-A W	06/10/2022	Virtual Pay	0.00	3,918.73	APA000659
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
7141560S149	Invoice	06/01/2022	ACCT#2149-30135		315.78	
001-142-000-51890-4715		Utility Services-Civic Ctr		ACCT#2149-30135	315.78	
7141639S149	Invoice	06/01/2022	ACCT# 2149-30714		120.92	
001-142-000-57250-4700		Utility Services-Library		ACCT# 2149-30714	120.92	
7141744S149	Invoice	06/01/2022	ACCT# 2149-56141		39.23	
001-142-000-51890-4715		Utility Services-Civic Ctr		ACCT# 2149-56141	39.23	
7142710S149	Invoice	06/01/2022	ACCT# 2149-204368		32.30	
402-400-000-53580-4700		Utility Services-Sewer Ma		ACCT# 2149-204368	32.30	
7142729S149	Invoice	06/01/2022	ACCT# 2149-204402		149.63	
402-640-000-53580-4700		Utility Services-Sewer Sat		ACCT# 2149-204402	149.63	
7142939S149	Invoice	06/01/2022	ACCT# 2149-204783		193.68	
001-119-000-52250-4700		Utility Services		ACCT# 2149-204783	193.68	
7143285S149	Invoice	06/01/2022	ACCT# 2149-205337		822.26	
402-400-000-53580-4700		Utility Services-Sewer Ma		ACCT# 2149-205337	822.26	
7143445S149	Invoice	06/01/2022	ACCT# 2149-205584		32.30	
402-400-000-53580-4700		Utility Services-Sewer Ma		ACCT# 2149-205584	32.30	
7144066S149	Invoice	06/01/2022	ACCT#2149-206560		49.42	
001-142-000-57530-4700		Utility Services-Museum		ACCT#2149-206560	49.42	
7144199S149	Invoice	06/01/2022	ACCT# 2149-206771		598.53	
001-142-000-51890-4715		Utility Services-Civic Ctr		ACCT# 2149-206771	598.53	
7144445S149	Invoice	06/01/2022	ACCT# 2149-207155		299.26	
001-142-000-57250-4700		Utility Services-Library		ACCT# 2149-207155	299.26	
7144577S149	Invoice	06/01/2022	ACCT# 2149-207351		48.42	
001-118-000-55430-4700		Utility Services-Animal Sh		ACCT# 2149-207351	48.42	
7144651S149	Invoice	06/01/2022	ACCT# 2149-207565		1,088.98	
001-141-000-57680-4700		Utility Services-Park		ACCT# 2149-207565	326.69	
101-000-000-54230-4700		Road & Street Maint - Util		ACCT# 2149-207565	152.46	
401-000-000-53480-4700		Utility Services-Water		ACCT# 2149-207565	152.46	
402-300-000-53580-4700		Utility Services-Sewer Ma		ACCT# 2149-207565	152.46	
404-000-000-53180-4700		Utility Services		ACCT# 2149-207565	152.46	
503-000-000-54865-4700		Equip Maint & Rental - U		ACCT# 2149-207565	152.45	
7144652S149	Invoice	06/01/2022	ACCT# 2149-207568		78.00	
001-141-000-57680-4700		Utility Services-Park		ACCT# 2149-207568	13.00	
101-000-000-54230-4700		Road & Street Maint - Util		ACCT# 2149-207568	13.00	
401-000-000-53480-4700		Utility Services-Water		ACCT# 2149-207568	13.00	
402-300-000-53580-4700		Utility Services-Sewer Ma		ACCT# 2149-207568	13.00	
404-000-000-53180-4700		Utility Services		ACCT# 2149-207568	13.00	
503-000-000-54865-4700		Equip Maint & Rental - U		ACCT# 2149-207568	13.00	
7144730S149	Invoice	06/01/2022	ACCT# 2149-209143		50.02	
402-400-000-53580-4700		Utility Services-Sewer Ma		ACCT# 2149-209143	50.02	
108851	MASON COUNTY GIS	06/10/2022	Virtual Pay	0.00	157.33	APA000660
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
011083	Invoice	05/05/2022	2022 1ST QTR PROJECT 903		157.33	
001-140-000-55860-4100		Professional Services/Adv		2022 1ST QTR PROJECT 90	157.33	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
114350	MASON GENERAL HOSPITAL	06/10/2022	Virtual Pay	0.00	91.28	APA000661
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4000729968	Invoice	05/06/2022	KENNEDY KARP VENIPUNCTURE	0.00	45.64	
001-123-000-52360-4100		Prof Services-Prisoner Me	KENNEDY KARP VENIPUN		45.64	
4000730155	Invoice	05/18/2022	WALTER CALMO PABLO VENIPUNCTURE	0.00	45.64	
001-123-000-52360-4100		Prof Services-Prisoner Me	WALTER CALMO PABLO VE		45.64	
114420	MASON TRANSIT AUTHORITY	06/10/2022	Virtual Pay	0.00	335.00	APA000662
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10837	Invoice	06/01/2022	CUST# CIT100 PICKLEBALL	0.00	335.00	
001-141-000-57120-4500		Operating Rentals	CUST# CIT100 PICKLEBALL		335.00	
VEN02241	MICHELLE PUGH	06/10/2022	Virtual Pay	0.00	92.00	APA000663
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
MAY2022YOGA	Invoice	06/01/2022	MAY2022YOGA	0.00	92.00	
001-141-000-57120-4100		Professional Services/Adv	MAY2022YOGA		92.00	
132235	MOUNTAIN MIST WATER	06/10/2022	Virtual Pay	0.00	292.73	APA000664
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
004723908	Invoice	06/02/2022	ACCT# 050147 WATER, RENTAL	0.00	87.67	
402-400-000-53580-3100		Office and Operating	ACCT# 050147 WATER, RE		78.97	
402-400-000-53580-4500		Operating Rentals	ACCT# 050147 WATER, RE		8.70	
004748098	Invoice	05/16/2022	ACCT#050147 WATER	0.00	97.62	
402-400-000-53580-3100		Office and Operating	ACCT#050147 WATER		97.62	
004768935	Invoice	05/27/2022	ACCT#088436 MISC	0.00	4.95	
001-118-000-52122-3100		Office and Operating	ACCT#088436 MISC		4.95	
004771182	Invoice	05/31/2022	ACCT#050147 WATER	0.00	34.33	
402-400-000-53580-3100		Office and Operating	ACCT#050147 WATER		34.33	
004771195	Invoice	05/31/2022	ACCT#088436 WATER	0.00	15.83	
001-112-000-51250-3100		Office and Operating	ACCT#088436 WATER		15.83	
004771197	Invoice	05/31/2022	ACCT#088436 WATER	0.00	26.71	
001-118-000-52122-3100		Office and Operating	ACCT#088436 WATER		26.71	
004779533	Invoice	06/02/2022	ACCT#088436 WATER, RENTAL	0.00	25.62	
401-000-000-53480-3100		Office and Operating	ACCT#088436 WATER, REN		21.27	
401-000-000-53480-4500		Operating Rentals	ACCT#088436 WATER, REN		4.35	
VEN02077	NATURAL SELECTION FARMS, INC.	06/10/2022	Virtual Pay	0.00	3,590.40	APA000665
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
6610	Invoice	05/31/2022	MAY 2022 BIOSOLIDS	0.00	3,590.40	
402-400-000-53580-4100		Professional Services/Adv	MAY 2022 BIOSOLIDS		3,590.40	
142952	NORTH CENTRAL LABORATORIES	06/10/2022	Virtual Pay	0.00	196.44	APA000666
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
471311	Invoice	05/26/2022	ACCT#42215 THERMOMETER, DPD CL PP	0.00	196.44	
402-640-000-53580-3100		Office and Operating	ACCT#42215 THERMOMET		196.44	
VEN01558	NORTHWEST CUSTOM TEES	06/10/2022	Virtual Pay	0.00	205.07	APA000667
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1413	Invoice	05/25/2022	POLO SHIRTS WITH LOGO	0.00	205.07	
001-110-000-51160-3100		Office and Operating	POLO SHIRTS WITH LOGO		205.07	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/10/2022	Virtual Pay	0.00	592.56	APA000668
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
244643135001	Invoice	05/16/2022	ACCT#28972108 MISC OFFICE SUPPLIES	0.00	192.03	
402-400-000-53580-3100		Office and Operating		ACCT#28972108 MISC OFF	192.03	
244716682001	Invoice	05/16/2022	ACCT# 28972108 RULER, DISPENSER, CAR	0.00	208.86	
402-400-000-53580-3100		Office and Operating		ACCT# 28972108 RULER, D	208.86	
244716683001	Invoice	05/13/2022	ACCT#28972108 TAPE, PADTOPWIRE	0.00	45.36	
402-400-000-53580-3100		Office and Operating		ACCT#28972108 TAPE, PA	45.36	
246647934001	Invoice	05/24/2022	ACCT#28972108 MISC OFFICE SUPPLIES	0.00	114.03	
402-640-000-53580-3100		Office and Operating		ACCT#28972108 MISC OFF	114.03	
246655351001	Invoice	05/24/2022	ACCT#28972108 PAD WIRE	0.00	32.28	
402-640-000-53580-3100		Office and Operating		ACCT#28972108 PAD WIRE	32.28	
VEN01351	OSCAR MATIAS PABLO	06/10/2022	Virtual Pay	0.00	110.00	APA000669
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INTERPRETATION	Invoice	05/19/2022	INTERPRETATIONMAY192022	0.00	110.00	
001-112-000-51250-4106		Interpreter Expenses		INTERPRETATIONMAY1920	110.00	
VEN02070	PAPE MACHINERY	06/10/2022	Virtual Pay	0.00	213.35	APA000670
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
13575875	Invoice	05/24/2022	CUST#6128936 PARTS	0.00	213.35	
401-000-000-53480-3100		Office and Operating		CUST#6128936 PARTS	213.35	
114040	PETTYJOHN ENTERPRISES, LLC	06/10/2022	Virtual Pay	0.00	20.00	APA000671
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2901	Invoice	06/01/2022	LUMBER	0.00	20.00	
101-000-000-54230-3100		Office and Operating		LUMBER	20.00	
158001	PITNEY BOWES	06/10/2022	Virtual Pay	0.00	554.51	APA000672
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
3315734271	Invoice	05/27/2022	ACCT#0016679919 MAR-JUN 2022	0.00	554.51	
001-142-000-51890-4515		Operating Rentals-Civic Ct		ACCT#0016679919 MAR-J	554.51	
165704	R & D SUPPLY	06/10/2022	Virtual Pay	0.00	411.74	APA000673
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
242569	Invoice	05/27/2022	CUST# 60CS18 MISC CLEANING SUPPLIES	0.00	411.74	
001-142-000-51890-3115		Office and Operating-Civi		CUST# 60CS18 MISC CLEA	254.25	
001-142-000-57250-3100		Office and Operating		CUST# 60CS18 MISC CLEA	69.84	
401-000-000-53480-3100		Office and Operating		CUST# 60CS18 MISC CLEA	45.58	
402-400-000-53580-3100		Office and Operating		CUST# 60CS18 MISC CLEA	42.07	
903584	RIGHT SYSTEMS	06/10/2022	Virtual Pay	0.00	5,473.68	APA000674
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SC-001131	Credit Memo	11/05/2020	CUST# COS006 SERVICES	0.00	-83,287.71	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST# COS006 SERVICES	-83,287.71	
SC-001135	Credit Memo	11/12/2020	CUST# COS006 SERVICES	0.00	-505.81	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST# COS006 SERVICES	-505.81	
SI-167586	Invoice	12/01/2020	CUST# COS006 SERVICES	0.00	1,960.00	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST# COS006 SERVICES	1,960.00	
SI-170961	Invoice	07/29/2021	CUST# COS006 INFRASTRUCTURE REFRES	0.00	2,393.60	
001-132-000-51888-4100		Data Processing-Prof Svcs		CUST# COS006 INFRASTRU	2,393.60	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SI-172056	Invoice	10/13/2021	CUST# COS006 SERVICES	0.00	12,304.00	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 SERVICES		12,304.00	
SI-172329	Invoice	10/29/2021	CUST# COS006 YUBIKEY	0.00	2,382.72	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 YUBIKEY		2,382.72	
SI-172454	Invoice	11/09/2021	CUST# COS006 OKTA IT PRODUCTS	0.00	11,552.41	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 OKTA IT PR		11,552.41	
SI-172526	Invoice	11/17/2021	CUST# COS006 SERVICES	0.00	12,304.00	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 SERVICES		12,304.00	
SI-174678	Invoice	04/06/2022	CUST# COS006 SERVICES	0.00	13,386.75	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 SERVICES		13,386.75	
SI-175300	Invoice	05/11/2022	CUST# COS006 SERVICES	0.00	14,692.35	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 SERVICES		14,692.35	
SI-175560	Invoice	05/31/2022	CUST# COS006 VEEAM PRODUCTS	0.00	2,293.42	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 VEEAM PR		2,293.42	
SI-175656	Invoice	06/06/2022	CUST# COS006 SERVICES	0.00	15,997.95	
001-132-000-51888-4100		Data Processing-Prof Svcs	CUST# COS006 SERVICES		15,997.95	
172969	RWC GROUP	06/10/2022	Virtual Pay	0.00	224.23	APA000675
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
XA10304487501	Invoice	06/01/2022	CUST#10900 GASKET/SEAL KIT 19913D	0.00	224.23	
503-000-000-54865-3102		Oper Supplies-Parts		CUST#10900 GASKET/SEAL	224.23	
183400	SCJ ALLIANCE- SHEA, CARR & JEWEL	06/10/2022	Virtual Pay	0.00	1,722.50	APA000676
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
67475	Invoice	04/21/2022	501 WALLACE KNEELAND TIA REVIEW	0.00	1,183.50	
001-115-000-51896-4100		Professional Services/Adv		501 WALLACE KNEELAND T	1,183.50	
67878	Invoice	05/19/2022	501 WALLACE KNEELAND TIA REVIEW	0.00	539.00	
001-115-000-51896-4100		Professional Services/Adv		501 WALLACE KNEELAND T	539.00	
178231	SEAN CARNEY	06/10/2022	Virtual Pay	0.00	232.00	APA000677
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
MAY2022KIMUD	Invoice	06/01/2022	MAY2022KIMUDO	0.00	232.00	
001-141-000-57120-4100		Professional Services/Adv		MAY2022KIMUDO	232.00	
186500	SHELTON MASON COUNTY CHAMBE	06/10/2022	Virtual Pay	0.00	9,784.00	APA000678
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
Q12022GRANT	Invoice	06/08/2022	Q12022GRANT	0.00	9,784.00	
108-000-000-57390-4100		Prof Serv-Chamber		Q12022LODGINGTAX	9,784.00	
VEN01334	SUEZ TREATMENT SOLUTIONS INC.	06/10/2022	Virtual Pay	0.00	3,551.31	APA000679
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
901571646	Invoice	06/02/2022	BALLAST ASSEMBLY, LAMP	0.00	3,551.31	
402-400-000-53580-3100		Office and Operating		BALLAST ASSEMBLY, LAMP	3,551.31	
178252	TASCHNER LAW, PLLC	06/10/2022	Virtual Pay	0.00	1,500.00	APA000680
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
005	Invoice	06/01/2022	PUBLIC DEFENDER SERVICES	0.00	700.00	
001-122-000-51593-4101		LEGAL - OPD Grant Public		PUBLIC DEFENDER SERVIC	700.00	
006	Invoice	06/07/2022	PUBLIC DEFENDER SVCS JUNE RATE INCRE	0.00	800.00	
001-122-000-51593-4101		LEGAL - OPD Grant Public		PUBLIC DEFENDER SVCS JU	800.00	
189670	THE SHOPPER	06/10/2022	Virtual Pay	0.00	66.12	APA000681

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
52729	Invoice	06/07/2022	RETENTION LABELS	0.00	66.12	
001-111-000-51421-3100		Office and Operating		RETENTION LABELS	27.62	
001-111-000-51421-4100		Professional Services/Adv		RETENTION LABELS	5.44	
001-111-000-51423-3100		Office and Operating		RETENTION LABELS	27.62	
001-111-000-51423-4100		Professional Services/Adv		RETENTION LABELS	5.44	
VEN01650	THURSTON MASON BEHAVIORAL HE	06/10/2022	Virtual Pay	0.00	793.57	APA000682
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
Q122LPE	Invoice	05/23/2022	Q12022LPE	0.00	793.57	
001-140-000-56600-4400		GENERAL FUND-Taxes		Q12022LPE	793.57	
201300	TOZIER BROS INC.	06/10/2022	Virtual Pay	0.00	190.26	APA000683
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
457207	Invoice	05/27/2022	CUST# 20090 ADAPTER, ELBOW	0.00	4.85	
001-141-000-57680-3100		Office and Operating		CUST# 20090 ADAPTER, EL	4.85	
457292	Invoice	06/01/2022	CUST#20090 NUTS & BOLTS, SCRUB PADS	0.00	19.75	
503-000-000-54865-3100		Office and Operating		CUST#20090 NUTS & BOLT	19.75	
457300	Invoice	06/01/2022	CUST# 20090 BULB	0.00	7.99	
402-400-000-53580-3100		Office and Operating		CUST# 20090 BULB	7.99	
457301	Invoice	06/01/2022	CUST# 20090 PAINT SUPPLIES	0.00	69.59	
001-141-000-57680-3100		Office and Operating		CUST# 20090 PAINT SUPPL	69.59	
457315	Invoice	06/02/2022	CUST# 20090 NUTS & BOLTS	0.00	16.91	
402-400-000-53580-3100		Office and Operating		CUST# 20090 NUTS & BOL	16.91	
457319	Invoice	06/02/2022	CUST# 20090 BRUSH ART	0.00	4.72	
001-141-000-57680-3100		Office and Operating		CUST# 20090 BRUSH ART	4.72	
457321	Invoice	06/02/2022	CUST#20090 HOOKS	0.00	22.94	
503-000-000-54865-3100		Office and Operating		CUST#20090 HOOKS	22.94	
457329	Invoice	06/02/2022	CUST# 20090 MAGNET CERAMIC DISC	0.00	3.25	
001-142-000-51830-3100		Office and Operating		CUST# 20090 MAGNET CE	3.25	
457382	Invoice	06/06/2022	CUST# 20090 TURNBUCKLES	0.00	11.08	
503-000-000-54865-3100		Office and Operating		CUST# 20090 TURNBUCKL	11.08	
457416	Invoice	06/08/2022	CUST# 20090 PROPANE	0.00	29.18	
402-400-000-53580-3100		Office and Operating		CUST# 20090 PROPANE	29.18	
201520	TRAFFIC SAFETY SUPPLY CO.	06/10/2022	Virtual Pay	0.00	1,936.97	APA000684
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV049529	Invoice	06/01/2022	CUST# C000981 TRAFFIC SIGNS, RIVET	0.00	1,936.97	
101-000-000-54264-3100		Office and Operating		CUST# C000981 TRAFFIC SI	1,936.97	
202308	USABBLUEBOOK	06/10/2022	Virtual Pay	0.00	494.16	APA000685
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
983730	Invoice	05/18/2022	CUST#925099 02 SENSOR, PELICAN CASE	0.00	494.16	
401-000-000-53480-3100		Office and Operating		CUST#925099 02 SENSOR,	494.16	
VEN01846	USSSA WASHINGTON STATE	06/10/2022	Virtual Pay	0.00	240.00	APA000686
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1177	Invoice	06/01/2022	MIXED TEAM REGISTRATIONS	0.00	240.00	
001-141-000-57120-4100		Professional Services/Adv		MIXED TEAM REGISTRATIO	240.00	
203086	WABO	06/10/2022	Virtual Pay	0.00	40.96	APA000687

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
42985	Invoice	06/02/2022	2018 INTNL RES. CODE TURBO TABS	0.00	40.96	
001-140-000-55850-3100	Office and Operating		2018 INTNL RES. CODE TU		40.96	
203030	WASHINGTON STATE PATROL	06/10/2022	Virtual Pay	0.00	39.75	APA000688
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
122006921	Invoice	06/02/2022	MAY 2022 BACKGROUND CHECKS	0.00	39.75	
001-118-000-52122-4100	Patrol-Professional Serv		MAY 2022 BACKGROUND C		39.75	
203780	WATER MGMNT LABORATORIES INC	06/10/2022	Virtual Pay	0.00	184.00	APA000689
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
203198	Invoice	05/31/2022	ACCT# AS201R COLIFORM	0.00	184.00	
402-400-000-53580-4100	Professional Services/Adv		ACCT# AS201R COLIFORM		184.00	
203900	WESMAR COMPANY, INC	06/10/2022	Virtual Pay	0.00	833.84	APA000690
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
299868	Invoice	06/06/2022	CUST# 31175 SODIUM HYPOCHLORITE	0.00	833.84	
401-000-000-53480-3104	Office and Operating-Chl		CUST# 31175 SODIUM HYP		833.84	
053987	WESTBAY NAPA AUTO PARTS	06/10/2022	Virtual Pay	0.00	108.23	APA000691
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
990723	Invoice	06/02/2022	ACCT#4296 POWER STEERING FLUID STO	0.00	39.04	
503-000-000-54865-3101	Vehicle Supplies		ACCT#4296 POWER STEERI		23.42	
503-000-000-54865-3103	Vehicle Supp-EM&R Vehic		ACCT#4296 POWER STEERI		15.62	
991171	Invoice	06/06/2022	ACCT#4296 ALTERNATOR,CORE DEPOSIT 0	0.00	69.19	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 ALTERNATOR,C		69.19	
204075	WESTERN SYSTEMS REFUSE & RECY	06/10/2022	Virtual Pay	0.00	444.69	APA000692
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
36403	Invoice	05/20/2022	DIRT RUNNER, SHOE SCRAPER 19945D	0.00	444.69	
503-000-000-54865-3104	Oper Supp-Parts-EM&R V		DIRT RUNNER, SHOE SCRA		444.69	
204125	WHITNEY EQUIPMENT CO.	06/10/2022	Virtual Pay	0.00	2,952.90	APA000693
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
95175	Invoice	04/21/2022	CUST# SHELWWTP REFRIGERATION SLED	0.00	2,952.90	
402-640-000-53580-4100	Professional Services/Adv		CUST# SHELWWTP REFRIG		2,952.90	
155563	YOUNGLOVE & COKER-PLLC	06/10/2022	Virtual Pay	0.00	11,696.18	APA000694
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
20501-001MAY2	Invoice	05/25/2022	ATTORNEY SERVICES MAY 2022	0.00	11,696.18	
001-122-000-51530-4101	Prof Serv - Prosecutor		ATTORNEY SERVICES MAY		11,696.18	
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	06/10/2022	Virtual Pay	0.00	14.57	APA000695

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
PACKAGEID83872	Invoice	06/01/2022	PACKAGEID83872/83873	0.00	14.57	
001-118-000-52122-4200	Communication		PACKAGEID83872/83873		14.57	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	150	72	0.00	173,539.98
	150	72	0.00	173,539.98

Virtual Payments	150	72	0.00	173,539.98
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2022	173,539.98
			<u>173,539.98</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number 107441 through number 107445 in the total amount of \$48,889.21 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 21st of June, 2022.


Interim Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2022.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

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Packet: APPKT02333 - JUNE 17, 2022 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	A T & T	06/17/2022	Regular	0.00	53.18	107441
006400	CASCADE NATURAL GAS	06/17/2022	Regular	0.00	3,952.20	107442
009595	DEPT. OF LICENSING	06/17/2022	Regular	0.00	21.00	107443
053992	HOOD CANAL COMMUNICATIONS	06/17/2022	Regular	0.00	5,205.04	107444
151000	P. U. D. # 3	06/17/2022	Regular	0.00	39,657.79	107445

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	5	0.00	48,889.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	38	5	0.00	48,889.21

Virtual Payments	0	0	0.00	0.00
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2022	48,889.21
			<u>48,889.21</u>



Shelton, WA

Check Register

Packet: APPKT02333 - JUNE 17, 2022 MANUAL AP PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	AT & T	06/17/2022	Regular	0.00	53.18	107441
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0302659923001J	Invoice	06/03/2022	0302659923001JUN22	0302659923001JUN22	53.18	
001-142-000-51890-4215		Communication-Civic Cen		0302659923001JUN22	34.55	
402-400-000-53580-4200		Communication		0302659923001JUN22	18.63	
006400	CASCADE NATURAL GAS	06/17/2022	Regular	0.00	3,952.20	107442
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01912100003JUN	Invoice	06/03/2022	01912100003JUN22	01912100003JUN22	121.40	
001-118-000-55430-4700		Utility Services-Animal Sh		01912100003JUN22	121.40	
07912100000JUN	Invoice	06/03/2022	07912100000JUN22	07912100000JUN22	129.44	
001-142-000-57250-4700		Utility Services-Library		07912100000JUN22	129.44	
31538372017JUN	Invoice	06/03/2022	31538372017JUN22	31538372017JUN22	3,060.20	
402-400-000-53580-4700		Utility Services-Sewer Ma		31538372017JUN22	3,060.20	
53617506497JUN	Invoice	06/03/2022	53617506497JUN22	53617506497JUN22	48.97	
401-000-000-53480-4701		Utility Services - Shop		53617506497JUN22	48.97	
70912100008JUN	Invoice	06/03/2022	70912100008JUN22	70912100008JUN22	276.28	
401-000-000-53480-4701		Utility Services - Shop		70912100008JUN22	276.28	
80912100007JUN	Invoice	06/03/2022	80912100007JUN22	80912100007JUN22	23.84	
401-000-000-53480-4701		Utility Services - Shop		80912100007JUN22	23.84	
88112100008JUN	Invoice	06/03/2022	88112100008JUN22	88112100008JUN22	162.63	
001-142-000-51890-4715		Utility Services-Civic Ctr		88112100008JUN22	162.63	
90912100006JUN	Invoice	06/03/2022	90912100006JUN22	90912100006JUN22	129.44	
401-000-000-53480-4701		Utility Services - Shop		90912100006JUN22	129.44	
009595	DEPT. OF LICENSING	06/17/2022	Regular	0.00	21.00	107443
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SHP220033	Invoice	06/13/2022	SHP220033 TERRY LEE SMITH	SHP220033 TERRY LEE SMI	21.00	
657-000-000-58600-0007		Concealed Pistol Permits		SHP220033 TERRY LEE SMI	21.00	
053992	HOOD CANAL COMMUNICATIONS	06/17/2022	Regular	0.00	5,205.04	107444

Check Register

Packet: APPKT02333-JUNE 17, 2022 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>10720383</u>	Invoice	06/01/2022	ACCT#00003840-2		0.00	1,074.03
<u>001-118-000-55430-4200</u>		Communication		ACCT#00003840-2		32.06
<u>001-118-000-55430-4200</u>		Communication		ACCT#00003840-2		0.12
<u>001-119-000-52250-4200</u>		Communication		ACCT#00003840-2		33.63
<u>001-119-000-52250-4200</u>		Communication		ACCT#00003840-2		33.63
<u>001-119-000-52250-4200</u>		Communication		ACCT#00003840-2		33.63
<u>001-120-000-51310-4200</u>		Communication		ACCT#00003840-2		0.12
<u>001-130-000-51810-4200</u>		Communication		ACCT#00003840-2		40.70
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		50.53
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		0.12
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		0.12
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		33.68
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		0.12
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		568.27
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		33.63
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		33.63
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		33.63
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		33.86
<u>001-142-000-51890-4215</u>		Communication-Civic Cen		ACCT#00003840-2		11.42
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT#00003840-2		33.63
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT#00003840-2		0.12
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT#00003840-2		33.63
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT#00003840-2		33.63
<u>402-400-000-53580-4200</u>		Communication		ACCT#00003840-2		0.12
<u>10720387</u>	Invoice	06/01/2022	ACCT#00017664-7		0.00	4,131.01
<u>001-132-000-51888-4200</u>		Communication		ACCT#00017664-7		188.85
<u>001-132-000-51888-4200</u>		Communication		ACCT#00017664-7		63.95
<u>001-132-000-51888-4200</u>		Communication		ACCT#00017664-7		180.00
<u>001-132-000-51888-4200</u>		Communication		ACCT#00017664-7		270.00
<u>001-132-000-51888-4801</u>		Repairs and Maintenance		ACCT#00017664-7		408.21
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT#00017664-7		180.00
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT#00017664-7		1,260.00
<u>402-400-000-53580-4200</u>		Communication		ACCT#00017664-7		180.00
<u>402-400-000-53580-4200</u>		Communication		ACCT#00017664-7		1,400.00
151000	P. U. D. #3	06/17/2022	Regular		0.00	39,657.79 107445
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>101001JUN22</u>	Invoice	06/06/2022	101001JUN22		0.00	79.60
<u>101-000-000-54264-4700</u>		Utility Services		101001JUN22		79.60
<u>18515001JUN22</u>	Invoice	06/06/2022	18515001JUN22		0.00	72.94
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma		18515001JUN22		72.94
<u>250321001JUN22</u>	Invoice	06/06/2022	250321001JUN22		0.00	72.62
<u>101-000-000-54270-4700</u>		Utility Services-Roadside		250321001JUN22		72.62
<u>25911005JUN22</u>	Invoice	06/09/2022	25911005JUN22		0.00	61.91
<u>402-640-000-53580-4700</u>		Utility Services-Sewer Sat		25911005JUN22		61.91
<u>259409001JUN22</u>	Invoice	06/06/2022	259409001JUN22		0.00	17,672.03
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		259409001JUN22		17,672.03
<u>26551001JUN22</u>	Invoice	06/06/2022	26551001JUN22		0.00	1,620.17
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		26551001JUN22		1,620.17
<u>26717001JUN22</u>	Invoice	06/06/2022	26717001JUN22		0.00	129.99
<u>401-000-000-53480-4701</u>		Utility Services - Shop		26717001JUN22		129.99
<u>26729001JUN22</u>	Invoice	06/06/2022	26729001JUN22		0.00	421.82
<u>401-000-000-53480-4700</u>		Utility Services-Water		26729001JUN22		421.82
<u>26857001JUN22</u>	Invoice	06/06/2022	26857001JUN22		0.00	28.68

Check Register

Packet: APPKT02333-JUNE 17, 2022 MANUAL AP PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
101-000-000-54265-4700		Utility Services	26857001JUN22		28.68	
27639001JUN22	Invoice	06/06/2022 27639001JUN22		0.00	313.52	
001-142-000-57530-4700		Utility Services-Museum	27639001JUN22		313.52	
277201001JUN22	Invoice	06/08/2022 277201001JUN22		0.00	125.06	
401-000-000-53480-4700		Utility Services-Water	277201001JUN22		125.06	
277201002JUN22	Invoice	06/09/2022 277201002JUN22		0.00	63.49	
401-000-000-53480-4700		Utility Services-Water	277201002JUN22		63.49	
27837001JUN22	Invoice	06/06/2022 27837001JUN22		0.00	1,792.29	
101-000-000-54263-4700		Utility Services	27837001JUN22		1,792.29	
27839002JUN22	Invoice	06/06/2022 27839002JUN22		0.00	10,028.47	
101-000-000-54263-4700		Utility Services	27839002JUN22		10,028.47	
28249001JUN22	Invoice	06/08/2022 28249001JUN22		0.00	2,963.27	
001-142-000-51890-4715		Utility Services-Civic Ctr	28249001JUN22		2,963.27	
30003001JUN22	Invoice	06/06/2022 30003001JUN22		0.00	131.38	
001-141-000-57680-4700		Utility Services-Park	30003001JUN22		131.38	
30003002JUN22	Invoice	06/06/2022 30003002JUN22		0.00	912.58	
402-400-000-53580-4700		Utility Services-Sewer Ma	30003002JUN22		912.58	
32453001JUN22	Invoice	06/06/2022 32453001JUN22		0.00	103.83	
001-141-000-57680-4700		Utility Services-Park	32453001JUN22		103.83	
35199001JUN22	Invoice	06/06/2022 35199001JUN22		0.00	187.77	
001-118-000-55430-4700		Utility Services-Animal Sh	35199001JUN22		187.77	
35201001JUN22	Invoice	06/06/2022 35201001JUN22		0.00	1,695.17	
401-000-000-53480-4700		Utility Services-Water	35201001JUN22		1,695.17	
35337001JUN22	Invoice	06/06/2022 35337001JUN22		0.00	78.39	
101-000-000-54264-4700		Utility Services	35337001JUN22		78.39	
35665001JUN22	Invoice	06/06/2022 35665001JUN22		0.00	680.73	
001-142-000-57250-4700		Utility Services-Library	35665001JUN22		680.73	
45451001JUN22	Invoice	06/06/2022 45451001JUN22		0.00	119.96	
401-000-000-53480-4700		Utility Services-Water	45451001JUN22		119.96	
46051001JUN22	Invoice	06/06/2022 46051001JUN22		0.00	120.85	
401-000-000-53480-4700		Utility Services-Water	46051001JUN22		120.85	
47009001JUN22	Invoice	06/06/2022 47009001JUN22		0.00	62.84	
402-300-000-53580-4700		Utility Services-Sewer Ma	47009001JUN22		62.84	
8511001JUN22	Invoice	06/08/2022 8511001JUN22		0.00	118.43	
401-000-000-53480-4700		Utility Services-Water	8511001JUN22		118.43	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	5	0.00	48,889.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	38	5	0.00	48,889.21

Virtual Payments	0	0	0.00	0.00
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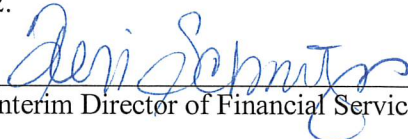
Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2022	48,889.21
			<u>48,889.21</u>

updated
6/16/22 DK
Positive Pay

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein vouchers number APA000696 through number APA000735 in the total amount of \$52,527.42 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims. Signed this 21st of June, 2022.



Interim Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2022.

Mayor Eric Onisko

Deputy Mayor Joe Schmit

Councilmember James Boad

Councilmember Miguel Gutierrez

Councilmember Kathy McDowell

Councilmember Deidre Peterson

Councilmember Sharon Schirman



Shelton, WA

Check Register

Packet: APPKT02331 - JUNE 17, 2022 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01712	ANIXTER INC	06/17/2022	Virtual Pay	0.00	20,400.00	APA000696
002982	APP	06/17/2022	Virtual Pay	0.00	684.62	APA000697
002520	ARAMARK	06/17/2022	Virtual Pay	0.00	70.94	APA000698
003003	ASSOC OF WA CITIES	06/17/2022	Virtual Pay	0.00	1,875.00	APA000699
098000	BUILDERS FIRSTSOURCE	06/17/2022	Virtual Pay	0.00	157.75	APA000700
005900	CAPITAL BUSINESS MACHINES	06/17/2022	Virtual Pay	0.00	1,195.15	APA000701
VEN01214	CINTAS CORPORATION	06/17/2022	Virtual Pay	0.00	244.14	APA000702
008520	COMPLETE INDUSTRIAL SUPPLY	06/17/2022	Virtual Pay	0.00	475.36	APA000703
008733	CRIMINAL JUSTICE TRAINING COMM	06/17/2022	Virtual Pay	0.00	190.00	APA000704
009200	DAN RUBINO	06/17/2022	Virtual Pay	0.00	344.90	APA000705
VEN01592	EDGAR JERONIMO PABLO	06/17/2022	Virtual Pay	0.00	390.00	APA000706
023078	FASTENAL COMPANY	06/17/2022	Virtual Pay	0.00	805.14	APA000707
159001	FERGUSON ENTERPRISES LLC #3325	06/17/2022	Virtual Pay	0.00	163.76	APA000708
VEN01406	FERGUSON WATERWORKS	06/17/2022	Virtual Pay	0.00	2,463.07	APA000709
VEN01299	GRAY & OSBORNE	06/17/2022	Virtual Pay	0.00	7,265.62	APA000710
078000	KARL'S AUTO BODY	06/17/2022	Virtual Pay	0.00	459.68	APA000711
085995	LANGUAGE LINE SERVICES	06/17/2022	Virtual Pay	0.00	51.84	APA000712
087799	LEMAY MOBILE SHREDDING	06/17/2022	Virtual Pay	0.00	27.30	APA000713
090100	LES SCHWAB TIRES	06/17/2022	Virtual Pay	0.00	139.17	APA000714
114350	MASON GENERAL HOSPITAL	06/17/2022	Virtual Pay	0.00	91.28	APA000715
132235	MOUNTAIN MIST WATER	06/17/2022	Virtual Pay	0.00	14.74	APA000716
VEN02141	NORTHWEST CASCADE, INC.	06/17/2022	Virtual Pay	0.00	131.00	APA000717
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	06/17/2022	Virtual Pay	0.00	213.81	APA000718
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/17/2022	Virtual Pay	0.00	575.16	APA000719
VEN02094	OLYMPIC ELEVATOR COMPANY	06/17/2022	Virtual Pay	0.00	804.04	APA000720
165704	R & D SUPPLY	06/17/2022	Virtual Pay	0.00	562.47	APA000721
187000	SHELTON-MASON COUNTY JOURNA	06/17/2022	Virtual Pay	0.00	15.80	APA000722
VEN01861	SIERRA SANTA FE	06/17/2022	Virtual Pay	0.00	6,511.86	APA000723
VEN02316	TERRENCE F. MCCARTHY	06/17/2022	Virtual Pay	0.00	2,680.00	APA000724
189670	THE SHOPPER	06/17/2022	Virtual Pay	0.00	184.49	APA000725
200931	THOMSON REUTERS - WEST	06/17/2022	Virtual Pay	0.00	838.20	APA000726
201100	TITUS-WILL	06/17/2022	Virtual Pay	0.00	2.63	APA000727
201300	TOZIER BROS INC.	06/17/2022	Virtual Pay	0.00	476.54	APA000728
201875	TYLER TECHNOLOGIES	06/17/2022	Virtual Pay	0.00	70.72	APA000729
202340	UTILITIES UNDERGROUND LOCATIO	06/17/2022	Virtual Pay	0.00	110.94	APA000730
202900	WASH. ASSOC. OF SHERIFFS & POLI	06/17/2022	Virtual Pay	0.00	350.00	APA000731
053987	WESTBAY NAPA AUTO PARTS	06/17/2022	Virtual Pay	0.00	539.91	APA000732
204069	WESTERN STEEL & SUPPLY, INC.	06/17/2022	Virtual Pay	0.00	105.32	APA000733
204123	WHISLER COMMUNICATIONS	06/17/2022	Virtual Pay	0.00	837.76	APA000734
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	06/17/2022	Virtual Pay	0.00	7.31	APA000735

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	86	40	0.00	52,527.42
	86	40	0.00	52,527.42

Virtual Payments	86	40	0.00	52,527.42
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2022	52,527.42
			<u>52,527.42</u>



Shelton, WA

Check Register

Packet: APPKT02331 - JUNE 17, 2022 AP AUTOMATION
PAYMENTS

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01712	ANIXTER INC	06/17/2022	Virtual Pay	0.00	20,400.00	APA000696
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5197969-00	Invoice	05/31/2022	CUST#6001584 LIGHT POLE	0.00	20,400.00	
101-000-000-59563-6000		Capital - Street Lighting		CUST#6001584 LIGHT POL	20,400.00	
002982	APP	06/17/2022	Virtual Pay	0.00	684.62	APA000697
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
22-547443A	Invoice	05/11/2022	ACCT#AP7500158 FUEL	0.00	7,061.93	
503-250-000-58900-0001		Inventory-Gas		ACCT#AP7500158 FUEL	7,061.93	
22-547443C	Credit Memo	05/11/2022	ACCT#AP7500158 FUEL	0.00	-6,377.31	
503-250-000-58900-0001		Inventory-Gas		ACCT#AP7500158 FUEL	-6,377.31	
002520	ARAMARK	06/17/2022	Virtual Pay	0.00	70.94	APA000698
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5120019971	Invoice	06/08/2022	ACCT#792105972 MATS,TOWELS,COVERS	0.00	70.94	
401-000-000-53480-4901		Miscellaneous - Shop		ACCT#792105972 MATS,T	70.94	
003003	ASSOC OF WA CITIES	06/17/2022	Virtual Pay	0.00	1,875.00	APA000699
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
97468	Invoice	04/28/2022	AWC ANNUAL CONFERENCE COUNCIL	0.00	1,875.00	
001-110-000-51160-4900		Miscellaneous		AWC ANNUAL CONFERENC	1,500.00	
001-120-000-51310-4900		Miscellaneous		AWC ANNUAL CONFERENC	375.00	
098000	BUILDERS FIRSTSOURCE	06/17/2022	Virtual Pay	0.00	157.75	APA000700
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
85463062	Invoice	05/31/2022	ACCT#671668 FLOOR TUBE, NUT	0.00	21.74	
001-142-000-51890-3115		Office and Operating-Civi		ACCT#671668 FLOOR TUB	21.74	
85466813	Invoice	06/01/2022	ACCT# 671668 WEDGES	0.00	5.31	
404-000-000-53180-3100		Office and Operating		ACCT# 671668 WEDGES	5.31	
85469053	Invoice	06/01/2022	ACCT#671668 WING NUT	0.00	4.99	
001-142-000-51890-3115		Office and Operating-Civi		ACCT#671668 WING NUT	4.99	
85513943	Invoice	06/08/2022	ACCT#671668 STAKES, DRILLING HAMME	0.00	97.90	
001-140-000-55850-3100		Office and Operating		ACCT#671668 STAKES, DRI	97.90	
85515687	Invoice	06/08/2022	ACCT# 671668 SANDING SPONGES, SAND	0.00	27.81	
001-142-000-51830-3100		Office and Operating		ACCT# 671668 SANDING S	27.81	
005900	CAPITAL BUSINESS MACHINES	06/17/2022	Virtual Pay	0.00	1,195.15	APA000701
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV106504	Invoice	06/10/2022	CONTRACT# 12223-01	0.00	371.45	
001-111-000-51423-4500		Operating Rentals		CONTRACT# 12223-01	222.87	
001-130-000-51810-4500		Operating Rentals		CONTRACT# 12223-01	148.58	
INV106505	Invoice	06/10/2022	CONTRACT#12512-01	0.00	511.81	
001-110-000-51160-4500		Operating Rentals		CONTRACT#12512-01	126.42	
001-111-000-51421-4500		Operating Rentals		CONTRACT#12512-01	4.81	
001-111-000-51423-4500		Operating Rentals		CONTRACT#12512-01	17.91	
001-115-000-51896-4500		Operating Rentals		CONTRACT#12512-01	171.20	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001-120-000-51310-4500		Operating Rentals	CONTRACT#12512-01		5.78	
001-121-000-51430-4500		Operating Rentals	CONTRACT#12512-01		1.43	
001-130-000-51810-4500		Operating Rentals	CONTRACT#12512-01		0.47	
001-132-000-51888-4500		Operating Rentals	CONTRACT#12512-01		20.47	
001-140-000-55860-4500		Operating Rentals	CONTRACT#12512-01		131.79	
001-141-000-57680-4500		Operating Rentals	CONTRACT#12512-01		14.23	
001-142-000-51830-4500		Operating Rental	CONTRACT#12512-01		16.69	
001-143-000-57320-4500		Operating Rentals	CONTRACT#12512-01		0.61	
INV106506	Invoice	06/10/2022	CONTRACT# 12533-01	0.00	109.42	
401-000-000-53480-4500		Operating Rentals	CONTRACT# 12533-01		109.42	
INV106507	Invoice	06/10/2022	ACCT#4264491 CONTRACT# CN1866-01	0.00	126.28	
402-400-000-53580-4500		Operating Rentals	ACCT#4264491 CONTRACT		126.28	
INV106519	Invoice	06/10/2022	CONTRACT#12221-01	0.00	65.10	
001-112-000-51250-4500		Operating Rentals	CONTRACT#12221-01		65.10	
INV106520	Invoice	06/10/2022	CONTRACT#CN1692-01	0.00	11.09	
001-112-000-51250-4500		Operating Rentals	CONTRACT#CN1692-01		11.09	
VEN01214	CINTAS CORPORATION	06/17/2022	Virtual Pay	0.00	244.14	APA000702
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5111311251	Invoice	06/07/2022	CUST#10690213 BREAKROOM RESTOCK	0.00	244.14	
001-118-000-52122-3100		Office and Operating		CUST#10690213 BREAKRO	244.14	
008520	COMPLETE INDUSTRIAL SUPPLY	06/17/2022	Virtual Pay	0.00	475.36	APA000703
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
13287	Invoice	06/14/2022	CUST# 413 TARP FASTENER	0.00	475.36	
503-000-000-54865-3100		Office and Operating		CUST# 413 TARP FASTENER	475.36	
008733	CRIMINAL JUSTICE TRAINING COMM	06/17/2022	Virtual Pay	0.00	190.00	APA000704
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
201136389	Invoice	06/08/2022	CUST#22301-001 TRAIN. DIAZ, BELLEVILL	0.00	190.00	
001-118-000-52140-3100		Office and Operating-Trai		CUST#22301-001 TRAIN. D	190.00	
009200	DAN RUBINO	06/17/2022	Virtual Pay	0.00	344.90	APA000705
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
94483	Invoice	04/26/2022	PADLOCKS	0.00	137.09	
001-141-000-57680-3100		Office and Operating		PADLOCKS	137.09	
94540	Invoice	06/08/2022	PADLOCKS	0.00	146.88	
001-141-000-57680-3100		Office and Operating		PADLOCKS	146.88	
94548	Invoice	06/14/2022	LOCKS	0.00	60.93	
001-141-000-57680-3100		Office and Operating		LOCKS	60.93	
VEN01592	EDGAR JERONIMO PABLO	06/17/2022	Virtual Pay	0.00	390.00	APA000706
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
17	Invoice	06/08/2022	INTERPRETATION 6/1 & 6/8	0.00	280.00	
001-112-000-51250-4106		Interpreter Expenses	22 - ITC		280.00	
INTERPRETATION	Invoice	06/08/2022	INTERPRETATIONMAY052022	0.00	110.00	
001-112-000-51250-4106		Interpreter Expenses		INTERPRETATIONMAY0520	110.00	
023078	FASTENAL COMPANY	06/17/2022	Virtual Pay	0.00	805.14	APA000707
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
WATUM204602	Invoice	05/31/2022	CUST#WATUM1147 KNOT WIRE	0.00	180.17	
503-000-000-54865-3100		Office and Operating		CUST#WATUM1147 KNOT	180.17	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WATUM204685	Invoice	06/02/2022	CUST# WATUM1991 MISC	0.00	403.59	
001-118-000-52122-3100	Office and Operating		CUST# WATUM1991 MISC		403.59	
WATUM204806	Invoice	06/09/2022	CUST#WATUM1961 SAFETY VEST	0.00	110.28	
401-000-000-53480-3100	Office and Operating		CUST#WATUM1961 SAFET		110.28	
WATUM204868	Credit Memo	06/09/2022	CUST#WATUM1147 KNOT WIRE	0.00	-180.17	
503-000-000-54865-3100	Office and Operating		CUST#WATUM1147 KNOT		-180.17	
WATUM204884	Invoice	06/09/2022	CUST#WATUM1961 MISC	0.00	291.27	
401-000-000-53480-3100	Office and Operating		CUST#WATUM1961 MISC		291.27	
159001	FERGUSON ENTERPRISES LLC #3325	06/17/2022	Virtual Pay	0.00	163.76	APA000708
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
0215476	Invoice	06/01/2022	CUST#1143 PIPE CUTTER	0.00	163.76	
401-000-000-53480-3100	Office and Operating		CUST#1143 PIPE CUTTER		163.76	
VEN01406	FERGUSON WATERWORKS	06/17/2022	Virtual Pay	0.00	2,463.07	APA000709
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
1104117	Invoice	06/06/2022	CUST#55599	0.00	1,699.56	
401-000-000-53480-3100	Office and Operating		CUST#55599		1,699.56	
1104746	Invoice	06/07/2022	CUST#57007 FIBERLYTE COVERS	0.00	763.51	
401-000-000-53480-3100	Office and Operating		CUST#57007 FIBERLYTE CO		763.51	
VEN01299	GRAY & OSBORNE	06/17/2022	Virtual Pay	0.00	7,265.62	APA000710
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
31MAY22	Invoice	05/21/2022	ENGINEERING SERVICES APRIL 24-MAY21	0.00	7,265.62	
001-115-000-51896-4100	Professional Services/Adv		ENGINEERING SERVICES A		201.84	
001-115-000-51896-4100	Professional Services/Adv		ENGINEERING SERVICES A		466.98	
001-115-000-51896-4100	Professional Services/Adv		ENGINEERING SERVICES A		906.83	
001-141-000-57680-4100	Professional Services/Adv		ENGINEERING SERVICES A		2,210.97	
101-000-000-54230-4100	Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES A		135.71	
101-000-000-54230-4100	Professional Services/Adv		ENGINEERING SERVICES A		1,258.23	
401-000-000-53480-4100	Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES A		135.71	
401-000-000-53480-4100	Professional Services/Adv		ENGINEERING SERVICES A		509.95	
402-400-000-53580-4100	Professional Services/Adv	20-GISASSET	ENGINEERING SERVICES A		135.71	
404-000-000-53180-4100	Prof Serv-Stormwater Im	20-GISASSET	ENGINEERING SERVICES A		135.71	
404-000-000-53180-4100	Prof Serv-Stormwater Im		ENGINEERING SERVICES A		616.88	
411-000-000-59434-4101	Water Capital Exp-Prof Sv	21-AMR	ENGINEERING SERVICES A		275.55	
412-000-000-59435-4101	Sewer-Capital Exp-Pro Svc	21-AMR	ENGINEERING SERVICES A		275.55	
078000	KARL'S AUTO BODY	06/17/2022	Virtual Pay	0.00	459.68	APA000711
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
908016	Invoice	06/15/2022	DECALS UNIT 91	0.00	459.68	
302-000-000-59421-6000	Police Capital Projects	22-POLICEVEH	DECALS UNIT 91		459.68	
085995	LANGUAGE LINE SERVICES	06/17/2022	Virtual Pay	0.00	51.84	APA000712
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
10551742	Invoice	05/31/2022	ACCT#9020943082 INTERPRETATION SVC	0.00	2.84	
001-118-000-52122-4100	Patrol-Professional Servic		ACCT#9020943082 INTERP		2.84	
10556169	Invoice	05/31/2022	ACCT#9022000230 INTERPRETATION	0.00	49.00	
001-122-000-51530-4100	Professional Services/Adv		ACCT#9022000230 INTERP		49.00	
087799	LEMAY MOBILE SHREDDING	06/17/2022	Virtual Pay	0.00	27.30	APA000713

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
47487485185	Invoice	06/01/2022	ACCT# 2185-952778-454		0.00	27.30
001-118-000-52122-3100		Office and Operating		ACCT# 2185-952778-454		27.30
090100	LES SCHWAB TIRES	06/17/2022	Virtual Pay	0.00	139.17	APA000714
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
83200681935	Invoice	05/09/2022	CUST#S32-01440 TURFSAVER TUBELESS		0.00	139.17
001-141-000-57680-3100		Office and Operating		CUST#S32-01440 TURFSAV		139.17
114350	MASON GENERAL HOSPITAL	06/17/2022	Virtual Pay	0.00	91.28	APA000715
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4000742288	Invoice	05/21/2022	VENIPUNCTURE STEVEN SEELBACH		0.00	45.64
001-123-000-52360-4100		Prof Services-Prisoner Me		VENIPUNCTURE STEVEN S		45.64
4000742328	Invoice	05/18/2022	VENIPUNCTURE ERIC CHRISTIANSON		0.00	45.64
001-123-000-52360-4100		Prof Services-Prisoner Me		VENIPUNCTURE ERIC CHRI		45.64
132235	MOUNTAIN MIST WATER	06/17/2022	Virtual Pay	0.00	14.74	APA000716
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
004779537	Invoice	06/02/2022	ACCT#088436 WATER, RENTAL		0.00	14.74
001-118-000-55430-3100		Office and Operating		ACCT#088436 WATER, REN		10.39
001-118-000-55430-4500		Operating Rentals		ACCT#088436 WATER, REN		4.35
VEN02141	NORTHWEST CASCADE, INC.	06/17/2022	Virtual Pay	0.00	131.00	APA000717
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0552804398	Invoice	06/01/2022	CUST#228916 799 HARVARD AVE		0.00	131.00
001-141-000-57680-4500		Operating Rentals		CUST#228916 799 HARVA		131.00
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	06/17/2022	Virtual Pay	0.00	213.81	APA000718
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
113721	Invoice	06/13/2022	ACCT#10560 KIT 19949D		0.00	213.81
503-000-000-54865-3104		Oper Supp-Parts-EM&R V		ACCT#10560 KIT 19949D		213.81
VEN02312	ODP BUSINESS SOLUTIONS LLC	06/17/2022	Virtual Pay	0.00	575.16	APA000719
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
247506768001	Invoice	06/02/2022	ACCT#28972108 PAPER		0.00	373.99
001-111-000-51421-3100		Office and Operating		ACCT#28972108 PAPER		149.60
001-111-000-51423-3100		Office and Operating		ACCT#28972108 PAPER		149.60
001-130-000-51810-3100		Office and Operating		ACCT#28972108 PAPER		74.79
247508561001	Invoice	06/02/2022	ACCT#28972108 PAPER		0.00	201.17
001-111-000-51423-3100		Office and Operating		ACCT#28972108 PAPER		201.17
VEN02094	OLYMPIC ELEVATOR COMPANY	06/17/2022	Virtual Pay	0.00	804.04	APA000720
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
13050	Invoice	05/29/2022	STAIR LIFT MAINTENANCE		0.00	804.04
001-119-000-52250-4100		Professional Services/Adv		STAIR LIFT MAINTENANCE		804.04
165704	R & D SUPPLY	06/17/2022	Virtual Pay	0.00	562.47	APA000721

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
242632	Invoice	06/03/2022	CUST#60CS18 MISC SUPPLIES	0.00	562.47	
001-142-000-51830-3100		Office and Operating		CUST#60CS18 MISC SUPPL	49.54	
001-142-000-51890-3115		Office and Operating-Civi		CUST#60CS18 MISC SUPPL	120.57	
001-142-000-51890-3115		Office and Operating-Civi		CUST#60CS18 MISC SUPPL	156.67	
001-142-000-51890-3115		Office and Operating-Civi		CUST#60CS18 MISC SUPPL	22.94	
001-142-000-57250-3100		Office and Operating		CUST#60CS18 MISC SUPPL	80.38	
001-142-000-57250-3100		Office and Operating		CUST#60CS18 MISC SUPPL	78.33	
001-142-000-57250-3100		Office and Operating		CUST#60CS18 MISC SUPPL	9.19	
401-000-000-53480-3100		Office and Operating		CUST#60CS18 MISC SUPPL	40.19	
401-000-000-53480-3100		Office and Operating		CUST#60CS18 MISC SUPPL	4.66	
187000	SHELTON-MASON COUNTY JOURNA	06/17/2022	Virtual Pay	0.00	15.80	APA000722
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
113744	Invoice	05/26/2022	CLASSIFIED ADVERTISING-AUCTIONS	0.00	15.80	
001-118-000-52122-4100		Patrol-Professional Servic		CLASSIFIED ADVERTISING-	15.80	
VEN01861	SIERRA SANTA FE	06/17/2022	Virtual Pay	0.00	6,511.86	APA000723
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
RETAINAGERELEASE	Invoice	06/13/2022	RETAINAGERELEASE2021CHIPSEAL	0.00	6,511.86	
101-000-000-54230-4100		Professional Services/Adv	21-CHIPSEAL	RETAINAGERELEASE2021C	6,511.86	
VEN02316	TERRENCE F. MCCARTHY	06/17/2022	Virtual Pay	0.00	2,680.00	APA000724
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SERVICESMAY202	Invoice	05/27/2022	LAND USE HEARINGS-NORTHCLIFF COMM	0.00	2,680.00	
001-140-000-55860-4100		Professional Services/Adv		LAND USE HEARINGS-NOR	2,680.00	
189670	THE SHOPPER	06/17/2022	Virtual Pay	0.00	184.49	APA000725
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
52025	Invoice	04/22/2022	EMPTY BOWLS POSTERS	0.00	17.41	
001-143-000-57320-3100		Office and Operating		EMPTY BOWLS POSTERS	17.41	
52067	Invoice	04/26/2022	PENS	0.00	67.85	
401-000-000-53480-3100		Office and Operating		PENS	67.85	
52745	Invoice	06/07/2022	RED DOOR HANGERS	0.00	99.23	
001-111-000-51421-3100		Office and Operating		RED DOOR HANGERS	99.23	
200931	THOMSON REUTERS - WEST	06/17/2022	Virtual Pay	0.00	838.20	APA000726
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
845792194	Invoice	02/01/2022	ACCT#1003078436 ONLINE SUBSCRIPTIO	0.00	209.55	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#1003078436 ONLIN	209.55	
845956851	Invoice	03/01/2022	ACCT#1003078436 ONLINE SUBSCRIPTIO	0.00	209.55	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#1003078436 ONLIN	209.55	
846118340	Invoice	04/01/2022	ACCT#1003078436 ONLINE SUBSCRIPTIO	0.00	209.55	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#1003078436 ONLIN	209.55	
846293991	Invoice	05/01/2022	ACCT#1003078436 ONLINE SUBSCRIPTIO	0.00	209.55	
001-118-000-52122-4100		Patrol-Professional Servic		ACCT#1003078436 ONLIN	209.55	
201100	TITUS-WILL	06/17/2022	Virtual Pay	0.00	2.63	APA000727
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
IC043022	Invoice	04/30/2022	INTEREST	0.00	2.63	
001-118-000-52122-4900		Miscellaneous		INTEREST	2.63	

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201300	TOZIER BROS INC.	06/17/2022	Virtual Pay	0.00	476.54	APA000728
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
457373	Invoice	06/06/2022	CUST#20090 SPARKPLUG		7.66	
001-141-000-57680-3100		Office and Operating		CUST#20090 SPARKPLUG	7.66	
457391	Invoice	06/07/2022	CUST#20090 CAULKGUN, CAULKING		26.07	
503-000-000-54865-3100		Office and Operating		CUST#20090 CAULKGUN, C	26.07	
457398	Invoice	06/07/2022	CUST#20090 HEX KEY SET		20.88	
401-000-000-53480-3100		Office and Operating		CUST#20090 HEX KEY SET	20.88	
457417	Invoice	06/08/2022	CUST# 20090 PROPANE		20.31	
402-400-000-53580-3100		Office and Operating		CUST# 20090 PROPANE	20.31	
457432	Invoice	06/08/2022	CUST# 20090 SPRAYER BLEACH 1 GAL		22.31	
402-640-000-53580-3100		Office and Operating		CUST# 20090 SPRAYER BLE	22.31	
457440	Invoice	06/09/2022	CUST#20090 NUTS & BOLTS, SAFETY HASP		12.96	
401-000-000-53480-3100		Office and Operating		CUST#20090 NUTS & BOLT	12.96	
457445	Invoice	06/09/2022	CUST# 20090 CLEAR WELD EPOXY		7.33	
402-640-000-53580-3100		Office and Operating		CUST# 20090 CLEAR WELD	7.33	
457467	Invoice	06/10/2022	CUST#20090 TOILET FLAPPER, LEVER		27.98	
402-640-000-53580-3100		Office and Operating		CUST#20090 TOILET FLAPP	27.98	
457469	Invoice	06/10/2022	CUST# 20090 LED BULB		0.50	
402-400-000-53580-3100		Office and Operating		CUST# 20090 LED BULB	0.50	
457494	Invoice	06/13/2022	CUST# 20090 PAINTING SUPPLIES		99.84	
001-141-000-57680-3100		Office and Operating		CUST# 20090 PAINTING SU	99.84	
457496	Invoice	06/13/2022	CUST#20090 SPRAY PAINT		16.82	
503-000-000-54865-3100		Office and Operating		CUST#20090 SPRAY PAINT	16.82	
457510	Invoice	06/13/2022	CUST#20090 PAINTING SUPPLIES, NUTS&		196.78	
001-141-000-57680-3100		Office and Operating		CUST#20090 PAINTING SU	196.78	
457530	Invoice	06/14/2022	CUST#20090 PAINT BRUSHES		17.10	
001-141-000-57680-3100		Office and Operating		CUST#20090 PAINT BRUSH	17.10	
201875	TYLER TECHNOLOGIES	06/17/2022	Virtual Pay	0.00	70.72	APA000729
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
025-382118	Invoice	05/31/2022	CUST#48155 METER READER INTERFACE		70.72	
411-000-000-59434-4100		Professional Services	21-AMR	CUST#48155 METER READ	35.36	
412-000-000-59435-4100		Professional Services	21-AMR	CUST#48155 METER READ	35.36	
202340	UTILITIES UNDERGROUND LOCATIO	06/17/2022	Virtual Pay	0.00	110.94	APA000730
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2050225	Invoice	05/31/2022	MAY EXCAVATION NOTIFICATIONS		110.94	
401-000-000-53480-4100		Professional Services/Adv		MAY EXCAVATION NOTIFIC	36.98	
402-400-000-53580-4100		Professional Services/Adv		MAY EXCAVATION NOTIFIC	36.98	
404-000-000-53180-4100		Prof Serv-Stormwater Im		MAY EXCAVATION NOTIFIC	36.98	
202900	WASH. ASSOC. OF SHERIFFS & POLIC	06/17/2022	Virtual Pay	0.00	350.00	APA000731
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV030619	Invoice	05/31/2022	FULL CONFERENCE REGISTRATION BEASO		350.00	
001-118-000-52140-4901		Miscellaneous-Administra		FULL CONFERENCE REGIST	350.00	
053987	WESTBAY NAPA AUTO PARTS	06/17/2022	Virtual Pay	0.00	539.91	APA000732
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
990692	Invoice	06/02/2022	ACCT#4296 CONNECTOR, BATTERY UNIT8		101.39	
001-118-000-52122-3110		Office & Operating-Auto		ACCT#4296 CONNECTOR,	101.39	

Check Register

Packet: APPKT02331-JUNE 17, 2022 AP AUTOMATION PAYMENTS

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
990974	Invoice	06/03/2022	ACCT#4296 HID CAPSULES, TIRE WET UNI	0.00	114.85	
001-118-000-52122-3110	Office & Operating-Auto		ACCT#4296 HID CAPSULES,		114.85	
991079	Credit Memo	06/04/2022	ACCT#4296 HID CAPSULES	0.00	-88.28	
001-118-000-52122-3110	Office & Operating-Auto		ACCT#4296 HID CAPSULES		-88.28	
991625	Invoice	06/08/2022	ACCT#4296 19917D OXYGEN SENSOR	0.00	37.90	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 19917D OXYG		37.90	
992180	Invoice	06/13/2022	ACCT#4296 TRANS FILTER KIT 19962D	0.00	59.42	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 TRANS FILTER		59.42	
992182	Invoice	06/13/2022	ACCT#4296 DIESEL EXHAUST	0.00	305.05	
503-000-000-54865-3104	Oper Supp-Parts-EM&R V		ACCT#4296 DIESEL EXHAU		305.05	
992292	Credit Memo	06/13/2022	ACCT#4296 ATP PLATINUM KIT 19962D	0.00	-30.08	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 ATP PLATINUM		-30.08	
992461	Invoice	06/14/2022	ACCT#4296 IGNITION STRTR 19931D	0.00	26.87	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 IGNITION STRT		26.87	
992554	Invoice	06/15/2022	ACCT#4296 HEADLIGHT CONTROL 19922	0.00	12.79	
503-000-000-54865-3102	Oper Supplies-Parts		ACCT#4296 HEADLIGHT C		12.79	
204069	WESTERN STEEL & SUPPLY, INC.	06/17/2022	Virtual Pay	0.00	105.32	APA000733
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
202555	Invoice	06/10/2022	ANGLE IRON	0.00	105.32	
503-000-000-54865-3100	Office and Operating		ANGLE IRON		105.32	
204123	WHISLER COMMUNICATIONS	06/17/2022	Virtual Pay	0.00	837.76	APA000734
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
511	Invoice	05/16/2022	ACCT# 101379 RADIO MAINTENANCE	0.00	837.76	
503-000-000-54865-4800	Repairs and Maintenance		ACCT# 101379 RADIO MAI		837.76	
VEN02139	ZEPELIN SHIPPING & TECHNOLOGY	06/17/2022	Virtual Pay	0.00	7.31	APA000735
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
PACKAGEID#8446	Invoice	06/10/2022	PACKAGEID#84469	0.00	7.31	
001-118-000-52122-4200	Communication		PACKAGEID#84469		7.31	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	86	40	0.00	52,527.42
	86	40	0.00	52,527.42

Virtual Payments	86	40	0.00	52,527.42
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Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2022	52,527.42
			<u>52,527.42</u>



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

Study Session Special Meeting Minutes

May 24, 2022 – 6:00 p.m.

Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
City Engineer Ken Gill

CALL TO ORDER

Call to Order: 6:00 p.m.

Roll Call: City Clerk Nault – All present

Mayor Onisko requested a 30 second moment of silence to acknowledge the loss of students and teachers at Robb Elementary School in Texas that occurred today due to a mass shooting.

STUDY AGENDA

1. Stormwater Management Plan – Presented by City Engineer Ken Gill and Mason Conservation District Special Programs Manager Barbara Adkins

Mason Conservation District Special Program Manager Adkins provided an overview of the City's Stormwater Management Public Education and Outreach Program. Discussion followed.

2. Ordinance No. 1987-0422 Ch. 20.47.040 Related to Camping on Private Property – Presented by City Manager Jeff Niten

City Manager Niten reviewed an ordinance relating to overnight camping on private property that is not specifically designated for camping and creates a nuisance. Discussion followed.

NEW ITEMS FOR DISCUSSION

- Legislative priorities
- Live vs Zoom Study Sessions

ADJOURN

Mayor Onisko adjourned the meeting at 7:03 p.m.

Mayor Eric Onisko

City Clerk Donna Nault



Civic Access Permitting Portal

Good Morning, Guest

Home

Apply ▾

Today's Inspections

Map

Fee Estimator

Pay Invoices

Search 🔍

Calendar 0



Login or Register

Login to an existing or create a new account. You can also find help if you forgot your login information.



Search Public Records

This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.



Apply

This tool can be used to apply for a permit, plan or license.



City of Shelton, WA Community Development

Use this tool to access the City of Shelton Community Development home page



Pay Invoice

Use this tool to pay for individual invoices.



Map

Explore the map to see the activity occurring in your neighborhood.

SHELTON CIVIC CENTER

525

[EMAIL](#)[PRINT](#)

Find...



1 of 8

100%



Group Tree

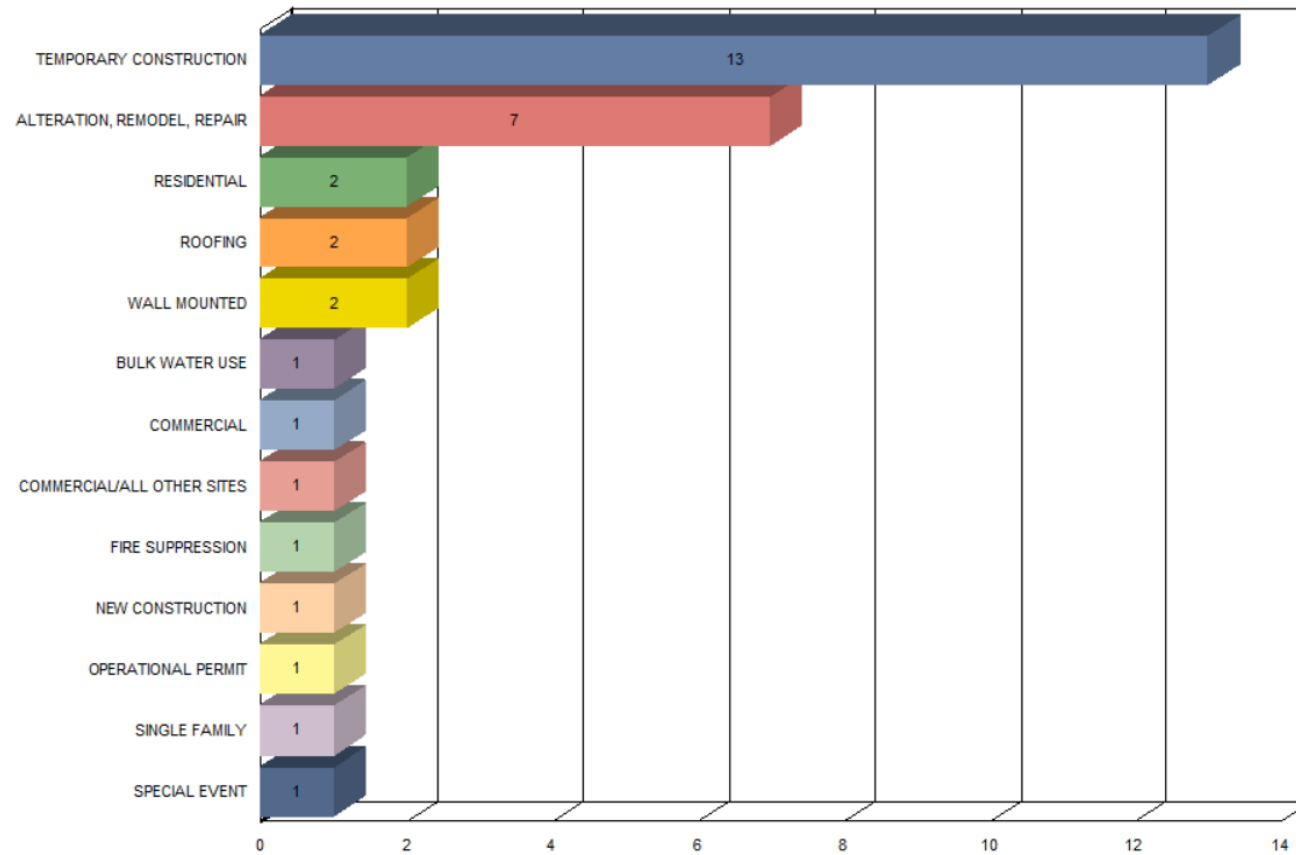


ALTERATION, REMODEL, REPAIR
BULK WATER USE
COMMERCIAL
COMMERCIAL/ALL OTHER SITES
FIRE SUPPRESSION
NEW CONSTRUCTION
OPERATIONAL PERMIT
RESIDENTIAL
ROOFING
SINGLE FAMILY
SPECIAL EVENT
TEMPORARY CONSTRUCTION
WALL MOUNTED

Main Report



PERMITS APPLIED BY WORK CLASS (06/06/2022 TO 06/28/2022) FOR CITY OF SHELTON WASHINGTON





Find...



5 of 8

100%



Group Tree



ALTERATION, REMODEL, REPAIR
BULK WATER USE
COMMERCIAL
COMMERCIAL/ALL OTHER SITES
FIRE SUPPRESSION
NEW CONSTRUCTION
OPERATIONAL PERMIT
RESIDENTIAL
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TEMPORARY CONSTRUCTION
WALL MOUNTED

Main Report

PERMITS APPLIED BY WORK CLASS (06/06/2022 TO 06/28/2022)

Permit #	Type <i>Application Date</i> <i>Zone</i>	Workclass <i>Issue Date</i> <i>Sq Ft</i>	Status <i>Expiration</i> <i>Valuation</i>	Main Address <i>Last Inspection</i> <i>Fee Total</i>	<i>Final Date</i> <i>Assigned To</i>	Project <i>Applied Online</i>	District	Parcel
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PERMITS APPLIED FOR ROOFING:

2

SINGLE FAMILY

ESC-0140-2022	Erosion Control / Fill & Grade 06/09/2022	Single Family 0	In Review \$0.00	2471 13Th St St, Shelton, WA 98584 \$150.00	Amie Anderson	No	City of Shelton	320073060000
Description: Clearing and grading about 1 acre of land.								

PERMITS APPLIED FOR SINGLE FAMILY:

1

SPECIAL EVENT

SPEV-0007-2022	Special Events 06/07/2022	Special Event 06/08/2022 0	Issued \$0.00	Mason County Forest Festival - Variety Of Locations, \$0.00	Kary Holloway	No	City of Shelton	
Description: The 78th Anniversary of the Mason County Festival. Events are held throughout the weekend at multiple locations in the City.								

PERMITS APPLIED FOR SPECIAL EVENT:

1

TEMPORARY CONSTRUCTION

ROWTC-0136-2022	Right of Way (Type II) - Temporary Construction 06/08/2022	Temporary Construction 0	Void \$0.00			Yes	City of Shelton	
Description: Test permit from session with PUD3.								
ROWTC-0138-2022	Right of Way (Type II) - Temporary Construction 06/09/2022	Temporary Construction 06/09/2022 0	Issued 12/06/2022 \$0.00	Wo410896/So133329, \$150.00	Amie Anderson	Yes	City of Shelton	
Description: 303 Kineo Ave-Install overhead fiber cable from pole to house. WO410896/SO133329								
ROWTC-0141-2022	Right of Way (Type II) - Temporary Construction 06/09/2022	Temporary Construction 0	In Review \$0.00	2471 13Th St St, Shelton, WA 98584 \$5,510.00	Amie Anderson	No	City of Shelton	320073060000
Description: Connect to existing city water line and extend 10 LF water line, install domestic and irrigation services, connect to existing city sewer manhole and extend 50 LF sewer pipe								

The logo for NEOGOV, featuring the word "NEOGOV" in a bold, blue, sans-serif font. The letters are set against a white rectangular background. Behind the white box, there are faint, light blue icons: a globe on the left, a document with lines of text in the center, and a circular arrow on the right, suggesting themes of global connectivity, governance, and continuous improvement or cycles.

NEOGOV

Intro to NEOGOV-Onboarding Platform

Presented by LeAndra Sharp

NEOGOV

Benefits for the City and New Employees:

- **Web-based – New hire can access forms anywhere providing they have internet access**
- **New Hire Self-Service Portal – Supports candidate onboarding process**
- **Online Forms – Reduce paper waste**
- **Proven Times Savings – Speeds up the tedious HR process**
- **Assign new hires checklist of tasks – Sends reminders of task to complete**
- **Ensures timely completion of compliance forms through electronic signature verification**
- **Contributes to a positive work culture and employee satisfaction to lower turnover**

User Experience-Demo

NEOGOV

ON

Onboard

Q

Search

13

3

Harry Styles

Downloads



Harry Styles

ASSISTANT FIELD SUPERVISOR

My Dashboard

Employee

Onboarding

Manager





Welcome to the City of Shelton, Harry

City of Shelton

Welcome to the Team!

Congratulations and welcome to the team! We place a high value on welcoming new employees. We foster a culture of inclusion, which is a value we strive for because our employees are our most valuable asset. We appreciate your interest and are thrilled that you have accepted our offer and, as a respected member of our

Checklist

Preview Checklist Timeline

83%

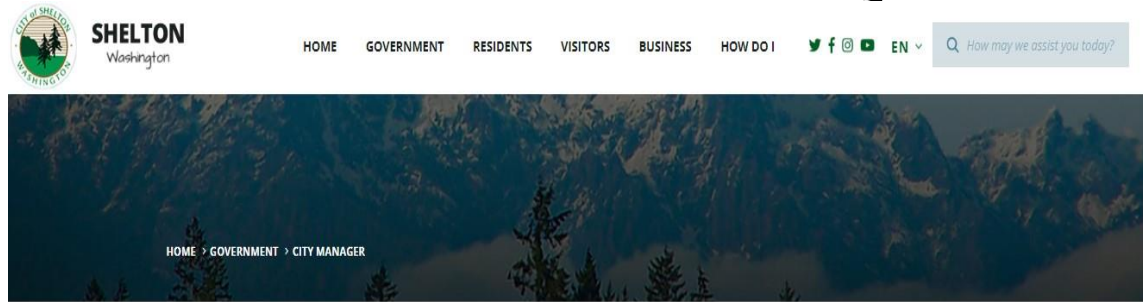
MissionSquare

Compensation Plan Choice

2 days past due

FEEDBACK & HELP

New City Website City Manager's Office



Related Links

[City Clerk](#)

[Communications](#)

[Interlocal Agreements](#)

[Organizational Chart](#)

Staff Contact

Jeff Niten
City Manager
jeff.niten@sheltonwa.gov
360-432-5105

City Manager

The City Manager is responsible for daily operations and overall management of city departments and business. The City Manager ensures that the City Council's goals, policies, and directives are carried out by the appropriate department.

The City Manager is appointed by a majority vote of the City Council. They are responsible for keeping the Council informed about the status of City programs and informing them about current opportunities and problems that may impact operations.

The City Manager:

- Reports and makes recommendations to the City Council about the needs of the City
- Works with Council and staff to implement best practices to achieve adopted goals and deliver quality services to the community
- Administers and enforces all Shelton ordinances, resolutions, franchise agreements, leases, contracts, permits, and other City business
- Organizes [City department and administrative structure](#)
- Prepares and administers [the annual City budget](#)
- Encourages and supports regional and intergovernmental cooperation
- Administers economic development and other special programs for the City

The City Manager's office also contains the City Clerk, Administrative Support Assistant, and Communications Specialist.

New Website

City Administration

[City Council](#)

[Forms and Applications](#)

[Interlocal Agreements](#)

[Municipal Code](#)

[Municipal Court](#)

[Request Public Records](#)

City Administration

City Manager

The City Manager is appointed by majority vote of the City Council and is responsible for overall management of City business and the oversight and supervision of all City departments. The City Manager ensures that the City Council goals, policies, and directives are carried out by the appropriate City departments and is also responsible for preparation of the annual budget, controlling expenditures, human resource management, intergovernmental relations, legislative activities, and a variety of other duties related to management of the City. The City Manager is responsible for keeping the City Council informed about the status of City programs as well as keeping them abreast of current issues, opportunities, and problems that may affect the operations of City government.

City Clerk - The City Clerk is appointed by majority vote of the City Council. The City Clerk leads department staff using principles of team-based management. Duties for this position include Delegating tasks to department staff member. Maintains and enforces City and departmental rules, regulations and programs; and manages the Customer Service team, to include payment of City bills, public records requests, and questions/complaints about City services. Research and collect information from each City department Records Coordinator to provide an efficient and economical administrative records retention process while also providing information to the public in a format that allows for timely access.

Working with the City Clerk is an Administrative Support Assistant and the Customer Service team. This office oversees disclosure of the City's public records and the issuance of Special Event Permits.

PUBLIC DISCLOSURE

[Public Records Act](#) (PDF)

[Public Disclosure Request Form](#) (PDF)

[City of Shelton Records Management Policy](#) (PDF)

[Public Disclosure FAQ](#)

[Public Disclosure Exemptions](#) (PDF)

For a complete list of exemptions visit the State of Washington website at:
<http://apps.leg.wa.gov/rcw/default.aspx?cite=42.56>



Current Website

New City Website

City Clerk – Public Records



Related Links

[Shelton Municipal Code](#)

[Public Records](#)

[Special Events](#)

Staff Contact

Public Records Officer
cityclerk@sheltonwa.gov

Public Records

The City Clerk's Office is responsible for:

- Researching and collecting information from each City department's Records Coordinator
- Organizing and maintaining an efficient and economical records retention schedule
- Overseeing disclosure of the City's public records

The City Clerk manages the disclosure of public records for all City departments except the Shelton Police Department.

[REQUEST CITY RECORDS](#)

[REQUEST POLICE RECORDS](#)

Contact Info

City Records: Contact the City Clerk's Office at [360-432-5103](tel:360-432-5103) or email cityclerk@sheltonwa.gov

Police Records: Contact Shelton Police at [360-432-5145](tel:360-432-5145) or email police.records@sheltonwa.gov

Related Forms

- [Public Records Act](#)
- [Public Records Request Form](#) (City of Shelton)
- [Public Records Request Form](#) (Shelton Police)
- [City of Shelton Records Management Policy](#)
- [Public Disclosure Exemptions](#)

For a complete list of exemptions visit the State of Washington website: apps.leg.wa.gov/rcw/default.aspx?cite=42.56

New Website



Current Website

New City Website

Joining a Hybrid Meeting

Related Links

City Council Members

Meeting Agendas, Packets,
Minutes and Videos (2016 -
2022)

City Council Protocol
Manual

Strategic Goals

Joining a Hybrid Meeting

Shelton Metropolitan Park
District

Staff Contact

Donna Nault
City Clerk
360-432-5103
donna.nault@sheltonwa.gov

as_packets_minutes_and_videos_2016_2022.php

Joining A Hybrid Meeting

City Council meets for business meetings on the 1st and 3rd Tuesdays of the month at 6 p.m. On the 2nd and 4th Tuesdays of the month, the Council hosts study sessions, also at 6 p.m. (Note: Study sessions are open to the public but do not have an opportunity for public comment.)

Where to Watch Meetings?

Recordings of each City Council meeting are available on [our YouTube channel](#) and on the [Council's Agendas & Packets page](#). MasonWebTV also provides a livestream of most City Council meetings on its website and YouTube channels.

New Hybrid Meeting Model

City Council will host its first hybrid business meeting at 6 p.m. on **Tuesday, May 17, 2022**. Starting with this meeting, Councilmembers and City staff will meet in-person at the Shelton Civic Center, located at 525 West Cota Street. Meetings will also be accessible remotely through Zoom.

Members of the public are welcome to attend meetings either in-person or remotely. Public comments will be accepted from both in-person and virtual participants.

To find specific meeting Zoom information, check [our meeting calendar](#) or the [Council's Agendas & Packets page](#).

How to Provide Public Comment

Note: Public comments are accepted at Council business meetings, generally held on the 1st and 3rd Tuesdays of each month. Public comments are generally not accepted during study sessions, which are currently held on the 2nd and 4th Tuesdays of the month.

All public comments are limited to 3 minutes.

Public comments can be submitted:

Before 5 p.m. on the day of a meeting,

- Email Donna Nault, City Clerk, at donna.nault@sheltonwa.gov
- Call [360-432-5103](tel:360-432-5103)

During a meeting,

- **In-Person:** If attending a meeting in-person, please sign-in on the public comment sign-in sheet and keep an instruction card. If you'd like to comment on a specific business or action item, please list the item number when you sign in. You will be called by the City Clerk when it is your turn to comment.
- **Virtual:** If attending a meeting virtually, please use the "Raise Hand" Zoom feature to notify the City Clerk that you'd like to comment. The City Clerk will prompt you when it is your turn to comment.
 - **Virtual (By Phone):** Zoom allows users to dial directly into a meeting by phone. If you'd like to make a public comment using this method, please press *6 to mute/unmute your phone's microphone, and *9 to raise/lower your hand.

Page Updated: May 24, 2022

New Website

City Council

City Council

Meeting Agendas, Packets,
Minutes & Videos

Strategic Goals

City Council Protocol
Manual

Joining a Hybrid Meeting

City Council meets for business meetings on the 1st and 3rd Tuesdays of the month at 6 p.m. On the 2nd and 4th Tuesdays of the month, the Council hosts study sessions, also at 6 p.m. (Study sessions are open to the public but do not have an opportunity for public comment.)

WHERE TO WATCH MEETINGS?

[MasonWebTV](#) will continue to live stream City Council meetings to their website and YouTube channels. Recordings of each City Council meeting are also available on the [City's YouTube channel](#).

NEW HYBRID MEETING MODEL

City Council will host its first hybrid business meeting at 6 p.m. on Tuesday, May 17, 2022.

Beginning at this meeting, Councilmembers will meet in person at the Shelton Civic Center, located at 525 West Cota Street. Meetings will also be accessible remotely through Zoom.

Members of the public will be able to either attend meetings in person or remotely. Public comments will be accepted from both in-person and virtual participants.

[Check the City calendar](#) to access each meeting's specific Zoom information, meeting agenda, and packet. You can also view meeting information on the [Council's Meeting Agendas, Packets, Minutes, and Videos page](#).

PROVIDING PUBLIC COMMENT

*Note: Public comments are accepted at City Council business meetings (1st and 3rd Tuesdays). Public comments are **not accepted** during Council study sessions (2nd and 4th Tuesdays of the month).*

All public comments are limited to 3 minutes.

Public comments can be submitted:

Before 5 p.m. on the day of a meeting,

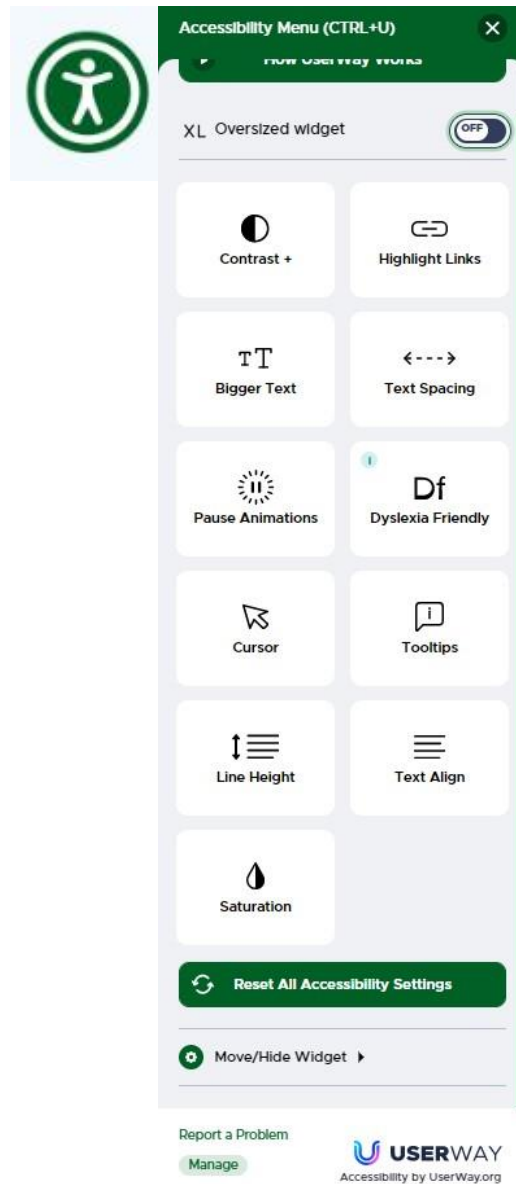
- **By Email:** Email Donna Nault, City Clerk, at donna.nault@sheltonwa.gov
- **By Phone:** Call 360-432-5103

During a meeting,

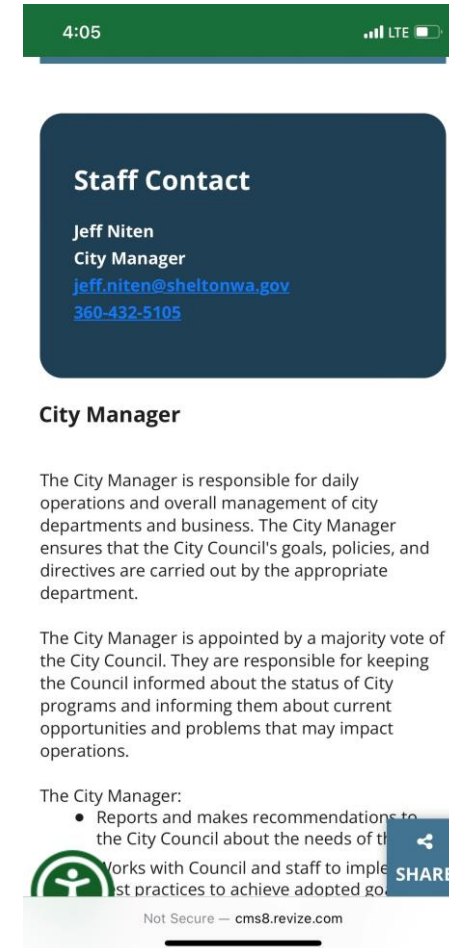
- **In Person:** If attending a meeting in person, please sign in on the public comment sign in sheet and keep an instruction card. If you'd like to comment on a specific business or action item, please list the agenda item number when you sign in. You will be called by the City Clerk when it is your turn to comment.
- **Virtual:** If attending a meeting virtually, please use the "Raise Hand" Zoom feature to notify the City Clerk that you'd like to make a public comment. The City Clerk will prompt you when it is your turn to comment.
 - **Virtual (By Phone):** Zoom allows users to dial directly into a meeting using a phone. There are a couple of phone shortcuts to know if you'd like to make a public comment using this method:
 - *6: Use this to mute or unmute your phone's microphone
 - *9: Use this to raise/lower your hand to provide public comment

Current Website

General



Accessibility Widget



Optimized for Mobile



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F1)

Touch Date: 06/23/22
Brief Date: 07/05/22
Action Date: 07/19/22

Department: Public Works
Presented By: Ken Gill

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
Resolution No. 1237-0522
6-Year TIP

☒ Dept. Head

☐ Finance Director

☐ Attorney

☒ City Clerk

☐ City Manager

ATTACHMENTS:

- Resolution No. 1237-0522 with Spreadsheet Attachment
- Informational Map
- Public Hearing Notice
- TIP Definition Codes

☐

Ordinance

☒

Resolution

☒

Motion

☐

Other

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Per RCW 35.77.010, the purpose of the 6-Year Transportation Improvement Program (TIP) is, "...to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program".

The TIP is used by several state and federal agencies and serves multiple purposes. It is mainly for local agencies to prioritize their transportation projects anticipated to be done during the next six years, as well as for the Washington State Department of Transportation (WSDOT) to know what projects are anticipated, to list those projects that have federal and/or state funding secured, to identify those projects that are anticipating state or federal funding that is not yet secured, and to allow WSDOT to create a list of projects for the statewide Transportation Improvement Program (STIP). Federally funded projects must be incorporated into the STIP before money will be disbursed to a local agency. Washington State Law requires the annual adoption of the 6-Year TIP take place after a public hearing, and to submit the adopted 6-year TIP to WSDOT within 30 days of its passage.

ANALYSIS/OPTIONS/ALTERNATIVES:

This is a requirement of Washington State.

BUDGET/FISCAL INFORMATION:

N/A

PUBLIC INFORMATION REQUIREMENTS:

Public Notice for the Public Hearing was published in the Shelton Mason County Journal, as required by Washington state law. Further information can be obtained through the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to place Resolution No. 1237-0522 on the July 19, 2022 Action Agenda for further consideration".

RESOLUTION NO. 1237-0522

A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON ADOPTING THE COMPREHENSIVE SIX (6) YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF SHELTON FOR THE YEARS 2023 THROUGH 2028.

WHEREAS, a study has been completed by the City Engineering Department and approved by the City Manager in which a Comprehensive Six (6) Year Transportation Improvement Program has been prepared for the six (6) year period 2023 through 2028, that shows the street locations, improvements that are to be made within the six (6) year period, and the estimated cost of each improvement; and

WHEREAS, the City Council of the City of Shelton held a public hearing on the Comprehensive Six (6) Year Transportation Improvement Program at 6:00 pm on the 5th day of July 2022 in an open public meeting; and

WHEREAS, public comment received was considered and incorporated, if applicable, into the Plan prepared by the City of Shelton relative to the Comprehensive Six (6) Year Transportation Improvement Program for the City of Shelton.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton, Washington, as follows:

1. That the attached table be adopted as the Comprehensive Six (6) Year Transportation Improvement Program for the City of Shelton.
2. That the table attached hereto is hereby incorporated by reference and made a part of this Resolution.
3. That this adoption of a Transportation Improvement Program is for the purpose of complying with the provisions of RCW 35.77, 36.81, 46.68, and 47.26 relating to the planning and financing of street and highway programs.

INTRODUCED AND PASSED by the City Council of the City of Shelton on this 19th day of July 2022.

ATTEST:

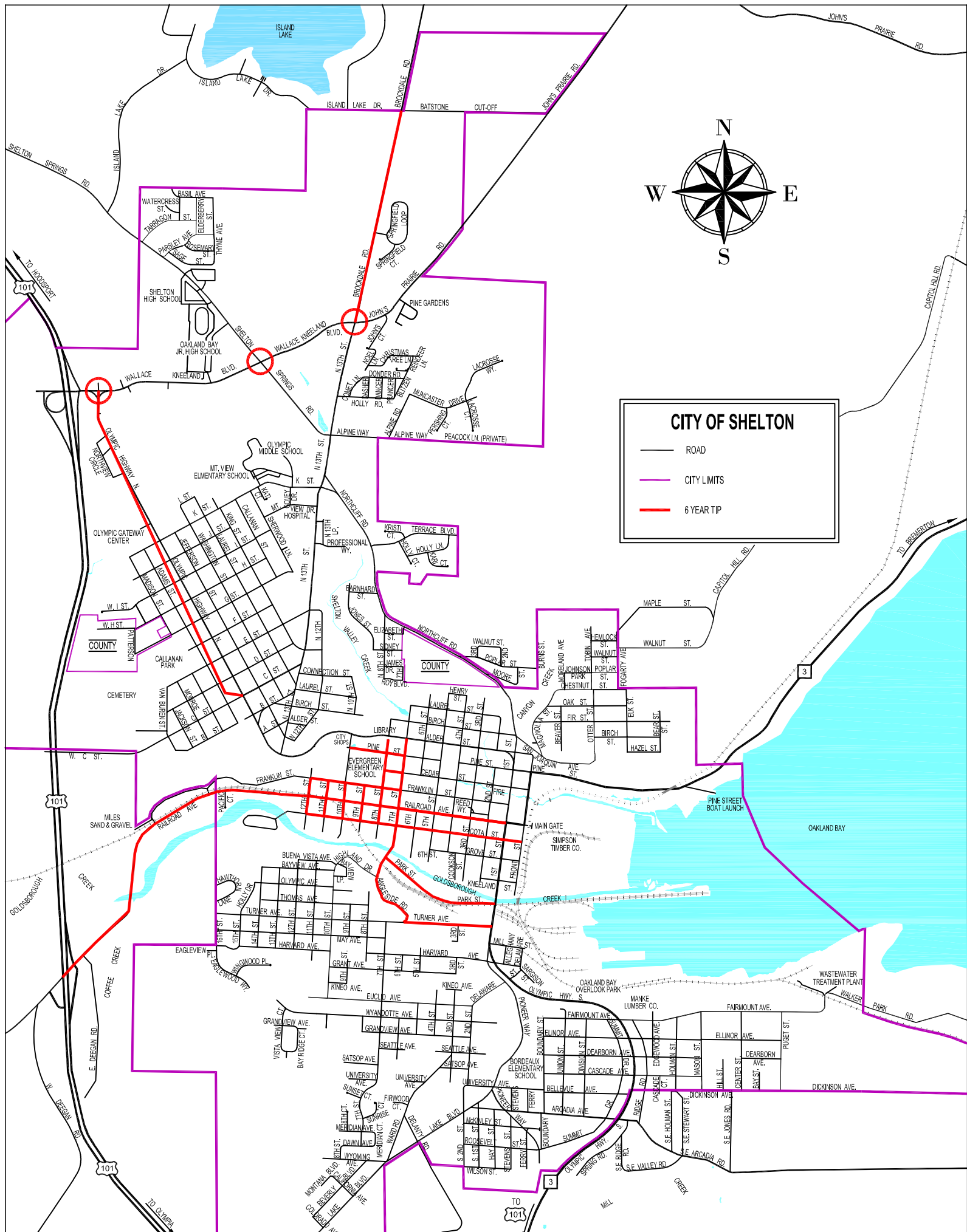
Mayor Onisko

City Clerk Nault

Priority Number	Project Name	Project Limits		Description	Funding Status	Federal Aid Number	Estimated Project Cost	Estimated City Contribution	Functional Class	Improvement Type														Utilities								Environmental Classification	R/W Needed? (Acquisition Date)	
		Beginning	End							New Construction (01)	Relocation (02)	Reconstruction (03)	Major Widening (04)	Minor Widening (05)	Other Enhancements (06)	Resurfacing (07)	New Bridge (08)	Bridge Replacement (09)	Bridge Rehabilitation (10)	Minor Bridge Rehabilitation (11)	Safety (12)	Environmental (13)	Other	Water	Sewer	Power	Gas	Cable TV	Telephone	Other				
1	Western Gateway - Railroad Avenue 5640	7th Street	Pacific Court (City Limits)	Roadway improvements including pavement and water main replacement, storm drainage, illumination, sidewalk and ADA access	S		\$4,354,580	\$3,276,733	14						06	07									32	W	S	P	G	C	T	O	CE	NO
2	Wallace-Kneeland Blvd 5439 / Shelton Springs Road 5432			Roundabout at Wallace-Kneeland and Shelton Springs	P		\$3,022,326	\$3,022,326	16													12		32									CE	NO
3	Wallace-Kneeland Blvd 5439 / N. 13th Intersection 5435			Roundabout at Wallace-Kneeland and North 13th Street	P		\$2,736,766	\$2,736,766	16													12		32	W	S	P	G	C	T	O	CE	YES	
4	Western Gateway - 7th Street 5426	Alder Street	Cota Street	Roadway improvements including paving, sidewalks and ADA access, intersection improvements including signalization	P		\$750,000	\$75,000	17					05		07								32	W	S	P	G	C	T	O	CE	NO	
5	North Shelton Interchange Upgrade	SR101	Wallace-Kneeland Blvd	Roadway improvements including widening, channelization and intersection improvement	P		\$3,200,000	\$0	12					05		07				10		12			W	S	P	G	C	T	O	EIS	NO	
6	Brockdale Road 5435	Wallace-Kneeland Blvd	N City Limits	Roadway improvements including pavement stabilization, storm drainage, landscaping, sidewalk and ADA access	P		\$1,500,000	\$1,500,000	17			03		05	06	07						12		32	W	S	P	G	C	T	O	CE	NO	
7	Western Gateway Phase C - West Downtown	7th to 12th	Alder to Cota	Roadway improvements including paving, illumination, sidewalks and ADA access	P		\$2,000,000	\$2,000,000	14						06	07								32	W	S	P	G	C	T	O	CE	NO	
8	Olympic Highway North 5465	"K" Street	Wallace-Kneeland Blvd	Roadway improvements including pavement grinding and overlay	P		\$1,800,000	\$1,800,000	14			03				07									W	S	P	G	C	T	O	CE	NO	
9	Access Shelton Phase VI, Olympic Highway North 5465	"C" Street	"K" Street	Roadway improvements including pavement grinding, overlay, illumination, sidewalk and ADA access upgrades	P		\$4,000,000	\$4,000,000	14			03			06	07								32	W	S	P	G	C	T	O	CE	NO	
10	Railroad Avenue 5640	1st Street	7th Street	Roadway improvements including pavement replacement, ADA access upgrades and intersection improvements	P		\$4,000,000	\$400,000	14							07						12		32	W	S	P	G	C	T	O	CE	NO	
11	Cota Street	Front Street	7th Street	Roadway improvements including pavement, road base, storm drainage, illumination, channelization, landscaping, sidewalk and ADA access	P		\$2,000,000	\$2,000,000	16			03		05	06									32	W	S	P	G	C	T	O	CE	NO	
12	Turner Avenue 5434	1st Street	Angleside Road	Roadway improvements including paving, channelization, storm drainage, illumination & pedestrian walkway	P		\$1,000,000	\$1,000,000	17						06	07						12		32	W	S	P	G	C	T	O	CE	NO	
13	Park Street	1st Street	7th Street	Roadway improvements including storm drainage, sidewalk and ADA access	P		\$2,000,000	\$2,000,000	17						06							12			W	S	P	G	C	T	O	CE	NO	
14	Angleside Road 5426 / 7th Street	Cota Street	Turner Avenue	Guardrail, pedestrian walkway, intersection reconstruction, ROW acquisition, pavement, road base, storm drainage, illumination	P		\$3,000,000	\$3,000,000	17			03			06	07						12		32	W	S	P	G	C	T	O	CE	YES	
15	Railroad Avenue 5640	City Limits	Hwy 101 Park & Ride	Roadway improvements including overlay, sidewalk and ADA access	P		\$2,000,000	\$0	14					05	06	07				10				32	W	S	P	G	C	T	O	CE	NO	
0	Local Roads Safety Plan Improvements/ADA Transition Plan	City Wide		Upgrade ADA facilites on public streets and parks	P		\$30,000	\$30,000	00															32								CE	NO	
0	Transportation/Signage Improvement Plan	City Wide		Update TIF and signage to current standards	P		\$250,000	\$250,000	00													12										CE	NO	
0	Pavement Maintenance Program-Brockdale Road	Wallace-Kneeland Blvd	Batstone Cutoff Road	Overlay	S	TBD	\$278,000	\$37,530	00							07																CE	NO	
0	Guardrail Replacement	City Wide		Upgrade guardrails to current standards	P		\$500,000	\$500,000	00													12										CE	NO	
0	Pedestrian Crossing Improvements	Three locations		Rapid Flashing Beacons (7th and Franklin, 9th and RR Ave, Shelton Springs Road and Huff and Puff Trail)	S	TBD	\$890,292	\$120,189	00															32								CE	NO	
0	Former Simpson RR Multiuse Path	Hwy 101	Kneeland Park	12' wide asphalt path with RRFB at RR Ave and 11th	P		\$2,000,000	\$100,000	00															32								CE	NO	

\$41,311,964 \$27,848,971

Priority Number	Project Name	Project Phase												Expenditure Schedule (\$1,000)					
		Preliminary Engineering (Planning)				Right-of Way (Equip Purchase)				Construction				Year 1 (2023)	Year 2 (2024)	Year 3 (2025)	Year 4 (2026)	Year 5 (2027)	Year 6 (2028)
		Start Date	Estimated Phase Cost	Outside Funding Source	Outside Contribution (%)	Start Date	Estimated Phase Cost	Outside Funding Source	Outside Contribution (%)	Start Date	Estimated Phase Cost	Outside Funding Source	Outside Contribution (%)						
1	Western Gateway - Railroad Avenue 5640	2020	\$399,446							2022	\$4,126,134	TIB	23%	\$3,126	\$1,000				
2	Wallace-Kneeland Blvd 5439 / Shelton Springs Road 5432	2024	\$202,166							2024	\$2,820,160				\$200	\$2,820			
3	Wallace-Kneeland Blvd 5439 / N. 13th Intersection 5435	2025	\$202,166			2026	\$65,000			2027	\$2,469,600					\$202	\$65	\$2,469	
4	Western Gateway - 7th Street 5426	2026	\$112,500							2027	\$637,500						\$112	\$638	
5	North Shelton Interchange Upgrade	2026	\$480,000							2027	\$2,720,000							\$480	\$2,720
6	Brockdale Road 5435	2027	\$30,000							2028	\$278,000								
7	Western Gateway Phase C - West Downtown	2028	\$300,000							2029	\$1,700,000								
8	Olympic Highway North 5465	2029	\$270,000							2030	\$1,530,000								
9	Access Shelton Phase VI, Olympic Highway North 5465	2030	\$600,000							2030	\$3,400,000								
10	Railroad Avenue 5640	2031	\$600,000							2031	\$3,400,000								
11	Cota Street	2032	\$300,000							2032	\$1,700,000								
12	Turner Avenue 5434	2033	\$150,000							2033	\$850,000								
13	Park Street	2034	\$300,000							2034	\$1,700,000								
14	Angleside Road 5426 / 7th Street	2035	\$450,000							2035	\$2,550,000								
15	Railroad Avenue 5640	2036	\$300,000							2036	\$1,700,000								
0	Local Roads Safety Plan Improvements/ADA Transition Plan	2022	\$30,000							2022				\$30					
0	Transportation/Signage Improvement Plan									2023	\$250,000			\$42	\$42	\$42	\$42	\$42	\$42
0	Pavement Maintenance Program-Brockdale Road									2022	\$278,000	STBG-U	86.5%	\$278	\$400	\$400	\$400	\$400	\$400
0	Guardrail Replacement									2022	\$500,000			\$83	\$83	\$83	\$83	\$83	\$83
0	Pedestrian Crossing Improvements									2022	\$890,292			\$148	\$148	\$148	\$148	\$148	\$148
0	Former Simpson RR Multiuse Path	2025	\$461,000							2026	\$1,539,000	WSDOT PB	100.0%						





CITY OF SHELTON
525 WEST COTA STREET
SHELTON, WASHINGTON
(360) 426-4491

**NOTICE OF
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Shelton, Washington, is declaring its intention to hold a Public Hearing on Tuesday, July 5, 2022, at 6:00 p.m., at the Shelton Civic Center to hear testimony regarding the proposed Six (6) Year Transportation Improvement Program for the City of Shelton. All persons who desire to give testimony regarding the proposed program should appear before the Council and present their testimony at said hearing to be held at the Shelton Civic Center, 525 West Cota Street. Copies of the proposed plan are available from the Public Works Department.

Interested persons may appear and present their testimony at the hearing, or written comments may be submitted to the City Clerk, City of Shelton, 525 W. Cota Street, Shelton, WA 98584 or emailed to donna.nault@sheltonwa.gov, no later than 5:00 p.m., on Tuesday, July 5, 2022.

Six Year Transportation Improvement Program Definition of Information Codes

The following descriptive codes are used in the TIP program provided by WSDOT. The following is a list of the meaning of various codes used in the TIP table.

Functional Classification

Urban (Over 5000 population)
00 – No Classification
11 – Interstate
12 – Freeways & Expressways
14 – Other Principal Arterials
16 – Minor Arterial
17 – Collector
19 – Local Access

Improvement Type Codes

01 – New Construction on New Alignment	08 – New Bridge Construction
02 – Relocation	09 – Bridge Replacement
03 – Reconstruction	10 – Bridge Rehabilitation
04 – Major Widening	11 – Minor Bridge Rehabilitation
05 – Minor Widening	12 – Safety/ Traffic Operation/TSM
06 – Other Enhancements	13 – Environmentally Related
07 – Resurfacing	32 – Non Motor Vehicle Project

Funding Status

S - Project is **selected** by the appropriate selection body and **funding has been secured** by the lead agency.
P - Project is subject to selection by an agency other than the lead and is listed for planning purposes. (**Funding has not been determined.**)

Utility Codes

W – Water
S – Sewer (other than agency-owned)
P – Power
G – Gas
C – Cable TV
T – Telephone
O – Other

Environmental Data Type

EIS – Environmental Impact Statement
EA – Environmental Assessment
CE – Categorical Exclusion



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F2)

Touch Date: 06/01/22
Brief Date: 07/05/22
Action Date: 07/19/22

Department: **Public Works**
Presented By: **Jay Harris**

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
**TMG Sole Source for ProMinent
Fluid Controls, Inc.**

☐ Ordinance

☒ Dept. Head

☒ Resolution

☐ Finance Director

ATTACHMENTS:

☒ Motion

☐ Attorney

-Res 1239-0522

-Sole Source Letter from ProMinent

☐ Other

☒ City Clerk

☐ City Manager

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

ProMinent Fluid Controls, Inc. is a manufacturer of equipment, parts, and components largely used for municipal water and wastewater treatment. Both the main Wastewater Treatment Plant and the MBR at the satellite Water Reclamation Plant are equipped with pumps, parts, and components manufactured by ProMinent that are vital to the wastewater treatment process.

ProMinent Fluid Controls, Inc. has deemed TMG Services, located in Tacoma, as the exclusive municipal sales and service representative for the State of Washington and is the only authorized dealer to sell directly to local, county, and state governments, as shown in the attached Sole Source Letter provided by ProMinent Fluid Controls, Inc.

There are often times equipment needs to be serviced, repaired, or replaced due to its continual, repetitive use; the annual budget is prepared with this in mind in order to allow for the expenditures as the need arises. Although the expenses are budgeted, many of the purchase needs exceed the dollar threshold governed by the State that requires staff to seek quotes for purchases over \$7,500 or complete the formal bidding process for those over \$15,000, even though it is known that TMG Services is the only distributor and service provider for ProMinent Fluid Controls, Inc. Adopting Resolution No. 1239-0522 will formally deem TMG Services as the sole source for such purchases and service, and allow staff to quickly obtain the needed equipment or services without having to go through the lengthy bidding process.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

Purchases and service of equipment and parts is accounted for in the Maintenance and Repair lines of the Sewer Fund in the annual budget. Any equipment or service needs that exceed the budgeted amount will be brought to Council for approval.

PUBLIC INFORMATION REQUIREMENTS:

Information for this can be obtained through the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff recommends: "I move to place Resolution No. 1239-0522 on the July 19, 2022 Action Agenda for further consideration".

RESOLUTION NO. 1239-0522

A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON, DECLARING THE PURCHASE OF PROMINENT FLUID CONTROLS, INC. EQUIPMENT, PARTS, COMPONENTS, AND SERVICE TO BE CLEARLY AND LEGITIMATELY LIMITED TO A SOLE SOURCE THROUGH TMG SERVICES AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR SUCH PURCHASES AND SERVICE NEEDS.

WHEREAS, ProMinent Fluid Controls, Inc. is a manufacturer of equipment, parts, and components largely used for municipal water and wastewater treatment; and

WHEREAS, both the Main Wastewater Treatment Plant and the Satellite Water Reclamation Plant are equipped with pumps, parts, and components manufactured by ProMinent Fluid Controls, Inc. that are vital to the wastewater treatment process; and

WHEREAS, ProMinent Fluid Controls, Inc. has deemed TMG Services, located in Tacoma, as the exclusive municipal sales representative for the State of Washington and is the only authorized dealer to sell directly to local, county, and state governments; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton, Washington, as follows:

1. The City Council declares that purchase of ProMinent Fluid Controls, Inc. equipment, parts, components, and service is clearly and legitimately limited to a single source of supply because ProMinent Fluid Controls, Inc. is the only manufacturer for the desired equipment, and they have deemed TMG Services as the exclusive municipal sales representative and authorized dealer for the State of Washington.
2. Under RCW 39.04.280, the City Council waives competitive bidding requirements for the sole source purchases and service of ProMinent Fluid Controls, Inc. equipment, parts, and components for the City of Shelton.
3. The City Manager is authorized to execute purchase orders with TMG Services to acquire and service ProMinent Fluid Controls, Inc. equipment, parts, and components as necessary for the repair and upkeep of the Main Wastewater Treatment Plant and the Satellite Water Reclamation Plant.

PASSED by the City Council of the City of Shelton on this 19th day of July 2022.

Mayor Onisko

AUTHENTICATED BY:

City Clerk Nault



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F3)

Touch Date: 06/24/2022
Brief Date: 07/05/2022
Action Date: 07/19/2022

Department: Finance
Presented By: Teri Schnitzer

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

**2022 Master Fee Schedule
Update #2**

☐

Ordinance

☐ Dept. Head

☒ Finance Director

06/24/2022

☐ Attorney

☒ City Clerk

06/24/2022

☒ City Manager

06/24/2022

ATTACHMENTS:

**- Resolution No. 1238-0522
- Exhibit A - with track changes
- Exhibit B - Traffic Impact Fee
Schedule**

☒

Resolution

☒

Motion

☐

Other

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

This Resolution would supersede Resolution 1225-1221 that was adopted by City Council on February 15, 2022 due to necessary updates needed to the City's 2022 Master Fee Schedule. The City annually updates fees to incorporate changes in the cost to provide certain City services, update services provided for a fee/charge, and eliminate fees for services that are no longer relevant.

Fees and Charges for services such as animal licensing, parks and recreation, code enforcement, building and development, and permitting the general guiding principle is that these fees/charges may be set at a level that recovers all the direct and indirect costs associated with the activity, including administrative overhead.

Utility rates, Utility system charges, and Utility service fees should be set to recover the cost of operating the utility systems, in addition to charging for replacing equipment and adding or expanding facilities to meet regulations, future service demands, and setting aside for unforeseen events such as natural disasters. Revenues for fees and charges must meet the expenses of the system, in addition to setting aside reserves, to keep the utility operating in a fiscally responsible manner. Utility rates should also incorporate the utility's portion of indirect costs.

ANALYSIS/OPTIONS/ALTERNATIVES:

BUDGET/FISCAL INFORMATION:

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk.

STAFF RECOMMENDATION/MOTION:

"I move that we forward Resolution No. 1238-0522 to the action agenda of the July 19th Council meeting for further consideration."

RESOLUTION NO. 1238-0522

**A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON
UPDATING AND ESTABLISHING THE CITY'S MASTER FEE SCHEDULE FOR FISCAL
YEAR 2022**

WHEREAS, it is the general policy of the City to establish fees that are reflective of the cost of services provided by the City; and

WHEREAS, it is best practice for the City's Master Fee Schedule be updated annually to reflect changes in the cost for certain City services or when changes to the fee schedule are necessary.

WHEREAS, the City's Master Fee Schedule approved through Resolution 1225-1221 on February 15th, 2022 is in need of an update due to a change in City practice since that date; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton, Washington, as follows:

Section 1. Public Interest. The City Council for the City of Shelton, Washington finds that it is in the public interest to amend and supersede the previously adopted Master Fee Schedule to address costs associated with providing services.

Section 2. Supersede previous Resolutions. This resolution inclusive of Exhibit A and B attached hereto shall supersede in its entirety Resolution 1225-1221 approved by the Shelton City Council and set the City's 2022 Master Fee Schedule.

Section 3. Adjustments. The Shelton City Council amends the Master Fee Schedule to include Exhibit A and B

Section 4. Effective date. This resolution establishes updated fees in the Master Fee Schedule as provided in Exhibit A and B to be in effect on August 1, 2022.

INTRODUCED AND PASSED by the City Council of the City of Shelton on this 19th day of July 2022.

ATTEST:

Mayor Onisko

City Clerk Nault



City of Shelton
525 Cota Street
Shelton, Washington 98584
Master Fee Schedule
RESOLUTION 1225-1221
Exhibit "A"

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Civic Center.....	pg. 3
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Reclaimed Water.....	pg. 16
Water.....	pg. 17



Type of Permit

Fee

General Government

Annual Report	\$10.00
Documents provided at Public Hearings	\$0.00 (within one year)
Audio Reproduction (when requested within one year of hearing). *Other than Police	\$10.00 (requested after one year of hearing date)
Video Reproduction * Other than Police	\$10.00
Copies	\$0.15 per page
Scanned copies to electronic format	\$0.10 per page
Files or attachments for electronic delivery	\$0.05 per four (4) attachments
Gigabyte of electronic records for transmission	\$0.10 per gigabyte
Storage media, container, envelope, postage and delivery charge	Actual Cost
R.C.W. 42.56.120 (2) (b) (c) and (e)	
New and renewal of Business License	\$50.00
Sexually Oriented Business License	\$100.00
Sexually Oriented Manager or Entertainer	\$50.00
Taxi Operator License (per operator)	\$40.00
Taxi Vehicle License (per vehicle)	\$40.00
Returned Check charge	\$40.00
VISA/MC chargeback	\$35.00
Special Event Permit	\$35.00 (An additional \$25.00 is due for applications received 25 business days or less prior to the event).
City Special Event services (barricades, garbage, etc.)	\$25.00 (per event, per service)
Displays on City message boards	\$30.00
Map Reproduction	Color 36 x 48 \$18.00 Color 24 x 36 \$12.00 Special Order 36 x 48 \$30.00 Special Order 24 x 36 \$20.00 Black Line \$1.00 (Per square foot)



Animal Shelter

Adoption Fee	\$100 <u>\$200</u> .00
Animal License (Yearly)	\$30.00
Animal License (Microchipped Pet Lifetime)	<u>\$100.00</u>
Spayed or Neutered (Yearly)	\$25.00
Service Dogs (Yearly)	No fee
Senior citizen 65 yrs. and older (Yearly)	\$15.00
Surrender of Dog - City residents only	\$40.00
Animal Impound (City residents)	First impoundment \$50.00 Second impoundment \$75.00 Third and subsequent impoundment \$150.00 All impound fees shall also be charged unpaid animal license fees.
Boarding fee (over 48 hours)	\$15.00 per/day (\$30.00 per/day after 48 hours)
Lost license or (transfer of license)	\$5.00(\$10.00)
Non-resident animal impound fee	First impoundment \$150.00 Second impoundment \$200.00 Third and subsequent impoundment \$250.00

Civic Center Rental

Damage Deposit	\$300.00
Kitchen	\$50.00
Black drapery	\$2.00 (per 10 foot section)
Staging	\$10.00 (use of 1 – 4 sections)
Equipment Rental	TV Monitor \$10.00 Multimedia Projector \$20.00
Coffee Service	\$25.00 (per gallon)
Meeting rooms	\$22.00 per hour for each 600 sq. ft.
Main meeting room	\$75.00 per hour
50% reduction in room rental for local government and non-profits during regular business hours	



Code Enforcement

Infraction Issued Fees including site visit(s), photos, file creation, documentation, etc. Plus itemized fees to include attorney costs, additional tracked staff time and costs, title searches, service, court filing fees, which may be included in the city request for abatement cost reimbursement per R.C.W. 35.21.955	\$68.00 minimum
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Parks and Recreation

Parks Master Plan	\$20.00
Ballfields and Playfields (Callahan Park/Loop Field.	Field Rental \$12.00 per hour Softball Field preparation \$20.00 each field
City recreation programs	Actual cost of program
Refunds	Before first class: %100 Before second class: %80 Before third class: %50 After third class: No refunds
Picnic Shelters	\$12.50 per hour. Two hour minimum, plus applicable fees for garbage, labor, misc.
Commercial Park (Use by individual, company, corporation, business or similar for the purposes of selling, distributing, or promotion.	\$25.00 per hour

Police Department

Fingerprints	\$15.00
Video Reproduction	\$10.00
Audio Reproduction	\$10.00
Weapons Permit	\$49.25
Weapons Permit renewal	\$32.00
Weapons Permit renewal – late application	\$42.00
Weapons Permit – replacement	\$10.00
Weapons Dealer Permit	\$125.00



Excess Alarm fee	\$25.00 after three (3) false alarms
------------------	--------------------------------------

Community Development – Planning

** Technology Fee set at 4% of the applicable permit fee **

** If payment is made by credit card a processing fee of 2% will be added to the total. **

Address Assignment	\$100.00
Annexation	\$1,200.00 plus \$40.00 per acre or fraction thereof.
Appeal to the Hearing Examiner	Individual - \$1,000.00 H.O.A. - \$500.00
Boundary Line Adjustment	\$315.00
Comprehensive Plan Amendment	\$2,600.00
Comprehensive Plan document	\$35.00
Conditional Use Permit/Special Use Permit	\$2,700.00
SEPA	\$300.00
EIS	\$1,400.00 plus consultant costs
Fence	\$75.00 residential \$180.00 commercial
Forest Practices Application	\$350.00
Plat/Binding Site Plan	Preliminary: \$3,300.00 plus \$40.00 per lot Extension: \$200.00 Final: \$500.00 Administrative Amendments: \$200.00 Public Hearing Amendments: \$1,500.00
Planned Unit Development	Preliminary: \$3,000.00 plus \$25.00 per lot Extension: \$200.00 Final: \$500.00 plus \$30.00 per lot Administrative Amendments: \$200.00 Public Hearing Amendments: \$1,500.00
Parcel combination	\$320.00
Pre-submittal conference	\$150.00
RV/Tent Occupancy Application	\$45.00
Short Plat	\$920.00
Site Plan Review	\$1,200.00



Site Plan amendment	\$110.00
Variance Permit	\$2,700.00
Zone Change	\$2,400.00
Zoning Letter	\$45.00
Zoning Ordinance Text Amendment	\$435.00
Signs	\$50.00 when no building permit required \$55.00 per square foot valuation with building permit
<i>Shoreline Specific applications</i>	
Shoreline Management Program document	\$35.00
Shoreline Statement of Exemption	\$170.00
Substantial Development Permit	\$560.00 Public Hearing Required: \$2,300.00
Shoreline Conditional Use Permit	\$2,300.00
Shoreline Variance	\$2,300.00

Community Development – Building

** Technology Fee set at 4% of the applicable permit fee **

** If payment is made by credit card a processing fee of 2% will be added to the total. **

After Hours Inspections (Regular business hours 8am to 5pm Monday through Friday).	\$70.00 per hour (two hour minimum)
Re-inspection fee	\$70.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated.	\$70.00 per hour (one half hour minimum)
Additional plan review required for plan changes.	\$70.00 per hour (one half hour minimum)
Note: For the building fees above, or the total; hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. Actual costs include administrative and overhead costs.	



<p>Building Valuation</p> <p>*NOTE: all footnotes of Building Valuation Data as published by ICC shall apply</p>	<p>1) New construction, and remodels greater than 50%: of "R" occupancies The City of Shelton will utilize the International Code Council's "Building Valuation Data Table" on a two year lag as published in the August edition of the Building Safety Journal. The square footage valuations from this table will be implemented on the first day of September following publication and remain in force through August of the following year.</p> <p>2) Private garages, storage buildings, green houses and similar structures shall be valued as Utility, Miscellaneous</p> <p>3) Remodels less than 50% shall be valued at 50% of the table value from the ICC Building Valuation Data for occupancy specified.</p>
Bulkheads	\$20.00 per cubic foot
<p>Building Permit</p> <p>NOTE: Washington State surcharge applies: \$25.00 Commercial, \$6.50 Residential.</p>	<p>Valuation:</p> <p>\$1.00 to \$500.00: \$25.00</p> <p>\$501.00 to \$2,000.00: \$25.00 and \$3.00 per each additional \$100 or fraction thereof and including \$2,000</p> <p>\$2,001.00 to \$25,000.00: \$70.00 and \$14.00 for each additional \$1,000 or fraction thereof to and including \$25,000</p> <p>\$25,000.00 to \$50,000.00: \$390.00 and \$10.00 for each additional \$1,000 or fraction thereof to and including \$50,000</p> <p>\$50,001.00 to \$100,000.00: \$640.00 and \$7.00 for each additional \$1,000 or fraction thereof to and including \$100,000</p> <p>\$100,001.00 to \$500,000.00: \$1,000.00 and \$6.00 for each additional \$1,000 or fraction thereof to and including \$500,000</p> <p>500,001.00 to \$1,000,000.00: \$3,400.00 and \$5.00 for each additional \$1,000 or fraction thereof to and including \$1,000,000</p> <p>\$1,000,000 and up: \$5,700 and \$7.00 for each additional \$1,000 or fraction thereof to and including \$1,000,000</p>
Maximum Building Permit fee	\$50,000.00



Early Foundation Permit/Early start agreement (Early foundation permit for commercial/industrial building will be deducted from permit fee upon full submittal.	25% of building permit fee
Demolition permit	\$120.00 plus State surcharge
Reroof – residential only	\$115.00
Reroof –commercial per square valuation is used to determine valuation	\$275.00 per square - Class A&B (hotmop/torchdown) \$250.00 per square - Composition(roll/3 tab) \$325.00 per square - Composition with plywood replacement \$300.00 per square - Metal \$275.00 per square - Shake \$300.00 per square - Shingle
Windows	\$25.00 first window, \$7.00 for each additional window
Reissuance of lost permit card	\$30.00
Reissuance of plan package or expired permit in same code cycle	\$140.00
Stock Plans	50% of the ICC fee
Solid Fuel/Gas insert	\$140.00
Hearing Examiner appeal	\$2,400.00
Request for Reconsideration	\$500.00
Investigation fee	\$70.00 per hour
Mechanical Permit	Each mechanical permit: \$25.00 FURNACE: For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such



	<p>appliance, up to and including 100,000 Btu/h (29.3kW): \$16.00</p> <p>For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 Btu/h (29.3 kW): \$20.00</p> <p>For the installation or relocation of each floor furnace, including vent: \$16.00</p> <p>For the installation or relocation of each suspended heater, recessed wall heater on floor-mounted unit heater: \$16.00</p> <p>Appliance Vents: For the installation, relocation or replacement of each appliance vent and not included in an appliance permit: \$8.00</p> <p>Repairs or Additions: For the repair of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code: \$15.00</p> <p>Boilers, Compressors, and Absorption Systems:</p> <p>For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW): \$15.00</p> <p>For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW): \$30.00</p>
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	<p>For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW): \$40.00</p> <p>For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW): \$60.00</p> <p>For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW): \$100.00</p> <p>Air Handlers: For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto: \$12.00</p> <p>Note: This fee does not apply to an air-handling unit, which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code for each air-handling unit over 10,000 cfm (4719 L/s): \$20.00</p> <p>Evaporative Coolers: For each evaporative cooler other than portable type: \$12.00</p> <p>Ventilation and Exhaust: For each ventilation fan connected to a single duct: \$8.00</p> <p>For each ventilation system which is not portion of any heating or air-conditioning system authorized by a permit: \$12.00</p>
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	<p>For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood: \$12.00</p> <p>Incinerators: For the installation or relocation of each domestic-type incinerator: \$20.00</p> <p>For the installation or relocation of each commercial or industrial-type incinerator: \$16.00</p> <p>Miscellaneous: For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table: \$12.00</p>
Mobile/Manufactured Home set-up	<p>Individual Lot: \$472.00 Park Set: \$165.00</p>
Mobile Home Title Eliminations	\$30.00
<p>Plan Review (All types other than Mechanical)</p> <p>*NOTE: Commercial kitchen based on project valuation of engineer's written estimate.</p>	<p>65% of Permit fee Mechanical only: 25% of Permit fee</p>
Plumbing Permit	<p>Each permit: \$25.00</p> <p><i>NOTE: Unit Fee Schedule in addition to above</i></p> <p>For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping, and backflow protection therefore): \$8.00</p> <p>For each building sewer and each trailer park sewer: \$16.00</p> <p>Rainwater systems per drain (inside building): \$8.00</p> <p>For each cesspool where permitted: \$27.00</p> <p>For each private sewage disposal system:</p>



	<p>\$45.00</p> <p>For each water heater and/or vent: \$8.00</p> <p>For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps: \$8.00</p> <p>For each installation, alteration or repair of water piping and/or water treating equipment, each: \$8.00</p> <p>For each repair or alteration of drainage or vent piping, each fixture: \$8.00</p> <p>For each lawn sprinkler system on any one meter including backflow protection devices therefore: \$8.00</p> <p>For each backflow protective device other than atmospheric type vacuum breakers:</p> <ul style="list-style-type: none">• 2 inch (51 mm) diameter and smaller: \$8.00• over 2 inch (51 mm) diameter: \$16.00 <p>Atmospheric-type vacuum breakers:</p> <ul style="list-style-type: none">• 1 to 5: \$5.00• over 5, each: \$2.00
Propane Tanks and Piping (above and below ground)	\$12.00 per tank
Refund:	<p><u>No permit fee refund will be allowed once any work has begun on a project. In order to request a refund of a permit fee, the request shall be addressed to the Building Official in writing and shall be received at the City of Shelton finance department within 180 days of the date of issuance of the permit; any refund request received after 180 days of the date of permit issuance shall automatically be denied. At the discretion of the Building Official, refund requests may be approved or denied based on the status of a project. All approved refunds shall be limited</u></p>



	<p>to 75% of the total permit fees paid. Refund requests shall only be considered for building, plumbing and mechanical permit fees. Refunds shall not include any plan review fees.</p> <p>Fifty percent (50%) of the permit fee paid when no work has been done under a permit issued. No more than seventy-five percent (75%) of the plan review fee paid when an applicant for a permit for which a plan review fee has not been paid is withdrawn or canceled before any plan reviewing is done. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee no later than 180 days after the date of fee paid.</p>
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Fire – Development Review

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total.**

Commercial Site Plans	\$390.00
Subdivision or Planned Residential Development	\$328.00
Pre-Application Conference	\$95.00
Other Land Use Application	\$264.00

Fire – Alarm Fees

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total.**

Fire Alarm System - Minor Alteration	\$100.00
Fire Alarm Zoned System - One Zone	\$296.00
Each Additional Zone	\$136.00
Fire Alarm Addressable System - 1 to 20 Devices	\$296.00
Each Additional Device	\$4.00

Fire – Suppression



** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total.**

Commercial Cooking Extinguishing System/Protection	\$252.00
Fire Pumps and Private or Dedicated Fire Hydrant Systems	\$372.00
Fire Hydrant - Witnessed Flow Test (1-4) Hydrants	\$100.00
Fire Hydrant - Each Additional Hydrant	\$40.00
Fire Sprinkler - Alteration to Existing System(s) (>4 heads)	\$200.00
Fire Sprinkler - New System - NFPA 13 (2 inspections)	\$472.00
NFPA 13 - Each Additional Riser	\$472.00
Fire Sprinkler - New System - NFPA 13D (Single Family)	\$200.00
Fire Sprinkler - New System - NFPA 13R (Per Building)	\$390.00
Other Extinguishing Systems	\$372.00
Standpipe System	\$200.00
Underground Fire Sprinkler Mains (2 inspections)	\$252.00

Fire — Other

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total.**

Fireworks Display	\$208.00
Investigation Fee (work started without a permit)	Double Permit Fee
Other Plan Reviews or Permits Required by the IFC and/or Municipal Code \$100.00 Per Hour Review + \$100.00 per Hour Inspection	Calculated
Re-inspection Fees	\$100.00
Revision to Plan Previously Submitted - \$100.00 per Hour	Calculated
Use of Consultant for Plan Review and Inspection	Actual Cost
Tents/Temporary Membrane (greater than 400 SF)	\$100.00

Public Works – Engineering and Permitting

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total.**

Right-of-Way and Obstruction Permits (SMC Chapter 12.20)	Class 1: Short term maintenance: \$45.00 Class 2: Temporary Construction: \$65.00, plus review and inspection fees Class 3: Fixture and Encroachment: \$65.00;
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	Sidewalk café, add \$280.00/hr review fee; \$15.00 annual renewal fee Class 4: Heavy Right-of-Way Use: Fee calculated per SMC Sections 12.20.030.4 & 12.20.040.D \$65.00, plus review and inspection fees
Public Improvement Civil Plan Review Fee	3% of Estimated Cost of Public Improvements, \$250 minimum
Public Improvement Inspection Fee	3% of Estimated Cost of Public Improvements, \$125 minimum
Public or Private Utility Work (Gas, Cable, Phone, Electric)	\$150 Application Fee, includes first two hours review and first two inspections.
Fine for Work in Right of Way without Permits	\$250.00 plus standard permit fee
Utility Connection Application Permit Fee	
a. Water & Reclaimed Water Connections	\$170.00 plus applicable Meter and GFC
b. Sewer & Storm Drainage Connections	\$65.00 plus applicable GFC
ESC, Grading, and Stormwater:	
Single Family	\$150.00, Includes Review and Inspection
All other Sites	\$320.00, Includes first four hours review and first two inspections.
Additional/Re-Inspection Fee	\$75.00 Per Hour
Additional Plan Review	\$75.00 Per Hour
Contracted Consultant for Plan Review or Inspection	Contract Consultant fees
Special Development Studies: Traffic Impact Reports, Hydrology studies, and similar.	Contract Consultant fees
Design Modification Request	\$150.00
Traffic Impact Fee	\$3,967.32 for SFR/varies based on use. Per SMC 17.12. See Attachment B for complete schedule.
Latecomer Agreement	\$280.00
Right-of-Way vacation	\$500.00

Stormwater

Stormwater Monthly Charges

Class of Service	Unit		2022	2023	2024	2025	2026
Single-Family	1 ERU		\$17.33	\$17.85	\$18.39	\$18.94	\$19.51
Duplex	2 ERUs		\$34.67	\$35.71	\$36.78	\$37.88	\$39.02
All Other Developed Parcels	Per ERU rounded to the nearest tenth		\$17.33	\$17.85	\$18.39	\$18.94	\$19.51

Note: 1 ERU = 2,900 square feet of impervious surface area. All other developed parcels: minimum of 1 ESU



Stormwater GFC

**** Technology Fee set at 4% of the applicable permit fee****

**** If payment is made by credit card a processing fee of 2% will be added to the total. ****

Class of Service	Unit: \$474.66 per ERU
Single-Family	1 ERU
Duplex	2 ERUs
All Other Developed Parcels	Per ERU rounded to the nearest tenth

Note: 1 ERU = 2,900 square feet of impervious surface area.

Sewer

Sewer Service Monthly Charges – Per SMC 14.28

Class of Service	2022 Base Charge	2022 Consumption Charge per C.F
Schedule 1: Single Family Residential & Duplex	\$52.06	\$0.1042
Schedule 2: Single Family & Duplex without Water Service	\$133.64 Flat Rate	N/A
Schedule 3: Triplex/Multi-Family/Mobile Home/Trailer Parks		
0 c.f. to 460 c.f. per Unit	\$52.06 Per Unit	\$0.0000
Each Unit over 460 c.f.	\$52.06 Per Unit	\$0.1125
Schedule 4: Commercial		
0 c.f. up to 1,000 c.f.	\$63.08	\$0.1127
1,001 c.f. to 2,000 c.f.	\$94.35	\$0.1127
Over 2,000 c.f.	\$130.88	\$0.1127
Schedule 5: Hotel/Motel		
0 c.f to 84 c.f. per Unit	\$9.53 Per Unit	\$0.0000
Each Unit over 84 c.f.	\$9.53 Per Unit	\$0.1127

Sewer Connection GFC

**** Technology Fee set at 4% of the applicable permit fee****

**** If payment is made by credit card a processing fee of 2% will be added to the total. ****

Water Meter Size

Weighting Factor

Fee

3/4"	1.00	\$3,258.00
1"	2.50	\$8,145.00
1.5"	5.00	\$16,290.00



2"	8.00	\$26,064.00
3"	16.00	\$48,870.00
4"	25.00	\$81,495.00
6"	50.00	\$162,900.00
8"	80.00	\$260,640.00

- Developments pursuant to SMC 18.02.110 shall be charged twenty-five percent (25%) of the equivalent charge above (e.g. Tiny Homes).

Sewer Connection GFC (Grandview Heights only)

** Technology Fee set at 4% of the applicable permit fee **

** If payment is made by credit card a processing fee of 2% will be added to the total. **

Water Meter Size	Weighting Factor	Fee
3/4"	1.00	\$1,629.00
1"	2.50	\$4,072.00
1.5"	5.00	\$8,145.00
2"	8.00	\$13,032.00
3"	16.00	\$24,435.00
4"	25.00	\$40,725.00
6"	50.00	\$81,495.00
8"	80.00	\$130,320.00

Biosolids

Class A Biosolids Fertilizer, per bag	Fee set by City Manager
<u>Receiving Hauled Biosolids Sludge:</u>	
Sludge up to 1.5% Total Suspended Solids	\$0.11 per gallon
Sludge 1.6% to 3% Total Suspended Solids	\$0.13 per gallon
Sludge 3.1% to 6% Total Suspended Solids	\$0.15 per gallon

Reclaimed Water Connection

** Technology Fee set at 4% of the applicable permit fee **

** If payment is made by credit card a processing fee of 2% will be added to the total. **



Water Meter Charge

Fee

3/4" Meter	\$335.06
1"	\$393.00
1.5"	\$747.68
2"	\$1,002.28
3"	\$2,461.28
4"	\$4,523.04
6"	\$5,236.66
Above 6"	\$11,047.41

Reclaimed Water Connection GFC

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total. **

Water Meter Size

Weighting Factor

Fee

3/4"	1.00	\$326.00
1"	2.50	\$815.00
1.5"	5.00	\$1,629.00
2"	8.00	\$2,606.00
3"	16.00	\$4,887.00
4"	25.00	\$8,150.00
6"	50.00	\$16,290.00
8"	80.00	\$26,064.00

Reclaimed Water Service Monthly Charges – Per SMC 16.06.010

Each account that is served shall pay the following monthly reclaimed water meter charge:

Meter Size	2022 Commercial
¾- inch	\$13.62
1-inch	\$16.81
1 ¼ - inch	\$19.89



1 ½ -inch	\$22.94
2-inch	\$33.54
2 ½ -inch	N/A
3-inch	\$88.43
4-inch	\$118.61
6-inch	\$195.61
8-inch	\$285.95
10-inch	\$438.56
12-inch	\$682.59

Monthly Reclaimed Water Consumption Charge – Per SMC 16.06.010

In addition to the monthly reclaimed water meter charge, each service shall pay a consumption charge of \$0.01915 for each cubic foot of reclaimed water consumed in a month.

Water

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total. **

Water Connection Meter Charge

3/4" meter	\$335.06
1" meter	\$393.00
1.5" meter	\$747.68
2" meter	\$1,002.28
3" meter	\$2,461.28
4" meter	\$4,523.04
6" meter	\$5,236.66
Above 6" meter	\$11,047.41

Water Connection GFC

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 2% will be added to the total. **



Water Meter Size	Weighting Factor	Fee
3/4"	1.00	\$1,260.00
1"	2.50	\$3,150.00
1.5"	5.00	\$6,300.00
2"	8.00	\$10,080.00
3"	16.00	\$18,900.00
4"	25.00	\$31,500.00
6"	50.00	\$63,000.00
8"	80.00	\$100,800.00

- Developments pursuant to SMC 18.02.110 shall be charged twenty-five percent (25%) of the equivalent charge above. (e.g., Tiny Homes)

Water Service Monthly Charges – Per SMC 15.28

Schedule 1: Each account that is served shall pay the following monthly water meter charge:

Meter Size	2022 Single-Family	2022 Multifamily	2022 Commercial	2022 Irrigation	2022 Private Fire Line
¾- inch	\$15.99	\$14.10	\$13.62	\$42.24	\$10.22
1-inch	\$20.77	\$17.60	\$16.81	\$64.62	\$12.23
1 ¼ - inch	\$25.80	\$21.05	\$19.89	\$91.46	\$13.98
1 ½ -inch	\$30.85	\$24.52	\$22.94	\$118.27	\$15.74
2-inch	\$46.18	\$36.06	\$33.54	\$186.11	\$22.58
2 ½ -inch	N/A	N/A	N/A	N/A	N/A
3-inch	\$113.74	\$93.45	\$88.43	\$393.87	\$62.60
4-inch	\$158.18	\$126.49	\$118.61	\$595.85	\$81.84
6-inch	\$274.70	\$211.35	\$195.61	\$1,149.76	\$129.60
8-inch	\$412.47	\$311.15	\$285.95	\$1,812.66	\$185.37
10-inch	\$620.46	\$474.80	\$438.56	\$2,633.45	\$288.94
12-inch	\$949.51	\$735.75	\$682.59	\$3,903.20	\$455.89

Monthly Water Service Consumption Charge – Per SMC 15.28



In addition to the meter charge established in Schedule 1 above, each service shall pay the following rate for each cubic foot of water consumed in a month:

Class of Service	2022 Consumption Charge per C.F
<u>Schedule 2: Single Family Residential</u> Each cubic foot up to 600 c.f. Each cubic foot in excess of 600 c.f. up to 1,500 c.f. Each cubic foot in excess of 1,500 c.f.	 \$0.0335 \$0.0401 \$0.0498
<u>Schedule 3: Multifamily</u> (including duplex, triplex, mobile home, and trailer parks)	\$0.0389
<u>Schedule 4: Commercial</u> (including government, industrial, hotel/motel)	\$0.0383
Schedule 5: Irrigation	\$0.0498
<u>Schedule 6: Wholesale Rate</u> (Johns Prairie area owned by the Port of Shelton)	\$0.0345

Bulk Water and Hydrant Use Permits

** Technology Fee set at 4% of the applicable permit fee**

** If payment is made by credit card a processing fee of 3% will be added to the total. **

Annual Hydrant Water Use Permit Application Fee	\$72.00 Or prorated at \$6/mo if issued in the 4 th quarter
Hydrant Meter, Gate Valve, and Wrench Deposit and Rental Fee	\$750.00 refundable deposit \$75 per month rental fee
Hydrant Water Billing and Water Use Charge and PWM Hydrant Load/Use Charge	\$45.00 quarterly billing charge, plus commercial water consumption charge per SMC 15.28.050
Fine for connection to hydrant without permit	\$1,000.00
Fine for connection to hydrant without meter	\$500.00

Misc. Water Fees and Charges

Water Turn Off for Non-Payment	\$100.00
Water Disconnect:	
Regular Office Hours	\$0.00
*Emergency After Hours	\$150.00
*Disconnects after hours are for emergencies only; scheduled	



plumbing maintenance or repairs that requires City Staff to disconnect water is to occur during City business hours only.	
Water Reconnect: <div>Regular Business Hours</div> <div>*Emergency After Hours</div> <p>*Reconnects after hours are for emergencies only; scheduled plumbing maintenance or repairs that requires City Staff to reconnect water is to occur during City business hours only.</p>	<div>\$0.00</div> <div>\$150.00</div>
Fine for unauthorized connection/disconnection of water service	\$500.00
Fine for tampering with water meter, cutting lock, etc.	\$150.00 per instance



Attachment B

Transportation Impact Fee Schedule - 2022

Land Uses	ITE Land Use Code	Unit of Measure	Basic Trip Rate PM Peak Trips/Unit ⁽¹⁾	New Trips Percent	New Trip Rate ⁽²⁾	Fee Per Unit ⁽³⁾
Cost per New Trip Generated:						\$3,928.04
Residential						
Single Family (Detached)	210	dwelling	1.01	100%	1.01	\$3,967.32
Multifamily – Apartment	220	dwelling	0.62	100%	0.62	\$2,435.38
Low-Rise Apartment (1-2 Floors)	221	occupied dwelling	0.58	100%	0.58	\$2,278.26
Multifamily – Condominium/Townhouse	230	dwelling	0.52	100%	0.52	\$2,042.58
Mobile Home Park	240	dwelling	0.59	100%	0.59	\$2,317.54
Senior Adult Housing – Detached	251	dwelling	0.26	100%	0.26	\$1,021.29
Senior Adult Housing – Attached	252	occupied dwelling	0.11	100%	0.11	\$432.08
Congregate Care	253	dwelling	0.17	100%	0.17	\$667.77
Assisted Living	254	bed	0.22	100%	0.22	\$864.17
Recreational Homes	260	dwelling	0.26	100%	0.26	\$1,021.29
Industrial						
Light Industrial	110	1,000 sf GFA	0.98	100%	0.98	\$3.85
Industrial Park	130	1,000 sf GFA	0.86	100%	0.86	\$3.38
Warehousing	150	1,000 sf GFA	0.47	100%	0.47	\$1.85
Mini-Warehouse	151	1,000 sf GFA	0.26	100%	0.26	\$1.02
Commercial-Services						
Hotel	310	room	0.59	100%	0.59	\$2,317.54
Motel	320	room	0.47	100%	0.47	\$1,846.18
Walk-in Bank (4a)	911	1,000 sf GFA	33.15	53%	17.57	\$69.02
Drive-In Bank	912	1,000 sf GFA	45.74	60%	27.44	\$107.79
Day Care Center	565	1,000 sf GFA	13.18	100%	13.18	\$51.77
Quick Lubrication Vehicle Shop (4b)	941	servicing position	5.19	57%	2.96	\$11,627.00
Automobile Care Center (4b)	942	1,000 sf GFA	3.38	57%	1.93	\$7.58
Gasoline/Service Station	944	VFP	13.86	58%	8.04	\$31,581.44
Service Station/ Minimart	945	VFP	13.38	44%	5.89	\$23,136.16
Service Station/ Minimart/Carwash (4c)	946	VFP	13.33	44%	5.87	\$23,057.59
Carwash (4a)	947	stall	5.54	53%	2.94	\$11,548.44
Movie Theater	444	seat	0.07	100%	0.07	\$274.96
Health/Fitness Club	492	1,000 sf GFA	4.05	100%	4.05	\$15.91
Commercial-Institutional						
Elementary School (5)	520	1,000 sf GFA	n/a	100%	n/a	n/a
Middle/Junior High School	522	1,000 sf GFA	1.19	100%	1.19	\$4.67
High School	530	1,000 sf GFA	0.97	100%	0.97	\$3.81
Community/Junior College	540	Student	0.12	100%	0.12	\$471.36
College/University	550	Student	0.21	100%	0.21	\$824.89
Church	560	1,000 sf GFA	0.66	100%	0.66	\$2.59
Hospital	610	1,000 sf GFA	1.18	100%	1.18	\$4.64
Nursing Home	620	1,000 sf GFA	0.42	100%	0.42	\$1.65
Commercial-Restaurant						
Quality Restaurant	931	1,000 sf GFA	7.49	80%	5.99	\$23.53
High-Turnover (Sit-down) Restaurant	932	1,000 sf GFA	10.92	57%	6.22	\$24.43
Fast Food Restaurant w/o Drive-thru	933	1,000 sf GFA	26.15	50%	13.08	\$51.38
Fast Food Restaurant with Drive-thru	934	1,000 sf GFA	34.64	50%	17.32	\$68.03
Tavern/Drinking Place	936	1,000 sf GFA	11.34	65%	7.37	\$28.95

Land Uses	ITE Land Use Code	Unit of Measure	Basic Trip Rate PM Peak Trips/Unit ⁽¹⁾	New Trips Percent	New Trip Rate ⁽²⁾	Fee Per Unit ⁽³⁾
Commercial-Office						
General Office Building	710	1,000 sf GFA	1.49	100%	1.49	\$5.85
Medical-Dental Office/Clinic	720	1,000 sf GFA	3.72	100%	3.72	\$14.61
Commercial-Retail						
Retail Shopping Center						
up to 49,999 sf	820	1,000 sf GLA	9.98	50%	4.99	\$19.60
50,000-99,999 sf	820	1,000 sf GLA	6.9	55%	3.80	\$14.93
100,000-199,999 sf	820	1,000 sf GLA	5.45	60%	3.27	\$12.84
200,000-299,999 sf	820	1,000 sf GLA	4.58	65%	2.98	\$11.71
300,000-399,999 sf	820	1,000 sf GLA	4.09	70%	2.86	\$11.23
400,000 sf and over	820	1,000 sf GLA	3.75	75%	2.81	\$11.04
Automobile Parts Sales	843	1,000 sf GFA	5.98	57%	3.41	\$13.39
Car Sales – New/Used (4d)	841	1,000 sf GFA	2.64	75%	1.98	\$7.78
Convenience Market	851	1,000 sf GFA	52.41	39%	20.44	\$80.29
Discount Club (4e)	861	1,000 sf GFA	4.24	77%	3.26	\$12.81
Electronic Superstore	863	1,000 sf GFA	4.5	60%	2.70	\$10.61
Toy Superstore (4f)	864	1,000 sf GFA	4.99	66%	3.29	\$12.92
Furniture Store	890	1,000 sf GFA	0.46	47%	0.22	\$0.86
Hardware/Paint Store	816	1,000 sf GFA	4.84	74%	3.58	\$14.06
Home Improvement Superstore	862	1,000 sf GFA	2.45	52%	1.27	\$4.99
Nursery/Garden Center (4d)	817	1,000 sf GFA	3.8	75%	2.85	\$11.19
Pharmacy/Drugstore w/o Drive-thru	880	1,000 sf GFA	8.42	47%	3.96	\$15.56
Pharmacy/Drugstore w/Drive-thru	881	1,000 sf GFA	8.62	51%	4.40	\$17.28
Supermarket	850	1,000 sf GFA	10.45	64%	6.69	\$26.28
Tire Store	848	1,000 sf GFA	4.15	72%	2.99	\$11.74
Tire Superstore (4g)	849	1,000 sf GFA	2.11	72%	1.52	\$5.97
Video Rental Store (4a)	896	1,000 sf GFA	13.6	53%	7.21	\$28.32
Free-Standing Discount Superstore	813	1,000 sf GFA	3.87	72%	2.79	\$10.96
Free-Standing Discount Store	815	1,000 sf GFA	5.06	83%	4.20	\$16.50

Source: ITE "Trip Generation 7th Edition"

GFA = Gross Floor Area
GLA = Gross Leasable Area
VFP = Vehicle Fuling Position

⁽¹⁾ The New Trip Percentage reduces the average trip rate based on average pass-by trip percentages published in the ITE Trip Generation Handbook (2nd Edition, 2004)

⁽²⁾ For uses with the unit of measure in "1000 sf GFA" or "1000 sf GLA" the trip rate is given as trips per 1000 square feet

⁽³⁾ For uses with the unit of measure in "1000 sf GFA" or "1000 sf GLA" the impact fee is given as dollars per square foot

⁽⁴⁾ No pass-by rate are available. Pass-by rates were estimated from other similar uses:

Code	Land Use
4a	Drive-in Bank (912)
4b	Auto PArts Sales (843)
4c	Gasoline/Service Station w/Convenience Market (945)
4d	No data available. 25% estimated pass-by
4e	Discount Supermarket (854)
4f	Electronic Superstore (863)
4g	Tire Store (848)

⁽⁵⁾ No average PM peak hour trip rate available. Need to perform own PM peak hour traffic count for the identified land use to calculate impact fee.

The Transportation Impact fee for uses located within the downtown core shall be subject to a reduced trip factor resulting in a fifteen (15) percent fee reduction. The downtown core is interpreted in this Ordinance as the properties west of Front Street, south of Cedar Street, east of 7th Street, with the southern limit extending to include properties with frontage on Cota Street between 7th and Front Street.

In-fill development, herein defined as residential development fully within parcels created prior to 1938, either a single lot or multiple lots, utilizing the lot configuration of the original subdivision, a subsequent boundary line adjustment or lot consolidation, but excluding development resulting from a replat of the subject lots, and which would require construction of full street improvements along the project frontage, including at a minimum a full width paved roadway section and curb, is exempt from transportation impact fees.



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item G1)

Touch Date: 06/10/2022
Brief Date: 06/21/2022
Action Date: 07/05/2022

Department: Finance
Presented By: Teri Schnitzer

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
2022 Supplemental Budget

☒

Ordinance

☐ Dept. Head

☒ Finance Director

06/10/22

ATTACHMENTS:

Ordinance No. 1989-0522
Exhibit A
Exhibit B

☐

Resolution

☒ Attorney

06/10/22

☒

Motion

☒ City Clerk

06/10/22

☐

Other

☒ City Manager

06/10/22

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The City Council passed Ordinance No. 1979-1021, adopting the City's 2022 budget on November 16th, 2021. The City Council, through Ordinance, sets the expenditure authority for each fund of the City. Budget authority and the number of City FTE's (Full Time Equivalents) can only be increased from their adopted levels by the approval of a supplemental budget Ordinance.

This supplemental Ordinance will increase the expenditure authority of the General, Street, Capital Resource-General, Capital Improvement, Water, Sewer, Storm Drainage, Water Capital, Sewer Capital, Storm Drainage Capital, and Equipment Rental Funds, which was not anticipated upon adoption of the budget. The supplemental requests are included in detail in Exhibit A and B.

ANALYSIS/OPTIONS/ALTERNATIVES:

BUDGET/FISCAL INFORMATION:

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained from the City Clerk.

STAFF RECOMMENDATION/MOTION:

"I move that we approve Ordinance No. 1989-0522 as presented".

ORDINANCE NO. 1989-0522

**AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, AMENDING THE ANNUAL BUDGET
FOR THE YEAR ENDING DECEMBER 31, 2022**

WHEREAS, the Shelton City Council adopted the 2022 budget pursuant to Ordinance No. 1979-1021; and

WHEREAS, the City is prohibited from over expending its appropriated budget as set forth in Ordinance No. 1979-1021 adopted budget; and

WHEREAS, certain revisions to the 2022 budget are now necessary and the City Council finds that the proposed adjustments to the 2022 Adopted Budget are justified;

NOW, THEREFORE, be it ordained by the City Council of the City of Shelton, Washington:

Section 1.

The adjustments as provided in this Ordinance to amend the 2022 Annual Budget of the City of Shelton, Washington, are hereby adopted. In summary form, the appropriation adjustments for each separate fund and the aggregate totals for all such funds combined are presented in the table below. Exhibit A and B, attached to this Ordinance, provides additional information on the adjustments.

Fund	2022 Adopted Budget	2022 Adjustment	2022 Revised Budget
General Fund	\$ 15,685,430	\$ 770,644	\$ 16,456,074
Street Fund	1,846,760	149,450	1,996,210
Capital Resource Funds			
Real Estate Excise Tax -1	46,830		46,830
Real Estate Excise Tax -2	-		-
Transportation Benefit District	385,390		385,390
Traffic Impact Fees	414,100		414,100
General Resources	2,139,500	534,830	2,674,330
Tourism Fund	65,758		65,758
Bond Fund	177,300		177,300
Capital Improvement Fund	2,733,800	402,553	3,136,353
Water Fund	2,620,760	199,194	2,819,954
Sewer Fund	6,234,700	215,448	6,450,148
Solid Waste Fund	1,286,540		1,286,540
Storm Drainage Fund	1,395,100	86,735	1,481,835
Water Capital Fund	2,564,500	172,844	2,737,344
Sewer Capital Fund	2,475,000	128,928	2,603,928
Storm Drainage Capital Fund	245,000	75,035	320,035
Payroll Benefits Fund	201,000		201,000
Equipment Rental Fund	865,070	27,380	892,450
Firefighters's Pension Fund	102,100		102,100
Library Endowment Fund	-		
Total Expenditures	\$ 41,484,638	\$ 2,763,041	\$ 44,247,679

Section 2.

The Legislature having given authority over the budget to the City Council, this shall take effect five days after its approval and publication as required by law.

INTRODUCED the 21st day of June 2022.

ADOPTED by the City Council of the City of Shelton, Mason County, Washington at a regular open public meeting held the 5th day of July 2022.

Passed this _____ day of _____ 2022.

Eric Onisko, Mayor

AUTHENTICATED:

Donna Nault, City Clerk

Exhibit A
City of Shelton
Ordinance No. 1989-0522

General Fund **\$770,644**

This supplemental will increase the General Fund budget \$770,644 for the following expenses : \$112,130 for police retention incentives, position reclassifications, labor union contract and benefit change increases as well as director position increases; \$40,000 transfer to Capital Improvement Fund for property exchange with the US Postal Service; \$50,000 additional for the Civic Center Parking Lot project; \$29,800 transfer to street fund for Downtown Visioning - street tree analysis; \$25,000 for contract labor negotiation professional service expenses; \$20,000 EMS levy ballot expense; \$120,621 for EnerGov Program implementation and yearly fees; \$132,700 Therapeutic Court Grant expenses; \$100,000 transfer to street operations for 2021 chip seal program expenses that were paid in 2022; \$27,840 for FCS Group to perform Equipment Rental and Replacement study (budgeted in 2021, but work was not performed until 2022); \$112,553 transfer to Capital Improvement fund for Western Gateway project additional expenses.

Street Fund **\$149,450**

Increasing the Street Fund for the following: \$19,650 for personnel increase costs due to labor contract settlement; \$29,800 for Downtown Visioning – street tree analysis; \$100,000 for 2021 chip seal expenses paid out of 2022 budget.

Capital Resource - General Fund **\$534,830**

Increasing the Capital Resource – General Fund for the following: \$89,050 for Utility bill assistance to utility residential customers using Coronavirus State & Local Fiscal Recovery Funds; \$445,780 for Shelton Veteran's Village CHIP grant to flow through the City.

Capital Improvement Fund **\$402,553**

Increasing the Capital Improvement Fund for the following: \$40,000 expense for US Postal Service park exchange; \$50,000 additional expense for Civic Center Parking Lot project; \$200,000 for police fencing (reimbursed by Department of Commerce Direct Appropriation funds); \$112,553 additional Western Gateway expenses.

Water Operations Fund **\$199,194**

Increasing the Water Operations Fund for the following: \$26,350 for personnel increase costs due to labor contract settlement; \$172,844 transfer to Water Capital Fund for the Western Gateway project.

Sewer Operations Fund **\$215,448**

Increasing the Sewer Operations Fund for the following: \$86,520 for personnel increase costs due to labor contract settlement; \$128,928 transfer to the Sewer Capital Fund for land purchase for future site of the Northerly Diversion Lift Station.

Storm Operations Fund **\$86,735**

Increasing the storm fund for the following: \$11,700 for personnel increase costs due to labor contract settlement; \$75,035 transfer to storm capital fund for additional Western Gateway project expenses.

Water Capital Fund **\$172,844**

Increasing the Water Capital Fund \$172,844 for additional Western Gateway project expenses.

Sewer Capital Fund **\$128,928**

Increasing the Sewer Capital Fund for the following: 128,928 for land purchase for future site of the Northerly Diversion Lift Station and re-appropriating unspent 2021 budget of \$281,072 for Slack Tide Tank Project to the land purchase totaling \$410,000.

Storm Capital Fund **\$75,035**

Increasing the storm capital fund by \$75,035 for additional Western Gateway project expenses.

Equipment Maintenance and Rental Fund (EM&R) **\$27,380**

Increasing the EM&R fund \$27,840 for the FCS Group contract to create an Equipment Maintenance, Rental and Replacement Fund model that was originally approved in 2021 that continued into 2022 and a small reduction of \$460 in salary and benefits due to labor contract settlement.

Exhibit B
City of Shelton
Ordinance No. 1989-0522

[illegible]