



## Shelton Metropolitan Park District Agenda

Special Meeting - Virtual Platform

November 16, 2021 – 5:45 p.m.

- A. Call to Order
  - Roll Call
- B. General Public Comment
- C. Consent Agenda
  - 1. Voucher numbered 106387 in the amount of \$166,426.80
  - 2. Minutes:
    - September 21, 2021
    - October 19, 2021 – Special Meeting
- D. Action Agenda
  - 1. Public Hearing – Resolution No. SMPD 34-1021 2022 Ad Valorem Taxes – Presented by Interim Finance Director Teri Schnitzer
  - 2. Public Hearing – Resolution No. SMPD 35-1021 2022 Preliminary Budget – Presented by Interim Finance Director Teri Schnitzer
  - 3. Resolution No. SMPD 34-1021 2022 Ad Valorem Taxes – Presented by Interim Finance Director Teri Schnitzer
  - 4. Resolution No. SMPD 35-1021 2022 Budget – Presented by Interim Finance Director Teri Schnitzer
- E. Announcement of Next Meeting – December 21, 2021 at 5:45 p.m.
- F. Adjourn

### ***Special Note for Public Participation***

*The meeting can be viewed at: [masonwebtv.com](http://masonwebtv.com)*

*The public can provide comments by:*

*Email: [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov)*

*Telephone: (360) 432-5105*

*Joining the Zoom meeting by clicking on the link posted on the City's webpage*


*Your comments will be relayed directly to the Board.*

Shelton Metropolitan  
Park District

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein voucher numbered 106387 in the amount of \$166,426.80 that the claims are just, due and unpaid obligations against the Shelton Metropolitan Parks District, and that I am authorized to authenticate and certify said claims.

Signed this 8<sup>th</sup> of November, 2021.

  
\_\_\_\_\_  
Director of Financial Services  
CITY MANAGER

We, the undersigned members of the Board of Shelton Metropolitan Parks District, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Eric Onisko, President

\_\_\_\_\_  
Kathy McDowell, Clerk

\_\_\_\_\_  
James Boad

\_\_\_\_\_  
Kevin Dorcy

\_\_\_\_\_  
Megan Fiess

\_\_\_\_\_  
Deidre Peterson

\_\_\_\_\_  
Joe Schmit



**SHELTON METROPOLITAN PARK DISTRICT**  
**Virtual Platform**  
**September 21, 2021 at 5:45 p.m.**

**BOARDMEMBERS AND PERSONNEL**

**Boardmembers:**

President Eric Onisko  
Board Clerk Kathy McDowell  
Kevin Dorcy  
Megan Fiess  
Deidre Peterson  
Joe Schmit

**Personnel:**

City Manager Jeff Niten  
City Clerk Pro Tem Kary Holloway  
Community Development Director Mark Ziegler

**CALL TO ORDER**

Call to Order: 5:54 p.m.

Roll Call: City Clerk Pro Tem Holloway – Absent: James Boad

A motion was made by Boardmember Schmit and seconded by Boardmember Dorcy to excuse the absence of Boardmember Boad. Passed.

*President Onisko – The public is able to make comments during the public comment period and on the business and action agenda. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking on the link displayed on the city's website, (2) email [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov), and (3) by calling City Manager Niten at 360-432-5105.*

**GENERAL PUBLIC COMMENT**

None

**CONSENT AGENDA**

1. Voucher numbered 105526 in the amount of \$209,415.75
2. Minutes from June 15, 2021

A motion was made by Board Clerk McDowell and seconded by Boardmember Dorcy to approve the consent agenda as published. Passed.

**BUSINESS AGENDA**

No items

**ACTION AGENDA**

No items

**ADMINISTRATION REPORT – Community Development Director Mark Ziegler**

- Update - Eagle Point Master Plan
- Update – Hope Garden Callanan Park Project

**ANNOUNCEMENT OF NEXT MEETING**

December 21, 2021 at 5:45 p.m.

**ADJOURN**

Meeting adjourned at 5:50 p.m.

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Board President Eric Onisko

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City Clerk Pro Tem Kary Holloway

DRAFT



**SHELTON METROPOLITAN PARK DISTRICT  
SPECIAL MEETING MINUTES  
October 19, 2021 at 5:45 p.m.  
Virtual Platform**

**BOARDMEMBERS AND PERSONNEL**

Boardmembers:

President Eric Onisko  
Board Clerk Kathy McDowell  
James Boad  
Kevin Dorcy  
Megan Fiess  
Deidre Peterson  
Joe Schmit

Personnel:

City Manager Jeff Niten  
City Clerk Donna Nault

**CALL TO ORDER**

Call to Order: 5:54 p.m.  
Roll Call: City Clerk Nault – All present

*President Onisko – The public is able to make comments during the public comment period and on the business and action agenda. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking on the link displayed on the city's website, (2) email [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov), and (3) by calling City Manager Niten at 360-432-5105.*

**GENERAL PUBLIC COMMENT**

None

President Onisko recessed from the special meeting to open a public hearing.

**BUSINESS AGENDA**

1. Public Hearing – Resolution No. SMPD 34-1021 2022 Ad Valorem Taxes – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer provided an overview of Resolution No. SMPD 34-1021 2022. Discussion followed. No public testimony.

A motion was made by Boardmember Fiess and seconded by Boardmember Schmit to forward the 2022 Ad Valorem Tax Resolution to the November 16, 2021 SMPD meeting for further consideration. Passed.

Ayes: Boardmembers McDowell, Boad, Dorcy, Fiess, and Schmit.  
Opposed: Eric Onisko.

(Audio difficulties - Boardmember Peterson)

President Onisko closed the public hearing and opened another public hearing.

2. Public Hearing – Resolution No. SMPD 35-1021 2022 Preliminary Budget – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer provided an overview of Resolution No. SMPD 35-1021. Discussion followed. No public testimony.

A motion was made by Boardmember Schmit and seconded by Boardmember Dorcy to forward the 2022 Budget Resolution to the November 16 SMPD meeting for further consideration. Passed.

President Onisko closed the public hearing and resumed the special meeting.

**ACTION AGENDA**

None

**ANNOUNCEMENT OF NEXT MEETING**

Special Meeting on November 16, 2021 at 5:45 p.m.

**ADJOURN**

Meeting adjourned at 5:55 p.m.

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Board President Eric Onisko

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City Clerk Donna Nault



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item D1)**

Touch Date: 10/19/2021  
 Brief Date: 10/19/2021  
 Action Date: 11/16/2021  
**READING OF RESOLUTION**

Department: Finance  
 Presented By: Teri Schnitzer

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:  
2022 SMPD Ad Valorem Tax**

Ordinance

Dept. Head      10/5/2021

**ATTACHMENTS:  
Resolution No. SMPD 34-1021  
Public Hearing Notice**

Resolution

Finance Director      10/5/2021

Motion

Attorney      10/8/2021

Other

City Clerk      10/8/2021

City Manager      10/8/2021

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to set the SMPD regular levy for collection in 2022. This Resolution will levy the statutory maximum Ad Valorem Tax by increasing levy collections by 1% from the highest lawful levy amount plus new construction and State assessed property which are legally allowed add-ons beyond the 1% statutory regulation.

Property tax collections are allowed to increase by the lower of 1% or the Implicit Price Deflator (IPD). The IPD for calculating the increase on 2021 property tax collections is 3.860%, higher than the statutory limit of 1%.

The total collections for 2022 are, with estimates for legally allowed add-ons, would total \$598,716.67 an increase of \$10,482.29 or 1.78% from 2021 collections.

**BUDGET/FISCAL INFORMATION:**

The Board could decide not to levy the full legal limit.

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk

**STAFF RECOMMENDATION/MOTION:**

"I move that we consider this Resolution as presented after the public hearing is completed."

**RESOLUTION NO. SMPD 34-1021**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT OF SHELTON, WASHINGTON SETTING THE AMOUNT OF THE ANNUAL AD VALOREM TAXES FOR CALENDAR YEAR 2022**

**WHEREAS**, the Board of the Shelton Metropolitan Park District held properly noticed public hearings on October 19<sup>th</sup>, 2021 and November 16<sup>th</sup>, 2021 to consider the revenues and expenses for the 2022 budget year; and

**WHEREAS**, the Board of the Shelton Metropolitan Park District held a properly noticed public hearing on October 19, 2021 and November 16<sup>th</sup>, 2021 to consider the Shelton Metropolitan Park District's Ad Valorem (Property) taxes for the 2022 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Shelton Metropolitan Park District's highest lawful regular levy amount from the previous year was \$588,234.38; and

**WHEREAS**, the population of this district is more than 10,000; and

**WHEREAS**, the Board, after duly considering all relevant evidence and testimony presented, determined that the District requires a regular levy in the amount of \$598,716.67 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the District and in its best interests; and

**WHEREAS**, the Board, after careful deliberation on the 2022 Budget, has approved a Resolution to collect the full 1% increase on the highest lawful levy,

**NOW, THEREFORE**, the Board of the Shelton Metropolitan Park District of Shelton, Washington, resolves as follows:

**Section 1.**

A levy is authorized to be collected in 2022, with an increase in the District's 2021 regular levy for collections in 2022 resulting in a dollar amount increase of \$5,882.34 or 1% from the previous year's regular levy. By law, the levy will be used for the purpose of paying the general expenses of the City of Shelton's Parks and Recreation activities, including capital expenditures, less earned revenue and is calculated:



2021 Highest Lawful Levy	\$ 588,234.38
2021 Regular Levy	\$ 588,234.38
2022 Limit Factor of 1% on Highest Lawful Levy	\$ 594,116.72
<b><i>Dollar Increase from 2021 Regular Levy</i></b>	<b>\$ 5,882.34</b>
<b><i>Percent Increase from 2021 Regular Levy</i></b>	<b>1.00000%</b>
Legally allowed add-on's in addition to the 1% statutory limit	
New Construction	\$ 4,306.86
Estimated State Assessed Property	\$ 293.09
<b>2022 Regular Property Tax</b>	<b>\$ 598,716.67</b>
<i>Dollar Increase Including add-ons</i>	\$ 10,482.29
<i>Percent Increase Including add-ons</i>	1.78199%

This Resolution reserves unutilized levy capacity including any add-ons such as changes to new construction or state utilities, refunds, and any changes resulting from the Mason County Assessor's Office finalization of the 2022 levy amounts provided to the City of Shelton.

## Section 2.

Severability. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this resolution.

Introduced and passed by the Board of the Shelton Metropolitan Park District on this 16<sup>th</sup> day of November 2021.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Onisko

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

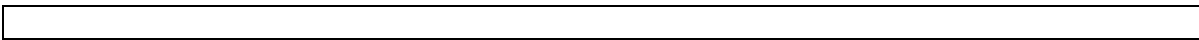
\_\_\_\_\_  
City Clerk Nault

CITY OF SHELTON  
525 W. COTA STREET  
SHELTON, WASHINGTON  
(360) 432-5103

TO: Shelton-Mason County Journal

DATE: October 22, 2021

**Please publish the following notice on  
October 28<sup>th</sup> and November 4<sup>th</sup>, 2021**



**PUBLIC NOTICE**  
of  
**PUBLIC HEARING**  
for the  
**SHELTON METROPOLITAN PARK DISTRICT**  
**2022 PRELIMINARY BUDGET and**  
**REVENUE SOURCES**  
**Including consideration of possible increases in**  
**2022 Ad Valorem (Property) Tax Levies**

As required by RCW 84.55.120, the Shelton Metropolitan Park District shall hold a public hearing to hear testimony regarding the 2022 Preliminary Budget and Revenue Sources including consideration of possible increases in ad valorem (property) tax levies on November 16<sup>th</sup>, 2021 commencing at approximately 5:45 p.m. Any taxpayer may appear and be heard for or against any part of the 2022 Budget. Taxpayers may also provide written testimony to the City Clerk.

Donna Nault  
City Clerk



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item D2)**

Touch Date: 10/19/2021  
Brief Date: 10/19/2021  
Action Date: 11/16/2021  
**READING OF RESOLUTION**

Department: Finance  
Presented By: Teri Schnitzer

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:  
2022 SMPD Budget**

Ordinance

Dept. Head      10/8/2021

**ATTACHMENTS:  
Resolution No. SMPD 35-1021  
Public Hearing Notice**

Resolution

Finance Director      10/08/2021

Motion

Attorney      10/08/2021

City Clerk      10/08/2021

Other

City Manager      10/08/2021

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to adopt the Shelton Municipal Parks District budget for 2022. The budget will pay for Parks and Recreation expenses of the City of Shelton Parks and Rec divisions as well as budgeted capital costs for Parks.

The SMPD budget totals \$904,290 and includes \$139,000 of needed park capital and major maintenance activities. The expense is supported by \$600,417 of revenue, which includes the statutory 1% increase on the highest lawful property tax levy. The 2022 budget assumes a use of fund balance in the amount of \$303,873 in order to fund the budgeted expenditures.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

**BUDGET/FISCAL INFORMATION:**

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk.

**STAFF RECOMMENDATION/MOTION:**

"I move that we consider this Resolution as presented after the public hearing is completed."

**RESOLUTION NO. SMPD 35-1021**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT  
ADOPTING THE BUDGET FOR THE YEAR ENDING DECEMBER 31, 2022**

**WHEREAS**, the Board of the Shelton Metropolitan Park District has met to discuss anticipated revenues and expenses for the year 2022; and

**WHEREAS**, the Chief Executive Officer of the Shelton Metropolitan Park District completed and placed on file with the Shelton City Clerk a proposed budget for the year ending December 31, 2022.

**WHEREAS**, a notice was published that the Board of the Metropolitan Park District would meet on the 19<sup>th</sup> day of October, 2021 and on the 16<sup>th</sup> day of November, 2021 for the purpose of holding a public hearing on the District's 2022 budget.

**WHEREAS**, notice was published that the Park District Board would meet on November 16<sup>th</sup>, 2021 to adopt a budget for the year ending December 31, 2022 and giving the public an opportunity to be heard upon said budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of the Shelton Metropolitan Park District: that an expenditure appropriation of nine hundred four thousand two hundred ninety dollars (\$904,290), as summarized below, is hereby adopted for the year ending December 31, 2022.

City of Shelton Parks and Rec Budget	\$ 776,690
Less Estimated Revenue	\$ (18,000)
Capital Projects	
Truck - 1/2 ton 4x4 Pickup	\$ 34,000
John Deere Z997R Diesel Mower	25,000
Northcliff Neighborhood Park Master Plan	20,000
Simpson RR Multi Trail Phase 1 Design	<u>60,000</u>
Total Projects	\$ 139,000
Professional Services - Auditor	\$ 1,600
Insurance	\$ 5,000
<b>SMPD Budget</b>	<b>\$ 904,290</b>

Resources:	
Property Tax Revenue	\$ 598,717
Investment Revenue	1,500
Excise Tax	<u>200</u>
	\$ 600,417
Use of Fund Balance	<u>303,873</u>
	\$ 904,290
2022 Estimated Ending Fund Balance	\$ 480,027

**INTRODUCED AND PASSED** by the Board of the Shelton Metropolitan Park District on this 16<sup>th</sup> day of November, 2021.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Onisko

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

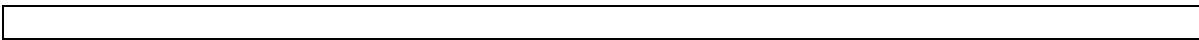
\_\_\_\_\_  
City Clerk Nault

CITY OF SHELTON  
525 W. COTA STREET  
SHELTON, WASHINGTON  
(360) 432-5103

TO: Shelton-Mason County Journal

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**PUBLIC HEARING**  
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**2022 PRELIMINARY BUDGET and**  
**REVENUE SOURCES**  
**Including consideration of possible increases in**  
**2022 Ad Valorem (Property) Tax Levies**

As required by RCW 84.55.120, the Shelton Metropolitan Park District shall hold a public hearing to hear testimony regarding the 2022 Preliminary Budget and Revenue Sources including consideration of possible increases in ad valorem (property) tax levies on November 16<sup>th</sup>, 2021 commencing at approximately 5:45 p.m. Any taxpayer may appear and be heard for or against any part of the 2022 Budget. Taxpayers may also provide written testimony to the City Clerk.

Donna Nault  
City Clerk



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item D3)**

Touch Date: 10/19/2021  
Brief Date: 10/19/2021  
Action Date: 11/16/2021  
**READING OF RESOLUTION**

Department: Finance  
Presented By: Teri Schnitzer

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:  
2022 SMPD Ad Valorem Tax**

Ordinance

Dept. Head      10/5/2021

**ATTACHMENTS:  
Resolution No. SMPD 34-1021**

Resolution

Finance Director      10/5/2021

Motion

Attorney      10/8/2021

Other

City Clerk      10/8/2021

City Manager      10/8/2021

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to set the SMPD regular levy for collection in 2022. This Resolution will levy the statutory maximum Ad Valorem Tax by increasing levy collections by 1% from the highest lawful levy amount plus new construction and State assessed property which are legally allowed add-ons beyond the 1% statutory regulation.

Property tax collections are allowed to increase by the lower of 1% or the Implicit Price Deflator (IPD). The IPD for calculating the increase on 2021 property tax collections is 3.860%, higher than the statutory limit of 1%.

The total collections for 2022 are, with estimates for legally allowed add-ons, would total \$598,716.67 an increase of \$10,482.29 or 1.78% from 2021 collections.

**BUDGET/FISCAL INFORMATION:**

The Board could decide not to levy the full legal limit.

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk

**STAFF RECOMMENDATION/MOTION:**

“I move that we approve Resolution No. SMPD 34-1021 setting the 2022 SMPD Ad Valorem Tax levy.”

**RESOLUTION NO. SMPD 34-1021**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT OF SHELTON, WASHINGTON SETTING THE AMOUNT OF THE ANNUAL AD VALOREM TAXES FOR CALENDAR YEAR 2022**

**WHEREAS**, the Board of the Shelton Metropolitan Park District held properly noticed public hearings on October 19<sup>th</sup>, 2021 and November 16<sup>th</sup>, 2021 to consider the revenues and expenses for the 2022 budget year; and

**WHEREAS**, the Board of the Shelton Metropolitan Park District held a properly noticed public hearing on October 19, 2021 and November 16<sup>th</sup>, 2021 to consider the Shelton Metropolitan Park District's Ad Valorem (Property) taxes for the 2022 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Shelton Metropolitan Park District's highest lawful regular levy amount from the previous year was \$588,234.38; and

**WHEREAS**, the population of this district is more than 10,000; and

**WHEREAS**, the Board, after duly considering all relevant evidence and testimony presented, determined that the District requires a regular levy in the amount of \$598,716.67 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the District and in its best interests; and

**WHEREAS**, the Board, after careful deliberation on the 2022 Budget, has approved a Resolution to collect the full 1% increase on the highest lawful levy,

**NOW, THEREFORE**, the Board of the Shelton Metropolitan Park District of Shelton, Washington, resolves as follows:

**Section 1.**

A levy is authorized to be collected in 2022, with an increase in the District's 2021 regular levy for collections in 2022 resulting in a dollar amount increase of \$5,882.34 or 1% from the previous year's regular levy. By law, the levy will be used for the purpose of paying the general expenses of the City of Shelton's Parks and Recreation activities, including capital expenditures, less earned revenue and is calculated:



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<b><i>Percent Increase from 2021 Regular Levy</i></b>	<b>1.00000%</b>
Legally allowed add-on's in addition to the 1% statutory limit	
New Construction	\$ 4,306.86
Estimated State Assessed Property	\$ 293.09
<b>2022 Regular Property Tax</b>	<b>\$ 598,716.67</b>
<i>Dollar Increase Including add-ons</i>	\$ 10,482.29
<i>Percent Increase Including add-ons</i>	1.78199%

This Resolution reserves unutilized levy capacity including any add-ons such as changes to new construction or state utilities, refunds, and any changes resulting from the Mason County Assessor's Office finalization of the 2022 levy amounts provided to the City of Shelton.

## Section 2.

Severability. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this resolution.

Introduced and passed by the Board of the Shelton Metropolitan Park District on this 16<sup>th</sup> day of November 2021.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Onisko

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

\_\_\_\_\_  
City Clerk Nault



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item D4)**

Touch Date: 10/19/2021  
Brief Date: 10/19/2021  
Action Date: 11/16/2021  
**READING OF RESOLUTION**

Department: Finance  
Presented By: Teri Schnitzer

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:**

Ordinance

Dept. Head 10/8/2021

**2022 SMPD Budget**

Resolution

Finance Director 10/08/2021

**ATTACHMENTS:**

Motion

Attorney 10/08/2021

**Resolution No. SMPD 35-1021**

Other

City Clerk 10/08/2021

City Manager 10/08/2021

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to adopt the Shelton Municipal Park District budget for 2022. The budget will pay for Parks and Recreation expenses of the City of Shelton Parks and Rec divisions as well as budgeted capital costs for Parks.

The SMPD budget totals \$904,290 and includes \$139,000 of needed park capital and major maintenance activities. The expense is supported by \$600,417 of revenue, which includes the statutory 1% increase on the highest lawful property tax levy. The 2022 budget assumes a use of fund balance in the amount of \$303,873 in order to fund the budgeted expenditures.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

**BUDGET/FISCAL INFORMATION:**

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk.

**STAFF RECOMMENDATION/MOTION:**

"I move to approve Resolution No. SMPD 35-1021 setting the Shelton Municipal Park District budget for 2022."

**RESOLUTION NO. SMPD 35-1021**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT  
ADOPTING THE BUDGET FOR THE YEAR ENDING DECEMBER 31, 2022**

**WHEREAS**, the Board of the Shelton Metropolitan Park District has met to discuss anticipated revenues and expenses for the year 2022; and

**WHEREAS**, the Chief Executive Officer of the Shelton Metropolitan Park District completed and placed on file with the Shelton City Clerk a proposed budget for the year ending December 31, 2022.

**WHEREAS**, a notice was published that the Board of the Metropolitan Park District would meet on the 19<sup>th</sup> day of October, 2021 and on the 16<sup>th</sup> day of November, 2021 for the purpose of holding a public hearing on the District's 2022 budget.

**WHEREAS**, notice was published that the Park District Board would meet on November 16<sup>th</sup>, 2021 to adopt a budget for the year ending December 31, 2022 and giving the public an opportunity to be heard upon said budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of the Shelton Metropolitan Park District: that an expenditure appropriation of nine hundred four thousand two hundred ninety dollars (\$904,290), as summarized below, is hereby adopted for the year ending December 31, 2022.

City of Shelton Parks and Rec Budget	\$ 776,690
Less Estimated Revenue	\$ (18,000)
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Truck - 1/2 ton 4x4 Pickup	\$ 34,000
John Deere Z997R Diesel Mower	25,000
Northcliff Neighborhood Park Master Plan	20,000
Simpson RR Multi Trail Phase 1 Design	<u>60,000</u>
Total Projects	\$ 139,000
Professional Services - Auditor	\$ 1,600
Insurance	\$ 5,000
<b>SMPD Budget</b>	<b>\$ 904,290</b>

Resources:	
Property Tax Revenue	\$ 598,717
Investment Revenue	1,500
Excise Tax	<u>200</u>
	\$ 600,417
Use of Fund Balance	<u>303,873</u>
	\$ 904,290
2022 Estimated Ending Fund Balance	\$ 480,027

**INTRODUCED AND PASSED** by the Board of the Shelton Metropolitan Park District on this 16<sup>th</sup> day of November, 2021.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Onisko

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

\_\_\_\_\_  
City Clerk Nault