



SCHUYLKILL COUNTY PLANNING, ZONING, GIS

# FEE SCHEDULE

ZONING PERMITS, ZONING HEARING BOARD APPLICATIONS, SUBDIVISION PLANS, GIS DATA

The following fees are established by the Schuylkill County Board of Commissioners and will be charged by the Planning and Zoning Office. All applications and plans will not be accepted by the Planning and Zoning Office without the appropriate fee and the required documentation. All fees shall be paid in the form of a check or money order made payable to the “**Schuylkill County Treasurer**”. Information on refunds can be found below under “Additional Information Regarding Applications, Requests, and Fees”.

### ACT 247 Reviews

Application For	Fee
<b>Subdivisions and Land Development</b> For reviews of subdivisions and land developments where the municipalities govern the SALDO.	\$75
<b>Ordinances and Plans</b>	No Charge

### GIS

Request For	Fee
<b>GIS Data</b>	No Charge

### Subdivision and Land Development Plans (County Governed)

Application For	Fee
<b>Annexation</b>	\$300
<b>Minor Subdivision</b>	\$300
<b>Major Subdivision and Land Development Plan</b>	\$300 + Escrow

## Zoning

Application For	Fee
<b>Zoning Permit</b> All applications except for those uses otherwise specified below	\$100
<b>Zoning Permit</b> Principal Ground Mounted Solar Energy Systems, Wind Turbines and Waste Disposal and/or Processing Activities	\$100 + Escrow
<b>Zoning Verification</b>	\$100
<b>Zoning Permit Extension</b>	\$50
<b>Zoning Hearing Board</b> Includes Variances, Special Exceptions and Appeals. For matters in which more than one hearing session is held and/or a hearing continuance is requested by the applicant, the applicant shall be charged for all additional costs incurred by the County except legal, technical consultants, or expert witness(es) and ½ of the court stenographer fee.	\$1000
<b>Zoning Amendment Request</b>	\$500 + Escrow

## Escrow

Application For	Fee
<b>Major Subdivision Plans</b>	
2 – 5 lots	\$1,000
6 – 25 lots	\$2,000
26 – 49 lots	\$3,000
50 lots and over	\$5,000
<b>Land Development Plans</b>	
Limit of disturbance under 2 acres	\$2,000
Limit of disturbance between 2 – 15 acres	\$5,000
Limit of disturbance between 15 – 30 acres	\$7,500
Limit of disturbance between 30 or more	\$10,000
<b>Zoning Permits</b>	\$600
<b>Zoning Amendment Request</b>	\$2000

## ADDITIONAL INFORMATION REGARDING APPLICATIONS, REQUESTS, AND FEES

### Subdivision and Land Development Plans (County Governed)

**Escrow.** Escrow amounts are intended to cover the County's reasonable and necessary professional consulting expenses incurred by the County during the plan review process and/or inspection period and are not considered estimates of the cost of such services. Total professional consulting expenses may vary based on the unique circumstances and complexities of individual applications. If at any time, the original escrow amount deposited with the County is insufficient to cover all or any part of the professional consulting expenses, the County shall request in writing and the applicant shall pay the County the amount of such shortfall. Any escrow funds remaining shall be returned to the applicant after both the plan has been recorded in the Schuylkill County Recorder of Deeds and the final invoices have been received by the County's professionals. In the event that the applicant disputes any professional consultant fees, the Applicant shall proceed with an appeal in accordance with Sections 503.1 and 510.g of the Pennsylvania Municipalities Planning Code.

**Withdraws.** An applicant may withdraw a plan at any time prior to the approval or disapproval of a plan. If the application is withdrawn prior to the date of an administrative complete or administrative incomplete letter, the applicant will be reimbursed as follows:

**Minor Subdivisions and Annexations:** ½ of the application fee

**Major Subdivisions and Land Developments:** ½ of the application fee + remaining escrow balance

**Resubdivisions.** A revision or resubdivision of final plan approved by the Planning Commission regardless as to whether it has been recorded shall be considered as a new subdivision application.

**Special Meetings.** An applicant may request that the Planning Commission hold a special meeting, which may be held at the discretion of the Planning Commission Chair. The applicant will be responsible for all costs incurred by the County for special meetings.

### Zoning

**Zoning Permit.** Zoning Permit fees, regardless of approval or denial, are non-refundable.

**Zoning Verification.** A Zoning Verification is a legally recognized document which informs property owners, lenders and prospective buyers of property of zoning laws related to a particular lot based on the County's current zoning ordinance. A Zoning Verification does not relieve the property owner from applying for a permit for any use. A Zoning Verification Letter is not an indication of permit approval.

**Zoning Permit Extensions.** Work authorized by zoning permits shall be substantially completed within 24 months of the permit issue date, unless specifically stated otherwise on the permit (*Schuylkill County Zoning Ordinance Section 103.E*). The Zoning Officer may extend in writing the time limit for substantial completion of work to a maximum total of 48 months after the original permit issue date. If the applicant fails to comply with any time limits the applicant will have waived, withdrawn or abandoned approvals, variances and permits under this Ordinance and all such approvals, variances and permits shall be deemed automatically rescinded by the County.

**Zoning Permit Escrow.** Escrow amounts for Zoning Permits are intended to cover the County's reasonable and necessary professional consulting (Zoning Officer) expenses incurred by the County during the permit review and are not considered estimates of the cost of such services. Total professional consulting expenses (Zoning Officer) may vary based on the unique circumstances and complexities of individual applications. If at any time, the original escrow amount deposited with the County is insufficient to cover all or any part of the professional consulting expenses, the County shall request in writing and the applicant shall pay the County the amount of such shortfall. Any escrow funds remaining shall be returned to the applicant after an approval or denial of the Zoning Permit application by the Zoning Officer.

**Zoning Amendment Request Escrow.** Escrow amounts for Zoning Amendment Requests are intended to cover the County's reasonable and necessary expenses incurred by the County during the amendment process and are not considered estimates. Costs may include advertisement/public notice and mailings as required by the Pennsylvania Municipalities Code. Total expenses may vary based on the unique circumstances and complexities of individual requests. If at any time, the original escrow amount deposited with the County is insufficient to cover all or any part of the County's expenses, the County shall request in writing and the applicant shall pay the County the amount of such shortfall. Any escrow funds remaining shall be returned to the applicant after an approval or denial of the Zoning Amendment by the Schuylkill County Board of Commissioners.