



## **Shelton Metropolitan Park District Agenda**

Special Meeting - Virtual Platform

October 19, 2021 – 5:45 p.m.

- A. Call to Order
  - Roll Call
- B. General Public Comment
- C. Business Agenda
  - 1. Public Hearing – Resolution No. SMPD 34-1021 2022 Ad Valorem Taxes – Presented by Interim Finance Director Teri Schnitzer
  - 2. Public Hearing – Resolution No. SMPD 35-1021 2022 Preliminary Budget – Presented by Interim Finance Director Teri Schnitzer
- D. Announcement of Next Meeting – Special Meeting on November 16, 2021 at 5:45 p.m.
- E. Adjourn

### ***Special Note for Public Participation***

*The meeting can be viewed at: [masonwebtv.com](http://masonwebtv.com)*

*The public can provide comments by:*

*Email: [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov)*

*Telephone: (360) 432-5105*

*Joining the Zoom meeting by clicking on the link posted on the City's webpage*

*Your comments will be relayed directly to the Board.*



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item C1)**

Touch Date: 10/19/2021  
Brief Date: 10/19/2021  
Action Date: 11/16/2021

Department: Finance  
Presented By: Teri Schnitzer

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:  
2022 SMPD Ad Valorem Tax**

Ordinance

Dept. Head      10/5/2021

**ATTACHMENTS:  
Resolution No. SMPD 34-1021**

Resolution

Finance Director      10/5/2021

Motion

Attorney      10/8/2021

Other

City Clerk      10/8/2021

City Manager      10/8/2021

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to set the SMPD regular levy for collection in 2022. This Resolution will levy the statutory maximum Ad Valorem Tax by increasing levy collections by 1% from the highest lawful levy amount plus new construction and State assessed property which are legally allowed add-ons beyond the 1% statutory regulation.

Property tax collections are allowed to increase by the lower of 1% or the Implicit Price Deflator (IPD). The IPD for calculating the increase on 2021 property tax collections is 3.860%, higher than the statutory limit of 1%.

The total collections for 2022 are, with estimates for legally allowed add-ons, would total \$598,716.67 an increase of \$10,482.29 or 1.78% from 2021 collections.

**BUDGET/FISCAL INFORMATION:**

The Board could decide not to levy the full legal limit.

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk

**STAFF RECOMMENDATION/MOTION:**

"I move to forward the 2022 Ad Valorem Tax Resolution to the November 16<sup>th</sup> SMPD meeting for further consideration, action, and to allow the public another opportunity to comment on the Resolution under consideration."

**RESOLUTION NO. SMPD 35-1021**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT  
ADOPTING THE BUDGET FOR THE YEAR ENDING DECEMBER 31, 2022**

**WHEREAS**, the Board of the Shelton Metropolitan Park District has met to discuss anticipated revenues and expenses for the year 2022; and

**WHEREAS**, the Chief Executive Officer of the Shelton Metropolitan Park District completed and placed on file with the Shelton City Clerk a proposed budget for the year ending December 31, 2022.

**WHEREAS**, a notice was published that the Board of the Metropolitan Park District would meet on the 19<sup>th</sup> day of October, 2021 and on the 16<sup>th</sup> day of November, 2021 for the purpose of holding a public hearing on the District's 2022 budget.

**WHEREAS**, notice was published that the Park District Board would meet on November 16<sup>th</sup>, 2021 to adopt a budget for the year ending December 31, 2022 and giving the public an opportunity to be heard upon said budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of the Shelton Metropolitan Park District: that an expenditure appropriation of nine hundred four thousand two hundred ninety dollars (\$904,290), as summarized below, is hereby adopted for the year ending December 31, 2022.

City of Shelton Parks and Rec Budget	\$ 776,690
Less Estimated Revenue	\$ (18,000)
Capital Projects	
Truck - 1/2 ton 4x4 Pickup	\$ 34,000
John Deere Z997R Diesel Mower	25,000
Northcliff Neighborhood Park Master Plan	20,000
Simpson RR Multi Trail Phase 1 Design	<u>60,000</u>
Total Projects	\$ 139,000
Professional Services - Auditor	\$ 1,600
Insurance	\$ 5,000
<b>SMPD Budget</b>	<b>\$ 904,290</b>

Resources:	
Property Tax Revenue	\$ 598,717
Investment Revenue	1,500
Excise Tax	<u>200</u>
	\$ 600,417
Use of Fund Balance	<u>303,873</u>
	\$ 904,290
2022 Estimated Ending Fund Balance	\$ 480,027

**INTRODUCED AND PASSED** by the Board of the Shelton Metropolitan Park District on this 16<sup>h</sup> day of November 2021.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Onisko

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

\_\_\_\_\_  
City Clerk Nault



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item C2)**

Touch Date: 10/19/2021  
 Brief Date: 10/19/2021  
 Action Date: 11/16/2021  
**READING OF RESOLUTION**

Department: Finance  
 Presented By: Teri Schnitzer

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:**

Ordinance

Dept. Head      10/8/2021

**2022 SMPD Budget**

Resolution

Finance Director      10/08/2021

**ATTACHMENTS:  
Resolution No. SMPD 35-1021**

Motion

Attorney      10/08/2021

City Clerk      10/08/2021

Other

City Manager      10/08/2021

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to adopt the Shelton Municipal Park District's budget for 2022. The budget will pay for Parks and Recreation expenses of the City of Shelton Parks and Rec divisions, as well as budgeted capital costs for Parks.

The SMPD budget totals \$904,290 and includes \$139,000 of needed park capital and major maintenance activities. The expense is supported by \$600,417 of revenue, which includes the statutory 1% increase on the highest lawful property tax levy. The 2022 budget assumes a use of fund balance in the amount of \$303,873 in order to fund the budgeted expenditures.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

**BUDGET/FISCAL INFORMATION:**

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk.

**STAFF RECOMMENDATION/MOTION:**

"I move to forward the 2022 Budget Resolution to the November 16<sup>th</sup> SMPD meeting for further consideration, action, and to allow the public another opportunity to comment on the Resolution under consideration."

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