



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

April 20, 2021 – 6:00 p.m.

Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers

Mayor Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Megan Fiess
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel

City Manager Jeff Niten
City Clerk Donna Nault
Community Development Director Mark Ziegler
Administrative Services Director Michelle Sutherland
HR Analyst LeAndra Sharp
Communications Specialist Mary Ricker
Public Works Technician Jared Welander
City Engineer Ken Gill
Fire Chief Mike Patti
Accounting Manager Teri Schnitzer

CALL TO ORDER

Call to Order – 6:00 p.m.

Pledge of Allegiance – Deputy Mayor Peterson

Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

Action Agenda – Add Streamflow Restoration Planning

Mayor Dorcy – The public is able to make comments during the Public Comment period, as well as any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email jeff.niten@sheltonwa.gov, and (3) by calling 360-432-5105.

CITY COUNCIL REPORTS

No reports.

CONSENT AGENDA

1. Vouchers numbered 104556 through 104589 in the total amount of \$29,204.91.
2. Voucher numbered 104613 in the amount of \$9,019.90.
3. Vouchers numbered 104614 through 104658 in the total amount of \$56,280.53.
4. Shelton-Mason County Chamber of Commerce 1st Quarter LTAC Report – Written by President/CEO Heidi McCutcheon.
5. Minutes from Business Meeting of February 2, 2021.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko. Passed.

PRESENTATIONS

1. MyCivic App Demonstration – Presented by Administrative Services Director Michelle Sutherland, HR Analyst LeAndra Sharp & Communications Specialist Mary Ricker

The presentation provided an overview of MyCivic App, which has a customizable platform designed to promote civic engagement.

GENERAL PUBLIC COMMENT

No public comments.

BUSINESS AGENDA

1. Shelton Skate Park Interlocal Agreement (ILA) – Presented by Community Development Director Mark Ziegler

The Shelton Skate Park is located on Shelton School District property. The skate park was previously operated by Mason County until a request was made to the City to take over operations in 2014. A Memorandum of Understanding (MOU) was entered into with Mason County to manage, maintain and explore future replacement of the skate park. City Attorney Haggard has recommended entering into an ILA rather than renewing the existing MOU. The ILA has been approved by the Mason County Commissioners and is under review with the Shelton School District. Discussion followed. No public comments.

A motion was made by Councilmember Fiess and seconded by Councilmember Onisko to move this item to the May 4, 2021 action agenda. Passed.

ACTION AGENDA

1. Park Property Acquisitions – Presented by Community Development Director Mark Ziegler

The City has been working with Capitol Land Trust and Manke Timber Company to obtain 52.22 acres of property comprised of three parcels located inside and outside of the southwest area of Shelton city limits. Acquisition of the property would meet several priorities in the Parks, Recreation, Open Space and Trails Plan. Discussion followed. No public comments.

A motion was made by Councilmember Onisko and seconded by Councilmember McDowell. Passed.

2. Shannon Park Property Acquisitions – Presented by Community Development Director Mark Ziegler

The property is a proposed fee simple acquisition of 7.28 acres of undeveloped land adjacent to Kneeland Park. The acquisition has been identified in planning documents from the 1989 Park Plan to the current 2020 Parks, Recreation, Open Space and Trails Plan. Discussion followed. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko. Passed.

3. Traffic Box Wrap Recommendations – Presented by Community Development Director Mark Ziegler

The Shelton Arts Commission is seeking to install traffic box art wraps around the community. The project is sponsored by the Martha Reed Foundation. The traffic box art wraps will be located at Wallace Kneeland & Bell Lane, 7th & Alder, and Wallace Kneeland & Spring Road. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember McDowell.
Passed.

4. Resolution No. 1190-0221 Sweeper Equipment Purchase – Presented by Public Works Technician Jared Welander

A regular street sweeping program is required by the new state NPDES storm water permit and is vital for maintaining safety, storm water quality, and aesthetics throughout the City. The vacuum style street sweeper being proposed is the Global R4 Air Regenerative. Discussion followed. No public comments. City Clerk Nault provided the reading of Resolution 1190-0221.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko.
Passed.

5. Resolution No. 1193-0421 Streamflow Restoration Planning – Presented by City Engineer Ken Gill

Legislature passed the streamflow restoration law (RCW 90.94) that helps restore streamflow to levels necessary to support sustainable salmon populations while providing water for homes in rural Washington. The law directs local planning groups to develop watershed plans that offset impacts from new domestic permit-exempt wells and achieve a net ecological benefit within the watershed. Discussion followed. No public comments. City Clerk Nault provided the reading of Resolution No. 1193-0421.

A motion was made by Councilmember Onisko and seconded by Deputy Mayor Peterson.
Passed.

ADMINISTRATION REPORT

City Manager Report – Presented by City Manager Jeff Niten

- City Building Official Sean Carlstrom obtained the Master Code Professional Certification
- April 27, 2021 – Stormwater work session
- Blanket right-of-way permit for commercial areas in the city to spruce-up their properties
- Looking Ahead:
 - May 4, 2021 – Financial Information presentation
 - May 18, 2021 – Year-end financials for 2020 and first quarter 2021
 - Streamlining B&O Taxes

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

May 4, 2021 at 6:00 p.m.

MEETING ADJOURN

Mayor Dorcy adjourned the meeting at 6:46 p.m.



Mayor Kevin Dorcy



City Clerk Donna Nault

