



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

April 6, 2021 – 6:00 p.m.

Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers

Mayor Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Megan Fiess
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel

City Manager Jeff Niten
City Clerk Donna Nault
Community Development Director Mark Ziegler
Finance Director Aaron BeMiller
Public Works Director Jay Harris
Senior Planner Jason Dose
Public Works Technician Jared Welander
City Engineer Ken Gill
Police Chief Carole Beason

CALL TO ORDER

Call to Order – 6:00 p.m.
Pledge of Allegiance – Mayor Dorcy
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

Proclamation – City of Shelton National Public Safety Telecommunicators Week

Mayor Dorcy – The public is able to make comments during the Public Comment period, as well as any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email jeff.niten@sheltonwa.gov, and (3) by calling 360-432-5105.

CITY COUNCIL REPORTS

City Councilmembers attended or participated in the following:

- LEOFF Board meeting
- Congresswoman Marilyn Strickland's visit to Shelton
- Governor Inslee's Declaration National Public Health Week
- Squaxin Island Tribal Council - Joint City Council meeting

CONSENT AGENDA

1. Voucher numbered 104430 in the amount of \$7,592.90.
2. Vouchers numbered 104431 through 104479 in the total amount of \$134,745.68.
3. Vouchers numbered 104480 through 104549 in the total amount of \$299,199.96.
4. Minutes from Business Meeting of January 19, 2021.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko.
Passed.

PROCLAMATION

1. National Public Safety Telecommunicators Proclamation declaring the week of April 11 – April 17, 2021 in the City of Shelton.

Mayor Dorcy read the proclamation, discussion followed.

GENERAL PUBLIC COMMENT

No public comments.

BUSINESS AGENDA

1. Park Property Acquisitions – Presented by Community Development Director Mark Ziegler

The City has been working with Capitol Land Trust and Manke Timber Company to obtain 52.22 acres of property comprised of three parcels located inside and outside of the southwest area of Shelton city limits. Acquisition of the property would meet several priorities in the Parks, Recreation, Open Space and Trails Plan. Discussion followed. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko to move this item to the April 20, 2021 action agenda. Passed.

2. Shannon Park Property Acquisitions – Presented by Community Development Director Mark Ziegler

The property is a proposed fee simple acquisition of 7.28 acres of undeveloped land adjacent to Kneeland Park to the west. The acquisition has been identified in planning documents from the 1989 Park Plan to the current 2020 Parks, Recreation, Open Space and Trails Plan. Discussion followed. No public comments.

A motion was made by Councilmember Onisko and seconded by Councilmember McDowell to move this item to the April 20, 2021 action agenda. Passed.

3. Traffic Box Wrap Recommendations – Presented by Community Development Director Mark Ziegler

The Shelton Arts Commission is seeking to install traffic box art wraps around the community. The project is sponsored by the Martha Reed Foundation. The traffic box art wraps will be located at Wallace Kneeland & Bell Lane, 7th & Alder, and Wallace Kneeland & Spring Road. Discussion followed. No public comments.

A motion was made by Councilmember Fiess and seconded by Councilmember Schmit to move this item to the April 20, 2021 action agenda. Passed.

4. Resolution No. 1190-0221 Sweeper Equipment Purchase – Presented by Public Works Technician Jared Welander

A regular street sweeping program is required by the new State NPDES storm water permit and is vital for maintaining safety, storm water quality, and aesthetics throughout the City. The vacuum style street sweeper being proposed is the R4 Air Regenerative. Discussion followed. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit to move this item to the April 20, 2021 action agenda. Passed.

5. Resolution No. 1193-0421 Streamflow Restoration Planning – Presented by City Engineer Ken Gill

Legislature passed the streamflow restoration law (RCW 90.94) that helps restore streamflow to levels necessary to support sustainable salmon populations while providing water for homes in rural Washington. The law directs local planning groups to develop watershed plans that offset impacts from new domestic permit-exempt wells and achieve a net ecological benefit within the watershed. Discussion followed. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Fiess to move this item to the April 20, 2021 action agenda. Passed.

ACTION AGENDA

1. Municipal Code Steering Committee Appointments – Presented by Community Development Director Mark Ziegler

The City sought letters of interest from the community specifically targeting developers, building advocacy, design professionals and the business community to serve on a steering committee that will assist staff in the review and writing of development-specific code updates. Eight individuals wrote letters of interest: Mike Olsen, local builder, Len Williams, AIA Williams Architecture, Keith Fuller, realtor, John Allen, local builder, Will Johnson, local builder, Nathan Stout, local plumber, Marty Crow, Habitat for Humanity, and Hillary Browning, Department of Natural Resources. Discussion followed. No public comments.

A motion was made by Councilmember Kathy McDowell to appoint Len Williams, Keith Fuller, John Allen, Nathan Stout, and Marty Crow to the City's Municipal Code Steering Committee. The motion was seconded by Councilmember Schmit. Passed.

2. Resolution No. 1189-0221 Well 1 Rehab Design Contract Amendment No. 2 – Presented by Public Works Director Jay Harris

Amendment No. 2 is to add \$102,500 to the Gray & Osborne, Inc. contract amount to complete the design, bid package and extend the contract term to December 31, 2021. Discussion followed. No public comments. City Clerk Nault provided a reading of Resolution No. 1189-0221.

A motion was made by Councilmember Onisko and seconded by Councilmember Fiess. Passed.

3. Veterans Village National Environmental Policy Act (NEPA) Certification – Presented by Senior Planner Dose

The City was informed by Quixote Communities that attempts were being made to secure federal project-based vouchers to provide aid to low-income residents. To benefit from the federal funding, there is a requirement the project be evaluated pursuant to NEPA. The environmental assessment resulted in a finding of no significant impact with no required mitigation. City staff is requesting authorization for signature of the environmental assessment by Mayor Dorcy. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit. Passed.

4. Resolution No. 1191-0221 Shelton High School Special Use Permit Acceptance – Presented by Senior Planner Dose

The School District is requesting a special use permit to allow for construction of 15,000 square feet of classroom space and two 1,750 square foot portable classroom. No public comments. City Clerk Nault provided a reading of Resolution No. 1191-0221.

A motion was made by Councilmember Onisko and seconded by Councilmember Fiess. Passed.

5. Resolution No. 1192-0321 Master Fee Schedule Update – Presented by Finance Director Aaron BeMiller

City Council approved Resolution 1184-1120 on January 19, 2021. Since that time, the city and Central Mason Fire and EMS (CMFE) entered into an Interlocal Agreement beginning January 2021. For 2021, the city will pay CMFE a flat monthly charge for their CMFE services. The Resolution will retroactively implement fire fees to begin January 1, 2021. No public comments. City Clerk Nault provided a reading of Resolution No. 1192-0321.

A motion was made by Councilmember Schmit and seconded by Deputy Mayor Peterson. Passed.

ADMINISTRATION REPORT

City Manager Report – Presented by City Manager Jeff Niten

- Congresswoman Marilyn Strickland's visit to Shelton
- Squaxin Tribal Council – Joint City Council Meeting
- Stormwater – informational pamphlet to be distributed to property owners. Public hearing May 4, 2021
- Spotlight Shelton – virtual event April 15, 2021
- City Council work session – April 27, 2021
- Looking Ahead:
 - April 20, 2021 – City's smartphone application demonstration.

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

April 20, 2021 at 6:00 p.m.

MEETING ADJOURN

Mayor Dorcy adjourned the meeting at 7:43 p.m.



Mayor Kevin Dorcy



City Clerk Donna Nault