1. Call to Order

2. Consent Calendar
   - Approval of Minutes from March 1, 2022
   - Approval of Minutes from May 3, 2022

3. Oral Communications for Items not on the Agenda

4. Trails Report

5. Staff Liaison Report

6. Council Liaison Report

7. Commissioners’ Comments

Adjournment:

The next scheduled Commission meeting will be on September 6, 2022, at 6:00 P.M.

Copies of documents distributed for the meeting are available in alternative formats upon request. An electronic version is also available on the City’s website at http://sandimasca.gov/agendas-minutes/. City Hall is open Monday through Thursday from 7:30 a.m. to 5:30 p.m. and on Fridays from 7:30 a.m. to 4:30 p.m. If you are unable to attend, you may submit written comments prior to the hearing. Any writings or documents provided to the Commission regarding any item on this agenda will be made available for public inspection at the office of the Director of Parks and Recreation at City Hall during normal business hours. In addition, most documents are posted on the City’s website at cityofsandimas.com.

Notice Regarding Americans with Disabilities Act: In compliance with the ADA, if you need assistance to participate in a city meeting, please contact the City Clerk’s Office at (909) 394-6216. Early notification before the meeting you wish to attend will make it possible for the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. Copies of documents distributed for the meeting are available in alternative formats upon
The Equestrian Commission meeting was called to order at 6:00 p.m.

Roll Call

Present: Menyoun Andrade
Renee Cravin
Siri Jespersen
Carlos Udria, Vice-Chair
George Yniguez
Eric Weber, Councilmember

Also Present: Ken Fichtelman, Associate Planner
Luis Torrico, Planning Manager
Steven Farmer, Landscape Manager
Scott Wasserman, Director, Parks & Recreation
Lesa Byars, Administrative Aide

2. Consent Calendar

Commissioner Andrade moved to approve the Equestrian Commission meeting minutes of January 4, 2022, seconded by Commissioner Cravin and approved unanimously. Commissioner Yniguez and Commissioner Jespersen abstained.

3. Oral Communications for Items not on the Agenda

There were not any oral communications.

4. Equestrian Center Updates

Councilmember Weber noted that City Council would like to broaden the roles of the various Commissions. When this issue was brought to Council, it was voiced that Council should obtain feedback from the Equestrian Commission.

Associate Planner Fichtelman stated he was here at the request of the City Council for a preliminary review. He noted a preliminary review generally goes to City Council for a study session so they may advise staff of direction. The direction was given to obtain feedback from the Equestrian Commission. He explained the General Plan for the Baseline Rd. area of the city. To proceed, the land use for this area would need to be changed. The addresses of 501 E. Baseline and 509 E. Baseline are currently two separate lots. An Applicant has come forward to subdivide these two lots into nine single-family lots. The
surrounding area behind the lots is Commercial and the surrounding lots along Baseline are zoned for equestrian use. He explained that the State looks unfavorably on spot zoning, it is proposed to change the zoning for the surrounding area; 19 parcels would be affected. Most of the parcels are double lots with the same owner. Currently only one of the 19 properties actively keeps a horse on the premises. If the zoning changes, the one equestrian user would become a non-conforming use but it would only affect future use of the property after that owner moves. He asked if the Commission had any questions.

Planning Manager Torrico added in regards to the process, they would like feedback to report back to the City Council.

Vice-Chair Udria asked if a street would be added to access the nine lots proposed.

Associate Planner Fichtelman stated there is not yet a formal submittal, but he would imagine there would be a street as part of the submittal.

Councilmember Weber noted the current zone is SF-16000 which allows for equestrian use. City Council recently established a policy that requires a minimum of 20,000 square feet for equestrian use.

Planning Manager Torrico stated the properties are zoned for equestrian use but because the zoning allows, it does not mean that there is enough room to keep horses.

Vice-Chair Udria asked what would happen if the homeowners sell.

Associate Planner Fichtelman stated if the use is not discontinued then it may stay. The use must be discontinued for a year for it to go away. He moved on to explain spot zoning.

Commissioner Andrade stated she would not like equestrian properties to be rezoned.

Vice-Chair Udria asked if the property owners are notified of the zone change.

Associate Planner Fichtelman stated property owners are notified of the meeting as well as the change that would affect their property.

Commissioner Jespersen asked if property owners would just go about unaware of the zoning change.

Planning Manager Torrico stated there would be many opportunities for residents to be notified and ask questions.

Commissioner Andrade stated the equestrian community is against this change.
Vice-Chair Udria stated he is against rezoning for someone else to make a profit.

Commissioner Yniguez added he agreed with Mr. Udria, he too is against the rezoning.

Commissioner Jespersen stated she is against the rezoning.

Commissioner Cravin stated she too is against the rezoning.

5. Equestrian Center Updates

There were not any equestrian center updates.

6. Trails Report

Mr. Farmer provided an update on Foothill Equestrian Bridge. He explained that the materials are a special-order item, and the materials and work will go out to bid later in January. He explained it went to bid and a contract was awarded by the City Council last week. He explained the materials and the timeline for the work to be completed. This is the product the bridge manufacturer recommended. He moved on to explain the North 40 Trail switchbacks and how the hill will be restored.

Councilmember Weber asked how the synthetic material would hold up to horses and traction.

Mr. Farmer stated the rubber mat will go back over the top of the material.

7. Staff Liaison Report

Mr. Wasserman stated he gave his report in item number four.

8. Council Liaison Report

Mr. Weber welcomed the two new Commissioners. Asked them if they could please give a brief intro.

9. Commissioner Comments

Commissioner Yniguez stated he has been involved with horses since age 18. He has been involved in the horse racing industry, veterinary care, and horse training. He recently moved back to the city he enjoys.

Commissioner Jespersen stated she grew up in San Dimas, she moved back about five years ago. She got her first horse about a year and a half ago and rides the San Dimas trails regularly.
Adjournment: The meeting was adjourned by Vice-Chair Udria at 6:43 p.m. The next meeting for the Equestrian Commission will be on May 3, 2022, at 6 pm.

___________________________________
Administrative Aide
The Equestrian Commission meeting was called to order at 6:00 p.m.

Roll Call

Present: Menyoun Andrade
        Renee Cravin
        Siri Jespersen
        Carlos Udria, Vice Chair
        George Yniguez
        Eric Weber, Councilmember

Also Present: Steven Farmer, Landscape Manager
               Daniel Ford, Acting Facilities Manager
               Scott Wasserman, Director, Parks & Recreation
               Lesa Byars, Administrative Aide

2. Oral Communications for Items not on the Agenda

   **Cataract Resident**, asked if there is an update on the trail behind her home on Cataract.

   **Mr. Farmer** stated the trail behind her home still belongs to Brasada. The trail needs to be released to the City.

   **La Verne Resident**, asked who is maintaining the rodeo arena.

   **Mr. Wasserman** stated a contractor is maintaining the rodeo arena. The rodeo is defunct, the city is maintaining the arena. The arena is open daily for public use.

   **La Verne Resident**, asked for an update on the 299 Foothill Boulevard project.

   **Councilmember Weber** stated the most recent preliminary plans submitted for 299 Foothill were rejected by City Council. The Developer can come back and present new plans at a later date.

3. Equestrian Center Updates

   **Mr. Wasserman** stated he will provide his report as part of the Staff Liaison Report.
4. Trails Report

_Mr. Farmer_ stated there is a delay in the delivery of the planks. The project should be completed in about six weeks. He added the North 40 Trail is wrapping up, and Staff is waiting on a new trial map to be placed at the trailhead.

5. Staff Liaison Report

_Mr. Wasserman_ stated a fee increase was requested by the Lease Operator. He spoke of how contractually a fee increase is allowed if the vacancy rate is less than 20%. This request was justified by the City Manager and City Council.

6. Council Liaison Report

_Mr. Weber_ thanked the Commissioners for their opinion on the Baseline rezoning project. The Council is hoping to empower the Commissions by looking to them for feedback. This was one of the first projects City Council asked a Commission for feedback, as stakeholders. He believes this initiative will allow City Council to make well-informed decisions.

7. Commissioners’ Comments

_Vice-Chair Udria_ asked how the contractor at the arena was charged for electricity. He asked if a sub-meter would be possible.

_Mr. Wasserman_ stated the contractor is charged anything above the baseline number. He added nearly all welding is done off-site and a sub-meter would not be possible at this location.

_Commissioner Andrade_ noted the rodeo arena is well maintained and she has never seen on-site welding.

_Vice-Chair Udria_ asked if the welding contract was put out to bid.

_Mr. Wasserman_ stated the Contract was not put out to bid. The Contract was negotiated by the City Manager. It is possible it could be put out to bid in the future. The contract asks AAA Welding to be available for Parks and Public Works sporadic welding needs within the City.

Adjournment: The meeting was adjourned by _Vice-Chair Udria_ at 6:16 p.m. The next meeting for the Equestrian Commission will be on July 5, 2022, at 6 pm.