



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
December 7, 2021 – 6:00 p.m.
Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Miguel Gutierrez
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Public Works Director Jay Harris
Interim Finance Director Teri Schnitzer
Community Development Director Mark Ziegler
City Engineer Ken Gill

CALL TO ORDER

Call to Order – 6:00 p.m.
Pledge of Allegiance – Councilmember Gutierrez
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

None

Mayor Dorcy – The public is able to make comments during the Public Comment period, as well as on any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email jeff.niten@sheltonwa.gov, or (3) by calling City Manager Jeff Niten at (360) 432-5105.

CITY COUNCIL REPORTS

- Councilmember Gutierrez was sworn in following certification of the recount. Councilmember Gutierrez will be sworn in again on January 4, 4022.
- City Manager Niten's annual review
- LEOFF Board Meeting
- Holiday Magic Reverse Parade

CONSENT AGENDA

1. Vouchers numbered 106388 in the amount of \$14,245.48
2. Vouchers numbered 106411 through 106485 in the total amount of \$295,394.28
3. Forest Festival LTAC Report – Written by Vice President Amy Cooper
4. Bluegrass from the Forest LTAC Report – Written by Duane Wilson
5. Minutes from:
 - Study Session of September 28, 2021
 - Business Meeting of October 5, 2021
 - Study Session of October 12, 2021

A motion was made by Councilmember Onisko and seconded by Deputy Mayor Peterson to approve the consent agenda as publish. Passed.

PRESENTATIONS

1. Swearing-in New Councilmember

A December 7, 2021 video showcasing the swearing-in of Councilmember Miguel Gutierrez was provided.

GENERAL PUBLIC COMMENT

Colleen Carmichael

BUSINESS AGENDA

1. Memorandum of Understanding-William G. Reed Library Renovation – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler discussed a proposed interior remodel of the William G. Reed Library. No discussion. No public comment.

A motion was made by Councilmember Schmit and seconded by Councilmember Onisko to place the Memorandum of Understanding on the January 4, 2022 City Council meeting action agenda for further consideration. Passed.

Mayor Dorcy recessed from the regular meeting to open a public hearing.

2. Public Hearing – Ordinance No.1980-1021 Amending SMC Illicit Stormwater Discharge – Presented by City Engineer Ken Gill

City Engineer Gill reviewed the requirements of the Western Washington Phase II Municipal Stormwater Permit and the City's compliance under the permit. Discussion followed. No public testimony. City Clerk Nault provided the first reading of Ordinance No.1980-1021.

A motion was made by Councilmember Schmit and seconded by Councilmember Gutierrez to forward Ordinance No.1980-1021 on the January 4, 2022 City Council meeting action agenda for further consideration. Passed.

Mayor Dorcy closed the public hearing and resumed the regular meeting.

3. Resolution No. 1219-1121 Approving Mason Conversation District's Proposal for NPDES Education & Outreach Activities – Presented by City Engineer Ken Gill

City Engineer Gill reviewed the Interlocal Agreement with Mason Conservation District to provide an education and outreach program. Discussion followed. No public comment.

A motion was made by Councilmember Schmit and seconded by Councilmember Gutierrez to place Resolution No. 1219-1121 on the January 4, 2022 City Council meeting action agenda for further consideration. Passed.

4. Resolution No. 1220-1121 Contract with Aspect Consulting for C Street Landfill Environmental Cleanup Construction Planning – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed a proposed professional services agreement with Aspect Consulting. Discussion followed. No public comment.

A motion was made by Councilmember Onisko and seconded by Councilmember Schmit to forward Resolution No. 1220-1121 to the January 4, 2022 City Council meeting action agenda for further consideration. Passed.

5. Resolution No. 1214-1021 Park Street Overlay Project Final Acceptance – Presented by City Engineer Ken Gill

City Engineer Gill reviewed the Park Street Overlay Project and the final costs of the project. Discussion followed. No public comment.

A motion was made by Councilmember Onisko and seconded by Deputy Mayor Peterson to forward Resolution No. 1214-1021 to the January 4, 2022 City Council meeting action agenda for further consideration. Passed.

ACTION AGENDA

1. Resolution No. 1213-1021 Water Meter Boxes and Lids Purchase – Presented by Public Works Director Jay Harris

Public Works Director Harris provided an update on the meter boxes and lids replacement project. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1213-1021.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Boad to adopt Resolution No. 1213-1021 as presented. Passed.

2. Ordinance No. 1981-1021 2021 Budget Supplemental 2 – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer reviewed Budget Supplemental 2. Discussion followed. No public comment. City Clerk Nault provided the second reading of Ordinance No. 1981-1021.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit to approve Ordinance No. 1981-1021 as presented. Passed.

3. Resolution No. 1221-1121 EM&R Vehicle Purchase – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed the purchase of a ¾ ton extended cab pickup. No discussion. No public comment. City Clerk Nault provided a reading of Resolution 1221-1121.

A motion was made by Councilmember Onisko and seconded by Councilmember Boad to adopt Resolution No. 1221-1121 as presented. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- Event – Christmastown USA & Holiday Magic
- Event – Shop with a Cop
- Shelton Police Department Promotion – Captain Kostad
- Review 2022 Work Program Calendar
- December City Council Meetings/Study Sessions:
 - Cancelled December 21, 2021
 - Cancelled December 28, 2021
- Retirement – Mayor Dorcy

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETINGS

Study Session – December 14, 2021 at 6:00 p.m.

Council Meeting – January 4, 2022 at 6:00 p.m.

MEETING ADJOURN

Mayor Dorcy adjourned the meeting at 7:22 p.m.



Mayor Eric Onisko



City Clerk Donna Nault