



Looking Ahead

Meeting Date	Agenda Items
Monday, July 31 2:00 pm	<u>Business Agenda:</u> <ul style="list-style-type: none">• Continuation of Permit Fee Discussion• Ordinance No. 1904-0717 – To adopt 2015 International Building Code• Log Monument <u>Commission Reports:</u> <ul style="list-style-type: none">• Kristmas Town Kiwanis, Bluegrass from the Forest Annual Report – Presented by Duane Wilson• Employee of the Month
Monday, August 7 6:00 pm	<u>Action Agenda</u> <ul style="list-style-type: none">• Ordinance No. 1904-0717 – To adopt 2015 International Building Code• Log Monument
Monday, August 14 2:00 pm	<u>Commission Reports:</u> <ul style="list-style-type: none">• Mason County Historical Society 2nd quarter report – Presented by Kristin Fabry• Mason County Historical Society Downtown Car Show Annual Report – Presented by Kristin Fabry
Monday, August 21, 6:00 pm	



July 24, 2017

Mason County Transit Authority Board
Transit - Community Center
601 West Franklin Street
Shelton, WA 98584

Re: Surplus Vehicle Grant to the City's Community Service Program

Dear Board Members:

We, the Shelton City Commission, want to thank you for your generous grant of a surplus van from your vanpool for use by the City of Shelton's Municipal Court Community Service Program. As you became aware, the program's van was in serious need of replacement since it has been transporting Community Service Work Crews to and from worksites in the city since 1991.

We truly appreciate the value you place on giving back to the community, and also believe in the good stewardship of the local taxpayers' dollar. In this case, the van will continue to be used to benefit the citizens of Shelton through the great work of the Community Service Program.

Thank you again; the van will be put to good use.

Sincerely,

Mayor Gary Cronce

Commissioner Tracy Moore

Commissioner Kathy McDowell

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein vouchers numbered 15021 through 15083 in the amount of \$189,453.60 that the claims are just, due and unpaid obligations against the City of Shelton, and that I am authorized to authenticate and certify said claims.

Signed this 21st of July, 2017.

Nela E. von Neudleg
Director of Financial Services

We, the undersigned members of the City Commission of Shelton, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this _____ of _____, 2017.

Mayor Cronic

Commissioner McDowell

Commissioner Moore



Shelton, WA

Check Register

Packet: APPKT00580 - July 24, 2017 - Payables "C" Packet

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Warrants-APBNK-Warrants						
000401	A T & T	07/24/2017	Regular	0.00	51.25	15021
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
JUL/2017	Invoice	07/03/2017	ACCT #030 265 9923 001	JUL/2017	0.00	51.25
001-000-000-51423-4900		Miscellaneous		ACCT #030 265 9923 001 J	0.77	
001-000-000-51890-4215		Communication-Civic Cen		ACCT #030 265 9923 001 J	32.85	
402-400-000-53580-4200		Communication		ACCT #030 265 9923 001 J	17.63	
000405	A WORKSAFE SERVICE, INC.	07/24/2017	Regular	0.00	150.00	15022
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
244658	Invoice	06/30/2017	DRUG TEST - T. LATCH	0.00	150.00	
001-000-000-52122-4900		Miscellaneous		DRUG TEST - T. LATCH	150.00	
VEN01229	AALL PHASE CONSTRUCTION	07/24/2017	Regular	0.00	171.65	15023
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
68829	Invoice	07/11/2017	TR #68829-PLAN REVIEW FEE REFUND	0.00	171.65	
001-000-000-345830000		Plan Review Fees		TR #68829-PLAN REVIEW F	171.65	
001480	ALPINE PRODUCTS INC.	07/24/2017	Regular	0.00	492.36	15024
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
TM-167939	Invoice	06/29/2017	Q KIT, REPAIR, FOOTVALVE-NEW PAINT M	0.00	492.36	
503-300-000-59448-6432		Paint Machine		Q KIT, REPAIR, FOOTVALVE	492.36	
VEN01438	AMBER SELBY	07/24/2017	Regular	0.00	45.00	15025
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
78061	Invoice	06/30/2017	TR #78061-SOCCER PROGRAM REFUND	0.00	45.00	
001-000-000-347600002		Rec Fees-Art, Youth Sport		TR #78061-SOCCER PROGR	45.00	
VEN01440	BMC EAST, LLC	07/24/2017	Regular	0.00	7.46	15026
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
REFUND	Invoice	07/19/2017	2017 1ST QTR B&O TAX REFUND	0.00	7.46	
001-000-000-316100000		B & O Tax		2017 1ST QTR B&O TAX RE	7.46	
005900	CAPITAL BUSINESS MACHINES	07/24/2017	Regular	0.00	517.66	15027
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
CNIN814289	Invoice	07/07/2017	CONTRACT #10113 SHARP #MX-M620N 0	0.00	31.97	
001-000-000-51160-4500		Operating Rentals		CONTRACT #10113 SHARP	2.20	
001-000-000-51310-4500		Operating Rentals		CONTRACT #10113 SHARP	0.66	
001-000-000-51421-4500		Operating Rentals		CONTRACT #10113 SHARP	1.38	
001-000-000-51423-4500		Operating Rentals		CONTRACT #10113 SHARP	27.04	
001-000-000-51810-4500		Operating Rentals		CONTRACT #10113 SHARP	0.02	
001-000-000-51888-4500		Operating Rentals		CONTRACT #10113 SHARP	0.00	
001-000-000-51896-4500		Operating Rentals		CONTRACT #10113 SHARP	0.66	
001-000-000-55860-4500		Operating Rentals		CONTRACT #10113 SHARP	0.00	
001-000-000-57680-4500		Operating Rentals		CONTRACT #10113 SHARP	0.01	
CNIN814290	Invoice	07/07/2017	CONTRACT #10114 SHARP #MX-5141N 06	0.00	435.83	
001-000-000-51160-4500		Operating Rentals		SHARP #MX-5141N/CONT	107.65	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>001-000-000-51310-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	4.92		
<u>001-000-000-51421-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	4.10		
<u>001-000-000-51423-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	15.25		
<u>001-000-000-51430-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	1.22		
<u>001-000-000-51810-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	0.39		
<u>001-000-000-51830-4500</u>	Operating Rental		SHARP #MX-5141N/CONT	14.21		
<u>001-000-000-51888-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	17.43		
<u>001-000-000-51896-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	145.79		
<u>001-000-000-55860-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	112.23		
<u>001-000-000-57320-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	0.52		
<u>001-000-000-57680-4500</u>	Operating Rentals		SHARP #MX-5141N/CONT	12.12		
<u>CNIN814291</u>	Invoice	07/07/2017	CONTRACT #10115-SHARP #MX-2615N 0	0.00	49.86	
<u>401-000-000-53480-4501</u>	Operating Rentals - Shop		CONTRACT #10115-SHARP		49.86	
005910	CAPITAL INDUSTRIAL INC.	07/24/2017	Regular	0.00	309.96	15028
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>87735</u>	Invoice	07/13/2017	CUST #1152-FEMALE SWIVEL LDR	0.00	274.55	
<u>503-000-000-54865-3104</u>	Oper Supp-Parts-EM&R V		CUST #1152-FEMALE SWIV		274.55	
<u>87736</u>	Invoice	07/13/2017	CUST #1152-C.I. GLOVES	0.00	35.41	
<u>404-000-000-53180-3100</u>	Office and Operating		CUST #1152-C.I. GLOVES		35.41	
007245	CHINOOK PHARMACY	07/24/2017	Regular	0.00	525.75	15029
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>JUL/2017</u>	Invoice	07/06/2017	ACCT#5868-0 CASE #53137C/53007C BLU	0.00	525.75	
<u>001-000-000-52360-4100</u>	Prof Services-Prisoner Me		ACCT#5868-0 CASE #5313		525.75	
007634	CITY OF FORKS	07/24/2017	Regular	0.00	4,272.30	15030
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>724</u>	Invoice	07/06/2017	JUN/2017 JAIL BILLING-9 PRISONER BOAR	0.00	4,272.30	
<u>001-000-000-52360-5100</u>	Professional Services		JUN/2017 JAIL BILLING-9 P		4,272.30	
008455	DEPARTMENT OF COMMERCE	07/24/2017	Regular	0.00	550.00	15031
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>NWEDC</u>	Invoice	07/10/2017	ANDY ARNES-NORTHWEST ECONOMIC DE	0.00	550.00	
<u>001-000-000-51310-4900</u>	Miscellaneous		ANDY ARNES-NORTHWEST		550.00	
009779	DIGITAL ALLY, INC.	07/24/2017	Regular	0.00	43.52	15032
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>1095217</u>	Invoice	07/05/2017	PO #CAS-202414-BELT CLIP	0.00	43.52	
<u>001-000-000-52122-4900</u>	Miscellaneous		PO #CAS-202414-BELT CLI		43.52	
010006	DRAGON ANALYTICAL	07/24/2017	Regular	0.00	24.00	15033
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>170629-03</u>	Invoice	07/05/2017	COLIFORM BACTERIA ANALYSIS-DW	0.00	24.00	
<u>401-000-000-53480-4100</u>	Professional Services		COLIFORM BACTERIA ANA		24.00	
VENO1439	ELIZABETH BENTLEY	07/24/2017	Regular	0.00	45.00	15034
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
<u>76053</u>	Invoice	06/30/2017	TR #76053-SOCCER PROGRAM REFUND	0.00	45.00	
<u>001-000-000-347600002</u>	Rec Fees-Art, Youth Sport		TR #76053-SOCCER PROGR		45.00	
023500	FERGUSON ENTERPRISES, INC.	07/24/2017	Regular	0.00	125.12	15035

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>5326732</u>	Invoice	06/23/2017	CUST #146629-HYD KEY	0.00	125.12	
<u>001-000-000-57680-3100</u>		Office and Operating		CUST #146629-HYD KEY	125.12	
VEN01406	FERGUSON WATERWORKS	07/24/2017	Regular	0.00	427.58	15036
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>0557562</u>	Invoice	07/01/2017	CUST #38624-SRII MTR CF PLAS	0.00	427.58	
<u>401-250-000-58900-0001</u>		Materials & Supp-Inv-Cas		CUST #38624-SRII MTR CF	427.58	
024990	FIRESTONE COMPLETE AUTO CARE	07/24/2017	Regular	0.00	1,151.32	15037
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>132841</u>	Invoice	07/05/2017	REPAIRS & MAINTENANCE #19990D	0.00	1,151.32	
<u>001-000-000-52122-4805</u>		Repairs and Maintenance		REPAIRS & MAINTENANCE	1,151.32	
053987	GENUINE PARTS CO/ NAPA	07/24/2017	Regular	0.00	2,104.82	15038
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>703588</u>	Invoice	04/21/2017	ACCT #6467-COOLANT RESERVOIR #0702	0.00	7.78	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #6467-COOLANT RES	7.78	
<u>703620</u>	Invoice	04/21/2017	ACCT #6467-HALOGEN LAMP #07036D	0.00	10.52	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-HALOGEN LA	10.52	
<u>704084</u>	Invoice	04/25/2017	ACCT #6467-NAPA CABIN AIR FILTER #070	0.00	34.21	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #6467-NAPA CABIN	34.21	
<u>704204</u>	Invoice	04/25/2017	ACCT #6467-UVB CABLE FOR GAME CAM	0.00	38.52	
<u>001-000-000-52122-3500</u>		Small Tools/Equipment		ACCT #6467-COOLANT RES	38.52	
<u>704282</u>	Invoice	04/26/2017	ACCT #6467-BATTERY CABLE, HEAT SHRIN	0.00	52.17	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-BATTERY CAB	52.17	
<u>704397</u>	Invoice	04/26/2017	ACCT #6467-NAPAGOLD OIL, HYDRAULIC	0.00	73.60	
<u>503-000-000-54865-3101</u>		Vehicle Supplies		ACCT #6467-NAPAGOLD O	44.16	
<u>503-000-000-54865-3103</u>		Vehicle Supp-EM&R Vehi		ACCT #6467-NAPAGOLD O	29.44	
<u>704582</u>	Invoice	04/27/2017	ACCT #6467-TURN SIGNAL SWITCH #1992	0.00	76.71	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-TURN SIGNAL	76.71	
<u>705274</u>	Invoice	05/01/2017	ACCT #6467-SWITCH #07057D	0.00	9.17	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-SWITCH #070	9.17	
<u>705290</u>	Invoice	05/01/2017	ACCT #6467-FLAP DISCS	0.00	11.65	
<u>401-000-000-53480-3100</u>		Office and Operating		ACCT #6467-FLAP DISCS	11.65	
<u>705414</u>	Invoice	05/02/2017	ACCT #6467-CLASS 2 STROBE BEACON #1	0.00	789.54	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-CLASS 2 STRO	394.77	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #6467-CLASS 2 STRO	394.77	
<u>706492</u>	Invoice	05/08/2017	NAPAGOLD OIL FILTER #59483D	0.00	3.90	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		NAPAGOLD OIL FILTER #59	3.90	
<u>706683</u>	Invoice	05/08/2017	ACCT #6467-BRACKET #07036D	0.00	6.15	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-BRACKET #07	6.15	
<u>708007</u>	Invoice	05/16/2017	ACCT #6467-STARTER/CORE DEPOSIT #19	0.00	184.27	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-STARTER/COR	184.27	
<u>708252</u>	Invoice	05/17/2017	ACCT #6467-OIL BATH WHEEL HUB #1999	0.00	45.49	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		ACCT #6467-OIL BATH WH	45.49	
<u>708299</u>	Credit Memo	05/17/2017	ACCT #6467-PLAT PLUS FIL KIT	0.00	-29.66	
<u>503-000-000-54865-3100</u>		Office and Operating		ACCT #6467-PLAT PLUS FIL	-29.66	
<u>708302</u>	Invoice	05/17/2017	ACCT #6467-PLAT PLUS FIL KIT	0.00	29.66	
<u>503-000-000-54865-3100</u>		Office and Operating		ACCT #6467-PLAT PLUS FIL	29.66	
<u>715026</u>	Invoice	06/22/2017	ACCT #6467-BULB #00042D	0.00	18.82	

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<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V	ACCT #6467-BULB #00042		18.82	
<u>716063</u>	Invoice	06/28/2017	ACCT #6467-DISTRIBUTOR ROTOR SHOP F	0.00	12.94	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V	ACCT #6467-DISTRIBUTOR		12.94	
<u>716153</u>	Invoice	06/29/2017	ACCT #6467-FUSE HOLDER #19932D	0.00	8.05	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V	ACCT #6467-FUSE HOLDER		8.05	
<u>716231</u>	Invoice	06/29/2017	ACCT #6467-ROCKER LED BLACK RED #19	0.00	7.53	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts	ACCT #6467-ROCKER LED		7.53	
<u>716851</u>	Invoice	07/03/2017	ACCT #6467-TAIL LAMP #19971D	0.00	2.93	
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT #6467-TAIL LAMP #1		2.93	
<u>716879</u>	Invoice	07/03/2017	ACCT #6467-NAPAGOLD OIL / FUEL FILTE	0.00	52.08	
<u>503-000-000-54865-3101</u>		Vehicle Supplies	ACCT #6467-NAPAGOLD O		31.25	
<u>503-000-000-54865-3103</u>		Vehicle Supp-EM&R Vehi	ACCT #6467-NAPAGOLD O		20.83	
<u>717300</u>	Invoice	07/06/2017	ACCT #6467-CONNECTOR #19957D	0.00	11.28	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts	ACCT #6467-CONNECTOR		11.28	
<u>717358</u>	Invoice	07/06/2017	T #6467-THERMOSTAT/GASKET-DEEP WE	0.00	13.37	
<u>401-000-000-53480-3100</u>		Office and Operating	ACCT #6467-THERMOSTAT		13.37	
<u>717451</u>	Invoice	07/07/2017	ACCT #6467-HD TRUCK SCOTSEAL #19913	0.00	47.83	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts	ACCT #6467-HD TRUCK SC		47.83	
<u>717452</u>	Invoice	07/07/2017	ACCT #6467-EXYGEN SENSOR #19933D	0.00	149.34	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V	ACCT #6467-EXYGEN SENS		149.34	
<u>717454</u>	Invoice	07/07/2017	ACCT #6467-THERMOSTAT #CJ7 JEEP	0.00	12.42	
<u>401-000-000-53480-3100</u>		Office and Operating	ACCT #6467-THERMOSTAT		12.42	
<u>717455</u>	Credit Memo	07/07/2017	ACCT #6467-THERMOSTAT	0.00	-12.42	
<u>401-000-000-53480-3100</u>		Office and Operating	ACCT #6467-THERMOSTAT		-12.42	
<u>717543</u>	Invoice	07/07/2017	ACCT #6467-ANTIFREEZE/RED RTV	0.00	39.36	
<u>401-000-000-53480-3100</u>		Office and Operating	ACCT #6467-ANTIFREEZE/		39.36	
<u>717545</u>	Invoice	07/07/2017	ACCT #6467-BULB #19933D	0.00	1.50	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V	ACCT #6467-BULB #19933		1.50	
<u>717756</u>	Invoice	07/08/2017	ACCT #6467-NAPA BATTERY, COR DEPOSI	0.00	318.72	
<u>001-000-000-52122-3110</u>		Office & Operating-Auto	ACCT #6467-NAPA BATTER		318.72	
<u>717990</u>	Invoice	07/10/2017	ACCT #6467-HOSE CLAMP	0.00	1.47	
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT #6467-HOSE CLAMP		1.47	
<u>718205</u>	Invoice	07/11/2017	ACCT #6467-PX DEC ADH REMVR AERO	0.00	8.40	
<u>503-000-000-54865-3100</u>		Office and Operating	ACCT #6467-PX DEC ADH R		8.40	
<u>718246</u>	Invoice	07/11/2017	ACCT #6467-FAB LOOM-SPLIT POLY/PTEX	0.00	67.52	
<u>503-000-000-54865-3100</u>		Office and Operating	ACCT #6467-FAB LOOM-SP		67.52	
	Void	07/24/2017	Regular	0.00	0.00	15039
VEN01382	GORCESTER, STEVAN E	07/24/2017	Regular	0.00	5,875.89	15040
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>719.2</u>	Invoice	07/19/2017	MAY-JULY.2017 PROFESSIONAL SERVICES	0.00	5,875.89	
<u>001-000-000-54230-4100</u>		Professional Services		MAY-JULY.2017 PROFESSI	5,875.89	
VEN01327	GREEN LIGHT SOLUTIONS	07/24/2017	Regular	0.00	925.00	15041
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>8428</u>	Invoice	05/24/2017	PO 05-26-17 TRAFFIC SIGNAL REVISION @	0.00	925.00	
<u>001-000-000-54264-4100</u>		Prof Services - Traffic Sign		PO 05-26-17 TRAFFIC SIGN	925.00	
085995	LANGUAGE LINE SERVICES	07/24/2017	Regular	0.00	127.55	15042
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>4102821</u>	Invoice	06/30/2017	ACCT #9020543108-PHONE INTERPRETAT	0.00	112.65	
<u>001-000-000-52122-4100</u>		Professional Services		ACCT #9020543108-PHON	112.65	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4110179	Invoice	06/30/2017	ACCT #9020943082-PHONE INTERPRETAT	0.00	14.90	
001-000-000-52122-4100	Professional Services		ACCT #9020943082-PHON		14.90	
090100	LES SCHWAB TIRES	07/24/2017	Regular	0.00	147.97	15043
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
83200366615	Invoice	07/12/2017	CUST #S32-01440-WHEEL SPIN BALANCE-	0.00	147.97	
001-000-000-52122-4805	Repairs and Maintenance		CUST #S32-01440-WHEEL		147.97	
112000	MASON COUNTY SHERIFF DEPT	07/24/2017	Regular	0.00	72,391.68	15044
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
APR-JUN/2017	Invoice	07/19/2017	2QTR/2017 PRISONER / JAIL BOOKING FE	0.00	54,293.76	
001-000-000-52360-5100	Professional Services		2QTR/2017 PRISONER / JAI		54,293.76	
JUL/2017	Invoice	07/20/2017	JUL/2017 PRISONER / JAIL BOOKING FEES	0.00	18,097.92	
001-000-000-52360-5100	Professional Services		JUL/2017 PRISONER / JAIL		18,097.92	
114420	MASON TRANSIT AUTHORITY	07/24/2017	Regular	0.00	4,897.09	15045
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
7609	Invoice	07/06/2017	2006 FORD ECONOLINE E31 VAN	0.00	1.09	
001-000-000-52360-4900	Miscellaneous		2006 FORD ECONOLINE E3		1.09	
7802	Invoice	07/06/2017	2009 CHEVY EXPRESS 12-PASSENGER VAN	0.00	4,896.00	
503-300-000-59448-6425	Operations Equipment/S		2009 CHEVY EXPRESS 12-P		4,896.00	
VEN01410	MICHAEL JOHN WARDELL	07/24/2017	Regular	0.00	1,726.00	15046
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
JUL/2017	Invoice	07/09/2017	JUL/2017 PUBLIC DEFENSE CONFLIC COU	0.00	1,726.00	
001-000-000-51593-4100	Adult Misdemeanor		JUL/2017 PUBLIC DEFENSE		1,726.00	
129030	MILES SAND & GRAVEL CO.	07/24/2017	Regular	0.00	221.97	15047
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
1536782	Invoice	03/29/2017	CUST #050775 - 2 1/2" BALLAST	0.00	114.67	
401-000-000-53480-3100	Office and Operating		CUST #050775 - 2 1/2" BAL		114.67	
1538237	Invoice	04/07/2017	CUST #050775 - 5/8" CRUSHED ROCK	0.00	107.30	
401-000-000-53480-3100	Office and Operating		5/8" CRUSHED ROCK		107.30	
VEN01335	MOTION INDUSTRIES	07/24/2017	Regular	0.00	1,172.03	15048
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
WA08-099612	Invoice	06/21/2017	ACCT #102782-01-ELECTRIC MOTORS P.O	0.00	1,172.03	
402-400-000-53580-3500	Small Tools/Equipment		ACCT #102782-01-ELECTRI		1,172.03	
132235	MOUNTAIN MIST WATER	07/24/2017	Regular	0.00	62.53	15049
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
001421314	Invoice	06/13/2017	ACCT #0180756-5 GAL SPRING WATER/C	0.00	34.53	
001-000-000-52122-3100	Office and Operating		ACCT #0180756-5 GAL SPR		34.53	
001449069	Invoice	06/27/2017	ACCT #0180756-5 GAL SPRING WATER	0.00	28.00	
001-000-000-52122-3100	Office and Operating		ACCT #0180756-5 GAL SPR		28.00	
142952	NCL OF WISCONSIN, INC.	07/24/2017	Regular	0.00	1,372.07	15050
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
391712	Invoice	06/21/2017	ACCT #42215-BUFFER SOLUTION	0.00	120.48	
402-640-000-53580-3100	Office and Operating		ACCT #42215-BUFFER SOL		120.48	
391761	Invoice	06/22/2017	ACCT #42215-BOD SEED, BUFFERED DIL	0.00	488.19	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT #42215-BOD SEED, B		488.19	
<u>391833</u>	Invoice	06/23/2017	ACCT #42215-BUFFER SOLUTION	0.00	408.08	
<u>402-400-000-53580-3100</u>		Office and Operating	ACCT #42215-BUFFER SOL		408.08	
<u>391885</u>	Invoice	06/26/2017	ACCT #42215-WHIRL-PAK BAGS, BUFFERE	0.00	355.32	
<u>402-640-000-53580-3100</u>		Office and Operating	ACCT #42215-WHIRL-PAK		355.32	
VEN01396	NOLA VON NEUDEGG	07/24/2017	Regular	0.00	467.02	15051
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>JUL/2017</u>	Invoice	07/13/2017	JUL/2017 AWC MUNICIPAL BUDGETING C	0.00	467.02	
<u>001-000-000-51423-4307</u>		Travel-Training		JUL/2017 AWC MUNICIPAL	467.02	
146933	OFFICE DEPOT	07/24/2017	Regular	0.00	314.05	15052
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>932524617001</u>	Invoice	06/02/2017	ACCT #28972108-CHAIRMAT	0.00	152.30	
<u>001-000-000-51830-3100</u>		Office and Operating		ACCT #28972108-CHAIRM	152.30	
<u>936984789001</u>	Credit Memo	06/22/2017	ACCT #28972108-CHAIRMAT	0.00	-152.30	
<u>001-000-000-51830-3100</u>		Office and Operating		ACCT #28972108-CHAIRM	-152.30	
<u>937632249001</u>	Invoice	06/22/2017	ACCT #28972108-HOLDER, COPY, ADJ BLK	0.00	16.31	
<u>001-000-000-51423-3100</u>		Office and Operating		ACCT #28972108-HOLDER,	16.31	
<u>937632360001</u>	Invoice	06/22/2017	ACCT #28972108-TAPE, CORRECTION	0.00	42.30	
<u>001-000-000-51421-3100</u>		Office and Operating		ACCT #28972108-TAPE, C	21.15	
<u>001-000-000-51423-3100</u>		Office and Operating		ACCT #28972108-TAPE, C	21.15	
<u>937858300001</u>	Invoice	06/23/2017	ACCT #28972108-TONER, XEROX PHASER	0.00	135.99	
<u>001-000-000-51810-3100</u>		Office and Operating		ACCT #28972108-TONER,	135.99	
<u>939922698001</u>	Invoice	06/29/2017	ACCT #28972108-MAT, CHAIR, SUPER, RE	0.00	119.45	
<u>001-000-000-51430-4900</u>		Miscellaneous		ACCT #28972108-TONER,	119.45	
150076	OWEN EQUIPMENT COMPANY	07/24/2017	Regular	0.00	560.43	15053
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>00084719</u>	Invoice	06/30/2017	ACCT #35941-BLOWER	0.00	560.43	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #35941-BLOWER	560.43	
151000	P. U. D. # 3	07/24/2017	Regular	0.00	49,706.44	15054

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
JUN/2017	Invoice	06/01/2017	Monthly Service Charges 05/31/2017 - 06	0.00	49,706.44	
001-000-000-51890-4715	Utility Services-Civic Ctr		ACCT #28249001 - 525 W	2,759.89		
001-000-000-54263-4700	Utility Services		ACCT #27837001 - 103 4T	1,764.92		
001-000-000-54263-4700	Utility Services		ACCT #27839001 - 525 W	11,499.46		
001-000-000-54264-4700	Utility Services		ACCT #109441001 - 2800 E	66.72		
001-000-000-54264-4700	Utility Services		ACCT #26197001 - 2327 O	60.60		
001-000-000-54264-4700	Utility Services		ACCT #101097001 - 2000 1	66.32		
001-000-000-54264-4700	Utility Services		ACCT #25911002 - 10 WAL	80.61		
001-000-000-54264-4700	Utility Services		ACCT #109413001 - 750 E	52.09		
001-000-000-54264-4700	Utility Services		ACCT #109397001 - 800 E	64.84		
001-000-000-54264-4700	Utility Services		ACCT #101001 - 699 RAILR	66.91		
001-000-000-54264-4700	Utility Services		ACCT #101002 - 300 E WA	61.56		
001-000-000-54264-4700	Utility Services		ACCT #35337001 - 623 AL	61.19		
001-000-000-54265-4700	Utility Services		ACCT #26857001 - 310 RAI	39.81		
001-000-000-54270-4700	Utility Services-Roadside		ACCT #250321001 - 1200	52.32		
001-000-000-55430-4700	Utility Services-Animal Sh		ACCT #35199001 - 902 W	165.82		
001-000-000-57250-4700	Utility Services-Library		ACCT #35665001 - 710 AL	1,027.96		
001-000-000-57530-4700	Utility Services-Museum		ACCT #27639001 - 427 RAI	368.95		
001-000-000-57680-4700	Utility Services-Park		ACCT #277201003 - 8TH &	47.77		
001-000-000-57680-4700	Utility Services-Park		ACCT #25911003 - 326 RAI	84.46		
001-000-000-57680-4700	Utility Services-Park		ACCT #32453001 - 1004 FR	76.48		
001-000-000-57680-4700	Utility Services-Park		ACCT #30003001 - 100 TU	70.49		
401-000-000-53480-4700	Utility Services-Water		ACCT #8511001 - 811 15T	75.79		
401-000-000-53480-4700	Utility Services-Water		ACCT #25913001 - 2001 13	118.01		
401-000-000-53480-4700	Utility Services-Water		ACCT #101155001 - 900 E	5,129.58		
401-000-000-53480-4700	Utility Services-Water		ACCT #277201002-51 W P	69.38		
401-000-000-53480-4700	Utility Services-Water		ACCT #277201001 - 1437	173.37		
401-000-000-53480-4700	Utility Services-Water		ACCT #45451001 - 626 MA	135.27		
401-000-000-53480-4700	Utility Services-Water		ACCT #35201001 - 1000 PI	1,623.00		
401-000-000-53480-4700	Utility Services-Water		ACCT #101149001 - 100 M	41.46		
401-000-000-53480-4700	Utility Services-Water		ACCT #26729001 - 1100 PI	426.24		
401-000-000-53480-4700	Utility Services-Water		ACCT #46051001 - 553 BE	45.53		
401-000-000-53480-4700	Utility Services-Water		ACCT #25911001 - 2401 E	1,572.92		
401-000-000-53480-4701	Utility Services - Shop		ACCT #26717001 - 1000 PI	126.89		
402-300-000-53580-4700	Utility Services-Sewer Ma		ACCT #18515001 - 119 CA	61.51		
402-300-000-53580-4700	Utility Services-Sewer Ma		ACCT #47009001 - 498 AS	55.10		
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #30003002 - 100 TU	757.68		
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #26551001 - 200 FR	1,484.06		
402-400-000-53580-4700	Utility Services-Sewer Ma		ACCT #259409001 - 1700 F	14,705.79		
402-640-000-53580-4700	Utility Services-Sewer Sat		ACCT #252689001 - 10891	4,516.91		
402-640-000-53580-4700	Utility Services-Sewer Sat		ACCT #25911005 - 631 W	48.78		
155541	PARAMETRIX, INC.	07/24/2017	Regular	0.00	2,906.33	15055
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01-79117	Invoice	06/27/2017	WATER SCADA PROF SVCS	04/30/17-05/2	0.00	981.15
401-300-000-59434-6430		Water SCADA OperSyste		WATER SCADA PROF SVCS		981.15
01-79118	Invoice	06/27/2017	SEWER SCADA PROF SVCS	04/30/17-05/2	0.00	1,925.18
402-400-000-53580-4100		Professional Services		SEWER SCADA PROF SVCS		1,925.18
155543	PARATEX	07/24/2017	Regular	0.00	108.80	15056
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
JUL/2017	Invoice	07/17/2017	JUL/2017 PEST PREVENTION		0.00	108.80
401-000-000-53480-4101		Professional Services - Sh		JUL/2017 PEST PREVENTIO		108.80
157887	PCCFOA	07/24/2017	Regular	0.00	160.00	15057

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>CORINA WOOD</u>	Invoice	07/19/2017	CORI WOOD-DO'S & DON'TS OF A NOTAR	0.00	80.00	
<u>001-000-000-51160-4907</u>		Miscellaneous-Training		CORI WOOD-DO'S & DON'	80.00	
<u>JAMIE OGG</u>	Invoice	07/19/2017	JAMIE OGG-DO'S & DON'TS OF A NOTARY	0.00	80.00	
<u>001-000-000-51160-4907</u>		Miscellaneous-Training		JAMIE OGG-DO'S & DON'T	80.00	
151975	PIERCE COUNTY SECURITY, INC	07/24/2017	Regular	0.00	189.35	15058
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>330637</u>	Invoice	07/05/2017	JUN/2017 METAL DETECTORS	0.00	189.35	
<u>001-000-000-51250-4500</u>		Operating Rentals		JUN/2017 METAL DETECT	189.35	
158000	PITNEY BOWES	07/24/2017	Regular	0.00	341.19	15059
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1004626412</u>	Invoice	07/07/2017	ACCT #0016679919-RED INK & TAPE STRI	0.00	341.19	
<u>001-000-000-51890-3115</u>		Office and Operating-Civi		ACCT #0016679919-RED I	341.19	
009785	PORTER FOSTER RORICK LLP	07/24/2017	Regular	0.00	13,226.00	15060
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>106411</u>	Invoice	07/05/2017	JUN/2017 PROFESSIONAL SERVICES	0.00	8,226.00	
<u>001-000-000-51530-4100</u>		Professional Services		JUN/2017 PROFESSIONAL	8,226.00	
<u>106412</u>	Invoice	07/05/2017	JUN/2017 RETAINER	0.00	5,000.00	
<u>001-000-000-51530-4100</u>		Professional Services		JUN/2017 RETAINER	5,000.00	
165704	R & D SUPPLY	07/24/2017	Regular	0.00	28.29	15061
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>216296</u>	Invoice	06/21/2017	CUST #60CS18 - 50' POWER CORD	0.00	28.29	
<u>001-000-000-57250-3100</u>		Office and Operating		CUST #60CS18 - CUSTODIA	28.29	
175940	SCOTT E ALEXANDER, ATTY	07/24/2017	Regular	0.00	167.55	15062
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>JUL/2017</u>	Invoice	07/14/2017	JUL/2017 JUDGE PRO TEM SERVICES	0.00	167.55	
<u>001-000-000-51250-4101</u>		Judge Pro-Tem		JUL/2017 JUDGE PRO TEM	167.55	
183400	SHEA CARR JEWEL INC.	07/24/2017	Regular	0.00	14,207.50	15063
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>51373</u>	Invoice	07/01/2017	PROJECT MGT SVCS MAY 21-JUN 17, 2017	0.00	14,207.50	
<u>001-000-000-55860-4104</u>		Prof Serv-Growth Mgmnt		PROJECT MGT SVCS MAY 2	14,207.50	
186104	SHELTON FLOOR COVERING INC	07/24/2017	Regular	0.00	401.17	15064
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>593</u>	Invoice	06/30/2017	COVE BASE &, PATCH CARPET	0.00	401.17	
<u>001-000-000-59418-6418</u>		Civic Center/Fire Station		COVE BASE &, PATCH CAR	401.17	
191500	SONSRAY MACHINERY, LLC	07/24/2017	Regular	0.00	305.88	15065
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>P22784-08</u>	Invoice	07/03/2017	ACCT #SHELT002-PO #55405D KIT	0.00	305.88	
<u>503-000-000-54865-3104</u>		Oper Supp-Parts-EM&R V		ACCT #SHELT002-PO #554	305.88	
VEN01441	STANG INDUSTRIES, INC.	07/24/2017	Regular	0.00	233.63	15066

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>28646</u>	Invoice	07/11/2017	CUST #13-SHELT-REPAIR KIT, SWIVEL MO	0.00	233.63	
<u>503-000-000-54865-3102</u>		Oper Supplies-Parts		CUST #13-SHELT-REPAIR KI	233.63	
196300	STERICYCLE, INC.	07/24/2017	Regular	0.00	10.36	15067
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>3003902251</u>	Invoice	06/30/2017	CUST #6060343-JUN/2017 ON CALL SERVI	0.00	10.36	
<u>001-000-000-52122-4900</u>		Miscellaneous		CUST #6060343-JUN/2017	10.36	
196341	STEVEN R. BUZZARD	07/24/2017	Regular	0.00	47.87	15068
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>JUL/2017-1</u>	Invoice	07/07/2017	JUL/2017 JUDGE PRO TEM SERVICES	0.00	47.87	
<u>001-000-000-51250-4101</u>		Judge Pro-Tem		JUL/2017 JUDGE PRO TEM	47.87	
VEN01334	SUEZ TREATMENT SOLUTIONS INC.	07/24/2017	Regular	0.00	248.27	15069
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>900056695</u>	Invoice	06/22/2017	CUST #707389-WIRING HARNESS	0.00	248.27	
<u>402-400-000-53580-3100</u>		Office and Operating		CUST #707389-WIRING HA	248.27	
197259	SUNSET AIR, INC.	07/24/2017	Regular	0.00	718.06	15070
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>305886</u>	Invoice	07/10/2017	CUST #CIT245-REPAIRED COOLING SYSTE	0.00	718.06	
<u>401-000-000-53480-4801</u>		Repairs and Maintenance		CUST #CIT245-REPAIRED C	718.06	
189670	THE SHOPPER	07/24/2017	Regular	0.00	233.77	15071
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>22972</u>	Invoice	06/20/2017	VARIOUS BLDG / PLANNING STAMPS-SEA	0.00	195.69	
<u>001-000-000-55850-3100</u>		Office and Operating		VARIOUS BLDG / PLANNIN	195.69	
<u>23153</u>	Invoice	06/29/2017	20 CAUTION SIGNS	0.00	38.08	
<u>401-000-000-53480-3100</u>		Office and Operating		20 CAUTION SIGNS	38.08	
200897	THOMAS C. PETEK, PH.D.	07/24/2017	Regular	0.00	300.00	15072
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>9648</u>	Invoice	06/30/2017	06/07/17-PSYCH EVAL-TRENTON LATCH	0.00	300.00	
<u>001-000-000-52122-4100</u>		Professional Services		06/07/17-PSYCH EVAL-TRE	300.00	
VEN01437	TODD & DARCI WARD	07/24/2017	Regular	0.00	60.00	15073
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>78939</u>	Invoice	06/16/2017	TR #78939 RECREATION PROGRAM REFU	0.00	60.00	
<u>001-000-000-347600002</u>		Rec Fees-Art, Youth Sport		TR #78939 RECREATION P	60.00	
201520	TRAFFIC SAFETY SUPPLY CO.	07/24/2017	Regular	0.00	50.39	15074
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>129732</u>	Invoice	06/28/2017	CUST #1811-STREET NAME SIGN	0.00	50.39	
<u>001-000-000-54264-3100</u>		Office and Operating		CUST #1811-STREET NAME	50.39	
202308	USABBLUEBOOK	07/24/2017	Regular	0.00	620.63	15075
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>289467</u>	Invoice	06/19/2017	CUST #925099-USABB LIQUID FILLED GAU	0.00	126.10	
<u>401-000-000-53480-3100</u>		Office and Operating		CUST #925099-USABB LIQ	126.10	

Check Register

Packet: APPKT00580-July 24, 2017 - Payables "C" Packet

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>293364</u>	Invoice	06/22/2017	CUST #925099-RAIL MARKING POST BLUE	0.00	417.91	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST #925099-RAIL MARK		417.91	
<u>293400</u>	Invoice	06/22/2017	CUST #925099-WATER PIPELINE DECAL	0.00	76.62	
<u>401-000-000-53480-3100</u>	Office and Operating		CUST #925099-WATER PIP		76.62	
202340	UTILITIES UNDERGROUND LOCATIO	07/24/2017	Regular	0.00	323.79	15076
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>JUN/2017</u>	Invoice	06/01/2017	JUN/2017 EXCAVATION NOTIFICATIONS	0.00	323.79	
<u>401-000-000-53480-4100</u>	Professional Services			utilities locator	107.92	
<u>402-300-000-53580-4100</u>	Professional Services			utilities locator	107.92	
<u>404-000-000-53180-4103</u>	Professional Services-"C"			utilities locator	107.95	
202392	VERIZON WIRELESS	07/24/2017	Regular	0.00	1,092.72	15077
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>9788038091</u>	Invoice	06/23/2017	ACCT #342078219-00001- MAY24-JUN23	0.00	1,092.72	
<u>001-000-000-51895-4200</u>	Communication		ACCT #342078219-00001-		1,092.72	
VEN01264	VOX NETWORK SOLUTIONS, INC	07/24/2017	Regular	0.00	833.70	15078
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>40082</u>	Invoice	07/05/2017	AUG/2017 PROJECT #707315 MAINTENA	0.00	571.20	
<u>001-000-000-51890-4815</u>	Repairs and Maintenance			AUG/2017 PROJECT #7073	571.20	
<u>40211</u>	Invoice	07/18/2017	07/17/17-RELOCATE CONSOLES	0.00	262.50	
<u>001-000-000-51890-4815</u>	Repairs and Maintenance			07/17/17-RELOCATE CONS	262.50	
203030	WASHINGTON STATE PATROL	07/24/2017	Regular	0.00	100.00	15079
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>117009181</u>	Invoice	07/06/2017	ACCT #WA0230400 - JUN/2017 BACKGRO	0.00	100.00	
<u>001-000-000-52122-5100</u>	Professional Services		ACCT #WA0230400 - JUN/		100.00	
202949	WASHINGTON TRACTOR	07/24/2017	Regular	0.00	28.66	15080
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>1343618</u>	Invoice	07/11/2017	ACCT #17961-GRASS DEFLECTOR	0.00	28.66	
<u>001-000-000-57680-3100</u>	Office and Operating		ACCT #17961-GRASS DEFL		28.66	
203780	WATER MGMNT LABORATORIES INC	07/24/2017	Regular	0.00	178.00	15081
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>159289</u>	Invoice	06/15/2017	ACCT #AS201R - FECAL COLIFORM & TOT	0.00	178.00	
<u>402-400-000-53580-4100</u>	Professional Services		ACCT #AS201R - FECAL CO		178.00	
203900	WESMAR COMPANY, INC	07/24/2017	Regular	0.00	837.32	15082
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
<u>240743</u>	Invoice	06/16/2017	CUST #31175-SODIUM HYPOCHLORITE 12	0.00	418.66	
<u>401-000-000-53480-3104</u>	Office and Operating-Chl			CUST #31175-SODIUM HY	418.66	
<u>241155</u>	Invoice	06/28/2017	CUST #31175-SODIUM HYPOCHLORITE 12	0.00	418.66	
<u>401-000-000-53480-3104</u>	Office and Operating-Chl			CUST #31175-SODIUM HY	418.66	
204068	WESTERN SYSTEMS	07/24/2017	Regular	0.00	511.90	15083

Check Register

Packet: APPKT00580-July 24, 2017 - Payables "C" Packet

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
33321	Invoice	06/30/2017	LOOP AMPLIFIER & LOAD SWITCH CUBE	0.00	511.90	
001-000-000-54264-3100		Office and Operating		LOOP AMPLIFIER & LOAD	511.90	

Bank Code APBNK -Warrants Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	119	62	0.00	189,453.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	119	63	0.00	189,453.60

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2017	189,453.60
			189,453.60

Authorization Signatures

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just due and unpaid obligation again the City of Shelton and that I am authorized to authenticate and certify to said claim.

Mayor

Commissioner

Commissioner

Admin Fin. Serv Fire

Comm. Dev Legal Risk Judicial

Parks Misc Police Public Works Facilities



Shelton, WA

Check Register

Packet: APPKT00580 - July 24, 2017 - Payables "C" Packet

By Check Number

"Building A Stronger Community
TOGETHER"

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK -Warrants-APBNK-Warrants						
000401	A T & T	07/24/2017	Regular	0.00	51.25	15021
000405	A WORKSAFE SERVICE, INC.	07/24/2017	Regular	0.00	150.00	15022
VEN01229	AALL PHASE CONSTRUCTION	07/24/2017	Regular	0.00	171.65	15023
001480	ALPINE PRODUCTS INC.	07/24/2017	Regular	0.00	492.36	15024
VEN01438	AMBER SELBY	07/24/2017	Regular	0.00	45.00	15025
VEN01440	BMC EAST, LLC	07/24/2017	Regular	0.00	7.46	15026
005900	CAPITAL BUSINESS MACHINES	07/24/2017	Regular	0.00	517.66	15027
005910	CAPITAL INDUSTRIAL INC.	07/24/2017	Regular	0.00	309.96	15028
007245	CHINOOK PHARMACY	07/24/2017	Regular	0.00	525.75	15029
007634	CITY OF FORKS	07/24/2017	Regular	0.00	4,272.30	15030
008455	DEPARTMENT OF COMMERCE	07/24/2017	Regular	0.00	550.00	15031
009779	DIGITAL ALLY, INC.	07/24/2017	Regular	0.00	43.52	15032
010006	DRAGON ANALYTICAL	07/24/2017	Regular	0.00	24.00	15033
VEN01439	ELIZABETH BENTLEY	07/24/2017	Regular	0.00	45.00	15034
023500	FERGUSON ENTERPRISES, INC.	07/24/2017	Regular	0.00	125.12	15035
VEN01406	FERGUSON WATERWORKS	07/24/2017	Regular	0.00	427.58	15036
024990	FIRESTONE COMPLETE AUTO CARE	07/24/2017	Regular	0.00	1,151.32	15037
053987	GENUINE PARTS CO/ NAPA	07/24/2017	Regular	0.00	2,104.82	15038
	Void	07/24/2017	Regular	0.00	0.00	15039
VEN01382	GORCESTER, STEVAN E	07/24/2017	Regular	0.00	5,875.89	15040
VEN01327	GREEN LIGHT SOLUTIONS	07/24/2017	Regular	0.00	925.00	15041
085995	LANGUAGE LINE SERVICES	07/24/2017	Regular	0.00	127.55	15042
090100	LES SCHWAB TIRES	07/24/2017	Regular	0.00	147.97	15043
112000	MASON COUNTY SHERIFF DEPT	07/24/2017	Regular	0.00	72,391.68	15044
114420	MASON TRANSIT AUTHORITY	07/24/2017	Regular	0.00	4,897.09	15045
VEN01410	MICHAEL JOHN WARDELL	07/24/2017	Regular	0.00	1,726.00	15046
129030	MILES SAND & GRAVEL CO.	07/24/2017	Regular	0.00	221.97	15047
VEN01335	MOTION INDUSTRIES	07/24/2017	Regular	0.00	1,172.03	15048
132235	MOUNTAIN MIST WATER	07/24/2017	Regular	0.00	62.53	15049
142952	NCL OF WISCONSIN, INC.	07/24/2017	Regular	0.00	1,372.07	15050
VEN01396	NOLA VON NEUDEGG	07/24/2017	Regular	0.00	467.02	15051
146933	OFFICE DEPOT	07/24/2017	Regular	0.00	314.05	15052
150076	OWEN EQUIPMENT COMPANY	07/24/2017	Regular	0.00	560.43	15053
151000	P. U. D. # 3	07/24/2017	Regular	0.00	49,706.44	15054
155541	PARAMETRIX, INC.	07/24/2017	Regular	0.00	2,906.33	15055
155543	PARATEX	07/24/2017	Regular	0.00	108.80	15056
157887	PCCFOA	07/24/2017	Regular	0.00	160.00	15057
151975	PIERCE COUNTY SECURITY, INC	07/24/2017	Regular	0.00	189.35	15058
158000	PITNEY BOWES	07/24/2017	Regular	0.00	341.19	15059
009785	PORTER FOSTER RORICK LLP	07/24/2017	Regular	0.00	13,226.00	15060
165704	R & D SUPPLY	07/24/2017	Regular	0.00	28.29	15061
175940	SCOTT E ALEXANDER, ATTY	07/24/2017	Regular	0.00	167.55	15062
183400	SHEA CARR JEWEL INC.	07/24/2017	Regular	0.00	14,207.50	15063
186104	SHELTON FLOOR COVERING INC	07/24/2017	Regular	0.00	401.17	15064
191500	SONSRAY MACHINERY, LLC	07/24/2017	Regular	0.00	305.88	15065
VEN01441	STANG INDUSTRIES, INC.	07/24/2017	Regular	0.00	233.63	15066
196300	STERICYCLE, INC.	07/24/2017	Regular	0.00	10.36	15067
196341	STEVEN R. BUZZARD	07/24/2017	Regular	0.00	47.87	15068
VEN01334	SUEZ TREATMENT SOLUTIONS INC.	07/24/2017	Regular	0.00	248.27	15069
197259	SUNSET AIR, INC.	07/24/2017	Regular	0.00	718.06	15070
189670	THE SHOPPER	07/24/2017	Regular	0.00	233.77	15071
200897	THOMAS C. PETEK, PH.D.	07/24/2017	Regular	0.00	300.00	15072
VEN01437	TODD & DARCI WARD	07/24/2017	Regular	0.00	60.00	15073
201520	TRAFFIC SAFETY SUPPLY CO.	07/24/2017	Regular	0.00	50.39	15074

Check Register

Packet: APPKT00580-July 24, 2017 - Payables "C" Packet

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
202308	USABUEBOOK	07/24/2017	Regular	0.00	620.63	15075
202340	UTILITIES UNDERGROUND LOCATIO	07/24/2017	Regular	0.00	323.79	15076
202392	VERIZON WIRELESS	07/24/2017	Regular	0.00	1,092.72	15077
VEN01264	VOX NETWORK SOLUTIONS, INC	07/24/2017	Regular	0.00	833.70	15078
203030	WASHINGTON STATE PATROL	07/24/2017	Regular	0.00	100.00	15079
202949	WASHINGTON TRACTOR	07/24/2017	Regular	0.00	28.66	15080
203780	WATER MGMNT LABORATORIES INC	07/24/2017	Regular	0.00	178.00	15081
203900	WESMAR COMPANY, INC	07/24/2017	Regular	0.00	837.32	15082
204068	WESTERN SYSTEMS	07/24/2017	Regular	0.00	511.90	15083

Bank Code APBNK -Warrants Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
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Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	119	63	0.00	189,453.60

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2017	189,453.60
			<u>189,453.60</u>



**CITY OF SHELTON
COMMISSION BRIEFING REQUEST
(Please Use Bolded Information Inserts)**

Touch Date: 7/10/17
Brief Date: 7/24/17
Action Date: 8/07/17

Department: Public Works
Presented By: Craig Gregory

**APPROVED FOR COMMISSION
PACKET:**

PROGRAM/PROJECT TITLE:

Action Requested:

ROUTE TO:

REVIEWED:

**Upper Mountain View Pressure
Zone Phase 1A Closeout**

☐

Ordinance

☒ Dept. Head

ATTACHMENTS:

☐

Resolution

☒ Finance Director

**Upper Mountain View Pressure
Zone Phase 1A Capital Project
Final Acceptance Form &
Substantial Completion Memo**

☐

Motion

☐ Attorney

☒ Asst. City
Manager

VL

☒

Other
Consider
options

☒ City Manager

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Upper Mountain View Pressure Zone Phase 1A has been completed. This project installed 1,860 linear feet of 16-inch diameter PVC and DI transmission main, as well as a 400,000-gallon multi-column elevated welded steel storage reservoir with associated instrumentation and controls.

Rognlin's Inc. submitted the lowest bid at \$3,410,155.00. Rognlin's has finished the work satisfactorily and staff requests the Commission Approve the Final Acceptance to close out the project.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

The total project cost came in at \$3,213,329.95.

PUBLIC INFORMATION REQUIREMENTS:

Information is available from the Public Works Staff.

STAFF RECOMMENDATION:

City staff recommends that the Commission concur to place the Capital Project Final Acceptance Form for Upper Mountain View Pressure Zone Phase 1A Phase on the August 7, 2017 action agenda.



*"Building A Stronger Community
TOGETHER"*

August 16, 2016

Andy Rudy, Project Manager
Rognlin's Inc.
P.O. Box 307
Aberdeen, WA 98520

Dear Mr. Rudy:

SUBJECT: City of Shelton—UMVPZ Phase 1A - Substantial Completion

In conformance with Section 1-08.5 of the Standard Specifications, please be advised that the subject project was substantially complete, end of day August 15, 2016.

Please feel free to contact me if you have any questions.

Sincerely,

Robert Tauscher, Consulting Project Manager

Cc: Michael J Michael, P.E. City Engineer
Greg Clark, Public Works Director
Susan Isham, Project & Purchasing Coordinator

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CAPITAL PROJECT
FINAL ACCEPTANCE FORM

Project: **Upper Mountain View Pressure Zone Phase 1A**

Contractor: Rognlin's Inc.

Date awarded: January 20, 2015

Amount of the contract: \$ **3,410,155.00**

Final Amount Paid: **\$ 3,213,329.95**

Description of work performed: This project installed 1,860 linear feet of 16-inch diameter PVC and DI transmission main. It also installed a 400,000-gallon multi-column elevated welded steel storage reservoir with associated instrumentation and controls.

Date of Substantial Completion Walkthrough: August 15, 2016

Punch List Issued Yes X No ☐ *(copy of Acceptance Memo attached)*

Date of Final Inspection: August 15, 2016

Approved By: Robert Tauscher

Authorizing signatures:

Mayor

Date

Commissioner

Date

Commissioner

Date



**CITY OF SHELTON
COMMISSION BRIEFING REQUEST
(Please Use Bolded Information Inserts)**

Touch Date: 7/10/17
Brief Date: 7/24/17
Action Date: 8/07/17

Department: Public Works
Presented By: Craig Gregory

**APPROVED FOR COMMISSION
PACKET:**

ROUTE TO:

- ☒ Dept. Head
☒ Finance Director
☐ Attorney
☒ Asst. City Manager
☒ City Manager

REVIEWED:

VL

PROGRAM/PROJECT TITLE:

**Upper Mountain View Pressure
Zone Phase 1B Closeout**

ATTACHMENTS:

**Upper Mountain View Pressure
Zone Phase 1B Capital Project
Final Acceptance Form &
Substantial Completion Memo**

Action Requested:

- ☐ Ordinance
☐ Resolution
☐ Motion
☒ Other Consider options

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Upper Mountain View Pressure Zone Phase 1B has been completed. This project installed 3,270 linear feet of 12-inch diameter PVC transmission main. It also replaced a submersible 1,000 gallon per minute well pump for City Well No. 3 and installed pressure reducing valve and flow meter stations.

Kamin Excavation LLC. submitted the lowest bid at \$1,001,246.39. Kamin Excavation has finished the work satisfactorily and staff requests the Commission Approve the Final Acceptance to close out the project.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

The total project cost was in the amount of \$912,125.31.

PUBLIC INFORMATION REQUIREMENTS:

Information is available from the Public Works Staff.

STAFF RECOMMENDATION:

City staff recommends that the Commission concur to place the Capital Project Final Acceptance Form for Upper Mountain View Pressure Zone Phase 1B Phase on the August 7, 2017 Action Agenda.

CAPITAL PROJECT
FINAL ACCEPTANCE FORM

Project: **Upper Mountain View Pressure Zone Phase 1B**

Contractor: Kamin Excavation LLC.

Date awarded: January 20, 2015

Amount of the contract: \$ **1,001,246.39**

Final Amount Paid: **\$ 912,125.31**

Description of work performed: This project installed 3,270 linear feet of 12-inch diameter PVC transmission main. It also replaced a submersible 1,000 gallon per minute well pump for City Well No. 3 and installed pressure reducing valve and flow meter stations.

Date of Substantial Completion Walkthrough: December 13, 2016

Punch List Issued Yes X No ☐ *(copy of Acceptance Memo attached)*

Date of Final Inspection: December 13, 2016

Approved By: Robert Tauscher

Authorizing signatures:

Mayor

Date

Commissioner

Date

Commissioner

Date



July 19, 2017

Mark Kamin, Project Manager
Kamin Excavation LLC
680 E. Johns Prairie Rd.
Shelton, WA 98584

Dear Mr. Kamin:

**Subject: City of Shelton
Upper Mountain View Pressure Zone – Phase 1B
Substantial and Physical Completion**

In conformance with Section 1-08.5 of the Standard Specifications, please be advised that the subject project was substantially complete December 13, 2016 and physically complete, end of day July 7, 2017.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Tauscher", is written over the word "Sincerely,".

Robert Tauscher
City Engineer

W:\Engineering\PROJECTS\000_Current Projects\Upper Mt View Pressure Zone\04_Construction 1B Correspondence\20170719 UMVPZ PH 1B Substantial and Physical Completion.docx



**CITY OF SHELTON
COMMISSION BRIEFING REQUEST
(Please Use Bolded Information Inserts)**

Touch Date: 7/10/17
Brief Date: 7/24/17
Action Date: 8/07/17

Department: Public Works
Presented By: Logan Brady

**APPROVED FOR COMMISSION
PACKET:**

Action Requested:

ROUTE TO:

REVIEWED:

PROGRAM/PROJECT TITLE:

- ☒ Dept. Head
- ☒ Finance Director
- ☐ Attorney
- ☒ Asst. City Manager
- ☒ City Manager

VL

Sewer & Water Rate Update

ATTACHMENTS:

**Sewer & Water Rate Update
Contract Agreement**

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Other Consider options

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

The City of Shelton intends to evaluate the sufficiency of existing sewer and water rate revenue levels based on an update to revenue requirement forecasts. The City water forecast was last prepared in 2010, while sewer rates were updated in 2015. City staff has selected Financial Consulting Solutions Group, Inc. (FCS) to perform the rate study. Barring any major setbacks, FCS will present their findings to the commission in September.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

The budget of the attached contract is not to exceed \$31,880.

PUBLIC INFORMATION REQUIREMENTS:

Information is available from the Public Works Staff.

STAFF RECOMMENDATION:

City staff requests that the Commission concur to place the Financial Consulting Solutions contract on the August 7, 2017 Action Agenda.

CONTRACT AGREEMENT

BETWEEN

**FINANCIAL CONSULTING SOLUTIONS
GROUP, INC.**

Redmond Town Center
7525 – 166th Ave. NE, Suite D-215
Redmond, Washington 98052

AND

THE CITY OF SHELTON

525 West Cota Street
Shelton, WA 98584

PROJECT: SEWER & WATER RATE UPDATE

THIS AGREEMENT combines all understandings between the Parties regarding professional services for the Project named above and supersedes all prior proposals, quotations, solicitations, negotiations, representations, agreements or understandings, whether written or oral.

The performance of the professional services herein described and authorized by the **City of Shelton**, as well as payment for such services, shall be in accordance with the terms and conditions presented in this Agreement and the following Sections and Exhibits which are attached and incorporated by reference which, taken together, shall constitute the whole Agreement.

- Section I** - **Relationship of the Parties**
- Section II** - **Contract Provisions**
- Exhibit A** - **Scope of Work and Task Plan**
- Exhibit B** - **Study Budget**

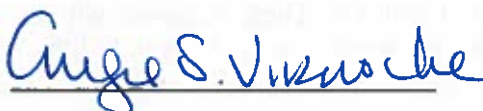
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this _____ day of _____, 20____.

APPROVED:

**FINANCIAL CONSULTING
SOLUTIONS GROUP, INC.**

APPROVED:

CITY OF SHELTON



Angie Sanchez Virnoche
Principal

Date: _____

Date: _____

ATTEST:

SECTION I: RELATIONSHIP OF THE PARTIES

The City of Shelton ("Client"), desires to perform a Sewer & Water Rate Study ("Project"). In furtherance of the Project, the Client hereby contracts with **Financial Consulting Solutions Group, Inc. ("FCS GROUP")** to perform the professional services described in Exhibit A of this Agreement. All services shall be performed under the joint supervision of the Client's Representative, Ryan Wheaton, or a designee or designees identified in writing to FCS GROUP by the Client's Representative.

This Agreement shall inure to the benefit of and be binding upon successors, assigns, and legal representatives of each of the Parties hereto. Any assignment or transfer of an interest in this Agreement by either Party without the written consent of the other shall be void.

SECTION II: CONTRACT PROVISIONS

1. Scope of Work: FCS GROUP shall perform the services for the Client as defined in Exhibit A of this Agreement.

2. Time for Completion: The Scope of Work for the conduct of the study as set forth above is anticipated to be completed by FCS GROUP within a time frame approximating that shown by the following schedule:

Notice to Proceed: On or before August 11, 2017

Completion of Project: Estimated to be no later than October 31, 2017

FCS GROUP agrees to perform the work described in the Scope of Work according to the contract schedule. Any delays shall be agreed upon by FCS GROUP and Client prior to the due date. Changes in the schedule caused by Client delays may require additional compensation and a change order.

If FCS GROUP is delayed in the performance of services by conditions which are beyond their control, or by a change in the scope of work, the schedule showing time of performance may be revised. Any revision thereto shall be submitted in writing to the Client for review and approval by the Client Representative. If FCS GROUP's services are temporarily suspended by the Client in the interest of the Project and with written notice to FCS GROUP, and the suspensions last longer than 90 consecutive days, FCS GROUP shall be compensated for any additional labor and direct expenses incurred due to the interruption and resumption of services.

3. Payment: FCS GROUP will be paid by the Client on a time and materials basis as outlined below and in accordance with the standard billing rates attached hereto as Exhibit B. Direct expenses will be charged as identified in Exhibit B. FCS GROUP agrees to perform the services as set forth in Exhibit A at a cost not to exceed \$31,880. FCS GROUP will not exceed the contract amount without the Client's prior written authorization.

Should any unforeseen project delays, not caused by FCS GROUP, and/or any requested amendments to the original scope of work, cause this contract to extend more than 90 days past the original contracted schedule date, any work and/or amendments to the work shall be billed at the standard billing rates in effect for the period of time the work is being performed. If said change in billing rates will cause the project to exceed the amount stated in the preceding paragraph, a change order will be prepared and signed by both parties.

FCS GROUP will invoice Client monthly and payment shall be made within 30 days of receipt of invoice.

4. Supplemental Agreements: Supplemental Agreements may be entered into upon mutual written agreement that would increase or decrease the scope and associated costs and payment.

5. Work to be Accomplished: All work accomplished will be performed under the direction of the Client Representative or his/her Designee.

6. Termination: This contract may be terminated by the Client by giving FCS GROUP written notice of such termination no fewer than fifteen (15) days in advance of the effective date of said termination. FCS GROUP shall be entitled to terminate this agreement only in the case of a material breach by the Client, and upon failure of the Client to remedy said breach within fifteen (15) days of said notice. In the event that the contract is terminated before completion, FCS GROUP shall be paid for the services to date on the basis set forth in Paragraph 3, plus 10% of the total compensation earned to time of termination to compensate for FCS GROUP's rescheduling adjustments, reassignment of personnel, and related costs incurred due to termination. The Client shall notify FCS of termination or abandonment in writing.

7. Indemnity: FCS GROUP shall comply with all Federal Government, State and local laws and ordinances applicable to the work to be done under this Agreement.

FCS GROUP hereby agrees to hold the Client harmless from and shall process and defend at its own expense, specific claims, demands or suits at law or equity, arising from FCS GROUP's negligent performance of the provisions of this Agreement; provided that if the Client and FCS GROUP are concurrently negligent, FCS GROUP shall be required to indemnify and defend only in proportion to negligence of FCS GROUP. These indemnity provisions shall not require FCS GROUP to defend or indemnify the Client against any action based solely on the alleged negligence of the Client.

8. All Work Produced is Joint Property of FCS GROUP and the Client: The materials, computer programs, reports, calculations, analyses, etc., generated by FCS GROUP under this contract including the final report shall be the joint property of the Client and FCS GROUP. FCS GROUP may retain copies thereof for work paper documentation and their own use unless specifically restricted in writing by the Client as to use.

Computer models use generally available software, such as Microsoft Excel (TM), and FCS GROUP does not intend or imply any warranty of those programs.

9. Financial Forecasts: Neither FCS GROUP's name nor the report and its financial projections may be referred to or included in any prospectus or as a part of any offering or representation made in connection with the sale of securities or participation interests to the public, whether through a public or private offering.

The information used in developing the forecast assumptions will be derived from published information and other sources FCS GROUP considers appropriate. However, FCS GROUP cannot assume responsibility for the accuracy of such material. Moreover, forecasts are subject to many uncertainties as to the future; therefore, FCS GROUP cannot represent that the projected financial statements will be representative of the results that actually occur. FCS GROUP will endeavor to include appropriate comments drawing the readers' attention to these matters.

10. Integrated Agreement: This agreement together with attachments or addenda, represents the entire and integrated agreement between the Client and FCS GROUP supersedes all prior negotiations, representations, or agreements written or oral. This agreement may be amended by written instrument signed by both the Client and FCS GROUP.

11. Independent Contractor: The parties intend that an independent Contractor/Client relationship will be created by this agreement. No agent, employee, or representative of FCS GROUP shall be deemed to be an agent, employee, or representative of the Client for any purpose. FCS GROUP shall be solely responsible for all acts of its agents, employees, representatives, and subcontractors during the performance of this contract.

12. Equal Opportunity: FCS GROUP is committed to the principles of providing equal employment opportunities for all employees. The performance and diversity of our employees will help us meet the challenges of the present and the future in serving our clients. This policy statement is a reaffirmation of our long-standing commitment to provide equal opportunity on the basis of individual merit and personal qualifications to employees and applicants for employment without regard to race, color, religious creed, sex, sexual orientation or preference, gender identity, genetic characteristics or information of employee or family, age, national origin, ancestry, marital status, citizenship, the presence of sensory, mental, or physical disability, pregnancy/childbirth or related condition, medical condition, membership in the military service, veteran's status, political ideology or any other basis protected by applicable federal, state, or local laws.

13. Notices: Notices to the Client shall be sent to the following address:

City of Shelton
Attention: Ryan Wheaton, City Manager
525 West Cota Street
Shelton, WA 98584

Notices to FCS GROUP shall be sent to the following address:

Financial Consulting Solutions Group, Inc.
Attention: Angie Sanchez Virnoche, Principal
Redmond Town Center
7525 – 166th Ave. NE, Suite D-215
Redmond, Washington 98052

EXHIBIT A: SCOPE OF WORK AND TASK PLAN

The following scope of service has been developed to address the City's intent to evaluate the sufficiency of existing sewer and water rate revenue levels based on an update to revenue requirement forecasts. The sewer forecast was last prepared in the fall of 2015 and water in 2010. The following tasks are proposed for both the sewer and water utilities:

Task 1: Data Collection

FCS GROUP will provide a data needs list encompassing historical and projected financial, operational, billing and planning information. The provided data will be reviewed, analyzed and validated for inclusion in the study process.

Task 2: Customer Statistics Validation

A detailed customer billing statistics validation will be completed. Individual customer data including number of accounts and billed usage (monthly use and winter average basis for summer billings) will be evaluated and validated against actual revenue collections. This revenue reconciliation will identify anomalies to be corrected prior to developing future projections of customer base and use/demand.

Task 3: Revenue Requirement Update

FCS GROUP will utilize the financial structure available from the existing rate models to convert to the updated rate model tool. Data collected for the study including the most recent budget projections, growth assumptions, and capital improvement plans will be utilized to perform an updated revenue requirement forecast. The following components define the comprehensive needs of the utility:

- ◆ Long-term capital investment funding (improvements, expansion, and replacement)
- ◆ Expenses incurred to operate, maintain, and manage the systems
- ◆ Debt repayment
- ◆ Cash flow needs
- ◆ Fiscal policy achievement

Sub-tasks are as follows:

- A. Update operating revenue and expenditure forecast to reflect the most recent projections available. Adjust for any known future changes in annual non-capital costs associated with the operation, maintenance, and administration of the system such as additional staffing needs and other operating costs associated with maintaining the system along with initiating new or enhanced program activities.
- B. Incorporate the most recent capital plans. Develop a capital funding analysis that balances available funding from rate revenue, reserve funds and additional debt.
- C. Forecast debt service and coverage obligations for both outstanding debt obligations and projected new debt issuances resulting from the capital funding analysis.
- D. Test the sufficiency of the utility's revenues at current rate levels in meeting all system obligations. After identifying the full array of financial requirements, we will compare those needs against available rate and miscellaneous operating revenues, identifying any projected shortfalls over the forecast period. Rate revenue sufficiency will be tested from two perspectives: the ability to meet all cash obligations, and the attainment of any debt coverage requirements.

- E. Develop a rate transition strategy that meets the utility's financial obligations over a six-year planning horizon and provides smoothed and moderated impacts to ratepayers.
- F. Provide a baseline forecast and up to two (2) additional sensitivity analyses to evaluate the impact of changes to project timing, funding sources, growth rates, or others elements identified by staff.

Task 4: Meetings and Presentations

The success of a rate study relies on an open and involved process for informing and educating the staff, Commission, and ratepayers on the rate study process and to clearly define the cost basis for the fees imposed on customers by linking the financial requirements to rate-setting.

- A. This proposal includes four (4) review meetings with City staff to review key assumptions and outcomes:
 - Two (2) meetings to review revenue requirement draft findings and initial sensitivity outcomes;
 - One (1) meeting to review the draft Commission presentation and finalized rate study findings
 - One (1) meeting to review the final rate study presentation

Review meetings will be conducted via the screen sharing and conferencing application Ring Central.

- B. Also included is one (1) onsite City Commission presentation.
 - One (1) City Commission meeting to present results of the sewer rate forecast.

Task 5 | Documentation

Rate study documentation is provided for through a technical memorandum and the presentation materials.

- A. Prepare a summary level technical memorandum documenting the rate study process, methodology, key assumptions, results and recommendations. The memorandum will be submitted electronically, along with the final rate model file. The rate model is deliverable as a reference tool. If the City would like a modeling tool to update internally, additional tasks for a user guide and staff training can be amended into the agreement.
- B. A PowerPoint presentation will be prepared to communicate the methodology and progression of developing the revenue requirement and sensitivity analysis alternatives. Charts and tables will be prepared that convey study findings in a clear and visual manner. Additional summaries will be prepared for the presentation including sample customer bills and a comparison of an average single family customer bill among comparable jurisdictions.

Project Administration

Perform miscellaneous project set up activities, work paper documentation, internal scheduling/workload planning, invoicing, ongoing client correspondence and other miscellaneous administrative/project management activities throughout the study.

Schedule

The City requested an accelerated timeline. With completion of data collection by mid-August, it is anticipated that initial findings can be reviewed by the end of the August, with a Commission presentation targeted for early to mid-September. The schedule is dependent on completion of data collection among other variables. The schedule and budget are based on concurrent progress of the sewer and water studies to allow for shared process tasks completion.

Budget

The total proposed level of effort to complete the study tasks is provided as follows:

TASK	Principal	Project Manager	Analyst	Admin. Support	Total Estimated Hours	Total Budget
<i>Hourly Billing Rates:</i>	\$255	\$185	\$130	\$80		
Sewer & Water Utility						
Task 1 Data Collection			4		4	\$ 520
Task 2 Customer Statistics Validation		4	28		32	4,380
Task 3 Revenue Requirement Update	6	14	38		58	9,060
TOTAL TECHNICAL	6	18	70	0	94	\$ 13,960
PROCESS TASKS						
Task 4 Meetings/Presentations						
4a - Internal Review Meetings (4 Ring Central)		8	8		16	2,520
4b - City Commission Presentation (1 on-site)		6	6		12	1,890
Task 5 Documentation						
5a - Technical Memorandum	3	10	28		41	6,255
5b - Presentation Materials	3	10	28		41	6,255
Project Administration		4		2	6	900
TOTAL PROCESS TASKS	6	38	70	2	116	\$ 17,820
Expenses (mileage 1 round trip)						\$100
TOTAL LABOR BUDGET	12	56	140	2	210	\$ 31,880



**CITY OF SHELTON
COMMISSION BRIEFING REQUEST
(Please Use Bolded Information Inserts)**

Touch Date: 7/10/17
Brief Date: 7/24/17
Action Date: 8/07/17

Department: Public Works
Presented By: Craig Gregory

**APPROVED FOR COMMISSION
PACKET:**

ROUTE TO:

- ☒ Dept. Head
☒ Finance Director
☐ Attorney
☒ Asst. City Manager

REVIEWED:

VL

PROGRAM/PROJECT TITLE:

Water Connection Amendment

ATTACHMENTS:

**Ordinance # 1902-0717 to amend
SMC 15.12.010 and 15.12.060**

**Ordinance # 1903-0717 to amend
Section 4.050 of the City of
Shelton Design and Construction
Standards**

Redlined and final versions (draft)

Action Requested:

- ☐ Ordinance
☐ Resolution
☐ Motion
☒ Other Consider options

DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:

Following permit and fee reduction (May 2016), staff noticed that water connections unintentionally became an additional cost for the City Water department. Unlike City sewer connections, which are performed by contractors, City water connections are performed by City staff.

City staff is proposing amendments to the City of Shelton Municipal Code and the City of Shelton Design and Construction Standards in order to achieve greater uniformity and improve utility connection processes. Ordinance No. 1902-0717 and Ordinance No. 1903-0717 amend the City's Municipal Code and Design and Construction Standards so that water connections will be performed by contractors, just as sewer connections are. All connections to City water will be witnessed by City staff to ensure system integrity.

ANALYSIS/OPTIONS/ALTERNATIVES:

N/A

BUDGET/FISCAL INFORMATION:

The average residential City connection charge is estimated to be \$1,500 per service.

PUBLIC INFORMATION REQUIREMENTS:

Information is available from the Public Works Staff.

STAFF RECOMMENDATION:

City staff recommends a first reading of Ordinance Numbers 1902-0717 and 1903 and placing the Water Connection Amendment on the action agenda for August 7, 2017.

ORDINANCE NO. 1902-0717

AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, RELATING TO WATER CONNECTIONS; AMENDING SECTION 15.12.010 AND 15.12.060, TO THE SHELTON MUNICIPAL CODE.

WHEREAS, the City formerly required all residential water connections to be performed by City staff, and

WHEREAS, the City intends to require that contractors, at the expense of the applicant, perform all water connections.

NOW THEREFORE, be it ordained by the City Commission of the City of Shelton, Washington:

Section 1: Section 15.12.010 of the Shelton Municipal Code is amended to read as follows:

15.12.010 Connection made by Authorized Representatives – Connection Charges

A. No person other than authorized personnel of the city, ~~or a properly permitted, licensed and bonded contractor who is approved by the city,~~ shall make any connection to or opening into, use, alter, or disturb any part of the city water system or appurtenance thereto without the express consent of the city, after obtaining any applicable permits the city requires. ~~Any work performed on City water utilities must be witnessed by a representative of the City.~~

B. All charges incurred in establishing a connection to the city's water system shall be at the sole expense of the applicant.

C. The charges for connection to the city's water system shall be as established by the city commission and may be amended by the commission from time to time, as necessary.

D. The director of public works may establish administrative policies and procedures as necessary to implement the provisions of this section. (Ord. 1611-0104 § 3 (part), 2004: Ord. 1581-0103 § 3 (part), 2003)

Section 2: Section 15.12.060 of the Shelton Municipal Code is amended to read as follows:

~~A.—All water service connections shall be made by, unless otherwise approved by the city.~~

~~B.—The cost of such connections shall be paid by the applicant prior to the activation of the water service, consistent with administrative procedures established by the city.~~

A. When buildings are replaced by new buildings, the existing water service connection shall not be used, unless the city determines that such connection is acceptable. The customer shall be required to bear the cost of installing a new water service connection in accordance with the terms of this title when the existing water service is determined by the city not to be acceptable for use. (Ord. 1611-0104 § 3 (part), 2004; Ord. 1581-0103 § 3 (part), 2003)

Section 3: Effective Date. This ordinance shall take effect 30 days after passage as required by law.

INTRODUCED the 24th day of July 2017.

ADOPTED by the City Commission of the City of Shelton, Mason County, Washington at a regular open public meeting held the _____ day of _____ 2017, the following Commissioners being present and voting in favor of this ordinance.

ATTEST:

Mayor Cronic

City Clerk Look

Commissioner Moore

Commissioner McDowell

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- B. All charges incurred in establishing a connection to the city's water system shall be at the sole expense of the applicant.
- C. The charges for connection to the city's water system shall be as established by the city commission and may be amended by the commission from time to time, as necessary.
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Commissioner McDowell

ORDINANCE NO. 1903-0717

AN ORDINANCE OF THE CITY OF SHELTON, WASHINGTON, RELATING TO WATER CONNECTIONS; AMENDING SECTION 4.050, TO THE CITY OF SHELTON DESIGN AND CONSTRUCTION STANDARDS.

WHEREAS, the City formerly required all residential water connections to be performed by City staff, and

WHEREAS, the City intends to require that contractors, at the expense of the applicant, perform all water connections.

NOW THEREFORE, be it ordained by the City Commission of the City of Shelton, Washington:

Section 1: Section 4.050 of the City of Shelton Design and Construction Standards is amended to read as follows:

4.505 Water Service Connections

For new mains extending across the frontage of lots not a part of the project, service connections shall be provided as necessary for service to lots. At the time of water main construction, all water service connections required by the approved plans shall be installed by the contractor. All service taps shall be shown on the plans. See Standard Details W-01 through W-05. After the water service lines have been constructed, inspected, tested and approved by the City, the property owner may apply for a water meter. Unless the City approves installation by the contractor, the City will install a water meter after a utility application has been made and all related fees have been paid. All water services **between the City main and the meter** are the property of the City.

When water is desired to a parcel fronting an existing main but not served by an existing meter, a utility application must be made to the City. Upon approval of the application and payment of all applicable fees, the **City contractor** will install the service lateral, meter box and setter, as necessary. **Any work performed on City water utilities must be witnessed by a representative of the City.**

Service lines shall be as specified herein. Service lines shall be installed at a 45-degree angle off the top of the water main. No glued joints will be accepted.

All service lines up to and including two (2) inches in diameter shall be pressure class 200, polyethylene plastic pipe manufactured from all virgin material, category 5, grade P34, Class C high density polyethylene CTS OD ASTM D-2737 SDR 9 PE3408; cell classification 335434C to 355434C from Philips Driscopipe, Superlon Plastics, Type K Copper or approved equal. Stainless steel inserts shall be used with all polyethylene plastic pipe. Service lines larger than 2 inches in diameter shall be as specified in section 4.020. All services shall have a minimum of 20 inches of cover.

Service Saddles shall be ductile iron with stainless steel straps. All saddles shall have rubber gasket and iron pipe threaded outlets.

Corporation stops shall be iron pipe or Mueller CC threads conforming to AWWA C 800 or an approved equal.

When connection to the City of Shelton water system is requested by a customer connected to an existing domestic well, the well must be abandoned per Department of Ecology requirements or a cross connection control assembly must be installed and tested per Section 4.160. This is necessary to assure that an unapproved auxiliary water supply (the customer's well) will not contaminate the City's water supply. The customer's domestic well may be kept serviceable for irrigation purposes after all cross connection control have been met. No water meter will be installed until a cross connection inspection has been completed to the satisfaction of the City.

Development on new lot created by subdivision and each approved site plan shall have a water service connection to a City main installed.

In single-family subdivision (including mobile home and manufactured home subdivisions), a service shall be provided to each lot or site. If a separate domestic and an irrigation meter are desired at a particular lot or tract, additional services shall be installed.

Section 2: Effective Date. This ordinance shall take effect 30 days after passage as required by law.

INTRODUCED the 24th day of July 2017.

ADOPTED by the City Commission of the City of Shelton, Mason County, Washington at a regular open public meeting held the _____ day of _____ 2017, the following Commissioners being present and voting in favor of this ordinance.

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ATTEST:

City Clerk Look

Mayor Cronic

Commissioner Moore

Commissioner McDowell

Mason County FD #5

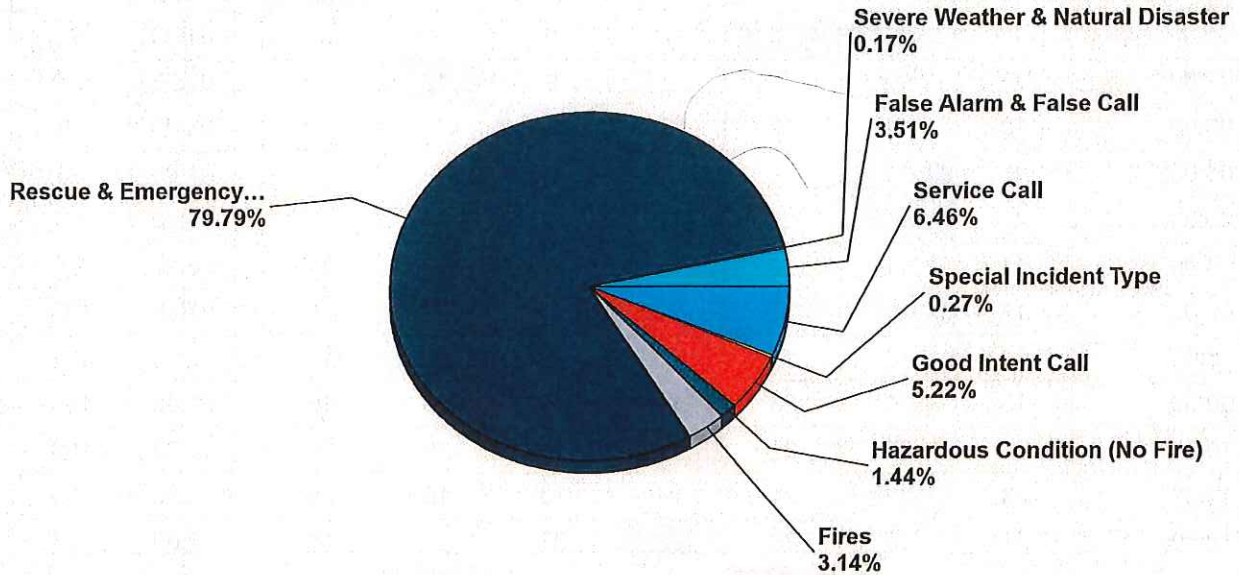
Shelton, WA

This report was generated on 7/20/2017 10:31:09 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2017 | End Date: 07/20/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	94	3.14%
Rescue & Emergency Medical Service	2385	79.79%
Hazardous Condition (No Fire)	43	1.44%
Service Call	193	6.46%
Good Intent Call	156	5.22%
False Alarm & False Call	105	3.51%
Severe Weather & Natural Disaster	5	0.17%
Special Incident Type	8	0.27%
TOTAL	2989	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Mason County FD #5

Shelton, WA

This report was generated on 7/20/2017 10:32:00 AM



Incident Count by Weekday and Hour for Zone and Date Range

Zone: All Zones | Start Date: 01/01/2017 | End Date: 07/20/2017

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hour	Total per Hour	Percent
00:00	12	12	13	9	5	10	14	00:00	75	2.51%
01:00	8	10	10	7	9	9	6	01:00	59	1.97%
02:00	8	10	7	4	9	12	5	02:00	55	1.84%
03:00	10	11	12	3	13	8	5	03:00	62	2.07%
04:00	8	11	6	8	8	5	7	04:00	53	1.77%
05:00	5	12	9	8	7	8	9	05:00	58	1.94%
06:00	11	11	10	9	17	12	11	06:00	81	2.71%
07:00	17	20	20	14	11	19	6	07:00	107	3.58%
08:00	13	18	17	16	19	21	17	08:00	121	4.05%
09:00	15	24	23	30	19	18	16	09:00	145	4.85%
10:00	21	27	21	31	15	25	19	10:00	159	5.32%
11:00	28	29	21	24	23	16	18	11:00	159	5.32%
12:00	21	19	26	27	24	23	14	12:00	154	5.15%
13:00	26	24	34	25	24	37	20	13:00	190	6.36%
14:00	26	40	29	23	31	20	22	14:00	191	6.39%
15:00	21	26	13	29	22	22	23	15:00	156	5.22%
16:00	27	20	34	20	24	25	40	16:00	190	6.36%
17:00	23	22	27	14	22	24	24	17:00	156	5.22%
18:00	32	30	26	20	10	18	22	18:00	158	5.29%
19:00	31	14	24	25	17	24	23	19:00	158	5.29%
20:00	16	21	30	21	19	15	21	20:00	143	4.78%
21:00	22	15	25	21	19	25	19	21:00	146	4.88%
22:00	21	11	15	18	12	14	24	22:00	115	3.85%
23:00	21	9	12	10	11	16	19	23:00	98	3.28%
Total Responses for Day	443	446	464	416	390	426	404	Total	2989	100.00%
% of Responses for Day	7.22%	8.97%	7.33%	7.45%	7.95%	8.69%	9.90%			
% of Responses for Week	14.82%	14.92%	15.52%	13.92%	13.05%	14.25%	13.52%			

Incident Count by Weekday and Hour for Zone and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.
Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background.
"% of Responses for Day" indicates the maximum hourly call volume as percentage of total calls for the day of the week.
"% of Responses for Week" indicates the total number of calls for the day of the week as a percentage of total calls.

Mason County FD #5

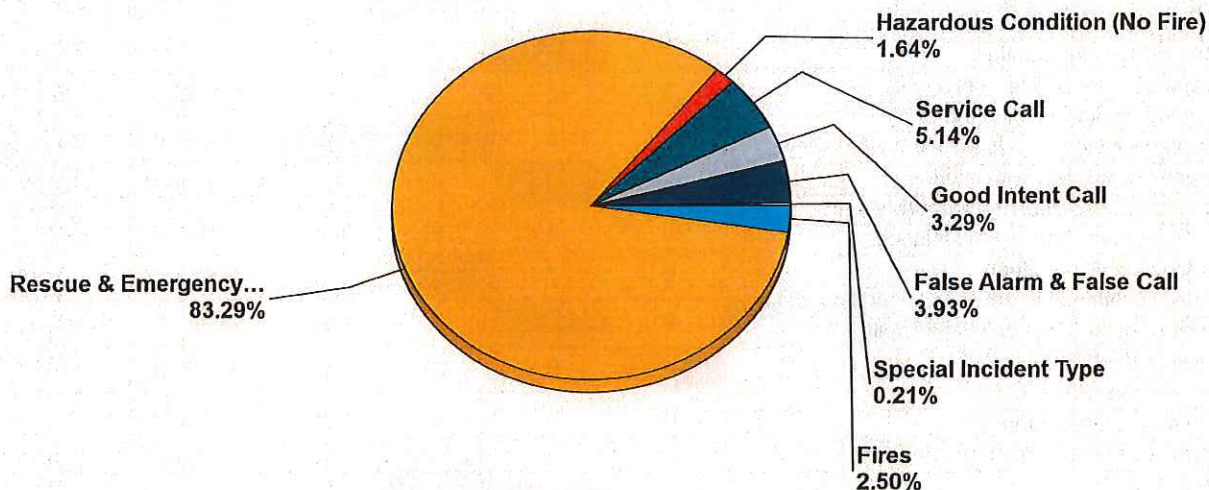
Shelton, WA

This report was generated on 7/20/2017 10:31:36 AM



Breakdown by Major Incident Types for Date Range

Zone(s): Area 7 - Station 58 Shelton | Start Date: 01/01/2017 | End Date: 07/20/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	35	2.50%
Rescue & Emergency Medical Service	1166	83.29%
Hazardous Condition (No Fire)	23	1.64%
Service Call	72	5.14%
Good Intent Call	46	3.29%
False Alarm & False Call	55	3.93%
Special Incident Type	3	0.21%
TOTAL	1400	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Mason County FD #5

Shelton, WA

This report was generated on 7/20/2017 10:32:13 AM



Incident Count by Weekday and Hour for Zone and Date Range

Zone: Area 7 - Station 58 Shelton | Start Date: 01/01/2017 | End Date: 07/20/2017

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hour	Total per Hour	Percent
00:00	3	7	6	3	3	3	6	00:00	31	2.21%
01:00	4	2	5	4	4	6	3	01:00	28	2.00%
02:00	5	4	5	2	4	7	2	02:00	29	2.07%
03:00	3	3	4	1	5	3	3	03:00	22	1.57%
04:00	6	7	5	3	4	3	3	04:00	31	2.21%
05:00	3	4	3	4	4	5	5	05:00	28	2.00%
06:00	5	4	5	4	6	5	4	06:00	33	2.36%
07:00	9	11	7	5	4	9	3	07:00	48	3.43%
08:00	7	10	8	9	7	10	5	08:00	56	4.00%
09:00	10	12	12	9	12	9	6	09:00	70	5.00%
10:00	10	10	7	20	8	10	12	10:00	77	5.50%
11:00	16	10	11	15	8	9	8	11:00	77	5.50%
12:00	12	10	10	12	9	13	6	12:00	72	5.14%
13:00	13	12	15	12	17	15	9	13:00	93	6.64%
14:00	11	19	10	10	17	11	8	14:00	86	6.14%
15:00	8	9	4	14	13	14	10	15:00	72	5.14%
16:00	14	7	11	10	13	10	21	16:00	86	6.14%
17:00	7	10	14	10	11	12	9	17:00	73	5.21%
18:00	16	15	13	15	4	8	14	18:00	85	6.07%
19:00	17	6	12	10	8	11	8	19:00	72	5.14%
20:00	8	6	16	10	4	7	9	20:00	60	4.29%
21:00	15	8	16	11	7	9	6	21:00	72	5.14%
22:00	10	6	6	10	7	5	11	22:00	55	3.93%
23:00	10	4	7	3	5	7	8	23:00	44	3.14%
Total Responses for Day	222	196	212	206	184	201	179	Total	1400	100.00%
% of Responses for Day	7.66%	9.69%	7.55%	9.71%	9.24%	7.46%	11.73%			
% of Responses for Week	15.86%	14.00%	15.14%	14.71%	13.14%	14.36%	12.79%			

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