



Shelton City Council
Study Session Agenda
April 26, 2022 – 6:00 p.m.
Virtual Platform

A. Call to Order

B. Roll Call

C. Study Agenda

1. Youth Representative on Council – Presented by City Manager Jeff Niten
2. Movies in the Park – Presented by Community Development Director Mark Ziegler

D. New Items for Discussion

E. Adjourn



2022 Looking Ahead

(Items and dates are subject to change)

<p>Tues. 5/3 6:00 p.m.</p>	<p>Regular Meeting</p>	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes <p>Presentation</p> <ul style="list-style-type: none"> • Public Works Week Proclamation • Habitat for Humanity <p>Business Agenda</p> <ul style="list-style-type: none"> • Ordinance No. 1987-0422 Ch. 20.47.010 Related to Camping on Private Property <p>Action Agenda</p> <ul style="list-style-type: none"> • YMCA Purchase and Sale Agreement • Resolution No. 1235-0322 Approval of City Manager Contract • Resolution No. 1231-0222 ILA with MTA • Hearing Examiner Services • LTAC Appointments <p>Administration Report</p> <ul style="list-style-type: none"> • 	<p>Packet Items Due: 4/22 – 5:00 p.m.</p>
<p>Tues. 5/10 6:00 p.m.</p>	<p>Study Session</p>	<p>Study Agenda</p> <ul style="list-style-type: none"> • FCS Group - ER&R Presentation 	<p>Packet Items Due: 5/6 @ noon</p>
<p>Tues. 5/17 6:00 p.m.</p>	<p>Regular Meeting</p>	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • March Financial Status Report <p>Presentation</p> <ul style="list-style-type: none"> • Homelessness Survey <p>Business Agenda</p> <ul style="list-style-type: none"> • <p>Action Agenda</p> <ul style="list-style-type: none"> • Ordinance No. 1984-0222 Shelton Municipal Code Chapter 20.08 and 20.64 • Ordinance No. 1983-0122 Animal Control • Ordinance No. 1987-0422 Ch. 20.47.010 Related to Camping on Private Property <p>Administration Report</p> <ul style="list-style-type: none"> • 	<p>Packet Items Due: 5/6 – 5:00 p.m.</p>
<p>Tues. 5/24 6:00 p.m.</p>	<p>Study Session</p>	<p>Study Agenda</p> <ul style="list-style-type: none"> • Stormwater Management Plan 	<p>Packet Items Due: 5/20 @ noon</p>
<p>Tues. 6/7 6:00 p.m.</p>	<p>Regular Meeting</p>	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes <p>Business Agenda</p> <ul style="list-style-type: none"> • <p>Action Agenda</p> <ul style="list-style-type: none"> • <p>Administration Report</p>	<p>Packet Items Due: 5/27 – 5:00 p.m.</p>

		•	
Tues. 6/14 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> • Public Works Laydown Yard 	Packet Items Due: 6/10 @ noon
Tues. 6/21 5:45 p.m.	SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 6/10 – 5:00 p.m.
Tues. 6/21 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • April Financial Status Report Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 6/10 – 5:00 p.m.
Tues. 6/28 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 6/24 @ noon
Tues. 7/5 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 6/24 – 5:00 p.m.
Tues. 7/12 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 7/8 @ noon
Tues. 7/19 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes • May Financial Status Report Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • 	Packet Items Due: 7/8 – 5:00 p.m.

Other – TBD

- UGA/Annexation Policy (Water/Sewer Extensions)
- More Standing Committees by the Council
- Water and Sewer Fee Schedule Revisions (Ordinance removing rates from SMC)
- Public Hearing Ordinance No. 1968-0321 Water Comp Plan Adoption

CHAPTER 2.20
CITY COUNCIL STUDENT REPRESENTATIVE Revised 11/19

Sections:

2.20.010 Position created. Revised 11/19

2.20.020 Appointment.

2.20.030 Duties and responsibilities. Revised 11/19

2.20.040 Term of office.

2.20.010 Position created. Revised 11/19

There is hereby designated and created the position of student representative as a nonvoting, advisory ex-officio representative on the City Council of the City of Quincy. The student representative shall be a student at Quincy High School and serve as a liaison between the City and the high school on matters related to youth in the community. (Ord 19-536 §1; Ord 13-319 §1)

2.20.020 Appointment.

Students wishing to serve shall make application through the high school principal. The high school shall provide the nominations for student representatives and appointment shall be by the Mayor subject to the approval of the City Council. The Quincy School District will be responsible for retention of all documents pertaining to the application and selection process. (Ord 18-507 §1; Ord 13-319 §1)

2.20.030 Duties and responsibilities. Revised 11/19

A. The student representative shall be seated with the City Council and encouraged to participate in discussions on issues before the Council.

B. The agenda for City Council meetings shall provide a regular opportunity under the heading of reports of officers and departments for comments from the student representative concerning activities and events at the high school or items of interest to the youth of the community.

C. The student representative will receive an agenda packet for each regular and special Council meeting, except meetings solely devoted to an executive session. The student representative will receive a copy of all notices of public hearings deemed by the City

Administrator to be directly related to interests or activities of youth and students in the community. Should these disclose issues that directly impact and involve students or youth in the community, the student representative will be encouraged to participate at the meeting or hearing to the same extent and same fashion as members of the public.

D. The alternate student representative shall serve in the absence of the primary student representative. The alternate student representative will receive the same documents and information as the primary student representative for all meetings. The alternate student representative will be encouraged to attend Council meetings as a member of the public when the primary student representative is in attendance. The alternative student representative shall serve in the student position on the Recreation and Arts Commission per Section [2.42.020](#).

E. The student representative shall be governed by and comply with all the provisions of the City Council Rules of Procedure.

F. The student representative shall not attend executive sessions or closed sessions of the City Council unless invited to attend by the City Council.

G. The student representative shall not be able to cast a vote on any motions before the City Council. ([Ord 19-536 §2](#); [Ord 14-336 §1](#); [Ord 13-319 §1](#))

2.20.040 Term of office.

The student representative shall serve a two-year term, the first calendar year as the alternate representative and the second calendar year as the primary representative, commencing on June 1st. ([Ord 18-507 §2](#); [Ord 13-319 §1](#))

vvvv

Resolution No. R-2006-04

**A Resolution of the City of Sequim Creating Youth Liaison
Positions to the Sequim City Council**

WHEREAS, the City of Sequim recognizes the youth of our community as a significant community resource; and

WHEREAS, the City Council desires to receive continuous advice from the youth of the community on matters of interest to youth; and

WHEREAS, the City Council and the Sequim School District agree that the process of facilitating important interaction between the community youth and Council can occur through the Associated Student Bodies of the school district; **NOW, THEREFORE**,

BE IT RESOLVED that the City Council hereby creates two (2) youth liaison positions each to be filled by a student elected from the Sequim School District; and

BE IT FURTHER RESOLVED, that the student liaisons shall be advisory to the City Council and shall be given the opportunity to offer advice on any issue properly before the Council; and

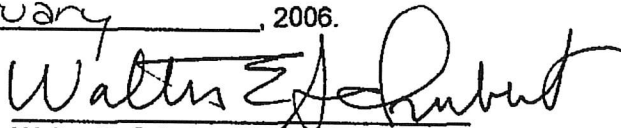
BE IT FURTHER RESOLVED, that each student liaison shall be provided an agenda and supporting materials for each Council meeting and workshop so they may be informed of upcoming issues for discussion and decision by the Council; and

BE IT FURTHER RESOLVED, that each student liaison shall attend each evening Council meeting; and


BE IT FURTHER RESOLVED, that each student liaison is encouraged to keep their respective student body associations apprised of issues of interest to community youth so as to obtain broad based opinions on issues to be shared with the Council; and

BE IT FURTHER RESOLVED that the Mayor, with the consent of the Council, shall appoint a Council member to serve as an advisor/mentor to the student liaisons.

PASSED and APPROVED this 13th day of February, 2006.


Walter E. Schubert, Mayor

ATTEST:


Karen Kuznek-Reese, CMC, City Clerk

APPROVED AS TO FORM:


Craig A. Ritchie, City Attorney

Movies in the Park

Days: July 8 – August 12 (Fridays)

Staffing - \$2,500

- 1 park, 2 city staff – 4-hour block, (including setup, movie, and takedown)

Equipment

- Company – Focused Technology
 - Package deals include screen, projector, sound system, speakers

Package	Frame Style	Image Diagonal	Crowd Size	Price
Silver	Inflatable frame with continuous blower	11.5'	75-125	\$2,699.00
Gold	Inflatable frame with continuous blower	15'	125-150	\$2,999.00
Platinum	Inflatable frame with continuous blower	19.5'	275-350	\$3,699.00
Event	Inflatable frame with continuous blower	19.5-23'	275-450	\$9,999.00

- Company – Outdoor Movies
 - Package deals include screen, sound system, projector, speakers, tech support

Package	Screen Size	Crowd Size	Price
Airscreen 16' PlusHD	16'	75-250	\$10,560

License & Movies

- **Swank Movies** – The licenses are per movie, per event and the licensing fees will vary depending on your movie selection and your crowd size.
- One day Public -Performance License for crowds with 200-500 people ranges from \$665 to \$700 per movie event.

Guidelines & Availability

- Availability to show some Disney films outdoors is subject to restricted dates.
- Movie availability is based on your proximity to movie theaters – do you have a movie theater within one mile of your screening location?

Planning for your showing

- Your licensing does need to be obtained before you are able to begin promoting your event. Ideally, we like to have at least 2 weeks' notice prior to your showing to get all in place.
- The **Exhibition Request Form** is what needs to be completed and emails back to get the account setup and licensing processed, which is usually done within a few business days, and a confirmation email will be set. **Note: Advanced payment is required.**
- Once you license a film through Swank you are then able to promote and publicize your movie event.

Delivery Timeline

- Focused Technology
 - Silver, Gold, Platinum package – about 2 weeks, and multiple box delivery
 - Event – 3-4 weeks on 2 pallets
- Outdoor Movies
 - About 1-2 weeks

List of Potential Movies

1. Sonic the Hedgehog – PG
2. The Goonies – PG
3. Dolittle – PG
4. The Secret Life of Pets 2 – PG
5. Little Giants – PG
6. The Parent Trap – PG
7. Despicable Me – PG
8. Emperor's New Groove – G
9. Artic Dogs – PG
10. Kung Fu Panda 2 – PG
11. Rock Dog – PG
12. Space Jam (original) – PG
13. Clifford the Big Red Dog – PG
14. The Mighty Ducks – PG
15. Over the Hedge – PG
16. Angry Birds – PG
17. Moana – PG
18. Sing – PG
19. Honey I Shrunk the Kids – PG
20. Alexander and the Terrible, Horrible, No Good, Very Bad Day - PG