



## Shelton Metropolitan Park District Agenda

Special Meeting

Civic Center & Virtual Platform

November 7, 2023 – 5:45 p.m.

- A. Call to Order
  - Roll Call
- B. Consent Agenda
  - 1. Voucher numbered 108728 in the amount of \$141,635.82
  - 2. Voucher numbered 109358 in the amount of \$187,867.94
  - 3. Minutes of June 20, 2023 Business Meeting
- C. Business Agenda
  - 1. Public Hearing – Resolution No. SMPD 38-0923 2024 Preliminary Budget – Presented by Finance Director Mike Githens
  - 2. Public Hearing – Resolution No. SMPD 39-0923 2024 Ad Valorem Taxes – Presented by Finance Director Mike Githens
- D. Action Agenda
  - No action items
- E. Administration Report
- F. General Public Comment
- G. Announcement of Next Meeting – Special Meeting on November 21, 2023 at 5:45 p.m.
- H. Adjourn

### Special Note for Virtual Public Participation

The meeting can be viewed at: <https://www.youtube.com/user/cityofshelton>

The public can provide comments virtually by:

Email: [donna.nault@sheltonwa.gov](mailto:donna.nault@sheltonwa.gov) (before 5:00pm the day of the meeting)

Telephone: (360) 432-5103 (before 5:00pm the day of the meeting)

Join the Zoom meeting by clicking on the link posted on the City's webpage

Your comments will be relayed directly to the Board.



# 2023/24 Looking Ahead

(Items and dates are subject to change)

Tues. 11/14 6:00 p.m.	Study Session	<b>Study Agenda</b> <ul style="list-style-type: none"> <li>Advanced Meter Infrastructure (AMI) Meter Installation Project (Overview)</li> <li>Transportation Impact Fees Follow-Up</li> </ul>	Packet Items Due: 11/9 @ noon
Tues. 11/21 5:45 p.m.	Special SMPD Meeting	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>Vouchers/Meeting Minutes</li> </ul> <b>Business Agenda</b> <ul style="list-style-type: none"> <li></li> </ul> <b>Action Agenda</b> <ul style="list-style-type: none"> <li>Public Hearing Resolution No. SMPD 38-0923 2024 Budget</li> <li>Public Hearing Resolution No. SMPD 39-0923 Ad Valorem Taxes</li> </ul> <b>Administration Report</b> <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 11/9 @ 5:00 p.m.
Tues. 11/21 6:00 p.m.	Regular Meeting	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> <b>Presentations</b> <ul style="list-style-type: none"> <li>September Financial Status Report</li> <li>Christmastown Marketing &amp; Events LTAC Report</li> <li>Overlook Park Mural Installation LTAC Report</li> <li>School House Rocks LTAC Report</li> </ul> <b>Business Agenda</b> <ul style="list-style-type: none"> <li>Resolution No. 1296-1023 Safe Routes to School Contract Award</li> <li>City Prosecutor Contract</li> <li>Public Defense Contract</li> </ul> <b>Action Agenda</b> <ul style="list-style-type: none"> <li>Resolution No. 1294-0923 Master Fee Schedule Update</li> <li>Public Hearing Ordinance No. 2013-0923 2024 Budget</li> <li>Public Hearing Ordinance No. 2014-0923 2024 Ad Valorem Taxes</li> <li>Ordinance No. 2016-1023 Amending SMC Related to B &amp; O Taxes</li> <li>Resolution No. 1295-1023 Well #1 Pipeline Pressurization Contract Award</li> </ul>	Packet Items Due: 11/9 @ 5:00 p.m.

		<ul style="list-style-type: none"> <li>Resolution No 1298-1023 SCADA Services Contract Amendment</li> <li>Resolution No. 1299-1023 2023 Mason Co. Multi-Jurisdictional Multi-Hazard Mitigation Plan</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	
Tues. 11/28 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 11/22 @ noon
Tues. 12/5 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li></li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Ordinance No. 2015-1023 2023 Budget Supplemental</li> <li>Advanced Meter Infrastructure (AMI) Installation Project</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Resolution No. 1296-1023 Safe Routes to School Contract Award</li> <li>City Prosecutor Contract</li> <li>Public Defense Contract</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 11/22 @ 5:00 p.m.
Tues. 12/12 6:00 p.m.	Study Session	Study Agenda <ul style="list-style-type: none"> <li>Property Maintenance Code</li> </ul>	Packet Items Due: 12/8 @ noon
Tues. 12/19 5:45 p.m.	SMPD Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Meeting Minutes</li> </ul> Business Agenda <ul style="list-style-type: none"> <li></li> </ul> Action Agenda <ul style="list-style-type: none"> <li></li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 12/8 @ 5:00 p.m.
Tues. 12/19 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>Vouchers/Payroll Warrants/Meeting Minutes Presentation</li> <li>October Financial Status Report</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>Natalie Heights Development Agreement</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>Ordinance No. 2015-1023 2023 Budget Supplemental</li> <li>Resolution No. 1297-1023 Advanced Meter Infrastructure (AMI) Installation Project Award</li> </ul> Administration Report <ul style="list-style-type: none"> <li></li> </ul>	Packet Items Due: 12/8 @ 5:00 p.m.

Tues. 12/26 6:00 p.m.	Study Session	Study Agenda	Packet Items Due: 12/22 @ noon
Tues. 1/2/24 6:00 p.m.	Regular Meeting	Consent Agenda <ul style="list-style-type: none"> <li>• Vouchers/Payroll Warrants/Meeting Minutes</li> </ul> Presentation <ul style="list-style-type: none"> <li>•</li> </ul> Business Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Action Agenda <ul style="list-style-type: none"> <li>•</li> </ul> Administration Report <ul style="list-style-type: none"> <li>•</li> </ul>	Packet Items Due: 12/22 @ 5:00 p.m.
Tues. 1/9/24	Study Session	Study Agenda	Packet Items Due: 1/5/24 @ noon

Other – TBD

- Public Hearing Ordinance No. 1990-0522 Amending SMC 17.12
- Project and Funding Authorization for Wallace/Shelton Springs Intersection Improvements
- Property Maintenance Code

DRAFT

Shelton Metropolitan  
Park District

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein voucher numbered 108728 in the amount of \$141,635.82 that the claims are just, due and unpaid obligations against the Shelton Metropolitan Parks District, and that I am authorized to authenticate and certify said claims.

Signed this 4th of August, 2023.

  
Director of Financial Services

We, the undersigned members of the Board of Shelton Metropolitan Parks District, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President Miguel Gutierrez

\_\_\_\_\_  
Clerk Kathy McDowell

\_\_\_\_\_  
Board Member James Boad

\_\_\_\_\_  
Board Member Eric Onisko

\_\_\_\_\_  
Board Member Deidre Peterson

\_\_\_\_\_  
Board Member Sharon Schirman

\_\_\_\_\_  
Board Member Joe Schmit



Shelton, WA

# Shelton Metropolitan Park District

# Check Register

Packet: APPKT02830 - AUGUST 4, 2023 SMPD PAYMENT

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
990000	CITY OF SHELTON	08/04/2023	Regular	0.00	141,635.82	108728

### Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	141,635.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>141,635.82</b> ✓

Virtual Payments	0	0	0.00	0.00
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### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	8/2023	<u>141,635.82</u>
			<b>141,635.82</b>



Shelton, WA

**Shelton Metropolitan  
Park District**

**Check Register**

Packet: APPKT02830 - AUGUST 4, 2023 SMPD PAYMENT

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main 990000	CITY OF SHELTON	08/04/2023	Regular	0.00	141,635.82	108728
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>QTR2/2023SMPD</u>	Invoice	07/21/2023	QTR2/2023SMPD	0.00	141,635.82	
<u>675-000-000-57120-4100</u>			Professional Svcs / Adver		14,575.02	
<u>675-000-000-57680-4100</u>			Services-City Chg		127,060.80	

**Bank Code APBNK-Main Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	141,635.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>141,635.82</b>



Virtual Payments                    0            0            0.00            0.00

### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	8/2023	141,635.82
			<u>141,635.82</u>

Shelton Metropolitan  
Park District

VOUCHER APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein voucher numbered 109358 in the amount of \$187,867.94 that the claims are just, due and unpaid obligations against the Shelton Metropolitan Parks District, and that I am authorized to authenticate and certify said claims.

Signed this 13th of October, 2023.

Michael A. Gilman  
Director of Financial Services

We, the undersigned members of the Board of Shelton Metropolitan Parks District, Washington, do hereby certify that the vouchers contained herein are approved for payment.

Signed this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President Miguel Gutierrez

\_\_\_\_\_  
Clerk Kathy McDowell

\_\_\_\_\_  
Board Member James Boad

\_\_\_\_\_  
Board Member Eric Onisko

\_\_\_\_\_  
Board Member Deidre Peterson

\_\_\_\_\_  
Board Member Sharon Schirman

\_\_\_\_\_  
Board Member Joe Schmit



Shelton, WA

# Shelton Metropolitan Park District

# Check Register

Packet: APPKT02888 - OCTOBER 13, 2023 AP PAYMENTS SMPD

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main 990000	CITY OF SHELTON	10/13/2023	Regular	0.00	187,867.94	109358

### Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	187,867.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>187,867.94</b> ✓

Virtual Payments	0	0	0.00	0.00
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### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2023	187,867.94
			187,867.94



Shelton, WA

# Check Register

Packet: APPKT02888 - OCTOBER 13, 2023 AP PAYMENTS SMPD

## Shelton Metropolitan Park District

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-Main-APBNK-Main 990000	CITY OF SHELTON	10/13/2023	Regular	0.00	187,867.94	109358
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>QTR3/2023SMPD</u>	Invoice	10/01/2023	QTR3/2023SMPD	0.00	187,867.94	
<u>675-000-000-57120-4100</u>			Professional Svcs / Adver		12,410.92	
<u>675-000-000-57680-4100</u>			Services-City Chg		175,457.02	

### Bank Code APBNK-Main Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	187,867.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
Virtual Payments	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>187,867.94</b>

Virtual Payments                      0                      0                      0.00                      0.00

**Fund Summary**

Fund	Name	Period	Amount
999	Pooled Cash	10/2023	<u>187,867.94</u>
			<b>187,867.94</b>



**SHELTON METROPOLITAN PARK DISTRICT  
MEETING MINUTES  
Civic Center & Virtual Platform  
June 20, 2023 at 5:45 p.m.**

**BOARDMEMBERS AND PERSONNEL**

**Boardmembers:**

President Miguel Gutierrez  
Board Clerk Kathy McDowell  
James Boad  
Eric Onisko  
Deidre Peterson  
Sharon Schirman  
Joe Schmit

**Personnel:**

Interim City Manager Mark Ziegler  
City Clerk Donna Nault  
Recreation Coordinator Jordanne Krumpols

**CALL TO ORDER**

Call to Order: 5:45 p.m.  
Roll Call: City Clerk Nault – All present

**CONSENT AGENDA**

1. Voucher numbered 108275 in the amount of \$181,653.09
2. Voucher numbered 108346 in the amount of \$180,284.85
3. Minutes of March 21, 2023 Business Meeting

A motion was made by Board Clerk McDowell and seconded by Boardmember Schirman to approve the Consent Agenda as published. Passed.

**BUSINESS AGENDA**

None

**ACTION AGENDA**

None

**ADMINISTRATION REPORT**

1. On-going Projects – Presented by Recreation Coordinator Jordanne Krumpols
  - Parks & Recreation Advisory Committee
  - Northcliff Neighborhood playground park renovations
  - Shelton Youth Connection – adopting Theresa Johnson Trail and Skate Park
  - Music in the Park – July 6 – August 10
  - Movies in the Park – July 14 – August 18

Discussion followed.

**GENERAL PUBLIC COMMENT**

Dean Jewett

**ANNOUNCEMENT OF NEXT MEETING**

September 19, 2023 at 5:45 p.m.

**ADJOURN**

Meeting adjourned at 5:51 p.m.

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Board President Miguel Gutierrez

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City Clerk Donna Nault

DRAFT





**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item C1)**

Touch Date: 10/09/2023  
Brief Date: 11/07/2023  
Action Date: 11/21/2023

Department: Finance  
Presented By: Mike Githens

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:  
2024 SMPD Budget**

Ordinance

Dept. Head

\_\_\_\_\_

**ATTACHMENTS:  
Resolution No. SMPD 38-0923  
2024 Budget Detail**

Resolution

Finance Director

\_\_\_\_\_

Motion

Attorney

\_\_\_\_\_

Other

City Clerk

\_\_\_\_\_

City Manager

\_\_\_\_\_

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

Resolution to adopt the Shelton Municipal Parks District budget for 2024. The budget will pay for Parks and Recreation expenses of the City of Shelton Parks and Rec divisions as well as budgeted capital costs for Parks.

The SMPD budget totals \$785,928 and includes \$120,000 of park capital, design, and maintenance activities. The expense is supported by \$629,385 of revenue, which includes the statutory 1% increase on the highest lawful property tax levy. The 2024 budget assumes a use of fund balance in the amount of \$156,543 in order to fund the budgeted expenditures.

**ANALYSIS/OPTIONS/ALTERNATIVES:**

The proposed budget continues recreation and parks services at current levels.

**BUDGET/FISCAL INFORMATION:**

The 2024 budget includes reductions in personnel that will allow increased costs in supplies and services to be absorbed and remain overall within budget.

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk.

**STAFF RECOMMENDATION/MOTION:**

"I move to forward the 2024 Budget Resolution to the November 21<sup>st</sup> SMPD meeting for further consideration, action and to allow the public another opportunity to comment on the Resolution under consideration."

**RESOLUTION NO. SMPD 38-0923**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT  
ADOPTING THE BUDGET FOR THE YEAR ENDING DECEMBER 31, 2024**

**WHEREAS**, the Board of the Shelton Metropolitan Park District has met to discuss anticipated revenues and expenses for the year 2024; and

**WHEREAS**, the Chief Executive Officer of the Shelton Metropolitan Park District completed and placed on file with the Shelton City Clerk a proposed budget for the year ending December 31, 2024.

**WHEREAS**, a notice was published that the Board of the Metropolitan Park District would meet on the 7<sup>th</sup> day of November, 2023 and 21<sup>st</sup> of November, 2023 for the purpose of holding a public hearing on the District’s 2024 budget.

**WHEREAS**, notice was published that the Park District Board would meet on November 7<sup>th</sup>, 2023 and November 21<sup>st</sup>, 2023 to adopt a budget for the year ending December 31, 2024 and giving the public an opportunity to be heard upon said budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of the Shelton Metropolitan Park District: that an expenditure appropriation of seven hundred ninety-three thousand one hundred fifty-eight dollars (\$793,158), as summarized below, is hereby adopted for the year ending December 31, 2024.

	2024
Estimated beginning fund balance:	593,091
Shelton Metropolitan Parks District (SMPD) Budget	\$ 626,958
Less Estimated Revenue	\$ (18,000)
<b>Capital Projects</b>	
Simpson RR Trail Design and Construction	\$ 100,000
Northcliff Neighborhood Park Improvements Phase II	\$ 20,000
Park Impact Fee Study	\$ 40,000
<b>Total Projects</b>	<b>\$ 160,000</b>
Insurance	\$ 24,200
<b>SMPD Budget</b>	<b>\$ 793,158</b>

Resources:	
Property Tax Revenue	\$ 626,685
Investment Revenue	2,500
Excise Tax	200
	<u>\$ 629,385</u>
Use of Fund Balance	<u>163,773</u>
	<u>\$ 793,158</u>
Estimated Ending Fund Balance	429,318

**INTRODUCED AND PASSED** by the Board of the Shelton Metropolitan Park District on this 21<sup>st</sup> day of November 2023.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Gutierrez

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

\_\_\_\_\_  
City Clerk Nault

**Shelton Metropolitan Park District  
2024 Preliminary Budget**

**TOTAL BUDGET SUMMARY**

DESCRIPTION	2021 Actual	2022 Actual	2023 Budget	2023 YE Estimate	2024 Preliminary
Total Beginning Cash	\$ 462,840	\$ 424,230	\$ 597,621	\$ 597,621	\$ 593,091
<b>Total Revenue</b>	<b>584,105</b>	<b>607,134</b>	<b>612,231</b>	<b>620,878</b>	<b>629,385</b>
Total Resources (Beginning Cash + Revenue)	\$ 1,046,945	\$ 1,031,364	\$ 1,209,852	\$ 1,218,499	\$ 1,222,476
<b>Total Expenditures</b>	<b>622,715</b>	<b>433,743</b>	<b>904,290</b>	<b>625,408</b>	<b>793,158</b>
Total Ending Cash	\$ 424,230	\$ 597,621	\$ 305,562	\$ 593,091	\$ 429,318
Total Expenditures + Total Ending Cash	\$ 1,046,945	\$ 1,031,364	\$ 1,209,852	\$ 1,218,499	\$ 1,222,476



**SHELTON METROPOLITAN PARK DISTRICT  
BOARD BRIEFING REQUEST  
(Agenda Item C2)**

Touch Date: 10/27/2023  
Brief Date: 11/07/2023  
Action Date: 11/21/2023

Department: Finance  
Presented By: Mike Githens

**APPROVED FOR BOARD PACKET:**

**Action Requested:**

**ROUTE TO:**

**REVIEWED:**

**PROGRAM/PROJECT TITLE:**

**2024 SMPD Ad Valorem Taxes**

Ordinance

Dept. Head

**ATTACHMENTS:**

**Resolution No. SMPD 39-0923  
2024 Budget Detail**

Resolution

Finance Director

Motion

Attorney

Other

City Clerk

City Manager

**DESCRIPTION OF THE PROGRAM/PROJECT AND BACKGROUND INFORMATION:**

A Resolution to set the SMPD regular levy for collection in 2024. This Resolution will levy the statutory maximum Ad Valorem Tax by increasing levy collections by 1% from the highest lawful levy amount plus new construction and State assessed property which are legally allowed add-ons beyond the 1% statutory regulation.

Property tax collections are allowed to increase by the lower of 1% or the Implicit Price Deflator (IPD). The IPD, or rate of inflation, for calculating the increase on 2024 property tax collections is 3.67%, higher than the statutory limit of 1%. Therefore, there is no need for an additional resolution of substantial need.

The total collections for 2024 are, with estimates for legally allowed add-ons, \$618,960.46 an increase of \$11,144.69 or 1.83% from 2023 collections.

**BUDGET/FISCAL INFORMATION:**

The revenue collected from the property tax levy will fund park operations in 2024.

**PUBLIC INFORMATION REQUIREMENTS:**

Information is available from the City Clerk

**STAFF RECOMMENDATION/MOTION:**

"I move that we forward Resolution No. SMPD 39-0923 to the November 21, 2023 SMPD agenda for further consideration."

**RESOLUTION NO. SMPD 39-0923**

**A RESOLUTION OF THE SHELTON METROPOLITAN PARK DISTRICT OF  
SHELTON, WASHINGTON SETTING THE AMOUNT OF THE ANNUAL AD VALOREM  
TAXES FOR CALENDAR YEAR 2024**

**WHEREAS**, the Board of the Shelton Metropolitan Park District held properly noticed public hearings on November 7, 2023 and November 21, 2023 to consider the revenues and expenses for the 2024 budget year; and

**WHEREAS**, the Board of the Shelton Metropolitan Park District held a properly noticed public hearings on November 7, 2023 and November 21, 2023 to consider the Shelton Metropolitan Park District's Ad Valorem (Property) taxes for the 2024 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the Shelton Metropolitan Park District's highest lawful regular levy amount from the previous year was \$607,815.77; and

**WHEREAS**, the population of this district is more than 10,000; and

**WHEREAS**, the Board, after duly considering all relevant evidence and testimony presented, determined that the District requires a regular levy in the amount of \$618,960.46 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the District and in its best interests; and

**WHEREAS**, the Board, after careful deliberation on the 2024 Budget, has approved a Resolution to collect the full 1% increase on the highest lawful levy,

**NOW, THEREFORE**, the Board of the Shelton Metropolitan Park District of Shelton, Washington, resolves as follows:

**Section 1.**

A levy is authorized to be collected in 2024, with an increase in the District's 2023 regular levy for collections in 2024 resulting in a dollar amount increase of \$11,144.69 or 1.83356% from the previous year's regular levy. By law, the levy will be used for the purpose of paying the general expenses of the City of Shelton's Parks and Recreation activities, including capital expenditures, less earned revenue and is calculated:

2023 Highest Lawful Levy	\$ 607,815.77	\$ 607,815.77
2023 Regular Levy	\$ 607,815.77	\$ 607,815.77
2024 Limit Factor of 1% on Highest Lawful Levy	\$ 613,893.93	\$ 613,893.93
<b><i>Dollar Increase from 2023 Regular Levy</i></b>	<b><i>\$ 6,078.16</i></b>	<b><i>\$ 6,078.16</i></b>
<b><i>Percent Increase from 2023 Regular Levy</i></b>	<b><i>1.00000%</i></b>	<b><i>1.00000%</i></b>
Legally allowed add-on's in addition to the 1% statutory limit		
New Construction	\$ 3,000.00	\$ 3,000.00
Estimated State Assessed Property	\$ 436.86	\$ 436.86
Refund Levy	\$ 1,629.67	\$ 1,629.67
<b>2024 Regular Property Tax</b>	<b>\$ 618,960.46</b>	<b>\$ 618,960.46</b>
<b><i>Dollar Increase Including add-ons</i></b>	<b><i>\$ 11,144.69</i></b>	<b><i>\$ 11,144.69</i></b>
<b><i>Percent Increase Including add-ons</i></b>	<b><i>1.83356%</i></b>	<b><i>1.83356%</i></b>

This Resolution reserves unutilized levy capacity including any add-ons such as changes to new construction or state utilities, refunds, and any changes resulting from the Mason County Assessor’s Office finalization of the 2024 levy amounts provided to the City of Shelton on behalf of the Shelton Metropolitan Park District.

**Section 2.**

Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this resolution is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this resolution.

Introduced and passed by the Board of the Shelton Metropolitan Park District on this 21<sup>st</sup> day of November 2023.

Shelton Metropolitan Park District:

\_\_\_\_\_  
President Gutierrez

\_\_\_\_\_  
Board Clerk McDowell

ATTEST:

\_\_\_\_\_  
City Clerk Nault

**Shelton Metropolitan Park District  
2024 Preliminary Budget**

**TOTAL BUDGET SUMMARY**

DESCRIPTION	2021 Actual	2022 Actual	2023 Budget	2023 YE Estimate	2024 Preliminary
Total Beginning Cash	\$ 462,840	\$ 424,230	\$ 597,621	\$ 597,621	\$ 593,091
<b>Total Revenue</b>	<b>584,105</b>	<b>607,134</b>	<b>612,231</b>	<b>620,878</b>	<b>629,385</b>
Total Resources (Beginning Cash + Revenue)	\$ 1,046,945	\$ 1,031,364	\$ 1,209,852	\$ 1,218,499	\$ 1,222,476
<b>Total Expenditures</b>	<b>622,715</b>	<b>433,743</b>	<b>904,290</b>	<b>625,408</b>	<b>793,158</b>
Total Ending Cash	\$ 424,230	\$ 597,621	\$ 305,562	\$ 593,091	\$ 429,318
Total Expenditures + Total Ending Cash	\$ 1,046,945	\$ 1,031,364	\$ 1,209,852	\$ 1,218,499	\$ 1,222,476