CITY OF SAN DIMAS
PARKS AND RECREATION COMMISSION AGENDA
TUESDAY, MAY 17, 2022 at 6:00 P.M.
245 E. Bonita Ave.
Council Chambers

Call to Order and Flag Salute

Roll Call:

1. Consent Calendar
   - Approval of Minutes from March 15, 2022

2. Oral Communications for Items not on the Agenda

3. Staff Reports
   a. Landscape Manager
   b. Facilities Manager
   c. Recreation Manager
   d. Director

4. Chair’s Report

5. Commissioner Reports

6. Council Liaison Report

7. Oral Communications

8. Adjournment:
   - The next scheduled commission meeting will be July 19, 2022, at 6:00 P.M.

Copies of documents distributed for the meeting are available in alternative formats upon request. An electronic version is also available on the City’s website at http://sandimasca.gov/agendas-minutes/ City Hall is open Monday through Thursday from 7:30 a.m. to 5:30 p.m. and on Fridays from 7:30 a.m. to 4:30 p.m. If you are unable to attend, you may submit written comments prior to the hearing. Any writings or documents provided to the Commission regarding any item on this agenda will be made available for public inspection at the office of the Director of Parks and Recreation at City Hall during normal business hours. In addition, most documents are posted on the City’s website at cityofsandimas.com.

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The Parks and Recreation Commission meeting was called to order at 6:03 p.m.

Roll Call:
Present: Janice Bartolo, Chairperson
Anthony Boulahoud, Vice Chair
Janine Brummer
Rita Kear
Ivan Magana
Barry Tsang
Aaron Wang
John Ebiner, Councilmember

Also Present: Steven Farmer, Landscape Manager
Jay Jones, Recreation Supervisor
Daniel Ford, Acting Facilities Manager
Scott Wasserman, Director of Parks & Recreation
Lesa Byars, Administrative Aide

Absent:

1. Consent Calendar:
   a. Approval of Minutes November 16, 2021 Meeting

   Chair Kear moved to approve the minutes of the November 16, 2021, Parks and Recreation Commission meeting, seconded by Vice-Chair Boulahoud and approved unanimously.

   b. Approval of Minutes February 24, 2022 Meeting

   Vice-Chair Boulahoud moved to approve the minutes of the February 24, 2022, Parks and Recreation Commission meeting, seconded by Commissioner Tsang and approved unanimously.

2. Oral Communications:

   Chair Bartolo opened the floor for oral communications.

   No communications were made.

   Chair Bartolo closed the floor for oral communications.
3. Reports of Staff/Members:

A. Landscape Manager’s Report:

Mr. Farmer stated the Landscape Division is moving forward with finishing the Walnut Creek project. He hopes it will be completed in the next 90 days.

Mr. Wang arrived at 6:09 pm.

Chair Bartolo asked if consultants were used.

Mr. Farmer stated consultants were used initially, and the project is in the punch list phase of completion. He continued his update; the North 40 trail is nearing completion. Staff is installing the signs to wrap up grant fulfillment. Turf along Arrow Highway has been removed as part of an in-house project. WCA has started the spring planting in the commercial areas.

B. Facilities Manager’s Report:

Mr. Ford stated Monte Vista Senior Apartments will have a new elevator motor installed soon as the current motor is past its lifespan. Crews have been replacing amenities in the parks like soap dispensers and air dryers. Walker House exterior repainting is currently out to bid.

C. Recreation Manager’s Report:

Mr. Jones stated Friday, March 18 is the Senior Dinner, and the event is sold out. City Olympics will start at 8 am on Saturday. Student in Government Day is Tuesday and Wednesday, March 22 & 23. He explained how Student in Government day works. Arbor Day event will be Saturday, April 30 at Civic Center Park from 10 am to 1 pm. Family Festival is on Saturday, April 9 at Civic Center Park. Via Verde Park will have an egg hunt that same day.

4. New Business

a. Revisions to Community Forest Management Plan

Mr. Farmer summarized the work the Urban Forest Subcommittee did with the Community Forest Management Plan. He explained that the document is looked at regularly and updated on a regular basis. The most current changes have reflected the current drought conditions. The new verbiage will allow staff to suspend tree planting during the drought to redirect budget monies to watering existing trees. He went over why the changes to the tree palette were made, the new tree species listed are drought tolerant. He explained the Arborist’s background and how he came up with the list of replacement trees.

Chair Bartolo stated she was on the subcommittee and thanked staff for their input into this living document.
MOTION: Moved by Brummer, seconded by Bartolo to approve Revisions to the Community Forest Management Plan. Motion carried 7-0

b. Discussion of Potential Capital Improvement Projects for FY 2022-23

Mr. Wasserman recapped the previous meeting where Commissioners asked for specific capital improvement projects to be estimated and discussed.

Mr. Farmer moved through a PowerPoint presentation of the projects and explained the costs. He was thorough in explaining all the work to go into each project and how the estimated total was reached.

Chair Bartolo suggested now that each project has been presented, she would like the Commissioners comments.

Mr. Wasserman stated he would appreciate it if the Commission could give a priority level to each project.

Skate Park Lights:

Mr. Wasserman expressed his concerns for noise as to why he believes skate park lights at Pioneer Park are a bad idea.

Vice-Chair Boulahoud asked if there was a reason why the skate park needs 20 ft poles.

Mr. Farmer explained why the use of taller poles for the skate park are required.

Mr. Wasserman added there would be a CEQA component to the skatepark and community outreach.

Chair Bartolo added skateparks that are lit need to be fenced and staffed. She added this idea needs no further action or thought.

Civic Center Park Playground:

Mr. Farmer noted that CCP is not flat and under the park are obstacles such as electric and water lines to consider when placing infrastructure like a playground pad.

Chair Bartolo asked how a playground would affect park usage for large events.

Mr. Farmer explained the playground would need to be designed to acquire a footprint. Most likely the playground would be in the opposite corner of the park, furthest from the gym. He notes that the idea of the playground is so children can play while their parents work out. The addition of the playground would ultimately cut down on park space for events.

Commissioner Brummer stated she would like to keep a playground at CCP on the list for future thoughts.
Via Verde Walking Path Lights:

Mr. Farmer reminded the Commission that this project went to City Council for Fiscal Year 19-20.

Vice-Chair Boulahoud asked how long the Via Verde walking path is.

Mr. Farmer stated the path is 4/10 of a mile and there is limited street parking at this location. Residents call the police if anyone is there past dusk.

Commissioner Kear stated that she is cautious to spend funds on a project for such a limited audience when the Recreation Center is in such need.

Chair Bartolo agrees with Commissioner Kear that lights for Via Verde walking path are not a necessity. She suggests the Commission walk away from this project.

K9 Corner:

Commissioner Brummer noted that the expense to add dog drinking fountains to each park is probably more than the Commission initially believed. She asked if a bench and a dog fountain could be added to Lone Hill Park as a monument to Jeanne Edgar.

Mr. Wasserman explained there is an aspect that staff can explore. The City does not do bench monuments.

Mr. Ebiner stated sometimes it is easier to imply it as a community memory. We can say we are starting with this park for that particular reason.

Commissioner Tsang noticed there is a higher unit cost for adding a dog bowl portion to an existing drinking fountain. He asked about the maintenance difference.

Mr. Farmer explained the dog bowl portion creates a higher level of maintenance and vandalism.

Commissioner Wang asked about the cost to retrofit each drinking fountain with a dog bowl fountain.

Mr. Farmer stated most drinking fountains in San Dimas are attached to a wall. Only about five fountains are freestanding and could be retrofitted in the future.

Chair Bartolo asked that staff move forward with retrofitting all freestanding fountains with dog bowl fountains as failures and replacements occur.

Mr. Wasserman thanked the Commission for their ideas and for talking through them. The overall goal with the budget is to maintain what the city has. He notes that does not mean we can not add projects, we just need to choose wisely as there needs to be a balance. Council’s budget principle is to spend city money wisely. He appreciates all the thought that went into the projects discussed this evening.
5. **Chair Report:**

*Chai Bartolo* stated she would be happy to attend the City Council study session for the Community Forest Master Plan.

6. **Commissioner Reports:**

*Mr. Wang* stated he has not heard of a need for pickleball.

*Ms. Kear* thanked the staff for bringing back Students in Government day.

*Vice-Chair Boulahoud* stated she looked forward to seeing everyone at Family Festival and Arbor Day.

*Mr. Tsang* stated Ladera Serra has a sofa in the back and the fence is still in need of fixing.

*Mr. Farmer* stated he is aware of both issues and they will be resolved soon.

*Ms. Brummer* stated as a parent she would like to thank the staff for programming.

*Mr. Magana* thanked the staff for bringing back Students in Government day.

8. **Council Liaison Report**

*Councilmember Ebiner* thanked the Commission for partaking in the budget discussion. The School Ad-Hoc Committee had a long discussion about traffic congestion for pick-up and drop-off times. He added the Commission should think long-term about the Recreation Center, it is becoming obsolete.

9. **Oral Communications:**

*Chair Bartolo* opened the floor for oral communications.

No communications were made.

**Adjournment:** The meeting was adjourned by Chair Bartolo at 7:44 p.m. The next meeting for the Parks and Recreation Commission will be on May 17, 2022.

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Administrative Aide