



## CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes  
February 15, 2022 – 6:00 p.m.  
Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### Councilmembers:

Mayor Eric Onisko  
Deputy Mayor Joe Schmit  
James Boad  
Miguel Gutierrez  
Kathy McDowell  
Deidre Peterson  
Sharon Schirman

#### Personnel:

City Manager Jeff Niten  
City Clerk Donna Nault  
Interim Finance Director Teri Schnitzer  
Community Development Director Mark Ziegler  
Police Chief Carole Beason  
City Engineer Ken Gill

### **CALL TO ORDER**

Call to Order: 6:00 p.m.  
Pledge of Allegiance: Councilmember Schirman  
Roll Call: City Clerk Donna Nault – All present.

### **LATE CHANGES TO THE AGENDA**

None

*Mayor Onisko – The public is able to make comments during the Public Comment period, as well as on any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov), or (3) by calling City Manager Jeff Niten at (360) 432-5105.*

### **CITY COUNCIL REPORTS**

Future grant opportunities.

### **CONSENT AGENDA**

1. Vouchers numbered 106869 through 106872 in the total amount of \$39,991.35.
2. Vouchers numbered 106873 through 106909 in the total amount of \$333,061.80.
3. Voucher numbered 106911 in the amount of \$517,905.00.
4. Vouchers numbered 106912 through 106969 in the total amount of \$187,819.56.
5. Vouchers numbered 106979 through 107017 in the total amount of \$431,871.28.
6. Minutes from:
  - Business Meeting of January 4, 2022.
  - Study Session of January 11, 2022.
  - Business Meeting of January 18, 2022.
  - Study Session of January 25, 2022.
  - Joint Meeting – City Council, County Commission & Port Commission of January 28, 2022.
7. December Financial Status Report.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to approve the consent agenda as published. Passed.

## **PRESENTATIONS**

1. Olympic Community Solar – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler and Ben Silesky, Olympic Community Solar, discussed a community campaign solar program. Discussion followed.

## **GENERAL PUBLIC COMMENT**

None

## **BUSINESS AGENDA**

1. Ordinance No. 1982-0122 Noise Regulations – Presented by City Manager Jeff Niten

City Manager Niten discussed changes to SMC 9.18. Discussion followed. No public comment. City Clerk Nault provided the first reading of Ordinance No. 1982-0122.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to forward Ordinance No. 1982-0122 to the action agenda of the March 1 City Council meeting for further consideration. Passed.

2. Ordinance No. 1983-0122 Animal Control – Presented by City Manager Jeff Niten

City Manager Niten discussed changes to SMC 7.02. Discussion followed. No public comment. City Clerk Nault provided the first reading of Ordinance No. 1983-0122.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Boad to forward Ordinance No. 1983-0122 to the action agenda of the March 1 City Council meeting for further consideration. Ayes: Councilmembers Schmit, Boad, Gutierrez, McDowell, Peterson and Schirman. Opposed: Mayor Onisko. Passed.

3. Parks & Recreation Advisory Committee Appointments – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler updated City Council on the three open positions on the Parks & Recreation Advisory Committee. Discussion followed. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to place the appointment of Debra Dozier, Sue Patterson and Melissa Stearns to the Parks and Recreation Advisory Committee on the action agenda for the meeting on March 1, 2022. Passed.

4. Resolution No. 1226-0222 2021 Chip Seal Final Acceptance – Presented by City Engineer Ken Gill

City Engineer Gill provided an overview of the 2021 Chip Seal Project. Discussion followed. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember McDowell to move Resolution No. 1226-0222 to the March 1 action agenda. Passed.

## **ACTION AGENDA**

1. Resolution No. 1223-1221 & Resolution No. 1224-1221 Design Contract for Safe Routes to School & Design Contract for Brockdale Road – Presented by City Engineer Ken Gill

City Engineer Gill reviewed the scope and fee contracts for design services for both projects. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1223-1221 and Resolution No. 1224-1221.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to adopt Resolution No. 1223-1221 and Resolution No. 1224-1221. Passed.

2. Resolution No. 1225-1221 2022 Master Fee Schedule Update – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer discussed effective dates and proposed updates to the City's Master Fee Schedule. No discussion. No public comment. City Clerk Nault provided the reading of Resolution 1225-1221.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to approve Resolution No.1225-1221 as presented. Passed.

3. Civic Center Rotating Art Gallery Recommendations – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler shared the Shelton Arts Commission's recommendations for art placement in the gallery. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Mayor Onisko to approve the Shelton Arts Commission's recommendations for placement in the Civic Center Rotating Art Gallery. Passed.

4. Resolution No. 1228-0222 Adopt-A-Pet Agreement – Presented by Police Chief Carole Beason

Police Chief Beason discussed an optional agreement with Adopt-A-Pet of Shelton. Discussion followed. No public comments. City Clerk Nault provided the reading of Resolution No. 1228-0222.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to approve Resolution No.1228-0222 as presented. Passed.

## **ADMINISTRATION REPORT – City Manager Jeff Niten**

- Mason County Health Department – COVID Tests & N95 Masks
- Library Pop-Up – Temporary location at Civic Center Lobby
- Review Looking Ahead

## **NEW ITEMS FOR DISCUSSION**

None

## **EXECUTIVE SESSION (15 minutes)**

1. Discussion of the Potential Purchase of Property – RCW 42.30.110(1)(b)
  - No action to follow.



Mayor Onisko recessed from the regular business meeting and convened the executive session at 7:08 p.m. Mayor Onisko closed the executive session and reconvened the regular business meeting at 7:23 p.m.

**EXECUTIVE SESSION (30 minutes)**

1. Discussion of the Performance of a Public Employee – RCW 42.30.110(1)(g)
  - No action to follow.

Mayor Onisko recessed from the regular business meeting and convened the executive session at 7:25 p.m. At 7:55 p.m. City Clerk Nault announced executive session had been extended until 8:00 p.m. At 8:00 p.m. City Clerk Nault announced the executive session was extended until 8:05 p.m. Mayor Onisko called the regular meeting back to order at 8:05 p.m. and announced the upcoming City Council meetings.

**ANNOUNCEMENT OF NEXT MEETING**

Study Session – February 22, 2022 at 6:00 p.m.  
City Council meeting – March 1, 2022 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Onisko adjourned the meeting at 8:07 p.m.

  
\_\_\_\_\_  
Mayor Eric Onisko

  
\_\_\_\_\_  
City Clerk Donna Nault