



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

April 19, 2022 – 6:00 p.m.

Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Community Development Director Mark Ziegler
Public Works Director Jay Harris
City Engineer Ken Gill
Administrative Services Director Michelle Sutherland

CALL TO ORDER

Call to Order: 6:00 p.m.

Pledge of Allegiance: Councilmember McDowell

Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

None

Mayor Onisko – The public is able to make comments during the Public Comment period, as well as on any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email jeff.niten@sheltonwa.gov, or (3) by calling City Manager Jeff Niten at (360) 432-5105.

CITY COUNCIL REPORTS

- Peninsula Regional Transportation Project Organization

CONSENT AGENDA

1. Voucher number 107241 in the total amount of \$4,446.75
2. Vouchers numbered 107250 through 107255 in the total amount of \$32,242.93
3. Vouchers numbered APA000215 through APA000249 in the total amount of \$37,675.33
4. Vouchers numbered 107276 through 107281 in the total amount of \$7,847.13
5. Vouchers numbered APA000250 through APA000300 in the total amount of \$105,218.03
6. Minutes from Study Session of March 22, 2022
7. February Financial Status Report

A motion was made by Councilmember McDowell and seconded by Councilmember Gutierrez to approve the Consent Agenda as publish. Passed.

GENERAL PUBLIC COMMENT

None

Mayor Onisko recessed from the regular meeting to open a Public Hearing.

BUSINESS AGENDA

1. Public Hearing – Ordinance No. 1984-0222 Shelton Municipal Code Ch. 20.08 & 20.64-Neighborhood Residential Zone – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler reviewed changes to the City's neighborhood residential zone. Discussion followed. No public testimony. City Clerk Nault provided the reading of Ordinance No.1984-0222.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to forward Ordinance No. 1984-0222 to the action agenda of the May 3, 2022 City Council meeting for further consideration. Passed.

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

2. YMCA Purchase and Sale Agreement – Presented by City Manager Jeff Niten

Deputy Mayor Schmit recused himself from the discussion. City Manager Niten provided information on a July 12, 2018 City of Shelton Land Lease Agreement and an Agreement to Purchase Real Estate. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to forward the Purchase and Sale Agreement with South Sound YMCA to the action agenda of the May 3, 2022 City Council meeting for further consideration. Passed.

Deputy Mayor Schmit rejoined the meeting.

3. Resolution No. 1231-0222 ILA with Mason Transit Authority – Presented by City Engineer Ken Gill

City Engineer Gill discussed an ILA with Mason Transit Authority. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember McDowell to place Resolution No. 1231-0222 on the action agenda of the May 3, 2022 City Council meeting for further consideration. Passed.

4. Resolution No. 1236-0322 EM&R Dump Truck Purchase – Presented by Public Works Director Jay Harris

Public Works Director Harris reviewed a purchase order for the acquisition of a dump truck. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1236-0322.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to adopt Resolution No. 1236-0322 as presented. Passed.

5. Resolution No. 1235-0322 Approval of City Manager Contract – Presented by Administrative Services Director Michelle Sutherland

Administrative Services Director Sutherland reviewed the revisions to the City Manager Contract. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Deputy Mayor Schmit to forward Resolution No. 1235-0322 and revisions to the City Manager employment agreement to the May 3 action agenda. Passed.

6. Hearing Examiner Services Contract – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler reviewed the duties of a hearing examiner and Shelton Municipal Code Chapter 2.36. No discussion. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Schirman to forward the contract with Sound Law Center for Hearing Examiner Services to the action agenda of the May 3, 2022 City Council meeting for further consideration. Passed.

ACTION AGENDA

1. Resolution No. 1227-0222 EMS Replacement Levy – Presented by City Manager Jeff Niten

City Manager Niten reviewed a replacement EMS Levy for residents to consider during the August 2022 election. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1227-0222.

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to approve Resolution No. 1227-0222 as presented. Passed.

2. Resolution No. 1233-0322 Surplus of 218 S 5th Street – Presented by Community Development Director Mark Ziegler

Community Development Director Mark Ziegler provided an overview of a city owned parcel and the abatement process. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1233-0322.

A motion was made by Councilmember Peterson and seconded by Councilmember Gutierrez to approve Resolution No. 1233-0322 declaring the structure located at 218 South 5th Street as surplus. Passed.

3. Ordinance No. 1985-0322 Sign Regulations – Presented by City Manager Jeff Niten

City Manager Niten reviewed proposed changes to Shelton Municipal Code 20.38. Discussion followed. No public comment. City Clerk Nault provided the reading of Ordinance No. 1985-0322.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to adopt Ordinance No. 1985-0322 as presented. Passed.

4. Ordinance No. 1986-0322 Graffiti Abatement – Presented by City Manager Jeff Niten

City Manager Niten reviewed a new code section that defines and identifies graffiti and requires abatement. Discussion followed. No public comment. City Clerk Nault provided the reading of Ordinance No. 1986-0322.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to adopt Ordinance No. 1986-0322 as presented. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- April 22, 2022 – Hope Garden opens at Callanan Park
- April 23, 2022 – Olympus Rally
- April 30, 2022 – Memorandum of Understanding for Washington cities and counties for a potential settlement with opioid manufactures
- Administrative Services Director Michelle Sutherland received certification from the International City/County Managers Association – High Performance Leadership Academy
- Review Looking Ahead

NEW ITEMS FOR DISCUSSION

- In-person briefings with City Manager

ANNOUNCEMENT OF NEXT MEETING

Study Session – April 26, 2022 at 6:00 p.m.

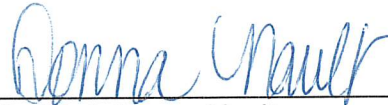
City Council meeting – May 3, 2022 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 7:17 p.m.



Mayor Eric Onisko
Deputy Mayor Joe Schmit



City Clerk Donna Nault