



City Council Committee of the Whole Agenda  
Shelton Civic Center  
November 5, 2019 at 5:00 p.m.

**A. Call to Order**

- Pledge of Allegiance

**B. Study Agenda**

1. Committee of the Whole – Presented by Finance Director Aaron BeMiller

**C. Adjourn**

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Shelton City Council  
Meeting Agenda  
November 5, 2019 at 6:00 p.m.  
Shelton Civic Center

**A. Call to Order**

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

**B. Council Reports**

**C. General Public Comment (3-minute time limit)**

*The City Council invites members of the public to provide comment on any topic at this time. Please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.*

**D. Consent Agenda: (Tab 1) (Action)**

1. Payroll warrants numbered 4286 through 4435 and 3853 through 3856 and 100471 through 100494 in the amount of \$728,489.16
2. Voucher number 21375 in the amount of \$8,213.11
3. Vouchers numbered 100496 through 100558 in the amount of \$119,576.44
4. Vouchers numbered 100570 through 100623 in the amount of \$670,123.64
5. Vouchers numbered 100624 through 100685 in the amount of \$272,934.61
6. Minutes from the meeting of October 1, 2019

**E. Presentations**

1. Mason County Historical Society Museum 3rd Quarter LTAC Report – Presented by Liz Arbaugh
2. Investment Update & 2018 Audit Results – Presented by Accounting Manager Teri Schnitzer (Tab 2)

**F. Business Agenda (Study/No Action/Public Comment Taken)**

1. 2019 Chip Seal & 2019 Residential Paving Final Acceptance – Presented by Public Works Director Craig Gregory (Tab 3)

2. Transpo Group On-Call Engineering Contract Amendment & Work Order Amendment – Presented by Public Works Director Craig Gregory (Tab 4)
3. Resolution No. 1153-1019 Joint Lobbying Agreement – Presented by City Manager Jeff Niten (Tab 5)
4. Public Defense Contract – Presented by City Manager Jeff Niten (Tab 6)

**G. Action Agenda** (Action/Public Comment Taken)

1. Resolution No. 1152-0919 2020 Legislative Agenda – Presented by City Manager Jeff Niten (Tab 7)
2. FCS Group Rate Study Amendment No. 2 – Presented by Public Works Director Craig Gregory (Tab 8)

**H. General Public Comment** (3-minute time limit)

**I. Administration Reports**

- City Manager Report

**J. New Items for Discussion**

**K. Announcement of Next Meeting – November 19, 2019 at 6:00 p.m.**

**L. Adjourn**

*The City of Shelton is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please call (360) 432-5103 at least 48 hours in advance of the meeting.*



# 2019/20 Looking Ahead

(Items and dates are subject to change)

Tues. 11/12 6:00 p.m.	Special Council Meeting	Joint Meeting with County Commissioners	Packet Items Due: Fri. 11/1
Tues. 11/19 5:50 p.m.	Special SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• Public Hearing – Ad Valorem Taxes &amp; Budget Ordinance</li> <li>• Civic Center Rotating Art Gallery</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 11/8
Tues. 11/19 6:00 p.m. (No BR)	Regular Council Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Quarter Budget Update</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• Public Hearing - Non-represented Salary Schedule (Ordinance)</li> <li>• Public Hearing – Ad Valorem Taxes &amp; Budget Ordinance</li> <li>• State Route 3 Park &amp; Ride Investigation Contract</li> <li>• USPS Lease</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• 2019 Chip Seal &amp; 2019 Residential Paving Final Acceptance</li> <li>• Cooperative Lobbying Agreement</li> <li>• Transpo Group On-Call Engineering Contract Amendment and Work Order Amendment</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 11/8
Tues. 12/3 5:00 p.m.	Special Council Meeting	Council Committee Structure	Packet Items Due: Fri. 11/22
Tues. 12/3 5:50 p.m.	Special SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• Public Hearing – Ad Valorem Taxes &amp; Budget Ordinance</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 11/22

Tues. 12/3 6:00 p.m.	Regular Council Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li>•</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• 2019 Budget Supplemental</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• Public Hearing - Non-represented Salary Schedule (Ordinance)</li> <li>• Public Hearing – Ad Valorem Taxes &amp; Budget Ordinance</li> <li>• State Route 3 Park &amp; Ride Investigation Contract</li> <li>• USPS Lease</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 11/22
Tues. 12/17 5:00 p.m.	Special Council Meeting	Standards Update - Frontage Improvements and In Lieu of Fee	Packet Items Due: Fri. 12/6
Tues. 12/17 5:50 p.m.	Regular SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 12/6
Tues. 12/17 6:00 p.m.	Regular Council Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li>•</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>• 2020 Work Program</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• 2019 Budget Supplemental</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 12/6
Tues. 1/7 6:00 p.m.	Regular Council Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li>•</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>• Mayor Selection</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: Fri. 12/27
Tues. 1/21 6:00 p.m.	Regular Council Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentations <ul style="list-style-type: none"> <li>• LTAC Report-Chamber of Commerce</li> </ul> Business Agenda	Packet Items Due: Fri. 1/10



		<ul style="list-style-type: none"> <li>• Action Agenda</li> <li>• Administration Report</li> </ul>	
Tues. 2/4 6:00 p.m.	Regular Council Meeting	<ul style="list-style-type: none"> <li>• Consent Agenda               <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> </li> <li>• Presentations</li> <li>• Business Agenda</li> <li>• Action Agenda</li> <li>• Administration Report</li> </ul>	Packet Items Due: Fri. 1/24

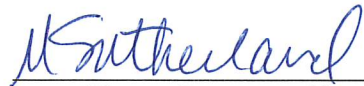
Other – TBD

- UGA/Annexation Policy (Water/Sewer Extensions)
- Outside City Water/Sewer Extensions
- More Standing Committees by the Council

### VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described within payroll warrants numbered 4286 through number 4435 and 3853 through 3856 and 100471 through 100494 in the amount of \$728,489.16 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 7<sup>th</sup> of October, 2019.



Human Resources Manager

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Councilmember Cronic

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Councilmember Schmit

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 21375 in the amount of \$8,213.11 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 11<sup>th</sup> of October, 2019.

John Schmitz Accounting Manager  
for Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Councilmember Cronic

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Councilmember Schmit



Shelton, WA

## Check Register

Packet: APPKT01421 - October 11, 2019 - SEP/2019  
Key2Purchase

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Warrants-APBNK-Warrants						
VEN01232	KEY2PURCHASE	10/11/2019	Regular	0.00	8,213.11	21375

### Bank Code APBNK -Warrants Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	8,213.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>8,213.11</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
999	Pooled Cash	10/2019	8,213.11
			<u>8,213.11</u>



Shelton, WA

## Check Register

Packet: APPKT01416 - October 11, 2019 - SEP/2019  
Key2Purchase

By Check Number

## Check Register

Packet: APPKT01416-October 11, 2019 - SEP/2019 Key2Purchase

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01232	KEY2PURCHASE	10/11/2019	Regular	0.00	8,213.11	100495
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SEP/2019	Invoice	09/30/2019	SEP/2019 KEY2PURCHASE	CREDIT CARD S	0.00	8,213.11
001-000-000-51160-4200		Communication		09/28/19-VESTA AT&T PRE	33.50	
001-000-000-51160-4907		Miscellaneous-Training		08/28/19-AWC Kathy McD	25.00	
001-000-000-51250-3100		Office and Operating		09/19/19-AMAZON LINKY	43.47	
001-000-000-51250-3500		Small Tools/Equipment		09/10/19-WALMART.COM	107.71	
001-000-000-51310-4900		Miscellaneous		09/25/19-ADOBE CREATIV	65.26	
001-000-000-51423-4307		Travel-Training		09/17/19-OLIVE GARDEN T	27.10	
001-000-000-51423-4307		Travel-Training		09/17/19-TACO TIME Teri	6.55	
001-000-000-51423-4307		Travel-Training		09/20/19-RED LION INN Te	382.98	
001-000-000-51423-4307		Travel-Training		09/20/19-SHELL OIL Fuel T	19.08	
001-000-000-51810-4307		Travel-Training		09/11/19-FAIRFIELD INN &	106.53	
001-000-000-51810-4307		Travel-Training		09/11/19-FAIRFIELD INN &	379.86	
001-000-000-51810-4307		Travel-Training		09/19/19-IMPARK Bremert	5.00	
001-000-000-51810-4307		Travel-Training		09/20/19-IMPARK Bremert	5.00	
001-000-000-51888-3500		Small Tools/Equipment		09/24/19-AMAZON Displa	46.76	
001-000-000-51895-3100		Office and Operating		09/17/19-VISTAPRINT Ken	21.76	
001-000-000-52122-3100		Office and Operating		09/25/19-AMAZON Lumen	378.62	
001-000-000-52122-3100		Office and Operating		09/25/19-AMAZON Retracs	50.52	
001-000-000-52122-3100		Office and Operating		09/23/19-PRINTING SVCS I	363.92	
001-000-000-52122-3100		Office and Operating		09/17/19-AMAZON Nitrile	260.73	
001-000-000-52122-3100		Office and Operating		09/08/19-AMAZON End Ta	63.52	
001-000-000-52122-3100		Office and Operating	19-EVIDENCE	09/18/19-WALMART Sterlt	30.30	
001-000-000-52122-3100		Office and Operating		09/06/19-PUBLIC SAFETY	266.26	
001-000-000-52122-3100		Office and Operating		09/06/19-WSP COLLISION	10.50	
001-000-000-52122-3100		Office and Operating		09/08/19-AMAZON Lockin	13.05	
001-000-000-52122-3100		Office and Operating		09/25/19-AMAZON Toner	41.98	
001-000-000-52122-4900		Miscellaneous		09/10/19-REFUND IACP An	-75.00	
001-000-000-52122-4900		Miscellaneous		09/10/19-IACP Annual Due	75.00	
001-000-000-52140-3100		Office and Operating-Trai		09/17/19-FRED MEYER SP	33.83	
001-000-000-52140-3100		Office and Operating-Trai		09/18/19-FRED MEYER SP	50.66	
001-000-000-52140-4301		Travel-PD Administration		09/24/19-PETERSON'S WA	396.98	
001-000-000-52140-4301		Travel-PD Administration		09/29/19-DOMINO'S King	32.60	
001-000-000-52140-4301		Travel-PD Administration		09/04/19-URRACO COFFEE	14.00	
001-000-000-52140-4301		Travel-PD Administration		09/04/19-URRACO COFFEE	12.00	
001-000-000-52140-4301		Travel-PD Administration		09/04/19-SAFEWAY WCIA	16.47	
001-000-000-52140-4301		Travel-PD Administration		09/04/19-THE STRIP STEAK	45.53	
001-000-000-52140-4302		Travel-PD Operations		09/26/19-THE STRIP STEAK	105.16	
001-000-000-52140-4302		Travel-PD Operations		09/26/19-SAFEWAY Food/	21.16	
001-000-000-52140-4302		Travel-PD Operations		09/29/19-HOLIDAY INN EX	289.10	
001-000-000-52140-4302		Travel-PD Operations		09/26/19-SAFEWAY Food/	19.53	
001-000-000-52140-4902		Miscellaneous-Operation		09/17/19-WPY * WAPRO-F	200.00	
001-000-000-52140-4902		Miscellaneous-Operation		09/29/19-HOLIDAY INN EX	289.10	
001-000-000-52140-4902		Miscellaneous-Operation		09/17/19-WPY * WAPRO-F	200.00	
001-000-000-52250-3100		Office and Operating		09/23/19-AMAZON Ductin	57.87	
001-000-000-52250-3100		Office and Operating		09/11/19-BEE MECHANICA	456.36	
001-000-000-52360-3500		Small Tools/Equipment		09/25/19-TOZIER BROS La	359.27	
001-000-000-55850-4907		Miscellaneous-Training		09/03/19-CONSTRUCTION	995.00	
001-000-000-55850-4907		Miscellaneous-Training		09/16/19-PAYPAL WAPT Pe	210.00	
001-000-000-55850-4907		Miscellaneous-Training		09/19/19-WABO 2019 Fall	65.00	
001-000-000-55850-4907		Miscellaneous-Training		09/13/19-PAYPAL WAPO Ni	35.00	
001-000-000-55860-4900		Miscellaneous		09/09/19-AMERICAN PLA	115.00	
001-000-000-55860-4907		Miscellaneous-Training		09/17/19-APA Conference	305.00	
001-000-000-57120-4900		Miscellaneous		09/10/19-FEDEX Pkg to M	34.20	
001-000-000-57120-4900		Miscellaneous		09/10/19-FEDEX Pkg to M	27.68	
001-000-000-57120-4900		Miscellaneous		09/10/19-FEDEX Pkg to M	34.20	
001-000-000-57680-3100		Office and Operating		09/27/19-AMAZON Inswin	92.58	
001-000-000-57680-3100		Office and Operating		09/25/19-WEST MARINE V	163.93	

## Check Register

Packet: APPKT01416-October 11, 2019 - SEP/2019 Key2Purchase

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-000-000-57680-3100</u>		Office and Operating	09/04/19-WEST MARINE V		327.86	
<u>302-000-000-59530-4200</u>		Capital Improvement-Roa 19-CHIPSEAL	09/23/19-USPS Overnight		25.50	
<u>402-000-000-59435-3100</u>		SEWER CAPITAL EXP-Supp 19-SCADA-EMERGENC	09/16/19-AMAZON Watch		427.58	

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	8,213.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>8,213.11</b>



## Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2019	8,213.11
			<hr/> 8,213.11

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 100496 through number 100558 in the amount of \$119,576.44 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 14th of October, 2019.

Jen Schmitz Accounting Manager  
for Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Councilmember Cronic

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Councilmember Schmit



Shelton, WA

# Check Register

Packet: APPKT01423 - October 11, 2019 - Weekly Payables #7

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01887	ALBRECHT & CO	10/11/2019	Regular	0.00	511.47	100496
002520	AUS WEST LOCKBOX	10/11/2019	Regular	0.00	42.92	100497
003655	BATTERIES PLUS	10/11/2019	Regular	0.00	189.52	100498
098000	BUILDERS FIRSTSOURCE	10/11/2019	Regular	0.00	83.29	100499
005900	CAPITAL BUSINESS MACHINES	10/11/2019	Regular	0.00	59.16	100500
007634	CITY OF FORKS	10/11/2019	Regular	0.00	1,414.00	100501
009100	DAN C. WARD	10/11/2019	Regular	0.00	620.31	100502
009231	DARREN PARSE	10/11/2019	Regular	0.00	100.00	100503
009251	DATA PROSE	10/11/2019	Regular	0.00	2,442.36	100504
009351	DELAGE LANDEN FINANCIAL SVCS	10/11/2019	Regular	0.00	1,016.39	100505
009701	DEPARTMENT OF REVENUE	10/11/2019	Regular	0.00	19,744.33	100506
009595	DEPT. OF LICENSING	10/11/2019	Regular	0.00	18.00	100507
010100	DYNA SYSTEMS INC	10/11/2019	Regular	0.00	147.58	100508
VEN01592	EDGAR JERONIMO PABLO	10/11/2019	Regular	0.00	180.00	100509
016000	EDWIN C. ROLLER	10/11/2019	Regular	0.00	191.00	100510
VEN01892	EUGENE CHARLES EADUS, JR.	10/11/2019	Regular	0.00	18.00	100511
023078	FASTENAL COMPANY	10/11/2019	Regular	0.00	237.23	100512
027977	FRANK RAINS	10/11/2019	Regular	0.00	4,078.60	100513
038820	GILLIS AUTO CENTER, INC.	10/11/2019	Regular	0.00	1,357.32	100514
VEN01234	ISLAND JOHNNY	10/11/2019	Regular	0.00	90.00	100515
VEN01864	JAMESON NAKOA KELIIPIS ACOBA	10/11/2019	Regular	0.00	310.00	100516
070000	JIM'S AUTO REPAIR & TOWING	10/11/2019	Regular	0.00	103.36	100517
VEN01614	JORDAN MORINE	10/11/2019	Regular	0.00	92.00	100518
081000	KENNETH J. DOBIE	10/11/2019	Regular	0.00	349.00	100519
VEN01230	L.N. CURTIS & SONS	10/11/2019	Regular	0.00	907.54	100520
085995	LANGUAGE LINE SERVICES	10/11/2019	Regular	0.00	156.96	100521
VEN01283	LCSD DRUG FUND	10/11/2019	Regular	0.00	8.46	100522
VEN01891	LEANNE GUNTER	10/11/2019	Regular	0.00	25.00	100523
087860	LEGEND DATA SYSTEMS, INC.	10/11/2019	Regular	0.00	35.90	100524
090100	LES SCHWAB TIRES	10/11/2019	Regular	0.00	17.39	100525
108850	MASON COUNTY GARBAGE CO.-A V	10/11/2019	Regular	0.00	3,708.20	100526
114420	MASON TRANSIT AUTHORITY	10/11/2019	Regular	0.00	410.00	100527
121695	MELODE BREWER	10/11/2019	Regular	0.00	183.60	100528
132235	MOUNTAIN MIST WATER	10/11/2019	Regular	0.00	280.34	100529
142952	NCL OF WISCONSIN, INC.	10/11/2019	Regular	0.00	350.56	100530
VEN01558	NORTHWEST CUSTOM TEES	10/11/2019	Regular	0.00	551.72	100531
146933	OFFICE DEPOT	10/11/2019	Regular	0.00	449.91	100532
151000	P. U. D. # 3	10/11/2019	Regular	0.00	34,205.16	100533
009785	PORTER FOSTER RORICK LLP	10/11/2019	Regular	0.00	24,105.00	100534
164899	QWEST DBA CENTURYLINK	10/11/2019	Regular	0.00	910.33	100535
VEN01893	ROLANDO CALMO CALMO	10/11/2019	Regular	0.00	500.00	100536
178231	SEAN CARNEY	10/11/2019	Regular	0.00	540.00	100537
186242	SHELTON HIGH SCHOOL ASB	10/11/2019	Regular	0.00	1,264.62	100538
200531	SHELTON MAIL & SHIP	10/11/2019	Regular	0.00	39.44	100539
191000	SKIPWORTH'S SAW AND MOWER	10/11/2019	Regular	0.00	55.21	100540
192800	SOUTHGATE FENCE, INC.	10/11/2019	Regular	0.00	115.18	100541
VEN01334	SUEZ TREATMENT SOLUTIONS INC.	10/11/2019	Regular	0.00	2,383.16	100542
VEN01894	SWIFTCOMPLY	10/11/2019	Regular	0.00	9,394.40	100543
189670	THE SHOPPER	10/11/2019	Regular	0.00	862.78	100544
201255	TOTAL BATTERY & AUTO SUPPLY	10/11/2019	Regular	0.00	62.45	100545
201300	TOZIER BROS INC.	10/11/2019	Regular	0.00	74.33	100546
VEN01656	TRACTOR SUPPLY CREDIT PLAN	10/11/2019	Regular	0.00	17.34	100547
202195	U.S. BANK N.A.-CUSTODY	10/11/2019	Regular	0.00	26.00	100548
202308	USABLUBOOK	10/11/2019	Regular	0.00	580.28	100549

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
202392	VERIZON WIRELESS	10/11/2019	Regular	0.00	1,877.03	100550
VEN01536	VILMA T. GONZALEZ	10/11/2019	Regular	0.00	100.00	100551
203086	WABO	10/11/2019	Regular	0.00	1,093.12	100552
203115	WALMART COMMUNITY/GEMB	10/11/2019	Regular	0.00	19.52	100553
202990	WAPRO	10/11/2019	Regular	0.00	25.00	100554
203030	WASHINGTON STATE PATROL	10/11/2019	Regular	0.00	71.25	100555
203900	WESMAR COMPANY, INC	10/11/2019	Regular	0.00	603.19	100556
053987	WESTBAY NAPA AUTO PARTS	10/11/2019	Regular	0.00	54.23	100557
202755	WSDA	10/11/2019	Regular	0.00	116.00	100558

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	114	63	0.00	119,576.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>114</b>	<b>63</b>	<b>0.00</b>	<b>119,576.44</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
999	Pooled Cash	10/2019	119,576.44
			<u>119,576.44</u>



Shelton, WA

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By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
VEN01887	ALBRECHT & CO	10/11/2019	Regular	0.00	511.47	100496
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1046843	Invoice	04/08/2019	CUST #47534-FLEXFIT WOOL CAPS	0.00	511.47	
001-000-000-52122-3100		Office and Operating		CUST #47534-FLEXFIT WO	511.47	
002520	AUS WEST LOCKBOX	10/11/2019	Regular	0.00	42.92	100497
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1991440646	Invoice	10/02/2019	ACCT #792105973 - LAUNDRY SERVICES	0.00	42.92	
402-400-000-53580-4900		Miscellaneous		ACCT #792105973 - LAUN	42.92	
003655	BATTERIES PLUS	10/11/2019	Regular	0.00	189.52	100498
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
P19303172	Invoice	09/30/2019	CUST #3604325193-12V 27 MARINE DC	0.00	131.15	
401-000-000-53480-3100		Office and Operating		CUST #3604325193-12V 2	131.15	
P19324643	Invoice	10/01/2019	CUST #3604325187-BATTERIES	0.00	58.37	
401-000-000-53480-3100		Office and Operating		CUST #3604325187-BATTE	58.37	
098000	BUILDERS FIRSTSOURCE	10/11/2019	Regular	0.00	83.29	100499
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
41600369	Credit Memo	08/13/2019	ACCT #671668-STD&BTR SIS2E GRN WRC	0.00	-13.06	
001-000-000-57250-3100		Office and Operating		ACCT #671668-STD&BTR SI	-13.06	
5193683	Invoice	08/27/2019	ACCT #671668-BRICK JOINTER	0.00	8.26	
001-000-000-51890-3115		Office and Operating-Civi		ACCT #671668-BRICK JOIN	8.26	
5194773	Invoice	08/27/2019	ACCT #671668-QUICK SET CEMENT	0.00	38.28	
001-000-000-51890-3115		Office and Operating-Civi		ACCT #671668-QUICK SET	38.28	
5374822	Invoice	09/24/2019	ACCT #671668-TAPE RULE & TAPE MEASU	0.00	45.69	
101-000-000-54230-3100		Office and Operating		ACCT #671668-TAPE RULE	45.69	
5424338	Invoice	10/01/2019	ACCT #671668-LINRC302 3" 2-PK COVERS	0.00	4.12	
001-000-000-57680-3100		Office and Operating		ACCT #671668-LINRC302 3	4.12	
005900	CAPITAL BUSINESS MACHINES	10/11/2019	Regular	0.00	59.16	100500
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
CNIN876749	Invoice	10/07/2019	CONTRACT #12221 SHARP #MX-3070V 09	0.00	23.90	
001-000-000-51250-4500		Operating Rentals		CONTRACT #12221 SHARP	23.90	
CNIN876750	Invoice	10/07/2019	CONTRACT #12222 SHARP #MX-4070V 09	0.00	35.26	
001-000-000-51250-4500		Operating Rentals		CONTRACT #12222 SHARP	35.26	
007634	CITY OF FORKS	10/11/2019	Regular	0.00	1,414.00	100501
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1440	Invoice	10/02/2019	ACCT #00109-SEP/2019 PRISONER BOARD	0.00	1,414.00	
001-000-000-52360-4103		Professional Services/Adv		ACCT #00109-SEP/2019 PR	1,414.00	
009100	DAN C. WARD	10/11/2019	Regular	0.00	620.31	100502



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/14/2019	MASON GENERAL HOSPITAL REIMBURSE	0.00	620.31	
<u>611-000-000-51725-2034</u>		Non Insured Med Csts-Rtr		MASON GENERAL HOSPIT	620.31	
009231	DARREN PARSE	10/11/2019	Regular	0.00	100.00	100503
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT02/2019</u>	Invoice	10/02/2019	OCT02/2019 INTERPRETER SERVICES & MI	0.00	100.00	
<u>001-000-000-51250-4106</u>		Interpreter Expenses		OCT02/2019 INTERPRETER	100.00	
009251	DATA PROSE	10/11/2019	Regular	0.00	2,442.36	100504
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>DP1903366</u>	Invoice	09/30/2019	ACCT #1397 - SEP/2019 MAILINGS	0.00	2,442.36	
<u>001-000-000-51421-4100</u>		Professional Services/Adv		UB DLQ's 09/03/19	74.38	
<u>001-000-000-51421-4100</u>		Professional Services/Adv		UB BILLS 09/25/19	413.19	
<u>001-000-000-51421-4200</u>		Communication		UB POSTAGE - DLQ's 09/03	310.23	
<u>001-000-000-51421-4200</u>		Communication		UB POSTAGE - BILLS 09/25	1,644.56	
009351	DELAGE LANDEN FINANCIAL SVCS	10/11/2019	Regular	0.00	1,016.39	100505
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>65318753</u>	Invoice	10/06/2019	CONTRACT #25532691 SHARP #MX5070V	0.00	270.91	
<u>001-000-000-51530-4500</u>		Operating Rentals		CONTRACT #25532691 SH	13.55	
<u>001-000-000-51896-4500</u>		Operating Rentals		CONTRACT #25532691 SH	127.32	
<u>001-000-000-55860-4500</u>		Operating Rentals		CONTRACT #25532691 SH	130.04	
<u>65319479</u>	Invoice	10/06/2019	CONTRACT #25536642-SHARP #MX3070V	0.00	162.11	
<u>401-000-000-53480-4501</u>		Operating Rentals - Shop		CONTRACT #25536642-SH	162.11	
<u>65400279</u>	Invoice	10/06/2019	CONTRACT #25468950-SHARP #MX3070N	0.00	201.98	
<u>001-000-000-52122-4500</u>		Operating Rentals		CONTRACT #25468950-SH	201.98	
<u>65401309</u>	Invoice	10/06/2019	CONTRACT #25482810-SHARP #MXM654	0.00	381.39	
<u>001-000-000-52122-4500</u>		Operating Rentals		CONTRACT #25482810-SH	381.39	
009701	DEPARTMENT OF REVENUE	10/11/2019	Regular	0.00	19,744.33	100506
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SEP/2019</u>	Invoice	09/01/2019	SEP/2019 Excise Tax	0.00	19,744.33	
<u>001-000-000-341810000</u>		Copies, Etc.		Excise Tax	11.25	
<u>001-000-000-347600003</u>		Rec Fees-Fitness, Adult S		Excise Tax	228.34	
<u>001-000-000-362400000</u>		Short Term Fac Rent-City		Excise Tax	26.10	
<u>001-000-000-362400002</u>		ShortTerm Facility Rental		Excise Tax	222.34	
<u>001-000-000-362800000</u>		Concession Proceeds-Cm		Excise Tax	11.32	
<u>001-000-000-51430-4400</u>		Records-TAXES was Adver		Excise Tax	0.61	
<u>001-000-000-57120-4400</u>		Educational-TAXES was A		Excise Tax	53.84	
<u>001-000-000-57550-4400</u>		Cultural Rec-TAXES was A		Excise Tax	12.50	
<u>001-000-000-57680-4400</u>		Parks-TAXES was Advertisi		Excise Tax	1.40	
<u>401-000-000-53480-4400</u>		WATER-TAXES was Adver		Excise Tax	8,313.50	
<u>402-500-000-53580-4400</u>		SEWER Other-TAXES was		Excise Tax	9,037.28	
<u>402-650-000-53580-4400</u>		SATELLITE-TAXES was Adv		Excise Tax	879.71	
<u>404-000-000-53180-4400</u>		STORM - TAXES was Adve		Excise Tax	946.14	
009595	DEPT. OF LICENSING	10/11/2019	Regular	0.00	18.00	100507
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>254641</u>	Invoice	09/20/2019	CONCEALED PISTOL LICENSE -WARREN BI	0.00	18.00	
<u>657-000-000-58600-0007</u>		Concealed Pistol Permits		CONCEALED PISTOL LICEN	18.00	
010100	DYNA SYSTEMS INC	10/11/2019	Regular	0.00	147.58	100508

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>23465061</u>	Invoice	09/20/2019	CUST #DY158353-GLOVE PREMIUM WELD	0.00	147.58	
<u>503-000-000-54865-3100</u>	Office and Operating		CUST #DY158353-GLOVE P		147.58	
VEN01592	EDGAR JERONIMO PABLO	10/11/2019	Regular	0.00	180.00	100509
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT02/2019</u>	Invoice	10/02/2019	OCT02/2019 INTERPRETER SERVICES & MI	0.00	180.00	
<u>001-000-000-51250-4106</u>	Interpreter Expenses		OCT02/2019 INTERPRETER		180.00	
016000	EDWIN C. ROLLER	10/11/2019	Regular	0.00	191.00	100510
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/14/2019	SHELTON DENTAL CENTER REIMBURSEME	0.00	191.00	
<u>611-000-000-51725-2036</u>	Dental Costs - Retired Fire		SHELTON DENTAL CENTER		191.00	
VEN01892	EUGENE CHARLES EADUS, JR.	10/11/2019	Regular	0.00	18.00	100511
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>REFUND</u>	Invoice	10/10/2019	REFUND OVER PAYMENT-CASE #5Z012705	0.00	18.00	
<u>657-000-000-58600-0010</u>	Municipal Court Trust		REFUND OVER PAYMENT-C		18.00	
023078	FASTENAL COMPANY	10/11/2019	Regular	0.00	237.23	100512
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>WATUM178487</u>	Invoice	10/01/2019	CUST #WATUM1039 - MISC. PARTS	0.00	237.23	
<u>402-640-000-53580-3100</u>	Office and Operating		CUST #WATUM1039 - MIS		237.23	
027977	FRANK RAINS	10/11/2019	Regular	0.00	4,078.60	100513
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/14/2019	PROPAC PAYLESS RX & JUL & AUG/2019 T	0.00	4,078.60	
<u>502-000-000-51725-2034</u>	Non-Insured Med Costs-R		PROPAC PAYLESS RX & JUL		63.25	
<u>502-000-000-51725-2040</u>	Long Term Care Payments		PROPAC PAYLESS RX & JUL		4,015.35	
038820	GILLIS AUTO CENTER, INC.	10/11/2019	Regular	0.00	1,357.32	100514
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>610209/1</u>	Invoice	09/24/2019	CUST #2440 -MULTI-POINT INSPECTION -	0.00	47.87	
<u>001-000-000-52122-3110</u>	Office & Operating-Auto		CUST #2440 -MULTI-POINT		29.21	
<u>001-000-000-52122-4805</u>	Repairs and Maintenance		CUST #2440 -MULTI-POINT		18.66	
<u>610222/1</u>	Invoice	09/24/2019	CUST #2440 -MULTI-POINT INSPECTION -	0.00	43.28	
<u>001-000-000-52122-3110</u>	Office & Operating-Auto		CUST #2440 -MULTI-POINT		24.62	
<u>001-000-000-52122-4805</u>	Repairs and Maintenance		CUST #2440 -MULTI-POINT		18.66	
<u>610341/1</u>	Invoice	09/27/2019	CUST #2440 -ELECTRICAL / BATTERY REPAI	0.00	595.09	
<u>001-000-000-52122-3110</u>	Office & Operating-Auto		CUST #2440 -ELECTRICAL /		253.31	
<u>001-000-000-52122-4805</u>	Repairs and Maintenance		CUST #2440 -ELECTRICAL /		341.78	
<u>610382/1</u>	Invoice	09/30/2019	CUST #2440 -TIRE ROTATION & ALIGNME	0.00	671.08	
<u>001-000-000-52122-3110</u>	Office & Operating-Auto		CUST #2440 -TIRE ROTATIO		213.05	
<u>001-000-000-52122-4805</u>	Repairs and Maintenance		CUST #2440 -TIRE ROTATIO		458.03	
VEN01234	ISLAND JOHNNY	10/11/2019	Regular	0.00	90.00	100515
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>647382</u>	Invoice	09/30/2019	PORTABLE RESTROOM-OCT 01-OCT 31, 20	0.00	90.00	
<u>001-000-000-57680-4576</u>	Oper Rental-Huff/Puff Do	17-HUFFNPUFF	PORTABLE RESTROOM-OC		90.00	
VEN01864	JAMESON NAKOA KELIIPIS ACOBA	10/11/2019	Regular	0.00	310.00	100516



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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
54031C	Invoice	09/01/2019	SEP/2019 - CASE #54031C-RYAN VANDEN	0.00	125.00	
001-000-000-51593-4101		LEGAL - OPD Grant Public		SEP/2019 - CASE #54031C-	125.00	
9Z0248362/5403	Invoice	09/01/2019	SEP/2019 - CASE #9Z0248362/54032C-HU	0.00	80.00	
001-000-000-51593-4101		LEGAL - OPD Grant Public		SEP/2019 - CASE #9Z02483	80.00	
9Z0357289	Invoice	09/01/2019	CONFLICT ATTY SVCS-CASE #9Z0357289-	0.00	105.00	
001-000-000-51593-4101		LEGAL - OPD Grant Public		CONFLICT ATTY SVCS-CASE	105.00	
070000	JIM'S AUTO REPAIR & TOWING	10/11/2019	Regular	0.00	103.36	100517
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
29448	Invoice	10/02/2019	CITY IMPOUND - TOWING LICENSE #AXE4	0.00	103.36	
001-000-000-52122-4100		Patrol-Professional Servic		CITY IMPOUND - TOWING	103.36	
VEN01614	JORDAN MORINE	10/11/2019	Regular	0.00	92.00	100518
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SEP/2019	Invoice	09/24/2019	SEP/2019 TRAVEL-BULLETPROOF IN BURIE	0.00	92.00	
001-000-000-52140-4302		Travel-PD Operations		SEP/2019 TRAVEL-BULLETP	92.00	
081000	KENNETH J. DOBIE	10/11/2019	Regular	0.00	349.00	100519
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
OCT/2019	Invoice	10/14/2019	HACKNEY FAMILY DENTISTRY SERVICES-RE	0.00	349.00	
502-000-000-51725-2036		Dental Costs-Retired Polic		HACKNEY FAMILY DENTIST	349.00	
VEN01230	L.N. CURTIS & SONS	10/11/2019	Regular	0.00	907.54	100520
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV321710	Invoice	09/26/2019	CUST #C5463-ARMOR & CONCEALABLE C	0.00	907.54	
001-000-000-52122-3101		Uniforms		CUST #C5463-ARMOR & C	907.54	
085995	LANGUAGE LINE SERVICES	10/11/2019	Regular	0.00	156.96	100521
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4656668	Invoice	09/30/2019	ACCT #9020514029-PHONE INTERPRETATI	0.00	73.13	
001-000-000-51250-4106		Interpreter Expenses		ACCT #9020514029-PHON	73.13	
4658296	Invoice	09/30/2019	ACCT #9020543108-PHONE INTERPRETATI	0.00	29.73	
001-000-000-52122-4100		Patrol-Professional Servic		ACCT #9020543108-PHON	29.73	
4665770	Invoice	09/30/2019	ACCT #9020943082-PHONE INTERPRETATI	0.00	54.10	
001-000-000-52122-4100		Patrol-Professional Servic		ACCT #9020943082-PHON	54.10	
VEN01283	LCSD DRUG FUND	10/11/2019	Regular	0.00	8.46	100522
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SEP/2019	Invoice	09/18/2019	4 BOXES HAZARDOUS WASTE DISPOSAL O	0.00	8.46	
001-000-000-52122-4900		Miscellaneous		4 BOXES HAZARDOUS WAS	8.46	
VEN01891	LEANNE GUNTER	10/11/2019	Regular	0.00	25.00	100523
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
REFUND	Invoice	10/04/2019	REFUND SPECIAL EVENT LATE FEE-RCPT #	0.00	25.00	
001-000-000-322900005		Special Event Permit App		REFUND SPECIAL EVENT LA	25.00	
087860	LEGEND DATA SYSTEMS, INC.	10/11/2019	Regular	0.00	35.90	100524

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
127338	Invoice	09/25/2019	CUST #SHELTONPD-PHOTO ID-MIKE FIOLA	0.00	35.90	
001-000-000-52122-3100	Office and Operating		CUST #SHELTONPD-PHOTO		35.90	
090100	LES SCHWAB TIRES	10/11/2019	Regular	0.00	17.39	100525
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
83200519303	Invoice	09/18/2019	CUST #S32-01440-BIAS INDUSTRIAL TUBE	0.00	17.39	
001-000-000-57680-3100	Office and Operating		CUST #S32-01440-BIAS IN		8.69	
001-000-000-57680-4800	Repairs and Maintenance		CUST #S32-01440-BIAS IN		8.70	
108850	MASON COUNTY GARBAGE CO.-A W	10/11/2019	Regular	0.00	3,708.20	100526
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
5810156	Invoice	10/01/2019	ACCT #30135-CIVIC CENTER 09/01/19 - 09	0.00	271.84	
001-000-000-51890-4715	Utility Services-Civic Ctr		ACCT #30135-CIVIC CENTE		271.84	
5810241	Invoice	10/01/2019	ACCT #30714-710 W ALDER 09/01/19 - 09	0.00	93.15	
001-000-000-57250-4700	Utility Services-Library		ACCT #30714-710 W ALDE		93.15	
5810365	Invoice	10/01/2019	ACCT #56141-525 COTA ST, W 09/01/19 -	0.00	31.05	
001-000-000-51890-4715	Utility Services-Civic Ctr		ACCT #56141-525 COTA ST,		31.05	
5811505	Invoice	10/01/2019	ACCT #204368-100 TURNER A 09/01/19 -	0.00	28.59	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #204368-100 TURNE		28.59	
5811529	Invoice	10/01/2019	ACCT #204402-101 N 10891 US HWY 101	0.00	132.45	
402-640-000-53580-4700	Utility Services-Sewer Sat		ACCT #204402-101 N 1089		132.45	
5811823	Invoice	10/01/2019	ACCT #204783-122 W FRANKLIN 09/01/1	0.00	209.64	
001-000-000-52250-4700	Utility Services		ACCT #204783-122 W FRA		209.64	
5812267	Invoice	10/01/2019	ACCT #205337-1700 FAIRMOUNT 09/01/1	0.00	1,414.55	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #205337-1700 FAIR		1,414.55	
5812475	Invoice	10/01/2019	ACCT #205584-200 N FRONT ST 09/01/19	0.00	28.59	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #205584-200 N FRO		28.59	
5813269	Invoice	10/01/2019	ACCT #206560 - 427 W RAILROAD 09/01/	0.00	42.86	
001-000-000-57530-4700	Utility Services-Museum		ACCT #206560 - 427 W RAI		42.86	
5813442	Invoice	10/01/2019	ACCT #206771-525 W COTA 09/01/19 - 09	0.00	529.80	
001-000-000-51890-4715	Utility Services-Civic Ctr		ACCT #206771-525 W COT		529.80	
5813747	Invoice	10/01/2019	ACCT #207155-710 W ALDER 09/01/19-9/	0.00	264.90	
001-000-000-57250-4700	Utility Services-Library		ACCT #207155-710 W ALD		264.90	
5813913	Invoice	10/01/2019	ACCT #207351-902 W PINE 09/01/19 - 09	0.00	42.86	
001-000-000-55430-4700	Utility Services-Animal Sh		ACCT #207351-902 W PIN		42.86	
5814013	Invoice	10/01/2019	ACCT #207565 - 1000 W PINE 09/01/19 -	0.00	485.98	
001-000-000-57680-4700	Utility Services-Park		ACCT #207565 - 1000 W PI		145.79	
101-000-000-54230-4700	Road & Street Maint - Util		ACCT #207565 - 1000 W PI		68.03	
401-000-000-53480-4700	Utility Services-Water		ACCT #207565 - 1000 W PI		68.04	
402-300-000-53580-4700	Utility Services-Sewer Ma		ACCT #207565 - 1000 W PI		68.04	
404-000-000-53180-4700	Utility Services		ACCT #207565 - 1000 W PI		68.04	
503-000-000-54865-4700	Equip Maint & Rental - U		ACCT #207565 - 1000 W PI		68.04	
5814014	Invoice	10/01/2019	ACCT #207568-1000 W PINE 09/01/19 - 0	0.00	67.63	
001-000-000-57680-4700	Utility Services-Park		ACCT #207568-1000 W PI		11.27	
101-000-000-54230-4700	Road & Street Maint - Util		ACCT #207568-1000 W PI		11.27	
401-000-000-53480-4700	Utility Services-Water		ACCT #207568-1000 W PI		11.27	
402-300-000-53580-4700	Utility Services-Sewer Ma		ACCT #207568-1000 W PI		11.27	
404-000-000-53180-4700	Utility Services		ACCT #207568-1000 W PI		11.27	
503-000-000-54865-4700	Equip Maint & Rental - U		ACCT #207568-1000 W PI		11.28	
5814120	Invoice	10/01/2019	ACCT #209143-1700 FAIRMOUNT 09/01/1	0.00	47.64	
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #209143-1700 FAIR		47.64	
5814697	Invoice	10/01/2019	ACCT #219862 - 204 W BIRCH 09/01/19 -	0.00	16.67	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
404-000-000-53180-4700	Utility Services		ACCT #219862 - 204 W BIR		16.67	
114420	MASON TRANSIT AUTHORITY	10/11/2019	Regular	0.00	410.00	100527
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
9753	Invoice	09/30/2019	CUST #CIT100 - SEP/2019	GYM RENTAL	0.00	410.00
001-000-000-57120-4500		Operating Rentals		CUST #CIT100 - SEP/2019		410.00
121695	MELODE BREWER	10/11/2019	Regular	0.00	183.60	100528
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SEP/2019	Invoice	10/03/2019	SEP/2019	YOGA INSTRUCTOR FEES	0.00	183.60
001-000-000-57120-4100		Professional Services/Adv		SEP/2019 YOGA INSTRUCT		183.60
132235	MOUNTAIN MIST WATER	10/11/2019	Regular	0.00	280.34	100529
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
002828135	Invoice	06/03/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	61.16
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		30.58
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		30.58
002855275	Invoice	06/17/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	45.38
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		22.69
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		22.69
002882908	Invoice	06/27/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	1.80
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		0.90
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		0.90
002889048	Invoice	07/02/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	52.45
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		26.22
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		26.23
002943933	Invoice	07/30/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	1.63
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		0.82
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		0.81
003003217	Invoice	08/29/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	2.41
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		1.20
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		1.21
003021909	Invoice	09/11/2019	ACCT #050147 - PKG WATER & COOLER RE		0.00	64.42
402-400-000-53580-4500		Operating Rentals		ACCT #050147 - PKG WATE		8.70
402-640-000-53580-3100		Office and Operating		ACCT #050147 - PKG WATE		55.72
003048756	Invoice	09/25/2019	ACCT #050147 - PKG WATER & COOLER RE		0.00	48.65
402-640-000-53580-3100		Office and Operating		ACCT #050147 - PKG WATE		48.65
003061620	Invoice	09/27/2019	ACCT #080756 - WATER & EQUIPMENT RE		0.00	2.44
001-000-000-52122-3100		Office and Operating		ACCT #080756 - WATER &		1.22
001-000-000-52122-4500		Operating Rentals		ACCT #080756 - WATER &		1.22
142952	NCL OF WISCONSIN, INC.	10/11/2019	Regular	0.00	350.56	100530
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
429009	Invoice	09/20/2019	ACCT #42215-DPD TOTAL CL PP FOR 10ML		0.00	83.38
402-640-000-53580-3100		Office and Operating		ACCT #42215-DPD TOTAL C		83.38
429191	Invoice	09/24/2019	ACCT #42215-NIST TRACEABLE		0.00	267.18
402-640-000-53580-3100		Office and Operating		ACCT #42215-NIST TRACE		267.18
VEN01558	NORTHWEST CUSTOM TEES	10/11/2019	Regular	0.00	551.72	100531
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
773	Invoice	09/21/2019	DANCE CAMP FALL 2019 SHIRTS		0.00	551.72
001-000-000-57120-3100		Office and Operating		DANCE CAMP FALL 2019 S		551.72

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146933	OFFICE DEPOT	10/11/2019	Regular	0.00	449.91	100532
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>381125613001</u>	Invoice	09/23/2019	ACCT #28972108-TOWELS, BATTERIES, SA	0.00	221.85	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT #28972108-TOWELS,	221.85	
<u>381132390001</u>	Invoice	09/23/2019	ACCT #28972108-POCKET, SECURE, LTR	0.00	145.34	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT #28972108-POCKET,	145.34	
<u>381132391001</u>	Invoice	09/22/2019	ACCT #28972108-BINDER & SANITIZER	0.00	82.72	
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT #28972108-BINDER	82.72	
151000	P. U. D. # 3	10/11/2019	Regular	0.00	34,205.16	100533
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SEP/2019</u>	Invoice	10/03/2019	Monthly Service Charges	09/03/19 - 10/0	0.00	34,205.16
<u>001-000-000-51890-4715</u>		Utility Services-Civic Ctr		ACCT #28249001 - 525 W	2,843.69	
<u>001-000-000-55430-4700</u>		Utility Services-Animal Sh		ACCT #35199001 - 902 W	161.40	
<u>001-000-000-57250-4700</u>		Utility Services-Library		ACCT #35665001 - 710 AL	796.98	
<u>001-000-000-57530-4700</u>		Utility Services-Museum		ACCT #27639001 - 427 RAI	155.31	
<u>001-000-000-57680-4700</u>		Utility Services-Park		ACCT #30003001 - 100 TU	68.02	
<u>001-000-000-57680-4700</u>		Utility Services-Park		ACCT #25911003 - 326 RAI	58.27	
<u>001-000-000-57680-4700</u>		Utility Services-Park		ACCT #32453001 - 1004 FR	73.78	
<u>101-000-000-54263-4700</u>		Utility Services		ACCT #27839002 - 525 W	9,985.95	
<u>101-000-000-54263-4700</u>		Utility Services		ACCT #27837001 - 103 4T	1,738.07	
<u>101-000-000-54264-4700</u>		Utility Services		ACCT #25911002 - 10 WAL	88.04	
<u>101-000-000-54264-4700</u>		Utility Services		ACCT #101001 - 699 RAILR	68.75	
<u>101-000-000-54264-4700</u>		Utility Services		ACCT #35337001 - 623 AL	64.27	
<u>101-000-000-54264-4700</u>		Utility Services		ACCT #109441001 - 2800 E	63.75	
<u>101-000-000-54265-4700</u>		Utility Services		ACCT #26857001 - 310 RAI	28.68	
<u>101-000-000-54270-4700</u>		Utility Services-Roadside		ACCT #250321001 - 1200	62.30	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #46051001 - 553 BE	44.39	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #45451001 - 626 MA	106.61	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #101149001 - 100 M	43.18	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #26729001 - 1100 PI	380.62	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #35201001 - 1000 PI	1,499.61	
<u>401-000-000-53480-4701</u>		Utility Services - Shop		ACCT #26717001 - 1000 PI	105.09	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT #18515001 - 119 CA	59.88	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT #47009001 - 498 AS	52.54	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT #30003002 - 100 TU	663.16	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT #259409001 - 1700 F	13,725.08	
<u>402-400-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT #26551001 - 200 FR	1,267.74	
009785	PORTER FOSTER RORICK LLP	10/11/2019	Regular	0.00	24,105.00	100534
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>109430</u>	Invoice	09/30/2019	AUG/2019 RETAINER -PROFESSIONAL SER	0.00	6,980.00	
<u>001-000-000-51530-4100</u>		Professional Services/Adv		AUG/2019 RETAINER -PRO	6,980.00	
<u>109614</u>	Invoice	10/04/2019	SEP/2019 RETAINER -PROFESSIONAL SERV	0.00	17,125.00	
<u>001-000-000-51530-4100</u>		Professional Services/Adv		SEP/2019 RETAINER -PROF	17,125.00	
164899	QWEST DBA CENTURYLINK	10/11/2019	Regular	0.00	910.33	100535
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	09/26/2019	ACCT #360-Z26-0219 722B - SEP 26 - OCT	0.00	910.33	
<u>001-000-000-55430-4200</u>		Communication		ACCT #360-Z26-0219 722B	60.19	
<u>401-000-000-53480-4201</u>		Communication - Shop		ACCT #360-Z26-0219 722B	114.72	
<u>402-300-000-53580-4200</u>		Communication		ACCT #360-Z26-0219 722B	55.17	
<u>402-400-000-53580-4200</u>		Communication		ACCT #360-Z26-0219 722B	174.51	
<u>402-400-000-53580-4200</u>		Communication		ACCT #360-Z26-0219 722B	297.24	
<u>402-640-000-53580-4200</u>		Communication		ACCT #360-Z26-0219 722B	208.50	



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VEN01893	ROLANDO CALMO CALMO	10/11/2019	Regular	0.00	500.00	100536
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>REFUND</u>	Invoice	07/23/2019	BAIL REFUND - CASE #9Z0738283-CALMO,	0.00	500.00	
657-000-000-58600-0010		Municipal Court Trust		BAIL REFUND - CASE #9Z07	500.00	
178231	SEAN CARNEY	10/11/2019	Regular	0.00	540.00	100537
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SEP/2019</u>	Invoice	10/03/2019	SEP/2019 KIMUDO INSTRUCTOR PMT	0.00	540.00	
001-000-000-57120-4100		Professional Services/Adv		SEP/2019 KIMUDO INSTRU	540.00	
186242	SHELTON HIGH SCHOOL ASB	10/11/2019	Regular	0.00	1,264.62	100538
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SEP/2019</u>	Invoice	10/04/2019	WINTER JR. DANCE CAMP	0.00	1,264.62	
001-000-000-57120-4100		Professional Services/Adv		WINTER JR. DANCE CAMP	1,264.62	
200531	SHELTON MAIL & SHIP	10/11/2019	Regular	0.00	39.44	100539
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>PKG #7959</u>	Invoice	09/24/2019	PKG #7959-STATE TOXICOLOGY LAB 09/24	0.00	19.72	
001-000-000-52122-4200		Communication		PKG #7959-STATE TOXICOL	19.72	
<u>PKG #7960</u>	Invoice	09/24/2019	PKG #7960-STATE TOXICOLOGY LAB 09/24	0.00	19.72	
001-000-000-52122-4200		Communication		PKG #7960-STATE TOXICOL	19.72	
191000	SKIPWORTH'S SAW AND MOWER	10/11/2019	Regular	0.00	55.21	100540
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>10-01-19</u>	Invoice	10/01/2019	10/01/19-BAR NUT & 18" BAR	0.00	55.21	
001-000-000-57680-3100		Office and Operating		10/01/19-BAR NUT & 18"	55.21	
192800	SOUTHGATE FENCE, INC.	10/11/2019	Regular	0.00	115.18	100541
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>092519-2</u>	Invoice	09/25/2019	09/25/19-PINK TKT #32159TENSION BAN	0.00	115.18	
001-000-000-57680-3100		Office and Operating		09/25/19-PINK TKT #3215	115.18	
VEN01334	SUEZ TREATMENT SOLUTIONS INC.	10/11/2019	Regular	0.00	2,383.16	100542
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>900111013</u>	Invoice	09/25/2019	CUST #726417-PO #0059-LAMPS & BALLA	0.00	2,383.16	
402-400-000-53580-3100		Office and Operating		CUST #726417-PO #0059-L	2,383.16	
VEN01894	SWIFTCOMPLY	10/11/2019	Regular	0.00	9,394.40	100543
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>INV-7298</u>	Invoice	09/27/2019	PO #0057-XC2 BACKFLOW PREVENTION S	0.00	9,394.40	
401-000-000-59434-3100		WATER CAPITAL EXP-Supp	19-NEWEQUIP	PO #0057-XC2 BACKFLOW	5,494.40	
401-000-000-59434-4100		WATER CAPITAL EXP-Prof	19-NEWEQUIP	PO #0057-XC2 BACKFLOW	3,450.00	
401-000-000-59434-4900		WATER CAPITAL EXP-Misc	19-NEWEQUIP	PO #0057-XC2 BACKFLOW	450.00	
189670	THE SHOPPER	10/11/2019	Regular	0.00	862.78	100544
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>37689</u>	Invoice	09/19/2019	JOB #DP15670-DOMESTIC VIOLENCE BRO	0.00	862.78	
001-000-000-52122-4900		Miscellaneous		JOB #DP15670-DOMESTIC	862.78	
201255	TOTAL BATTERY & AUTO SUPPLY	10/11/2019	Regular	0.00	62.45	100545

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
804499	Invoice	09/25/2019	3/8" DRIVE FEMAIL PIPE PLUG SOCKET	0.00	62.45	
402-640-000-53580-3100		Office and Operating		3/8" DRIVE FEMAIL PIPE PL	62.45	
201300	TOZIER BROS INC.	10/11/2019	Regular	0.00	74.33	100546
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
438060	Invoice	08/23/2019	CUST #20090 - BIT DRILL 5/32" TIN 135PT	0.00	3.67	
001-000-000-57680-3100		Office and Operating		CUST #20090 - BIT DRILL 5	3.67	
438126	Invoice	08/27/2019	CUST #20090-TRAFFIC MARK LTX YEL GL	0.00	25.83	
001-000-000-57250-3100		Office and Operating		CUST #20090-TRAFFIC MA	25.83	
438309	Invoice	09/05/2019	CUST #20090 -FP-WIRE NAILS 3/4 X 16	0.00	4.11	
402-400-000-53580-3100		Office and Operating		CUST #20090 -FP-WIRE NA	4.11	
438602	Invoice	09/17/2019	CUST #20090 - 22TINE SPRING BRACE RAK	0.00	14.79	
001-000-000-57680-3100		Office and Operating		CUST #20090 - 22TINE SPR	14.79	
438919	Invoice	09/30/2019	CUST #20090 - ROLLER 3PK & SPRYPRIMR	0.00	19.73	
001-000-000-57680-3100		Office and Operating		CUST #20090 - ROLLER 3P	19.73	
438930	Invoice	09/30/2019	CUST #20090 - NUTS & BOLTS	0.00	6.20	
001-000-000-57680-3100		Office and Operating		CUST #20090 - NUTS & BO	6.20	
VEN01656	TRACTOR SUPPLY CREDIT PLAN	10/11/2019	Regular	0.00	17.34	100547
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
100108212	Invoice	09/03/2019	ACCT #6035 3012 0512 3985-BALED STRA	0.00	17.34	
404-000-000-53180-3100		Office and Operating		ACCT #6035 3012 0512 39	17.34	
202195	U.S. BANK N.A.-CUSTODY	10/11/2019	Regular	0.00	26.00	100548
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SEP/2019	Invoice	09/01/2019	ACCT #XXX017- SEPG/2019 CUSTODY CHA	0.00	26.00	
001-000-000-51423-4102		Prof Services-Banking Fee		ACCT #XXX017- SEPG/201	26.00	
202308	USABUEBOOK	10/11/2019	Regular	0.00	580.28	100549
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
010431	Invoice	09/16/2019	CUST #925099-RUST-OLEUM INVERTED P	0.00	580.28	
401-000-000-53480-3100		Office and Operating		CUST #925099-RUST-OLEU	580.28	
202392	VERIZON WIRELESS	10/11/2019	Regular	0.00	1,877.03	100550
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
9838524718	Invoice	09/20/2019	ACCT #972465947-00001 AUG 21-SEP 20,	0.00	1,877.03	
001-000-000-52122-4200		Communication		ACCT #972465947-00001	1,877.03	
VEN01536	VILMA T. GONZALEZ	10/11/2019	Regular	0.00	100.00	100551
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
SEP26/2019	Invoice	09/26/2019	SEP26/2019 INTERPRETING & TRANSLATI	0.00	100.00	
001-000-000-52122-4100		Patrol-Professional Servic		SEP26/2019 INTERPRETIN	100.00	
203086	WABO	10/11/2019	Regular	0.00	1,093.12	100552
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
37740	Invoice	07/15/2019	ACO APPLICATION-SEAN CARLSTROM	0.00	50.00	
001-000-000-55850-4907		Miscellaneous-Training		ACO APPLICATION-SEAN C	50.00	
37802	Invoice	08/06/2019	QUEST 2018 COMPLETE COLLECTION CD-	0.00	1,043.12	
001-000-000-55850-3100		Office and Operating		QUEST 2018 COMPLETE C	1,043.12	

## Check Register

Packet: APPKT01423-October 11, 2019 - Weekly Payables #7

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
203115	WALMART COMMUNITY/GEMB	10/11/2019	Regular	0.00	19.52	100553
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>04955</u>	Invoice	10/03/2019	ACCT #6032 2020 0021 4172	-VOLLEYBAL	0.00	19.52
<u>001-000-000-57120-3100</u>		Office and Operating		ACCT #6032 2020 0021 41		19.52
202990	WAPRO	10/11/2019	Regular	0.00	25.00	100554
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>306</u>	Invoice	10/07/2019	WAPRO MEMBERSHIP-SAMANTHA GANO		0.00	25.00
<u>001-000-000-52122-4900</u>		Miscellaneous		WAPRO MEMBERSHIP-SA		25.00
203030	WASHINGTON STATE PATROL	10/11/2019	Regular	0.00	71.25	100555
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>120002111</u>	Invoice	10/02/2019	ACCT #SHE301 - SEP/2019	BACKGROUND	0.00	71.25
<u>001-000-000-52122-4100</u>		Patrol-Professional Serv		ACCT #SHE301 - SEP/2019		71.25
203900	WESMAR COMPANY, INC	10/11/2019	Regular	0.00	603.19	100556
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>267908</u>	Invoice	09/26/2019	CUST #31175-SODIUM HYPOCHLORITE 12		0.00	603.19
<u>401-000-000-53480-3104</u>		Office and Operating-Chl		CUST #31175-SODIUM HY		603.19
053987	WESTBAY NAPA AUTO PARTS	10/11/2019	Regular	0.00	54.23	100557
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>844713</u>	Invoice	09/30/2019	ACCT #4296 - CONTROL MODULE #19932		0.00	54.23
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #4296 - CONTROL M		54.23
202755	WSDA	10/11/2019	Regular	0.00	116.00	100558
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SCHUFFENHAUER</u>	Invoice	10/14/2019	2019 WSDA LICENSE & TESTING-JARED SC		0.00	58.00
<u>001-000-000-51895-4907</u>		Miscellaneous-Training		2019 WSDA LICENSE & TES		58.00
<u>SYTSMA</u>	Invoice	10/14/2019	2019 WSDA LICENSE & TESTING-TALLAN S		0.00	58.00
<u>001-000-000-57680-4907</u>		Miscellaneous-Training		2019 WSDA LICENSE & TES		58.00

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	114	63	0.00	119,576.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>114</b>	<b>63</b>	<b>0.00</b>	<b>119,576.44</b>

**Fund Summary**

Fund	Name	Period	Amount
999	Pooled Cash	10/2019	119,576.44
			<hr/> 119,576.44





## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 100570 through number 100623 in the amount of \$670,123.64 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 21<sup>st</sup> of October, 2019.

*Den Schmitz, Accounting Manager*  
for Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Councilmember Cronic

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Councilmember Schmit



Shelton, WA

# Check Register

Packet: APPKT01426 - October 18, 2019 - OCT/2019 Week #2

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	A T & T	10/18/2019	Regular	0.00	2.52	100570
000050	AAA SEPTIC LLC	10/18/2019	Regular	0.00	95.00	100571
000675	ACCONTEMP	10/18/2019	Regular	0.00	2,506.88	100572
002520	AUS WEST LOCKBOX	10/18/2019	Regular	0.00	172.00	100573
003185	AUTOMATED COMMUNICATIONS C	10/18/2019	Regular	0.00	989.56	100574
VEN01896	BOB KIMBEL, INC	10/18/2019	Regular	0.00	1,752.19	100575
VEN01904	BRANDON BITZ	10/18/2019	Regular	0.00	91.00	100576
098000	BUILDERS FIRSTSOURCE	10/18/2019	Regular	0.00	66.66	100577
005900	CAPITAL BUSINESS MACHINES	10/18/2019	Regular	0.00	708.27	100578
005910	CAPITAL INDUSTRIAL INC.	10/18/2019	Regular	0.00	631.43	100579
VEN01239	CARY'S TIRE REPAIR	10/18/2019	Regular	0.00	340.26	100580
VEN01897	CENTRAL PAVING LLC	10/18/2019	Regular	0.00	147,250.69	100581
008400	COMMERCIAL BRAKE &	10/18/2019	Regular	0.00	50.00	100582
008554	CONSTRUCTION TESTING LABORATO	10/18/2019	Regular	0.00	2,581.50	100583
008751	CRYSTAL SPRINGS	10/18/2019	Regular	0.00	150.33	100584
008800	CUT-RATE AUTO PARTS	10/18/2019	Regular	0.00	2.93	100585
009615	DEPT OF NATURAL RESOURCES	10/18/2019	Regular	0.00	143.64	100586
023078	FASTENAL COMPANY	10/18/2019	Regular	0.00	80.55	100587
025939	FORKS COMMUNITY HOSPITAL	10/18/2019	Regular	0.00	706.86	100588
VEN01898	FTR LTD	10/18/2019	Regular	0.00	3,294.00	100589
038820	GILLIS AUTO CENTER, INC.	10/18/2019	Regular	0.00	1,062.81	100590
045000	H.D. FOWLER COMPANY	10/18/2019	Regular	0.00	623.52	100591
079581	KCDA PURCHASING COOPERATIVE	10/18/2019	Regular	0.00	66.72	100592
903562	KELI DUNLAP	10/18/2019	Regular	0.00	91.00	100593
VEN01902	KRISTA HARPER	10/18/2019	Regular	0.00	91.00	100594
085075	LAKESIDE INDUSTRIES	10/18/2019	Regular	0.00	607.97	100595
087799	LE MAY MOBILE SHREDDING	10/18/2019	Regular	0.00	25.76	100596
090100	LES SCHWAB TIRES	10/18/2019	Regular	0.00	26.10	100597
113004	MASON COUNTY - UTILITIES/WASTE	10/18/2019	Regular	0.00	36,566.60	100598
VEN01901	MATT WIER	10/18/2019	Regular	0.00	91.00	100599
116500	MAYES TESTING ENGINEERS	10/18/2019	Regular	0.00	699.60	100600
117284	MCCARTHY & CAUSSEAU	10/18/2019	Regular	0.00	727.80	100601
VEN01903	MELISSA TAYLOR	10/18/2019	Regular	0.00	91.00	100602
129030	MILES SAND & GRAVEL CO.	10/18/2019	Regular	0.00	429.76	100603
142090	NICHOLE MATTOON	10/18/2019	Regular	0.00	702.08	100604
146933	OFFICE DEPOT	10/18/2019	Regular	0.00	1,044.62	100605
903752	O'REILLY AUTO PARTS	10/18/2019	Regular	0.00	141.04	100606
VEN01899	PAULBO SILVERIO	10/18/2019	Regular	0.00	300.00	100607
VEN01513	PHILLIPS BURGESS GOVERNMENT R	10/18/2019	Regular	0.00	2,000.00	100608
VEN01646	PIVETTA BROTHERS CONST., INC	10/18/2019	Regular	0.00	448,875.35	100609
165704	R & D SUPPLY	10/18/2019	Regular	0.00	255.90	100610
174114	SARA CHILDERS	10/18/2019	Regular	0.00	115.36	100611
191000	SKIPWORTH'S SAW AND MOWER	10/18/2019	Regular	0.00	25.01	100612
VEN01895	SKOKOMISH TRIBAL COUNCIL	10/18/2019	Regular	0.00	8,000.00	100613
192800	SOUTHGATE FENCE, INC.	10/18/2019	Regular	0.00	1,068.42	100614
195599	STATE AUDITORS OFFICE	10/18/2019	Regular	0.00	2,444.21	100615
197259	SUNSET AIR, INC.	10/18/2019	Regular	0.00	1,471.25	100616
189670	THE SHOPPER	10/18/2019	Regular	0.00	53.86	100617
201255	TOTAL BATTERY & AUTO SUPPLY	10/18/2019	Regular	0.00	14.01	100618
202340	UTILITIES UNDERGROUND LOCATIO	10/18/2019	Regular	0.00	94.17	100619
145325	VALVOLINE LLC	10/18/2019	Regular	0.00	379.72	100620
203086	WABO	10/18/2019	Regular	0.00	200.95	100621
203115	WALMART COMMUNITY/GEMB	10/18/2019	Regular	0.00	49.30	100622

## Check Register

Packet: APPKT01426-October 18, 2019 - OCT/2019 Week #2

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
053987	WESTBAY NAPA AUTO PARTS	10/18/2019	Regular	0.00	71.48	100623

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	79	54	0.00	670,123.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>79</b>	<b>54</b>	<b>0.00</b>	<b>670,123.64</b>



**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
999	Pooled Cash	10/2019	670,123.64
			<b>670,123.64</b>



Shelton, WA

## Check Register

Packet: APPKT01426 - October 18, 2019 - OCT/2019 Week #2

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000401	A T & T	10/18/2019	Regular	0.00	2.52	100570
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/03/2019	ACCT #030 265 9923 001 - OCT/2019	0.00	2.52	
<u>001-000-000-51890-4215</u>		Communication-Civic Cen		ACCT #030 265 9923 001 -	1.64	
<u>402-400-000-53580-4200</u>		Communication		ACCT #030 265 9923 001 -	0.88	
000050	AAA SEPTIC LLC	10/18/2019	Regular	0.00	95.00	100571
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>18-13208</u>	Invoice	10/01/2019	PORTA POTTY RENTAL @ CATALYST PARK	0.00	95.00	
<u>001-000-000-57680-4500</u>		Operating Rentals	17-CATALYST	OCT/2019 PORTA POTTY R	95.00	
000675	ACQUITEMPS	10/18/2019	Regular	0.00	2,506.88	100572
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>54438888</u>	Invoice	10/08/2019	CUST #04440-100752000-JACOB COOPER	0.00	1,253.44	
<u>001-000-000-51423-4100</u>		Professional Services/Adv		CUST #04440-100752000-J	1,253.44	
<u>54488133</u>	Invoice	10/15/2019	CUST #04440-100752000-JACOB COOPER	0.00	1,253.44	
<u>001-000-000-51423-4100</u>		Professional Services/Adv		CUST #04440-100752000-J	1,253.44	
002520	AUS WEST LOCKBOX	10/18/2019	Regular	0.00	172.00	100573
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1991440644</u>	Invoice	10/02/2019	ACCT #792105972 - LAUNDRY SERVICES	0.00	86.00	
<u>401-000-000-53480-4901</u>		Miscellaneous - Shop		ACCT #792105972 - LAUN	86.00	
<u>1991450554</u>	Invoice	10/09/2019	ACCT #792105972 - LAUNDRY SERVICES	0.00	86.00	
<u>401-000-000-53480-4901</u>		Miscellaneous - Shop		ACCT #792105972 - LAUN	86.00	
003185	AUTOMATED COMMUNICATIONS C	10/18/2019	Regular	0.00	989.56	100574
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>2822</u>	Invoice	10/02/2019	4TH QTR 2019 MONITORING-200 FRONT	0.00	105.00	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		4TH QTR 2019 MONITORI	105.00	
<u>28233</u>	Invoice	10/02/2019	4TH QTR 2019 MONITORING-108941 US	0.00	105.00	
<u>402-640-000-53580-4100</u>		Professional Services/Adv		4TH QTR 2019 MONITORI	105.00	
<u>28234</u>	Invoice	10/02/2019	4TH QTR 2019 MONITORING-1700 FAIRM	0.00	105.00	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		4TH QTR 2019 MONITORI	105.00	
<u>28254</u>	Invoice	10/06/2019	ANNUAL FIRE ALARM TESTING-108941 US	0.00	674.56	
<u>402-400-000-53580-3100</u>		Office and Operating		ANNUAL FIRE ALARM TEST	76.16	
<u>402-400-000-53580-4100</u>		Professional Services/Adv		ANNUAL FIRE ALARM TEST	598.40	
VEN01896	BOB KIMBEL, INC	10/18/2019	Regular	0.00	1,752.19	100575
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1657</u>	Invoice	10/09/2019	60' OF " SCH 40 PVC & LABOR-REPLACE W	0.00	1,752.19	
<u>401-000-000-53480-3100</u>		Office and Operating		60' OF " SCH 40 PVC & LAB	56.64	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		60' OF " SCH 40 PVC & LAB	1,695.55	
VEN01904	BRANDON BITZ	10/18/2019	Regular	0.00	91.00	100576



## Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/12/2019	OCT/2019 TRAVEL REIMBURSEMENT-RESE	0.00	91.00	
<u>001-000-000-52140-4302</u>	Travel-PD Operations		OCT/2019 TRAVEL REIMBU		91.00	
098000	BUILDERS FIRSTSOURCE	10/18/2019	Regular	0.00	66.66	100577
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>5459109</u>	Invoice	10/06/2019	ACCT #671668-MISC. SUPPLIES	0.00	8.69	
<u>001-000-000-51830-3100</u>	Office and Operating		ACCT #671668-MISC. SUPP		8.69	
<u>5482811</u>	Invoice	10/09/2019	ACCT #671668-8X3/4 HWH SDS 75CT	0.00	5.76	
<u>001-000-000-52250-3100</u>	Office and Operating		ACCT #671668-8X3/4 HW		5.76	
<u>5495808</u>	Invoice	10/11/2019	ACCT #671668-INSTALLATION DUCT	0.00	15.22	
<u>001-000-000-52250-3100</u>	Office and Operating		ACCT #671668-INSTALLATI		15.22	
<u>5497610</u>	Invoice	10/11/2019	ACCT #671668-2X4 DOUG FIR PREMIUM	0.00	4.24	
<u>001-000-000-52250-3100</u>	Office and Operating		ACCT #671668-2X4 DOUG		4.24	
<u>5500427</u>	Invoice	10/11/2019	ACCT #671668-HSS DRILL BIT 3/16, SPEED	0.00	30.92	
<u>001-000-000-52250-3100</u>	Office and Operating		ACCT #671668-HSS DRILL		30.92	
<u>5515180</u>	Invoice	10/14/2019	ACCT #671668-DUPLEX RECP PLATE STEEL	0.00	1.83	
<u>001-000-000-52250-3100</u>	Office and Operating		ACCT #671668-DUPLEX RE		1.83	
005900	CAPITAL BUSINESS MACHINES	10/18/2019	Regular	0.00	708.27	100578
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>CNIN878420</u>	Invoice	10/09/2019	CONTRACT #12223-SHARP #MX 5070V 09	0.00	218.26	
<u>001-000-000-51160-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		15.06	
<u>001-000-000-51310-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		4.50	
<u>001-000-000-51421-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		9.43	
<u>001-000-000-51423-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		184.58	
<u>001-000-000-51810-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		0.11	
<u>001-000-000-51888-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		0.02	
<u>001-000-000-51896-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		4.54	
<u>001-000-000-55860-4500</u>	Operating Rentals		CONTRACT #12223-SHARP		0.02	
<u>CNIN878659</u>	Invoice	10/09/2019	CONTRACT #12512 SHARP #MX-5070V 09	0.00	490.01	
<u>001-000-000-51160-3100</u>	Office and Operating		CONTRACT #12512 SHARP		121.03	
<u>001-000-000-51310-3100</u>	Office and Operating		CONTRACT #12512 SHARP		5.54	
<u>001-000-000-51421-3100</u>	Office and Operating		CONTRACT #12512 SHARP		4.61	
<u>001-000-000-51423-3100</u>	Office and Operating		CONTRACT #12512 SHARP		17.15	
<u>001-000-000-51430-3100</u>	Office and Operating		CONTRACT #12512 SHARP		1.37	
<u>001-000-000-51810-3100</u>	Office and Operating		CONTRACT #12512 SHARP		0.44	
<u>001-000-000-51830-3100</u>	Office and Operating		CONTRACT #12512 SHARP		15.97	
<u>001-000-000-51888-3100</u>	Office and Operating		CONTRACT #12512 SHARP		19.60	
<u>001-000-000-51896-3100</u>	Office and Operating		CONTRACT #12512 SHARP		163.91	
<u>001-000-000-55860-3100</u>	Office and Operating		CONTRACT #12512 SHARP		126.18	
<u>001-000-000-57320-3100</u>	Office and Operating		CONTRACT #12512 SHARP		0.59	
<u>001-000-000-57680-3100</u>	Office and Operating		CONTRACT #12512 SHARP		13.62	
005910	CAPITAL INDUSTRIAL INC.	10/18/2019	Regular	0.00	631.43	100579
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>11121</u>	Invoice	09/11/2019	CUST #CUS-0178-STEEL PLATE ASTM-A36	0.00	378.00	
<u>404-000-000-53180-3100</u>	Office and Operating		CUST #CUS-0178-STEEL PL		323.35	
<u>404-000-000-53180-4800</u>	Repairs and Maintenance		CUST #CUS-0178-STEEL PL		54.65	
<u>12114</u>	Invoice	10/04/2019	CUST #CUS-0178-STAINLESS STEEL SHEET	0.00	253.43	
<u>404-000-000-53180-3100</u>	Office and Operating		CUST #CUS-0178-STAINLES		144.14	
<u>404-000-000-53180-4800</u>	Repairs and Maintenance		CUST #CUS-0178-STAINLES		109.29	
VEN01239	CARY'S TIRE REPAIR	10/18/2019	Regular	0.00	340.26	100580

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>31653</u>	Invoice	10/04/2019	DEMOUNTS, MOUNTS, BALANCING & DIS	0.00	65.28	
<u>503-000-000-54865-4800</u>	Repairs and Maintenance		DEMOUNTS, MOUNTS, BA		65.28	
<u>31655</u>	Invoice	10/08/2019	TOWMASTER TRAILER TIRES & DISPOSAL	0.00	274.98	
<u>503-000-000-54865-3104</u>	Oper Supp-Parts-EM&R V		TOWMASTER TRAILER TIRE		274.98	
VEN01897	CENTRAL PAVING LLC	10/18/2019	Regular	0.00	147,250.69	100581
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>EST #1</u>	Invoice	10/01/2019	PROGRESS ESTIMATE #1-OCT/2019 RESID	0.00	147,250.69	
<u>101-000-000-54230-4100</u>	Professional Services/Adv	19-PANELPAVE	PROGRESS ESTIMATE #1-O		147,250.69	
008400	COMMERCIAL BRAKE &	10/18/2019	Regular	0.00	50.00	100582
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>84708</u>	Invoice	09/24/2019	BRAKE CLINIC FEE-EM&R SCHOOLING	0.00	50.00	
<u>503-000-000-54865-4907</u>	Miscellaneous-Training		BRAKE CLINIC FEE-EM&R S		50.00	
008554	CONSTRUCTION TESTING LABORATC	10/18/2019	Regular	0.00	2,581.50	100583
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>138328</u>	Invoice	09/21/2019	CUST #8745-LABOR & MATERIALS-BASIN	0.00	2,581.50	
<u>402-747-000-59435-4100</u>	Professional Services/Adv	17-BASIN3REHAB	CUST #8745-LABOR & MAT		2,581.50	
008751	CRYSTAL SPRINGS	10/18/2019	Regular	0.00	150.33	100584
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>13953534.09281</u>	Invoice	09/28/2019	CUST #629288213953534-WATER & COOL	0.00	150.33	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST #629288213953534-		134.02	
<u>401-000-000-53480-4500</u>	Operating Rentals		CUST #629288213953534-		16.31	
008800	CUT-RATE AUTO PARTS	10/18/2019	Regular	0.00	2.93	100585
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>300186658</u>	Invoice	10/09/2019	CUST #34491 - LENS REPAIR	0.00	2.93	
<u>001-000-000-52122-3110</u>	Office & Operating-Auto		CUST #34491 - LENS REPAI		2.93	
009615	DEPT OF NATURAL RESOURCES	10/18/2019	Regular	0.00	143.64	100586
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>9140597</u>	Invoice	10/04/2019	CUST #1042091-REFERENCE #000914059	0.00	143.64	
<u>001-000-000-52220-4100</u>	Fire/EMS-Forest Protectio		CUST #1042091-REFERENC		143.64	
023078	FASTENAL COMPANY	10/18/2019	Regular	0.00	80.55	100587
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>WATUM178332</u>	Invoice	09/26/2019	CUST #WATUM1147 - FLAT GRAY PRIMER	0.00	16.34	
<u>503-000-000-54865-3100</u>	Office and Operating		CUST #WATUM1147 - FLAT		16.34	
<u>WATUM178486</u>	Invoice	10/01/2019	CUST #WATUM1147 - FLAT GRAY PRIMER	0.00	64.21	
<u>503-000-000-54865-3100</u>	Office and Operating		CUST #WATUM1147 - FLAT		64.21	
025939	FORKS COMMUNITY HOSPITAL	10/18/2019	Regular	0.00	706.86	100588
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>PLECHNER</u>	Invoice	07/29/2019	PLECHNER, RICHARD-PER FORKS POLICE	0.00	632.77	
<u>001-000-000-52360-4100</u>	Prof Services-Prisoner Me		PLECHNER, RICHARD-PER F		632.77	
<u>PLECHNER-1</u>	Invoice	07/29/2019	PLECHNER, RICHARD-PER FORK POLICE	0.00	74.09	
<u>001-000-000-52360-4100</u>	Prof Services-Prisoner Me		PLECHNER, RICHARD-PER F		74.09	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01898	FTR LTD	10/18/2019	Regular	0.00	3,294.00	100589
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>13836/01</u>	Invoice	10/11/2019	ACCT #2330-RECORDING SUITE 6.2 & SUP	0.00	3,294.00	
<u>001-000-000-51160-3505</u>		Inventoried SmToolsMrEq		ACCT #2330-RECORDING S	823.50	
<u>001-000-000-51250-3500</u>		Small Tools/Equipment		ACCT #2330-RECORDING S	2,470.50	
038820	GILLIS AUTO CENTER, INC.	10/18/2019	Regular	0.00	1,062.81	100590
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>610597/1</u>	Invoice	10/07/2019	CUST #2440 -MULTI-POINT INSPECTION	0.00	1,062.81	
<u>001-000-000-52122-3110</u>		Office & Operating-Auto		CUST #2440 -MULTI-POINT	595.72	
<u>001-000-000-52122-4805</u>		Repairs and Maintenance		CUST #2440 -MULTI-POINT	467.09	
045000	H.D. FOWLER COMPANY	10/18/2019	Regular	0.00	623.52	100591
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>15281867</u>	Invoice	09/18/2019	ACCT #194680-6" PLATED BOLT & NUT KIT	0.00	235.01	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT #194680-6" PLATED	235.01	
<u>15281881</u>	Invoice	09/18/2019	ACCT #194680-6" 1/8" RING GASKET RED	0.00	113.15	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT #194680-6" 1/8" RIN	113.15	
<u>15289064</u>	Invoice	09/25/2019	CUST #3270-REPAIR CLAMP ROMAC STAI	0.00	275.36	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST #3270-REPAIR CLAM	26.11	
<u>401-250-000-58900-0001</u>		Materials & Supp-Inv-Cas		CUST #3270-REPAIR CLAM	249.25	
079581	KCDA PURCHASING COOPERATIVE	10/18/2019	Regular	0.00	66.72	100592
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>300437882</u>	Invoice	10/07/2019	CUST #101367-LINERS, CAN, LDPE	0.00	66.72	
<u>001-000-000-52360-3100</u>		Office and Operating		CUST #101367-LINERS, CA	66.72	
903562	KELI DUNLAP	10/18/2019	Regular	0.00	91.00	100593
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/12/2019	OCT/2019 TRAVEL REIMBURSEMENT-RESE	0.00	91.00	
<u>001-000-000-52140-4302</u>		Travel-PD Operations		OCT/2019 TRAVEL REIMBU	91.00	
VEN01902	KRISTA HARPER	10/18/2019	Regular	0.00	91.00	100594
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/12/2019	OCT/2019 TRAVEL REIMBURSEMENT-RESE	0.00	91.00	
<u>001-000-000-52140-4302</u>		Travel-PD Operations		OCT/2019 TRAVEL REIMBU	91.00	
085075	LAKESIDE INDUSTRIES	10/18/2019	Regular	0.00	607.97	100595
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>102469</u>	Invoice	09/30/2019	CUST #101048 - HMA 1/2" ASPHALT & TA	0.00	607.97	
<u>404-000-000-53180-3100</u>		Office and Operating		CUST #101048 - HMA 1/2"	413.75	
<u>404-000-000-53180-3100</u>		Office and Operating		CUST #101048 - TACK BUC	194.22	
087799	LE MAY MOBILE SHREDDING	10/18/2019	Regular	0.00	25.76	100596
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>4632074</u>	Invoice	10/01/2019	ACCT #2185-952778-1207- 09/23 CONTAI	0.00	25.76	
<u>001-000-000-51810-4900</u>		Miscellaneous		ACCT #2185-952778-1207-	25.76	
090100	LES SCHWAB TIRES	10/18/2019	Regular	0.00	26.10	100597



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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>83200522360</u>	Invoice	10/04/2019	CUST #S32-01440-FLAT TIRE REPAIR	0.00	26.10	
<u>001-000-000-57680-4800</u>	Repairs and Maintenance		CUST #S32-01440-FLAT TIR		26.10	
113004	MASON COUNTY - UTILITIES/WASTE	10/18/2019	Regular	0.00	36,566.60	100598
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>000398</u>	Invoice	10/17/2019	ACCT #SW-C025-APR/2017 REFUSE-LAND	0.00	35,233.47	
<u>403-000-000-53780-4105</u>	SOLID WASTE-County Lan		ACCT #SW-C025-APR/2017		35,233.47	
<u>000400</u>	Invoice	04/30/2017	CUST #SW-C030 SEWER-APR/2017 REFUS	0.00	1,333.13	
<u>402-400-000-53580-4105</u>	SEWER-County Landfill Fe		CUST #SW-C030 SEWER-A		1,333.13	
VEN01901	MATT WIER	10/18/2019	Regular	0.00	91.00	100599
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/12/2019	OCT/2019 TRAVEL REIMBURSEMENT-RESE	0.00	91.00	
<u>001-000-000-52140-4302</u>	Travel-PD Operations		OCT/2019 TRAVEL REIMBU		91.00	
116500	MAYES TESTING ENGINEERS	10/18/2019	Regular	0.00	699.60	100600
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>TC66568</u>	Invoice	10/03/2019	PO #WO M005-19-SEP/2019 CITY PARKIN	0.00	699.60	
<u>001-000-000-51896-4100</u>	Professional Services/Adv	19-CITYPRKLOT	PO #WO M005-19-SEP/20		699.60	
117284	MCCARTHY & CAUSSEAU	10/18/2019	Regular	0.00	727.80	100601
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>74</u>	Invoice	09/30/2019	SEP/2019 LAND USE HEARINGS EXAMINE	0.00	727.80	
<u>001-000-000-55860-4100</u>	Professional Services/Adv		SEP/2019 LAND USE HEAR		727.80	
VEN01903	MELISSA TAYLOR	10/18/2019	Regular	0.00	91.00	100602
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/12/2019	OCT/2019 TRAVEL REIMBURSEMENT-RESE	0.00	91.00	
<u>001-000-000-52140-4302</u>	Travel-PD Operations		OCT/2019 TRAVEL REIMBU		91.00	
129030	MILES SAND & GRAVEL CO.	10/18/2019	Regular	0.00	429.76	100603
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>1744207</u>	Invoice	09/23/2019	CUST #050775 -CY 11CDA15 & FUEL SURC	0.00	429.76	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST #050775 -CY 11CDA1		429.76	
142090	NICHOLE MATTOON	10/18/2019	Regular	0.00	702.08	100604
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>TRAVEL</u>	Invoice	09/30/2019	TRAVEL REIMBURSEMENT-WSAPT	0.00	702.08	
<u>001-000-000-55850-4307</u>	Travel-Training		TRAVEL REIMBURSEMENT-		702.08	
146933	OFFICE DEPOT	10/18/2019	Regular	0.00	1,044.62	100605
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>385776290001</u>	Invoice	10/02/2019	ACCT #28972108-SERTA, SL, AIR, ARLINGT	0.00	218.59	
<u>001-000-000-51250-3100</u>	Office and Operating		ACCT #28972108-SERTA, S		218.59	
<u>386124228001</u>	Invoice	10/03/2019	ACCT #28972108-VERISMO, H/BACK, EXE	0.00	393.46	
<u>001-000-000-51250-3100</u>	Office and Operating		ACCT #28972108-VERISM		393.46	
<u>386322173001</u>	Invoice	10/04/2019	ACCT #28972108-PEN, PAPER CLIP, TONER	0.00	419.54	
<u>001-000-000-51421-3100</u>	Office and Operating		ACCT #28972108-PEN, PAP		209.77	
<u>001-000-000-51423-3100</u>	Office and Operating		ACCT #28972108-PEN, PAP		209.77	

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386322174001	Invoice	10/04/2019	ACCT #28972108-REFILL, PRE-INK, 2PK, RE	0.00	13.03	
001-000-000-51421-3100	Office and Operating		ACCT #28972108-REFILL, P	6.51		
001-000-000-51423-3100	Office and Operating		ACCT #28972108-REFILL, P	6.52		
903752	O'REILLY AUTO PARTS	10/18/2019	Regular	0.00	141.04	100606
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
3718-461301	Invoice	10/04/2019	ACCT #1371774-CITY FUEL	0.00	141.04	
503-250-000-58900-0001	Inventory-Gas		ACCT #1371774-CITY FUEL		141.04	
VEN01899	PAULBO SILVERIO	10/18/2019	Regular	0.00	300.00	100607
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
REFUND	Invoice	08/06/2019	REFUND DAMAGE DEPOSIT-RCPT #R0017	0.00	300.00	
657-000-000-386000002	Community Cntr Damage		REFUND DAMAGE DEPOSI		300.00	
VEN01513	PHILLIPS BURGESS GOVERNMENT R	10/18/2019	Regular	0.00	2,000.00	100608
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1400	Invoice	10/10/2019	OCT/2019 GOVERNMENTAL AFFAIRS CON	0.00	2,000.00	
001-000-000-51310-4100	Professional Services/Adv		OCT/2019 GOVERNMENTA		2,000.00	
VEN01646	PIVETTA BROTHERS CONST., INC	10/18/2019	Regular	0.00	448,875.35	100609
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
EST #18	Invoice	09/01/2019	PROGRESS EST #1-BASIN 3 SEWER REHAB	0.00	448,875.35	
402-747-000-59435-6300	Construction (Basin3)		17-BASIN3REHAB		448,875.35	
165704	R & D SUPPLY	10/18/2019	Regular	0.00	255.90	100610
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
228821	Invoice	09/26/2019	CUST #60CS18 - HOUSEHOLD TP 2-PLY	0.00	255.90	
001-000-000-57680-3100	Office and Operating		CUST #60CS18 - HOUSEHO		255.90	
174114	SARA CHILDERS	10/18/2019	Regular	0.00	115.36	100611
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
OCT/2019	Invoice	10/10/2019	WAPRO-PUBLIC DISCLOSURE TRAINING-T	0.00	115.36	
001-000-000-52140-4302	Travel-PD Operations		WAPRO-PUBLIC DISCLOSU		115.36	
191000	SKIPWORTH'S SAW AND MOWER	10/18/2019	Regular	0.00	25.01	100612
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10-09-19	Invoice	10/09/2019	10/09/19-ULTRA OIL	0.00	25.01	
001-000-000-57680-3100	Office and Operating		10/09/19-ULTRA OIL		25.01	
VEN01895	SKOKOMISH TRIBAL COUNCIL	10/18/2019	Regular	0.00	8,000.00	100613
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1GNSK2EOXDR27	Invoice	10/14/2019	2013 CHEVROLET TAHOE	0.00	8,000.00	
001-000-000-59421-6401	POLICE CAPITAL EXP-Vehi		19-NEWEQUIP		8,000.00	
192800	SOUTHGATE FENCE, INC.	10/18/2019	Regular	0.00	1,068.42	100614
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
100919-7	Invoice	10/09/2019	09/25/19-6' CHAIN LINK FENCE REPAIRS	0.00	1,068.42	
101-000-000-54230-4800	Repairs and Maintenance		09/25/19-6' CHAIN LINK FE		1,068.42	
195599	STATE AUDITORS OFFICE	10/18/2019	Regular	0.00	2,444.21	100615



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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>L132993</u>	Invoice	10/10/2019	AUDIT #50203- PERIOD 18-18	0.00	2,444.21	
<u>001-000-000-51423-4145</u>		Professional Services - Sta		AUDIT #50203- PERIOD 18	2,444.21	
197259	SUNSET AIR, INC.	10/18/2019	Regular	0.00	1,471.25	100616
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>36334</u>	Invoice	09/09/2019	CUST #CIT245 - HVAC REPAIRS	0.00	350.88	
<u>001-000-000-51890-4818</u>		Repairs and Maintenance		CUST #CIT245 - HVAC REPA	350.88	
<u>36353</u>	Invoice	09/17/2019	CUST #CIT245 - HVAC REPAIRS	0.00	694.96	
<u>001-000-000-51890-4818</u>		Repairs and Maintenance		CUST #CIT245 - HVAC REPA	694.96	
<u>37644</u>	Invoice	10/08/2019	CUST #CIT245 - HVAC REPAIRS	0.00	425.41	
<u>001-000-000-51890-4818</u>		Repairs and Maintenance		CUST #CIT245 - HVAC REPA	425.41	
189670	THE SHOPPER	10/18/2019	Regular	0.00	53.86	100617
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>37964</u>	Invoice	10/02/2019	JOB #DP15828-200 SLUDGE LOAD TICKET	0.00	53.86	
<u>402-400-000-53580-4900</u>		Miscellaneous		JOB #DP15828-200 SLUDG	53.86	
201255	TOTAL BATTERY & AUTO SUPPLY	10/18/2019	Regular	0.00	14.01	100618
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>804777</u>	Invoice	10/09/2019	"AA" ENERGIZER INDUSTRIAL ALKALINE	0.00	14.01	
<u>503-000-000-54865-3100</u>		Office and Operating		"AA" ENERGIZER INDUSTRI	14.01	
202340	UTILITIES UNDERGROUND LOCATIO	10/18/2019	Regular	0.00	94.17	100619
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SEP/2019</u>	Invoice	09/30/2019	ACCT #100100-SEP/2019 EXCAVATION NO	0.00	94.17	
<u>401-000-000-53480-4100</u>		Professional Services/Adv		ACCT #100100-SEP/2019 E	31.39	
<u>402-300-000-53580-4100</u>		Professional Services/Adv		ACCT #100100-SEP/2019 E	31.39	
<u>404-000-000-53180-4105</u>		Professional Services/Adv		ACCT #100100-SEP/2019 E	31.39	
145325	VALVOLINE LLC	10/18/2019	Regular	0.00	379.72	100620
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1800422208</u>	Invoice	10/01/2019	SEP/2019 FLEET SERVICES	0.00	379.72	
<u>001-000-000-52122-4805</u>		Repairs and Maintenance		SEP/2019 FLEET SERVICES	379.72	
203086	WABO	10/18/2019	Regular	0.00	200.95	100621
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>38033</u>	Invoice	10/15/2019	WA SAFETY ASSESSMENT OF FACILITIES-C	0.00	150.00	
<u>001-000-000-55850-4907</u>		Miscellaneous-Training		WA SAFETY ASSESSMENT	150.00	
<u>38034</u>	Invoice	10/15/2019	ATC 20-1 FIELD MANUAL-POSTEARTHQUA	0.00	50.95	
<u>001-000-000-55850-3100</u>		Office and Operating		ATC 20-1 FIELD MANUAL-P	50.95	
203115	WALMART COMMUNITY/GEMB	10/18/2019	Regular	0.00	49.30	100622
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>05641</u>	Invoice	10/08/2019	ACCT #6032 2020 0021 4172 -MISC SUPPL	0.00	49.30	
<u>001-000-000-51830-3100</u>		Office and Operating		ACCT #6032 2020 0021 41	49.30	
053987	WESTBAY NAPA AUTO PARTS	10/18/2019	Regular	0.00	71.48	100623

## Check Register

Packet: APPKT01426-October 18, 2019 - OCT/2019 Week #2

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>846158</u>	Invoice	10/09/2019	ACCT #4296 - FLASHER-TURN SIGNAL #19	0.00	27.11	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #4296 - FLASHER-TU	27.11	
<u>846366</u>	Invoice	10/10/2019	ACCT #4296 -BLOWER MOTOR #19931D	0.00	44.37	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #4296 -BLOWER MO	44.37	

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	79	54	0.00	670,123.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>79</b>	<b>54</b>	<b>0.00</b>	<b>670,123.64</b>



**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
999	Pooled Cash	10/2019	670,123.64
			<u>670,123.64</u>

## VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 100624 through number 100685 in the amount of \$272,934.61 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 24<sup>th</sup> of October, 2019.

  
Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Councilmember Cronce

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Councilmember Schmit



Shelton, WA

# Check Register

Packet: APPKT01430 - October 25, 2019 - OCT/2019-Week #3

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000675	ACCONTEMPS	10/25/2019	Regular	0.00	1,253.44	100624
000950	ADGRAPHIX	10/25/2019	Regular	0.00	724.00	100625
002520	AUS WEST LOCKBOX	10/25/2019	Regular	0.00	85.84	100626
VEN01906	BBVA COMPASS BANK	10/25/2019	Regular	0.00	525.00	100627
098000	BUILDERS FIRSTSOURCE	10/25/2019	Regular	0.00	95.01	100628
005900	CAPITAL BUSINESS MACHINES	10/25/2019	Regular	0.00	210.44	100629
006400	CASCADE NATURAL GAS	10/25/2019	Regular	0.00	2,025.82	100630
108679	CENTRAL MASON FIRE AND EMS	10/25/2019	Regular	0.00	107,748.75	100631
007570	CIT	10/25/2019	Regular	0.00	429.77	100632
VEN01249	CONCRETE RECYCLERS	10/25/2019	Regular	0.00	134.52	100633
VEN01309	CORINA WOOD	10/25/2019	Regular	0.00	306.20	100634
008630	CRANE REPAIR SERVICE	10/25/2019	Regular	0.00	1,724.48	100635
009231	DARREN PARSE	10/25/2019	Regular	0.00	50.00	100636
009251	DATAPROSE LLC	10/25/2019	Regular	0.00	2,478.07	100637
009351	DELAGÉ LANDEN FINANCIAL SVCS	10/25/2019	Regular	0.00	270.91	100638
009595	DEPT. OF LICENSING	10/25/2019	Regular	0.00	1,221.80	100639
010006	DRAGON ANALYTICAL	10/25/2019	Regular	0.00	250.00	100640
013998	EATON CORPORATION	10/25/2019	Regular	0.00	4,074.56	100641
023078	FASTENAL COMPANY	10/25/2019	Regular	0.00	100.22	100642
VEN01406	FERGUSON WATERWORKS	10/25/2019	Regular	0.00	6,278.88	100643
027977	FRANK RAINS	10/25/2019	Regular	0.00	3,817.78	100644
VEN01612	GENSCO, INC.	10/25/2019	Regular	0.00	51.32	100645
039760	GOOD TO GO	10/25/2019	Regular	0.00	7.00	100646
040960	GRAINGER	10/25/2019	Regular	0.00	5.45	100647
045150	HACH COMPANY	10/25/2019	Regular	0.00	1,015.82	100648
VEN01756	HOFSTAD LAW, CO.	10/25/2019	Regular	0.00	6,500.00	100649
VEN01614	JORDAN MORINE	10/25/2019	Regular	0.00	6.00	100650
080980	KENNEDY CREEK QUARRY	10/25/2019	Regular	0.00	566.76	100651
VEN01512	KIM KILMER	10/25/2019	Regular	0.00	575.88	100652
087799	LE MAY MOBILE SHREDDING	10/25/2019	Regular	0.00	62.23	100653
VEN01905	LEANDRA SHARP	10/25/2019	Regular	0.00	34.00	100654
091345	LEXIPOL LLC	10/25/2019	Regular	0.00	6,849.00	100655
098580	MACECOM	10/25/2019	Regular	0.00	42,275.47	100656
112000	MASON COUNTY SHERIFF DEPT	10/25/2019	Regular	0.00	21,717.50	100657
VEN01179	MATCO TOOLS	10/25/2019	Regular	0.00	275.79	100658
114475	MATHIS EXTERMINATING	10/25/2019	Regular	0.00	106.62	100659
VEN01814	MAUL FOSTER ALONGI	10/25/2019	Regular	0.00	1,233.57	100660
129030	MILES SAND & GRAVEL CO.	10/25/2019	Regular	0.00	91.92	100661
132235	MOUNTAIN MIST WATER	10/25/2019	Regular	0.00	78.53	100662
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	10/25/2019	Regular	0.00	350.90	100663
146933	OFFICE DEPOT	10/25/2019	Regular	0.00	84.76	100664
151000	P. U. D. # 3	10/25/2019	Regular	0.00	621.83	100665
155541	PARAMETRIX, INC.	10/25/2019	Regular	0.00	15,023.60	100666
155543	PARATEX PEST CONTROL	10/25/2019	Regular	0.00	108.80	100667
162562	PUBLIC SAFETY TESTING INC.	10/25/2019	Regular	0.00	200.00	100668
165704	R & D SUPPLY	10/25/2019	Regular	0.00	521.00	100669
047253	RENEGADE GUNS LLC/HARRY HELDF	10/25/2019	Regular	0.00	1,250.00	100670
178252	SEAN TASCHNER	10/25/2019	Regular	0.00	7,000.00	100671
VEN01907	SHANNON WATANABE	10/25/2019	Regular	0.00	36.44	100672
186500	SHELTON MASON COUNTY CHAMBE	10/25/2019	Regular	0.00	5,000.00	100673
188025	SHELTON VETERINARY	10/25/2019	Regular	0.00	44.09	100674
191000	SKIPWORTH'S SAW AND MOWER	10/25/2019	Regular	0.00	109.06	100675
VEN01578	SUMMIT LAW GROUP	10/25/2019	Regular	0.00	2,844.85	100676
189670	THE SHOPPER	10/25/2019	Regular	0.00	438.36	100677

## Check Register

Packet: APPKT01430-October 25, 2019 - OCT/2019-Week #3

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
201300	TOZIER BROS INC.	10/25/2019	Regular	0.00	319.41	100678
201875	TYLER TECHNOLOGIES	10/25/2019	Regular	0.00	19,570.15	100679
202045	UNITED PARCEL SERVICE	10/25/2019	Regular	0.00	37.81	100680
VEN01786	VANDENBOS LAW, PLLC	10/25/2019	Regular	0.00	1,890.00	100681
VEN01421	VWR INTERNATIONAL LLC	10/25/2019	Regular	0.00	160.91	100682
203115	WALMART COMMUNITY/GEMB	10/25/2019	Regular	0.00	149.45	100683
204125	WHITNEY EQUIPMENT CO.	10/25/2019	Regular	0.00	1,422.02	100684
VEN01908	WHITNEY'S	10/25/2019	Regular	0.00	492.82	100685

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	87	62	0.00	272,934.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>87</b>	<b>62</b>	<b>0.00</b>	<b>272,934.61</b>



**Fund Summary**

Fund	Name	Period	Amount
999	Pooled Cash	10/2019	272,934.61
			<u>272,934.61</u>

ok  
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Shelton, WA

## Check Register

Packet: APPKT01430 - October 25, 2019 - OCT/2019-Week #3

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main						
000675	ACCOUNTemps	10/25/2019	Regular	0.00	1,253.44	100624
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>54538919</u>	Invoice	10/22/2019	CUST #04440-100752000-WEEK-ENDED 1	0.00	1,253.44	
<u>001-000-000-51423-4100</u>		Professional Services/Adv		CUST #04440-100752000-	1,253.44	
000950	ADGRAPHIX	10/25/2019	Regular	0.00	724.00	100625
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>45509</u>	Invoice	10/16/2019	COMPLETE SHELTON POLICE GRAPHICS PK	0.00	724.00	
<u>001-000-000-59421-6401</u>		POLICE CAPITAL EXP-Vehi	18-NEWEQUIP	COMPLETE SHELTON POLI	724.00	
002520	AUS WEST LOCKBOX	10/25/2019	Regular	0.00	85.84	100626
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>1991450556</u>	Invoice	10/09/2019	ACCT #792105973 - LAUNDRY SERVICES	0.00	42.92	
<u>402-400-000-53580-4900</u>		Miscellaneous		ACCT #792105973 - LAUN	42.92	
<u>1991460346</u>	Invoice	10/16/2019	ACCT #792105973 - LAUNDRY SERVICES	0.00	42.92	
<u>402-400-000-53580-4900</u>		Miscellaneous		ACCT #792105973 - LAUN	42.92	
VEN01906	BBVA COMPASS BANK	10/25/2019	Regular	0.00	525.00	100627
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>573225</u>	Invoice	09/27/2019	CLIENT #4207312-INSPECTION SVC-09/01	0.00	525.00	
<u>401-000-000-53480-4800</u>		Repairs and Maintenance		CLIENT #4207312-INSPECT	525.00	
098000	BUILDERS FIRSTSOURCE	10/25/2019	Regular	0.00	95.01	100628
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>5499769</u>	Invoice	10/11/2019	ACCT #671668-4" ROLLER COVER 3/8	0.00	10.40	
<u>101-000-000-54264-3100</u>		Office and Operating		ACCT #671668-4" ROLLER	10.40	
<u>5520897</u>	Invoice	10/15/2019	ACCT #671668-GALV HX LAGS 3/8	0.00	70.72	
<u>101-000-000-54264-3100</u>		Office and Operating		ACCT #671668-GALV HX LA	70.72	
<u>5534246</u>	Invoice	10/16/2019	ACCT #671668-2W EXT TUBE, P-TRAP	0.00	13.89	
<u>001-000-000-51890-3115</u>		Office and Operating-Civi		ACCT #671668-2W EXT TU	13.89	
005900	CAPITAL BUSINESS MACHINES	10/25/2019	Regular	0.00	210.44	100629
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
<u>CNIN878225</u>	Invoice	10/09/2019	CONTRACT #11922 SHARP #MX-3070N 09	0.00	164.36	
<u>001-000-000-52122-4500</u>		Operating Rentals		CONTRACT #11922 SHARP	164.36	
<u>CNIN878311</u>	Invoice	10/09/2019	SHARP #MX-M654N B/W 09/01/19-09/30	0.00	46.08	
<u>001-000-000-52122-4500</u>		Operating Rentals		SHARP #MX-M654N B/W 0	46.08	
006400	CASCADE NATURAL GAS	10/25/2019	Regular	0.00	2,025.82	100630

## Check Register

Packet: APPKT01430-October 25, 2019 - OCT/2019-Week #3

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>SEP/2019</u>	Invoice	10/07/2019	SEP/2019 GAS CHARGES	0.00	2,025.82	
<u>001-000-000-51890-4715</u>	Utility Services-Civic Ctr		ACCT #881 121 0000 8 - SE		65.88	
<u>001-000-000-55430-4700</u>	Utility Services-Animal Sh		ACCT #019 121 0000 3 - SE		53.25	
<u>001-000-000-57250-4700</u>	Utility Services-Library		ACCT #079 121 0000 0 - SE		47.71	
<u>401-000-000-53480-4701</u>	Utility Services - Shop		ACCT #809 121 0000 7 #A-		16.14	
<u>401-000-000-53480-4701</u>	Utility Services - Shop		ACCT #909 121 0000 6 #B-		13.78	
<u>401-000-000-53480-4701</u>	Utility Services - Shop		ACCT #536 175 0649 7 #D-		13.78	
<u>401-000-000-53480-4701</u>	Utility Services - Shop		ACCT #709 121 0000 8 #C-		54.81	
<u>402-400-000-53580-4700</u>	Utility Services-Sewer Ma		ACCT #315 383 7201 7 - SE		1,760.47	
108679	CENTRAL MASON FIRE AND EMS	10/25/2019	Regular	0.00	107,748.75	100631
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/01/2019	OCT/2019 FIRE SERVICES	0.00	107,748.75	
<u>001-000-000-52220-4103</u>	Prof FF Services-Fire Dist		OCT/2019 FIRE SERVICES		77,536.91	
<u>001-000-000-52221-4103</u>	Prof EMS Services-Fire Di		AUG/2019 EMERGENCY M		26,045.17	
<u>001-000-000-52230-4103</u>	Prof Svcs Fire Prevention-		AUG/ 2019 FIRE PREVENTI		4,166.67	
007570	CIT	10/25/2019	Regular	0.00	429.77	100632
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>341688885</u>	Invoice	10/18/2019	OCT/2019 LEASE #900-0279616-000 SHAR	0.00	429.77	
<u>001-000-000-51250-4500</u>	Operating Rentals		OCT/2019 LEASE #900-027		429.77	
VEN01249	CONCRETE RECYCLERS	10/25/2019	Regular	0.00	134.52	100633
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>2000519</u>	Invoice	08/19/2019	08/19/19-DIRTY CONCRETE-TKT #A10768	0.00	134.52	
<u>101-000-000-54230-3100</u>	Office and Operating		08/19/19-DIRTY CONCRET		134.52	
VEN01309	CORINA WOOD	10/25/2019	Regular	0.00	306.20	100634
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT/2019</u>	Invoice	10/14/2019	OCT/2019 TRAVEL-INCE TRAINING IN YAKI	0.00	306.20	
<u>001-000-000-51250-4307</u>	Travel-Training		OCT/2019 TRAVEL-INCE TR		306.20	
008630	CRANE REPAIR SERVICE	10/25/2019	Regular	0.00	1,724.48	100635
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>447337</u>	Invoice	10/16/2019	2019 ANNUAL MOBILE INSPECTIONS	0.00	1,724.48	
<u>503-000-000-54865-4802</u>	Repairs and Maintenance		2019 ANNUAL MOBILE INS		1,724.48	
009231	DARREN PARSE	10/25/2019	Regular	0.00	50.00	100636
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>OCT16/2019</u>	Invoice	10/16/2019	OCT16/2019 INTERPRETER SERVICES & MI	0.00	50.00	
<u>001-000-000-51250-4106</u>	Interpreter Expenses		OCT16/2019 INTERPRETER		50.00	
009251	DATAPROSE LLC	10/25/2019	Regular	0.00	2,478.07	100637
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>DP1902584</u>	Invoice	07/31/2019	ACCT #1397 - JUL/2019 MAILINGS	0.00	2,478.07	
<u>001-000-000-51310-4100</u>	Professional Services/Adv		ADDITIONAL INSERTS-SHEL		59.30	
<u>001-000-000-51421-4100</u>	Professional Services/Adv		UB DLQ's 07/01/19		73.81	
<u>001-000-000-51421-4100</u>	Professional Services/Adv		UB BILLS 07/25/19		408.30	
<u>001-000-000-51421-4200</u>	Communication		UB POSTAGE - DLQ's 07/01		307.75	
<u>001-000-000-51421-4200</u>	Communication		UB POSTAGE - BILLS 07/25		1,628.91	
009351	DELAGE LANDEN FINANCIAL SVCS	10/25/2019	Regular	0.00	270.91	100638



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
65542934	Invoice	10/20/2019	CONTRACT #25501728 SHARP #MX5070V	0.00	270.91	
001-000-000-51160-4500		Operating Rentals		CONTRACT #25501728 SH	40.64	
001-000-000-51310-4500		Operating Rentals		CONTRACT #25501728 SH	13.55	
001-000-000-51421-4500		Operating Rentals		CONTRACT #25501728 SH	67.73	
001-000-000-51423-4500		Operating Rentals		CONTRACT #25501728 SH	108.34	
001-000-000-51430-4500		Operating Rentals		CONTRACT #25501728 SH	13.55	
001-000-000-51810-4500		Operating Rentals		CONTRACT #25501728 SH	13.55	
001-000-000-51888-4500		Operating Rentals		CONTRACT #25501728 SH	13.55	
009595	DEPT. OF LICENSING	10/25/2019	Regular	0.00	1,221.80	100639
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
IO4581	Invoice	10/22/2019	SALES TAX FOR LICENSE #IO4581-2013 CH	0.00	1,221.80	
001-000-000-59421-6401		POLICE CAPITAL EXP-Vehi	19-NEWEQUIP	SALES TAX FOR LICENSE #I	1,221.80	
010006	DRAGON ANALYTICAL	10/25/2019	Regular	0.00	250.00	100640
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
191007-03	Invoice	10/08/2019	10/07/19-COLIFORM BACTERIA ANALYSIS-	0.00	250.00	
401-000-000-53480-4100		Professional Services/Adv		10/07/19-COLIFORM BACT	250.00	
013998	EATON CORPORATION	10/25/2019	Regular	0.00	4,074.56	100641
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
51605228	Invoice	06/12/2019	CUST #275148-REPAIR EATON SPRING REL	0.00	4,074.56	
402-400-000-53580-4800		Repairs and Maintenance	19-BPAOUTAGE	CUST #275148-REPAIR EAT	4,074.56	
023078	FASTENAL COMPANY	10/25/2019	Regular	0.00	100.22	100642
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
WATUM178687	Invoice	10/08/2019	CUST #WATUM1147-MISC. SUPPLIES	0.00	97.89	
402-400-000-53580-3100		Office and Operating		CUST #WATUM1147-MISC.	97.89	
WATUM178769	Invoice	10/10/2019	CUST #WATUM1869-IC WB CAUTN BLU 1	0.00	2.33	
401-000-000-53480-3100		Office and Operating		CUST #WATUM1869-IC WB	2.33	
VEN01406	FERGUSON WATERWORKS	10/25/2019	Regular	0.00	6,278.88	100643
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0808921	Invoice	10/08/2019	CUST #57007-LF 3/4 CTS COMP X FIP BV	0.00	271.39	
401-250-000-58900-0001		Materials & Supp-Inv-Cas		CUST #57007-LF 3/4 CTS C	271.39	
0811671	Invoice	10/08/2019	CUST #57007-MISC SUPPLIES	0.00	6,007.49	
401-250-000-58900-0001		Materials & Supp-Inv-Cas		CUST #57007-MISC SUPPLI	6,007.49	
027977	FRANK RAINS	10/25/2019	Regular	0.00	3,817.78	100644
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
OCT/20219	Invoice	10/24/2019	PROPAC PAYLESS RX & JUL & AUG/2019 T	0.00	3,817.78	
502-000-000-51725-2034		Non-Insured Med Costs-R		PROPAC PAYLESS RX & JUL	63.25	
502-000-000-51725-2040		Long Term Care Payments		PROPAC PAYLESS RX & JUL	3,754.53	
VEN01612	GENSCO, INC.	10/25/2019	Regular	0.00	51.32	100645
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
849605041	Invoice	10/09/2019	CUST #31310-MAL C5R CRIMPER 5 BLADE	0.00	51.32	
001-000-000-51890-3115		Office and Operating-Civi		CUST #31310-MAL C5R CRI	51.32	
039760	GOOD TO GO	10/25/2019	Regular	0.00	7.00	100646



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>TB-192941779</u>	Invoice	09/29/2019	LICENSE #65856D - BILLING PERIOD 10/09	0.00	7.00	
<u>001-000-000-52122-4300</u>		Travel		LICENSE #65856D - BILLIN	7.00	
040960	GRAINGER	10/25/2019	Regular	0.00	5.45	100647
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>9315663915</u>	Invoice	10/07/2019	ACCT #839177342 - 90 DEGREE ELBOW, 8"	0.00	5.45	
<u>001-000-000-52250-3100</u>		Office and Operating		ACCT #839177342 - 90 DEG	5.45	
045150	HACH COMPANY	10/25/2019	Regular	0.00	1,015.82	100648
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>11675441</u>	Invoice	10/10/2019	ACCT #341640 - 1720E LR TURBIDITY SEN	0.00	1,015.82	
<u>402-640-000-53580-3100</u>		Office and Operating		ACCT #341640 - 1720E LR	1,015.82	
VEN01756	HOFSTAD LAW, CO.	10/25/2019	Regular	0.00	6,500.00	100649
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/01/2019	CT/2019 PROSECUTION SERVICES	0.00	6,500.00	
<u>001-000-000-51530-4101</u>		Prof Serv - Prosecutor		CT/2019 PROSECUTION SE	6,500.00	
VEN01614	JORDAN MORINE	10/25/2019	Regular	0.00	6.00	100650
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/18/2019	OCT/2019 TRAVEL-GANGS & OFFICER SAF	0.00	6.00	
<u>001-000-000-52140-4302</u>		Travel-PD Operations		OCT/2019 TRAVEL-GANGS	6.00	
080980	KENNEDY CREEK QUARRY	10/25/2019	Regular	0.00	566.76	100651
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>4238</u>	Invoice	10/11/2019	10/11/19 - BABY SPALLS	0.00	118.99	
<u>404-000-000-53180-3100</u>		Office and Operating		10/11/19 - BABY SPALLS	118.99	
<u>4301</u>	Invoice	10/17/2019	10/17/19 TICKETS-DRY FILL & 3/4" MINUS	0.00	447.77	
<u>101-000-000-54230-3100</u>		Office and Operating		10/17/19 TICKET #174225	64.79	
<u>101-000-000-54230-3100</u>		Office and Operating		10/17/19 TICKET#174244 -	104.65	
<u>401-000-000-53480-3100</u>		Office and Operating		10/17/19 TICKET#174246 -	149.70	
<u>404-000-000-53180-3100</u>		Office and Operating		10/17/19 TICKET#174227 -	128.63	
VEN01512	KIM KILMER	10/25/2019	Regular	0.00	575.88	100652
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/10/2019	OCT/2019 TRAVEL-WAPRO FALL CONFERE	0.00	575.88	
<u>001-000-000-51430-4307</u>		Travel-Clerk-Training		OCT/2019 TRAVEL-WAPRO	575.88	
087799	LE MAY MOBILE SHREDDING	10/25/2019	Regular	0.00	62.23	100653
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>4630191</u>	Invoice	10/01/2019	ACCT #952778-454 - SHRED CONTAINER 0	0.00	36.47	
<u>001-000-000-52122-4100</u>		Patrol-Professional Servic		ACCT #952778-454 - SHRE	36.47	
<u>4631859</u>	Invoice	10/01/2019	ACCT #2185-952778-1166-SHRED CART 0	0.00	25.76	
<u>001-000-000-51250-4900</u>		Miscellaneous		ACCT #2185-952778-1166-	25.76	
VEN01905	LEANDRA SHARP	10/25/2019	Regular	0.00	34.00	100654
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/10/2019	OCT/2019 TRAVEL REIMB-WAPRO CONF	0.00	34.00	
<u>001-000-000-51430-4307</u>		Travel-Clerk-Training		OCT/2019 TRAVEL REIMB-	34.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
091345	LEXIPOL LLC	10/25/2019	Regular	0.00	6,849.00	100655
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>28872</u>	Invoice	05/09/2019	POLICY UPDATE-LE DTB MGT	SVCS-06/01/	0.00	6,849.00
<u>001-000-000-52122-4900</u>		Miscellaneous		POLICY UPDATE-LE DTB M		6,849.00
098580	MACECOM	10/25/2019	Regular	0.00	42,275.47	100656
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>369</u>	Invoice	10/01/2019	CUST #73-QTR4/2019 USER FEES		0.00	42,275.47
<u>001-000-000-52122-4104</u>		Professional Serv-Dispatc		CUST #73-QTR4/2019 USE		42,275.47
112000	MASON COUNTY SHERIFF DEPT	10/25/2019	Regular	0.00	21,717.50	100657
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/01/2019	OCT/2019 PRISONER - JAIL BOOKING FEES		0.00	21,717.50
<u>001-000-000-52360-4103</u>		Professional Services/Adv		OCT/2019 PRISONER - JAIL		21,717.50
VEN01179	MATCO TOOLS	10/25/2019	Regular	0.00	275.79	100658
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>141258</u>	Invoice	10/03/2019	CFR248LF - LIFETIME		0.00	275.79
<u>401-000-000-53480-3100</u>		Office and Operating		CFR248LF - LIFETIME		275.79
114475	MATHIS EXTERMINATING	10/25/2019	Regular	0.00	106.62	100659
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>264620</u>	Invoice	10/16/2019	ACCT #518223-QTR4/2019 PEST CONTRO		0.00	106.62
<u>001-000-000-57250-4100</u>		Professional Services/Adv		ACCT #518223-QTR4/2019		106.62
VEN01814	MAUL FOSTER ALONGI	10/25/2019	Regular	0.00	1,233.57	100660
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>36638</u>	Invoice	10/09/2019	COMMUNICATION STRATEGY-PROF SERVI		0.00	1,233.57
<u>001-000-000-51310-4100</u>		Professional Services/Adv	19-COMM	COMMUNICATION STRATE		1,233.57
129030	MILES SAND & GRAVEL CO.	10/25/2019	Regular	0.00	91.92	100661
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>174687</u>	Invoice	10/08/2019	CUST #050775 - 7.06 TN 5/8"	CRUSHED R	0.00	91.92
<u>101-000-000-54230-3100</u>		Office and Operating		CUST #050775 - 7.06 TN 5/		91.92
132235	MOUNTAIN MIST WATER	10/25/2019	Regular	0.00	78.53	100662
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>003078612</u>	Invoice	10/09/2019	ACCT #050147 - PKG WATER & COOLER RE		0.00	67.69
<u>402-400-000-53580-4500</u>		Operating Rentals		ACCT #050147 - PKG WATE		17.34
<u>402-640-000-53580-3100</u>		Office and Operating		ACCT #050147 - PKG WATE		50.35
<u>003078650</u>	Invoice	10/09/2019	ACCT #074484 - PKG WATER & ENVIRO SU		0.00	10.84
<u>402-400-000-53580-3100</u>		Office and Operating		ACCT #074484 - PKG WATE		10.84
VEN01702	NORTHWEST TRUCK & INDUSTRIAL	10/25/2019	Regular	0.00	350.90	100663
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>99757</u>	Invoice	10/07/2019	ACCT #10560-CB RADIO & ANTENNA-MIN		0.00	350.90
<u>503-000-000-54865-3500</u>		Small Tools/Equipment		ACCT #10560-CB RADIO &		350.90
146933	OFFICE DEPOT	10/25/2019	Regular	0.00	84.76	100664



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>386322175001</u>	Invoice	10/07/2019	ACCT #28972108-RECEIPT PAPER, THERM	0.00	71.79	
<u>001-000-000-51421-3100</u>		Office and Operating		ACCT #28972108-RECEIPT	71.79	
<u>388801018001</u>	Invoice	10/11/2019	ACCT #28972108-MARKER, EXPO 2, RED	0.00	12.97	
<u>001-000-000-51250-3100</u>		Office and Operating		ACCT #28972108-MARKER	12.97	
151000	P. U. D. # 3	10/25/2019	Regular	0.00	621.83	100665
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>SEP/OCT/2019</u>	Invoice	10/16/2019	Monthly Service Charges 09/16/19-10/15	0.00	621.83	
<u>001-000-000-57680-4700</u>		Utility Services-Park		ACCT #82241001 - 400 W	89.23	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #277201001 - 1437	186.10	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #101155001 - 900 E	67.28	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #113939001 - 907 BI	44.48	
<u>401-000-000-53480-4700</u>		Utility Services-Water		ACCT #277201002 - 51 W	64.28	
<u>402-300-000-53580-4700</u>		Utility Services-Sewer Ma		ACCT #85079001 - 427 W	78.68	
<u>402-640-000-53580-4700</u>		Utility Services-Sewer Sat		ACCT #25911005 - 631 W	48.73	
<u>404-000-000-53180-4700</u>		Utility Services		ACCT #85183001 - 534 W	43.05	
155541	PARAMETRIX, INC.	10/25/2019	Regular	0.00	15,023.60	100666
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>13443</u>	Invoice	10/12/2019	EMERGENCY SCADA REPAIR & DEPLOYME	0.00	15,023.60	
<u>402-000-000-59435-4100</u>		SEWER CAPITAL EXP-Prof	19-SCADA-EMERGENC	EMERGENCY SCADA REPAI	15,023.60	
155543	PARATEX PEST CONTROL	10/25/2019	Regular	0.00	108.80	100667
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>154796</u>	Invoice	09/24/2019	ACCT #38264-AUG/2019 PEST CONTROLS	0.00	108.80	
<u>401-000-000-53480-4101</u>		Professional Services - Sh		ACCT #38264-AUG/2019 P	108.80	
162562	PUBLIC SAFETY TESTING INC.	10/25/2019	Regular	0.00	200.00	100668
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>2019-0702</u>	Invoice	10/08/2019	QTR3/2019 SUBSCRIPTION FEES JUL-SEP 2	0.00	200.00	
<u>001-000-000-52122-4900</u>		Miscellaneous		QTR3/2019 SUBSCRIPTION	200.00	
165704	R & D SUPPLY	10/25/2019	Regular	0.00	521.00	100669
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>228941</u>	Invoice	10/03/2019	CUST #60CS18 - MISC CUSTODIAL SUPPLI	0.00	483.91	
<u>001-000-000-51890-3115</u>		Office and Operating-Civi		CUST #60CS18 - MISC CUS	304.93	
<u>001-000-000-57250-3100</u>		Office and Operating		CUST #60CS18 - MISC CUS	178.98	
<u>229046</u>	Invoice	10/10/2019	CUST #60CS18 - AJAX POWDER	0.00	37.09	
<u>001-000-000-51830-3100</u>		Office and Operating		CUST #60CS18 - AJAX POW	37.09	
047253	RENEGADE GUNS LLC/HARRY HELDF	10/25/2019	Regular	0.00	1,250.00	100670
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/01/2019	OCT/2019 MUNI COURT SECURITY OFFICE	0.00	1,250.00	
<u>001-000-000-51250-4109</u>		Other Professional Servic		OCT/2019 MUNI COURT SE	1,250.00	
178252	SEAN TASCHNER	10/25/2019	Regular	0.00	7,000.00	100671
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>OCT/2019</u>	Invoice	10/01/2019	OCT/2019 INDIGENT DEFENSE	0.00	7,000.00	
<u>001-000-000-51593-4100</u>		Public Defense/Adult Mis		OCT/2019 INDIGENT DEFE	7,000.00	
VEN01907	SHANNON WATANABE	10/25/2019	Regular	0.00	36.44	100672

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>08136</u>	Invoice	10/16/2019	CITY WALMART ACCT -MISC SUPPLIES FO	0.00	36.44	
<u>001-000-000-55430-3100</u>	Office and Operating		CITY WALMART ACCT -MIS		36.44	
186500	SHELTON MASON COUNTY CHAMBE	10/25/2019	Regular	0.00	5,000.00	100673
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>QTR3/2019</u>	Invoice	10/21/2019	QTR3/2019 GRANT AWARD - LTAC PMT #3	0.00	5,000.00	
<u>108-000-000-57390-4100</u>	Professional Services-Cha		QTR3/2019 GRANT AWAR		5,000.00	
188025	SHELTON VETERINARY	10/25/2019	Regular	0.00	44.09	100674
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>580930</u>	Invoice	09/09/2019	ACCT #2267 - VARIOUS INVOICES	0.00	44.09	
<u>001-000-000-55430-4100</u>	Professional Services/Adv		09/18/19-INVOICE #58304		40.00	
<u>001-000-000-55430-4100</u>	Professional Services/Adv		09/09/19-INVOICE #58093		4.09	
<u>001-000-000-55430-4100</u>	Professional Services/Adv		09/30/19-INVOICE #58223		-40.00	
<u>001-000-000-55430-4100</u>	Professional Services/Adv		09/18/19-INVOICE #58304		40.00	
191000	SKIPWORTH'S SAW AND MOWER	10/25/2019	Regular	0.00	109.06	100675
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>10-18-19</u>	Invoice	10/18/2019	10/18/19- 6 PACK MIX, SSDR CHN	0.00	109.06	
<u>401-000-000-53480-3100</u>	Office and Operating		10/18/19- 6 PACK MIX, SS		109.06	
VEN01578	SUMMIT LAW GROUP	10/25/2019	Regular	0.00	2,844.85	100676
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>107456</u>	Invoice	09/20/2019	CLIENT #20161-10 SEP-SERVICE THRU 08/	0.00	2,844.85	
<u>001-000-000-51530-4100</u>	Professional Services/Adv		CLIENT #20161-10 SEP-SER		110.00	
<u>001-000-000-52122-4100</u>	Patrol-Professional Servic		CLIENT #20161-10 SEP-SER		2,734.85	
189670	THE SHOPPER	10/25/2019	Regular	0.00	438.36	100677
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>38053</u>	Invoice	10/07/2019	JOB #DP15860-RECEIPT FOR SURRENDER	0.00	183.60	
<u>001-000-000-52122-4900</u>	Miscellaneous		JOB #DP15860-RECEIPT FO		183.60	
<u>38291</u>	Invoice	10/17/2019	1000 BLANK DOOR HANGERS	0.00	254.76	
<u>001-000-000-51421-3100</u>	Office and Operating		1000 BLANK DOOR HANGE		254.76	
201300	TOZIER BROS INC.	10/25/2019	Regular	0.00	319.41	100678
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>437952</u>	Invoice	08/19/2019	CUST #20090-BF 14OZ WASP HORNET SP	0.00	23.54	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST #20090-BF 14OZ WA		23.54	
<u>438750</u>	Invoice	09/23/2019	CUST #20090-CLOTH PLUMBER	0.00	6.07	
<u>402-300-000-53580-3100</u>	Office and Operating		CUST #20090-CLOTH PLU		6.07	
<u>438937</u>	Invoice	09/30/2019	CUST #20090-PROPANE	0.00	9.55	
<u>401-000-000-53480-3200</u>	Gas and Oil-Vehicle		CUST #20090-PROPANE		9.55	
<u>438975</u>	Invoice	10/02/2019	CUST #20090-FORN P/W TURBO NOZZLE-	0.00	97.30	
<u>503-000-000-54865-3104</u>	Oper Supp-Parts-EM&R V		CUST #20090-FORN P/W T		97.30	
<u>439031</u>	Invoice	10/03/2019	CUST #20090-V519 2 NAR TP HE SS	0.00	7.82	
<u>001-000-000-57250-3100</u>	Office and Operating		CUST #20090-V519 2 NAR		7.82	
<u>439035</u>	Invoice	10/03/2019	CUST #20090-PROPANE	0.00	9.55	
<u>101-000-000-54230-3200</u>	Gas & Oil		CUST #20090-PROPANE		9.55	
<u>439052</u>	Invoice	10/04/2019	CUST #20090-ACE 3/4X50 CONTRACTOR	0.00	39.29	
<u>503-000-000-54865-3104</u>	Oper Supp-Parts-EM&R V		CUST #20090-ACE 3/4X50		39.29	



## Check Register

Packet: APPKT01430-October 25, 2019 - OCT/2019-Week #3

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
439096	Invoice	10/07/2019	CUST #20090 - NUTS AND BOLTS	0.00	7.00	
<u>001-000-000-57680-3100</u>	Office and Operating		CUST #20090 - NUTS AND		7.00	
439125	Invoice	10/08/2019	CUST #20090 - PROPANE-FORKLIFT	0.00	19.09	
<u>001-000-000-57680-3200</u>	Gas & Oil		CUST #20090 - PROPANE-F		19.09	
439211	Invoice	10/10/2019	CUST #20090-SWITCH PLATE, COVER BOX,	0.00	18.68	
<u>001-000-000-52250-3100</u>	Office and Operating		CUST #20090-SWITCH PLA		18.68	
439224	Invoice	10/11/2019	CUST #20090 - BULB-HALGN 100W, RIVET	0.00	18.18	
<u>001-000-000-57680-3100</u>	Office and Operating		CUST #20090 - BULB-HALG		18.18	
439341	Invoice	10/16/2019	CUST #20090 -12X16 COVERALL TARP BR	0.00	41.33	
<u>001-000-000-57680-3100</u>	Office and Operating		CUST #20090 -12X16 COVE		41.33	
439372	Invoice	10/17/2019	CUST #20090-GFT ST RECEPT 20A LA	0.00	22.01	
<u>001-000-000-52250-3100</u>	Office and Operating		CUST #20090-GFT ST RECE		22.01	
201875	TYLER TECHNOLOGIES	10/25/2019	Regular	0.00	19,570.15	100679
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
025-275924	Invoice	10/01/2019	CUST #48155-MAINTENANCE-12/01/19-1	0.00	19,570.15	
<u>001-000-000-51423-4100</u>	Professional Services/Adv		CUST #48155-MAINTENAN		19,570.15	
202045	UNITED PARCEL SERVICE	10/25/2019	Regular	0.00	37.81	100680
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
00001Y85A1409	Invoice	10/05/2019	SHIPPER #1Y85A1- 09/24/19 & 09/25/19	0.00	37.81	
<u>402-300-000-53580-4900</u>	Miscellaneous		SHIPPER #1Y85A1- 09/24/		37.81	
VEN01786	VANDENBOS LAW, PLLC	10/25/2019	Regular	0.00	1,890.00	100681
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
SEP/2019	Invoice	10/21/2019	SEP/2019 INDIGENT DEFENSE CONFLICT C	0.00	1,890.00	
<u>001-000-000-51593-4101</u>	LEGAL - OPD Grant Public		SEP/2019 INDIGENT DEFE		1,890.00	
VEN01421	VWR INTERNATIONAL LLC	10/25/2019	Regular	0.00	160.91	100682
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
8087818761	Invoice	10/01/2019	CUST #80510284 - MEDIA AMPULE PK50	0.00	160.91	
<u>402-640-000-53580-3100</u>	Office and Operating		CUST #80510284 - MEDIA		160.91	
203115	WALMART COMMUNITY/GEMB	10/25/2019	Regular	0.00	149.45	100683
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
03002	Invoice	10/18/2019	ACCT #6032 2020 0021 4172 -MISC. SUPP	0.00	105.93	
<u>401-000-000-53480-3100</u>	Office and Operating		ACCT #6032 2020 0021 41		105.93	
09984	Invoice	10/21/2019	ACCT #6032 2020 0021 4172 -MISC OFFIC	0.00	43.52	
<u>001-000-000-51250-3100</u>	Office and Operating		ACCT #6032 2020 0021 41		43.52	
204125	WHITNEY EQUIPMENT CO.	10/25/2019	Regular	0.00	1,422.02	100684
<b>Payable #</b>	<b>Payable Type</b>	<b>Payable Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>		<b>Account Name</b>	<b>Project Account Key</b>	<b>Item Description</b>	<b>Dist Amount</b>	
89205	Invoice	10/09/2019	CUST #SHELWWTP-REFRIGERATION SLED	0.00	1,422.02	
<u>402-640-000-53580-3100</u>	Office and Operating		CUST #SHELWWTP-REFRIG		1,422.02	
VEN01908	WHITNEY'S	10/25/2019	Regular	0.00	492.82	100685

## Check Register

Packet: APPKT01430-October 25, 2019 - OCT/2019-Week #3

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
632678	Invoice	09/24/2019	CUST #18695-WHEEL		0.00	492.82
001-000-000-52122-3110		Office & Operating-Auto		CUST #18695-WHEEL		492.82

## Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	87	62	0.00	272,934.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	87	62	0.00	272,934.61

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
999	Pooled Cash	10/2019	272,934.61
			<u>272,934.61</u>



## **CITY OF SHELTON, WASHINGTON - CITY COUNCIL**

Business Meeting Minutes October 1, 2019

Shelton Civic Center - 6:00 p.m.

### **COUNCILMEMBERS AND PERSONNEL PRESENT**

#### *Councilmembers:*

Mayor Bob Rogers  
Deputy Mayor Deidre Peterson  
Gary Cronce  
Kevin Dorcy  
Kathy McDowell  
Eric Onisko  
Joe Schmit

#### *Personnel:*

City Manager Jeff Niten  
City Clerk Donna Nault  
Community Development Director Mark Ziegler  
Public Works Director Craig Gregory

### **CALL TO ORDER**

Mayor Rogers called the meeting to order at 6:00 p.m. Roll call was taken – All members present.

### **LATE CHANGES TO THE AGENDA**

City Manager Jeff Niten requested that Item #2 on the action agenda be deferred to a later date.

**A motion was made to move the Park Property Acquisition to a later date. Passed.**

Councilmember Schmit made a motion to allow a presentation from Joel Myer on behalf of the Economic Development Council (EDC) regarding the homelessness issue in Mason County.

**Motion passed.**

### **COUNCIL REPORTS**

One or more of the Councilmembers will be attending the following events in the coming weeks:

Staff Briefings

Mason Transit Authority Board Meeting

Shang Sports Bar Ribbon Cutting

AWC Small Cities Event in Hoquiam

Urraco at Steamboat Ribbon Cutting

Housing Behavioral Health Advisory Board Meeting

Meeting with Neighbors (Birch St. area above the library) – Thank you Chief Moody

Constituents

Budget Committee Meeting

Peninsula Regional Transportation Planning Organization Meeting

Finance Meeting with Councilmember Joe Schmit

Allison Smith with Olympic College – Possibility of Technical Programs Coming into Shelton

Candidate Debate

Economic Development Council Meeting

### **PRESENTATIONS**

Joel Myer, Chair of the EDC Board, read a letter written by the EDC Board to City of Shelton Councilmembers regarding homelessness in Mason County.



## **GENERAL PUBLIC COMMENT**

No Public Comments

## **CONSENT AGENDA**

Vouchers numbered 100240 through 100322 in the amount of \$372,397.29

Payroll Warrants numbered 4131 through 4285 and 3848 through 3852 and 100216 through 100239 in the amount of \$726,830.72

Lodging Tax Advisory Committee Re-appointments of David Dally and Duane Wilson – Terms expiring December 31, 2019

**A motion was made to approve the consent agenda as published. Passed.**

## **BUSINESS AGENDA**

Surplus of City of Vehicles – Presented by Community Development Director Mark Ziegler

The Community Development department has two vehicles that are no longer of use. These vehicles are not reliable and a maintenance liability. Replacement vehicles were purchased in 2019. Per City Policy 300-200 Disposal of Surplus City Assets, the City Council must authorize the surplus through resolution if assets are valued over \$1,000.00. Estimated value is based on Kelly Blue Book.

There was a reading of Resolution No. 1151-0919, and the Council concurred to place Resolution No. 1151-0919 on the action agenda

There were no public comments to the business agenda.

## **ACTION AGENDA**

Interlocal Agreement with Mason County – Affordable Housing and Homeless Services – Presented by Community Development Director Mark Ziegler

Staff presented Council with a revised ILA with Mason County regarding cooperative services for affordable housing and homeless services. House Bill 1406 has authorized governments revenue sharing of local sales and use tax (\$18,000 annually) for the investment in affordable and supportive services which is to be spent within the City of Shelton.

**A motion was made to authorize the Mayor to sign the Interlocal Agreement with Mason County for Affordable Housing and Homeless Services. Passed.**

Park Property Acquisition – Presented by Community Development Director Mark Ziegler  
**(This item has been deferred to a later date.)**

SCADA Services Contract Amendment No. 2 – Presented by Public Works Director Craig Gregory

Staff brought before Council the need to increase the limits for Parametrix for SCADA Services after the emergency event that occurred at the WWTP. In addition to the increase, the term of the agreement is being extended by one year.

**A motion was made to approve the amendment to the Agreement with Parametrix by authorizing the Mayor to sign Amendment No. 2 of the SCADA Services Contract. Passed.**

There were no public comments to the action agenda.

## **GENERAL PUBLIC COMMENT**

Crazy Love Ministries – Public Comment

## **ADMINISTRATION REPORTS**

City Manager Jeff Niten discussed the following:

- October 30<sup>th</sup> at 6:00 p.m. is Spotlight Shelton at the Civic Center
- Shelton Stream going out in the utility bills
- Road Striping will be finalized soon
- Birch St Neighborhood issues - steps the City has taken
  - Library Hill trail closed
  - De-limbed vegetation going up the hill for better visibility
  - Evaluated other options, such as providing additional lighting
  - Interested in engaging in an open dialogue with the community

## **ANNOUNCEMENT OF NEXT MEETING**

The next meeting will be on Tuesday, October 15, 2019 at 6:00 p.m.

## **ADJOURN**

As there was no further business, Mayor Rogers adjourned the meeting at 6:25 p.m.

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Mayor

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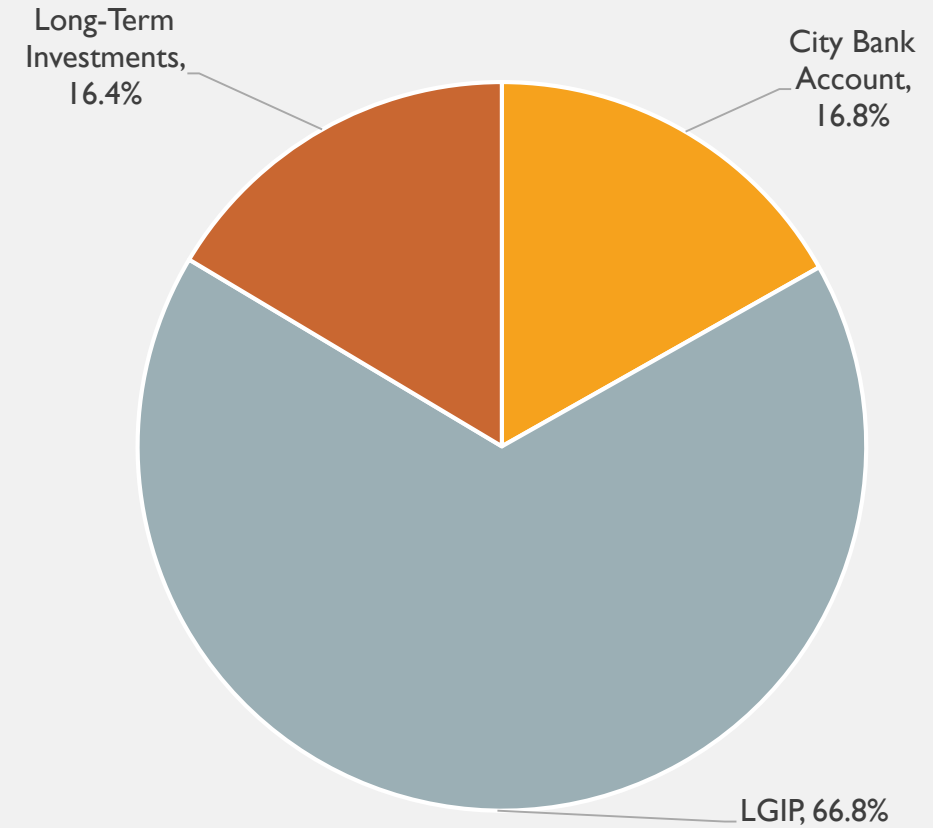
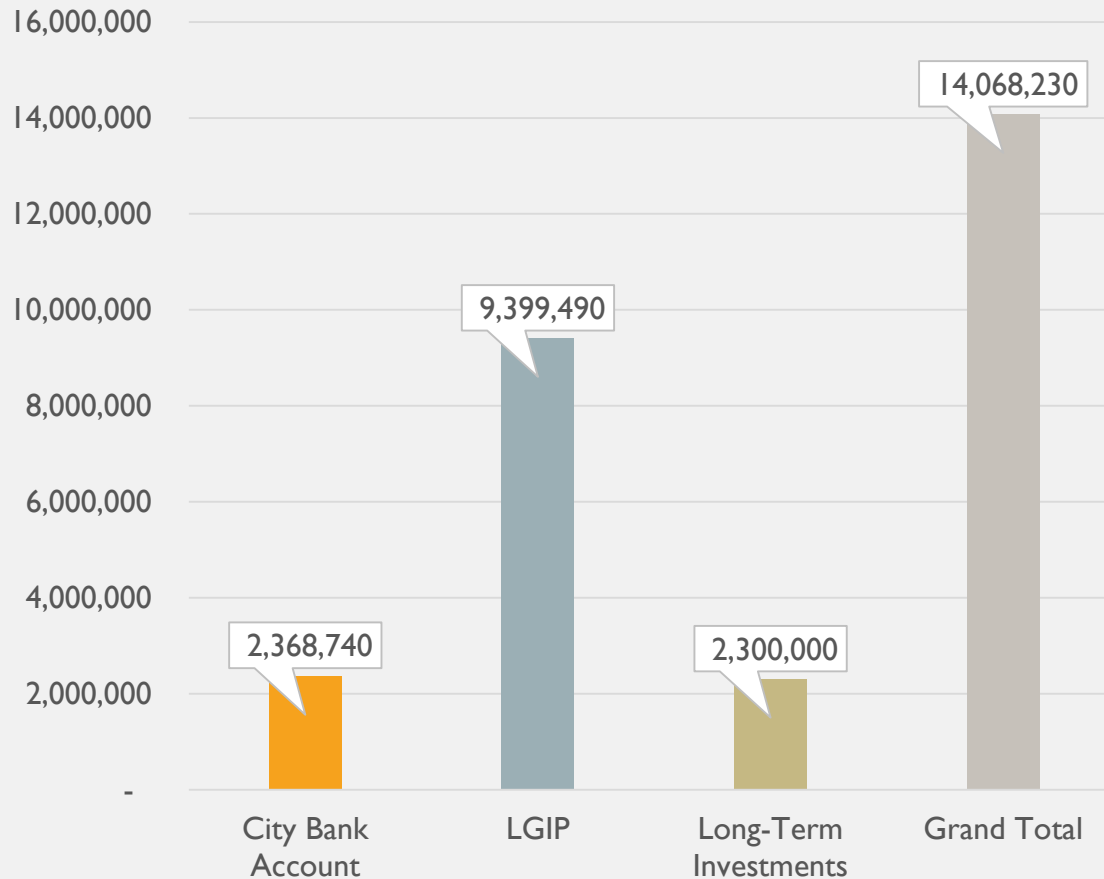
City Clerk

# CITY LONG-TERM INVESTMENTS

City of Shelton Council Meeting

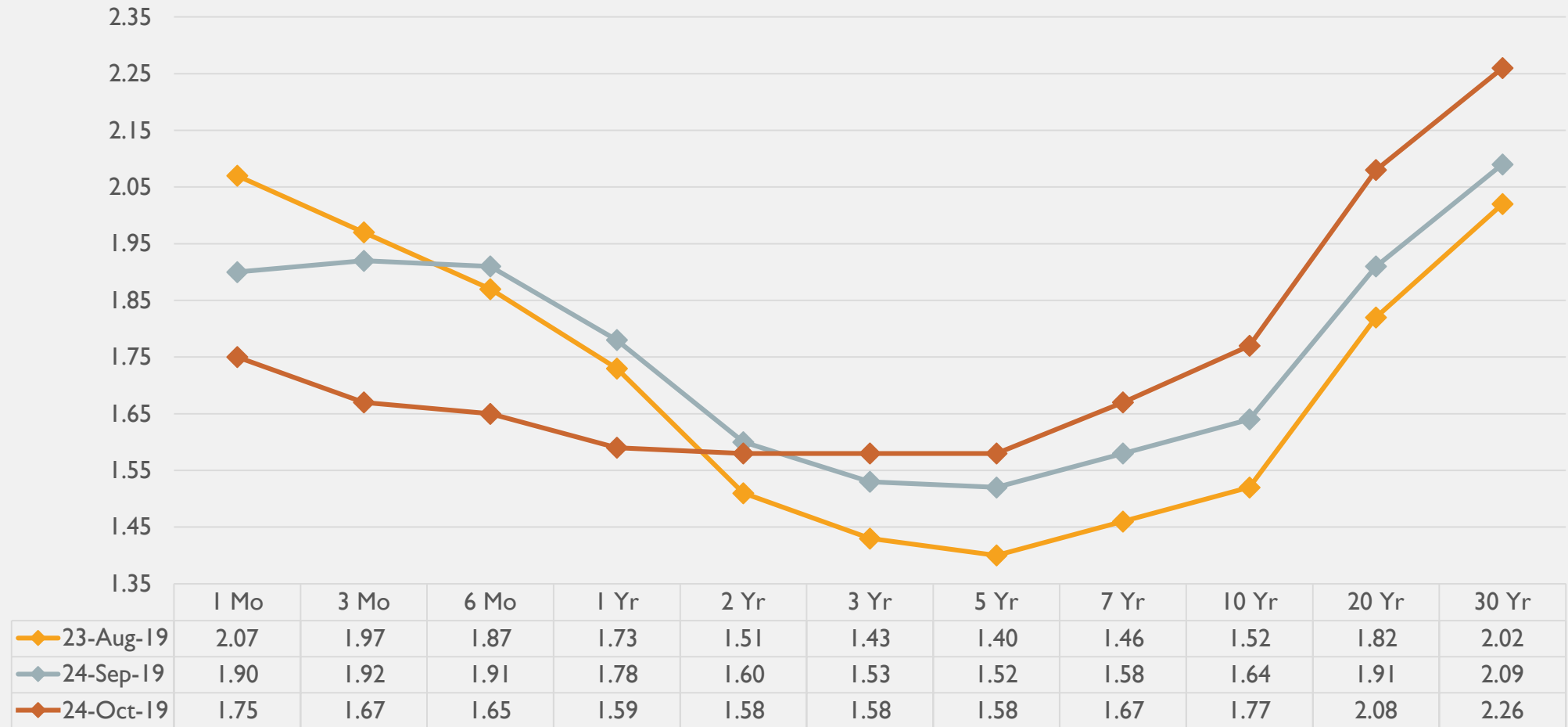
November 5, 2019

# CITY CASH AND INVESTMENTS THIRD QUARTER





# TREASURY YIELD CURVE AUGUST, SEPTEMBER, OCTOBER



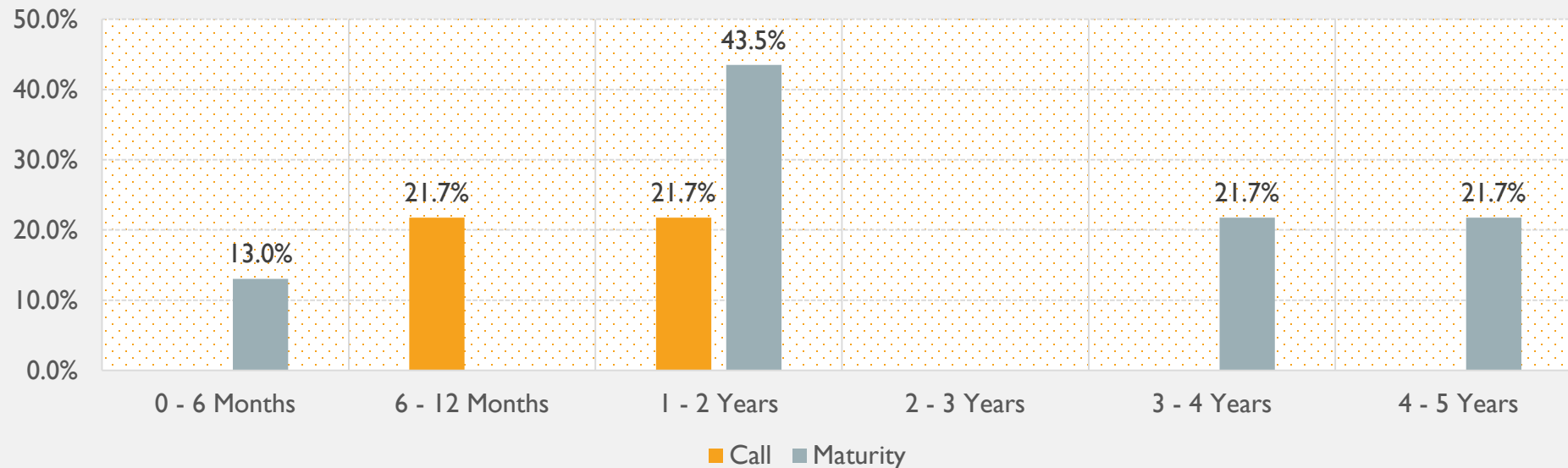
# FEDERAL FUNDS FUTURES PROBABILITY RATE TABLE

Meeting Date	Cut Probability*	Federal Funds Rate (Current 1.75 - 2.00)					
		.50 - .75	.75 - 1.00	1.00 - 1.25	1.25 - 1.50	1.50 - 1.75	1.75 - 2.00
30-Oct-19	93.5%	0.0%	0.0%	0.0%	0.0%	93.5%	6.5%
11-Dec-19	24.9%	0.0%	0.0%	0.0%	24.9%	70.4%	4.7%
29-Jan-20	43.0%	0.0%	1.0%	6.1%	35.9%	54.4%	3.6%
18-Mar-20	46.8%	0.0%	0.5%	8.7%	37.6%	49.9%	3.3%
29-Apr-20	51.1%	0.0%	1.3%	11.2%	38.6%	45.9%	3.0%

\* Cut Probability is calculated from the reduction probability from the highest/majority percent range.

# CURRENT LONG-TERM CITY INVESTMENTS

	Investment	Yield at Maturity	Maturity Date	Duration to Maturity	Likely Call Date	Duration to Call	Yield to Worst
Fannie Mae	\$ 300,000	2.50%	4/23/20	0.47	Non-Callable		2.50%
Fannie Mae	\$ 400,000	1.60%	5/6/21	1.50	Non-Callable		1.60%
Federal Home Loan Bank	\$ 600,000	1.70%	6/14/21	1.61	Continuously Callable		1.70%
Federal Farm 2	\$ 500,000	2.10%	6/7/23	3.59	6/7/2021	1.59	1.96%
Federal Farm 1	\$ 500,000	2.30%	6/17/24	4.62	6/17/2020	0.62	2.07%
<b>Total Long-Term</b>	<b>\$ 2,300,000</b>						



# 2018 STATE AUDIT RESULTS



## 2018 AUDIT RESULTS

- The State Auditor's Office (SAO) audit of the City's 2018 activities kicked off August 8<sup>th</sup> and concluded on October 22<sup>nd</sup> with the Exit Conference.
- The 2018 audit was comprised of two significant audit processes: a financial statement audit, which examines the City's financials, and an accountability audit, which examines the City's processes in relation to law and policy.
- The City appreciates the work of SAO as ultimately we are on the same team in wanting to make sure the City is accounting for public monies correctly and is following all applicable laws and policies regarding the use of those monies.

## 2018 AUDIT RESULTS

- The audit process went smoothly and resulted in no audit findings for the City in 2018. This is an improvement over previous years and we are proud to be moving in the right direction.
- The audit resulted in two management letter items and three exit items.
  - Management letter items are things that are not material enough to warrant an audit finding but are items that SAO would like to see the City address in the future.
  - Exit items are things that are not material enough to rise to management letter inclusion and are not reported in the final audit report.

# 2018 AUDIT RESULTS

- Management letter items:
  - Reconciliation of ending cash and investments balances between the general ledger and City bank statement.
    - City was aware of this issue and had already begun by engaging with both a consultant and representatives from our accounting system of record to determine the necessary adjustments to resolve this issue moving forward.
  - \$1.8 million in state grant funding was reported as federal funding.
    - We have already addressed this moving forward. This was an usual grant and the amount reported was correct but was incorrectly included on federal award schedule rather than the state schedule.

# 2018 AUDIT RESULTS

- Exit items:
  - Small and attractive asset inventory.
    - This has already been addressed and we are revising our process to monitor small and attractive assets.
  - Manual payroll adjustments.
    - Manual adjustments in the pay process are required at times. The City is revising its processes to include a double check or verification process on those adjustments.
- Procurement for Architecture and Engineering Services
  - This has already been addressed and the City is updating our processes to ensure compliance with procurement rules and regulations



## 2018 AUDIT PROCESS

- Overall it was a very successful audit process and SAO mentioned at the Exit Conference that they noticed the improvements the City had made in its processes from previous years.
- The year-end and audit process takes a team to be successful and the finance departments appreciates the work of other departments in helping us through this process.
- Additionally, we want to thank the City Council and City Manager for their support in our efforts toward process and internal control improvements.

# INVESTMENT AND 2018 AUDIT RESULTS

- Questions or comments on the City's investments or the 2018 audit?



**CITY OF SHELTON  
COUNCIL BRIEFING REQUEST  
(Agenda Item F1)**

Touch Date: 10/10/19  
Brief Date: 11/5/19  
Action Date: 11/19/19

Department: **Public Works**  
Presented By: **Craig Gregory**

**APPROVED FOR COUNCIL PACKET:**

Action Requested:

**ROUTE TO:**

**REVIEWED:**

PROGRAM/PROJECT TITLE:

**2019 Chip Seal & 2019 Residential  
Paving Final Acceptance**

ATTACHMENTS:

-Chip Seal Final Acceptance Form  
-Residential Paving Final Acceptance  
Form

☐

Ordinance

☐

Resolution

☐

Motion

☒

Other

☒ Dept. Head

☐ Finance Director

☐ Attorney

☐ City Clerk

☐ City Manager

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

The 2019 Chip Seal Project allowed for chip seal maintenance activities to take place on several major arterials in the North Mountain View area, prolonging the life of the roadway. Two schedules were awarded to Sierra Santa Fe on June 18, 2019; Schedule A being Wallace Kneeland Blvd from Olympic Hwy North to Shelton Springs Rd and Shelton Springs Rd from 13<sup>th</sup> Street to City Limits, and Schedule B being East "B" Street/13<sup>th</sup> Street from Olympic Hwy North to "K" Street/Northcliff Rd. The chip sealing took place July 22, 2019 through July 27, 2019.

The 2019 Residential Paving Project allowed for the resurfacing of several streets in the North Mountain View area. The project was awarded to Central Paving, LLC on September 3, 2019 and paving took place October 8<sup>th</sup> and October 9<sup>th</sup>, 2019.

Both projects were completed on time.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

N/A

**BUDGET/FISCAL INFORMATION:**

\$425,000 was approved for maintenance activities in the 2019 Budget. The total cost of both projects combined is \$442,395.23. The additional funds, above what was approved in the 2019 Budget, will come out of City transportation funds.

**PUBLIC INFORMATION REQUIREMENTS:**

Information can be obtained through the Public Works Department.

**STAFF RECOMMENDATION/MOTION:**

Staff requests the Council concur to place these items on the November 19, 2019 action agenda.

**CAPITAL PROJECT**  
**FINAL ACCEPTANCE FORM**

Project:       **2019 Chip Seal**

Contractor:   Sierra Santa Fe Corporation

Date awarded: June 18, 2019

Amount of the contract: \$ **224,894.50**

Final Amount Paid:       **\$ 287,394.50**

Description of work performed: This project provided for crack sealing various locations on N. 13<sup>th</sup> Street, and chip sealing on Wallace Kneeland Blvd. from Olympic Hwy. North to Shelton Springs Road, Shelton Springs Road from N. 13<sup>th</sup> Street to City Limits, and N. 13th/B Street from Olympic Hwy. North to K Street.

**Authorizing signatures:**

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Cronic

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Schmit

\_\_\_\_\_  
Date



**CAPITAL PROJECT**  
**FINAL ACCEPTANCE FORM**

Project:       **2019 Residential Paving Project**

Contractor:    Central Paving, LLC

Date awarded:  September 3, 2019

Amount of the contract: \$ **194,797.00**

Final Amount Paid:     \$ **155,000.73**

Description of work performed: This project provided for the HMA overlay on certain residential roads in the West Mountain View area of Shelton: Adams Street from B St. to C St., C Street from Van Buren St. to Olympic Hwy. North, D Street from Van Buren St. to Monroe St., Monroe Street from B St. to C St., Monroe Street from C St. to D St., Van Buren Street from C St. to D St., E Street from Monroe St. to Olympic Hwy. North, Adams Street from D St. to E St., F Street from Adams St. to Olympic Hwy. North, and I Street from Adams St. to Olympic Hwy. North.

**Authorizing signatures:**

\_\_\_\_\_  
Mayor Rogers

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Mayor Peterson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Cronic

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Dorcy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember McDowell

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Onisko

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember Schmit

\_\_\_\_\_  
Date



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F2)

Touch Date: 10/24/19  
Brief Date: 11/5/19  
Action Date: 11/19/19

Department: Public Works  
Presented By: **Craig Gregory**

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

**Transpo Group On-Call  
Engineering Contract and Work  
Order Amendments**

☐

Ordinance

☒ Dept. Head

☐ Finance Director

☐ Attorney

☐ City Clerk

☐ City Manager

#### ATTACHMENTS:

- Transpo Group On-Call Engineering Contract Amendment No. 1
- Executed Work Order No. TG001-19
- Work Order No. TG001-19 Amendment No. 1

☐

Resolution

☐

Motion

☒

Other

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

On January 16, 2018 the then Commission approved On-Call Engineering contracts with four separate firms, allowing different assignments to be issued to a firm in the form of a Work Order, as needed. In June 2019, following notice of award of \$283,000 in state funding, Work Order No. TG001-19 was assigned to Transpo Group for the redevelopment of the Civic Center community parking lot.

Transpo Group's original design of the parking lot came with an engineer's estimate that was much higher than anticipated. In order to reduce the overall cost of the project, we have asked Transpo Group to reroute the storm system from Cota Street to a new on-site storm retention pond, which will be a much less expensive option. We have also asked that a park be designed for the east end of the property. This additional design effort, although reducing the overall cost of the project, will require the City to expend additional design funds, bringing forth Amendment No. 1 to the work order with Transpo Group.

At the same time, the current On-Call Engineering contracts are set to expire on December 31, 2019. Staff is asking to amend the current On-Call Engineering Contract with Transpo Group to extend the contract until April 30, 2020, allowing design and bidding efforts to be completed.

### ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

### BUDGET/FISCAL INFORMATION:

The original contract amount is for \$46,100, of that amount \$35,475 has been expended. The additional amount needed to complete the change in design will total an additional \$23,570.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained through the Public Works Department.

### STAFF RECOMMENDATION/MOTION:

Staff requests the Council concur to place these items on the November 19, 2019 action agenda.

## Amendment to Contract No.1

Agency City of Shelton  
Name of Project 2018-2020 On-Call Professional Engineering Services

City of Shelton desires to amend the agreement entered into with Transpo Group executed on February 6, 2018 and identified as 2018-2020 On-Call Professional Engineering Services.

All provisions in the basic agreement remain in effect except as expressly modified by this amendment as follows:

### **Section 7 of the Contract for Services:**

**Duration of Agreement is hereby amended to read:**

This Agreement shall be in full force and effect for a period commencing on the date of execution and ending April 30, 2020, unless sooner terminated under the provisions hereinafter specified. To meet the needs of the City's ongoing projects and by agreement of both parties, this contract may be amended to extend the expiration date until December 31, 2020, or completion of work authorized under this agreement, whichever is later.

If you concur in this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

Sincerely,

\_\_\_\_\_  
Contractor Signature Date

\_\_\_\_\_  
City of Shelton Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Print Name and Title



## Work Order TG001-19

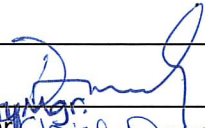

Date: June 18, 2019

Task: Design of Civic Center Parking Lot Paving

To: Transpo Group

Scope of Work: Transpo Group will develop and design engineering plans to pave an existing gravel parking lot as described in **Exhibit A**.

Budget: \$46,100.00

City of Shelton:		Date: 6/19/19
Title: <del>City Manager</del>	<del>Chief Darrin Moody</del>	
Transpo Group:		Date: 6/20/19
Title: Principal		

This work shall be done according to the contractual agreement for On-Call Engineering between City of Shelton and Transpo Group signed February 6, 2018.

# EXHIBIT A

WORK ORDER TG001-19  
**City of Shelton**  
**2018-20 On-Call Engineering Services**  
**Task Order #1**  
**W Cota St Parking Lot**

This service agreement is in accordance with the 2018-2020 On-Call Services contract in effect for the period of February 6, 2018 to December 31, 2019.

<b>Date</b>	June 14, 2019
<b>Purpose</b>	<p>Develop and provide design engineering plans to pave an existing gravel parking lot. The lot is approximately 240'x120' and is located in downtown Shelton, east of S 5th St, south of W Cota St, west of S 4th St, and north of an unnamed alley. The lot design is proposed to include:</p> <ul style="list-style-type: none"> <li>• HMA paving;</li> <li>• associated stormwater improvements;</li> <li>• striping/signing for parking stalls and drive aisles;</li> <li>• two basketball hoops (excludes basketball court striping);</li> <li>• HMA-embedded tent tie-down anchors; and</li> <li>• backdrop (similar to fencing) adjacent to the basketball hoops.</li> </ul>
<b>Scope of Services</b>	<p><b>Task 1 – Topographic Survey</b>  Transpo and our sub-consultants will prepare a base map of the site for grading purposes and associated stormwater outfalls from two to three existing topo files and proposed main street design and to pick-up supplemental on-site topography of the site:</p> <ul style="list-style-type: none"> <li>• Calculate boundary and locate monuments. Corners will not be set.</li> <li>• Locate sidewalk surrounding the parking area and catch basins in the existing flowline along W Cota St, S 4th St, and S 5th St.</li> <li>• Locate any additional horizontal features within the scope of work (light poles, hydrants, etc.).</li> <li>• 1-ft contour interval topography survey.</li> </ul> <p><i>Task Assumptions</i></p> <ul style="list-style-type: none"> <li>• Title reports are not anticipated and are not included in this Scope of Services.</li> <li>• Sub-contracted utility locates are not included in this Scope of Services.</li> <li>• Boundary/encroachment resolution, if encountered, is not included in this Scope of Services.</li> <li>• Recording fees, submittal fees, reprographic costs will be billed as a reimbursable expense and are not included in this proposal.</li> </ul> <p><i>Deliverables</i></p> <ul style="list-style-type: none"> <li>• Topographic survey</li> </ul>



### **Task 2 – Parking Lot Design**

Transpo will prepare construction plans, special provisions, and an engineer's opinion of probable costs for review and approval by the Client, per City of Shelton and WSDOT/APWA standards as applicable.

The parking lot layout and landscaping will be based on City of Shelton standards. The number of parking stalls will be maximized to the extent feasible. The parking lot will be laid out to utilize the existing driveway accesses. The plans are anticipated to include the following sheets:

- Cover (1 sheet)
- General Notes and Legends (1 sheet)
- Site Preparation Plan (1 sheet)
- Paving/Grading Plan (2 sheets)
- Channelization Plan (1 sheet)
- Misc. (basketball hoop, tie-down anchors, backdrop, etc.) Details (up to 3 sheets)
- Traffic Control Plans (2 sheets)

#### *Task Assumptions*

- The HMA pavement design will not be based on anticipated traffic volumes or ESALs. Transpo will coordinate with the Client regarding the pavement design.
- The Client will prepare design deviations, if necessary, if meeting the City of Shelton's municipal code requirements for parking lots is not feasible based on available funding or other reasons.
- Channelization improvements to W Cota St, S 4th St, and S 5th St are not anticipated and are not included in this Scope of Services.
- The Client will provide direction regarding the location of basketball hoops, tie-down anchors, and backdrop.
- Illumination impacts/improvements are not anticipated and are not included in this Scope of Services.
- Driveway and curb ramp impacts/improvements are not anticipated and are not included in this Scope of Services.
- Retaining walls are not anticipated and are not included in this Scope of Services.
- Utility impacts/improvements are not anticipated and are not included in this Scope of Services. Existing utilities within the parking lot will remain as-is and may only require minor adjustments to grade.

#### *Deliverables*

- Construction plans, special provisions, and engineer's opinion of probable costs.

### **Task 3 – Drainage Design**

Transpo and our sub-consultants will prepare drainage/TESC construction plans, calculations, reports, special provisions, and an engineer's opinion of probable costs for review and approval by the Client, per City of Shelton and WSDOT/APWA standards as applicable.

The drainage plan will be based upon the topography onsite and the trunk line tie-in for stormwater discharge as requested by the Client. The plans will show catch basins, pipe locations, discharge tie-in, and water quality treatment facilities (as necessary) and are anticipated to include the following sheets:

- Drainage Plan and/or profile (2 sheets)
- Drainage Details (up to 3 sheets)
- TESC Plan/Details (2 sheets)

This task will include preparing a drainage report addressing stormwater conveyance related to the City trunk line, drainage impacts from the proposed improvements and addressing of DOE Minimum Requirements as applicable.

Task items will include the following:

- Drainage Report with the following information:
  - Narrative related to site-specific stormwater requirements
  - Stormwater conveyance calculations for the identified storm trunk receiving the site discharge that will incorporate the following:
    - Map of the area tributary to the trunk line with estimated pervious and impervious land coverages
    - Calculated tabulation of the estimated areas
    - Calculated additional runoff peaks from the developed site that are added to the trunk line
    - Conveyance capacity calculations that utilize estimated slopes, estimated time of concentrations, Rational Method and Manning's Equation
- Stormwater Pollution Prevention Plan (SWPPP) document per DOE requirements that includes the following:
  - Existing site narrative
  - Proposed development narrative
  - Discharge locations for monitoring purposes
  - Proposed TESC BMPs and implementation of such BMPs
  - Project site runoff calculations
  - Project team information
  - Engineered calculations as necessary for NPDES permitting requirements

#### ***Task Assumptions***

- The Client will provide as-builts of the trunk line to determine the discharge location.
- The Client will provide as-builts to calculate tributary areas to stormwater trunk line.

	<ul style="list-style-type: none"> <li>• Stormwater detention facilities (including modeling, analysis, and design) are not anticipated and are not included in this Scope of Services.</li> <li>• Preparation or submittal of documentation for the construction stormwater general permit (NPDES permit) is not included in this Scope of Services.</li> <li>• Stormwater conveyance calculations will exclude: <ul style="list-style-type: none"> <li>○ Detailed impervious area breakdowns for the entire tributary basin.</li> <li>○ Detailed vertical information for entirety of tributary trunk line.</li> <li>○ Sizing recommendations or advanced design solutions for conveyance capacity problems, if encountered.</li> <li>○ Any upsizing of existing pipes in plan drawings to accommodate additional stormwater flow.</li> <li>○ Backwater calculations. The scope of this task is related to conveyance capacity using the above outlined methodologies.</li> <li>○ Tide studies or their implication on backwater unless existing studies are provided for utilization in capacity calculations.</li> </ul> </li> </ul> <p><i>Deliverables</i></p> <ul style="list-style-type: none"> <li>• Construction plans, special provisions, and engineer's opinion of probable costs.</li> <li>• Drainage report.</li> <li>• SWPPP document.</li> </ul> <p><b>Project Assumptions</b></p> <p>The following are initial assumptions for the project development. These assumptions may be updated upon further discussion with City staff. Transpo is entitled to rely upon the completeness and accuracy of information and services furnished by the Client and their representatives.</p> <ul style="list-style-type: none"> <li>• Submittals of the complete plan set, special provisions, and engineer's opinion of probable costs will be prepared to the 100-percent and final completion levels. Comments from the Client will be reflected in each submittal. Two (2) submittals are included in this Scope of Services. Should additional revisions and/or submittals be required for approval, beyond the two anticipated, this may constitute extra services necessitating a change to the Scope of Services, fee estimate, and/or schedule.</li> <li>• One in-person meeting with the Client is included in this Scope of Services, if needed.</li> <li>• A full bid-package contract is not anticipated and is not included in this Scope of Services. Special provisions will be prepared as needed based on WSDOT/APWA standards.</li> <li>• Environmental and permitting services are not included in this Scope of Services.</li> </ul>
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	<ul style="list-style-type: none"> <li>• Right-of-way services are not anticipated and are not included in this Scope of Services.</li> <li>• Geotechnical investigations are not anticipated and are not included in this Scope of Services.</li> </ul>
<b>Fee Estimate</b>	\$46,100
<b>Schedule</b>	Task 2 submittal will be made within 4-6 weeks from NTP.

Agency Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**City of Shelton**  
**2018-20 On-Call Engineering Services**  
**Task Order #1 – Amendment #1**  
**W Cota St Parking Lot**

This service agreement is in accordance with the 2018-2020 On-Call Services contract in effect for the period of February 6, 2018 to December 31, 2019. Work Order TG001-19 (Task Order #1) dated June 14, 2019 between Transpo Group (Transpo) and City of Shelton is amended to include the following additional services and revised fee projection.

<b>Date</b>	October 22, 2019
<b>Purpose</b>	<p>Update the design, engineering PS&amp;E package, calculations, and reports to include revisions requested by the Client that were beyond the original Scope of Services. The modifications generally include:</p> <ul style="list-style-type: none"> <li>• Providing additional topographic survey;</li> <li>• Constructing a new stormwater infiltration pond; and</li> <li>• Revisions to the parking lot layout.</li> </ul>
<b>Scope of Services</b>	<p><b>Task 1 – Topographic Survey</b></p> <p>Transpo and our sub-consultants will perform additional survey. Specific task items include:</p> <ul style="list-style-type: none"> <li>• Verify/set horizontal, vertical control;</li> <li>• Perform site survey of additional project parcels #3201955115005 and #320195115900 to include existing topography, above ground utilities, frontage topography along property frontage (extended 100 lineal feet beyond project limits), and any other existing planimetric features;</li> <li>• Prepare boundary/topographic map depicting existing topography and above ground utilities; and</li> <li>• One-foot contours will be shown.</li> </ul> <p><i>Task Assumptions</i></p> <ul style="list-style-type: none"> <li>• Title reports for subject properties will be provided by Client, or will be invoiced as a reimbursable expense.</li> <li>• No sub-contracted utility locates are included in this proposal. If locates are required or requested after field work for this task is completed, the cost of locates will be assessed as a reimbursable expense, and field collection of the paint marks will be completed on a T&amp;E basis.</li> <li>• No property corners will be set under this proposal.</li> <li>• A Record of Survey will not be filed under this proposal.</li> </ul>



	<ul style="list-style-type: none"> <li>• Exclusions include boundary/encroachment resolution if encountered. If these services are required they will be performed on a Time &amp; Expense basis.</li> <li>• Recording fees, submittal fees, reprographic costs will be billed as a reimbursable expense and are not included in this proposal.</li> <li>• Any additional work, beyond the scope above, which is requested by the Client, will be performed on a Time &amp; Expense basis.</li> </ul> <p><i>Deliverables</i></p> <ul style="list-style-type: none"> <li>• Topographic survey</li> </ul> <p><b>Task 2 – Parking Lot Design</b></p> <p>Transpo will prepare revised construction plans, special provisions, and an engineer’s opinion of probable costs for review and approval by the Client, per City of Shelton and WSDOT/APWA standards as applicable. Specific task items include:</p> <ul style="list-style-type: none"> <li>• Revisions to parking lot layout design;</li> <li>• Revisions to parking lot grading design to accommodate drainage design revisions described below in Task 3;</li> <li>• Revisions to Paving and Grading Plan, Paving and Grading Details, Channelization Plan, and Site Amenities Plan;</li> <li>• Revisions to previously submitted special provisions to accommodate new design; and</li> <li>• Revisions to previously submitted engineer’s opinion of probable costs to accommodate new design; and</li> <li>• Coordination with Client on preparing bid package.</li> </ul> <p><i>Task Assumptions</i></p> <ul style="list-style-type: none"> <li>• The Client will provide a detailed markup of requested modifications to the parking lot layout to be used as a basis for revising the PS&amp;E.</li> <li>• The Client will prepare Division 1 special provisions, notice to bid, boilerplate contract boilerplate templates and forms, bid schedule, bonds, and any other documentation necessary to complete the full PS&amp;E bid package;</li> <li>• The Client will lead preparation of PS&amp;E bid package;</li> <li>• Any additional work, beyond the scope above, which is requested by the Client, will be performed on a Time &amp; Expense basis.</li> </ul> <p><i>Deliverables</i></p> <ul style="list-style-type: none"> <li>• Revised construction plans, special provisions, and engineer’s opinion of probable costs.</li> </ul> <p><b>Task 3 – Drainage Design</b></p> <p>Transpo and our sub-consultants will prepare revised drainage/TESC construction plans, calculations, reports, special provisions, and an engineer’s opinion of probable costs for review and approval by the Client, per City of</p>
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	<p>Shelton and WSDOT/APWA standards as applicable. Specific task items include:</p> <ul style="list-style-type: none"> <li>• Preparation of additional plan sheets showing the following: <ul style="list-style-type: none"> <li>○ Up to two Drainage plan and/or profile sheets showing the following: <ul style="list-style-type: none"> <li>▪ Catch Basin (horizontal locations and vertical profiles);</li> <li>▪ Pipe locations (vertical and horizontal information); and</li> <li>▪ Infiltration pond facility.</li> </ul> </li> <li>○ Up to two additional detail sheets as necessary for infiltration facility construction plans and details; and</li> <li>○ One TESC Plan sheet for temporary erosion and sediment as necessary.</li> </ul> </li> <li>• Produce Drainage Memo that provides the following information: <ul style="list-style-type: none"> <li>○ Infiltration modeling calculations and WWHM output;</li> <li>○ Runoff area calculations used in sizing;</li> <li>○ Narrative on DOE Manual Minimum Requirements addressed with infiltration sizing;</li> <li>○ Narrative on water quality treatment scenario applied to system; and</li> <li>○ Infiltration system design sizes, correlated with construction plan geometry.</li> </ul> </li> <li>• Prepare Special Provisions in WSDOT/APWA format for additional infiltration system and any other associated infrastructure;</li> <li>• Produce revisions to previously submitted special provisions to accommodate new design;</li> <li>• Phone meetings and design discussions with Client;</li> <li>• Coordination with the City regarding new scope, infiltration system siting and any other stormwater design-related questions; and</li> <li>• Answering questions from the City as necessary.</li> </ul> <p><i>Task Assumptions</i></p> <ul style="list-style-type: none"> <li>• City provided infiltration rate testing data (6 in/hr infiltration rate) provided on 9/16/2019 will not change.</li> <li>• Infiltration system will be located south of parking lot improvements.</li> <li>• Infiltration system will receive runoff from parking lot improvements project only.</li> <li>• No offsite storm improvements/replacement will be necessary.</li> <li>• City has specifically requested that there be no closed pipe conveyance discharge system designed. A quarry spill lined emergency overflow in the infiltration facility has been requested and will be integrated into the design by Transpo and our sub-consultants.</li> <li>• Site visit and downstream investigation will not be required.</li> <li>• The City will perform WWHM Modeling.</li> </ul>
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	<ul style="list-style-type: none"> <li>• The City will prepare revisions to the SWPPP previously prepared for the site.</li> <li>• Native soil at bottom of infiltration pond will act as water quality treatment.</li> <li>• Drainage and TESC cost estimate information for construction of such facilities will be provided by Transpo and our sub-consultants.</li> <li>• No in-person meetings to the City are assumed under this task item.</li> <li>• Any additional work, beyond the scope above, which is requested by the Client, will be performed on a Time &amp; Expense basis.</li> </ul> <p><i>Deliverables</i></p> <ul style="list-style-type: none"> <li>• Revised construction plans, special provisions, and engineer's opinion of probable costs.</li> <li>• Drainage memo.</li> </ul>
<b>Fee Estimate</b>	<b>\$23,570</b>

Agency Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Cost Estimate Worksheet

Number / Project Name
1.17542.00 - Task 1 - Cota St Parking Lot

Pay rates are effective from June 22, 2019 through June 20, 2020, within the ranges shown in the attachment.  
Only key staff are shown and other staff may work on and charge to the project as needed by the project manager.

	Project Manager	Quality Control	Project Engineer	CAD/ Graphics	Project Admin
initials	CAC2	JCP	JKHC	JAH	CLF
job title	Eng L5	Prin L7	Eng L3	Eng L2	PA L2
cost rate	\$160.00	\$245.00	\$135.00	\$125.00	\$95.00

### Labor:

	Work Task					Hours	Cost
1						0	\$0
2	Task 1 - Topographic Survey (LDC)					0	\$0
3						0	\$0
4	Task 2 - Parking Lot Design	8	1	20	28	1	\$7,820
5						0	\$0
6	Task 3 - Drainage Design (LDC)					0	\$0
7						0	\$0
8						0	\$0
9						0	\$0
10						0	\$0
11						0	\$0
12						0	\$0
13						0	\$0
14						0	\$0
15						0	\$0
16						0	\$0
17						0	\$0
18						0	\$0
19						0	\$0
20						0	\$0
<b>Total Hours</b>		<b>8</b>	<b>1</b>	<b>20</b>	<b>28</b>	<b>1</b>	<b>58</b>
<b>Labor Costs</b>		<b>\$1,280</b>	<b>\$245</b>	<b>\$2,700</b>	<b>\$3,500</b>	<b>\$95</b>	<b>\$7,820</b>

### Reimbursable Expenses:

	Item	Reimburs. Cost
1	Application	
2	Business Meals	
3	Mileage	
4	Miscellaneous	
5	Models/Renderings/Photos	
6	Parking	
7	Records Filing	
8	Registrations	
9	Reproductions	
10	Shipping/Courier	
11	Specialty Software	
12	Supplies	
13	Traffic Accident Data	
14	Traffic Count Vendors	
15	Travel, Hotel, Taxi, & Air Fare	
<b>Sub Total</b>		<b>\$0</b>
<b>Total (Cost + 15 percent)</b>		<b>\$0</b>

### Subconsultants:

	Firm	Subs. Cost
1	LDC, Inc. - Task 1	\$4,300
2	LDC, Inc. - Task 3	\$11,450
3	Subconsultant C	
4	Subconsultant D	
5	Subconsultant E	
<b>Total</b>		<b>\$15,750</b>

<b>TOTAL ESTIMATE</b>	<b>\$23,570</b>
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## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F3)

Touch Date: 6/11/19  
Brief Date: 11/5/19  
Action Date: 11/19/19

Department: **Executive**  
Presented By: **Jeff Niten**

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

- |                                     |                  |       |
|-------------------------------------|------------------|-------|
| <input type="checkbox"/>            | Dept. Head       | _____ |
| <input type="checkbox"/>            | Finance Director | _____ |
| <input type="checkbox"/>            | Attorney         | _____ |
| <input type="checkbox"/>            | City Clerk       | _____ |
| <input checked="" type="checkbox"/> | City Manager     | JN    |

PROGRAM/PROJECT TITLE:  
**Joint Lobbying Agreement**

#### ATTACHMENTS:

- Resolution 1153-1019
- Joint Lobbying Inter-local Agreement

- |                                     |            |
|-------------------------------------|------------|
| <input type="checkbox"/>            | Ordinance  |
| <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/>            | Motion     |
| <input checked="" type="checkbox"/> | Other      |

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

There has been interest expressed to work collaboratively with Mason County on a number of issues including entering into an inter-local agreement for lobbying services which is the subject of this agenda item.

Shelton City Council and Mason County Commissioners met during a duly noticed public meeting on June 11, 2019 to discuss the overall framework of a joint lobbying agreement, how projects would be selected and other administrative matters relating to cooperation on lobbying our state legislature.

Staff has, in cooperation with Mason County, developed a framework for developing and presenting projects for the lobbyist retained to assist in this endeavor to pursue. Each jurisdiction shall develop their respective Comprehensive Economic Development Strategy (CEDS) list, and then shall meet in the early Fall of each year to decide priorities under this agreement.

### ANALYSIS/OPTIONS/ALTERNATIVES:

The City of Shelton could retain the current arrangement and utilize our current government relations contract to pursue projects and policy priorities independent of other interested parties. This arrangement would allow total control of legislative priorities by the City. It would also limit potential visibility of important projects to the community and create competition for resources that might otherwise be allocated elsewhere in the state.

### BUDGET/FISCAL INFORMATION:

\$24,000 per year is budgeted to retain our current government relations services. Adoption of this resolution would require an additional \$7,800 per year to compensate for half of the additional services.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained through the City Clerk's Office.

### STAFF RECOMMENDATION/MOTION:

Staff requests the Council concur to place these items on the November 19, 2019 action agenda.



**RESOLUTION NO. 1153-1019**

**A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON ADOPTING  
A JOINT LOBBYING PROGRAM WITH MASON COUNTY**

**WHEREAS**, the City of Shelton finds that working collaboratively with other jurisdictions to secure funding for projects beneficial to the community; and

**WHEREAS**, the parties have determined that certain capital projects will enjoy higher visibility from the legislature due to collaborative action; and

**WHEREAS**, this agreement authorizes collaborative action with respect to capital projects only and that policy priorities for each jurisdiction shall be administered outside the scope of this agreement;

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Shelton, Washington finds that the attached inter-local agreement is in the best interests of the City.

INTRODUCED AND PASSED by the City Council of the City of Shelton on this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor Bob Rogers

\_\_\_\_\_  
Deputy Mayor Deidre Peterson

\_\_\_\_\_  
Councilmember Gary Cronic

\_\_\_\_\_  
Councilmember Kathy McDowell

\_\_\_\_\_  
Councilmember Kevin Dorcy

\_\_\_\_\_  
Councilmember Joe Schmit

\_\_\_\_\_  
Councilmember Eric Onisko

## **INTERLOCAL AGREEMENT FOR LOBBYING SERVICES**

**THIS INTERLOCAL AGREEMENT FOR LOBBYING SERVICES** ("Agreement") is entered into by and between the City of Shelton, a Washington municipal corporation ("City"), and Mason County, a political subdivision of the State of Washington ("County") collectively referred to hereinafter as the "Parties".

**WHEREAS**, the Interlocal Cooperation Act, Chapter 39.34 RCW, provides public agencies may enter into agreements for joint and cooperative action; and

**WHEREAS**, the Parties believe that certain capital funding items will enjoy enhanced legislative visibility for capital funding requests within the respective jurisdictions; and

**WHEREAS**, this agreement secures joint lobbying for capital requests that benefit both parties only; and

**WHEREAS**, any lobbying for policy amendments shall be handled separately and will not be part of the scope of work in this agreement; and

**WHEREAS**, County policy priorities shall be handled through a separately negotiated agreement with a professional lobbyist chosen by the County; and

**WHEREAS**, the legislative bodies of each respective jurisdiction shall develop capital funding requests separately and discuss jointly at a meeting scheduled for that purpose in the early fall of each calendar year; and **NOW, THEREFORE** in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the parties as follows:

### **1. LOBBYING SERVICES**

Contingent upon approval and execution of this Agreement, the City of Shelton and Mason County shall enter into a professional services agreement to secure effective lobbying services to help secure funding for capital funding requests. The Board of County Commissioner's Chair and The Shelton City Manager will be the point of contact for lobbying serves under this agreement.

Lobbying Priorities will be determined by the County and the City each proposing and prioritizing items from the current CEDS List, with the top priority from each "party" becoming the two top priorities for the lobbyist.

### **2. PAYMENT**

- A. The "Parties" shall negotiate a monthly rate for lobbying services. The negotiated rate will encompass capital project funding for both jurisdictions.
- B. Following adoption of this agreement the County and City shall each pay 50% of the cost for professional lobbying services.
- C. All payments shall be made by the City of Shelton. Mason County shall remit their portion of costs to the City on a monthly basis.

### **3. TERM AND TERMINATION OF AGREEMENT**

- A. This Agreement shall become effective upon execution by the Parties and shall continue in effect unless terminated as provided below.
- B. Any Party may withdraw from and terminate participation under this Agreement with thirty (30) day notice upon the receipt of advance written notice of intent to

withdraw/terminate to the other party. The withdrawing Party shall be responsible for a proportionate share of applicable costs when termination by either Party becomes effective.

**4. EXTENT OF AGREEMENT/MODIFICATION**

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiation, representation, or agreement, either written or oral. This Agreement may be modified, amended or added to only by written instrument properly signed by all participating Parties.

**5. SEVERABILITY**

- A. If a court of competent jurisdiction holds any part, term or provision of the Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F4)

Touch Date: 10/28/19  
Brief Date: 11/5/19  
Action Date: 11/19/19

Department: **Executive**  
Presented By: **Jeff Niten**

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

#### PROGRAM/PROJECT TITLE:

☐

Ordinance

☐ Dept. Head

**Public Defense Contract  
Amendment**

☐

Resolution

☐ Finance Director

#### ATTACHMENTS:

☐ Attorney

-Contract – Taschner and Assoc.  
-Contract Amendment

☐

Motion

☐ City Clerk

☒

Other

☒ City Manager

JN

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The City of Shelton is required to provide public defense for indigent individuals charged in the Municipal Court and has contracted for these services with Taschner and Associates since 2017. The current contract provides for a renegotiation of the contract terms if case loads exceed anticipated numbers, and Taschner and Associates has requested that renegotiation.

The current terms of the contract anticipated 524 cases per calendar year, and projections for the remainder of this year and 2020 are above that number. Based on compensation provided for Public Defenders by other municipal governments (average of approximately \$250.00 per case) we have entered into negotiations to retain our Public Defender. The per case amount, based on the 561 case per year trend under the current contract is \$149.73 per case. The amended contract would provide per case compensation at \$194.29.

### ANALYSIS/OPTIONS/ALTERNATIVES:

The City of Shelton could re-negotiate the current contract to allow for an additional Public Defense firm, but that would likely cost the same and/or similar amount to the contract currently under consideration.

### BUDGET/FISCAL INFORMATION:

\$25,000 per year is budgeted in 2020 to retain our current Public Defense services. Additionally, grant funding from the Office of Public Defense would pay for the additional compensation in 2019.

### PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained through the City Clerks' Office.

### STAFF RECOMMENDATION/MOTION:

Staff requests the Council concur to place this item on the November 19, 2019 action agenda.

## CONTRACT FOR PUBLIC DEFENSE SERVICES

WHEREAS, the City of Shelton, Washington ("City"), a municipal corporation, wishes to engage an attorney(s) skilled in the provision of criminal defense to serve as its Public Defender;

WHEREAS, the Washington State Supreme Court, the Washington State Bar Association, and the City have adopted standards for the provision of public defense services; and

WHEREAS, the standards will be incorporated by reference in the contract between the parties.

NOW, THEREFORE, in consideration of the mutual benefits to be derived and the promises contained herein, the City of Shelton, Washington, and the individual attorneys who perform services under this contract (the "Public Defender") have entered into this Contract.

1. **Services.** In consideration of monies to be paid to the Public Defender by the City, the Public Defender agrees to provide legal counsel and services set forth below for all persons adjudged indigent by the Shelton Municipal Court ("Municipal Court") during the term of this contract who are assigned by the Municipal Court to a public defender for legal representation. The Public Defender shall establish an attorney/client relationship with the indigent client, and the Public Defender shall determine what services to provide to the client in order to ensure adequate representation. Legal counsel and services to be provided by the Public Defender shall include:
  - 1(A) Representation of indigent clients at arraignment calendars based on the schedule determined by the Municipal Court;
    - (i) The Public Defender shall provide counsel to defendants at arraignment and preliminary appearances regardless of whether they have been screened.
  - 1(B) Representation of all indigent clients at all Municipal Court proceedings after appointment;
  - 1(C) Arrival to all Municipal Court calendars on time and appropriately prepared;
  - 1(D) Initiating contact with new indigent clients in a confidential setting whether by phone or in person within 72 hours of appointment and maintaining the attorney-client relationship, which includes appropriate response to client contact, legal research, investigation, case preparation, witness interviews, legal advisement, preliminary hearings and motions, plea negotiations, trial preparation, and trial or disposition without trial, sentencing recommendations, the filing of a notice of appeal with specific errors noted, designation of record to be transmitted to Superior Court, and motions and orders for finding of indigence and appointment of counsel on appeal, and preparation of all legal documents, all as necessary to ensure competent legal representation of those determined to be indigent;
  - 1(E) Comply with all applicable public records and records retention laws;
  - 1(F) Maintain attorney-client privilege;



1(G) The Public Defender may be required to travel to and from the Mason County Jail or the Shelton Municipal Court for consultation with clients and for court appearances. Travel may be required for investigation, witness interviews, or any aspect related to case preparation; and

(i) For in-custody hearings occurring at the Mason County Jail, the Public Defender must be physically present with his or her client and will facilitate provision of documents between the Municipal Court and his or her client.

1(H) Other activities related to the provision of legal services to those accused of crimes by the City of Shelton.

2. **Scope of Services, Standards, and Warranty.** The Public Defender shall maintain professional practice standards in providing a level of legal service that does not fall below the minimum professional standards and Rules of Professional Conduct of the Washington State Supreme Court, the Washington State Bar Association, the National Legal Aid and Defender Association, and any applicable case law and court rules that define the duties of counsel to their clients.

2(A) The Public Defender will provide indigent defense services in accordance with the standards adopted by the City in Shelton by Ordinance 1808-0812 (2012), codified in Chapter 2.96 of the Shelton Municipal Code, the Washington Supreme Court Rules or Standards, and the Washington State Bar Association Standards (collectively "Standards"). These Standards are incorporated by this reference as if herein set forth. In the event the standards adopted by the City are amended in order to incorporate changes required to conform to changes in Washington Supreme Court Rules or Standards or in the Washington State Bar Association Standards, the parties agree to reopen this Contract in order to incorporate those changes and adjust the provisions of this Contract, including compensation as needed to conform this Contract to the standards. The Public Defender individually warrants that he or she, and every attorney and/or intern employed by the Public Defender to perform services under this contract, has read and is fully familiar with the provisions of the Standards. Furthermore, the Public Defender individually warrants that he or she, and every attorney and/or intern employed by the Public Defender to perform services under this contract, has read and is fully familiar with the decision by the Federal Court for the Western District of Washington in *Wilbur v. Mt. Vernon*. Compliance with the Standards and the *Wilbur* decision goes to the essence of this Contract.

2(B) The Public Defender, and every attorney and/or intern performing services under this Contract, shall certify compliance quarterly with the Municipal Court on the form established for that purpose by court rule. A copy of each and every such certification shall be provided to the City contemporaneously with filing with the Municipal Court.

2(C) The Public Defender will provide confirmation of continuing legal education (CLE) courses in the area of criminal law and defense annually by December 10th. Each and every attorney providing services under this Contract shall earn 7 hours of CLE credits per year in areas relevant to the misdemeanor defense practice. The Public Defender shall document training annually by providing the City or Auditor a list of all trainings attended by attorneys and staff during each year of the contract. Any training which results in a CLE credit shall be so designated showing the CLE credit given for such training.

2(D) The Public Defender will maintain contemporaneous records of work performed under this Contract on a daily basis documenting all work performed on a 1/10th of an hour basis on each assigned case.

2(E) Quarterly or whenever requested in writing by the City, the Public Defender shall provide the City with records showing the following aspects of Public Defender representation for all cases in which services were rendered during the prior quarter and the case was closed or resolved with conditions or sentence imposed in the prior quarter with the first report due no later than June 10, 2017:

- (i) Name, cause number, type of case appointed (separated by count), and date of violation;
- (ii) Date of appointment;
- (iii) Date of initial contact with client;
- (iv) Whether contact took place within 72 hours and, if not, why;
- (v) How many confidential meetings took place and the total amount of time dedicated to confidential meetings;
- (vi) What the final disposition of the case was;
- (vii) What the date of the final disposition was;
- (viii) What stage the final disposition took place;
- (ix) Whether charges were reduced as a result of negotiation with the prosecuting attorney; and
- (x) The total amount of time dedicated to the case in tenths of an hour.

2(F) The Public Defender shall implement a system to collect the following information. The information gathered shall include:

- (i) the number of cases assigned to each attorney each month, with the year-to-date total;
- (ii) the number of closed cases in which interpreter services requested, either in court or for utilization by the Public Defender;
- (iii) the number of closed cases in which an investigator was used;
- (iv) the number of closed cases in which expert services were requested;
- (v) the number of closed cases in which substantive motions were filed;
- (vi) the number of cases disposed of by straight plea as charged, which may also include information on the number of cases which a deferred sentence was



ordered or in which jail time was reduced as a result of negotiation with the prosecuting attorney;

- (vii) the number of cases which were resolved by the dismissal of the charges, a significant reduction in charges, or dismissal of other cases with a plea on the remaining case(s);
  - (viii) the number of closed cases in which charges were dismissed or significantly reduced on the day of trial;
  - (ix) the number of closed cases which were tried by a jury or by a judge;
  - (x) the number of appeals and/or writs;
  - (xi) the number of cases that required legal research; and
  - (xii) the number of attorney and investigator hours per closed case.
- 2(G) The parties will communicate regularly with the City and/or any Auditor regarding the information collected under this Contract.
- 2(H) The Public Defender will maintain and provide to the City or its designee data, information, and case files, along with any and all other information reasonably requested by the City or its designee to confirm that services are being provided in accordance with the Standards, so long as consistent with the attorney-client privilege.
- 2(I) The Public Defender agrees to cooperate and communicate with any Auditor or with the City in the fulfillment of his or her duties as outlined in the Standards, the *Wilbur* decision, court orders, and the Contract with the City to the full extent consistent with preservation of the attorney/client privilege.
- (i) The Public Defender understands that the Standards impose a variety of affirmative duties and obligations on the City and that, as a result, the City is currently in the process of developing a program for an internal or outside resource to review the Public Defender's performance under this Contract and that any program will be subject to modification. The details of the supervision or review process have yet to be determined but will involve supervision or evaluation based on the guidance and requirements of the Standards, the *Wilbur* decision, and this Contract. The Public Defender agrees to cooperate in the implementation and performance of the City's supervision or review process.
  - (ii) The supervision or review process may involve at least quarterly in-person meetings as may be necessary to review data collected under this Contract and its significance.
- 2(J) The Public Defender agrees to provide for use by incarcerated indigent defendants a free, "do not record" phone line.
- 2(K) The Public Defender shall, with respect to any jail or other incarceration facility where an assigned defendant is incarcerated:

- (i) Review forms from the jail or other incarceration facility to assure that they accurately advise clients whether written communications are confidential; and
- (ii) With reference to any indigent defendant client being held in an out-of-county jail or other incarceration facility, determine what arrangements have been made to allow clients to maintain confidential communications with their attorney and timely notify the City if no such arrangements are in place.

2(L) Complaints or charges against the Public Defender:

- (i) The Public Defender shall maintain client complaints received in a log as well as in the client's file and shall follow up on complaints within three (3) court days. Copies of the complaint log shall be provided to the City on a quarterly basis or upon its request on the form developed by the City and its Public Defense Supervisor. The Public Defender shall cooperate, to the full extent consistent with preservation of the attorney-client privilege, with review of unresolved complaints by the City, or its designee, including any internal or outside resource contracted with by the City to review the Public Defender's performance under this contract (hereinafter "Auditor").
- (ii) In the event the Public Defender receives notice of a complaint made to the Washington State Bar Association against the Public Defender or any attorney providing services under this contract, the Public Defender shall notify the City of such complaint and provide the City a copy of the complaint within two (2) business days of receipt. The Public Defender shall promptly report the results of the complaint, including any sustained disciplinary action by the Washington State Bar Association. If the complaint or any other disciplinary action results in a reprimand, suspension, or disbarment, the Public Defender and/or any attorney providing services under this contract is subject to immediate termination by the City.
- (iii) The Public Defender shall promptly report to the City a finding by a court of competent jurisdiction that the Public Defender or any attorney providing services under this contract has been found to have provided ineffective assistance of counsel.
- (iv) In the event that the Public Defender or any attorney providing services under this contract has been accused of a crime by the filing of a criminal complaint or information in a criminal court, the Public Defender shall notify the City within two (2) business days of such filing. If there is a criminal conviction, the Public Defender or any attorney providing services under this contract is subject to immediate termination.

2(M) The Public Defender warrants that s/he has proposed compensation levels, staffing, and infrastructure that provide the capacity and resources to meet the Standards including, by way of illustration and not limitation, affirmative efforts to contact a client who fails to appear for an appointment and documenting those efforts.

2(N) The Public Defender warrants that his or her compensation, reflected in Section 3, reflects all infrastructure, support, administrative services, routine investigation, and systems necessary to comply with the Standards.



- 2(O) The Public Defender agrees and promises that he or she will devote his or her full effort to the performance of this Contract and will undertake no private practice of law that would impede the ability to perform under this Contract

3. **Compensation.**

- 3(A) Effective May 1, 2017, the City shall pay the Public Defender for services rendered under this contract the sum of Seven Thousand Dollars (\$7,000) per month, for a total of Eighty-Four Thousand (\$84,000) per year.

The compensation amount represents the salary and benefits necessary to provide an experienced attorney(s) to provide public defense for the City and all infrastructure, support, and systems necessary to comply with the Standards. As provided in Section 3(F), below, the parties will periodically review staffing in light of changes in court rule and case load, if any. The parties believe that they have provided sufficient excess capacity to ensure that, in all respects and at all times, public defense service will comply with the Standards with an adequate reserve capacity for each attorney.

- 3(B) Case Counts. Based upon case counts maintained by the Municipal Court and by current attorneys and reviewed by the City, current estimates for annual case counts for all indigent cases is approximately five hundred twenty-four (524) cases per year. It is expected that the Public Defender, and other attorneys providing services under this contract, will be assigned to roughly all of those cases, and shared so the attorneys do not exceed the case load limits. The City has adopted an unweighted case count.

- (i) The usual practice in the Municipal Court is for the Public Defender to be assigned to represent those indigent defendants for which he or she appears at first appearance or arraignment dockets with the expectation of further or continuing representation. Infrequently the Public Defender will represent an indigent defendant only at a first appearance or arraignment docket and not continue the representation. Resolutions of cases by pleas of guilty to criminal charges on a first appearance or arraignment docket are presumed to be rare occurrences requiring careful evaluation of the evidence and the law, as well as thorough communication with clients, and will be counted as one case. To the extent that the Public Defender represents an indigent defendant only at a first appearance or arraignment calendar and the case is not resolved at that time, that representation shall not count as a case. However, recognizing that it will require additional attorney time to prepare for and appear at such calendars if this infrequent occurrence begins to occur more regularly, the parties agree to adjust the case count, reduce the maximum caseloads, or otherwise renegotiate this provision if such very limited representation begins to occur regularly.

- 3(C) Adjustment; Internal Allocation. As provided in the Standards, compensation may be revised upwards. Upon the Public Defender's request, the City shall review any particular case with the Public Defender to determine whether greater compensation should be assigned, and upward revisions shall not be unreasonably refused.

- 3(D) Base Compensation. Except as expressly provided in Section 3(E) and 3(F), the costs of all infrastructure, administrative, support, and systems as well as standard



overhead services necessary to comply with the Standards are included in the base payment provided in Section 3(A) above.

- 3(E) Additional Costs Requiring Preauthorization. The City shall pay for the following non-routine case expenses when approved in advance by the Municipal Court from funds available for that purpose. Unless the services are performed by the Public Defender's staff or paraprofessional subcontractors (such as a translator or investigator), non-routine case expenses include, but are not limited to:
- (i) medical and psychiatric evaluations;
  - (ii) drug and alcohol or domestic violence treatment evaluations;
  - (iii) expert witness fees, expenses, and mileage;
  - (iv) interpreters;
  - (v) polygraph, forensic, and other scientific tests;
  - (vi) a computerized or other legal research which is not typically maintained as a part of defense counsel legal libraries or research capabilities;
  - (vii) extraordinary investigation expenses; and
  - (viii) any other expenses the Municipal Court finds necessary and proper for the investigation, preparation, and presentation of a case.
- 3(F) Additional Costs without Preauthorization. The City shall pay or reimburse the following without advance authorization from the Municipal Court:
- (i) *Discovery.* Normally, discovery will be provided electronically to the Public Defender. If the materials provided in discovery are not conducive to electronic production or if the Public Defender demonstrates a need for the materials in a non-electronic format, discovery will be provided in hard copy;
  - (ii) *Records.* To the extent the materials are not provided through discovery, the cost of acquiring medical, school, birth, DMV, and other similar records, and 911 and emergency communication recordings and logs;
  - (iii) *Lay Witness Fees.* Lay witness fees and mileage incurred in bringing defense witnesses to court, but including but not limited to salary or expenses of law enforcement officers required to accompany incarcerated witnesses;
  - (iv) *Copying Clients' Files.* The actual cost of providing one copy of a client's or former client's case file upon client's or client's appellate, post-conviction relief, or habeas corpus attorney's request, or at the request of counsel appointed to represent the client when the client has been granted a new trial;
  - (v) *Copying Direct Appeal Transcripts Supreme Court Rules for the Administration of Courts of Limited Jurisdiction RALJ Appeals.* The actual cost

of preparing and making copies of direct appeal transcripts for representation in post-conviction relief cases; and

- (vi) *Process Service*. The normal, reasonable cost for the service of a subpoena.

3(G) Review and Renegotiation.

- (i) *Due to Increases or Decreases in Case Load*. The City and the Public Defender shall, at the option of either party, renegotiate this contract if there is a significant increase or decrease in the number of cases assigned. Significant "decrease" shall mean a change of more than ten percent (10%) in the number of cases assigned. If cases assigned to the Public Defender are estimated to approach or exceed five-hundred fifty (550) cases per year, the parties may renegotiate this contract to increase case coverage and compensation to the Public Defender. At the request of either party, the City and the Public Defender will periodically review case assignment trends, requests for additional credits, and any other matters needed to determine contract compliance or necessary contract modifications. The Public Defender shall promptly notify the City when quarterly caseloads require use of overflow or conflict counsel to assure that cases assigned to the Public Defender remain within the limits adopted in this Contract and comply with state and local standards.
- (ii) *Renegotiation Due to Change in Rule or Standard*. This Contract may be renegotiated at the option of either party if the Washington State Supreme Court significantly modifies the Standards for Indigent Defense adopted pursuant to the court rule.

- 4. **Term**. The term of this Contract shall be from the date of execution through December 31, 2020, unless sooner terminated as provided herein. The Contract may be extended for two (2) additional one (1) year terms at the mutual agreement of the parties, not to exceed five (5) years in total.

- 4(A) Immediately For Cause. This Contract may be terminated for cause immediately upon written notice by the City for violation of any material term of this Contract. In addition, this Contract may be terminated immediately upon written notice by the City if, in the judgment of the City, the Public Defender becomes mentally or physically incapable of adequately serving the legal interests of any person being represented under this contract. In lieu of terminating this contract, the City may agree in writing to alternative corrective measures.

- (i) "Material term" shall include any violation indicating a failure to provide representation in accordance with the rules of the court and the ethical obligations established by the Washington State Bar Association, a violation of the Standards, conviction of a criminal charge, and/or a finding that the license of the Public Defender, or any attorneys providing service under this Contract, has been suspended or revoked.

- 4(B) For Cause With Opportunity to Cure. For any violation of the provisions of this Contract other than those encompassed by Section 4(A), the violation shall be subject to cure. Written notice of contract violation shall be provided to the Public



Defender who shall have thirty (30) business days to correct the violation. Failure to correct the violation will give rise to termination for cause at the City's discretion. In lieu of terminating this contract, the City may agree in writing to alternative corrective measures.

4(C) Termination on Mutual Agreement. The parties may agree in writing to terminate this contract at any time. Unless otherwise agreed to in writing, termination or expiration of this contract does not affect any existing obligation or liability of either party.

4(D) Termination with Written Notice. This contract may be terminated upon sixty (60) days written notice by either party without cause.

4(E) Termination on Cessation of the Municipal Court. In the event that the City chooses in its sole discretion to terminate its Municipal Court, this Contract shall expire contemporaneously with the court's dissolution.

4(F) Obligations Survive Termination. In the event of termination of this Contract, the following obligations shall survive and continue:

(i) *Representation*. The compensation established in this Contract compensates the Public Defender for services relating to each and every assigned case. Therefore:

- (a) If, at the expiration of this contract, any cases assigned to the Public Defender are still pending and court appointment is not terminated, the Public Defender shall continue representation on all such cases with no additional compensation for a period of 90 days.
- (b) In the event of early termination pursuant to Sections 4(B), 4(C), and 4(D), the Public Defender will continue to represent clients on assigned cases with no additional compensation for a period of 90 days from the date in which new case appointments terminate or the date in which both parties have mutually agreed new case appointments shall terminate. The Public Defender will also continue to represent clients on assigned cases set for trial to be held within sixty (60) days of the date of termination until a case is concluded on the trial court level or the client fails to appear for a scheduled court appearance. However, if in the City's discretion it is desirable to transfer open cases, the Public Defender may be financially responsible for the cost of transferring open cases to another attorney.
- (c) The Public Defender will continue to represent clients in post-conviction proceedings and will be compensated at the rate of Fifty Dollars (\$50) per hour for preparation and attendance at any hearing or other post-conviction proceeding for a minimum of one (1) year or such other term as the parties shall agree.
- (d) For cases set for trial where the Municipal Court does not allow withdrawal, the Municipal Court shall have the final say as to when representation terminates.

- (ii) *Cooperation with Reassignment.* The Public Defender will reasonably cooperate with newly appointed counsel on case reassignment in fulfillment of his or her ethical obligations.
- 5. **Survivability.** The provisions regarding scope, standards, warranty, and indemnification survive termination as to Public Defender. If the Public Defender is to continue representation following termination, the Public Defender shall maintain insurance during the ninety (90) day term following termination. The City shall remain bound by the provisions regarding additional costs incurred with respect to cases concluded after the termination of this Contract.
- 6. **Indemnification.**
  - 6(A) The Public Defender agree to hold harmless and indemnify the City, its officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits, including attorney fees or awards, arising out of or in connection with any negligent act, error, or omission or any intentional or willful misconduct of the Public Defender or his or her officers, employees, or agents. The Public Defender expressly agrees that this provision includes claims by the Public Defender's own employees to which the Public Defender might otherwise be immune under Title 51.
  - 6(B) It is specifically and expressly understood that the indemnification provided herein constitutes the waiver of the Public Defender's waiver of immunity under Title 51 RCW solely for the purposes of this indemnification. The parties have mutually negotiated this waiver.
  - 6(C) The City agrees to hold harmless and indemnify the Public Defender and his or her officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including attorney fees or awards, arising out of or in connection with any willful misconduct or negligent error or omission of the City or its officers or employees.
  - 6(D) This clause shall survive the termination or expiration of this Contract and shall continue to be in effect for any claims or causes of action arising hereunder.
- 7. **Insurance.** The Public Defender shall procure and maintain for the duration of this Contract insurance against claims for injuries to persons or property which may arise from or in connection with the performance of work hereunder by the Public Defender, or the agents, representatives, employees, or subcontractors of the Public Defender.
  - 7(A) Minimum Scope of Insurance. The Public Defender shall obtain insurance of the types described below, naming the City as additional named insureds:
    - (i) Automobile Liability covering owned and non-owned vehicles with a minimum combined single limit each occurrence bodily injury and property damage as required by Washington State Law.
    - (ii) Professional Liability (Errors and Omissions) for attorneys with limits of liability no less than \$200,000 per claim and \$500,000 policy aggregate limit.



- (iii) Workers' Compensation per statutory requirements of Washington industrial insurance RCW Title 51.

7(B) Verification of Coverage. The Public Defender shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work. Policies shall provide thirty (30) days written notice of cancellation to the City. The Public Defender shall provide the City with proof of insurance for "tail coverage" no later than December 31 of the year of termination of the Contract. The purpose of "tail coverage" is to provide insurance coverage for all claims that might arise from occurrences during the term of the Contract or extension(s) thereof, but not filed during the term of the Contract.

8. **Work Performed by Public Defender.** In addition to compliance with the Standards, in the performance of work under this Contract, the Public Defender shall comply with all federal, state and municipal laws, ordinances, rules and regulations which are applicable to the Public Defender's business, equipment, and personnel engaged in operations covered by this Contract or accruing out of the performance of such operations.
9. **Work Performed at the Public Defender's Risk.** The Public Defender shall be responsible for the safety of its employees, agents, and subcontractors in the performance of work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at the Public Defender's own risk, and the Public Defender shall be responsible for any loss or damage to materials, tools, or other articles used or held in connection with the work. The Public Defender shall also pay its employees all wages, salaries, and benefits required by law and provide for taxes, withholding, and all other employment related charges, taxes, or fees in accordance with law and IRS regulations.
10. **Independent Contractor.** In providing services under this Contract, the Public Defender is an independent contractor and the Public Defender's employees, agents, and subcontractors are not employees of the City for any purpose, including responsibility for any federal or state tax, industrial insurance, or Social Security liability. No provision of services under this Contract shall give rise to any claim of career service or civil service right that may accrue to a City employee under any applicable law, rule, or regulation.
11. **Personal Services, No Subcontracting.** This Contract has been entered into in consideration of the Public Defender's particular skills, qualifications, experience, and ability to meet the Standards incorporated in this Contract. Therefore, the Public Defender has personally signed this Contract below to indicate that he or she is bound by its terms. This Contract shall not be subcontracted without the express written consent of the City and refusal to subcontract may be withheld at the City's sole discretion. Any assignment of this Contract by the Public Defender without the express written consent of the City shall be void.
12. **Modification.** No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by the duly authorized representatives of the City and the Public Defender. With the approval of the City, an additional attorney may be added to this Contract by adding his or her signature to the Contract.



13. **Entire Agreement; Prior Agreement Superseded.** The written provisions in terms of this Contract, together with any exhibit attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statement(s) shall not be effective or construed as entering into or forming a part of, or altering in any manner whatsoever, this Contract. Upon execution, this Contract shall supersede any and all prior agreements between the parties.
14. **Nondiscrimination.** Neither the Public Defender nor any person acting on behalf of the Public Defender, shall, by reason of race, creed, color, national origin, sex, sexual orientation, including gender identity, honorably discharged veterans or military status, or the presence of any sensory, mental, or physical disability, HIV/AIDS and Hepatitis C status, or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this Contract.
15. **Written Notice.** All communications regarding this Contract shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the Contract or such other address as may be hereinafter specified in writing:

**City**

Assistant City Manager  
525 W Cota St.  
Shelton, WA 98584  
360-432-5105

**Public Defender**

Sean Tzschner  
320 W. Alden St.  
Shelton, WA 98584  
360/868-6558

16. **Nonwaiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of such covenants, agreements, or options and the same shall be and remain in full force and effect.
17. **Resolutions of Disputes, Governing Law, and Venue.** Should any dispute, misunderstanding, or conflict arise as to the terms or conditions contained in this Contract, the matter shall be referred to the City Manager, whose decision shall be final. Nothing herein shall be construed to obligate, require, or permit the City, its officers, agents, or employees to inquire into any privileged communication between the Public Defender and any indigent defendant. In the event of any litigation arising out of this Contract, the prevailing party shall be reimbursed for reasonable attorney fees from the other party. This Contract shall be governed by and construed in accordance with the laws of the State of Washington and the rules of the Washington Supreme Court as applicable. Venue for an action arising out of this Contract shall be in Mason County Superior Court.

IN WITNESS WHEREOF, the parties have executed this Contract on the 15<sup>th</sup> day of May, 2017.

**City of Shelton**

By: Gary H. Counce  
Gary Counce, Mayor

**Public Defender**

By: Sean Taschner

Attest:


By: Vicki Look  
Vicki Look, City Clerk

By: \_\_\_\_\_

By: \_\_\_\_\_

## EXHIBIT A

Each of the undersigned attorneys hereby personally warrants and certifies that as a condition of his or her performance of this Contract on behalf of City of Shelton, he or she will commit to providing the services under this Contract in accordance with the Standards set forth in the Contract, and that the attorney's personal warranty of that performance shall survive the Contract in accordance with Section 5 of this Contract.

  
ATTORNEY: Sean Taschner  
Print Name

\_\_\_\_\_  
ATTORNEY: \_\_\_\_\_  
Print Name

## AMENDMENT TO CONTRACT FOR PUBLIC DEFENSE SERVICES

WHEREAS, the City is legally required to provide for public defense services for indigent defendants charged in the municipal court; and

WHEREAS, in 2017 the City of Shelton executed a Contract for Public Defense Services with Taschner & Associates, LLC (hereinafter "Taschner," "2017 Agreement"); and

WHEREAS, the 2017 Agreement set compensation at a flat rate of seven thousand dollars (\$7,000) per month, for a total of eighty-four thousand (\$84,000) per year, for an anticipated caseload of approximately 524 cases/year; and

WHEREAS, the 2017 Agreement provides for renegotiation of the existing terms if the case loads increase or decrease beyond a pre-determined margin; and

WHEREAS, due to increases in caseloads and market factors that have made it difficult to retain attorneys to provide public defense, Taschner requested to renegotiate compensation; and

WHEREAS, City staff reviewed Taschner's request and concurred that compensation should be raised prospectively in order to retain quality public defense services.

NOW, THEREFORE, the City of Shelton and Taschner ("the Parties") agree to the following Amendment to the 2017 Agreement:

For November and December 2019, Taschner shall receive monthly compensation of twelve thousand eighty-three dollars (\$12,083). Beginning January 1, 2020, Taschner's monthly compensation shall be nine thousand eighty-three dollars (\$9083), for an annual total of \$108,996.

Terms of the 2017 Agreement that conflict with this Amendment are superseded. Otherwise, the 2017 Agreement remains in full force and effect until expiration, unless amended again by mutual agreement of the parties.

Executed this \_\_\_\_ day of November, 2019.

\_\_\_\_\_  
Jeff Niten, City Manager

\_\_\_\_\_  
Sean Taschner



## CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item G1)

Touch Date: **09/17/19**  
Brief Date: **10/15/19**  
Action Date: **11/5/19**  
**Resolution**

Department: **Executive**  
Presented By: **Jeff Niten**

### APPROVED FOR COUNCIL PACKET:

Action Requested:

#### ROUTE TO:

#### REVIEWED:

PROGRAM/PROJECT TITLE:  
**2020 Legislative Agenda**

☐

Ordinance

☐ Dept. Head

☐ Finance Director

☐ Attorney

☐ City Clerk

☒ City Manager

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
JN

#### ATTACHMENTS:

**-Resolution No. 1152-0919**  
**-AWC 2020 Legislative**  
**Priorities**

☒

Resolution

☒

Motion

☐

Other

### DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

As part of the City of Shelton's efforts to influence, affect, and guide the passage of legislation in the Washington State Legislature by identifying legislative priorities to provide input to state legislators, the attached 2020 Legislative Agenda delineates the position of the City of Shelton on the capital funding requests and general policy issues stated therein.

It has been determined that the capital requests in the Proposed 2020 Legislative Agenda could feasibly be funded through earmarks in the state capital or transportation budgets. Upon approval, city staff will submit corresponding appropriation requests to members of the 35<sup>th</sup> Legislative District for consideration of sponsorship.

Any post-approval legislative priorities may be considered and pursued throughout the duration of the 2020 Washington Legislative Session.

### ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

### BUDGET/FISCAL INFORMATION:

N/A

### PUBLIC INFORMATION REQUIREMENTS:

N/A

### STAFF RECOMMENDATION/MOTION:

Staff recommends the approval of the 2020 Legislative Agenda, a suggested motion is "I move to approve Resolution No. 1152-0919 as presented."



**RESOLUTION NO. 1152-0919**

**A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON  
ESTABLISHING THE 2020 LEGISLATIVE AGENDA**

**WHEREAS**, the City of Shelton is classified as a non-charter code city under Title 35A of the Revised Code of Washington (RCW); and

**WHEREAS**, section 35A.11.020 of the RCW provides in pertinent part that “[t]he legislative body of each code city shall have all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law;” and

**WHEREAS**, it is part of the normal and regular conduct of the City of Shelton to identify its legislative priorities to provide input to state legislators; and

**WHEREAS**, efforts of representation on behalf of the City of Shelton to influence, effect, or guide the passage of legislation in the Washington State Legislature are enhanced by a comprehensive package of proposals that have been officially adopted by the City Council;

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Shelton, Washington, that the attached City of Shelton 2020 Legislative Agenda delineates the position of the City of Shelton on the capital funding requests and general policy issues stated therein.

Any additional legislative priorities may be considered.

INTRODUCED AND PASSED by the City Council of the City of Shelton on this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor Bob Rogers

\_\_\_\_\_  
Deputy Mayor Deidre Peterson

\_\_\_\_\_  
Councilmember Gary Cronce

\_\_\_\_\_  
Councilmember Kathy McDowell

\_\_\_\_\_  
Councilmember Kevin Dorcy

\_\_\_\_\_  
Councilmember Joe Schmit

\_\_\_\_\_  
Councilmember Eric Onisko



## 2020 LEGISLATIVE AGENDA

### CAPITAL FUNDING REQUESTS

Potential member requests for funding through earmarks in the state capital or transportation budgets.

### ECONOMIC DEVELOPMENT

#### WSP Latecomer's Agreement

- Explore opportunities to mitigate the impact of the latecomer agreement burden on potential opportunities to provide jobs and other economic catalyst programs particularly in the north western quadrant of the City.
- Partners: Washington State Patrol, Department of Enterprise Services, Mason County, Mason County Economic Development Council, Shelton – Mason County Chamber of Commerce
- Other funding sources: TBD

### COMMUNITY DEVELOPMENT

#### Evergreen Town Square Project

**\$775,000**

- The Downtown Visioning Plan calls for an outdoor area with parking for community events and activities. Enhancements would include utilities, repaving the parking lot, striping, landscaping, and site amenities.
- Partners: Shelton – Mason County Chamber of Commerce
- Other funding sources: TBD

#### Homelessness Response

**\$2,000,000**

- It is imperative for the City to begin addressing the homelessness crisis within the Shelton corporate limits, and in the surrounding community. Construction of a shelter to house the homeless population, and potential future supportive services including addiction and mental health counseling services.
- Partners: Local non-profit groups.
- Other funding sources: Homeless Resource Coordinator budgeted for 2020. Land donation.

### INFRASTRUCTURE

#### Intersection Improvements on Wallace Kneeland Boulevard

**\$2,000,000**

- Current traffic volumes warrant improvements/intersection reconfiguration at 13<sup>th</sup> & Wallace Kneeland.
- Current traffic volumes warrant improvements/intersection reconfiguration at Shelton Springs & Wallace Kneeland.

- Partners: Shelton School District, Mason General Hospital
- Other funding sources: Potential TIB Grant - \$1 MIL, Local Partners - \$600,000, TBD/TIF Monies

#### **Evergreen Safe Routes to School**

**\$1,000,000**

- Current sidewalks and ADA ramps warrant improvements/replacement.
- Partners: Shelton School District
- Other funding sources: Potential grant- \$2,000,000; TBD/TIF Monies

#### **Well 1 Water Main**

**\$2,000,000**

- Rehabilitation of the water main between Well 1 and the high school water tank – approximately 3500 linear feet. The line is currently operating as an unpressurized, unprotected open-air system. The rehab would include lining the water main with HDPE lining/pipe burst to allow for line pressurization and protection of the water source from pollutants or other contaminants.
- Partners: NA
- Other funding sources: Department of Health Drinking Water State Revolving Fund Program; USDA Rural Development Water and Waste Disposal Program

#### **Basin 4 Rehabilitation Project**

**\$2,000,000**

- Sewer rehabilitation in the Basin 4 area. Needed to reduce inflow and infiltration issues. 50-year-old system that was due for replacement 20 years ago. Will increase wastewater capacities at the main wastewater plant. Approximately 1/4 square mile area.
- Partners: NA
- Other funding sources: USDA Rural Development Water and Waste Disposal Program; Department of Ecology Water Quality Combined Funding Program

#### **Sanitation Plant Reclaim Water Tank**

**\$2,000,000**

- New construction of a holding tank at the satellite wastewater treatment plant. Currently, the city supplements daily reclaim water demands with potable water due to the inability to store reclaim water for delayed use. The city pays for the additional metered/potable water. A holding tank would reduce operating costs, and alleviate demands on both the Johns Creek and Goldsborough Creek water tables – a primary source of concern for local Tribes.
- Partners: NA
- Other funding sources: TBD

### **PUBLIC SAFETY**

#### **Homeless Intervention Team**

**\$150,000**

- Create a direct Homeless Intervention Team to include one case manager embedded with the Police Department and partnerships with a wide range of service providers, to help the homeless and people in crisis. The goal of the intervention team would be to assist these individuals with finding proper housing, food, medical treatment, recovery resources, and reuniting them with their families. Partnerships will include both public and private entities led by the Shelton PD. Rather than take a patrol officer from the streets, the case manager will proactively pursue lasting solutions other than arrest where applicable.
- Partners: TBD
- Other funding sources: Shelton General Fund.

## GENERAL POLICY ISSUES

### **Coalition to Support new Jail Development**

Explore opportunities to partner with other jurisdictions to lobby for funding support to develop new jail facilities.

### **Unified Policy Interpretation**

Several recent Federal Court decisions, particularly *Martin v. Boise*, have introduced ambiguity regarding options available to manage the homelessness crisis. A unified and uniform interpretation of principles will allow jurisdictions to make clear decisions on this issue.

### **Public Works Infrastructure Funding**

Support efforts to maintain long-term funding sources for public works infrastructure projects.

### **Public Records Management**

Continue to promote legislation that provides open and transparent government services while maintaining reasonable distribution requirements that increase operational efficiencies and improve data collection processes.

### **Local Control**

Oppose unfunded and under-funded mandates while supporting local control over regulatory policy initiatives.

### **Association of Washington Cities Legislative Program**

The City of Shelton will support the Association of Washington Cities in advancing legislation in the following areas:

- *See AWC's 2020 Legislative Priorities – attached*



# 2020

# Legislative Priorities



## **Adopt a comprehensive city transportation package that provides new resources and options**

Cities are responsible for a significant share of the statewide transportation system and fund most of that responsibility out of local tax dollars. Cities struggle to meet the \$1 billion gap in transportation maintenance and preservation costs. To meet these ever-expanding needs, the state must maintain existing and create new transportation-specific revenue options for cities. The state must also work on a statewide transportation package that includes increased resources for city transportation needs.



## **Fully fund the Public Works Trust Fund (P WTF)**

The Public Works Trust Fund is a crucial funding partner in our efforts to provide the necessary infrastructure for our communities. We seek full funding for the program and ask the state to protect the current stream of loan repayments and uphold the 2% state share of REET dedicated to the account. Additionally, we look to strengthen the program by ending the ongoing revenue diversions as soon as possible.



## **Create a tax increment financing (TIF) option for cities**

Washington's cities need economic development tools that help maintain, expand, and modernize local infrastructure to help spur local private sector investment. By investing in TIF, the Legislature can partner with cities and towns to advance our shared goals of building a robust and diverse economy for communities around the state. For maximum impact, cities need access to both property-tax and sales-tax based TIF programs.



## **Preserve city fiscal health with secure funding sources**

Cities need revenue authority and flexibility to keep up with community growth and increasing service needs. State investment in shared revenue distributions is instrumental to support essential programs and services. Responsive revenue options allow local elected officials to make the best community-based decisions about how to keep up with growth and the increasing costs of providing basic services like public safety and transportation. Arbitrary restrictions on local revenue decisions unnecessarily hurt residents by limiting critical local services.



## **Support statewide medication assisted treatment (MAT) services in city and regional jails with local flexibility**

Cities are experiencing the ramifications of an overwhelmed state behavioral health system. While the state has made investments to address some of the challenges, more help is needed. Local jails have increasingly been called to action to address opioid use disorder and provide treatment. However, the economic costs are overwhelming city criminal justice budgets across the state. City jails need additional state support to access MAT services to save lives and reduce recidivism.



## **Advance a watershed-based strategic plan to address local fish-blocking culverts along with state culverts**

Cities need the state to adopt a broader vision to create a comprehensive response that funds local barrier corrections and provides actual habitat access for fish. Cities recognize that the state is facing a \$4 billion price tag to fix fish-blocking culverts that the U.S. Supreme Court has found to impinge on tribal treaty rights to fish harvests. Cities also own 1,300 barriers in the same streams, and similarly have no identified revenues to pay for needed corrections. A statewide approach is the only way to achieve meaningful salmon and orca recovery.



## **Continue to pursue new resources and policies to increase affordable housing both at the state and local level**

Our communities continue to face a housing crisis and need state support to incentivize housing options. The Legislature can help by proactively supporting cities' voluntary adoption of more effective ADU ordinances and providing additional councilmanic tax authority for housing. Cities need enhanced tools to attract and preserve multifamily development, like changing the multifamily tax exemption program to open it to smaller cities, extending the tax exemption for continued affordability guarantees, and expanding the ability to preserve existing affordable housing.

## Contact:

**Candice Bock**

Government Relations Director  
candiceb@awcnet.org • 360.753.4137







**CITY OF SHELTON  
COUNCIL BRIEFING REQUEST  
(Agenda Item G2)**

Touch Date: 9/20/19  
Brief Date: 10/15/19  
Action Date: 11/5/19

Department: **Public Works**  
Presented By: **Craig Gregory**

**APPROVED FOR COUNCIL PACKET:**

Action Requested:

**ROUTE TO:**

**REVIEWED:**

☒ Dept. Head

☐ Finance Director

☐ Attorney

☐ City Clerk

☐ City Manager

\_\_\_\_\_

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\_\_\_\_\_

PROGRAM/PROJECT TITLE:

**FCS Group Rate Study Amendment  
No. 2**

ATTACHMENTS:

Amendment No. 2 Rate Studies

☐

Ordinance

☐

Resolution

☒

Motion

☐

Other

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

In late 2018 the City was informed by the Department of Ecology, that after review, the City would be issued a new NPDES Phase II Permit. This permit comes with significant increases in workload and capital improvements to the Stormwater Utility, and with that, will come increased cost. In February of 2019 the Council approved for the FCS Group to complete a Stormwater Rate Study to address cost implications associated with the increased workload and capital improvement plan requirements. This approval came in the form of Amendment No. 1 to a previous rate study contract with the FCS Group, authorizing \$27,380 to be expended on the study of stormwater utility rates.

Staff was not satisfied with the initial assessment of the rate increase and has asked FCS Group for alternative options for the Council to consider on behalf of the citizens of Shelton. This added effort has brought forth Amendment No. 2 for Council consideration.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

**BUDGET/FISCAL INFORMATION:**

Amendment No. 2 will increase the current contract by \$7,680 for a new not to exceed total of \$35,060, which is still below the \$50,000 that was budgeted for 2019.

**PUBLIC INFORMATION REQUIREMENTS:**

Information can be obtained through the Public Works Department.

**STAFF RECOMMENDATION/MOTION:**

Staff recommends: *"I move to approve the additional budget for the stormwater rate study and authorize the Mayor to sign Amendment No. 2 to the current Contract with FCS Group".*

**CONTRACT AMENDMENT NO. 2**

**BETWEEN**

**FINANCIAL CONSULTING  
SOLUTIONS  
GROUP, INC.**

Redmond Town Center  
7525 – 166<sup>th</sup> Ave. NE, Suite D-215  
Redmond, Washington 98052

**AND**

**City of Shelton, WA**  
525 West Cota Street  
Shelton, WA 98584

**PROJECT: Rate Studies**

Whereas the City has requested additional services, the Sewer & Water Rate Study contract is amended as described herein.

The performance of the professional services herein described and authorized by the **City of Shelton**, as well as payment for such services, shall be in accordance with the terms and conditions presented in the original Agreement, dated August 7, 2017 and the following Exhibits which are attached and incorporated by reference.

**Exhibit A - Changes to Scope of Work & Budget**

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**APPROVED:**

**FINANCIAL CONSULTING  
SOLUTIONS GROUP, INC.**

**APPROVED:**

**CITY OF SHELTON, WA**

\_\_\_\_\_  
**John Ghilarducci**  
Principal

Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit A - Changes to Scope of Work & Budget: Amendment No. 2**

**Added Tasks:**

**Task 5: Evaluate Equivalent Service Unit (ESU) Rate Structure**

**Approach**

The City has requested that FCS GROUP evaluate an alternative to the City's current stormwater utility rate structure. The alternative rate structure to be evaluated will be the ESU approach. An ESU typically represents the average impervious area for a single-family parcel within the service area. The rate itself is most commonly calculated as a dollar amount per ESU.

- Single-Family Parcels. Single-family residential parcels would still have a uniform, fixed charge.
- Other Developed Parcels. The charge basis for all non-single-family residential customer types would be based on actual measured impervious surface area, expressed as a number of ESUs. Again, a single ESU represents the average single-family residential customer.

**The City has agreed to provide the following:**

- Measured impervious area of 152 randomly selected single family parcels (to develop the ESU)
- Measured impervious area on all other developed parcels (multi-family, commercial, industrial, etc.)

**FCS GROUP will perform the following in support of this task:**

- Compile customer data (provided by City) into rate design tool
- Calculate the ESU rate and resulting shifts between single family versus multi-family/commercial
- Develop rate recommendations
- Provide sample bill impacts for select existing customers (up to five)
- Incorporate findings into PowerPoint and study report
- Update financial data with 2019 year-end estimates and 2020 budget (model currently has 2019 budget as the basis for the forecast; more current information is now available)

**Added Budget:**

The following budget includes added Task 5 for an additional authorized budget of \$7,680, bringing the total stormwater utility rate study budget to \$35,060.

**Exhibit B**

Task Budget	Principal	Project Manager	Analyst	Admin. Support	Total Estimated Hours	Total Budget
<i>Hourly Billing Rates:</i>	<i>\$260</i>	<i>\$185</i>	<i>\$130</i>	<i>\$80</i>		
<b>TECHNICAL TASKS</b>						
Task 1   Data Collection & Validation						
1a - Review and Validate Study Data	-	-	6	-	6	\$ 780
1b - Customer Statistics Revenue Reconciliation	-	-	8	-	8	\$ 1,040
Task 2   Revenue Requirement & Rate Plan (3 Scenarios)	4	16	35	-	55	8,550
<b>TOTAL TECHNICAL</b>	<b>4</b>	<b>16</b>	<b>49</b>	<b>0</b>	<b>69</b>	<b>\$ 10,370</b>
<b>PROCESS TASKS</b>						
Task 3   Meetings/Presentations						
3a - Kick-off Meeting (1 on-site)	-	4	4	-	8	1,260
3b - Review Meetings (3 Ring Central)	-	6	6	-	12	1,890
3c - City Council Presentation (1 on-site)	-	8	8	-	16	2,520
Task 4   Documentation						
4a - Technical Memorandum	2	8	24	-	34	5,120
4b - Presentation Materials	2	8	24	-	34	5,120
Project Administration	-	4	-	2	6	900
<b>TOTAL PROCESS TASKS</b>	<b>4</b>	<b>38</b>	<b>66</b>	<b>2</b>	<b>110</b>	<b>\$ 16,810</b>
Expenses (2 onsite meetings)						\$200
<b>ORIGINAL BUDGET</b>	<b>8</b>	<b>54</b>	<b>115</b>	<b>2</b>	<b>179</b>	<b>\$ 27,380</b>
Task 5   ESU Rate Design and Update to 2019 & 2020 Financials	4	12	34	-	50	\$ 7,680
<b>AMENDMENT NO. 2</b>	<b>4</b>	<b>12</b>	<b>34</b>	<b>-</b>	<b>50</b>	<b>\$ 7,680</b>
<b>ORIGINAL BUDGET + AMENDMENT NO. 2</b>	<b>12</b>	<b>66</b>	<b>149</b>	<b>2</b>	<b>229</b>	<b>\$ 35,060</b>