



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

Business Meeting Minutes March 3, 2020

Shelton Civic Center - 6:00 p.m.

COUNCILMEMBERS AND PERSONNEL PRESENT

Councilmembers:

Mayor Kevin Dorcy
Deputy Mayor Deidre Peterson
James Boad
Megan Fiess
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Communications Specialist Mary Ricker
Administrative Service Dir. Michelle Sutherland
Accounting Manager Teri Schnitzer

Absent: Mayor Kevin Dorcy

CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll call – Mayor Kevin Dorcy was absent.

A motion was made and seconded to excuse the absence of Mayor Kevin Dorcy. Passed.

LATE CHANGES TO THE AGENDA

No late changes to the agenda

COUNCIL REPORTS

One or more councilmembers attended the following meetings and/or events:

- Governor's Committee on Disability and Employment
- County Informational Briefing – Corona Virus
- Community Panel Interviews - City of Shelton Public Works Director
- Shelton School District Board Meeting
- Shelton's Sport Hall of Fame
- City Staff Briefings
- Communications with constituents

GENERAL PUBLIC COMMENT

Crystal Morgan
Susan Kirchoff

CONSENT AGENDA

1. Vouchers number 101556 in the amount of \$21,552.18
2. Vouchers numbered 101557 through 101594 in the amount of \$113,886.55
3. Meeting Minutes – Business Meeting of December 17, 2019

A motion was made and seconded to approve. Passed.

BUSINESS AGENDA

1. Downtown Connector Final Acceptance – Presented by City Manager Jeff Niten

Councilmember Schmit – There were no liquidated damages from the project. In the future, having evaluations completed of the prime contractor would be a useful tool to have for future projects.

City Councilmembers concurred to place Final Acceptance of the Downtown Connector Project on the Action Agenda for March 17, 2020.

2. Department of Commerce Grant Acceptance for the Civic Center Parking Lot – Presented by City Manager Jeff Niten

City Councilmembers concurred to place the Department of Commerce Grant Acceptance for the Civic Center Parking Lot on the Action Agenda for March 17, 2020.

ACTION AGENDA

No action items to discuss

GENERAL PUBLIC COMMENT

Mike Olsen
Marilyn Ward

Mayor Kevin Dorcy sits as Chairman on the Lodging Tax Advisory Committee and will contact Marilyn Ward regarding the status of the signage that was funded from Lodging Tax monies by the Mason-Shelton Chamber of Commerce for the Highway 101 Corridor.

ADMINISTRATION REPORTS

1. Update OpenGov – The City of Shelton’s initiative utilizing OpenGov as a transparency portal that allows the community to access financial and other information through the City’s website. There will be access to financial information for the development of the 2020-2021 budget, which begins later this year.
2. Lean Training – The Public Works and Planning Departments participated in continuous process improvement training.
3. Census 2020 – The City will be utilizing social media platforms to encourage census participation, and will be meeting with school district representatives to assist in reaching as many people as possible.
4. Coronavirus – Information was shared with employees on best practices, precautions, monitoring updates, and working closely with local partners at the County and the Public Health Department.

EXECUTIVE SESSION

Performance of a Public Employee – No action required

The business meeting was adjourned for a 30 minute Executive Session. Executive Session was opened at 6:31 p.m. and adjourned at 7:01 p.m. The regular business meeting was resumed at 7:01 p.m.

NEW ITEMS FOR DISCUSSION

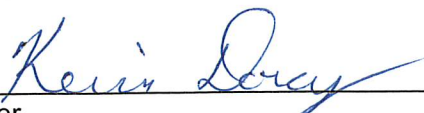
No new items.

ANNOUNCEMENT OF NEXT MEETING

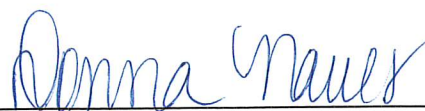
March 17, 2020 at 6:00 p.m.

ADJOURN

As there was no further business, Deputy Mayor Deidre Peterson adjourned the meeting at 7:02 p.m.



Mayor



City Clerk