



Shelton Metropolitan Park District Agenda

Virtual Platform

June 16, 2020 – 5:50 p.m.

- A. Call to Order
 - Roll Call
- B. General Public Comment
- C. Consent Agenda
 - 1. Voucher number 101886 in the amount of \$113,923.88
 - 2. Voucher number 102316 in the amount of \$79,380.67
 - 3. Minutes from March 17, 2020
- D. Administration Report
 - 1. COVID-19 Update
- E. Announcement of Next Meeting – September 15, 2020 at 5:50 p.m.
- F. Adjourn

Special Note for Public Participation

*The meeting can be viewed at: masonwebtv.com
The public can provide comments via email or telephone.*

Email: jeff.niten@sheltonwa.gov

Telephone: (360) 432-5105

Your comments will be relayed directly to the Board.

Shelton Metropolitan
Park District

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein voucher numbered 101886 in the amount of \$113,923.88 that the claims are just, due and unpaid obligations against the Shelton Metropolitan Parks District, and that I am authorized to authenticate and certify said claims.

Signed this 19th of March, 2020.

for Den Schnitz, Accounting Mgr
Director of Financial Services

We, the undersigned members of the Board of Shelton Metropolitan Parks District, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2020.

Eric Onisko, President

Kathy McDowell, Clerk

James Boad

Kevin Dorcy

Megan Fiess

Deidre Peterson

Joe Schmit



Shelton, WA

Shelton Metropolitan Park District

Check Register

Packet: APPKT01570 - March 20, 2020 - SMPD QTR4/2019

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
990000	CITY OF SHELTON	03/20/2020	Regular	0.00	113,923.88	101886

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	113,923.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	113,923.88

on
[Signature]

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2020	113,923.88
			<u>113,923.88</u>



Shelton, WA

Shelton Metropolitan Park District

Check Register

Packet: APPKT01570 - March 20, 2020 - SMPD QTR4/2019

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main 990000	CITY OF SHELTON	03/20/2020	Regular	0.00	113,923.88	101886
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>QTR4/2019</u>	Invoice	02/27/2020	TOTAL 4TH QUARTER 2019 SERVICES	0.00	113,923.88	
<u>675-000-000-57120-4100</u>		Services-City Chg			9,592.53	
<u>675-000-000-57680-4100</u>		Services-City Chg			104,331.35	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	113,923.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	113,923.88

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2020	113,923.88
			<u>113,923.88</u>

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein voucher numbered 102316 in the amount of \$79,380.67 that the claims are just, due and unpaid obligations against the Shelton Metropolitan Parks District, and that I am authorized to authenticate and certify said claims.

Signed this 2nd of June, 2020.



Director of Financial Services

We, the undersigned members of the Board of Shelton Metropolitan Parks District, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2020.

Eric Onisko, President

Kathy McDowell, Clerk

James Boad

Kevin Dorcy

Megan Fiess

Deidre Peterson

Joe Schmit



Shelton, WA

Check Register

Packet: APPKT01617 - May 29, 2020 - QTR1/2020 SMPD
Invoices

Shelton Metropolitan Park District

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
990000	CITY OF SHELTON	05/29/2020	Regular	0.00	79,380.67	102316

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	79,380.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	79,380.67

ok
PS

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	5/2020	79,380.67
			<hr/>
			79,380.67



Shelton, WA

Check Register

Packet: APPKT01617 - May 29, 2020 - QTR1/2020 SMPD
Invoices

Shelton Metropolitan Park District

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main 990000	CITY OF SHELTON	05/29/2020	Regular	0.00	79,380.67	102316
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>QTR1/2020</u>	Invoice	05/18/2020	TOTAL 1ST QUARTER 2020 SERVICES - SM	0.00	79,380.67	
<u>675-000-000-57120-4100</u>	Services-City Chg				21,546.69	
<u>675-000-000-57680-4100</u>	Services-City Chg				57,833.98	

Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	79,380.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	79,380.67

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	5/2020	79,380.67
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			79,380.67



**SHELTON METROPOLITAN PARK DISTRICT
MEETING MINUTES
March 17, 2020 at 5:50 p.m.
Shelton Civic Center**

BOARD MEMBERS AND PERSONNEL PRESENT

Presiding:

President Kevin Dorcy
Clerk Kathy McDowell
Boardmember James Boad
Boardmember Megan Fiess
Boardmember Eric Onisko
Boardmember Deidre Peterson
Boardmember Joe Schmit

Staff:

City Manager Jeff Niten
City Clerk Donna Nault

CALL TO ORDER

The meeting was called to order at 5:50 p.m. Roll call – All were present

GENERAL PUBLIC COMMENT

No public comments

CONSENT AGENDA

1. Voucher number 101359 in the amount of \$5,000.00
2. Minutes from December 17, 2019

A motion was made and seconded to approve the Consent Agenda as published. Passed.

BUSINESS AGENDA

1. Selection of President and Clerk of the Board

City Manager Jeff Niten provided an overview of the process for selection of a President and Clerk to the SMPD Board.

President Kevin Dorcy opened nominations for Board President.

Board Clerk Kathy McDowell nominated Eric Onisko for Board President.

With no further nominations, a motion was made and seconded to name Eric Onisko as Board President. Passed.

President Kevin Dorcy opened nominations for Board Clerk.

Boardmember Joe Schmit nominated Kathy McDowell for Board Clerk.

With no further nominations, a motion was made and seconded to name Kathy McDowell as Board Clerk. Passed.



ANNOUNCEMENT OF NEXT MEETING

June 16, 2020 at 5:50 p.m.

ADJOURNED

As there was no further business, the meeting was adjourned at 5:55 p.m.

President

City Clerk