



Shelton City Council
Meeting Agenda
August 20, 2019 at 6:00 p.m.
Shelton Civic Center

A. Call to Order

- Pledge of Allegiance
- Roll Call
- Late Changes to the Agenda

B. Council Reports

C. General Public Comment (3-minute time limit)

The City Council invites members of the public to provide comment on any topic at this time. Please sign in on the public comment sheet and keep an instruction card. If you would like to comment on a Business or Action item, please list the agenda item number on the list. City Councilmembers and City Staff will not enter into a dialogue during public comment. If the Council feels an issue requires follow up, Staff will be directed to respond at an appropriate time.

D. Consent Agenda: (Tab 1) (Action)

1. Voucher number 20933 in the amount of \$7,963.50
2. Vouchers numbered 21078 through 21161 in the amount of \$406,285.38
3. Payroll Warrants numbered 3970 through 4130 and 3846 through 3847 and 100191 through 100214 in the amount of \$763,419.24
4. Minutes from the meetings of:
 - June 4, 2019
 - June 18, 2019

E. Presentations

1. Masonry Institute of Washington – Presented by Zachary Lund (Tab 2)
2. Bluegrass from the Forest LTAC Report – Presented by Duane Wilson
3. Code Enforcement Update – Presented by Chief Darrin Moody

F. Business Agenda (Study/No Action/Public Comment Taken)

1. Rotating Art Gallery – Presented by Community Development Director Mark Ziegler (Tab 3)
2. 2019 Residential Paving Contract & Award – Presented by Public Works Director Craig Gregory (Tab 4)

G. Action Agenda (Action/Public Comment Taken)

1. Resolution No. 1150-0719 Kubota Sole Source Purchase – Presented by Public Works Director Craig Gregory (Tab 5)
2. OpenGov Software Contract – Presented by City Manager Jeff Niten (Tab 6)

H. General Public Comment (3-minute time limit)

I. Administration Reports

- City Manager Report

J. New Items for Discussion

K. Announcement of Next Meeting – September 3, 2019 at 6:00 p.m.

L. Adjourn

The City of Shelton is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please call (360) 432-5103 at least 48 hours in advance of the meeting.



2019 Looking Ahead

(Items and dates are subject to change)

| | | | |
|-------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Tues. 9/3 6:00 p.m. | Regular Council Meeting | <p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes <p>Proclamation</p> <ul style="list-style-type: none"> 10-year Anniversary of Catalyst Park <p>Presentations</p> <ul style="list-style-type: none"> Master Gardeners LTAC Report – MCHS Museum & Car Show LTAC Report – Chamber of Commerce 2nd Quarter Budget Report Communications Strategy Report Emergency SCADA Update <p>Business Agenda</p> <ul style="list-style-type: none"> Proposed Illumination Plan <p>Action Agenda</p> <ul style="list-style-type: none"> Maintenance Agreement with Washington State for Roadway Striping 2019 Residential Paving Contract <p>Administration Report</p> <ul style="list-style-type: none"> | Packet Items Due: Fri. 8/23 |
| Tues. 9/17 5:50 p.m. | Regular SMPD Meeting | <p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Meeting Minutes <p>Public Hearing – 2020 Preliminary Budget</p> <p>Business Agenda</p> <ul style="list-style-type: none"> <p>Action Agenda</p> <ul style="list-style-type: none"> <p>Administration Report</p> <ul style="list-style-type: none"> | Packet Items Due: Fri. 9/6 |
| Tues. 9/17 6:00 p.m. | Regular Council Meeting | <p>Consent Agenda</p> <ul style="list-style-type: none"> Vouchers/Payroll Warrants/Meeting Minutes <p>Presentations</p> <ul style="list-style-type: none"> Concrete Panel Raising <p>Public Hearing – 2020 Preliminary Budget</p> <p>Business Agenda</p> <ul style="list-style-type: none"> <p>Action Agenda</p> <ul style="list-style-type: none"> Proposed Illumination Plan <p>Administration Report</p> <ul style="list-style-type: none"> | Packet Items Due: Fri. 9/6 |
| Tues. 10/1 5:00 p.m. | Special Meeting Study Session | <ul style="list-style-type: none"> FCS Group Presentation – Stormwater Rate Study | Packet Items Due: Fri. 9/20 |

| | | | |
|-------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Tues. 10/1 6:00 p.m. | Regular Council Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> • Business Agenda Action Agenda <ul style="list-style-type: none"> • Parking Lot Construction Contract Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Fri. 9/20 |
| Tues. 10/15 5:50 p.m. | Special SMPD Meeting | <ul style="list-style-type: none"> • Public Hearing – 2020 Preliminary Budget & Consideration of the 2020 Ad Valorem (Property) Tax Levy | Packet Items Due: Fri. 10/4 |
| Tues. 10/15 6:00 p.m. | Regular Council Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> • Public Hearing – 2020 Preliminary Budget & Consideration of the 2020 Ad Valorem (Property) Tax Levy Business Agenda <ul style="list-style-type: none"> • Action Agenda Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Fri. 10/4 |
| Tues. 11/5 6:00 p.m. | Regular Council Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> • Business Agenda Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Fri. 10/25 |
| Tues. 11/19 5:50 p.m. | Special SMPD Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Budget Ordinance Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Fri. 11/8 |
| Tues. 11/19 6:00 p.m. (No BR) | Regular Council Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> • | Packet Items Due: Fri. 11/8 |

| | | | |
|--------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| | | Business Agenda <ul style="list-style-type: none"> • Budget Ordinance Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • | |
| Tues. 12/3 5:50 p.m. | Special SMPD Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Budget Ordinance Administration Report | Packet Items Due: Mon. 11/25 @ noon |
| Tues. 12/3 6:00 p.m. | Regular Council Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> • Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Budget Ordinance Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Mon. 11/25 @ noon |
| Tues. 12/17 5:50 p.m. | Regular SMPD Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Meeting Minutes Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Fri. 12/6 |
| Tues. 12/17 6:00 p.m. | Regular Council Meeting | Consent Agenda <ul style="list-style-type: none"> • Vouchers/Payroll Warrants/Meeting Minutes Presentations <ul style="list-style-type: none"> • Business Agenda <ul style="list-style-type: none"> • Action Agenda <ul style="list-style-type: none"> • Administration Report <ul style="list-style-type: none"> • | Packet Items Due: Fri. 12/6 |

Other – TBD

- UGA/Annexation Policy (Water/Sewer Extensions)
- Outside City Water/Sewer Extensions
- More Standing Committees by the Council

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 20933 in the amount of \$7,963.50 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 9th of July, 2019



Director of Financial Services

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2019.

Mayor Rogers

Deputy Mayor Peterson

Councilmember Cronic

Councilmember Dorcy

Councilmember McDowell

Councilmember Onisko

Councilmember Schmit



Shelton, WA

Check Register

Packet: APPKT01331 - July 10, 2019 - JUN/2019 Key2Purchase
Stmt Pmt

By Check Number

Check Register

Packet: APPKT01331-July 10, 2019 - JUN/2019 Key2Purchase Stmt Pmt

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------------------|---------------------------|---------------------|-------------------------------------|-----------------|----------------|--------|
| Bank Code: APBNK -Warrants-APBNK-Warrants | | | | | | |
| VEN01232 | KEY2PURCHASE | 07/10/2019 | Regular | 0.00 | 7,963.50 | 20933 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| JUN/2019 | Invoice | 06/01/2019 | JUN/2019 KEY2PURCHASE CITY CREDIT C | 0.00 | 7,963.50 | |
| 001-000-000-51160-4200 | Communication | | 05/31/19 VESTA AT&T PRE | | 33.59 | |
| 001-000-000-51160-4307 | Travel-Training | | 06/27/19 DOUBLETREE A | | 376.98 | |
| 001-000-000-51160-4307 | Travel-Training | | 06/27/19 DOUBLETREE A | | 167.18 | |
| 001-000-000-51250-3100 | Office and Operating | | 06/18/19 AMZN MKTP Wa | | 11.92 | |
| 001-000-000-51250-3100 | Office and Operating | | 06/14/19 DLX FOR SMALL | | 25.89 | |
| 001-000-000-51250-4307 | Travel-Training | | 06/02/19-SKAMANIA LOD | | 14.00 | |
| 001-000-000-51250-4307 | Travel-Training | | 06/03/19 SKAMANIA LOD | | 28.00 | |
| 001-000-000-51250-4307 | Travel-Training | | 06/04/19 SKAMANIA LOD | | 20.46 | |
| 001-000-000-51250-4307 | Travel-Training | | 06/05/19 SKAMANIA LOD | | 339.48 | |
| 001-000-000-51310-3100 | Office and Operating | | 05/31/19 VISTAPRINT Bus | | 14.12 | |
| 001-000-000-51310-4100 | Professional Services/Adv | | 05/31/19 FACEBK Spotligh | | 10.03 | |
| 001-000-000-51310-4300 | Travel | | 06/13/19 EL SARAPE II Lun | | 23.03 | |
| 001-000-000-51310-4900 | Miscellaneous | | 06/13/19 WCMA 2019 Su | | 325.00 | |
| 001-000-000-51310-4900 | Miscellaneous | | 06/05/19 PAYPAL Chambe | | 5.00 | |
| 001-000-000-51310-4900 | Miscellaneous | | 06/19/19 NNA SERVICES L | | 229.15 | |
| 001-000-000-51310-4900 | Miscellaneous | | 06/19/19 NNA SERVICES D | | 229.15 | |
| 001-000-000-51310-4900 | Miscellaneous | | 06/25/19 ADOBE CREATE | | 65.26 | |
| 001-000-000-51423-4907 | Miscellaneous-Training | | 06/06/19 CONFERENCE SO | | 350.00 | |
| 001-000-000-51810-4100 | Professional Services/Adv | | 06/03/19 PAYPAL Job Post | | 200.00 | |
| 001-000-000-51810-4900 | Miscellaneous | | 06/05/19 MRSC WCMA M | | 50.00 | |
| 001-000-000-51810-4900 | Miscellaneous | | 06/04/19 SHRM Employee | | 350.00 | |
| 001-000-000-51810-4900 | Miscellaneous | | 06/11/19 SHRM M Crossa | | 189.00 | |
| 001-000-000-51810-4900 | Miscellaneous | | 06/04/19 SHRM M Herold | | 189.00 | |
| 001-000-000-51810-4907 | Miscellaneous-Training | | 06/14/19 5 PUGET SOUND | | 345.00 | |
| 001-000-000-51888-3500 | Small Tools/Equipment | | 06/25/19-CRUCIAL.COM C | | 92.46 | |
| 001-000-000-51890-3115 | Office and Operating-Civi | | 06/24/19 THE HOME DEP | | 40.38 | |
| 001-000-000-51890-4915 | Miscellaneous-Civic Cent | | 06/27/19 COGGNO TRAINI | | 150.00 | |
| 001-000-000-51895-4100 | Prof Srvcs/Advertising-P | | 06/18/19 YOURMEMBERS | | 495.00 | |
| 001-000-000-51896-4100 | Professional Services/Adv | | 06/19/19 LINKEDIN Civil E | | 234.74 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/25/19 HUNTINGTON H | | 45.23 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/27/19 LUND CUSTOM | | 86.80 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/07/19-SAFARILAND, LL | | 166.47 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/07/19 VISTAPRINT Busi | | 14.12 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/07/19 CAB STORE Cabl | | 510.34 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/17/19 AMAZON.COM L | | 54.74 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/18/19 AMAZON.COM | | 32.72 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/18/19 AMAZON.COM | | 53.36 | |
| 001-000-000-52122-3100 | Office and Operating | | 06/21/19 AMAZON.COM C | | -47.49 | |
| 001-000-000-52122-3200 | Gas & Oil | | 06/19/19 SHELL OIL Fuel Ci | | 30.70 | |
| 001-000-000-52122-3200 | Gas & Oil | | 06/19/19 SHELL OIL Fuel Ci | | 39.04 | |
| 001-000-000-52122-3200 | Gas & Oil | | 06/19/19 SHELL OIL Fuel Ci | | 54.69 | |
| 001-000-000-52122-3505 | Inventoried-Small Tools/E | | 06/20/19 AMAZON.COM | | 271.99 | |
| 001-000-000-52122-4805 | Repairs and Maintenance | | 06/25/19 CAR CRAZY WIN | | 306.04 | |
| 001-000-000-52140-3200 | Gas & Oil | | 06/24/19 76-UNITED PACI | | 46.85 | |
| 001-000-000-52140-3200 | Gas & Oil | | 06/12/19 SAFEWAY FUEL- | | 46.00 | |
| 001-000-000-52140-3200 | Gas & Oil | | 06/17/19 CHEVRON Fuel-C | | 52.00 | |
| 001-000-000-52140-4301 | Travel-PD Administration | | 06/07/19-URRACO COFFEE | | 32.18 | |
| 001-000-000-52140-4301 | Travel-PD Administration | | 06/07/19-SAFEWAY Donut | | 15.98 | |
| 001-000-000-52140-4301 | Travel-PD Administration | | 06/06/19-SAFEWAY Grano | | 35.30 | |
| 001-000-000-52140-4302 | Travel-PD Operations | | 06/21/19 HOLIDAY INN EX | | 0.10 | |
| 001-000-000-52140-4302 | Travel-PD Operations | | 06/23/19 HAWTHORN SUI | | 522.65 | |
| 001-000-000-52140-4302 | Travel-PD Operations | | 06/15/19-HOLIDAY INN EX | | 144.42 | |
| 001-000-000-52140-4902 | Miscellaneous-Operation | | 06/06/19-LEIRA Ashley Por | | 200.00 | |
| 001-000-000-52250-3100 | Office and Operating | | 05/31/19 HOMEDEPOT.CO | | 31.36 | |
| 001-000-000-52250-3100 | Office and Operating | | 05/30/19 HOMEDEPOT.CO | | 9.00 | |
| 001-000-000-55850-3100 | Office and Operating | | 06/12/19 WABO Fire Alar | | 250.84 | |

Check Register

Packet: APPKT01331-July 10, 2019 - JUN/2019 Key2Purchase Stmt Pmt

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|-------------|------------------------|------------------------|-----------------|----------------|--------|
| <u>001-000-000-55860-4907</u> | | Miscellaneous-Training | 06/19/19 LAND USE CASE | | 35.00 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | 06/12/19 THE HOME DEP | | 80.75 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | 06/14/19 THE HOME DEP | | 48.90 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | 06/10/19 THE HOME DEP | | 189.60 | |

Bank Code APBNK -Warrants Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|------------------|------------------|-------------|-----------------|
| Regular Checks | 1 | 1 | 0.00 | 7,963.50 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 7,963.50 |

Fund Summary

| Fund | Name | Period | Amount |
|-------------|-------------|---------------|-----------------|
| 999 | Pooled Cash | 7/2019 | 7,963.50 |
| | | | <u>7,963.50</u> |



Shelton, WA

Check Register

Packet: APPKT01331 - July 10, 2019 - JUN/2019 Key2Purchase Stmt Pmt

By Check Number

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------------------|--------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: APBNK -Warrants-APBNK-Warrants | | | | | | |
| VEN01232 | KEY2PURCHASE | 07/10/2019 | Regular | 0.00 | 7,963.50 | 20933 |

Bank Code APBNK -Warrants Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 1 | 1 | 0.00 | 7,963.50 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 7,963.50 |

Fund Summary

| Fund | Name | Period | Amount |
|-------------|-------------|---------------|-----------------|
| 999 | Pooled Cash | 7/2019 | 7,963.50 |
| | | | <u>7,963.50</u> |

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 21078 through number 21161 in the amount of \$406,285.38 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 9TH of AUGUST, 2019.


Director of Financial Services

PO

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2019.

Mayor Rogers

Deputy Mayor Peterson

Councilmember Cronicc

Councilmember Dorcy

Councilmember McDowell

Councilmember Onisko

Councilmember Schmit



Shelton, WA

Check Register

Packet: APPKT01360 - August 9, 2019 - Weekly Payables #1

By Check Number

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------------------|------------------------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: APBNK -Warrants-APBNK-Warrants | | | | | | |
| VEN01703 | AMY M. BRITTINGHAM | 08/09/2019 | Regular | 0.00 | 64.00 | 21078 |
| 002982 | APP | 08/09/2019 | Regular | 0.00 | 5,485.83 | 21079 |
| 002520 | AUS WEST LOCKBOX | 08/09/2019 | Regular | 0.00 | 439.04 | 21080 |
| 004914 | BRADY TRUCKING | 08/09/2019 | Regular | 0.00 | 160.00 | 21081 |
| 005411 | BUILDERS EXCHANGE OF WA INC | 08/09/2019 | Regular | 0.00 | 45.00 | 21082 |
| 098000 | BUILDERS FIRSTSOURCE | 08/09/2019 | Regular | 0.00 | 570.91 | 21083 |
| 005900 | CAPITAL BUSINESS MACHINES | 08/09/2019 | Regular | 0.00 | 53.31 | 21084 |
| VEN01675 | CAPTUREPOINT | 08/09/2019 | Regular | 0.00 | 4,747.00 | 21085 |
| 006233 | CAROLLO ENGINEERS | 08/09/2019 | Regular | 0.00 | 11,074.36 | 21086 |
| 108679 | CENTRAL MASON FIRE AND EMS | 08/09/2019 | Regular | 0.00 | 733.29 | 21087 |
| 008300 | CODE PUBLISHING COMPANY | 08/09/2019 | Regular | 0.00 | 141.95 | 21088 |
| 008554 | CONSTRUCTION TESTING LABORAT | 08/09/2019 | Regular | 0.00 | 12,797.00 | 21089 |
| VEN01517 | CORE & MAIN LP | 08/09/2019 | Regular | 0.00 | 1,737.68 | 21090 |
| 008751 | CRYSTAL SPRINGS | 08/09/2019 | Regular | 0.00 | 118.97 | 21091 |
| 008760 | CUES | 08/09/2019 | Regular | 0.00 | 414.87 | 21092 |
| 008800 | CUT-RATE AUTO PARTS | 08/09/2019 | Regular | 0.00 | 151.33 | 21093 |
| 009200 | DAN RUBINO | 08/09/2019 | Regular | 0.00 | 29.11 | 21094 |
| 009231 | DARREN PARSE | 08/09/2019 | Regular | 0.00 | 50.00 | 21095 |
| 009573 | DEPT OF ECOLOGY | 08/09/2019 | Regular | 0.00 | 120,324.22 | 21096 |
| 010100 | DYNA SYSTEMS INC | 08/09/2019 | Regular | 0.00 | 291.25 | 21097 |
| 018001 | EMPLOYMENT SECURITY DEPT | 08/09/2019 | Regular | 0.00 | 10,573.84 | 21098 |
| 023078 | FASTENAL COMPANY | 08/09/2019 | Regular | 0.00 | 367.37 | 21099 |
| 023500 | FERGUSON ENTERPRISES, INC. | 08/09/2019 | Regular | 0.00 | 20.93 | 21100 |
| 025950 | FOSTER PEPPER PLLC | 08/09/2019 | Regular | 0.00 | 220.00 | 21101 |
| VEN01612 | GENSCO, INC. | 08/09/2019 | Regular | 0.00 | 1,148.78 | 21102 |
| 038820 | GILLIS AUTO CENTER, INC. | 08/09/2019 | Regular | 0.00 | 565.89 | 21103 |
| 040960 | GRAINGER | 08/09/2019 | Regular | 0.00 | 334.24 | 21104 |
| VEN01791 | GRANITE CONSTRUCTION CO | 08/09/2019 | Regular | 0.00 | 10,803.12 | 21105 |
| VEN01855 | GRAPHICS NORTHWEST | 08/09/2019 | Regular | 0.00 | 2,540.48 | 21106 |
| VEN01327 | GREEN LIGHT SOLUTIONS | 08/09/2019 | Regular | 0.00 | 485.00 | 21107 |
| 045000 | H.D. FOWLER COMPANY | 08/09/2019 | Regular | 0.00 | 792.06 | 21108 |
| 045150 | HACH COMPANY | 08/09/2019 | Regular | 0.00 | 34,322.17 | 21109 |
| VEN01756 | HOFSTAD LAW, CO. | 08/09/2019 | Regular | 0.00 | 700.00 | 21110 |
| 053992 | HOOD CANAL COMMUNICATIONS | 08/09/2019 | Regular | 0.00 | 3,417.03 | 21111 |
| 062195 | INTERSTATE BATTERY OF TACOMA | 08/09/2019 | Regular | 0.00 | 276.24 | 21112 |
| 036236 | JERI TIDD | 08/09/2019 | Regular | 0.00 | 10.00 | 21113 |
| 070000 | JIM'S AUTO REPAIR & TOWING | 08/09/2019 | Regular | 0.00 | 418.88 | 21114 |
| 080980 | KENNEDY CREEK QUARRY | 08/09/2019 | Regular | 0.00 | 221.00 | 21115 |
| VEN01499 | KIDZ LOVE SOCCER | 08/09/2019 | Regular | 0.00 | 789.60 | 21116 |
| VEN01821 | KITSAP GARAGE DOOR CO | 08/09/2019 | Regular | 0.00 | 973.25 | 21117 |
| 082975 | L. G. ISAACSON CO. INC. | 08/09/2019 | Regular | 0.00 | 250.65 | 21118 |
| VEN01230 | L.N. CURTIS & SONS | 08/09/2019 | Regular | 0.00 | 907.58 | 21119 |
| 085075 | LAKESIDE INDUSTRIES | 08/09/2019 | Regular | 0.00 | 417.08 | 21120 |
| 087799 | LE MAY MOBILE SHREDDING | 08/09/2019 | Regular | 0.00 | 38.64 | 21121 |
| 090100 | LES SCHWAB TIRES | 08/09/2019 | Regular | 0.00 | 490.47 | 21122 |
| 108850 | MASON COUNTY GARBAGE CO.-A V | 08/09/2019 | Regular | 0.00 | 479.63 | 21123 |
| 187000 | MASON COUNTY JOURNAL | 08/09/2019 | Regular | 0.00 | 42.00 | 21124 |
| 129030 | MILES SAND & GRAVEL CO. | 08/09/2019 | Regular | 0.00 | 919.64 | 21125 |
| 129090 | MILLIMAN | 08/09/2019 | Regular | 0.00 | 402.56 | 21126 |
| 132235 | MOUNTAIN MIST WATER | 08/09/2019 | Regular | 0.00 | 160.55 | 21127 |
| VEN01857 | NC STRUCTURES LLC | 08/09/2019 | Regular | 0.00 | 90,164.02 | 21128 |
| 142952 | NCL OF WISCONSIN, INC. | 08/09/2019 | Regular | 0.00 | 116.39 | 21129 |
| 146933 | OFFICE DEPOT | 08/09/2019 | Regular | 0.00 | 76.72 | 21130 |
| VEN01684 | OPEN SQUARE | 08/09/2019 | Regular | 0.00 | 163.93 | 21131 |

Check Register

Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|----------------------------------|--------------|--------------|-----------------|----------------|--------|
| 150076 | OWEN EQUIPMENT COMPANY | 08/09/2019 | Regular | 0.00 | 106.08 | 21132 |
| 151000 | P. U. D. # 3 | 08/09/2019 | Regular | 0.00 | 66.00 | 21133 |
| 151000 | P. U. D. # 3 | 08/09/2019 | Regular | 0.00 | 44,886.12 | 21134 |
| 155543 | PARATEX PEST CONTROL | 08/09/2019 | Regular | 0.00 | 108.80 | 21135 |
| 114040 | PETTYJOHN ENTERPRISES, LLC | 08/09/2019 | Regular | 0.00 | 190.00 | 21136 |
| 158001 | PITNEY BOWES | 08/09/2019 | Regular | 0.00 | 96.00 | 21137 |
| 009785 | PORTER FOSTER RORICK LLP | 08/09/2019 | Regular | 0.00 | 11,060.00 | 21138 |
| 164899 | QWEST DBA CENTURYLINK | 08/09/2019 | Regular | 0.00 | 896.02 | 21139 |
| 165704 | R & D SUPPLY | 08/09/2019 | Regular | 0.00 | 571.11 | 21140 |
| 166883 | RAILROAD MANAGEMENT | 08/09/2019 | Regular | 0.00 | 521.85 | 21141 |
| 903584 | RIGHT! SYSTEMS | 08/09/2019 | Regular | 0.00 | 598.40 | 21142 |
| 174052 | SAN DIEGO POLICE EQUIPMENT CO, | 08/09/2019 | Regular | 0.00 | 314.41 | 21143 |
| 183400 | SCJ ALLIANCE- SHEA, CARR & JEWEL | 08/09/2019 | Regular | 0.00 | 5,257.39 | 21144 |
| 180900 | SETINA MFG. CO., INC. | 08/09/2019 | Regular | 0.00 | 3,851.56 | 21145 |
| 200531 | SHELTON MAIL & SHIP | 08/09/2019 | Regular | 0.00 | 91.91 | 21146 |
| 190222 | SIRENNET.COM | 08/09/2019 | Regular | 0.00 | 3,512.10 | 21147 |
| 191000 | SKIPWORTH'S SAW AND MOWER | 08/09/2019 | Regular | 0.00 | 202.95 | 21148 |
| VEN01318 | STAR RENTALS INC | 08/09/2019 | Regular | 0.00 | 612.82 | 21149 |
| VEN01315 | SYN-TECH SYSTEMS, INC. | 08/09/2019 | Regular | 0.00 | 646.52 | 21150 |
| 189670 | THE SHOPPER | 08/09/2019 | Regular | 0.00 | 1,028.76 | 21151 |
| 201255 | TOTAL BATTERY & AUTO SUPPLY | 08/09/2019 | Regular | 0.00 | 53.31 | 21152 |
| 201300 | TOZIER BROS INC. | 08/09/2019 | Regular | 0.00 | 211.45 | 21153 |
| 202308 | USABLUBOOK | 08/09/2019 | Regular | 0.00 | 811.77 | 21154 |
| 202392 | VERIZON WIRELESS | 08/09/2019 | Regular | 0.00 | 5,465.85 | 21155 |
| 203086 | WABO | 08/09/2019 | Regular | 0.00 | 398.03 | 21156 |
| 203115 | WALMART COMMUNITY/GEMB | 08/09/2019 | Regular | 0.00 | 68.32 | 21157 |
| 202949 | WASHINGTON TRACTOR | 08/09/2019 | Regular | 0.00 | 53.08 | 21158 |
| 203900 | WESMAR COMPANY, INC | 08/09/2019 | Regular | 0.00 | 603.19 | 21159 |
| 053987 | WESTBAY NAPA AUTO PARTS | 08/09/2019 | Regular | 0.00 | 684.00 | 21160 |
| 204123 | WHISLER COMMUNICATIONS | 08/09/2019 | Regular | 0.00 | 278.72 | 21161 |

Bank Code APBNK -Warrants Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|------------------|------------------|-------------|-------------------|
| Regular Checks | 191 | 84 | 0.00 | 406,285.38 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 191 | 84 | 0.00 | 406,285.38 |

Fund Summary

| Fund | Name | Period | Amount |
|------|-------------|--------|-------------------|
| 999 | Pooled Cash | 8/2019 | 406,285.38 |
| | | | <u>406,285.38</u> |



Shelton, WA

Check Register

Packet: APPKT01360 - August 9, 2019 - Weekly Payables #1

By Check Number

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------------------|-----------------------------|---------------------|----------------------------------------|-----------------|----------------|--------|
| Bank Code: APBNK -Warrants-APBNK-Warrants | | | | | | |
| VEN01703 | AMY M. BRITTINGHAM | 08/09/2019 | Regular | 0.00 | 64.00 | 21078 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 2418 | Invoice | 08/05/2019 | ACCT #19-01-1A - INTERVIEW - A. NICHOL | 0.00 | 64.00 | |
| 001-000-000-52122-4100 | Patrol-Professional Servic | | ACCT #19-01-1A - INTERVI | | 64.00 | |
| 002982 | APP | 08/09/2019 | Regular | 0.00 | 5,485.83 | 21079 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 1465677-IN | Invoice | 07/18/2019 | CUST #01-7500158-ULSD #2 DYED BULK | 0.00 | 491.66 | |
| 402-400-000-53580-3200 | Gas & Oil | | CUST #01-7500158-ULSD # | | 491.66 | |
| 1465720-IN | Invoice | 08/05/2019 | CUST #01-7500158-ULSD #2 DYED BULK | 0.00 | 1,506.07 | |
| 402-400-000-53580-3200 | Gas & Oil | | CUST #01-7500158-ULSD # | | 1,506.07 | |
| 1465722-IN | Invoice | 07/18/2019 | CUST #01-7500158-ULSD #2 DYED-BULK | 0.00 | 363.95 | |
| 402-640-000-53580-3200 | Gas & Oil | | CUST #01-7500158-ULSD # | | 363.95 | |
| 1466912-IN | Invoice | 07/23/2019 | CUST #01-7500158 - UNL-87 REG & ULSD | 0.00 | 3,124.15 | |
| 503-250-000-58900-0001 | Inventory-Gas | | CUST #01-7500158 - UNL- | | 3,124.15 | |
| 002520 | AUS WEST LOCKBOX | 08/09/2019 | Regular | 0.00 | 439.04 | 21080 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 1991322263 | Invoice | 07/10/2019 | ACCT #792105973 - LAUNDRY SERVICES | 0.00 | 41.18 | |
| 402-400-000-53580-4900 | Miscellaneous | | ACCT #792105973 - LAUN | | 41.18 | |
| 1991332160 | Invoice | 07/17/2019 | ACCT #792105972 - LAUNDRY SERVICES | 0.00 | 91.44 | |
| 401-000-000-53480-4901 | Miscellaneous - Shop | | ACCT #792105972 - LAUN | | 91.44 | |
| 1991332162 | Invoice | 07/17/2019 | ACCT #792105973 - LAUNDRY SERVICES | 0.00 | 41.18 | |
| 402-400-000-53580-4900 | Miscellaneous | | ACCT #792105973 - LAUN | | 41.18 | |
| 1991341982 | Invoice | 07/24/2019 | ACCT #792105972 - LAUNDRY SERVICES | 0.00 | 91.44 | |
| 401-000-000-53480-4901 | Miscellaneous - Shop | | ACCT #792105972 - LAUN | | 91.44 | |
| 1991341984 | Invoice | 07/24/2019 | ACCT #792105973 - LAUNDRY SERVICES | 0.00 | 41.18 | |
| 402-400-000-53580-4900 | Miscellaneous | | ACCT #792105973 - LAUN | | 41.18 | |
| 1991351968 | Invoice | 07/31/2019 | ACCT #792105972 - LAUNDRY SERVICES | 0.00 | 91.44 | |
| 401-000-000-53480-4901 | Miscellaneous - Shop | | ACCT #792105972 - LAUN | | 91.44 | |
| 1991351970 | Invoice | 07/31/2019 | ACCT #792105973 - LAUNDRY SERVICES | 0.00 | 41.18 | |
| 402-400-000-53580-4900 | Miscellaneous | | ACCT #792105973 - LAUN | | 41.18 | |
| 004914 | BRADY TRUCKING | 08/09/2019 | Regular | 0.00 | 160.00 | 21081 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 18288 | Invoice | 06/24/2019 | 06/24/19 WOOD DEBRIS TKT #18288 | 0.00 | 80.00 | |
| 101-000-000-54230-3100 | Office and Operating | | 06/24/19 WOOD DEBRIS T | | 80.00 | |
| 18289 | Invoice | 06/24/2019 | 06/24/19 WOOD DEBRIS TKT #18289 | 0.00 | 80.00 | |
| 101-000-000-54230-3100 | Office and Operating | | 06/24/19 WOOD DEBRIS T | | 80.00 | |
| 005411 | BUILDERS EXCHANGE OF WA INC | 08/09/2019 | Regular | 0.00 | 45.00 | 21082 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 1062376 | Invoice | 05/07/2019 | CUST #2290-PUBLISH PROJECTS ONLINE A | 0.00 | 45.00 | |
| 001-000-000-59472-6201 | CAPITAL IMPROVEMENT- | 18-LIBRARY | CUST #2290-PUBLISH PROJ | | 45.00 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|---------------------------|-----------------------|---------------------------------------|-------------------------|----------------|--------|
| 098000 | BUILDERS FIRSTSOURCE | 08/09/2019 | Regular | 0.00 | 570.91 | 21083 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>2089881</u> | Invoice | 06/21/2019 | ACCT #P900297-3/8X5 MECH GALV WED | 0.00 | 10.67 | |
| <u>101-000-000-54230-3100</u> | | Office and Operating | | ACCT #P900297-3/8X5 ME | 10.67 | |
| <u>4889262</u> | Invoice | 07/11/2019 | ACCT #P900297-PLASTIC HOSE FAUCET M | 0.00 | 20.81 | |
| <u>001-000-000-51830-3100</u> | | Office and Operating | | ACCT #P900297-PLASTIC H | 20.81 | |
| <u>4896851</u> | Invoice | 07/12/2019 | ACCT #P900297-9" MAGNETIC TORPEDO | 0.00 | 23.91 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | ACCT #P900297-9" MAGN | 23.91 | |
| <u>4905047</u> | Invoice | 07/15/2019 | ACCT #P900297-2X4-08' HF #2 TRT 1CT G | 0.00 | 5.96 | |
| <u>101-000-000-54230-3100</u> | | Office and Operating | | ACCT #P900297-2X4-08' H | 5.96 | |
| <u>4915531</u> | Invoice | 07/16/2019 | ACCT #P900297-2X12-12' HF#2 TRT 1CT G | 0.00 | 51.63 | |
| <u>001-000-000-57680-3100</u> | | Office and Operating | | ACCT #P900297-2X12-12' | 51.63 | |
| <u>4917837</u> | Invoice | 07/16/2019 | ACCT #P900297-2X12-16' HF#2 TRT 1CT G | 0.00 | 41.30 | |
| <u>001-000-000-57680-3100</u> | | Office and Operating | | ACCT #P900297-2X12-16' | 41.30 | |
| <u>4937895</u> | Invoice | 07/19/2019 | ACCT #P900297-WAX BOWL RING W/FLA | 0.00 | 4.34 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | ACCT #P900297-WAX BO | 4.34 | |
| <u>4957341</u> | Invoice | 07/22/2019 | ACCT #P900297-PLASTIC HOSE FAUCET M | 0.00 | 11.96 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | | ACCT #P900297-PLASTIC H | 11.96 | |
| <u>4962238</u> | Invoice | 07/23/2019 | ACCT #671668-CD PLYWOOD KDAT, DYNA | 0.00 | 196.34 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | | ACCT #671668-CD PLYWO | 196.34 | |
| <u>4977983</u> | Invoice | 07/25/2019 | ACCT #P900297-SAWHORSE FOLDING 2P | 0.00 | 31.55 | |
| <u>001-000-000-51830-3100</u> | | Office and Operating | | ACCT #P900297-SAWHORS | 31.55 | |
| <u>4978459</u> | Invoice | 07/25/2019 | ACCT #P900297-BEAR CLAW NAIL PULL 1 | 0.00 | 65.89 | |
| <u>001-000-000-57680-3100</u> | | Office and Operating | | ACCT #P900297-BEAR CLA | 65.89 | |
| <u>4984139</u> | Invoice | 07/26/2019 | ACCT #671668-5GAL PAIL WITHOUT LID | 0.00 | 15.63 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | ACCT #671668-5GAL PAIL | 15.63 | |
| <u>4985316</u> | Invoice | 07/26/2019 | ACCT #P900297-GREEN WESTERN RED CE | 0.00 | 76.05 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | | ACCT #P900297-GREEN W | 76.05 | |
| <u>4986403</u> | Invoice | 07/26/2019 | ACCT #P900297-PLASTIC PUTTY KNIFE, CE | 0.00 | 14.87 | |
| <u>001-000-000-57250-3100</u> | | Office and Operating | | ACCT #P900297-PLASTIC P | 14.87 | |
| 005900 | CAPITAL BUSINESS MACHINES | 08/09/2019 | Regular | 0.00 | 53.31 | 21084 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>ARIN161715</u> | Invoice | 07/23/2019 | CONTRACT #12512 SHARP #MX-5070V ST | 0.00 | 53.31 | |
| <u>001-000-000-51160-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 13.17 | |
| <u>001-000-000-51310-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 0.60 | |
| <u>001-000-000-51421-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 0.50 | |
| <u>001-000-000-51423-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 1.87 | |
| <u>001-000-000-51430-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 0.15 | |
| <u>001-000-000-51810-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 0.05 | |
| <u>001-000-000-51830-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 1.74 | |
| <u>001-000-000-51888-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 2.13 | |
| <u>001-000-000-51896-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 17.83 | |
| <u>001-000-000-55860-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 13.73 | |
| <u>001-000-000-57320-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 0.06 | |
| <u>001-000-000-57680-3100</u> | | Office and Operating | | CONTRACT #12512 SHARP | 1.48 | |
| VEN01675 | CAPTUREPOINT | 08/09/2019 | Regular | 0.00 | 4,747.00 | 21085 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>SI-24477</u> | Invoice | 08/01/2019 | COMMUNITYPASS, RESERVATION MGR B | 0.00 | 4,747.00 | |
| <u>001-000-000-57120-3500</u> | | Small Tools/Equipment | | COMMUNITYPASS, RESER | 4,747.00 | |
| 006233 | CAROLLO ENGINEERS | 08/09/2019 | Regular | 0.00 | 11,074.36 | 21086 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|-------------------------------|---------------------------|----------------------------------------|--------------------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 0178436 | Invoice | 07/08/2019 | PROFESSIONAL SVCS-JUN 01-JUN 30, 201 | 0.00 | 11,074.36 | |
| 401-000-000-53480-4102 | | Prof Serv-Water Comp PI | Water System Compre | PROFESSIONAL SVCS-JUN | 11,074.36 | |
| 108679 | CENTRAL MASON FIRE AND EMS | 08/09/2019 | Regular | 0.00 | 733.29 | 21087 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 447 | Invoice | 07/18/2019 | DISHWASHER REPLACEMENT-STATION 58 | 0.00 | 733.29 | |
| 001-000-000-52250-3500 | | Small Tools/Equipment | | DISHWASHER REPLACEME | 733.29 | |
| 008300 | CODE PUBLISHING COMPANY | 08/09/2019 | Regular | 0.00 | 141.95 | 21088 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 64157 | Invoice | 07/11/2019 | 07/02/19 - MUNICIPAL CODE WEB UPDAT | 0.00 | 141.95 | |
| 001-000-000-51130-4100 | | Prof Services-Code Revisi | | 07/02/19 - MUNICIPAL CO | 141.95 | |
| 008554 | CONSTRUCTION TESTING LABORATC | 08/09/2019 | Regular | 0.00 | 12,797.00 | 21089 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 137775 | Invoice | 07/15/2019 | CUST #8745-LABOR & MATERIALS-BASIN | 0.00 | 1,259.00 | |
| 402-747-000-59435-4100 | | Professional Services/Adv | 17-BASIN3REHAB | CUST #8745-LABOR & MA | 1,259.00 | |
| 137776 | Invoice | 07/15/2019 | CUST #8745-DOWNTOWN CONNECTOR 0 | 0.00 | 11,538.00 | |
| 302-000-000-59530-4100 | | Roadway-Professional Se | 17-DOWNTOWN | CUST #8745-DOWNTOWN | 10,384.20 | |
| 404-000-000-59540-4100 | | STORM CAPITAL EXP-Prof | 17-DOWNTOWN | CUST #8745-DOWNTOWN | 1,153.80 | |
| VEN01517 | CORE & MAIN LP | 08/09/2019 | Regular | 0.00 | 1,737.68 | 21090 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| K682578 | Invoice | 07/12/2019 | ACCT #169296-RESETTER W/CHECK, NO L | 0.00 | 509.72 | |
| 401-250-000-58900-0001 | | Materials & Supp-Inv-Cas | | ACCT #169296-RESETTER | 509.72 | |
| K748737 | Invoice | 07/05/2019 | ACCT #169296-PO #0046-MISC.WATER IN | 0.00 | 1,444.48 | |
| 401-250-000-58900-0001 | | Materials & Supp-Inv-Cas | | ACCT #169296-PO #0046- | 1,444.48 | |
| K850520 | Credit Memo | 07/12/2019 | ACCT #169296-RETURN REF #K594001 | 0.00 | -216.52 | |
| 401-000-000-53480-3100 | | Office and Operating | | ACCT #169296-RETURN RE | -216.52 | |
| 008751 | CRYSTAL SPRINGS | 08/09/2019 | Regular | 0.00 | 118.97 | 21091 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 13953534 07061 | Invoice | 07/06/2019 | CUST #629288213953534-WATER & COO | 0.00 | 118.97 | |
| 401-000-000-53480-3100 | | Office and Operating | | CUST #629288213953534- | 102.66 | |
| 401-000-000-53480-4500 | | Operating Rentals | | CUST #629288213953534- | 16.31 | |
| 008760 | CUES | 08/09/2019 | Regular | 0.00 | 414.87 | 21092 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 536582 | Invoice | 06/20/2019 | CABLE ASSY, 12PIN TO 5&4-PIN FEMALE | 0.00 | 414.87 | |
| 402-300-000-53580-3100 | | Office and Operating | | CABLE ASSY, 12PIN TO 5& | 414.87 | |
| 008800 | CUT-RATE AUTO PARTS | 08/09/2019 | Regular | 0.00 | 151.33 | 21093 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 3000159097 | Invoice | 04/16/2019 | CUST #34491 - FORCE BEAM BLADE-PO # | 0.00 | 18.50 | |
| 001-000-000-52122-3110 | | Office & Operating-Auto | | CUST #34491 - FORCE BEA | 18.50 | |
| 300095114 | Invoice | 02/08/2018 | CUST #34491 - MOBILE 5W20 - CAR #77 | 0.00 | 24.94 | |
| 001-000-000-52122-3110 | | Office & Operating-Auto | | CUST #34491 - MOBILE 5 | 24.94 | |
| 300096004 | Invoice | 02/14/2018 | CUST #34491 - LIGHTS / BULBS - CAR #38 | 0.00 | 9.79 | |
| 001-000-000-52122-3110 | | Office & Operating-Auto | | CUST #34491 - LIGHTS / B | 9.79 | |
| 300097511 | Invoice | 02/24/2018 | CUST #34491 - 21' TEFLON HYBRID, VACU | 0.00 | 18.16 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|--------------------------|---------------------------|---------------------------------------|--------------------------|----------------|--------|
| 001-000-000-52122-3110 | | Office & Operating-Auto | CUST #34491 - 21' TEFLON | | 18.16 | |
| 300140665 | Invoice | 12/10/2018 | CUST #34491 - FUEL,ANTI-FREEZE, SPARK | 0.00 | 54.50 | |
| 001-000-000-52122-3110 | | Office & Operating-Auto | CUST #34491 - FUEL,ANTI- | | 45.25 | |
| 001-000-000-52122-3200 | | Gas & Oil | CUST #34491 - FUEL,ANTI- | | 9.25 | |
| 300159571 | Invoice | 04/19/2019 | CUST #34491 -SVC ROTOR - TURNING | 0.00 | 25.44 | |
| 001-000-000-52122-4805 | | Repairs and Maintenance | CUST #34491 -SVC ROTOR | | 25.44 | |
| 009200 | DAN RUBINO | 08/09/2019 | Regular | 0.00 | 29.11 | 21094 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 93292 | Invoice | 07/15/2019 | 07/15/19 - 2 MASTER #3 KEYS | 0.00 | 18.50 | |
| 001-000-000-51890-3115 | | Office and Operating-Civi | | 07/15/19 - 2 MASTER #3 K | 18.50 | |
| 93334 | Invoice | 07/29/2019 | 07/29/19-Y-11 DUPLICATES & KEY ID TAG | 0.00 | 10.61 | |
| 401-000-000-53480-3100 | | Office and Operating | | 07/29/19-Y-11 DUPLICATE | 10.61 | |
| 009231 | DARREN PARSE | 08/09/2019 | Regular | 0.00 | 50.00 | 21095 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| JUL31/2019 | Invoice | 07/31/2019 | JUL31/2019 INTERPRETER SERVICES & MI | 0.00 | 50.00 | |
| 001-000-000-51250-4106 | | Interpreter Expenses | | JUL31/2019 INTERPRETER | 50.00 | |
| 009573 | DEPT OF ECOLOGY | 08/09/2019 | Regular | 0.00 | 120,324.22 | 21096 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| PMT #16-L08000 | Invoice | 08/01/2019 | LOAN #L0800005 - PAYMENT #16 | 0.00 | 32,554.84 | |
| 402-700-000-59135-7813 | | Princ-DOE SRF Basin 5 De | | LOAN #L0800005 - PAYME | 22,452.59 | |
| 402-700-000-59235-8313 | | Interest-DOE SRF Basin 5 | | LOAN #L0800005 - PAYME | 10,102.25 | |
| PMT #17-L08000 | Invoice | 08/01/2019 | LOAN #L0800003 - PAYMENT #17 | 0.00 | 50,163.06 | |
| 402-700-000-59135-7814 | | Princ-DOE SRF Goldsbgh | | LOAN #L0800003 - PAYME | 50,163.06 | |
| PMT #17-L10000 | Invoice | 08/01/2019 | LOAN #L1000002 - PAYMENT #17 | 0.00 | 22,490.89 | |
| 402-700-000-59135-7815 | | Princ-DOE SRF Goldsbgh | | LOAN #L1000002 - PAYME | 16,119.23 | |
| 402-700-000-59235-8315 | | Interest-DOE SRF Gldsbr | | LOAN #L1000002 - PAYME | 6,371.66 | |
| PMT #9-L120000 | Invoice | 08/01/2019 | LOAN #L1200003 - PAYMENT #9 | 0.00 | 15,115.43 | |
| 402-700-000-59135-7817 | | Princ-DOE SRF Basin 3 De | | LOAN #L1200003 - PAYME | 10,106.23 | |
| 402-700-000-59235-8317 | | Interest-DOE SRF Basin 3 | | LOAN #L1200003 - PAYME | 5,009.20 | |
| 010100 | DYNA SYSTEMS INC | 08/09/2019 | Regular | 0.00 | 291.25 | 21097 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 23436673 | Invoice | 07/02/2019 | CUST #DY158353-PARTSMASCT CT HOLE | 0.00 | 291.25 | |
| 503-000-000-54865-3100 | | Office and Operating | | CUST #DY158353-PARTSM | 291.25 | |
| 018001 | EMPLOYMENT SECURITY DEPT | 08/09/2019 | Regular | 0.00 | 10,573.84 | 21098 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| JUL/2019 | Invoice | 08/06/2019 | CUST ID #C232000085-JUL/2019 PFMLA | 0.00 | 10,573.84 | |
| 657-000-000-58930-0000 | | PFMLA Taxes | | CUST ID #C232000085-JUL | 10,573.84 | |
| 023078 | FASTENAL COMPANY | 08/09/2019 | Regular | 0.00 | 367.37 | 21099 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| WATUM175897 | Invoice | 07/09/2019 | CUST #WATUM1147 - MISC. SHOP SUPPLI | 0.00 | 43.77 | |
| 503-000-000-54865-3100 | | Office and Operating | | CUST #WATUM1147 - MIS | 43.77 | |
| WATUM176104 | Invoice | 07/16/2019 | CUST #WATUM1147 - MISC. SHOP SUPPLI | 0.00 | 204.99 | |
| 503-000-000-54865-3100 | | Office and Operating | | CUST #WATUM1147 - MIS | 204.99 | |
| WATUM176105 | Invoice | 07/16/2019 | CUST #WATUM1039 - MISC. SUPPLIES | 0.00 | 118.61 | |
| 402-400-000-53580-3100 | | Office and Operating | | CUST #WATUM1039 - MIS | 118.61 | |

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Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|----------------------------|---------------------------|----------------------------------------|--------------------------|----------------|--------|
| 023500 | FERGUSON ENTERPRISES, INC. | 08/09/2019 | Regular | 0.00 | 20.93 | 21100 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 7393344 | Invoice | 07/19/2019 | CUST #146629-4X4 PVC DWV | ADJ CLST FL | 0.00 | 20.93 |
| 401-000-000-53480-3100 | | Office and Operating | | CUST #146629-4X4 PVC D | | 20.93 |
| 025950 | FOSTER PEPPER PLLC | 08/09/2019 | Regular | 0.00 | 220.00 | 21101 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 2019 CONFEREN | Invoice | 07/31/2019 | 2019 CIVIL SVC CONFERENCE | REGISTRATI | 0.00 | 220.00 |
| 001-000-000-51810-4907 | | Miscellaneous-Training | | 2019 CIVIL SVC CONFEREN | | 220.00 |
| VEN01612 | GENSCO, INC. | 08/09/2019 | Regular | 0.00 | 1,148.78 | 21102 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 849319937 | Invoice | 07/12/2019 | CUST #31310-MVRV8 PLEATED FILTERS-CI | | 0.00 | 374.04 |
| 001-000-000-51890-3115 | | Office and Operating-Civi | | CUST #31310-MVRV8 PLE | | 374.04 |
| 849319939 | Invoice | 07/12/2019 | CUST #31310-MERV8 PLEATED FILTERS- | | 0.00 | 176.83 |
| 402-400-000-53580-3100 | | Office and Operating | | CUST #31310-MERV8 PLEA | | 176.83 |
| 849319941 | Invoice | 07/12/2019 | CUST #31310-HONEYWELL PLEATED FILTE | | 0.00 | 33.92 |
| 401-000-000-53480-3100 | | Office and Operating | | CUST #31310-HONEYWELL | | 33.92 |
| 849319945 | Invoice | 07/12/2019 | CUST #31310-HONEYWELL PLEATED FILTE | | 0.00 | 33.92 |
| 001-000-000-55430-3100 | | Office and Operating | | CUST #31310-HONEYWELL | | 33.92 |
| 849319946 | Invoice | 07/12/2019 | CUST #31310-PLEATED FILTERS-LIBRARY | | 0.00 | 203.46 |
| 001-000-000-57250-3100 | | Office and Operating | | CUST #31310-PLEATED FIL | | 203.46 |
| 849328589 | Invoice | 07/12/2019 | CUST #31310-PLEATED FILTERS - FIRE STA | | 0.00 | 288.18 |
| 001-000-000-52250-3100 | | Office and Operating | | CUST #31310-PLEATED FIL | | 288.18 |
| 849342452 | Credit Memo | 07/19/2019 | CUST #31310-PLEATED FILTER WWTP | | 0.00 | -23.58 |
| 402-400-000-53580-3100 | | Office and Operating | | CUST #31310-MERV8 PLEA | | -23.58 |
| 849342946 | Invoice | 07/19/2019 | CUST #31310-PLEATED FILTER CIVIC CENT | | 0.00 | 31.14 |
| 001-000-000-51890-3115 | | Office and Operating-Civi | | CUST #31310-MVRV8 PLE | | 31.14 |
| 849343006 | Invoice | 07/19/2019 | CUST #31310-MERV8 PLEATED FILTERS- | | 0.00 | 30.87 |
| 402-400-000-53580-3100 | | Office and Operating | | CUST #31310-MERV8 PLEA | | 30.87 |
| 038820 | GILLIS AUTO CENTER, INC. | 08/09/2019 | Regular | 0.00 | 565.89 | 21103 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 503248 | Invoice | 07/09/2019 | CUST #2440 -REAR SUSP - CAR #94 | | 0.00 | 122.13 |
| 001-000-000-52122-3110 | | Office & Operating-Auto | | CUST #2440 -REAR SUSP - | | 122.13 |
| 503279 | Invoice | 07/10/2019 | CUST #2440 -ANTI-FREEZE, SEAL-CAR #20 | | 0.00 | 399.13 |
| 001-000-000-52122-3110 | | Office & Operating-Auto | | CUST #2440 -ANTI-FREEZE, | | 399.13 |
| 608277/1 | Invoice | 07/17/2019 | CUST #2440 -MULTI-POINT INSPECTION & | | 0.00 | 44.63 |
| 001-000-000-52122-4805 | | Repairs and Maintenance | | CUST #2440 -MULTI-POINT | | 44.63 |
| 040960 | GRAINGER | 08/09/2019 | Regular | 0.00 | 334.24 | 21104 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 9186719937 | Invoice | 05/24/2019 | ACCT #839177342 -DOOR, GRAY, PK2 | | 0.00 | 334.24 |
| 001-000-000-51890-3115 | | Office and Operating-Civi | | ACCT #839177342 -DOOR, | | 334.24 |
| VEN01791 | GRANITE CONSTRUCTION CO | 08/09/2019 | Regular | 0.00 | 10,803.12 | 21105 |

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Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|---------------------------|--------------------------|--------------------------------------|-------------------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>RETAINAGE</u> | Invoice | 07/29/2019 | 2018 RESIDENTIAL PAVING PROJECT-5% R | 0.00 | 10,803.12 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/MADISON | 2018 RESIDENTIAL PAVING | 1,146.21 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/BIRCH | 2018 RESIDENTIAL PAVING | 1,985.61 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/JEFFERSON | 2018 RESIDENTIAL PAVING | 784.31 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/3RDST | 2018 RESIDENTIAL PAVING | 609.30 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/WILSON | 2018 RESIDENTIAL PAVING | 946.35 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/SATSOP | 2018 RESIDENTIAL PAVING | 602.81 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/COTA | 2018 RESIDENTIAL PAVING | 986.32 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/THOMAS | 2018 RESIDENTIAL PAVING | 943.11 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/KINEO | 2018 RESIDENTIAL PAVING | 1,016.57 | |
| <u>302-000-000-59530-6300</u> | | CAPITAL IMPROVEMENT- | 18-PV/OLYAVE | 2018 RESIDENTIAL PAVING | 1,782.53 | |
| VEN01855 | GRAPHICS NORTHWEST | 08/09/2019 | Regular | 0.00 | 2,540.48 | 21106 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>152911</u> | Invoice | 07/25/2019 | POLE BANNERS OLY HWY N & ALDER - PO | 0.00 | 2,540.48 | |
| <u>101-000-000-54270-4100</u> | | Streets/Roadside Park-Pr | | POLE BANNERS OLY HWY | 2,540.48 | |
| VEN01327 | GREEN LIGHT SOLUTIONS | 08/09/2019 | Regular | 0.00 | 485.00 | 21107 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>8543</u> | Invoice | 07/20/2019 | 05/20/19 - PROJECT SUPPORT-DOWNTOWN | 0.00 | 485.00 | |
| <u>302-000-000-59530-4100</u> | | Roadway-Professional Se | 17-DOWNTOWN | 05/20/19 - PROJECT SUPP | 436.50 | |
| <u>404-000-000-59540-4100</u> | | STORM CAPITAL EXP-Prof | 17-DOWNTOWN | 05/20/19 - PROJECT SUPP | 48.50 | |
| 045000 | H.D. FOWLER COMPANY | 08/09/2019 | Regular | 0.00 | 792.06 | 21108 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>15214720</u> | Invoice | 07/17/2019 | CUST #194680-18" VALVE BOX TOP, LID | 0.00 | 792.06 | |
| <u>401-250-000-58900-0001</u> | | Materials & Supp-Inv-Cas | | CUST #194680-18" VALVE | 792.06 | |
| 045150 | HACH COMPANY | 08/09/2019 | Regular | 0.00 | 34,322.17 | 21109 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>11550263</u> | Invoice | 07/16/2019 | ACCT #170152 - DISPLAY MODULE-PO #0 | 0.00 | 9,635.34 | |
| <u>402-000-000-59435-6400</u> | | Equipment/Vehicles | 19-NEWEQUIP | ACCT #170152 - DISPLAY | 9,635.34 | |
| <u>11551909</u> | Invoice | 07/17/2019 | ACCT #170152 - MODULE PROBE - PO #00 | 0.00 | 2,947.40 | |
| <u>402-000-000-59435-6400</u> | | Equipment/Vehicles | 19-NEWEQUIP | ACCT #170152 - MODULE | 2,947.40 | |
| <u>11554047</u> | Invoice | 07/16/2019 | ACCT #170152 - DB UVAS SC PROBE, 50M | 0.00 | 20,753.61 | |
| <u>402-000-000-59435-6400</u> | | Equipment/Vehicles | 19-NEWEQUIP | ACCT #170152 - DB UVAS | 20,753.61 | |
| <u>11561777</u> | Invoice | 07/23/2019 | ACCT #170152 - POLE MOUNTING HARD | 0.00 | 603.85 | |
| <u>402-000-000-59435-6400</u> | | Equipment/Vehicles | 19-NEWEQUIP | ACCT #170152 - POLE MO | 603.85 | |
| <u>11562149</u> | Invoice | 07/24/2019 | ACCT #170152 - SENSOR CAP REPLACEME | 0.00 | 381.97 | |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | ACCT #170152 - SENSOR C | 381.97 | |
| VEN01756 | HOFSTAD LAW, CO. | 08/09/2019 | Regular | 0.00 | 700.00 | 21110 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>147</u> | Invoice | 07/31/2019 | JUL/2019 PROSECUTION SERVICES-REMAI | 0.00 | 700.00 | |
| <u>001-000-000-51530-4101</u> | | Prof Serv - Prosecutor | | JUL/2019 PROSECUTION S | 700.00 | |
| 053992 | HOOD CANAL COMMUNICATIONS | 08/09/2019 | Regular | 0.00 | 3,417.03 | 21111 |

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Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|------------------------------|-------------------------|----------------------------------------|---------------------------|----------------|--------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 10440297 | Invoice | 08/01/2019 | ACCT #3840-2 - AUG 01-AUG 31, 2019 | | 0.00 | 1,077.10 |
| 001-000-000-51810-4200 | | Communication | | 462-4040 525 W COTA ST- | 33.45 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 426-4491 CITY HALL | 64.21 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 426-3301 COURT FAX | 33.86 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 426-7746 PUBLIC WORKS, | 33.45 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | PRI SERVICES 525 W COTA | 568.27 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-5145 POLICE RECORD | 11.42 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-0537 POLICE RECORD | 33.81 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-5132 ERICK BIRK | 0.12 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-1025 PBX MODEM | 33.45 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-1768 CIVIC CENTER EL | 33.45 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-5126 PW VACANT | 0.12 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 432-5105 VICKI LOOK | 0.12 | |
| 001-000-000-51890-4215 | | Communication-Civic Cen | | 426-9731 PW/CD | 0.12 | |
| 001-000-000-52250-4200 | | Communication | | 426-1580 FIRE STATION FI | 33.45 | |
| 001-000-000-52250-4200 | | Communication | | 432-0913 FIRE DEPT ELEVA | 33.45 | |
| 001-000-000-52250-4200 | | Communication | | 427-3262 FIRE STATION, FI | 33.45 | |
| 001-000-000-55430-4200 | | Communication | | 427-7503 ANIMAL SHELTE | 0.12 | |
| 001-000-000-55430-4200 | | Communication | | 462-2026 ANIMAL SHELTE | 30.19 | |
| 401-000-000-53480-4201 | | Communication - Shop | | 426-6442 CITY SHOPS-WA | 0.12 | |
| 401-000-000-53480-4201 | | Communication - Shop | | 462-0390 CITY SHOP AUTO | 33.45 | |
| 401-000-000-53480-4201 | | Communication - Shop | | 432-9761 CITY SHOPS FAX | 33.45 | |
| 401-000-000-53480-4201 | | Communication - Shop | | 427-4351 WATER SCADA L | 33.45 | |
| 402-400-000-53580-4200 | | Communication | | 426-6521 WWTP | 0.12 | |
| 10440326 | Invoice | 08/01/2019 | ACCT #17664-7 AUG 01-AUG 31, 2019 | | 0.00 | 2,339.93 |
| 001-000-000-51250-4200 | | Communication | | 426 W CEDAR (MASON CO | 90.00 | |
| 001-000-000-51888-4200 | | Communication | | 525 W COTA-CIVIC CENTE | 90.00 | |
| 001-000-000-51888-4200 | | Communication | | 525 W COTA-CIVIC CENTE | 99.95 | |
| 001-000-000-51888-4200 | | Communication | | 525 W COTA-CIVIC CENTE | 90.00 | |
| 001-000-000-51888-4801 | | Repairs and Maintenance | | 525 W COTA-IT SVCS-IT DE | 399.95 | |
| 001-000-000-52250-4200 | | Communication | | 122 W FRANKLIN ST-FIRE S | 68.90 | |
| 401-000-000-53480-4200 | | Communication | | 525 W COTA-CITY TO PW | 90.00 | |
| 401-000-000-53480-4200 | | Communication | | 51 PUBLIC WORKS DR-WA | 90.00 | |
| 401-000-000-53480-4200 | | Communication | | 1000 W PINE ST-IT SERVIC | 90.00 | |
| 401-000-000-53480-4201 | | Communication - Shop | | 1000 W PINE ST-WATER S | 90.00 | |
| 402-300-000-53580-4200 | | Communication | | 498 ASPEN ST-LIFT STATIO | 90.00 | |
| 402-300-000-53580-4200 | | Communication | | 119 CASCADE CT-LIFT STAT | 90.00 | |
| 402-300-000-53580-4200 | | Communication | | 427 W I STREET-LIFT STATI | 90.00 | |
| 402-400-000-53580-4200 | | Communication | | 1700 FAIRMOUNT AVE-W | 90.00 | |
| 402-400-000-53580-4200 | | Communication | | 525 W COTA ST-WWTP SC | 113.23 | |
| 402-400-000-53580-4200 | | Communication | | 200 N FRONT ST-PUMP ST | 90.00 | |
| 402-400-000-53580-4200 | | Communication | | 100 TURNER AVE-PUMP S | 90.00 | |
| 402-400-000-53580-4200 | | Communication | | 1701 FAIRMOUNT AVE-M | 63.95 | |
| 402-400-000-53580-4200 | | Communication | | 1700 FAIRMOUNT AVE-M | 90.00 | |
| 402-640-000-53580-4200 | | Communication | | 10891 N US HWY 101-WW | 90.00 | |
| 402-640-000-53580-4200 | | Communication | | 631 W DAYTON AIRPORT R | 90.00 | |
| 402-640-000-53580-4200 | | Communication | | 2295 W DAYTON AIRPORT | 90.00 | |
| 402-640-000-53580-4200 | | Communication | | 10891 N US HWY 101-SAT | 63.95 | |
| 062195 | INTERSTATE BATTERY OF TACOMA | 08/09/2019 | Regular | | 0.00 | 276.24 21112 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 10152487 | Invoice | 07/26/2019 | ACCT #3403 - MTP - 78DT - #19945D & #1 | | 0.00 | 276.24 |
| 503-000-000-54865-3102 | | Oper Supplies-Parts | | ACCT #3403 - MTP - 78DT - | 138.12 | |
| 503-000-000-54865-3104 | | Oper Supp-Parts-EM&R V | | ACCT #3403 - MTP - 78DT - | 138.12 | |
| 036236 | JERI TIDD | 08/09/2019 | Regular | | 0.00 | 10.00 21113 |

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Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|----------------------------|----------------------------|----------------------------------------|---------------------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 07/26/19 LAUND | Invoice | 07/26/2019 | 07/26/19 - SHELTON LAUNDRY SERVICES- | 0.00 | 10.00 | |
| 001-000-000-52360-4900 | | Miscellaneous | | 07/26/19 - SHELTON LAUN | 10.00 | |
| 070000 | JIM'S AUTO REPAIR & TOWING | 08/09/2019 | Regular | 0.00 | 418.88 | 21114 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 28704 | Invoice | 07/18/2019 | CITY IMPOUND - TOWING CASE #19-5062 | 0.00 | 223.04 | |
| 001-000-000-52122-4100 | | Patrol-Professional Servic | | CITY IMPOUND - TOWING | 223.04 | |
| 28764 | Invoice | 06/22/2019 | CITY IMPOUND - TOWING LICENSE #BDP9 | 0.00 | 103.36 | |
| 001-000-000-52122-4100 | | Patrol-Professional Servic | | CITY IMPOUND - TOWING | 103.36 | |
| 28923 | Invoice | 07/17/2019 | CITY IMPOUND - TOWING LICENSE #BBL9 | 0.00 | 92.48 | |
| 001-000-000-52122-4100 | | Patrol-Professional Servic | | CITY IMPOUND - TOWING | 92.48 | |
| 080980 | KENNEDY CREEK QUARRY | 08/09/2019 | Regular | 0.00 | 221.00 | 21115 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 3117 | Invoice | 07/09/2019 | 07/09/19 - FLAT RATE TRAILER & 3/4" MI | 0.00 | 221.00 | |
| 404-000-000-53180-3100 | | Office and Operating | | 07/09/19 - FLAT RATE TRAI | 49.99 | |
| 404-000-000-53180-3100 | | Office and Operating | | 07/09/19 - 3/4" MINUS TK | 171.01 | |
| VEN01499 | KIDZ LOVE SOCCER | 08/09/2019 | Regular | 0.00 | 789.60 | 21116 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 2019JUN-F146 | Invoice | 07/10/2019 | KNEELAND PARK SOCCER - 06/12/19-07/1 | 0.00 | 789.60 | |
| 001-000-000-57120-4100 | | Professional Services/Adv | | KNEELAND PARK SOCCER - | 789.60 | |
| VEN01821 | KITSAP GARAGE DOOR CO | 08/09/2019 | Regular | 0.00 | 973.25 | 21117 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 90379 | Invoice | 07/24/2019 | INSTALL NEW CORD REELS, JUNCTION BO | 0.00 | 973.25 | |
| 001-000-000-52250-4801 | | Repair/Mx - Central Maso | | INSTALL NEW CORD REELS | 973.25 | |
| 082975 | L. G. ISAACSON CO. INC. | 08/09/2019 | Regular | 0.00 | 250.65 | 21118 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| T301584 | Invoice | 07/25/2019 | CUST #SHECITO-36" SERRATED BAR W/ 6" | 0.00 | 250.65 | |
| 404-000-000-53180-3100 | | Office and Operating | | CUST #SHECITO-36" SERRA | 250.65 | |
| VEN01230 | L.N. CURTIS & SONS | 08/09/2019 | Regular | 0.00 | 907.58 | 21119 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| INV298975 | Invoice | 07/15/2019 | CUST #C5463-CONCEALABLE CARRIER-BIT | 0.00 | 907.58 | |
| 001-000-000-52122-3101 | | Uniforms | | CUST #C5463-UNIFORM & | 907.58 | |
| 085075 | LAKESIDE INDUSTRIES | 08/09/2019 | Regular | 0.00 | 417.08 | 21120 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 94262 | Invoice | 07/20/2019 | CUST #101048 - 1/2" ASPHALT TICKET #1 | 0.00 | 417.08 | |
| 402-300-000-53580-3100 | | Office and Operating | | CUST #101048 - 1/2" ASPH | 417.08 | |
| 087799 | LE MAY MOBILE SHREDDING | 08/09/2019 | Regular | 0.00 | 38.64 | 21121 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 4622429 | Invoice | 08/01/2019 | ACCT #952778-454 SHRED 07/01/19-07/3 | 0.00 | 25.76 | |
| 001-000-000-52122-4100 | | Patrol-Professional Servic | | ACCT #952778-454 SHRED | 25.76 | |
| 4624358 | Invoice | 08/01/2019 | ACCT #2185-952778-1207- SHRED CART 0 | 0.00 | 12.88 | |
| 001-000-000-51423-4100 | | Professional Services/Adv | | ACCT #2185-952778-1207- | 12.88 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|------------------------------|----------------------------|--------------------------------------|--------------------------|----------------|--------|
| 090100 | LES SCHWAB TIRES | 08/09/2019 | Regular | 0.00 | 490.47 | 21122 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>83200506205</u> | Invoice | 07/09/2019 | CUST #S32-01440-FLAT TIRE | REPAIR #199 | 0.00 | 490.47 |
| <u>001-000-000-55850-4800</u> | | Bldg Permits/Plan Review | | CUST #S32-01440-FLAT TIR | | 490.47 |
| 108850 | MASON COUNTY GARBAGE CO.-A V | 08/09/2019 | Regular | 0.00 | 479.63 | 21123 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>5731894</u> | Invoice | 08/01/2019 | ACCT #56141-525 COTA ST, W | 07/01/19- | 0.00 | 31.05 |
| <u>001-000-000-51890-4715</u> | | Utility Services-Civic Ctr | | ACCT #56141-525 COTA ST | | 31.05 |
| <u>5733065</u> | Invoice | 08/01/2019 | ACCT #204402-101 N 10891 US HWY 101 | | 0.00 | 133.77 |
| <u>402-640-000-53580-4700</u> | | Utility Services-Sewer Sat | | ACCT #204402-101 N 1089 | | 133.77 |
| <u>5734034</u> | Invoice | 08/01/2019 | ACCT #205584-200 N FRONT ST | 07/01/19 | 0.00 | 29.59 |
| <u>402-400-000-53580-4700</u> | | Utility Services-Sewer Ma | | ACCT #205584-200 N FRO | | 29.59 |
| <u>5735329</u> | Invoice | 08/01/2019 | ACCT #207155-710 W ALDER | 07/01/19-0 | 0.00 | 267.55 |
| <u>001-000-000-57250-4700</u> | | Utility Services-Library | | ACCT #207155-710 W ALD | | 267.55 |
| <u>5736300</u> | Invoice | 08/01/2019 | ACCT #219862 - 204 W BIRCH | 07/01/19-0 | 0.00 | 17.67 |
| <u>404-000-000-53180-4700</u> | | Utility Services | | ACCT #219862 - 204 W BIR | | 17.67 |
| 187000 | MASON COUNTY JOURNAL | 08/09/2019 | Regular | 0.00 | 42.00 | 21124 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>ACCT #6389-2019</u> | Invoice | 07/18/2019 | ACCT #6389 - 2019 RENEW SUBSCRIPTIO | | 0.00 | 42.00 |
| <u>001-000-000-51810-4900</u> | | Miscellaneous | | ACCT #6389 - 2019 RENE | | 42.00 |
| 129030 | MILES SAND & GRAVEL CO. | 08/09/2019 | Regular | 0.00 | 919.64 | 21125 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>1727819</u> | Invoice | 07/15/2019 | CUST #050775 - ECOL BLKS 2X2X6 | | 0.00 | 113.93 |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | CUST #050775 - ECOL BLKS | | 113.93 |
| <u>1728175</u> | Invoice | 07/16/2019 | CUST #050775 - ECOL BLKS | | 0.00 | 130.20 |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | CUST #050775 - ECOL BLKS | | 130.20 |
| <u>1728481</u> | Invoice | 07/17/2019 | CUST #050775 - ECOL BLK 2X2X6 | | 0.00 | 65.11 |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | CUST #050775 - ECOL BLKS | | 65.11 |
| <u>1729757</u> | Invoice | 07/23/2019 | CUST #050775 - CY 04742A, MIN LOAD C | | 0.00 | 440.10 |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | CUST #050775 - CY 04742 | | 440.10 |
| <u>1729880</u> | Invoice | 07/24/2019 | CUST #050775 - 5/8" CRUSHED ROCK | | 0.00 | 170.30 |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | CUST #050775 - 5/8" CRUS | | 170.30 |
| 129090 | MILLIMAN | 08/09/2019 | Regular | 0.00 | 402.56 | 21126 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>1398</u> | Invoice | 06/14/2019 | 2019 WA PUBLIC EMPLOYERS SURVEY | | 0.00 | 402.56 |
| <u>001-000-000-51810-4100</u> | | Professional Services/Adv | | 2019 WA PUBLIC EMPLOY | | 402.56 |
| 132235 | MOUNTAIN MIST WATER | 08/09/2019 | Regular | 0.00 | 160.55 | 21127 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|---------------------------|---------------------|--------------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 002893461 | Invoice | 07/02/2019 | ACCT #088436 - WATER - ADMIN | 0.00 | 32.37 | |
| 001-000-000-51160-3100 | Office and Operating | | ACCT #088436 - WATER - | | 3.88 | |
| 001-000-000-51421-3100 | Office and Operating | | ACCT #088436 - WATER - | | 4.69 | |
| 001-000-000-51423-3100 | Office and Operating | | ACCT #088436 - WATER - | | 4.69 | |
| 001-000-000-51810-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.91 | |
| 001-000-000-51888-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.94 | |
| 001-000-000-51895-3100 | Office and Operating | | ACCT #088436 - WATER - | | 6.49 | |
| 001-000-000-55850-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.59 | |
| 001-000-000-57680-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.59 | |
| 001-000-000-57680-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.59 | |
| 002910264 | Invoice | 07/16/2019 | ACCT #088436 - WATER & EQUIPMENT R | 0.00 | 27.42 | |
| 001-000-000-52122-3100 | Office and Operating | | ACCT #088436 - WATER & | | 23.12 | |
| 001-000-000-52122-4500 | Operating Rentals | | ACCT #088436 - WATER & | | 4.30 | |
| 002910265 | Invoice | 07/16/2019 | ACCT #088436 - WATER & EQUIPMENT R | 0.00 | 22.47 | |
| 001-000-000-51160-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.66 | |
| 001-000-000-51160-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 1.03 | |
| 001-000-000-51421-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.01 | |
| 001-000-000-51421-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 1.25 | |
| 001-000-000-51423-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.01 | |
| 001-000-000-51423-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 1.25 | |
| 001-000-000-51810-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.26 | |
| 001-000-000-51810-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 0.77 | |
| 001-000-000-51888-3100 | Office and Operating | | ACCT #088436 - WATER - | | 0.83 | |
| 001-000-000-51888-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 0.52 | |
| 001-000-000-51890-4515 | Operating Rentals-Civic C | | ACCT #088436 - EQUIPME | | 0.69 | |
| 001-000-000-51895-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.77 | |
| 001-000-000-51895-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 1.71 | |
| 001-000-000-55850-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.11 | |
| 001-000-000-55850-4500 | Bldg Permits/Plan Review | | ACCT #088436 - EQUIPME | | 0.69 | |
| 001-000-000-57680-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.11 | |
| 001-000-000-57680-4500 | Operating Rentals | | ACCT #088436 - EQUIPME | | 0.69 | |
| 001-000-000-57680-4500 | Operating Rentals | | ACCT #088436 - WATER - | | 1.11 | |
| 002910266 | Invoice | 07/16/2019 | ACCT #088436 - WATER & EQUIPMENT R | 0.00 | 8.92 | |
| 001-000-000-51250-3100 | Office and Operating | | ACCT #088436 - WATER & | | 4.62 | |
| 001-000-000-51250-4500 | Operating Rentals | | ACCT #088436 - WATER & | | 4.30 | |
| 002938191 | Invoice | 07/30/2019 | ACCT #088436 - WATER - MUNI COURT | 0.00 | 9.25 | |
| 001-000-000-51250-3100 | Office and Operating | | ACCT #088436 - WATER - | | 9.25 | |
| 002938192 | Invoice | 07/30/2019 | ACCT #088436 - WATER - ADMIN | 0.00 | 18.50 | |
| 001-000-000-51160-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.22 | |
| 001-000-000-51421-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.68 | |
| 001-000-000-51423-3100 | Office and Operating | | ACCT #088436 - WATER - | | 2.68 | |
| 001-000-000-51810-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.67 | |
| 001-000-000-51888-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.11 | |
| 001-000-000-51895-3100 | Office and Operating | | ACCT #088436 - WATER - | | 3.70 | |
| 001-000-000-55850-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.48 | |
| 001-000-000-57680-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.48 | |
| 001-000-000-57680-3100 | Office and Operating | | ACCT #088436 - WATER - | | 1.48 | |
| 002938194 | Invoice | 07/30/2019 | ACCT #088436 - WATER - POLICE | 0.00 | 41.62 | |
| 001-000-000-52122-3100 | Office and Operating | | ACCT #088436 - WATER - P | | 41.62 | |
| VEN01857 | NC STRUCTURES LLC | 08/09/2019 | Regular | 0.00 | 90,164.02 | 21128 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Project Account Key | Item Description | Dist Amount | | |
| 1013 | Invoice | 07/22/2019 | 07/22/19-WILLIAM G REED LIBRARY REPA | 0.00 | 90,164.02 | |
| 001-000-000-59472-6201 | CAPITAL IMPROVEMENT- | 18-LIBRARY | 07/22/19-WILLIAM G REE | | 90,164.02 | |
| 142952 | NCL OF WISCONSIN, INC. | 08/09/2019 | Regular | 0.00 | 116.39 | 21129 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|------------------------|---------------------------|--------------------------------------|-------------------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>425588</u> | Invoice | 07/08/2019 | ACCT #42215-BUFFER SOLUTION | 0.00 | 116.39 | |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | ACCT #42215-BUFFER SOL | 116.39 | |
| 146933 | OFFICE DEPOT | 08/09/2019 | Regular | 0.00 | 76.72 | 21130 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>344842075001</u> | Invoice | 07/22/2019 | ACCT #28972108-PENCILS, PENS & COPIE | 0.00 | 76.72 | |
| <u>001-000-000-51421-3100</u> | | Office and Operating | | ACCT #28972108-PENCILS, | 38.36 | |
| <u>001-000-000-51423-3100</u> | | Office and Operating | | ACCT #28972108-PENCILS, | 38.36 | |
| VEN01684 | OPEN SQUARE | 08/09/2019 | Regular | 0.00 | 163.93 | 21131 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>629331</u> | Invoice | 05/07/2019 | REVEAL-RETURN VINYL FILLER STRIP | 0.00 | 163.93 | |
| <u>001-000-000-51890-3115</u> | | Office and Operating-Civi | | REVEAL-RETURN VINYL FIL | 163.93 | |
| 150076 | OWEN EQUIPMENT COMPANY | 08/09/2019 | Regular | 0.00 | 106.08 | 21132 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>00094285</u> | Invoice | 07/24/2019 | ACCT #35941-BALL VALVE - #19960D | 0.00 | 106.08 | |
| <u>503-000-000-54865-3104</u> | | Oper Supp-Parts-EM&R V | | ACCT #35941-BALL VALVE | 106.08 | |
| 151000 | P. U. D. # 3 | 08/09/2019 | Regular | 0.00 | 66.00 | 21133 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>3309</u> | Invoice | 07/03/2019 | ACCT #154-POLE ATTACHMENTS 07/01/1 | 0.00 | 66.00 | |
| <u>401-000-000-53480-4801</u> | | Repairs and Maintenance | | ACCT #154-POLE ATTACH | 66.00 | |
| 151000 | P. U. D. # 3 | 08/09/2019 | Regular | 0.00 | 44,886.12 | 21134 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|----------------------------|----------------------------|--------------------------------------|--------------------------|----------------|--------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| JUL/2019 | Invoice | 08/01/2019 | Monthly Service Charges | 07/01/19 - 07/3 | 0.00 | 44,886.12 |
| 001-000-000-51890-4715 | | Utility Services-Civic Ctr | | ACCT #28249001 - 525 W | 2,887.42 | |
| 001-000-000-55430-4700 | | Utility Services-Animal Sh | | ACCT #35199001 - 902 W | 154.27 | |
| 001-000-000-57250-4700 | | Utility Services-Library | | ACCT #35665001 - 710 AL | 899.04 | |
| 001-000-000-57530-4700 | | Utility Services-Museum | | ACCT #27639001 - 427 RAI | 129.49 | |
| 001-000-000-57680-4700 | | Utility Services-Park | | ACCT #30003001 - 100 TU | 81.06 | |
| 001-000-000-57680-4700 | | Utility Services-Park | | ACCT #32453001 - 1004 FR | 77.97 | |
| 001-000-000-57680-4700 | | Utility Services-Park | | ACCT #25911003 - 326 RAI | 63.78 | |
| 101-000-000-54263-4700 | | Utility Services | | ACCT #27839002 - 525 W | 9,908.36 | |
| 101-000-000-54263-4700 | | Utility Services | | ACCT #27837001 - 103 4T | 1,779.25 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #25911002 - 10 WAL | 80.79 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #101001 - 699 RAILR | 68.52 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #109397001 - 800 E | 67.72 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #109413001 - 750 E | 46.06 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #109441001 - 2800 E | 58.63 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #26197001 - 2327 O | 63.42 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #101097001 - 2000 1 | 68.52 | |
| 101-000-000-54264-4700 | | Utility Services | | ACCT #35337001 - 623 AL | 64.23 | |
| 101-000-000-54265-4700 | | Utility Services | | ACCT #26857001 - 310 RAI | 28.68 | |
| 101-000-000-54270-4700 | | Utility Services-Roadside | | ACCT #250321001 - 1200 | 64.95 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #101149001 - 100 M | 40.46 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #25911001 - 2401 E | 1,758.64 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #101155001 - 900 E | 5,569.64 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #25913001 - 2001 13 | 762.89 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #46051001 - 553 BE | 45.96 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #45451001 - 626 MA | 125.50 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #26729001 - 1100 PI | 378.54 | |
| 401-000-000-53480-4700 | | Utility Services-Water | | ACCT #35201001 - 1000 PI | 2,146.53 | |
| 401-000-000-53480-4701 | | Utility Services - Shop | | ACCT #26717001 - 1000 PI | 116.42 | |
| 402-300-000-53580-4700 | | Utility Services-Sewer Ma | | ACCT #47009001 - 498 AS | 54.21 | |
| 402-300-000-53580-4700 | | Utility Services-Sewer Ma | | ACCT #18515001 - 119 CA | 60.52 | |
| 402-400-000-53580-4700 | | Utility Services-Sewer Ma | | ACCT #26551001 - 200 FR | 1,172.44 | |
| 402-400-000-53580-4700 | | Utility Services-Sewer Ma | | ACCT #30003002 - 100 TU | 596.41 | |
| 402-400-000-53580-4700 | | Utility Services-Sewer Ma | | ACCT #259409001 - 1700 F | 15,465.80 | |
| 155543 | PARATEX PEST CONTROL | 08/09/2019 | Regular | | 0.00 | 108.80 21135 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 149707 | Invoice | 07/24/2019 | ACCT #38264-JUL/2019 PEST CONTROL SE | | 0.00 | 108.80 |
| 401-000-000-53480-4101 | | Professional Services - Sh | | ACCT #38264-JUL/2019 PE | | 108.80 |
| 114040 | PETTYJOHN ENTERPRISES, LLC | 08/09/2019 | Regular | | 0.00 | 190.00 21136 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 1724 | Invoice | 08/01/2019 | JUL/2019 TICKETS - BRUSH / DUMP TRUC | | 0.00 | 190.00 |
| 001-000-000-57680-4900 | | Miscellaneous | | 07/05/19 TICKET #17239 - | | 100.00 |
| 404-000-000-53180-4900 | | Miscellaneous | | 07/17/19 TICKET #17290 - | | 10.00 |
| 404-000-000-53180-4900 | | Miscellaneous | | 07/18/19 TICKET #17301 - | | 30.00 |
| 404-000-000-53180-4900 | | Miscellaneous | | 07/23/19 TICKET #17316 - | | 20.00 |
| 404-000-000-53180-4900 | | Miscellaneous | | 07/25/19 TICKET #17328 - | | 30.00 |
| 158001 | PITNEY BOWES | 08/09/2019 | Regular | | 0.00 | 96.00 21137 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 3305918880 | Invoice | 04/02/2018 | ACCT #0016679919-LATE FEES CONTRACT | | 0.00 | 32.00 |
| 001-000-000-51890-4915 | | Miscellaneous-Civic Cent | | ACCT #0016679919-LATE F | | 32.00 |
| 3306629962 | Invoice | 07/03/2019 | ACCT #0016679919-LATE FEES CONTRACT | | 0.00 | 32.00 |
| 001-000-000-51890-4915 | | Miscellaneous-Civic Cent | | ACCT #0016679919-LATE F | | 32.00 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|----------------------------------|--------------|----------------------------------------|------------------|----------------|--------|
| <u>3307954731</u> | Invoice | 01/03/2019 | ACCT #0016679919-LATE FEES CONTRACT | 0.00 | 32.00 | |
| <u>001-000-000-51890-4915</u> | Miscellaneous-Civic Cent | | ACCT #0016679919-LATE F | | 32.00 | |
| 009785 | PORTER FOSTER RORICK LLP | 08/09/2019 | Regular | 0.00 | 11,060.00 | 21138 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>109250</u> | Invoice | 08/05/2019 | JUL/2019 RETAINER -PROFESSIONAL SERV | 0.00 | 11,060.00 | |
| <u>001-000-000-51530-4100</u> | Professional Services/Adv | | JUL/2019 RETAINER -PROF | | 11,060.00 | |
| 164899 | QWEST DBA CENTURYLINK | 08/09/2019 | Regular | 0.00 | 896.02 | 21139 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>AUG/2019</u> | Invoice | 07/26/2019 | ACCT #360-Z26-0219 722B - JUL 26-AUG 2 | 0.00 | 896.02 | |
| <u>001-000-000-55430-4200</u> | Communication | | ACCT #360-Z26-0219 722B | | 60.19 | |
| <u>401-000-000-53480-4201</u> | Communication - Shop | | ACCT #360-Z26-0219 722B | | 113.37 | |
| <u>402-300-000-53580-4200</u> | Communication | | ACCT #360-Z26-0219 722B | | 55.17 | |
| <u>402-400-000-53580-4200</u> | Communication | | ACCT #360-Z26-0219 722B | | 170.46 | |
| <u>402-400-000-53580-4200</u> | Communication | | ACCT #360-Z26-0219 722B | | 293.54 | |
| <u>402-640-000-53580-4200</u> | Communication | | ACCT #360-Z26-0219 722B | | 203.29 | |
| 165704 | R & D SUPPLY | 08/09/2019 | Regular | 0.00 | 571.11 | 21140 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>227729</u> | Invoice | 07/18/2019 | CUST #60CS18 - MISC CUSTODIAL SUPPLI | 0.00 | 571.11 | |
| <u>001-000-000-51830-3100</u> | Office and Operating | | CUST #60CS18 - MISC CUS | | 41.67 | |
| <u>001-000-000-51890-3115</u> | Office and Operating-Civi | | CUST #60CS18 - MISC CUS | | 298.44 | |
| <u>001-000-000-57250-3100</u> | Office and Operating | | CUST #60CS18 - MISC CUS | | 170.54 | |
| <u>401-000-000-53480-3101</u> | Office & Operating - Shop | | CUST #60CS18 - MISC CUS | | 42.07 | |
| <u>402-400-000-53580-3100</u> | Office and Operating | | CUST #60CS18 - MISC CUS | | 18.39 | |
| 166883 | RAILROAD MANAGEMENT | 08/09/2019 | Regular | 0.00 | 521.85 | 21141 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>392426</u> | Invoice | 03/26/2019 | CUST #272861-LICENSE #0070122 8" SEW | 0.00 | 521.85 | |
| <u>402-400-000-53580-4900</u> | Miscellaneous | | CUST #272861-LICENSE #0 | | 521.85 | |
| 903584 | RIGHT! SYSTEMS | 08/09/2019 | Regular | 0.00 | 598.40 | 21142 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>SI-161858</u> | Invoice | 07/29/2019 | CUST #COS006-SCADA EMERGENCY-VM | 0.00 | 598.40 | |
| <u>402-000-000-59435-3100</u> | SEWER CAPITAL EXP-Sup | | 19-SCADA-EMERGENC | | 598.40 | |
| 174052 | SAN DIEGO POLICE EQUIPMENT CO, | 08/09/2019 | Regular | 0.00 | 314.41 | 21143 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>638459</u> | Invoice | 07/11/2019 | CUST #842-5.56MM MARKER ROUND, RE | 0.00 | 314.41 | |
| <u>001-000-000-52140-3100</u> | Office and Operating-Trai | | CUST #842-5.56MM MARK | | 314.41 | |
| 183400 | SCJ ALLIANCE- SHEA, CARR & JEWEL | 08/09/2019 | Regular | 0.00 | 5,257.39 | 21144 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>57143</u> | Invoice | 06/27/2019 | PRO SERVCS-PROS PLAN 05/19/19-06/15/ | 0.00 | 3,026.14 | |
| <u>001-000-000-57680-4100</u> | Professional Services/Adv | | 19-PARKSPLAN | | 3,026.14 | |
| <u>57390</u> | Invoice | 07/25/2019 | PRO SERVCS-PROS PLAN 06/16/19-07/20/ | 0.00 | 2,231.25 | |
| <u>001-000-000-57680-4100</u> | Professional Services/Adv | | 19-PARKSPLAN | | 2,231.25 | |
| 180900 | SETINA MFG. CO., INC. | 08/09/2019 | Regular | 0.00 | 3,851.56 | 21145 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|---------------------------|-------------------------|----------------------------------------|---------------------------|----------------|----------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 187783 | Invoice | 07/30/2019 | CUST #WAWSSHE002-K-9 | ULTIMATE 2 PK | 0.00 | 3,851.56 |
| 001-000-000-59421-6401 | | POLICE CAPITAL EXP-Vehi | 19-POLICEDOG | CUST #WAWSSHE002-K-9 | | 3,851.56 |
| 200531 | SHELTON MAIL & SHIP | 08/09/2019 | Regular | 0.00 | 91.91 | 21146 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 06-04-19 | Invoice | 06/04/2019 | NO INVOICE # - 06/04/19 SHIPPING | | 0.00 | 52.50 |
| 001-000-000-52122-4200 | | Communication | | NO INVOICE # - 06/04/19 S | | 52.50 |
| PKG #7704 | Invoice | 07/24/2019 | PKG #7704-STATE TOXICOLOGY LAB 07/2 | | 0.00 | 19.69 |
| 001-000-000-52122-4200 | | Communication | | PKG #7704-STATE TOXICO | | 19.69 |
| PKG #7705 | Invoice | 07/24/2019 | PKG #7705-WSP CRIME LAB 07/24/19 | | 0.00 | 19.72 |
| 001-000-000-52122-4200 | | Communication | | PKG #7705-WSP CRIME LA | | 19.72 |
| 190222 | SIRENNET.COM | 08/09/2019 | Regular | 0.00 | 3,512.10 | 21147 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 0241127-IN | Invoice | 07/25/2019 | CUST #3609772-AMBER LIGHTING PKG #0 | | 0.00 | 1,756.05 |
| 001-000-000-59476-6401 | | PARKS CAPITAL EXP-Vehic | 19-NEWEQUIP | CUST #3609772-AMBER LI | | 1,756.05 |
| 0241128-IN | Invoice | 07/25/2019 | CUST #3609772-AMBER LIGHTING PKG #0 | | 0.00 | 1,756.05 |
| 101-000-000-59442-6401 | | STREETS-Vehicles/Equip | 19-NEWEQUIP | CUST #3609772-AMBER LI | | 1,756.05 |
| 191000 | SKIPWORTH'S SAW AND MOWER | 08/09/2019 | Regular | 0.00 | 202.95 | 21148 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 07-11-19-A | Invoice | 07/11/2019 | 07/11/19 - REMOVE BURR FROM BLADE, | | 0.00 | 59.83 |
| 001-000-000-52360-4800 | | Repairs and Maintenance | | 07/11/19 - REMOVE BURR | | 59.83 |
| 07-11-19-B | Invoice | 07/11/2019 | 07/11/19 - 6 PACK MIX 1 GAL | | 0.00 | 9.78 |
| 404-000-000-53180-3100 | | Office and Operating | | 07/11/19 - 6 PACK MIX 1 G | | 9.78 |
| 07-26-19 | Invoice | 07/26/2019 | 07/26/19 -SAFETY GLASSES | | 0.00 | 4.34 |
| 001-000-000-57680-3100 | | Office and Operating | | 07/26/19 -SAFETY GLASSE | | 4.34 |
| 08-01-19 | Invoice | 08/01/2019 | 08/01/19 - CARBURETOR, CONNECTOR W | | 0.00 | 129.00 |
| 001-000-000-57680-4800 | | Repairs and Maintenance | | 08/01/19 - CARBURETOR, | | 129.00 |
| VEN01318 | STAR RENTALS INC | 08/09/2019 | Regular | 0.00 | 612.82 | 21149 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 413441-37 | Invoice | 07/25/2019 | CUST #180401 - MANLIFT, 30-34' ARTI EL | | 0.00 | 612.82 |
| 101-000-000-54230-4500 | | Operating Rentals | | CUST #180401 - MANLIFT, | | 306.41 |
| 402-400-000-53580-4500 | | Operating Rentals | | CUST #180401 - MANLIFT, | | 306.41 |
| VEN01315 | SYN-TECH SYSTEMS, INC. | 08/09/2019 | Regular | 0.00 | 646.52 | 21150 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 191896 | Invoice | 07/12/2019 | ACCT #SHELWA-SHOP SUPPLIES-AIM 2.4 | | 0.00 | 646.52 |
| 503-000-000-54865-3100 | | Office and Operating | | ACCT #SHELWA-SHOP SUP | | 646.52 |
| 189670 | THE SHOPPER | 08/09/2019 | Regular | 0.00 | 1,028.76 | 21151 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| 35982 | Invoice | 06/24/2019 | JOB #S3-5089-NEIGHBORHOOD WATCH S | | 0.00 | 454.24 |
| 001-000-000-52122-4900 | | Miscellaneous | | JOB #S3-5089-NEIGHBORH | | 454.24 |
| 36364 | Invoice | 07/15/2019 | JOB #DP15212 - 200 SLUDGE LOAD TICKE | | 0.00 | 53.86 |
| 402-400-000-53580-4900 | | Miscellaneous | | JOB #DP15212 - 200 SLUD | | 53.86 |
| 36483 | Invoice | 07/18/2019 | JOB #DP15247 - HELD PROPERTY SLIPS | | 0.00 | 77.52 |
| 001-000-000-52122-4900 | | Miscellaneous | | JOB #DP15247 - HELD PRO | | 77.52 |
| 36524 | Invoice | 07/22/2019 | JOB #DP15244 - 2000 LETTERHEAD | | 0.00 | 323.73 |

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Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|-----------------------------|-----------------------|--------------------------------------|--------------------------|----------------|--------|
| <u>001-000-000-52122-4900</u> | | Miscellaneous | JOB #DP15244 - 2000 LETT | | 323.73 | |
| <u>36548</u> | Invoice | 07/23/2019 | JOB #DP15270 - 500 CITACION PENAL | 0.00 | 119.41 | |
| <u>001-000-000-52122-4900</u> | | Miscellaneous | JOB #DP15270 - 500 CITAC | | 119.41 | |
| 201255 | TOTAL BATTERY & AUTO SUPPLY | 08/09/2019 | Regular | 0.00 | 53.31 | 21152 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>803407</u> | Invoice | 07/31/2019 | BUTT HEATSHRINK - SHOP SUPPLIES | 0.00 | 53.31 | |
| <u>503-000-000-54865-3100</u> | | Office and Operating | | BUTT HEATSHRINK - SHOP | 53.31 | |
| 201300 | TOZIER BROS INC. | 08/09/2019 | Regular | 0.00 | 211.45 | 21153 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>436189</u> | Invoice | 06/10/2019 | CUST #20090 - ROTOR SPRINKL POPUP AD | 0.00 | 35.53 | |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | CUST #20090 - ROTOR SPRI | 35.53 | |
| <u>437119</u> | Invoice | 07/16/2019 | CUST #20090-ORG PRO 16TINE BOW RAK | 0.00 | 62.64 | |
| <u>404-000-000-53180-3100</u> | | Office and Operating | | CUST #20090-ORG PRO 16 | 62.64 | |
| <u>437252</u> | Invoice | 07/22/2019 | CUST #20090 - PROPANE | 0.00 | 14.70 | |
| <u>503-000-000-54865-3203</u> | | Fuel-Outside Purchase | | CUST #20090 - PROPANE | 14.70 | |
| <u>437302</u> | Invoice | 07/24/2019 | CUST #20090-PROPANE | 0.00 | 75.59 | |
| <u>503-000-000-54865-3203</u> | | Fuel-Outside Purchase | | CUST #20090-PROPANE | 75.59 | |
| <u>437325</u> | Invoice | 07/25/2019 | CUST #20090-PROPANE | 0.00 | 8.40 | |
| <u>402-400-000-53580-3200</u> | | Gas & Oil | | CUST #20090-PROPANE | 8.40 | |
| <u>437343</u> | Invoice | 07/25/2019 | CUST #20090-RING WAX BOWL 8OZ NOSE | 0.00 | 3.67 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | CUST #20090-RING WAX B | 3.67 | |
| <u>437448</u> | Invoice | 07/30/2019 | CUST #20090 - PIPE STRAP 2 INCH | 0.00 | 7.29 | |
| <u>001-000-000-57680-3100</u> | | Office and Operating | | CUST #20090 - PIPE STRAP | 7.29 | |
| <u>437453</u> | Invoice | 07/30/2019 | CUST #20090 -PB SHFT COL7716, NUTS & | 0.00 | 3.63 | |
| <u>402-400-000-53580-3100</u> | | Office and Operating | | CUST #20090 -PB SHFT CO | 3.63 | |
| 202308 | USABBLUEBOOK | 08/09/2019 | Regular | 0.00 | 811.77 | 21154 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>949271</u> | Invoice | 07/12/2019 | CUST #925099-CHLORINE DISPENSER REFI | 0.00 | 244.78 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | CUST #925099-CHLORINE | 244.78 | |
| <u>953322</u> | Invoice | 07/17/2019 | CUST #925099-RUST-OLEUM INVERTED P | 0.00 | 265.21 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | CUST #925099-RUST-OLEU | 265.21 | |
| <u>953591</u> | Invoice | 07/17/2019 | CUST #925099-BLUE ANGEL PORTABLE U | 0.00 | 301.78 | |
| <u>401-000-000-53480-3100</u> | | Office and Operating | | CUST #925099-BLUE ANGE | 301.78 | |
| 202392 | VERIZON WIRELESS | 08/09/2019 | Regular | 0.00 | 5,465.85 | 21155 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>9830733099</u> | Invoice | 05/23/2019 | ACCT #342078219-00001- APR 24-MAY 2 | 0.00 | 426.16 | |
| <u>001-000-000-51895-4200</u> | | Communication | | ACCT #342078219-00001- | 426.16 | |
| <u>9830828335</u> | Invoice | 05/23/2019 | ACCT #942084392-00001 - APR 24-MAY 2 | 0.00 | 768.02 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-490-6173 - COUNCIL | 57.69 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-490-6276 - COUNCIL | -37.68 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-490-6394 - COUNCIL | 57.69 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-490-8164 - COUNCIL | 57.69 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-545-2556 - COUNCIL | 57.69 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-545-5503 - COUNCIL | 57.69 | |
| <u>001-000-000-51160-4200</u> | | Communication | | 360-545-5505 - COUNCIL | 57.69 | |
| <u>001-000-000-51250-4200</u> | | Communication | | 360-968-9834 - JUDGE STE | 57.69 | |
| <u>001-000-000-51310-4200</u> | | Communication | | 360-968-9004 - CITY ADMI | 57.69 | |
| <u>001-000-000-51310-4200</u> | | Communication | | 360-968-9557 - CITY MGR | 40.01 | |
| <u>001-000-000-51423-4200</u> | | Communication | | 360-280-0793 - FINANCE | 40.01 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|------------------------|----------------------|----------------------------------------|----------------------------|----------------|--------|
| <u>001-000-000-51423-4200</u> | | Communication | 360-968-3020 - FINANCE D | | 58.87 | |
| <u>001-000-000-51810-4200</u> | | Communication | 360-545-5504 - CITY HR - | | 57.69 | |
| <u>001-000-000-51830-4200</u> | | Communication | 360-239-7161 - FACILITIES | | 32.22 | |
| <u>001-000-000-51888-4200</u> | | Communication | 360-968-9045 - COMMUNI | | 57.69 | |
| <u>001-000-000-55850-4200</u> | | Communication | 360-490-3057 - C.E.D. SEA | | 57.69 | |
| 9832706300 | Invoice | 06/23/2019 | ACCT #342078219-00001- MAY 24-JUN 2 | 0.00 | 426.22 | |
| <u>001-000-000-51895-4200</u> | | Communication | ACCT #342078219-00001- | | 426.22 | |
| 9832801841 | Invoice | 06/23/2019 | ACCT #942084392-00001 - MAY 24 - JUN | 0.00 | 805.82 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-490-6173 - COUNCIL | | 57.70 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-490-8164 - COUNCIL | | 57.70 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-490-6394 - COUNCIL | | 57.70 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-545-2556 - COUNCIL | | 57.70 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-545-5503 - COUNCIL | | 57.70 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-545-5505 - COUNCIL | | 57.70 | |
| <u>001-000-000-51250-4200</u> | | Communication | 360-968-9834 - JUDGE STE | | 57.70 | |
| <u>001-000-000-51310-4200</u> | | Communication | 360-968-9004 - CITY ADMI | | 57.70 | |
| <u>001-000-000-51310-4200</u> | | Communication | 360-968-9557 - CITY MGR | | 40.01 | |
| <u>001-000-000-51423-4200</u> | | Communication | 360-280-0793 - FINANCE | | 40.01 | |
| <u>001-000-000-51423-4200</u> | | Communication | 360-968-3020 - FINANCE D | | 58.88 | |
| <u>001-000-000-51810-4200</u> | | Communication | 360-545-5504 - CITY HR - | | 57.70 | |
| <u>001-000-000-51830-4200</u> | | Communication | 360-239-7161 - FACILITIES | | 32.22 | |
| <u>001-000-000-51888-4200</u> | | Communication | 360-968-9045 - COMMUNI | | 57.70 | |
| <u>001-000-000-55850-4200</u> | | Communication | 360-490-3057 - C.E.D. SEA | | 57.70 | |
| 9834523517 | Invoice | 07/20/2019 | ACCT #972465947-00001 JUN 21-JUL 20, | 0.00 | 1,800.66 | |
| <u>001-000-000-52122-4200</u> | | Communication | ACCT #972465947-00001 J | | 1,800.66 | |
| 9834688116 | Invoice | 07/23/2019 | ACCT #342078219-00001- JUN 24-JUL 23, | 0.00 | 427.96 | |
| <u>001-000-000-51895-4200</u> | | Communication | ACCT #342078219-00001- | | 427.96 | |
| 9834784446 | Invoice | 07/23/2019 | ACCT #942084392-00001 - JUN 24-JUL 23, | 0.00 | 811.01 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-490-6173 - COUNCIL | | 59.21 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-490-8164 - COUNCIL | | 57.99 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-490-6394 - COUNCIL | | 57.99 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-545-2556 - COUNCIL | | 57.99 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-545-5503 - COUNCIL | | 57.99 | |
| <u>001-000-000-51160-4200</u> | | Communication | 360-545-5505 - COUNCIL | | 57.99 | |
| <u>001-000-000-51250-4200</u> | | Communication | 360-968-9834 - JUDGE STE | | 57.99 | |
| <u>001-000-000-51310-4200</u> | | Communication | 360-968-9004 - CITY ADMI | | 57.99 | |
| <u>001-000-000-51310-4200</u> | | Communication | 360-968-9557 - CITY MGR | | 40.03 | |
| <u>001-000-000-51423-4200</u> | | Communication | 360-280-0793 - FINANCE | | 40.01 | |
| <u>001-000-000-51423-4200</u> | | Communication | 360-968-3020 - FINANCE D | | 59.53 | |
| <u>001-000-000-51810-4200</u> | | Communication | 360-545-5504 - CITY HR - | | 57.99 | |
| <u>001-000-000-51830-4200</u> | | Communication | 360-239-7161 - FACILITIES | | 32.33 | |
| <u>001-000-000-51888-4200</u> | | Communication | 360-968-9045 - COMMUNI | | 57.99 | |
| <u>001-000-000-55850-4200</u> | | Communication | 360-490-3057 - C.E.D. SEA | | 57.99 | |
| 203086 | WABO | 08/09/2019 | Regular | 0.00 | 398.03 | 21156 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>37786</u> | Invoice | 07/30/2019 | 07/30/19 - FIRE & LIFE SAFETY EDUCATOR | 0.00 | 271.01 | |
| <u>001-000-000-55850-3100</u> | | Office and Operating | | 07/30/19 - FIRE & LIFE SAF | 271.01 | |
| <u>37791</u> | Invoice | 08/01/2019 | 08/01/19 - GUIDE FOR FIRE & EXPLOSION | 0.00 | 127.02 | |
| <u>001-000-000-55850-3100</u> | | Office and Operating | | 08/01/19 - GUIDE FOR FIR | 127.02 | |
| 203115 | WALMART COMMUNITY/GEMB | 08/09/2019 | Regular | 0.00 | 68.32 | 21157 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>01384</u> | Invoice | 07/22/2019 | ACCT #6032 2020 0021 4172 -MISC SUPPL | 0.00 | 19.49 | |
| <u>001-000-000-51888-3100</u> | | Office and Operating | | ACCT #6032 2020 0021 41 | 19.49 | |
| <u>05510-A</u> | Invoice | 07/19/2019 | ACCT #6032 2020 0021 4172 - STERLT-BA | 0.00 | 27.70 | |

Check Register

Packet: APPKT01360-August 9, 2019 - Weekly Payables #1

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|-------------------------|---------------------------|---------------------------------------|------------------|----------------|--------|
| <u>101-000-000-54230-3100</u> | | Office and Operating | ACCT #6032 2020 0021 41 | | 27.70 | |
| <u>05612</u> | Invoice | 07/23/2019 | ACCT #6032 2020 0021 4172 -SOFT CORD | 0.00 | 21.13 | |
| <u>001-000-000-51830-3100</u> | | Office and Operating | ACCT #6032 2020 0021 41 | | 14.08 | |
| <u>001-000-000-51890-3115</u> | | Office and Operating-Civi | ACCT #6032 2020 0021 41 | | 7.05 | |
| 202949 | WASHINGTON TRACTOR | 08/09/2019 | Regular | 0.00 | 53.08 | 21158 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>1891879</u> | Invoice | 07/16/2019 | ACCT #17961-V-BELT | 0.00 | 53.08 | |
| <u>001-000-000-57680-3100</u> | | Office and Operating | ACCT #17961-V-BELT | | 53.08 | |
| 203900 | WESMAR COMPANY, INC | 08/09/2019 | Regular | 0.00 | 603.19 | 21159 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>265633</u> | Invoice | 07/25/2019 | CUST #31175-SODIUM HYPOCHLORITE 12 | 0.00 | 603.19 | |
| <u>401-000-000-53480-3104</u> | | Office and Operating-Chl | CUST #31175-SODIUM HY | | 603.19 | |
| 053987 | WESTBAY NAPA AUTO PARTS | 08/09/2019 | Regular | 0.00 | 684.00 | 21160 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>833266</u> | Invoice | 07/16/2019 | ACCT #4296 - NAPA POWER PLUS & CORE | 0.00 | 222.16 | |
| <u>503-000-000-54865-3102</u> | | Oper Supplies-Parts | ACCT #4296 - NAPA POWE | | 222.16 | |
| <u>833804</u> | Credit Memo | 07/19/2019 | ACCT #4296 - CORE DEPOSIT #19922D | 0.00 | -222.16 | |
| <u>503-000-000-54865-3102</u> | | Oper Supplies-Parts | ACCT #4296 - CORE DEPOS | | -222.16 | |
| <u>834415</u> | Invoice | 07/23/2019 | ACCT #4296 - BLOWER MOTOR RESIST #1 | 0.00 | 30.18 | |
| <u>503-000-000-54865-3102</u> | | Oper Supplies-Parts | ACCT #4296 - BLOWER MO | | 30.18 | |
| <u>835238</u> | Invoice | 07/28/2019 | ACCT #4296 - T-WAX F21 CAR #93 | 0.00 | 11.36 | |
| <u>001-000-000-52122-3110</u> | | Office & Operating-Auto | ACCT #4296 - T-WAX F21 C | | 11.36 | |
| <u>835340</u> | Invoice | 07/29/2019 | ACCT #4296 - PREMIUM CAPSULES CAR # | 0.00 | 25.15 | |
| <u>001-000-000-52122-3110</u> | | Office & Operating-Auto | ACCT #4296 - PREMIUM C | | 25.15 | |
| <u>835426</u> | Invoice | 07/30/2019 | ACCT #4296 - NAPAGOLD OIL FILTERS-#62 | 0.00 | 65.04 | |
| <u>503-000-000-54865-3104</u> | | Oper Supp-Parts-EM&R V | ACCT #4296 - NAPAGOLD | | 65.04 | |
| <u>835537</u> | Invoice | 07/30/2019 | ACCT #4296 - BUMPER ASSY #62975D | 0.00 | 454.02 | |
| <u>503-000-000-54865-3102</u> | | Oper Supplies-Parts | ACCT #4296 - BUMPER AS | | 454.02 | |
| <u>835630</u> | Invoice | 07/31/2019 | ACCT #4296 - TRAILER WIRE, FUSE BLOCK | 0.00 | 98.25 | |
| <u>503-000-000-54865-3101</u> | | Vehicle Supplies | ACCT #4296 - TRAILER WIR | | 58.95 | |
| <u>503-000-000-54865-3103</u> | | Vehicle Supp-EM&R Vehi | ACCT #4296 - TRAILER WIR | | 39.30 | |
| 204123 | WHISLER COMMUNICATIONS | 08/09/2019 | Regular | 0.00 | 278.72 | 21161 |
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | | Account Name | Project Account Key | Item Description | Dist Amount | |
| <u>4030</u> | Invoice | 07/18/2019 | ACCT #101379-MOTOROLA UNITY GAIN V | 0.00 | 278.72 | |
| <u>503-000-000-54865-3100</u> | | Office and Operating | ACCT #101379-MOTOROL | | 278.72 | |

Bank Code APBNK -Warrants Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 191 | 84 | 0.00 | 406,285.38 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 191 | 84 | 0.00 | 406,285.38 |

Fund Summary

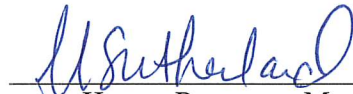
| Fund | Name | Period | Amount |
|------|-------------|--------|-------------------|
| 999 | Pooled Cash | 8/2019 | 406,285.38 |
| | | | <u>406,285.38</u> |



VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described within payroll warrants numbered 3970 through number 4130 and 3846 through 3847 and 100191 through 100214 in the amount of \$763,419.24 and that the claims are just and due obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 8th of August, 2019.



Human Resources Manager

We, the undersigned members of the City Council of Shelton, Washington, do hereby certify that the payroll warrants contained herein are approved for payment.

Signed this _____ of _____, 2019.

Mayor Rogers

Deputy Mayor Peterson

Councilmember Cronic

Councilmember Dorcy

Councilmember McDowell

Councilmember Onisko

Councilmember Schmit



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

Business Meeting Minutes June 4, 2019

Shelton Civic Center - 6:00 p.m.

COUNCILMEMBERS AND PERSONNEL PRESENT

Councilmembers:

Mayor Bob Rogers
Deputy Mayor Deidre Peterson
Gary Cronce
Kevin Dorcy
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Community Development Director Mark Ziegler
Public Works Director Craig Gregory
Accounting Manager Teri Schnitzer
Police Chief Darrin Moody

CALL TO ORDER

Mayor Rogers called the meeting to order at 6:00 p.m. Roll call was taken – All members present.

There was an emergency at the WWTP. Council concurred to place this item on the Action Agenda.

COUNCIL REPORTS

One or more of the Councilmembers will be attending the following events in the coming weeks:

Briefings
EDC Board Meeting
Joint Council/Commission Meeting
Fill the Truck
Broadband for all at PUD – Derek Kilmer
Mayor Spoke at Memorial Service at Memorial Park
Retirement party at Mason County Health
Fill the Truck
LEOFF Board Meeting
Women's Republican Lunch
Constituent Meetings
Criminal Justice Meeting
Mason County Housing Authority
Quixote Community Open House
Criminal Justice Meeting
AWC Conference
MTA Meeting

City Manager Jeff Niten presented Council with a request from Quixote Village. Quixote Village will be putting together a Standing Advisory Committee. They asked the City to appoint a Councilmember to the Committee. This item will be added to the June 18, 2019 meeting agenda.

GENERAL PUBLIC COMMENT

Patricia Vandehey – General Comment

CONSENT AGENDA

Vouchers numbered 20517 through 20615 in the amount of \$230,445.31

Minutes for the meetings of January 2, 2019 & January 15, 2015

A motion was made to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. Heidi McCutcheon from the Shelton-Mason County Chamber of Commerce gave Council their 1st Quarter LTAC Report.

- During 1st Qtr. Facebook page attracted 210,095 users
- The Chamber saw a decrease in visitor counts – most likely due to the large snowstorms in February and March
- The website received 2,690 visitors of which 92.3% were new
- The number of visitors who viewing event calendar was 2,536
- The Chamber published the fourth issue of the quarterly Business Matters in late March

2. Elizabeth Arbaugh from the Mason County Historical Society Museum gave Council their 1st Quarter LTAC Report.

- In the first quarter of 2019, they had 512 visitors, with 124 from out of town, 32 from out of state, and 7 out of country
- Volunteers worked a total of 178 hours during the first quarter of 2019
- Hosted a couple of events at the museum in the first quarter
 - Felix Banel in February
 - Olympia Brewery & the history of Tumwater in March
- Installed a small exhibit at Alderbrook Resort about Orre Nobles and Olympus Manor
- Facebook page has just under 3,000 followers
- Next program is on June 22 – “Where Waterfalls and Wild Things Are”

BUSINESS AGENDA

Real Estate Listing Agreement for 120 W. Kneeland St. – Presented by Community Development Director Mark Ziegler

On November of 2018, the City Council declared the property located at 120 W Kneeland Street surplus to the needs of the City. The property was acquired in 2013 through Mason County tax foreclosure sale after abatement and a subsequent lien was placed on the property. A listing agreement with Richard Beckman Realty has been drafted to advertise the property for sale. Staff and Council questioned the listing price of the property.

The Council concurred to move this item to the action agenda for June 18, 2019.

Chip Seal Project Contract & Award – Presented by Public Works Director Craig Gregory

Public Works Department brought before Council the contract for Chip Seal Services. PW has identified several roadways that will be included in the project.

A map was presented that shows the area for each schedule (Schedule A and B) that are in need of repair. Due to budget overages, Schedule C was not included in the project.

Bids were opened on May 9, 2019. The lowest bidder, Sierra Santa Fe Corporation, came in at \$224, 894.50 for Schedule A and B combined. The budgeted amount approved through the 2019 budget for chip seal maintenance is \$200,000.

The Council concurred to move Schedules A and B to the action agenda for June 18, 2019.

Designated Truck Routes – Presented by Public Works Director Craig Gregory

In the process of reviewing and updating city policies and procedures, City staff observed a need to update SMC 11.06 relating to road restrictions and street closures. The City is authorized under RCW 46.44.080 to prohibit the operation of motor trucks or other vehicles and to impose limits as to their weight, or any other restriction deemed necessary, under certain circumstances. A new Designated Truck Routes map was provided to the public and Council that shows the proposed routes.

Staff reached out to several businesses and gave them the opportunity to provide feedback regarding the routes. The interaction between City staff and the heavy haulers that come and service City businesses has been great.

Staff explained that the language within the Ordinance defines staying on a state highway or truck route to get to a destination. Staff and Council discussed the meaning of this ordinance, in particular, the weight of vehicles, the damage to roadways, and how the enforcement of this Ordinance will come about.

After a first reading of Ordinance No. 1939-0519, the Council concurred to move this item to the action agenda for June 18, 2019.

UVT & Turbidity Purchase Order – Presented by Public Works Director Craig Gregory

The City of Shelton Wastewater Treatment Plant has requirements and guidance set by the Department of Health and the Washington State Department of Ecology to monitor and track the turbidity and UV transmittance using special probes and meters.

Staff is seeking to purchase additional equipment, safety features, and permit requirements. The discharge permit has been expired for over a year which is good for 5 years. WWTP is waiting on DOE to put the new permit policy in place.

Staff is proposing a fairly large purchase of UV modules to be added to the current system for extra defense and to assist in high glow events; this is the first phase of upgrades to the disinfection system.

The purchase of the probe meters and UV modules were approved in the 2019 budget - \$70,000 for the UV modules and \$75,000 for the disinfection monitoring equipment. Staff is proposing \$57,000 for equipment, \$35,000 for the UV modules, and installation cost of roughly \$20,000 which is under the budgeted amount.

After a first reading of Resolution No. 1146-0519, the Council concurred to move this item to the action agenda for June 18, 2019.

There were no public comments to any items on the business agenda.

ACTION AGENDA

Ordinance No. 1938-0519 1st Quarter Budget Amendment – Presented by Accounting Manager Teri Schnitzer

The 2019 Budget was adopted on December 18, 2018. This amendment includes all fund adjustments to adequately fund operations, recognize current obligations and adjust for unforeseen expenses. The annual report for the City of Shelton and Shelton Metropolitan Park District were completed and submitted on time.

Adjustments include carryovers to account for unspent budget in the prior year for uncompleted projects that will be completed in 2019 and for 2018 expenses paid in 2019; updates to personnel costs for cost of living adjustments (COLAs) for bargaining unit contracts that were approved after the 2019 budget was adopted, as well as personnel updates for new hires and minor corrections; and recognizing new grant revenue with associated expenses.

There are adjustments to the original grant that was previously presented to Council. Those changes are reflected in the Ordinance. There were no public comments on this agenda item.

After a second reading of Ordinance 1938-0519, a motion was made to adopt Ordinance 1938-0519, an Ordinance of the City of Shelton, Washington, relating to the 2019 budget. Passed.

Ordinance No. 1937-0519 Updating SMC Chapter 18.10 Flood Damage Prevention – Presented by Senior Planner Jason Dose

Community Development Director Mark Ziegler reminded Council of the extensive and in-depth report that Senior Planner Jason Dose presented to them at the last meeting. There have been no changes made to this item. There were no public comments on this agenda item.

After a second reading of Ordinance 1937-0519, a motion was made to adopt Ordinance 1937-0519, an Ordinance of the City of Shelton, Washington, updating Shelton Municipal Code Chapter 18.10 relating to flood damage prevention. Passed.

“C” Street Landfill Update – Presented by Public Works Director Craig Gregory

This is an update on the progress being made on the “C” Street Landfill remedial investigation. In March, 2019, we received a data transmittal from Asphalt Consulting outlining the documents they submitted to DOE on the City’s behalf, as well as the work that has been conducted for the remedial investigation since the prior submittal date in January of 2018; a copy of the complete submittal is posted on the City Website for public viewing. Asphalt Consulting is close to submitting an action plan to DOE for assessment. More information will be presented to Council by the end of the year or sooner.

No action is needed but public comment is required. Patricia Vandehey commented on the “C” Street Landfill update.

West Downtown Design Contract Amendment No. 1 Correction – Presented by Public Works Director Craig Gregory

Council approved design contract Supplemental Agreement (contract amendment) No. 1 for West Downtown. The exhibits accompanying the amendment were correct in showing the estimated cost to complete the design for the project to be \$171,000. The first page of the supplemental agreement (contract amendment), was incorrect in stating the new maximum amount payable as \$171,000, it should have read \$206,500 (broken down as the previous contract amount for the 10% design being \$35,500 and the cost to complete the design being \$171,000, for a total of

\$206,500. In noticing this error, it also became apparent that the contract expiration date of December 31, 2019 needed to be corrected to June 1, 2020. There were no public comments on this agenda item.

A motion was made to authorize the Mayor to sign the corrected Supplemental Agreement No. 1 for design of the West Downtown Project. Passed.

ILA with Peninsula Regional Transportation Planning Organization – Presented by City Manager Jeff Niten

An interlocal agreement for the regional transportation planning organization has been in effect since 1990. The new agreement is intended to reflect several changes that have occurred within the organization over almost 30 years. There have been no changes made to the agreement presented at the last meeting. There were no public comments on this agenda item.

A motion was made to approve the ILA with Peninsula Regional Transportation Planning Organization as presented. Passed.

Power Outage at the WWTP – Presented by City Manager Jeff Niten

A power outage affected some of the WWTP operations. The City consultant came out to the site and different locations to make sure that everything is operating as it should. It is determined that the system needs to be replaced/upgraded so that it is operating at its optimal capacity. The City Manager presented Council with replacement options and reviewed the cost associated with upgrading to a new system. The monies to replace the current system have already been budgeted. Staff will present Council with a full briefing at the next meeting.

An amended motion was made for Council to grant emergency authority to move the project forward and authorize the Mayor to sign the contracts when the final agreement is approved and to specify numbers shared. Passed.

ADMINISTRATION REPORTS

1. City Manager Jeff Niten reported on the following:

- Community Clean Up Event (July 12 & 13) that was introduced at Spotlight Shelton. The event will continue through to the end of August. Receiving great cooperation from Mason County Garbage and the Shelton School District.
- Received the formal YMCA Submittal

2. Police Chief Darrin Moody reported on the following:

- Reviewed the 2018 Annual Report
- Sponsored reserve academy officer
- Three full time school resource officers
- Academy resulted in 4 new officers
- Handled over 13,000 calls for service/Received less 911 calls/More police and arrest reports
- Records team responded to over 1,900 public records request
- Hired 5 police officers
- Discussed to the community how important it is to call the police if an incidence occurs
- Discussed issues in our community such as poverty, mental health, narcotics, & jail crisis

ANNOUNCEMENT OF NEXT MEETING

The next meeting will be on Tuesday, June 18th at 6:00 p.m.

ADJOURN

As there was no further business, Mayor Rogers adjourned the meeting at 7:51 p.m.

Mayor

City Clerk



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

Business Meeting Minutes June 18, 2019

Shelton Civic Center - 6:00 p.m.

COUNCILMEMBERS AND PERSONNEL PRESENT

Councilmembers:

Mayor Bob Rogers
Deputy Mayor Deidre Peterson
Gary Cronce
Kevin Dorcy
Kathy McDowell
Eric Onisko
Joe Schmit

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Community Development Director Mark Ziegler
Public Works Director Craig Gregory
City Attorney Kathleen Haggard

CALL TO ORDER

Mayor Rogers called the meeting to order at 6:00 p.m. Roll call was taken – All Members Present

Late Changes to the Agenda

Business Agenda:

- Request from AWC to add up to 3 delegates for voting purposes for the AWC Board
- City Manager Jeff Niten will share additional information regarding the Tiny Village Advisory Committee

Action Agenda:

- Department of Commerce Basin 3 Grant Extension

COUNCIL REPORTS

One or more of the Councilmembers will be attending the following events in the coming weeks:

Briefings

Joint Council/County Commission Meeting

Blues & Brews

Oakland Bay Marina Ribbon Cutting

AWC Conference

Criminal Justice Board Meeting

LTAC Meeting

Crossroads Housing Meeting

Constituents

MACECOM Board Meeting

Peninsula Regional Transportation Planning Organization Meeting

EDC Board Meeting

Opioid Stakeholders Meeting

GENERAL PUBLIC COMMENT

No Public Comments

CONSENT AGENDA

Vouchers numbered 20628 through 20702 in the amount of \$253,358.14

Vouchers numbered 20713 in the amount of \$9,329.43

Minutes for the meetings of February 5, 2019 & February 19, 2019

A motion was made to approve the Consent Agenda as published. Passed.

BUSINESS AGENDA

MACECOM Lease – Presented by Community Development Director Mark Ziegler

The City of Shelton leases space in the Civic Center to MACECOM for use as the operations center. The lease was originally executed in 2009 and the most recent extension expired on December 31, 2018. The lease was edited to meet current liability and risk management requirements and identifies appropriate costs incurred by the City. The revised agreement has a lump sum payment to cover the first 6 months of 2019. The lease was not in effect and the City has not been billing MACECOM for services. Moving forward, the billing will take place monthly.

At the MACECOM board meeting, this agenda item was a topic of discussion. There were no concerns from the Board moving this forward.

The Council concurred to move this item to the action agenda on July 2, 2019.

Appoint Councilmember to Tiny Village Advisory Committee – Presented by City Manager Jeff Niten

As discussed at the Council meeting on June 4th, both the Council and the Lessee of the Shelton project have expressed a desire to have a Councilmember appointed to the Tiny Village Advisory Committee. Council discussed the role and responsibility of the appointed member. Council would like to focus on adhering to any legal responsibilities that may arise, outreach, and community involvement.

The City Manager asked Council to deliberate and select a member. Mayor Rogers accepted the appointment and will brief the Council annually.

There were no public comments to the business agenda.

ACTION AGENDA

Designated Truck Routes – Presented by Public Works Director Craig Gregory

There have been no changes made to the proposed truck route since the last meeting. There was a minor change to the Ordinance as discussed at the last meeting that now includes sections left out previously; they are now listed in the Ordinance language.

After the second reading of Ordinance 1939-0519, an Ordinance of the City of Shelton, Washington, establishing designated truck routes and amending Chapter 11.06 of the Shelton Municipal Code relating to size, weight, load regulations and street closures, there was a motion to adopt the Ordinance. Passed.

Chip Seal Contract Award – Presented by Public Works Director Craig Gregory

Staff brought before Council the Chip Seal Project proposed for this year's maintenance of roadways. Staff received (4) responsive bidders, the lowest came in just under \$225,000 for the proposed roadways to be chip sealed. This is slightly over the \$200,000 budgeted for this

portion. Staff is proposing to lower the residential paving for this year to complete the schedules that are included in the proposed contract.

Mason General Hospital is currently working on a project that requires them to repair a section of 13th Street, which falls in schedule B. They have agreed to pay \$11,367.71 for us to make the improvements that would have otherwise been required of them.

After Staff answered questions from the Council, a motion was made to approve the 2019 chip seal project by authorizing the Mayor to sign the contract with Sierra Santa Fe Corporation for completion of Schedules A and B. Passed.

UVT & Turbidity Purchase Order – Presented by Public Works Director Craig Gregory

Staff brought before Council a few weeks ago UVT & Turbidity purchases for the main WWTP that discharges into Oakland Bay. This will increase water treatment which will help meet the requirements for the new permit from DOE, improve the quality of water, and lessen the burden on the shellfish growers out in Hammersley Inlet. The UTV and Turbidity purchase is slightly under the approved 2019 budgeted amount.

A motion was made to adopt Resolution No. 1146-0519 and authorize the Mayor to sign purchase order numbers PO0037 and PO0038 for the purchase of instruments and equipment for the disinfection system at the wastewater treatment plant. Passed.

Listing Agreement for 120 W Kneeland St. – Presented by Community Development Director Mark Ziegler

On November 20, 2018 the City Council declared the property located at 120 W Kneeland Street surplus to the needs of the City. The property was acquired in 2013 through Mason County tax foreclosure sale for abatement and a subsequent lien placed on the property. A sale and listing agreement with Richard Beckman Realty has been drafted to advertise the property for sale.

Council questioned the marketability of the property and the potential of it being used for future purposes for the City.

A motion was made to authorize the Mayor to sign the sale and listing agreement and addendum for the surplused property located 120 W Kneeland Street with Richard Beckman Realty Group. After further discussion, the Mayor restated the motion, the Council voted (6-1) in favor. Passed.

Department of Commerce Basin 3 Grant Extension – Presented by Public Works Director Craig Gregory

The City of Shelton was awarded three separate appropriation grants through the Department of Commerce. One grant was awarded in 2016 and two awarded in 2018 with an end date of June 30, 2019. Direct appropriations notified every one of the upcoming deadline date to submit final pay estimates. Staff asked about the extensions of the three grants. Department of Commerce sent out an email to all grant recipients granting an extension if they needed one.

The Department of Commerce is currently working on drafting the amendments and will likely have it to Staff by the end of the month. Staff is bringing this to the attention of the Council now knowing that the next Council meeting is not until July 2, 2019, which will be past the Grant Agreement deadline of June 30, 2019.

Staff requests the Council to concur to waive the three-touch rule due to time sensitivity.

In addition to the grants reviewed by the Public Works Director, Community Development Director gave a quick briefing regarding the Direct Appropriation of the grant for the Library Repairs Project. Staff will brief Council on the awarded bid at the next meeting.

There was a motion for Council to approve the three Dept. of Commerce grant extensions and authorize the Mayor to sign them once they are received by the City. Passed.

In addition to the grants reviewed by the Public Works Director, Community Development Director gave a quick briefing regarding the Direct Appropriation grant for the Library Repairs Project. Staff will brief Council on the awarded bid at the next meeting.

Council made another motion to approve any amendments for the Department of Commerce grants, to include, but not limited to the Library Repairs Project and authorizes the Mayor to sign them once they are received by the City. Passed.

There were no public comments to the action agenda.

ADMINISTRATION REPORTS

1. City Manager Reported on the following:

- Landfill tour scheduled for end of July has been rescheduled to August (date to be determined). Council will be notified.
- Master Fee Schedule Resolution – Moving to the July 2nd meeting.

2. Police Chief Darrin Moody Reported on the following:

- Fireworks are illegal in the City limits. They are illegal year round except if you have a permit. Violators will be prosecuted which will result in a misdemeanor. Details can be found in the City Municipal Code. The City Manager stated that a reader board will be positioned at each entrance to the City displaying the message that fireworks are illegal in City limits.

Council and Staff discussed the design standards of Olympic Highway North and other road projects.

ANNOUNCEMENT OF NEXT MEETING

The next meeting will be on Tuesday, July 2nd at 6:00 p.m.

ADJOURN

As there was no further business, Mayor Rogers adjourned the meeting at 7:03 p.m.

Mayor

City Clerk



SHELTON WA CASE STUDY

MASONRY INSTITUTE OF WASHINGTON(MIW)

- Located in Seattle, Olympia
- Nonprofit
- What we do?
- Why Shelton?



CASE STUDY OUTLINE

Phase 1

- MIW Introduction
- Case Study Zone
- Identify Opportunity
- Current Projects
- August 2019

Phase 2

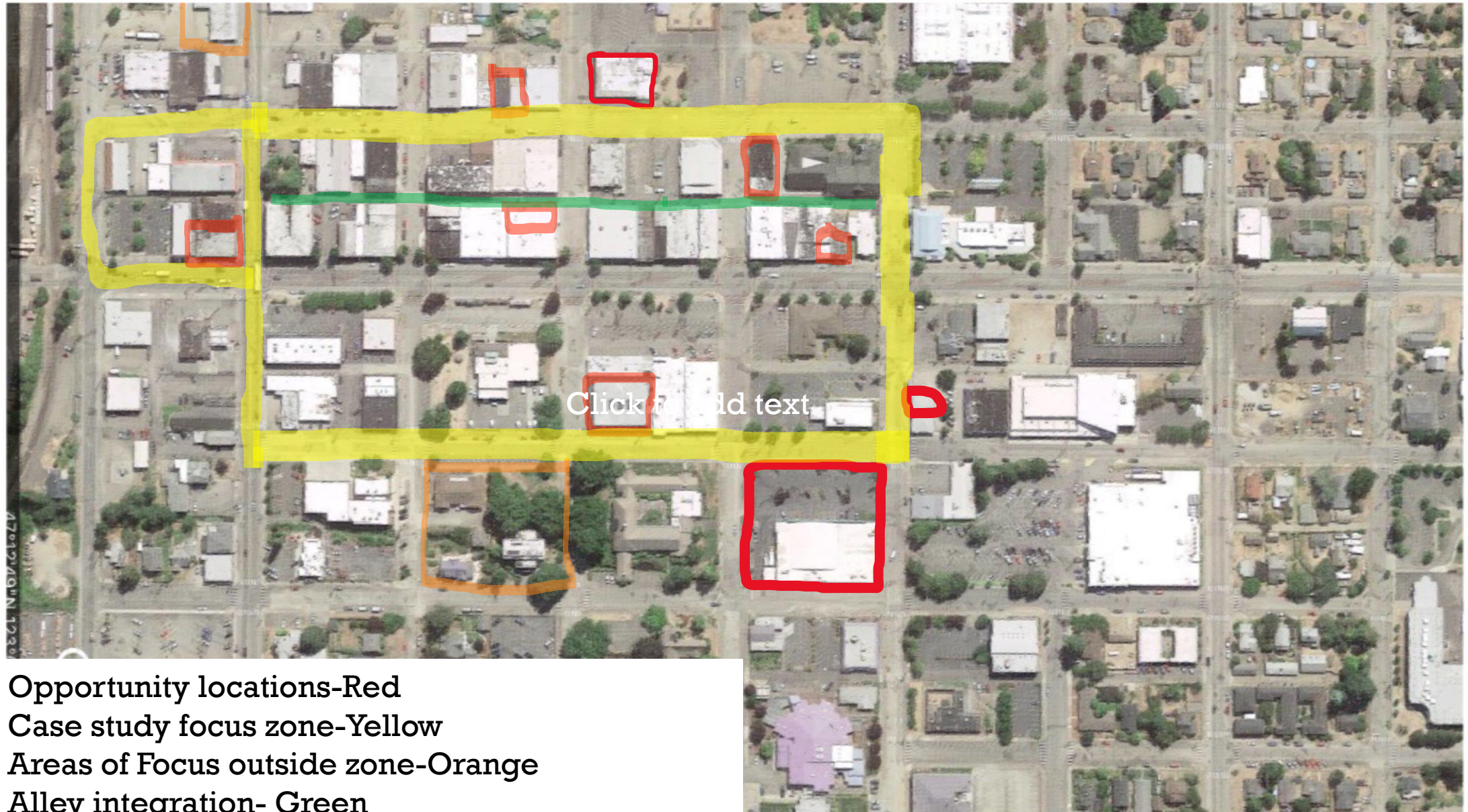
- Property/Business Profile
- Map Rendering
- Potential Programs
- October 2019

Phase 3

- Case Study Written Plan
- Final Rendering
- Recommendations
- December 2019



Case Study Focus Zone



Opportunity locations-Red
Case study focus zone-Yellow
Areas of Focus outside zone-Orange
Alley integration- Green



Business Development

- High traffic intersections
- Anchor business models
- Fresh codes



Historical Design

- Building Material
- Tax incentives
- Downtown Corridor investment



Affordable Change

- Job Opportunity
- Advantageous to Entrepreneurs
- Internal Factors

IMPACTFUL ORDINANCES



- Cohesiveness
- Updated look
- Drive traffic
- Downtown Investment
- Examples

MATERIAL ORDINANCES

g. Use of any of the following decorative materials:

1) Any of the following decorative masonry elements:

a) Decorative masonry patterns, other than running bond pattern.

b) Bricks, tile, stone, cast stone or other masonry units of at least two (2) colors installed in layers or tiers to form a geometric pattern.

c) Decorative bands of masonry, such as a soldier course of brick or multicolored ceramic tile band, in conjunction with another exterior surface material.

2) Individualized wood patterns or continuous wood details, such as fancy butt shingles in a geometric pattern, decorative moldings, brackets, eave trim or lattice work.

3) Ceramic tile, stone, glass blocks, camera glass or other similar materials incorporated into other compatible surface materials and used to form or create, or in conjunction with, a geometric pattern, distinctive shape, unusual surface treatment, special lighting or other decorative or textural element.

4) Other materials with decorative or textural qualities, as demonstrated by architectural drawings and material samples, approved by the City as part of Design Review.

h. Decorative unit paving, including at least 50 square feet of multicolored tile, paver blocks, brick or other paving material in a decorative pattern, installed in a pedestrian-circulation area adjacent to the facade.

i. Artwork in the form of a mosaic mural, bas-relief sculpture, light sculpture, water sculpture, fountain, freestanding sculpture, art in pavement, murals, graphics or other forms, either freestanding in front of the facade or attached to the facade.

2. Prohibited Materials – All Zones – The following materials may not be used on any exterior surface which is visible from any area beyond the subject property:

a. Mirrored glass and other highly reflective materials.

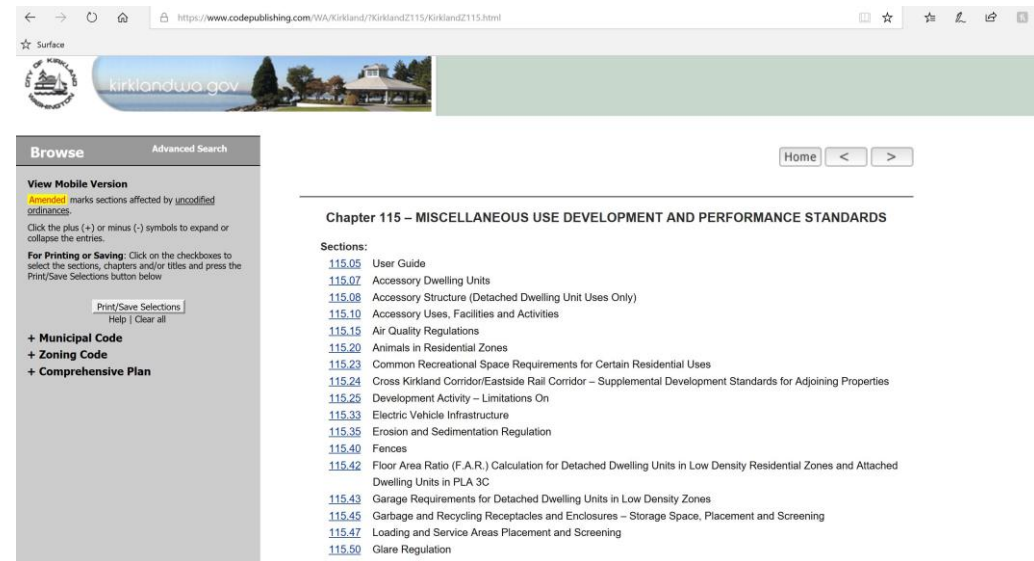
b. Corrugated fiberglass.

c. Chain link fencing, except for temporary purposes, such as during construction.

arking Garages).

visible from the Corridor shall incorporate similar build
}.

facing the Corridor shall not exceed 120 feet without v
i color and materials, modulations of sufficient width a
hese techniques. This vertical element should carry th



INCENTIVE ORDINANCES

MASONRY DETAILS

A library of quality masonry construction details from across the country that can be downloaded and used in your masonry projects.

LEARN MORE

MIW BRINGS

- Preservation experience
- Ordinance/code writing experience
- Key Resources and tools for growth



ACTION ITEMS

- Phase 2
- Business Profile
- Program Opportunity
- Incentives/Regulations/
Coding



ISSAQUAH



DOWNTOWN ISSAQUAH HISTORICALLY HIP

Home Issaquah History Feed Store Rental **Events** Calendar Things to Do News Get it

EVENTS

Downtown Issaquah's admirers say she's acting young for her age. Now well over 100 years old, Issaquah is what Seattle once was, in bite-sized pieces. Issaquah values the patina of the well-worn and finds no conflict between the two.

Issaquah's annual events, like the history, toss aside pretense and place importance for discovery of new combinations. Discover the meaning of entrepreneurial spirit and find limitless, fresh possibilities through **entertainment**. But watch out, Issaquah events splash everything with rhythm, color and flavor. Come by soon, listen to some music, socialize and get splashed!

Click to view a list of the 2019 [Calendar of Events](#)



Wine & Art Walk



Historic Pub Crawl



Spring Clean-Up



Gilman Village Sip and Shop



Fenders On Front Street



Make Music Day



Gas Station Blues



Salmon Days



Zombie Walk



Shop Local

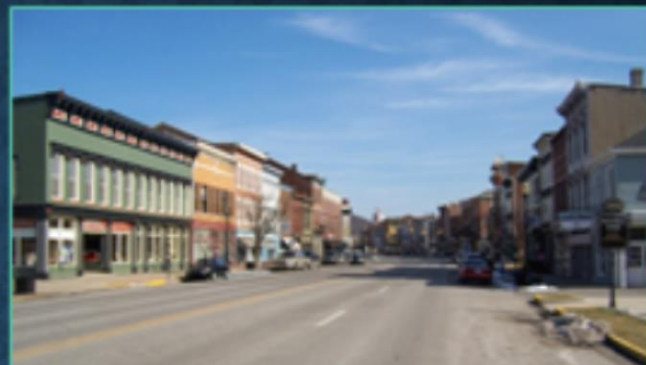


Celebrate the Holidays



Issaquah Goes Apples

JEFFERSONVILLE



Welcome to Historic Downtown Jeffersonville



QUESTIONS?

Zachary Lund

zlund@masonryinstitute.com

(360)-918-7275





**CITY OF SHELTON
COUNCIL BRIEFING REQUEST
Agenda Item F1**

Touch Date: 08/06/19
Brief Date: **08/20/19**
Action Date: **09/03/19**

Department: Community Development
Presented By: **Mark Ziegler**

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
Rotating Art Gallery

☐

Ordinance

☐

Resolution

☒

Motion

☒

Other

☒ Dept. Head

☐ Finance Director

☐ Attorney

☐ City Clerk

☐ City Manager

ATTACHMENTS:
Copies of the art work chosen

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The Shelton Arts Commission is recommending the latest installation of the civic center rotating art gallery project. As approved by the City Council, the civic center rotating art gallery policy and procedure has been followed with the following tasks:

1. Call for Artist – The call for artists were distributed to local artists through press releases, art organizations, and galleries. The deadline for artist submittals was July 19, 2019. Two artists submitted proposals for the gallery.
2. The Shelton Arts Commission met on August 6, 2019 to jury the submittals.
3. On August 20, 2019 the Shelton Arts Commission is presenting the recommended art to the City Council for approval. Upon approval, the art will be installed on September 4, 2019 and in place through November 29, 2019.

The selected artists and work includes:

| ARTIST | MEDIUM | TITLES |
|----------------|--------------------------|---------------------------------------------------------------------------------------|
| Rosalie Thun | Oil, Watercolor, Acrylic | Racing in the Dust, Mom and Ducklings, Mare and Foal, Harvest, Fire Season at Rainier |
| Mariah Avellar | Acrylic and Oil | Balloon Purgatory, Under His Eye, Rough Bush, Tearable Night, Universal Extinction |

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

N/A

PUBLIC INFORMATION REQUIREMENTS:

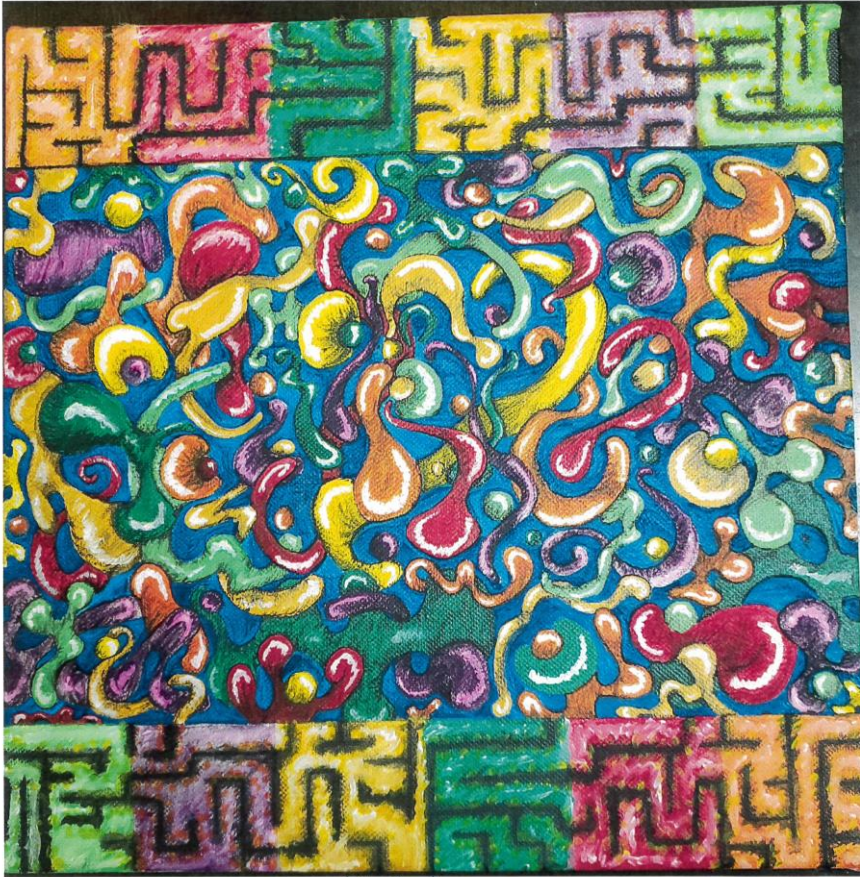
N/A

STAFF RECOMMENDATION/MOTION:

With Council concurrence staff requests the waiver of the three touch rule and appointment of the art work for the Rotating Art Gallery.

“I move to approve the Shelton Arts Commission’s recommendations for placement in the Civic Center Rotating Art Gallery”.

Balloon Purgatory (Acrylic) 12"x 12" Mariah Avellar



(Bottom)

Balloon Purgatory



Rough Bush (Acrylic + oil) 16" x 20" Mariak Avillar

(Bottom)

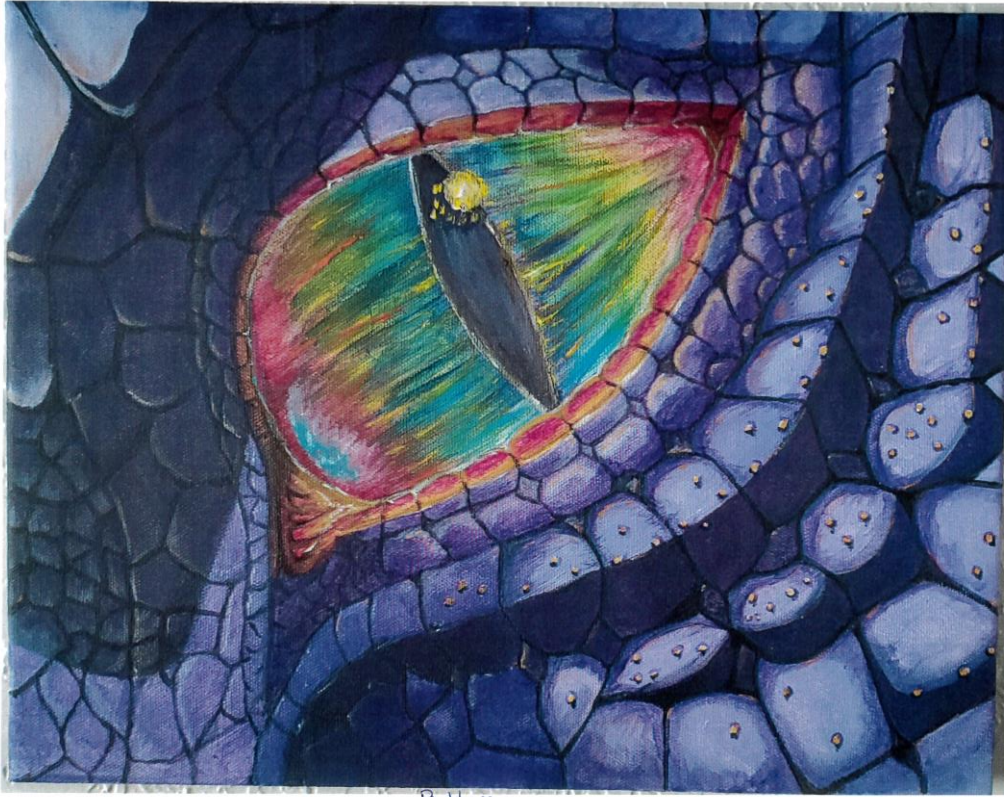
Rough Bush



Tearable Night (Acrylic + oil) 30" x 30" Mariak Avillar

Bottom

Tearable Night



Under His Eye (Acrylic) 11"x14"

Mariak Auellar

Bottom

Under His Eye



Universal Extinction (Acrylic) 30"x30"
Mariah Avallar

Universal Extinction



Fire Season at Rainier



Harvest



Mare and Foal



Mom and Ducklings



Racing in the Dust



CITY OF SHELTON COUNCIL BRIEFING REQUEST (Agenda Item F2)

Touch Date: 7/31/19
Brief Date: 8/20/19
Action Date: 9/3/19

Department: **Public Works**
Presented By: **Craig Gregory**

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
**2019 Residential Paving Contract
& Award**

ATTACHMENTS:
-Construction Contract
-Project Award Form

☐ Ordinance

☐ Resolution

☐ Motion

☒ Other

☒ Dept. Head

☐ Finance Director

☐ Attorney

☐ City Clerk

☐ City Manager

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

There are several areas throughout our city with pavement that is in need of maintenance; the majority of these streets will not qualify for any type of grant or outside financial assistance. The City's goal is to resurface multiple residential blocks each year. With the assistance of the pavement rating system, staff has been able to identify the area of the City in highest need of maintenance for 2019. After identifying the area in highest need, staff then identified the roadways having a PCI of between 69-25 within the area. These streets with a PCI of 69-25 within the "west mountain view" area make up the 2019 residential paving project. Using the MRSC Small Works Roster, an Invitation to Bid (ITB) was distributed on July 23, 2019. The ITB specified a group of road sections as Schedule A, and smaller groups of road sections as Additive 1, Additive 2, and Additive 3. This allowed the City flexibility to award the base bid, Schedule A, and additional road sections, "Additives" depending on the amounts of the bids. The bids were opened August 8, 2019. Seven responsive bids were received with Central Paving, LLC having the low, responsible bid of \$194,797.00 for Schedule A and all three additives.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

The 2019 adopted budget limit for this project is \$225,000.

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained through the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff requests the Council concur to place this item, along with the Construction Contract and the Project Award Form, on the September 3, 2019 Action Agenda.

CITY OF SHELTON
2019 Residential Paving Project



July 2019

**PUBLIC WORKS DEPARTMENT
525 WEST COTA
SHELTON, WASHINGTON 98584
(360) 426-9731**

**CITY OF SHELTON
WASHINGTON**

CITY OFFICIALS & PERSONNEL

| | |
|--------------------------------------|----------------------|
| MAYOR | BOB ROGERS |
| DEPUTY MAYOR | DEIDRE PETERSON |
| COUNCILMEMBER | GARY CRONCE |
| COUNCILMEMBER | KEVIN DORCY |
| COUNCILMEMBER | KATHY MCDOWELL |
| COUNCILMEMBER | ERIC ONISKO |
| COUNCILMEMBER | JOE SCHMIT |
| CITY MANAGER | JEFF NITEN |
| DIRECTOR OF PUBLIC WORKS | CRAIG GREGORY |
| SUPERINTENDENT OF STREETS/WATER/EM&R | MIKE ALBAUGH |
| SUPERINTENDENT OF SEWER/STORM | BRENT ARMSTRONG |
| SENIOR ASSOCIATE ENGINEER | KOBREE SCHNEIDMILLER |
| CITY ATTORNEY | PORTER FOSTER RORICK |
| ENGINEERING TECHNICIAN | CLINT LEOPARD |

**CITY OF SHELTON
2019 Residential Paving Project**

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INVITATION TO BID

CITY OF SHELTON 2019 RESIDENTIAL PAVING PROJECT Small Works Project Project Estimate: \$162,000 to \$205,000

The City of Shelton is releasing a Small Works Project. As a Contractor on the City of Shelton MRSC Small Works Roster for "Asphalt Pavement Roadways", you are invited to submit a bid on this project on the enclosed Bid Proposal Form.

Scope of Work: The work to be performed consists of an asphalt lift applied to the road section(s) with a paved width surface being per the dimensions of each location's drawing. The HMA will be no less than 3 inches in depth over the existing gravel roads, and no less than 3 inches over existing asphalt roadways. The HMA will be class ½ pg 64-22. The unit contract price shall include the cost for all labor, materials, equipment and tools for placing, compacting, and constructing asphalt pavement. This includes sealing all cold joints with AR4000W, tack coat grade of CRS-1 or special tack approved by City Engineer applied at rates specified in 2018 Washington State Department of Transportation Standard Specifications 5-04, and all other associated work as described in the Contract documents.

All prep work on existing gravel roads will be performed by City crews. All existing gravel roads will be shaped accordingly and compacted with a 5/8" gray crushed rock sub base. All prep work on existing asphalt roads, excluding tack coat, will be performed by City crews. City crews will also make any necessary storm drainage improvements prior to road preparation. All structures shall be adjusted to grade by City crews once paving has been completed. The City will provide traffic control for each project location. Advanced construction notification will also be provided by the City to the public and any affected parties.

Delivery of Proposal: City of Shelton, 525 W Cota Street, Shelton, WA 98584
All proposals must be clearly marked on the outside "**2019 Residential Paving Project Bid**".

Bid Date: Thursday, August 8, 2019 at 2:00 pm

Bidders must be registered on the City of Shelton MRSC Small Works Roster at the time of bid deadline, to be eligible to submit a bid for this project.

A bidder shall submit all questions in writing to Kobree Schneidmiller at Kobree.schneidmiller@sheltonwa.gov. No oral responses to questions by City personnel about the project will be binding on the City.

The City of Shelton, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of

Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award

Discrimination is prohibited. Each Bidder, contractor, or subcontractor (hereinafter the Contractor) shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor, on the basis of race, color, religion, creed, sex, age, national origin, marital status, or presence of any sensory, mental, or physical handicap, or any other legally protected status.

The City of Shelton reserves to waive informalities in the bidding, accept a proposal of the lowest responsible bidder, reject any or all bids, revise or cancel the work, or require the work to be done in another way if the best interest of the City is served.

BIDDER'S CHECKLIST

The bidder's attention is especially called to the following forms which must be executed in full:

- (a) Proposal: The unit prices must be shown in the space provided.
- (b) Proposal Signature Sheet: To be filled in and signed by the bidder.
- (c) Non-Collusion Declaration: Included in Proposal.
- (d) Bidder's Proposed Subcontractors: This form must be filled out and submitted with the bid proposal.
- (e) Subcontractor List: This form must be filled out and submitted with the bid proposal.
- (f) Bidder Work History: This form must be filled out and submitted with the bid proposal.
- (g) Certification of Wage Compliance. This form must be filled out and submitted with the bid proposal.

The following forms are to be executed after the contract is awarded:

- (1) Contract: This agreement to be executed by the successful bidder.
- (2) Certificate as to Corporate Principal.
- (3) Performance Bond: To be executed by the successful bidder and the bidder's surety company.
- (4) Payment Bond: To be executed by the successful bidder and the bidder's surety company.
- (5) Declaration of Option for Management of Statutory Retained Percentage: This item to be executed by the successful bidder.

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Kubra
8/9/2019

**PROPOSAL
CITY OF SHELTON**

2019 Residential Paving Project

The undersigned hereby certifies that he/she has personally examined the details for this project and understands the methods by which payment will be made, and hereby proposes to supply and install the materials in accordance with plans and specifications and will Contract at the following Schedule of rates and prices.

The work under this contract shall be fully completed within **20 (twenty) working days** from Notice to Proceed and as provided for in the Special Provisions.

NOTE: Unit prices for all items, all extensions, and the total amount bid must be shown. All entries must be typed or entered in ink.

Bidders understands that all unit prices are for street improvement work that is exempt from sales tax under WAC 458-20-171.

Schedule A

| Item No. | Exhibit Page No. | Description | Unit | Approximate Quantity | Unit Price | Total Price |
|------------------------------|------------------|---------------------------------------------------|------|----------------------|------------|---------------|
| 1 | Ex - 1 | Adams Street – B St. to C St. | Tons | 98 | \$ 95.00 | \$ 9,408.00 |
| 2 | Ex - 2 | B Street – Jackson to Adams St. | Tons | 238 | \$ 95.00 | \$ 22,610.00 |
| 3 | Ex - 3 | C Street – Van Buren St. to Olympic Highway North | Tons | 643 | \$ 95.00 | \$ 61,085.00 |
| 4 | Ex - 4 | D Street – Van Buren St. to Monroe St. | Tons | 118 | \$ 95.00 | \$ 11,210.00 |
| 5 | Ex - 5 | Monroe Street – B St. to C St. | Tons | 95 | \$ 95.00 | \$ 9,025.00 |
| 6 | Ex - 5 | Monroe Street – C St. to D St. | Tons | 95 | \$ 95.00 | \$ 9,025.00 |
| 7 | Ex - 6 | Van Buren Street – B St. to C St. | Tons | 154 | \$ 95.00 | \$ 14,625.00 |
| 8 | Ex - 6 | Van Buren Street – C St. to D St. | Tons | 127 | \$ 95.00 | \$ 12,065.00 |
| Total Schedule A Bid: | | | | | | \$ 150,528.00 |

Additive 1

| Item No. | Exhibit Page No. | Description | Unit | Approximate Quantity | Unit Price | Total Price |
|------------------------------|------------------|------------------------------------------------|------|----------------------|------------|--------------|
| 1 | Ex - 7 | E Street – Monroe St. to Olympic Highway North | Tons | 238 | \$ 99.00 | \$ 23,562.00 |
| Total Additive 1 Bid: | | | | | | \$ 23,562.00 |

Additive 2

| Item No. | Exhibit Page No. | Description | Unit | Approximate Quantity | Unit Price | Total Price |
|------------------------------|------------------|-----------------------------------------------|------|----------------------|------------|----------------|
| 1 | Ex - 8 | Adams Street – D St. to E St. | Tons | 93 | \$ 99.00 | \$ 9,207.00 |
| 2 | Ex - 9 | F Street – Adams St. to Olympic Highway North | Tons | 66 | \$ 99.00 | \$ 6,534.00 |
| Total Additive 2 Bid: | | | | | | \$ 15,741.00 ✓ |

Additive 3

| Item No. | Exhibit Page No. | Description | Unit | Approximate Quantity | Unit Price | Total Price |
|------------------------------|------------------|-----------------------------------------------|------|----------------------|------------|---------------|
| 1 | Ex - 10 | I Street – Adams St. to Olympic Highway North | Tons | 66 | \$ 99.00 | \$ 6,534.00 |
| Total Additive 3 Bid: | | | | | | \$ 6,534.00 ✓ |

| | | |
|-----------------------------------------------|----------------------|------------|
| Restate Schedule A Total Bid Amount | \$ 150,528.00 | 148,960.00 |
| Restate Additive 1 Total Bid Amount | \$ 23,562.00 | ✓ |
| Restate Additive 2 Total Bid Amount | \$ 15,741.00 | ✓ |
| Restate Additive 3 Total Bid Amount | \$ 6,534.00 | ✓ |
| Total Schedule A + Additives 1,2,and 3 | \$ 196,365.00 | 194,797.00 |

Bidder/Company Name:

Central Paving LLC

Name of Authorized Official:

Joel Greear

Signature of Authorized Official:

[Signature]

Date:

8/7/2019

PROPOSAL SIGNATURE PAGE

All submittals must be in ink or typewritten and must be executed by a duly authorized officer or representative of the bidding/proposing entity. If the bidder/proposer is a subsidiary or doing business on behalf of another entity, so state, and provide the firm name under which business is hereby transacted.

Submittals will be received and time stamped only at the City of Shelton, located in the Civic Center Building, 2nd floor, at 525 West Cota Street, Shelton, WA 98584.

The undersigned bidder/proposer hereby agrees to execute the proposed contract within fourteen (14) days after Contract Award, and to furnish to the City of Shelton, Washington, two satisfactory contract bonds (payment and performance). The undersigned bidder/proposer also agrees to furnish all materials, labor, tools, equipment and all other facilities and services in accordance with these specifications.

The bidder/proposer agrees, by submitting a bid/proposal under these specifications, that in the event any litigation should arise concerning the submission of bids/proposals or the award of contract under this Specification, Request for Bids, Request for Proposals, or Request for Qualifications, the venue of such action or litigation shall be in the Superior Court of the State of Washington, in and for the County of Mason.

Non-Collusion Declaration

The undersigned bidder/proposer hereby certifies under penalty of perjury that this bid/proposal is genuine and not a sham or collusive bid/proposal, or made in the interests or on behalf of any person or entity not herein named; and that said bidder/proposer has not directly or indirectly induced or solicited any contractor or supplier on the above work to put in a sham bid/proposal or any person or entity to refrain from submitting a bid/proposal; and that said bidder/proposer has not in any manner, sought by collusion to secure to itself an advantage over any other contractor(s) or person(s).

Central Paving LLC
Bidder/Proposer's Registered Name
1410 W Dolarway RD
Address
Ellensburg, WA 98926
City, State, Zip
team@centralpavingllc.com
E-Mail Address
47-2414019
E.I. NO. / Federal Social Security Number Used on Quarterly
Federal Tax Returns, U.S. Treasury Dept. Form 941

[Signature] 8/7/19
Signature of Person Authorized to Date
Enter into Contract for Bidder/Proposer
Joel Greas, Managing Member
Printed Name and Title
(509) 929-1044
(Area Code) Telephone Number
603-439-290
State Business License Number
in WA, also known as UBI (Unified Business Identifier) Number
CENTR PL 856 RJ
State Contractor's License Number
(See Ch. 18.27, RCW)

Addendum Acknowledgement #1 26 #2 _____ #3 _____ #4 _____ #5 _____

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BIDDER'S PROPOSED SUBCONTRACTORS

The following list identifies categories of work and firms whose subcontract will exceed 10 percent of the submitted bid price. This must be submitted with the bid.

| | <u>Contractor Firm Name</u> | <u>Contractor Number</u> | <u>Category</u> | <u>Amount</u> |
|-----|-----------------------------|--------------------------|-----------------|---------------|
| 1. | N/A - None | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |
| 7. | | | | |
| 8. | | | | |
| 9. | | | | |
| 10. | | | | |

Central Paving, LLC

(Contractor)

By:


(Authorized Official)

Date: 8/7/2019

Managing Member

(Title)

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SUBCONTRACTOR LIST

Prepared in Compliance with RCW 39.30.060 as Amended

Project Name: **2019 Residential Paving Project**

Failure to list subcontractors who are proposed to perform the work of heating, ventilation and air conditioning, plumbing, as described in Chapter 18.106 RCW, and electrical as described in Chapter 19.28 RCW will result in your bid being nonresponsive and therefore void.

Subcontractor(s) that are proposed to perform the work of heating, ventilation and air conditioning, plumbing, as described in Chapter 18.106 RCW, and electrical as described in Chapter 19.28 RCW must be listed below. The work to be performed is to be listed below the subcontractor(s) name.

If no subcontractor is listed below, the bidder acknowledges that it does not intend to use any subcontractor to perform those items of work.

| | |
|----------------------|-------|
| Subcontractor Name | _____ |
| Work to be Performed | _____ |
| | _____ |
| | _____ |

| | |
|----------------------|-------|
| Subcontractor Name | _____ |
| Work to be Performed | _____ |
| | _____ |
| | _____ |

| | |
|----------------------|-------|
| Subcontractor Name | _____ |
| Work to be Performed | _____ |
| | _____ |
| | _____ |

| | |
|----------------------|-------|
| Subcontractor Name | _____ |
| Work to be Performed | _____ |
| | _____ |
| | _____ |

| | |
|----------------------|-------|
| Subcontractor Name | _____ |
| Work to be Performed | _____ |
| | _____ |
| | _____ |

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BIDDER'S WORK HISTORY

PROJECT NAME: **2019 RESIDENTIAL PAVING PROJECT**

CONTRACTOR'S COMPANY NAME: Central Paving, LLC

DATE: 8/7/2019 ADDRESS: 1410 W. Dolarway Rd PHONE NO: (509) 929-1044

1. Bidder has been in business continuously from: 2015
(year)

2. Bidder has had experience in work comparable with that required under the proposed contract:

As a prime contractor for 4 years.

As a subcontractor for 6 years.

3. Following is a partial list of work the bidder has completed in the last five (5) years which is similar in character and in magnitude to that required in the proposed contract:

| <u>Year</u> | <u>Owner</u> | <u>Location</u> | <u>Contract Amount</u> |
|-------------|---------------------------------------|------------------------------------------------------|------------------------|
| <u>2019</u> | <u>NACHES, CITY OF</u> | <u>NACHES, WA - 98937</u> | <u>\$ 116,349.31</u> |
| <u>2018</u> | <u>PROSSER, CITY OF</u> | <u>7th & Wine Country Road Prosser, WA 99350</u> | <u>\$ 255,915.71</u> |
| <u>2017</u> | <u>EVERGREEN SCHOOL DISTRICT #114</u> | <u>VANCOUVER, WA - 98668-8910</u> | <u>\$ 173,440.00</u> |
| <u>2016</u> | <u>LOWER COLUMBIA COLLEGE</u> | <u>LONGVIEW, WA - 98632</u> | <u>\$167,400.00</u> |

4. Furnish references for information concerning the work listed above:

| <u>Name</u> | <u>Address</u> | <u>Phone No.</u> |
|-------------------------|-----------------------------------------------|---------------------|
| <u>Jeff Ranger</u> | <u>PO BOX 95 NACHES, WA - 98937</u> | <u>509-653-2647</u> |
| <u>Rachel Shaw</u> | <u>PO BOX 271 PROSSER, WA - 99350</u> | <u>509-786-7300</u> |
| <u>Patrick O'Day</u> | <u>PO BOX 8910 VANCOUVER, WA - 98668-8910</u> | <u>360-604-4148</u> |
| <u>Richard Hamilton</u> | <u>PO BOX 3010 LONGVIEW, WA - 98632</u> | <u>360-442-2263</u> |

5. List five major pieces of equipment which are anticipated to be used on this project:

1. Skid Steer
2. Asphalt Paver
3. Back Hoe
4. Roller
5. Dump Truck

6. List the supervisory personnel to be employed by the bidder and available for work on this project (Project Manager, Principal Foreman, Superintendents and Engineers):

| <u>Name</u> | <u>Title</u> | <u>Years of experience</u> |
|--------------------|--------------------|----------------------------|
| Aaron Greear | Managing Member | 10 |
| Jason Higginbotham | Project Supervisor | 10 |
| Todd Sali | Project Supervisor | 25 |
| | | |

7. List all projects undertaken in the last five (5) years which have resulted in partial or final settlement of the contract by arbitration or litigation in the Courts:

| <u>Name of Client</u> | <u>Contract Amount</u> | <u>Total Claims Arbitrated or Litigated</u> | <u>Amount of Settlement of Claims</u> |
|-----------------------|------------------------|---------------------------------------------|---------------------------------------|
| N/A <i>None</i> | | | |
| | | | |
| | | | |
| | | | |
| | | | |

8. Name and title of person filling out form:

| | |
|------------------------------|----------------------------|
| Joel Greear | Managing Member |
| <i>Name (Printed)</i> | <i>Title</i> |
| (509) 929-1044 | N/A |
| <i>Bidder's Phone Number</i> | <i>Bidder's Fax Number</i> |



City of Shelton

CERTIFICATION OF COMPLIANCE WITH WAGE PAYMENT STATUTES

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (August 8, 2019), the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Central Paving, LLC

Bidder's Business Name

Signature of Authorized Official*

Joel Greear

Printed Name

Managing Member

Title

8/7/2019

Date

Ellensburg

City

WA

State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☒

State of Incorporation, or if not a corporation, State where business entity was formed:

Washington

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

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**CITY OF SHELTON
CONSTRUCTION CONTRACT**

for

2019 Residential Paving Project

THIS AGREEMENT, made in two (2) copies each deemed an original, and entered into by and between the City of Shelton, Washington, a Washington municipal corporation (“Owner” / “City” / “Public Entity”), under and by virtue of Title 35 RCW as amended, and Central Paving, LLC (“Contractor”), a Washington State Corporation.

WITNESSETH:

In consideration of the terms and conditions contained in this Agreement and any Attachments referred to in this Agreement and incorporated by reference, the Owner and Contractor agree as follows:

1. Owner Responsibilities. The City of Shelton, Washington, hereby agrees to retain the Contractor to perform the work to its completion in accordance with the attached plans and specifications subject to the terms and conditions of this Agreement.
2. Contractor Compliance With All Applicable Laws. The Contractor agrees to abide by all applicable laws, whether or not explicitly referenced in this Agreement, and agrees that it is Contractor’s responsibility to identify and comply with such laws. This includes but is not limited to Washington’s laws against discrimination (Chapter 49.60 RCW and as subsequently amended); Washington’s provisions in buildings for aged and handicapped persons (Chapter 90.92 RCW and as subsequently amended); Washington’s Industrial Safety and Health Act (Chapter 49.17 RCW and as subsequently amended) and associated WAC provisions regarding safety standards; Washington’s Unemployment Compensation provisions (Chapter 50.24 RCW and as subsequently amended); Hours of Labor; Workplace Surveys and Material Safety Data Sheets, and all other applicable laws and statutes. Any reference to laws or statutes in this Agreement or Exhibits/Attachments thereto is not intended to be a complete or exclusive list and should not be relied upon as such.
3. Proof of Registration, License, Bond. The Contractor agrees and represents that Contractor is appropriately registered, licensed, and bonded, and has provided or will provide written evidence of the same upon City request. Contractor agrees and represents that any subcontractors/assignees (if authorized by the City to perform pursuant to the terms of this Agreement) are appropriately registered, licensed, and bonded and have provided or will provide written evidence of the same upon City request.

The Contractor shall submit all documentation required under this section for receipt by the City within ten (10) days of execution of this Agreement.

4. Price – Payment – Warranty of Title. The Owner agrees to pay the bid amount of **\$194,797.00, including sales tax**, for the work specified in the bid, subject to 1-04.6 of the Standard Specifications and any change orders hereafter approved in writing by both the Owner and the Contractor. Payment shall be made within thirty (30) days’ of receipt of an approved application for payment for work completed in accordance with this Agreement, subject to statutory retainage requirements. The Contractor warrants and guarantees that title to all work, improvements, materials and equipment

covered by an application for payment will pass to the Owner no later than the time of payment, free and clear of liens and any other encumbrances.

5. Retainage. The Contractor agrees that pursuant to RCW 60.28.011, the City will withhold up to 5% of the value of the contract (excluding sales tax), as retainage until the project is completed and receives the written "FINAL ACCEPTANCE." The Contractor shall specify to the City whether such retainage shall be held in a public fund, private interest-bearing account, or private escrow account, and absent such direction, the City shall hold such retainage in either of these in the City's discretion.

The Contractor may request that the City accept a retainage bond covering any or all of the amount in lieu of all or a portion of the retainage to be held in accounts, and the City shall evaluate and grant such request absent compelling basis to the contrary. The Contractor agrees that subcontractors may request the Contractor to submit a retainage bond to the City for the portion of the subcontractor's retainage, and the Contractor agrees to comply with the requirements under RCW 60.28.011(6) in this event.

After the expiration of the forty-five day period for giving notice of lien provided in RCW 60.28.011(2), and after receipt of the certificates of the department of revenue, the employment security department, and the department of labor and industries, the City shall release retainage in accordance with RCW 60.28.021. The Contractor agrees that all workers, subcontractors, and suppliers may have lien rights against the retainage as provided by law, and may bring claims against the retainage in the event of non-payment by the Contractor. Additionally, the Contractor agrees that the Washington State departments of revenue, labor and industries, and the employment security department may have lien rights against the retainage as provided by law, with respect to non-payment by the Contractor of excise taxes, industrial insurance/workers' compensation, and unemployment compensation.

6. Performance and Payment Bonding. The Contractor represents that the Contractor has submitted, or submits concurrently with this Agreement, a performance bond and a payment bond for one hundred percent of the total contract price, and represents that the surety issuing the bond has an A.M. Best financial strength rating that satisfies current City requirements.
7. Contractor Responsibilities. The Contractor shall do all work and furnish all tools, materials and equipment for the **2019 Residential Paving Project**, in accordance with and as described in the proposal and the plans and specifications detailed in the Contract Documents and shall conform to the 2018 WSDOT Standard Specifications for Road, Bridge and Municipal Construction, and amendments thereto, ("Standard Specifications"), which are incorporated herein by this reference.

The Contractor shall provide and bear the expense of all equipment, permits (if applicable), work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work agreed upon.

The Contractor shall be solely responsible, and Owner shall have no responsibility, for all aspects of safety related to this Agreement and work performed. Contractor shall take reasonable precautions for the safety of, and shall provide reasonable protection to prevent damage, injury or loss to persons or property.

8. Warranty/Guarantee. The Contractor warrants that materials and equipment furnished under the Agreement will be of good quality and new, that the Work will be performed in a workmanlike

manner, free from defects not inherent in the quality required or permitted, and that the Work will conform to the requirements of this Agreement including all Contract Documents (subject to any modifications agreed upon in writing by City and Contractor). The City may conclude that Work not conforming to these requirements, including substitutions not properly approved and authorized, is defective. This warranty includes but is not limited to the implied warranties of merchantability and fitness for a particular purpose. All improvements are warranted by Contractor to be free from defects in workmanship and material for a period of one (1) year under normal use, from the date of "final acceptance."

To the extent that warranty work is done after completion of the work provided under this Agreement, Contractor agrees that such work is also subject to the original prevailing wage for this Agreement creating the warranty obligation. In this event, the original Intent to Pay Prevailing Wages is still valid; however, Contractor is obligated to update the Affidavit of Wages required pursuant to this Agreement and applicable law.

9. Wage Payment - Prevailing Wage Requirements. THE CITY OF SHELTON COMPLIES WITH THE PREVAILING WAGE LAW OF THE STATE OF WASHINGTON (CHAPTER 39.12 RCW) AND REQUIRES ALL CONTRACTORS TO COMPLY. Contractor shall be responsible for paying all wages in accordance with Section 1-07.9(1) of the Standard Specifications. The Contractor must comply with the minimum rates for state wages. Current prevailing wage rates are as set forth in **Contract Document set Part 4**, which specifies classes of laborers, workers and/or mechanics anticipated on this project. Contractor agrees to update this information throughout the course of this project to ensure that this identification is accurate, and that all classes of laborers, workers, and mechanics are paid wages compliant with all applicable prevailing wage laws.
10. Procedural and Filing Requirements – Statement of Intent to Pay Prevailing Wage; Affidavit of Wages Paid. The Contractor agrees to satisfy all related procedural and filing requirements, including but not limited to filing of Statement of Intent to Pay Prevailing Wages (see RCW 39.12.040) with the Department of Labor and Industries; agrees to promptly provide to the City proof of such filing and related approval by the Department of Labor and Industries; and agrees that the City may withhold all payments under this Agreement until such filing is completed. The Contractor shall ensure that this requirement is similarly satisfied by all subcontractors. The Contractor agrees to file with the City an Affidavit of Wages Paid, promptly upon completion of all work under this Agreement, and following approval of the Affidavit by the Department of Labor and Industries. The Contractor agrees that the City may withhold the retainage until the Contractor and all subcontractors have filed approved Affidavits of Wages Paid. The Contractor shall ensure that this requirement is similarly satisfied by all subcontractors.
11. City Business License. In accordance with Shelton Municipal Code, anyone executing a contract with the City of Shelton, and their subcontractors, is subject to the licensing requirements and business and occupation tax levied under the Shelton Municipal Code. The City of Shelton Business License is required irrespective of whether goods or services are delivered inside or outside of the city limits, or whether the person's physical office is inside or outside of the city limits.
12. Completion of Work. Work shall be completed within **Twenty (20) working days** from the project start date specified in the Notice to Proceed. "Working Days" are as defined in the Standard Specifications.

13. Indemnification / Hold Harmless

The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14. Insurance

A. INSURANCE TERM

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. NO LIMITATION

The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. MINIMUM SCOPE OF INSURANCE

The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01. Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.
2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

D. MINIMUM AMOUNTS OF INSURANCE

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
3. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

E. CITY FULL AVAILABILITY OF CONTRACTOR LIMITS

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Contractor.

Other Insurance Provision

The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

F. ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. VERIFICATION OF COVERAGE

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Contractor before commencement of the work. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

H. SUBCONTRACTORS' INSURANCE

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

I. NOTICE OF CANCELLATION

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

J. FAILURE TO MAINTAIN INSURANCE

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

15. Ownership of Records – Records Maintenance, Preservation, Availability and Potential Disclosure of Public Records. The City is a public entity subject to Washington State statutes regarding Public Records and Open Public Meetings. Subject to the Washington State Public Records Act (chapter 42.56 RCW), the City will generally produce all records generated and received in relation to the subject matter of this contract in response to public records requests received.

Any information submitted in relation to the subject matter of this contract that is, in the opinion of the submitting party, proprietary or confidential, must be clearly designated as such. To the extent consistent with the Public Records Act, the City will attempt to maintain the confidentiality of confidential or proprietary content marked as such, PROVIDED that if a request is made for marked documents, the City will notify the party who submitted the information of the request, and will provide notice of a date on which the records will be released to the requester, unless the party who submitted the information obtains a court order enjoining release and produces the same to the City prior to the release date. If no court order is so produced, the City will release the requested information.

Information submitted in relation to the subject matter of this contract must be marked proprietary or confidential at the time of submittal, and may not later be so designated. Nothing in this section provides any guarantee or assurance that information submitted will not be produced as required by the Public Records Act, even if marked proprietary or confidential. BY SUBMITTING INFORMATION IN RELATION TO THE SUBJECT MATTER OF THIS CONTRACT, THE SUBMITTING PARTY AGREES TO WAIVE AND RELEASE ANY CLAIM OR CAUSE OF ACTION AGAINST THE CITY, RELATED TO OR ARISING FROM THE CITY'S GOOD FAITH RELEASE OF SUCH INFORMATION IN RESPONSE TO A PUBLIC RECORDS REQUEST.

16. Designated Points of Contact - Notices. Any Notice required or permitted to be given under this Agreement shall be deemed sufficient if either A) given in writing and deposited into any post office as first-class, postage prepaid and as certified mail, return receipt requested, to the address designated by the Parties, and shall be deemed received on the third (3rd) business day following the date of mailing (with date of mailing not included in the date calculation); or B) hand-delivery to the individual designated as the office point of contact as specified herein; or C) transmitted by e-mail to and from the e-mail addresses respectively designated by the parties. At the pre-construction meeting, the parties shall provide each other with a written designation specifying: i) the name and contact information for the City's and Contractor's field point of contact; ii) the name and contact information for the City's and Contractor's office point of contact; iii) the respective mailing and physical addresses for service; iv) the respective e-mail addresses for service. Any change to this information must be in a written notice provided to the other party.

Notices to the City of Shelton shall be sent to the designated representative at the following address:

Kobree Schneidmiller, Senior Associate Engineer
City of Shelton
525 W Cota Street
Shelton, WA 98584
Phone number: (360) 432-5176
Email: kobree.schneidmiller@sheltonwa.gov

Notices to the Contractor shall be sent to the designated representative at the following address:

Joel Greear, Managing Member
Central Paving, LLC
1410 W Dolarway Road
Ellensburg, WA 98926
Phone number: (509) 899-7371
Email: joel@centralpavingllc.com

18. Attorneys Fees and Costs. In the event of litigation arising under this Agreement, the parties shall be responsible for their own fees and costs.

19. Applicable Law, Jurisdiction and Venue. This Agreement shall be governed, construed, and interpreted according to the laws of the State of Washington. The venue for any legal action in which the State of Washington is not named as a party shall be in Mason County, Washington, with jurisdiction vested in

the Mason County District and Mason County Superior Courts, in the City's discretion. Venue for any legal action in which the State of Washington is named as a party shall be pursuant to Standard Specifications section 1-09.11(3).

20. Disputes and Claims. Disputes and claims related in any way to this Agreement shall be governed by the procedures set forth in section 1-09 of the 2018 Standard Specifications.

21. Liquidated Damages - Liability. If the work is not completed within the time specified, the Contractor agrees to pay the Owner liquidated damages in the sum specified in Section 1-08.9 of the Standard Specifications for each day that said work remains uncompleted after expiration of the time specified under this Agreement.

It is further provided that no liability shall attach to the City of Shelton, Washington, by reason of entering into this Agreement, except as expressly provided herein.

22. Severability. Should any term, provision, condition or other portion of this Agreement or its application be held to be inoperative, invalid or unenforceable, and the remainder of this Agreement still fulfill its purposes, the balance of this Agreement or its application or other circumstances shall not be affected thereby, and shall continue in full force and effect.

23. Exhibits/Attachments - Entirety. This Agreement and attachments/exhibits attached hereto and incorporated herein by this reference represent the entire agreement between the Parties. Any prior written or oral statement or proposal or representation, not incorporated herein, shall be excluded, and shall not alter any term or provision of this Agreement. This Agreement may be modified or amended only in writing by any authorized representatives of the Parties.

Exhibits/Attachments include: Except to the extent explicitly contradicted by express terms of this Agreement, the following are incorporated by reference into this Agreement (all collectively "Contract Documents"): i) City of Shelton Design and Construction Standards (as effective January 2019); ii) Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction (2018) and amendments thereto, ("Standard Specifications"); Documents and Instruments detailed in the **Table of Contents dated July 2019** attached hereto as **Part 1**. Prevailing Wage classes and rates are attached in the Contract Documents as **Part 4**. In the event of a conflict or discrepancy among the Contract Documents, the following order of priority shall govern interpretation: First: this Agreement; Second: City of Shelton Design and Construction Standards; Third: Standard Specifications.

If the Contractor finds a conflict, error or discrepancy in the Contract Documents, the Contractor shall timely report it to the Owner in writing, and shall receive a written interpretation or clarification from Owner to determine how to proceed.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year of the last signature affixed hereto.

CENTRAL PAVING, LLC

Signed this _____ day of _____, 20____

Joel Greear, Managing Member

Federal Tax ID No. _____ Contractor License # _____

CITY OF SHELTON

COUNTERSIGNED this _____ day of _____, 20____.

Bob Rogers, Mayor

Attested:

City Clerk

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(execute this document if Contractor is a Corporation)

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the _____ of the corporation named as Contractor in the Agreement attached hereto; that _____, who signed said Agreement on behalf of the Contractor, was then _____ of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

By _____

Title _____

State of _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public in and for the State of Washington.

My Commission expires_____.

State of Washington)
) ss
County of _____)

_____ being duly sworn deposes and says that they are _____

of _____.

(Name of Organization)

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PERFORMANCE BOND

BOND TO CITY OF SHELTON KNOW ALL BY THESE PRESENTS:

That we, the undersigned, _____

_____ as Principal, and _____, a corporation organized and existing under the laws of the State of Washington, as a surety corporation, and qualified under the laws of the State of Washington to become surety upon bonds of contractors with municipal corporations, as surety, are jointly and severally held and firmly bound to the City of Shelton in the penal sum as identified in the Standard Specifications, the payment of which sum on demand we bind ourselves and our successors, heirs, administrators or personal representatives, as the case may be.

This obligation is entered pursuant to the statutes of the State of Washington and the Ordinances of the City of Shelton.

Dated at _____, Washington, this _____ day of _____, 20__.

Nevertheless, the conditions of the above obligation are such that:

WHEREAS, the Councilmembers of the City of Shelton passed in regular Council meeting on September 3, 2019 to award this contract, the Councilmembers of said City of Shelton has let or is about to let to the said, _____, the above bounden Principal, a certain contract, the said contract being 2019 Residential Paving Project, and providing for the paving of certain streets in the City of Shelton (which contract is referred to herein and is made a part hereof as though attached hereto), and WHEREAS, the said Principal has accepted, or is about to accept, the said contract, and undertake to perform the work therein provided for in the manner and within the time set forth;

NOW, THEREFORE, if the said Principal shall faithfully perform all of the provisions of said contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said contract and shall hold said City of Shelton harmless from any loss or damage occasioned to any person or property by reason of any carelessness or negligence of the said Principal, or any sub-contractor in the performance of said work, and shall indemnify and hold the City of Shelton harmless from any damage or expense by reason of failure of performance as specified in said contract, then this obligation shall be released, otherwise it shall be in full force.

The Surety hereby agrees that modifications and changes may be made in the terms and provisions of the aforesaid Contract without notice to Surety, and any such modifications or changes increasing the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this Performance Bond in a like amount, such increase, however, not to exceed one hundred percent (100%) of the original amount of this bond without the consent of the Surety.

PRINCIPAL

By: _____
Signature

Printed

Title

SURETY

ATTEST: (if corporation)

Surety

By: _____
Signature

Printed

Title

Please attach certification of authorization for signatures for Surety company.

CITY OF SHELTON

Template contracts reviewed as to form by City Attorney, August 13, 2007

PAYMENT BOND

BOND TO CITY OF SHELTON KNOW ALL BY THESE PRESENTS:

That we, the undersigned, _____

_____ as Principal, and _____, a corporation organized and existing under the laws of the State of Washington, as a surety corporation, and qualified under the laws of the State of Washington to become surety upon bonds of contractors with municipal corporations, as surety, are jointly and severally held and firmly bound to the City of Shelton in the penal sum as identified in the Standard Specifications, the payment of which sum on demand we bind ourselves and our successors, heirs, administrators or personal representatives, as the case may be.

This obligation is entered pursuant to the statutes of the State of Washington and the Ordinances of the City of Shelton.

Dated at _____, Washington, this _____ day of _____, 20__.

Nevertheless, the conditions of the above obligation are such that:

WHEREAS, the Councilmembers of the City of Shelton passed in regular Council meeting on September 3, 2019 to award this contract, the Councilmembers of said City of Shelton has let or is about to let to the said, _____, the above bounden Principal, a certain contract, the said contract being 2019 Residential Paving Project, and providing for the paving of certain streets in the City of Shelton (which contract is referred to herein and is made a part hereof as though attached hereto), and WHEREAS, the said Principal has accepted, or is about to accept, the said contract, and undertake to perform the work therein provided for in the manner and within the time set forth;

NOW, THEREFORE, if the said Principal shall make payment to all persons having a direct relationship with the Principal or a subcontractor of the Principal for furnishing labor, material or both in the prosecution of the work provided for in the contract identified above, and any authorized modifications of the contract that subsequently are made the above obligation is void.

The Surety hereby agrees that modifications and changes may be made in the terms and provisions of the aforesaid Contract without notice to Surety, and any such modifications or changes increasing the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this Performance Bond in a like amount, such increase, however, not to exceed one hundred percent (100%) of the original amount of this bond without the consent of the Surety.

PRINCIPAL

By: _____
Signature

Printed

Title

SURETY

ATTEST: (if corporation)

Surety

By: _____
Signature

Printed

Title

Please attach certification of authorization for signatures for Surety company.

CITY OF SHELTON

Template contracts reviewed as to form by City Attorney, August 13, 2007

**DECLARATION OF OPTION FOR MANAGEMENT OF STATUTORY
RETAINED PERCENTAGE**

Note: This form must be submitted at the time the Contractor executes the contract. Contractor shall designate the option desired by checking the appropriate space.

Monies reserved under provisions of RCW 60.28, at the option of the Contractor, shall be (select one):

_____ (1) Retained in a fund by the public body;

_____ (2) Deposited by the public body in an interest bearing account in a bank, mutual savings bank, or savings and loan association. Interest on moneys reserved by a public body under the provision of a public improvement shall be paid to the contractor;

_____ (3) *Placed in escrow with a bank or trust company by the public body. When the money's reserved are placed in escrow, the public body shall issue a check representing the sum of the moneys reserved payable to the bank or trust company and the contractor jointly. This check shall be converted into bonds and securities chosen by the contractor and approved by the public body and the bonds and securities shall be held in escrow. Interest on the bonds and securities shall be paid to the contractor as the interest accrues.

The Contractor in choosing option (2) or (3) agrees to assume full responsibility to pay all costs, which may accrue from escrow services, brokerage charges or both, and further agrees to assume all risks in connection with the investment of the retained percentages in securities.

Contractor Signature _____

Date _____

Printed _____

Title _____

Project Name _____

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CERTIFICATE OF OWNER'S ATTORNEY

I, the undersigned, _____, the duly authorized and acting legal representative of _____, do hereby certify as follows

I have examined the attached contract(s) and performance and payment bond(s) and the manner of execution thereof, and I am of the opinion that each of the aforesaid agreements are adequate and have has been duly executed by the proper parties thereto acting through their duly authorized representatives; that said representatives have full power and authority to execute said agreements on behalf of the respective parties named thereon; and that the foregoing agreements constitute valid and legally binding obligations upon the parties executing the same in accordance with terms, conditions, and provisions thereof.

By: _____

Date: _____

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GENERAL REQUIREMENTS

STANDARD SPECIFICATIONS: COORDINATION OF CONTRACT DOCUMENTS

This project shall be constructed in accordance with the WDOT 2018 Standard Specifications for Road, Bridge, and Municipal Construction, hereinafter referred to as the Standard Specifications, and all applicable APWA (American Public Works Association) Standards.

The above mentioned Standard Specifications, except as they may be modified or superseded by the Bidding Requirements or Special Provisions shall govern bidding, award, execution and all work and materials.

The various parts of the contract documents are all essential to the Contract and are intended to be complementary and prescribe and provide for a complete project. Any work or material that has been omitted from the description of the work but is clearly implied shall be furnished by the Contractor as though it has been specifically stated.

DEFINITIONS

Whenever used in the contract documents, the following terms have the meanings indicated which are applicable to both the singular and plural thereof:

APWA – American Public Works Association

AWWA – American Waterworks Association

CITY – Refers to the City of Shelton. The City's authorized representative is the City Engineer or his or her designee.

CONTRACTOR – The person, firm or corporation with whom the Owner has executed the agreement

DOE – Washington State Department of Ecology

DOH – Washington State Department of Health

ENGINEER – The City of Shelton City Engineer or his or her designee.

EPA – Environmental Protection Agency

INSPECTOR – The authorized representative of the Engineer who is assigned to the project site or any part thereof.

OWNER – The City of Shelton, Washington, for whom the work is to be performed, acting through its legally constituted officials, officers, or employees.

STATE – Wherever the Standard Specifications use the term "State" to define "Owner", the term "State" shall be construed to mean the City of Shelton.

SUBCONTRACTOR – The person, firm, or corporation having a direct contract with the Contractor or with any other subcontractor for the performance of a part of the work at the site.

WSDOT – Washington State Department of Transportation

INTERPRETATION OF CONTRACT DOCUMENTS (PRIOR TO BID)

All questions about the meaning or intent of the contract documents shall be submitted to the Contracting Agency in writing. Replies will be uploaded to Builder's Exchange of Washington (www.bxwa.com) and registered plan holders will be notified by e-mail. Questions received less than seven days prior to the date for opening bids will not be answered. Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect. Bids shall obtain an acknowledgment of receipt of all addenda.

FORM OF BID

Bid shall be made on the proposal form provided. All blank spaces in the form shall be fully completed. Numbers shall be stated in figures. The completed forms shall be without interlineation, alteration, erasure or recapitulation of work to be done.

Each bid must be accompanied by the fully executed "Proposal Signature Sheet" provided and by a proposal guaranty or bid bond of 5% of the total bid as prescribed in Section 1-02.7 of the Standard Specifications, and made payable to the Owner.

Each bidder is hereby notified that by signing the proposal form, they are declaring non-collusion in the bid process.

REUSE OF DOCUMENTS

Neither Contractor nor any subcontractor, manufacturer, fabricator, supplier or distributor shall have or acquire any title to or ownership rights in any of the Plans, Specifications or other documents (or copies thereof) prepared by or bearing the seal of the Engineer; and they shall not reuse any of them on extensions of the project or any other project without written verification or adaptation by the Engineer.

CONTRACT BONDS

The successful bidder shall furnish at the time of execution of the contract, two contract bonds (payment and performance) as prescribed in Section 1-03.4 and 1-03.5 of the Standard Specifications. Also, the Contractor shall obtain and maintain all insurance for the amounts, times, and coverage prescribed in Section 1-07.18 of the Standard Specifications, except as may be modified in these Special Provisions.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

The Contractor shall obtain insurance and comply with all requirements outlined in Section 1-07.18(1)-(3) of the Standard Specifications.

WASTE SITE

The Owner has not provided a waste site for the Contractor. All construction waste is the responsibility of the Contractor to dispose properly. The Contractor shall certify to the Owner that the construction debris is disposed of in compliance with all Federal, State and Local laws. The Owner will provide a location for all salvageable materials as directed by the Owner.

LIMITATIONS ON ENGINEER'S RESPONSIBILITIES

Whenever in the Contract Documents the terms "as ordered", "as directed", "required", "as allowed", or terms of like effect or import are used, or the adjectives "reasonable", "suitable", "acceptable", "proper", or "satisfactory" or adjectives of like effect or import are used, to describe requirements, direction, review or judgment of the Engineer as to the work, it is intended that such requirement, direction, review or judgment will be solely to evaluate the work for compliance with the Contract Documents (unless there is a specific statement indicating otherwise). The use of any such term or adjective never indicates that the Engineer shall have authority to undertake responsibility contrary to the provisions of the following paragraphs.

The Engineer will not be responsible for the Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, and the Engineer will not be responsible for the Contractor's failure to perform the work in accordance with the contract documents.

The Engineer will not be responsible for the acts or omissions of the Contractor or of any Subcontractors, or of the agents or employees of any Contractor or Subcontractor, or of any other persons at the site or otherwise performing any of the work.

WORK BY OTHERS

All work on this contract shall be performed by the Contractor.

SOURCE OF MATERIALS

No source has been provided for any of the materials required for construction of this project.

The Contractor shall make his or her own arrangements to obtain all required materials at his or her own expense, and all cost of acquiring, producing and placing the materials in the finished work will be considered incidental to the unit bid involved.

MATERIAL STANDARDS

Any material specified by reference to the number, symbol, or title of a specific standard such as a commercial standard, federal specification, a trade association standard, or other similar standard, shall comply with the requirements in the latest revision thereof and of any amendment or supplement thereto, in effect on the date of advertisement for bids, except as limited to type, class, or grade in the Standard Specifications or Special Provisions.

WAGE RATES

Statutes of Washington RCW 39.12 and RCW 49.28 as amended or supplemented, shall be a part of this contract. The Contractor shall comply with Section 1-07.9 of the Standard Specifications. (See Part 4 for copy).

PREVENTION OF ENVIRONMENTAL POLLUTION AND THE PRESERVATION OF PUBLIC NATURAL RESOURCES

The Contractor shall comply with those provisions of federal, state and local statutes, ordinances and regulations dealing with the prevention of environmental pollution and the preservation of public natural resources that affect or are affected by the project.

The Contractor shall take the necessary precautions to prevent contamination of the creek from accidental spills of motor fuel, oil grease, sediment, silt, and all other materials. The Contractor shall maintain a clean site and control litter during all phases of construction and testing.

LICENSES, REGULATORY SUBMITTALS, AND PERMITS

The Contractor shall obtain all licenses and permits required by federal, state and local law. The Contractor is specifically notified that a City of Shelton Business and Occupation License is required.

Contractor shall obtain necessary local and state permits for work on public rights-of-way.

PROGRESS SCHEDULE

The Contractor shall prepare and submit a progress schedule in conformance with Section 1-08.3. In conformance with Section 1-08.3 of the Standard Specifications, the Contractor, after being awarded the contract, shall immediately prepare and submit to the Contracting Agency for review and approval a progress schedule which will insure the completion of the project within the time specified. Adequate equipment and forces shall be made available by the Contractor to carry out the schedule to completion of the contract within the time specified.

TIME FOR COMPLETION

In addition to Section 1-08.5, this project, as awarded by Owner, shall be completed in its entirety within the number of working days stipulated in the Contract. The number of working days provided in the contract is deemed to be sufficient time to complete the project. The Contractor shall furnish necessary manpower and equipment to insure completion of the contract within the specified number of working days.

Holidays shall be those legal holidays as defined under Section 1-08.5 in the Standard Specifications.

LIQUIDATED DAMAGES

Failure to complete the work on time shall result in the Contractor paying to the Owner liquidated damages in accordance with Section 1-08.9 of the Standard Specifications.

MOBILIZATION

Mobilization shall conform to Section 1-09.7 Payment for Mobilization of the Standard Specifications.

PROGRESS PAYMENTS, FINAL PAYMENTS, AND RETAINED PERCENTAGES

Payment

Section 1-09.9 of the Standard Specifications is hereby amended to add the following: The Contractor and Contracting Agency shall determine a cut-off date each month to calculate that previous month's pay estimate (i.e., the 25th of each month).

SALES TAX

The Contractor is hereby notified that the work on this project is on municipal land. According to the provisions of Section 1-07.2(2) of the Standard Specifications, the Contractor shall be responsible to pay all applicable sales tax.

GENERAL CONTRACTOR'S RESPONSIBILITY

It shall be the Contractor's responsibility to notify in advance Fire and Police departments when their operations will hinder in any manner normal access by emergency vehicles. The Contractor shall leave their afterhours emergency telephone number(s) with the Police Department so that contact may be made at all times in case of emergencies involving the project. The following emergency services may be contacted at the following numbers: Dispatch – 426-4441 (notifies all emergency vehicles in City, including Police, Fire, and ambulance), Fire Department direct – 426-3348.

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City of Shelton

Project Award Form

Name of the contractor awarded the contract: **Central Paving, LLC**

Date awarded: **September 3, 2019**

Amount of the contract: **\$ 194,797.00** (including tax)

Description of the work to be performed:

2019 Residential Paving Project

Location where the bid quotations are available for public inspection:

Shelton Civic Center, 525 W. Cota Street, Shelton, WA 98584

Authorizing signature(s):

Mayor Rogers

Deputy Mayor Peterson

Councilmember Cronic

Councilmember Dorcy

Councilmember McDowell

Councilmember Onisko

Councilmember Schmit



**CITY OF SHELTON
COUNCIL BRIEFING REQUEST
(Agenda Item G1)**

Touch Date: 7/22/19
Brief Date: 8/6/19
Action Date: **8/20/19**

Department: **Public Works**
Presented By: **Craig Gregory**

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

**Resolution No. 1150-0719 Kubota
Sole Source Purchase**

☐

Ordinance

☒ Dept. Head

☒

Resolution

☐ Finance Director

ATTACHMENTS:

☐ Attorney

-Resolution 1150-0719

☒

Motion

☐ City Clerk

-Kubota Sole Source Letter

☐

Other

☐ City Manager

-PO0051

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The MBR Plant is approaching 10 years old and in need of upgrades to maintain proper disinfection. The City has contracted with Gray & Osborne, Inc. to complete the Sewer Comprehensive Plan Update which will likely include a plan for the much needed upgrades. For the meantime, new membranes need to be purchased in order to maintain disinfection, which will allow us time to completed the comp plan and identify the best and more cost effective application. The current membranes at the plant are Kubota brand and are manufactured and sold only by Kubota Membrane USA. There are other brands that manufacture membranes, but placing those membranes in our MBR plant would require us to retrofit our current system to allow the other brands to fit and function properly, which would be at a much higher cost and not cost effective.

ANALYSIS/OPTIONS/ALTERNATIVES:

We have the option to not purchase new membranes at all but that puts the City at risk for failing the disinfection requirements and could have potential negative outcomes.

BUDGET/FISCAL INFORMATION:

The MBR Upgrades were approved by Council in the 2019 Budget. Although this purchase is only a small item for the meantime, the full upgrades will be accomplished once the Sewer Comprehensive Plan Update is completed and identifies what will need to be upgraded.

PUBLIC INFORMATION REQUIREMENTS:

Information can be obtained through the Public Works Department.

STAFF RECOMMENDATION/MOTION:

Staff recommends "I move to adopt Resolution No. 1150-0719 and authorize the Mayor to sign purchase order number PO0051 for the purchase of Kubota Membrane Units".

RESOLUTION NO. 1150-0719

A RESOLUTION OF THE CITY OF SHELTON, WASHINGTON, DECLARING THE PURCHASE OF KUBOTA MEMBRANE UNITS AND ASSOCIATED COMPONENT PARTS TO BE CLEARLY AND LEGITIMATELY LIMITED TO A SOLE SOURCE, AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR SUCH PURCHASES.

WHEREAS, the MBR (Membrane Bio Reactor) Plant is approaching ten years old and in need of upgrades; and

WHEREAS, the City is currently in the process of having a sewer comprehensive plan update completed, which will likely include recommended upgrades to the existing water reclamation plant and may include planning for a substantial increase in future plant flow and load; and

WHEREAS, the planning and construction schedule for this effort will require at least two years minimum before the upgrades are operational; and

WHEREAS, the most cost effective option to bring the plant up to full operational redundancy for the time being is to replace the existing damaged or poor condition membranes with the same units that are currently at the plant; and

WHEREAS, the units that are currently in place are Kubota brand which is manufactured and supplied only by Kubota Membrane USA.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Shelton, Washington, as follows:

The City Council declares that purchase of Kubota membrane units and associated component parts is clearly and legitimately limited to a single source of supply because Kubota Membrane USA is the only manufacturer and direct distributor of compatible equipment and parts.

Under RCW 39.04.280, the City Council waives competitive bidding requirements for the sole source purchases of Kubota membrane units and associated component parts for the City of Shelton MBR Plant.

PASSED by the City Council of the City of Shelton on this 20th day of July, 2019.

Mayor Rogers

AUTHENTICATED BY:

City Clerk Nault

June 10, 2019

Brent Armstrong
Shelton WA

RE: Kubota Membrane USA Status as Sole Source Vendor

Mr. Armstrong,

This letter is to confirm that Kubota Membrane USA is a sole source provider for all Kubota Membrane units and associated component parts. The membrane units and individual pieces and accessories are manufactured, sold and distributed exclusively by the Kubota Corporation through their direct U.S. subsidiary Kubota Membrane USA.

There are no agents, licensees, or dealers authorized to sell these products, and no other company has any right to make a similar product meeting the intent of the originally installed equipment.

Due to the specific design criteria existing at the Shelton Regional Water Reclamation plant there are no other items or products available for purchase available from other membrane suppliers that would serve the same purpose or function. The use of membranes other than those currently installed would likely result in required modifications to other systems such as permeate control, membrane air scour system, and membrane clean in place system.

Sincerely,



Toshihiko Motohori
President

Kubota Membrane USA Corporation



PURCHASE ORDER

| VENDOR NAME & ADDRESS: | | | SHIP TO NAME & ADDRESS: | | |
|------------------------|-----------|--------------|-------------------------|--------------|-------|
| | | | | | |
| P.O. # | P.O. DATE | REQUISTIONER | SHIP VIA | F.O.B. POINT | TERMS |
| | | | | | |
| QTY | UNIT | DESCRIPTION | BARS # | UNIT PRICE | TOTAL |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| PURCHASE JUSTIFICATION | | | | SHIPPING | |
| | | | | SUBTOTAL | |
| | | | | Tax (8.8%) | |
| APPROVING MANAGER | | | | TOTAL | |

Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
Please notify the Department Contact immediately if you are unable to ship as specified.

Please send a copy of your invoice attention of:

City of Shelton
Public Works Department
525 W. Cota Street
Shelton, WA 98584



**CITY OF SHELTON
COUNCIL BRIEFING REQUEST
Agenda Item G2**

Touch Date: 07/08/19
Brief Date: 08/06/19
Action Date: 08/20/19

Department: **Executive**
Presented By: **Jeff Niten**

APPROVED FOR COUNCIL PACKET:

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:
OpenGov software contract

☐

Ordinance

☐ Dept. Head

ATTACHMENTS:

☐

Resolution

☐ Finance Director

**Order
Statement of Work
Contract**

☒

Motion

☒ Attorney

☒ City Clerk

☐

Other

☒ City Manager

JN

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

One of the Council's Goals for the organization is to ensure accountable government. The City is taking steps to increase transparency, manage performance, plan strategically, and become an efficient and effective City Management and Operations organization. OpenGov's platform will provide the following benefits and outcomes to the City:

Budgeting and Planning: The OpenGov platform will provide an end to end budget development solution that will modernize and streamline the City's current process. The Budgeting and Planning tools will allow the City departments and budget staff to reduce manual and clerical efforts during the budgeting process, provide a central collaborative location to develop budget numbers and evaluate scenarios, project workforce and personnel costs, and ultimately provide the publication of the budget document. This part of the OpenGov Cloud will provide the greatest efficiencies to City staff and provide powerful analytical capability to allow us to be forward thinking in our future strategy for the City.

Performance Management and Strategic Planning: The platform will enable the City to track our performance metrics internally in easy to use dashboards, while providing administration and department heads the ability to see executive views of city performance. The platform ties together our financial and non-financial data from across the City's current systems, and future systems, and ties it together in a single source. OpenGov will provide internal efficiencies and streamline information sharing which will increase data-driven decision making.

Citizen Engagement: The OpenGov platform will allow us to effectively communicate our performance to the public, provide transparency to the community and build trust with our citizens. The platform will provide the ability for us to poll and survey our constituents in an online format for wide reaching feedback. This feedback will provide our City Council the ability to understand feedback on our performance and priorities from the entirety of our community.

Staff has successfully negotiated a multi-year agreement with the ability to terminate the agreement if

budget constraints require termination. Additionally, the agreement contains a provision to re-install the program with no additional fee if, after an evaluation of our current financial software, it is determined new financial, permitting, and other functions would better serve Shelton and its residents.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

See attachment "OpenGov Order and Statement of Work".

PUBLIC INFORMATION REQUIREMENTS:

N/A

STAFF RECOMMENDATION/MOTION:

Staff recommends Council move of approve the OpenGov software contract by making the following motion: "I move to accept and approve the OpenGov contract".



OpenGov Inc. 955 Charter Street
Redwood City, CA 94063
United States

Created On: 6/6/2019
Order From Expiration: 8/14/2019
Subscription Start Date: 8/15/2019
Subscription End Date: 12/31/2020

Prepared By: Andrew Kercado
Email: akercado@opengov.com

| Customer Information | | |
|---------------------------|---------------------------------------------------------|---------------------------------------------|
| Customer: | City of Shelton, WA | Contact Name: Jeff Niten |
| Bill To/Ship To: | 525 W Cota Street Shelton, WA 98584 United States | Email: jeff.niten@sheltonwa.gov |
| | | Phone: 360-432-5110 |
| Billing Contact: | Jeff Niten | Email: jeff.niten@sheltonwa.gov |
| | | Phone: 360-432-5110 |
| Order Details | | |
| Billing Frequency: | Annual | Description: See Billing Table Below |
| Payment Terms: | Net Thirty (30) Days | |

SOFTWARE SERVICES:

| Product / Service | Start Date | End Date | Annual Term | Annual Fee |
|------------------------------------------------------------------|------------|------------|-------------|-------------|
| Budget Builder, Workforce Planning, Communications and Reporting | 8/15/2019 | 12/31/2019 | Prorated | \$14,958.17 |
| Budget Builder, Workforce Planning, Communications and Reporting | 1/1/2020 | 12/31/2020 | 1 | \$39,746.00 |
| Annual Subscription: | | | | \$39,746.00 |

PROFESSIONAL SERVICES:

| Product / Service | Description |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| OpenGov Deployment — One Time Fee (Prepaid Hours) | Product configuration and setup, training, and ongoing support to help organizations deploy and adopt the OpenGov solutions described above above (See SOW attached). |
| | <div>Professional Services Payment 1: \$10,000.00</div> <div>Professional Services Payment 2: \$10,000.00</div> |

Billing Table:

| Billing Date | Amount Due |
|-----------------|-------------|
| August 15, 2019 | \$24,958.17 |
| January 1, 2020 | \$49,746.00 |

Order Form Legal Terms

Welcome to OpenGov! Thanks for using our Software Services. This Order Form is entered into between OpenGov, Inc., with its principal place of business at 955 Charter Street, Redwood City, 94063 ("OpenGov"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the OpenGov Software Services Agreement ("SSA") attached, or if no such SSA is attached, the SSA available at <https://opengov.com/terms-of-service> and the applicable Statement of Work ("SOW") incorporated herein in the event Professional Services are purchased. The Order Form, SSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the OpenGov Terms and Conditions. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the terms in the Agreement to the exclusion of all other terms.

City of Shelton, WA

Signature:

Name:

Title:

Date:

OpenGov, Inc.

Signature:

Name:

Title:

Date:

Statement of Work

City of Shelton, WA

OpenGov Cloud

Created By Mathu Allen
SOW Creation Date 06/10/2019

1. Objective

1.1. Summary

This Statement of Work (“SOW”) identifies services that OpenGov, Inc. (“OpenGov”) will perform for City of Shelton, WA (“Customer”). This SOW is subject to, and hereby incorporates by reference, the terms and conditions contained in the Software Subscription Agreement (the “Agreement”) to which it is attached between Customer and OpenGov.

OpenGov will enable and support the Customer to deliver on the Scope of Work outlined below. The objective of this Statement of Work is to define the scope, activities, roles and responsibilities, and timeline necessary to successfully execute this deployment project. This project aims to implement the OpenGov Cloud for the Customer to enable effective and accountable governing. This SOW defines the scope and deliverables for a successful implementation of the OpenGov Cloud.

2. Scope

2.1. Project Scope

The project scope includes the following services and deliverables. Any items not specifically included in scope will be considered out of scope.

OpenGov will provide Professional Services to implement the OpenGov Cloud Limited package.

2.2. Deliverables

| OpenGov Cloud - Limited - Prepaid | |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Functionality | Deliverables |
| Chart of Accounts | <ul style="list-style-type: none">● Review and feedback of Customer's source system chart of accounts● Chart of accounts functional build and review● Chart of accounts configuration and peer review● Administrator training |
| Management Reporting | <ul style="list-style-type: none">● 4 Standard Reports (Annual, Budget to Actuals, Change in Fund Balance, and Transactions)● 1 department-specific budget to actuals report● 1 custom report (stipulated by the Customer)● Standard saved views for each report● Up to 10 years of data● Administrator training |

| | |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> • Creation of launch plan • End user training/presentation (depts, council, etc.) • Review of best practices for launch • Launch |
| Performance Measures - Standard | <ul style="list-style-type: none"> • 4 department-specific Budget to Actuals reports • 1 dashboard for each of the 4 departments, totalling to 4 dashboards • 6 tiles per dashboard, totalling 24 tiles |
| Stories | <ul style="list-style-type: none"> • Up to 2 story conceptualizing sessions • Up to 2 Stories • Administrator training • External communication resource packet • Citizen Engagement Best Practice Newsletter • Creation of launch plan • Review of best practices for launch • Publish the created stories |
| Open Town Hall | <ul style="list-style-type: none"> • Site setup and Forum theming • Development of 1 topic • List of recommended 5 topics • Administrator Training • Self Service promotional resources (sample press release, tips & tricks) • Assistance with first topic launch |
| Financial Integration | <ul style="list-style-type: none"> • Integration of budget and actuals, with transaction level detail up to 10 years • Single system connector (Incode 10) <ul style="list-style-type: none"> ◦ Phase 2 Switch integration to future ERP system. • Design, map, and validate data from the system. • Administrator training • Ongoing monitoring and alerts |
| Budget Builder - Limited | <ul style="list-style-type: none"> • Builder Builder setup • One budget (i.e. operating only) • Creation of up to 5 proposals • 2 budgeting reports (Budget to Actuals & milestones) • Project continues to Preparation Phase only (up to Kick-off to Departments) • Administrator training • Personalized User Guide • 1 kick off trainings to departments • Creation of launch plan • Review of best practices for launch |

| | |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> • Launch |
| Workforce Planning | <ul style="list-style-type: none"> • Initial configuration based on Customer provided documentation and cost elements • 1 Workforce plan • Data formatting and loading • Validate calculations • 1 authorized position list report • 1 total compensation detail report • Administrator training • Administrator guide |
| Prepaid Hours | 177 |

2.3. Assumptions

- If a Fixed Fee engagement: The concept of Fixed Fee defines how the outlined deliverables are achieved. If Fixed Fee, OpenGov commits to delivering on the items outlined in the above Professional Services packages regardless of how many hours they might take.
- If a Prepaid engagement: The concept of Prepaid Hours means that the Customer is purchasing a package with a set number of Professional Service hours to achieve the outlined deliverables. The hours are based on OpenGov's best estimate given reasonable assumptions outlined in section 4.2, Project Responsibilities. These hours should be adequate to achieve the deliverables, however if they are not, the Customer will need to purchase additional hours.
- Hours estimated above are for deployment of outlined deliverables. Any leftover hours may be utilized for additional professional services activities dictated by the Customer.
- For the Financial Integration,
 - The data will be linked to the Customer's chart of accounts.
 - OpenGov will perform the validation for data accuracy for the Integration.
 - OpenGov will require assistance from the Customer to understand source system specific customizations and configurations when building the data extract.
 - If the integration is with Central Square, the Customer is responsible for getting data from Central Square system.
- If there is an FTP integration of 3 .CSV datasets,

- The data will NOT be linked to the Customer's chart of accounts.
- The Customer will perform the validation for data accuracy for the Integration.
- Customer will perform the data extraction from the source system and automate it to be dropped in OpenGov FTP location.

3. Schedule

OpenGov will schedule resources for this project upon signature of this SOW. Unless specifically noted, the OpenGov assigned project manager (as identified below or such alternate designated by OpenGov, the "OpenGov Project Manager") will work with Customer to develop the project schedule for all requested deliverables under this SOW. OpenGov reserves the right to adjust the schedule based on the availability of OpenGov resources and the deliverables provided by Customer.

4. Project Organization

4.1. Project Team

OpenGov

OpenGov will assign a Project Manager (the "OpenGov Project Manager") upon execution of the SOW. The OpenGov Project Manager will coordinate any additional resources needed from OpenGov.

Customer

Customer will assign a project manager (the "Customer Project Manager") and technical resource prior to project kick-off. The Customer Project Manager will be the primary contact person at Customer and will coordinate all Customer resources needed to complete the project. It is anticipated that the areas of need will be in Finance, Data Gathering, and the IT department.

4.2. Project Responsibilities

The project responsibilities for each organization are outlined below:

OpenGov

1. Manage delivery of in-scope items in coordination with Customer.
2. Make available deliverables to Customer project team for review and verification.
3. Provide relevant technical details and documentation for data requirements for Customer's environment.
4. Keep Customer Project Manager informed of project progress and communicate any issues relating to the project in a timely manner.
5. Establish documentation and procedural standards for the project.

6. Review and Administer project change control, as described in Section 5, Change Control Procedures.
7. Ensure that all meetings and training sessions are attended by OpenGov personnel, as scheduled.
8. Budget Builder files are exported as .xlsx. OpenGov may assist in formatting that file, but cannot convert files to any other file types

Customer

1. Make available a representative to serve as the primary contact for OpenGov Project Manager to coordinate project activities.
2. Make available appropriate representatives with the authority to review and approve deliverables produced during the project.
3. Make available appropriate Subject Matter Experts (SME) to support the project needs, test integrations and provide Customer environment specific technical details.
4. Setup firewall rules to allow incoming requests from OpenGov's proxy over HTTP/HTTPS to Customer systems.
5. Communicate any issues relating to the project to OpenGov Project Manager in a timely manner.
6. Provide acceptance of deliverables and Project in a timely manner.
7. If Integration services are purchased, Customer will be responsible for making any configuration changes or modifications to Financial System (ERP) to support integration and make available access for integration to OpenGov software. The Customer will be responsible for ensuring that the versions of Financial System (ERP) running on all environments remain the same across all environments.
8. Customer will be responsible for any infrastructure required to access OpenGov, and will maintain relevant non-OpenGov software licenses and infrastructure needed for this project i.e. accounting system licenses. Please note, OpenGov software is optimized for Google Chrome.
9. The Customer will be responsible for ensuring that all meetings and training sessions are attended by personnel, as scheduled.

4.3. Implementation Methodology

OpenGov uses an iterative methodology, with a focus on rapid implementation of a configured system. This methodology requires a degree of focus from the Customer and collaboration between both parties to complete work products in a timely manner.



1. Initiate Phase

- a. **Key Activities:** Discovery, Design Sessions, Solution Document Review
- b. **Key Work Products:** Data Inventory, Functional Model Build, Solution Document
- c. **Summary:** The Initiate Phase is the first step of the implementation project. The purpose of this phase is to define the success criteria of the project, make design decisions based on the functional model build, and begin gathering data that needs to be loaded into the OpenGov platform. At the end of the Phase, a Solution Document will be created that outlines how the solutions will be implemented.

2. Configure Phase

- a. **Key Activities:** Application and Solution Configuration, Data Load
- b. **Key Work Products:** Peer Review
- c. **Summary:** The Configure Phase consists of application configuration, and solution configuration as defined in the Solution Document. OpenGov will also load the data gathered in the Initiate Phase from the Customer to use for unit testing purposes. The Phase ends with a Peer Review done by an OpenGov Subject Matter Expert to confirm that the solution follows OpenGov best practices.

3. Validate Phase

- a. **Key Activities:** User Acceptance Testing, Data Confirmation
- b. **Key Work Products:** Test Scripts, Test Acceptance
- c. **Summary:** The Validate Phase starts with a review of the entire solution with the Customer project team to confirm that all project elements have been implemented. Once that process has completed, the Customer will execute test scripts and validate that data is being represented accurately in the solution. If any issues are found, they will be logged and the OpenGov team will assess the issue and resolve as needed. The Phase ends with the Acceptance of test results by the Customer.

4. Deploy Phase

- a. **Key Activities:** Administrator Training, Go Live Support, Transition to Customer Success Manager and Technical Support
- b. **Key Work Products:** Project Documentation, Project Acceptance
- c. **Summary:** The purpose of the Deploy phase is to complete the Administrator Training process, provide Go Live Support, and begin Transition activities to close the project. Post Go Live Support is technical assistance with the project team and issue resolution for the solution during the two week period after Go Live. Once this period has passed, the Project team will begin working on transition activities to the Customer, the CSM, and the Customer Technical Support Function. The Project

closes upon the acceptance of the project and a brief survey to provide feedback about the experience.

5. Change Control Procedures

No amendments, changes or other modifications to this SOW will be effective without a written project change order, in the form attached hereto as Appendix 1 (a “Project Change Order”). The Project Change Order will describe the change, the rationale for the change, and specify any change in the charges, estimated schedule, or other terms. The terms of a mutually agreed upon Project Change Order will prevail over those of this SOW or any previous Project Change Orders. Such Project Change Order may require additional charges, which will be set forth in the Project Change Order.

6. Fees and Expenses

6.1. Fees and Payment Terms

All fees and expenses will be paid in accordance with the Order Form to which this SOW is attached. For any Project Change Orders or for any new Professional Services, fees will be mutually agreed upon provided that any hourly fees shall be based on OpenGov’s then-current, applicable hourly rate. Opengov’s Standard Professional Services rate for 2019 is \$185/hour.

6.2. Travel Expenses

All rates and fees are exclusive of work-related travel, living and other expenses. Customer will be billed for actual expenses as incurred.

1. Appendix 1

Project Change Order

Customer:

Project:

Date

Requested:

Requested by:

| Reason for Change |
|------------------------------------|
| |
| Scope of Change |
| |
| Project Impact (Schedule and Cost) |
| |

| Approvals | |
|----------------|-----------------|
| OpenGov | Customer |
| Signature: | Signature: |
| Name: | Name: |
| Title: | Title: |
| Date: | Date: |

OPENGOV SOFTWARE SERVICES AGREEMENT

This Software Services Agreement (this “**Agreement**”) is entered into by OpenGov, Inc., a Delaware corporation with a principal place of business at 955 Charter Street, Redwood City, California 94063 (“**OpenGov**”) and the City of Shelton, Washington (“**Customer**”), as of the date of last signature below (the “**Effective Date**”). This Agreement sets forth the terms under which Customer will be permitted to use OpenGov’s hosted software services.

1. DEFINITIONS

“Customer Data” means data that is provided by Customer to OpenGov pursuant to this Agreement (for example, by email or through Customer’s software systems of record).

“Documentation” means the documentation for the Software Services at the Customer Resource Center page found at <https://opengov.zendesk.com>.

“Feedback” means suggestions, comments, improvements, ideas, or other feedback or materials regarding the Software Services provided by Customer to OpenGov, including feedback provided through online developer community forums.

“Initial Term” means the initial license term specified in number of years on the Order Form, commencing on the Effective Date.

“Intellectual Property Rights” means all intellectual property rights including all past, present, and future rights associated with works of authorship, including exclusive exploitation rights, copyrights, and moral rights, trademark and trade name rights and similar rights, trade secret rights, patent rights, and any other proprietary rights in intellectual property of every kind and nature.

“Order Form” means OpenGov’s Software Services order form that: (a) specifies the Software Services provided by OpenGov; (b) references this Agreement; and (c) is signed by authorized representatives of both parties.

“Renewal Term” means each additional renewal period, which shall be for a period of equal duration as the Initial Term, for which this Agreement is extended pursuant to Section 7.2.

2. SOFTWARE SERVICES, SUPPORT AND PROFESSIONAL SERVICES

2.1 Software Services. Subject to the terms and conditions of this Agreement, OpenGov will use commercially reasonable efforts to perform the software services identified in the applicable Order Form entered into by OpenGov and Customer (“**Software Services**”).

2.2 Support. Customer support is available by email to support@opengov.com or by using the chat messaging functionality of the Software Services, both of which are available during OpenGov’s standard business hours. Customer may report issues any time. However, OpenGov will address issues during business hours.

2.3 Professional Services.

(a) If OpenGov or its authorized independent contractors provides professional services to Customer, such as implementation services, then these professional services will be described in a statement of work (“**SOW**”) agreed to by the parties (the “**Professional Services**”). For Professional Services performed on a time and materials basis, any pre-paid Professional Services Fees must be utilized within one (1) year from the Effective Date. Any unused pre-paid Professional Services Fees shall be forfeited.

(b) Unless the SOW provides otherwise, all reasonable travel expenses, pre-approved by Customer and incurred by OpenGov in performing the professional services will be reimbursed by Customer. Travel expenses include cost of coach airfare travel round trip from the individual’s location to Customer’s location, reasonable hotel accommodations, ground transportation and meals.

3. RESTRICTIONS AND RESPONSIBILITIES

3.1 Restrictions. Customer may not use the Software Services in any manner or for any purpose other than as expressly permitted by the Agreement. Customer shall not, and shall not permit or enable any third party to: (a) use or access any of the Software Services to build a competitive product or service; (b) modify, disassemble, decompile, reverse engineer or otherwise make any derivative use of the Software Services (except to the extent applicable laws specifically prohibit such restriction); (c) sell, license, rent, lease, assign, distribute, display, host, disclose, outsource, copy or otherwise commercially exploit the Software Services; (d) perform or disclose any benchmarking or performance testing of the Software Services; (e) remove any proprietary notices included with the Software Services; (f) use the Software Services in violation of applicable law; or (g) transfer any confidential personally identifiable information to OpenGov or the Software Services platform. For purposes of this Agreement, “confidential personally identifiable information” shall include social security numbers, bank and financial account numbers, dates of birth, Passport numbers, driver’s license numbers, and credit card numbers.

3.1 Responsibilities. Customer shall be responsible for obtaining and maintaining computers and third party software systems of record (such as Customer’s ERP systems) needed to connect to, access or otherwise use the Software Services. Customer also shall be responsible for: (a) ensuring that such equipment is compatible with the Software Services, (b) maintaining the security of such equipment, user accounts, passwords and files, and (c) all uses of Customer user accounts by any party other than OpenGov.

4. INTELLECTUAL PROPERTY RIGHTS; LICENSE GRANTS; ACCESS TO CUSTOMER DATA

4.1 Software Services. OpenGov retains all right, title, and interest in the Software Services and all Intellectual Property Rights in the Software Services. The look and feel of the Software Services, including any custom fonts, graphics and button icons, are the property of OpenGov and Customer may not copy, imitate, or use them, in whole or in part, without OpenGov’s prior written consent. Subject to Customer’s obligations under this Agreement, OpenGov hereby grants to Customer a non-exclusive, royalty-free license during the Term to use the Software Services.

4.2 Customer Data. Customer retains all right, title, and interest in the Customer Data and all Intellectual Property Rights therein. Customer hereby grants to OpenGov a non-exclusive, royalty-free license to, and permit its partners to, use, store, edit and reformat the Customer Data, and to use Customer Data for purposes of sales, marketing, business development, product enhancement, customer service, or for analyzing such data and publicly disclosing such analysis (“**Insights**”), provided that in all such uses Customer Data is rendered anonymous such that Customer is no longer identifiable.

4.3 Access to Customer Data. Customer may download the Customer Data from the Software Services at any time during the Term, other than during routine software maintenance periods. OpenGov has no obligation to return Customer Data to Customer.

4.4 Feedback. Customer hereby grants to OpenGov a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use and incorporate into the Software Services and Documentation Customer’s Feedback. OpenGov will exclusively own any improvements or modifications to the Software Services and Documentation based on or derived from any of Customer’s Feedback including all Intellectual Property Rights in and to the improvements and modifications.

5. CONFIDENTIALITY

5.1 Each party (the “**Receiving Party**”) agrees not to disclose any Confidential Information of the other party (the “**Disclosing Party**”) without the Disclosing Party’s prior written consent, except as provided below. The Receiving Party further agrees: (a) to use and disclose the Confidential Information only in connection with this Agreement; and (b) to protect such Confidential Information using the measures that Receiving Party employs with respect to its own Confidential Information of a similar nature, but in no event with less than reasonable care. Notwithstanding the above, the Receiving Party may disclose Confidential Information to the extent required by law or court order, provided that prior written notice of such required disclosure and an opportunity to oppose or limit disclosure is given to the Disclosing Party.

5.2 “Confidential Information” means all confidential business, technical, and financial information of the disclosing party that is marked as “Confidential” or an equivalent designation or that should reasonably be

understood to be confidential given the nature of the information and/or the circumstances surrounding the disclosure (including the terms of the applicable Software Agreement). OpenGov's Confidential Information includes, without limitation, the software underlying the Software Services and all Documentation.

5.3 Notwithstanding the foregoing, "Confidential Information" does not include: (a) "**Public Data**," which is data that the Customer has previously released to the public, would be required to release to the public, upon request, according to applicable federal, state, or local public records laws, or Customer requests OpenGov make available to the public in conjunction with the Software Services. Confidential Information does not include (b) information that has become publicly known through no breach by the receiving party; (c) information that was rightfully received by the Receiving Party from a third party without restriction on use or disclosure; or (d) information independently developed by the Receiving Party without access to the Disclosing Party's Confidential Information.

6. PAYMENT OF FEES

6.1 Fees; Invoicing; Payment; Expenses.

(a) Fees. The fees for the Software Services for the Initial Term and any Renewal Term ("**Software Services Fees**") and the fees for Professional Services ("**Professional Services Fees**") are set forth in the applicable Order Form. Software Services Fees and Professional Services Fees shall hereafter be referred to as "**Fees**".

(b) Inflation Adjustment. OpenGov shall increase the Fees payable for the Software Services during any Renewal Term by 4% each year of the Renewal Term.

(c) Invoicing and Payment. OpenGov will invoice the Customer according to the Billing Frequency listed on the Order Form. Customer shall pay all invoices according to the Payment Terms listed on the Order Form.

(d) Travel Expenses. Unless the SOW provides otherwise, OpenGov will invoice Customer for pre-approved travel expenses incurred in connection with each SOW as they are incurred. Customer shall pay all such valid invoices within thirty (30) days of receipt of invoice. Each invoice shall include receipts for the travel expenses listed on the invoice.

6.2 Credit Card Customers. If applicable, Customer will provide OpenGov with valid credit card information and promptly notify OpenGov of any changes necessary to charge the credit card at billing@opengov.com. Please update your credit card information when necessary. The provision of credit card information to OpenGov authorizes OpenGov to charge the credit card for all applicable Fees plus a 3% credit card processing fee. OpenGov processes credit card payments through a secure third party processing partner and does not take receipt of credit card information itself.

6.3 Taxes. All Fees under this Agreement are exclusive of any applicable sales, value-added, use or other taxes ("**Sales Taxes**"). Customer is solely responsible for any and all Sales Taxes, not including taxes based solely on OpenGov's net income. If any Sales Taxes related to the Fees under this Agreement are found at any time to be payable, the amount may be billed by OpenGov to, and shall be paid by, Customer. If Customer fails to pay any Sales Taxes, then Customer will be liable for any related penalties or interest, and will indemnify OpenGov for any liability or expense incurred in connection with such Sales Taxes. In the event Customer or the transactions contemplated by the Agreement are exempt from Sales Taxes, Customer agrees to provide OpenGov, as evidence of such tax exempt status, proper exemption certificates or other documentation acceptable to OpenGov.

7. TERM & TERMINATION

7.1 Term. Subject to compliance with all terms and conditions, the term of this Agreement shall commence on the Effective Date and shall continue until the Subscription End Date specified on the Order Form (the "**Initial Term**").

7.2 Renewal. Unless either party terminates this Agreement in writing no less than thirty (30) days before the end of the Initial Term, this Agreement shall renew for another period of the same duration as the Initial Term (the "**Renewal Term**") and together with the Initial Term, the "**Term**").

7.3 Termination. If either party materially breaches any term of this Agreement and fails to cure such breach within thirty (30) days after notice by the non-breaching party (ten (10) days in the case of non-payment), the non-breaching party may terminate this Agreement.

7.4 Effect of Termination.

(a) In General. Upon termination or expiration of this Agreement: (a) Customer shall pay in full for all Software Services and Professional Services performed up to and including the effective date of termination, and (b) all Software Services provided to Customer hereunder shall immediately terminate.

(b) Deletion of Customer Data. If Customer requests deletion of its Customer Data in writing prior to the date of termination or expiration of this Agreement, then OpenGov will permanently and irrevocably delete Customer Data, excluding any Insights, stored by its cloud hosting provider within ten (10) days of the date of termination or expiration of this Agreement. Such request must be addressed to "OpenGov Vice President, Customer Success" at OpenGov's address for notice described at Section 10.

7.5 Survival. The following sections of this Agreement shall survive termination: Section 5 (Confidentiality), Section 6 (Payment of Fees), Section 7.4(b) (Deletion of Customer Data), Section 8.3 (Warranty Disclaimer), Section 9 (Limitation of Liability) and Section 10 (Miscellaneous).

8. REPRESENTATIONS AND WARRANTIES; DISCLAIMER

8.1 By OpenGov.

(a) General Warranty. OpenGov represents and warrants that: (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) the Professional Services, if any, will be performed in a professional and workmanlike manner in accordance with the related statement of work and generally prevailing industry standards. For any breach of the Professional Services warranty, Customer's exclusive remedy and OpenGov's entire liability will be the re-performance of the applicable services. If OpenGov is unable to re-perform all such work as warranted, Customer will be entitled to recover all fees paid to OpenGov for the deficient work. Customer must make any claim under the foregoing warranty to OpenGov in writing within ninety (90) days of performance of such work in order to receive such warranty remedies.

(b) Software Services Warranty. OpenGov further represents and warrants that for a period of ninety (90) days, the Software Services will perform in all material respects in accordance with the Documentation. The foregoing warranty does not apply to any Software Services that have been used in a manner other than as set forth in the Documentation and authorized under this Agreement. OpenGov does not warrant that the Software Services will be uninterrupted or error-free. Any claim submitted under this Section 8.1(b) must be submitted in writing to OpenGov during the Term. OpenGov's entire liability for any breach of the foregoing warranty is to repair or replace any nonconforming Software Services so that the affected portion of the Software Services operates as warranted or, if OpenGov is unable to do so, terminate the license for such Software Services and refund the pre-paid, unused portion of the Fee for such Software Services.

8.2 By Customer. Customer represents and warrants that (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) OpenGov's use of the Customer Data pursuant to this Agreement will not infringe, violate or misappropriate the Intellectual Property Rights of any third party.

8.3 Disclaimer. OPENGOV DOES NOT WARRANT THAT THE SOFTWARE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SOFTWARE SERVICES. EXCEPT AS SET FORTH IN THIS SECTION 8, THE SOFTWARE SERVICES ARE PROVIDED "AS IS" AND OPENGOV DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

9. LIMITATION OF LIABILITY

9.1 By Type. NEITHER PARTY, NOR ITS SUPPLIERS, OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS OR EMPLOYEES, SHALL BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR OTHER

THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, PUNITIVE, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES; OR (C) FOR ANY MATTER BEYOND SUCH PARTY'S REASONABLE CONTROL, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

9.2 By Amount. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE, CUMULATIVE LIABILITY FOR ANY CLAIMS ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO OPENGOV (OR, IN THE CASE OF CUSTOMER, PAYABLE) FOR THE SOFTWARE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY.

9.3 Limitation of Liability Exclusions. The limitations of liability set forth in Sections 9.1 and 9.2 above do not apply to, and each party accepts liability to the other for: (a) claims based on either party's intentional breach of its obligations set forth in Section 5 (Confidentiality), (b) claims arising out of fraud or willful misconduct by either party and (c) either party's unauthorized use, distribution, or disclosure of the other party's intellectual property.

9.4 No Limitation of Liability by Law. Because some jurisdictions do not allow liability or damages to be limited to the extent set forth above, some of the above limitations may not apply to Customer.

10. MISCELLANEOUS

10.1 Logo Use. OpenGov shall have the right to use and display Customer's logos and trade names for marketing and promotional purposes in connection with OpenGov's website and marketing materials, subject to Customer's trademark usage guidelines provided to OpenGov.

10.2 Notice. Ordinary day-to-day operational communications may be conducted by email, live chat or telephone communications. However, for notices required by the Agreement (in Sections where the word "notice" appears) the parties must communicate more formally in a writing given by personal delivery, by pre-paid first-class mail or by overnight courier to the address specified in the most recent Order Form (or such other address as may be specified in writing in accordance with this Section).

10.3 Anti-corruption. OpenGov has not offered or provided any bribe, kickback, illegal or improper payment, gift, or thing of value to any Customer personnel in connection with the Agreement, other than reasonable gifts and entertainment provided Customer in the ordinary course of business. If OpenGov become aware of any violation of the above restriction then OpenGov shall promptly notify Customer.

10.4 Injunctive Relief. The parties acknowledge that any breach of the confidentiality provisions or the unauthorized use of a party's intellectual property may result in serious and irreparable injury to the aggrieved party for which damages may not adequately compensate the aggrieved party. The parties agree, therefore, that, in addition to any other remedy that the aggrieved party may have, it shall be entitled to seek equitable injunctive relief without being required to post a bond or other surety or to prove either actual damages or that damages would be an inadequate remedy.

10.5 Force Majeure. Neither party shall be held responsible or liable for any losses arising out of any delay or failure in performance of any part of this Agreement, other than payment obligations, due to any act of god, act of governmental authority, or due to war, riot, labor difficulty, failure of performance by any third-party service, utilities, or equipment provider, or any other cause beyond the reasonable control of the party delayed or prevented from performing.

10.6 Severability; Waiver. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement. There are no third-party beneficiaries to this Agreement.

10.7 Assignment. Except as set forth in this Section, neither party shall assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations to a third party without the other party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed. Either party may assign, without such consent but upon written notice, its rights and obligations under this Agreement to: (i) its corporate affiliate; or (ii) any entity

that acquires all or substantially all of its capital stock or its assets related to this Agreement, through purchase, merger, consolidation, or otherwise. Any other attempted assignment shall be void. This Agreement shall inure to the benefit of and bind each party's permitted assigns and successors.

10.8 Independent Contractors. No agency, partnership, joint venture, or employment is created as a result of this Agreement and neither party has any authority of any kind to bind the other party in any respect.

10.9 Attorneys' Fees. In any action or proceeding to enforce rights under this Agreement, each party shall bear its own costs including attorneys' fees.

10.10 Governing Law and Jurisdiction. This Agreement shall be governed by the laws of the State of Washington. Exclusive jurisdiction for litigation of any dispute, controversy or claim arising out of or in connection with this Agreement shall be only in the Federal or State court with competent jurisdiction located in Mason County, Washington, and the parties hereby submit to the personal jurisdiction and venue therein.

10.11 Complete Agreement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications, and other understandings relating to the subject matter of this Agreement. No modification of this Agreement will be binding, unless in writing and signed by an authorized representative of each party.

Signatures

Customer: **City of Shelton, Washington**

OPENGov, Inc.

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____