



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

March 16, 2021 – 6:00 p.m.

Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers

Mayor Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Megan Fiess
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel

City Manager Jeff Niten
City Clerk Donna Nault
Administrative Services Director Michelle Sutherland
Finance Director Aaron BeMiller
Community Development Director Mark Ziegler
Senior Planner Jason Dose
Police Chief Carole Beason
Central Mason Fire Chief Mike Patti
Public Works Director Jay Harris
City Engineer Ken Gill
Associate Engineer Kobree Glaser

CALL TO ORDER

Call to Order – 6:00 p.m.

Pledge of Allegiance – Councilmember Fiess

Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

No late changes.

Mayor Dorcy – The public is able to make comments during the Public Comment period, as well as any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email jeff.niten@sheltonwa.gov, and (3) by calling 360-432-5105.

CITY COUNCIL REPORTS

City Councilmembers attended or participated in the following:

- OPIOID Stakeholders Meeting.
- Mason Transit Authority Meeting.

CONSENT AGENDA

1. Vouchers numbered 104289 through 104333 in the total amount of \$254,259.84
2. Vouchers numbered 104368 through 104425 in the total amount of \$78,137.04
3. Payroll Warrants numbered 6655 through 6697 and 6698 through 6799. Warrants 104132 through 104152 in the amount of \$805,780.46
4. Christmastown USA LTAC Report – Written by NW Event Organizers Inc. Designer/President Rachel Hansen
5. Shelton Veterans Village Status Update - March 2, 2021
6. Minutes from Business Meeting of January 5, 2021

A motion was made by Councilmember McDowell and seconded by Councilmember Onisko to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. Northwest Women's Leadership Academy (NWWLA) Graduation Presentation – Presented by Administrative Services Director Michelle Sutherland

Administrative Services Director Sutherland provided an overview of NWWLA.

GENERAL PUBLIC COMMENT

No public comments

BUSINESS AGENDA

1. Resolution No. 1189-0221 Well 1 Rehab Design Contract Amendment No. 2 – Presented by Public Works Director Jay Harris

Public Works Director Harris reported Well 1 transmits potable water to the Shelton High School tank and has been experiencing declining performance along with elevated levels of iron, hydrogen, sulfide, and sand production. This amendment is to add \$102,500 to the contract amount to complete the design, bid package and extend the contract term to December 31, 2021. Discussion followed. No public comment received.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit to move this item to the April 6, 2021 action agenda. Passed.

2. Veterans Village NEPA Certification – Presented by Senior Planner Jason Dose

Senior Planner Dose reported the applicant informed the City they were attempting to secure federal project-based vouchers to provide aid to low-income residents to pay rent at the facility. To benefit from federal funding, it would require the project be evaluated pursuant to the National Environmental Policy Act (NEPA). The environmental assessment resulted in a finding of no significant impact with no required mitigation. Prior to submission of the document, staff and the Mayor's signatures are required. Discussion followed. No public comment received.

A motion was made by Councilmember Schmit and seconded by Deputy Mayor Peterson to move this item to the April 6, 2021 action agenda. Passed.

3. Resolution No. 1191-0221 Shelton High School Special Use Permit Acceptance – Presented by Senior Planner Jason Dose

Senior Planner Dose reported the School District is requesting a special use permit to allow for construction of 15,000 square feet of classroom space and two 1,750 square foot portable classrooms. Discussion followed. No public comment received. A motion was made by Councilmember Fiess and seconded by Councilmember Onisko to move this item to the April 6, 2021 action agenda. Passed.

4. Resolution No. 1192-0321 Master Fee Schedule Update – Presented by Finance Director Aaron BeMiller

City Council approved Resolution 1184-1120 on January 19, 2021. Since that time, the City and Central Mason Fire and EMS (CMFE) entered into an Interlocal Agreement beginning

January 2021. For 2021, the City will pay CMFE a flat monthly charge for their CMFE services. The Resolution will retroactively implement fire fees to begin January 1, 2021. No public comment received. A motion was made by Councilmember Onisko and seconded by Councilmember McDowell to move this item to the April 6, 2021 action agenda. Passed.

ACTION AGENDA

1. Resolution No. 1187-0121 WaWARN Mutual Aid Agreement – Presented by Public Works Director Jay Harris

WaWARN is the Washington State Water/Wastewater Agency Response Network that allows water and wastewater systems to receive rapid mutual aid and assistance from other systems during an emergency. No public comment received. City Clerk Nault provided the reading of Resolution No. 1187-0121. A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko to authorize the City Manager to execute the agreement. Passed.

2. Resolution No. 1188-0221 2020 Residential Paving Final Acceptance – Presented by Senior Associate Engineer Kobree Glaser & City Engineer Ken Gill

City Council previously approved a contract with Agate Asphalt & Excavation. The project was completed on November 17, 2020. The final amount due to the contractor is \$192,362.15, including retainage. No public comment received. City Clerk Nault provided a reading of Resolution No. 1188-0221. A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko to adopt Resolution No. 1188-0221. Passed.

ADMINISTRATION REPORTS

City Manager Report – Presented by City Manager Jeff Niten

- City's first annual report
- American Recovery Act
- Looking Ahead:
 - Municipal Code consolidation
 - Acquisition of two park properties
 - Public Works Department equipment purchase
 - Civic engagement smart phone application
 - Electronic meter reader

NEW ITEMS FOR DISCUSSION


None

ANNOUNCEMENT OF NEXT MEETING

April 6, 2021 at 6:00 p.m.

MEETING ADJOURN

Mayor Dorcy adjourned the meeting at 7:01 p.m.



Mayor Kevin Dorcy



City Clerk Donna Nault

