



Accepted: July 13, 2020

1. Call to Order:

Village President George Peterson called the meeting to order at 6:00 p.m. Members present: Dan Mortensen, Rex Zemke, Bill Schremp, Paul Kennedy, Craig McEwen, Deb Ehster, and Village President George Peterson. Also present: Administrator Gary Olsen, Administrator of Public Works Timothy Vergara, Lead Water Works Operator Rick Stoviak, Water Utility Clerk Melanie Wiskow, and Clerk Elizabeth Felkner.

2. Meeting Minutes of April 27, 2020:

**Motioned by Mortensen/McEwen to Approve the Meeting Minutes of April 27, 2020 as Presented. Questioned and carried 7:0.**

3. Policy Regarding Water Utility Shut-Off for Delinquent Accounts:

Mrs. Wiskow explained the policy regarding water utility shut-off for delinquent accounts. Mrs. Wiskow did present a memo to the Commission that will be included in the July 10<sup>th</sup> water billing to explain that the Village will be enforcing the shut-off policy for any water residents that fall delinquent. Mrs. Wiskow mentioned that water bills are due on the 30<sup>th</sup> of the July and past due notices will be sent out shortly thereafter. Per PSC guidelines, the Village can not disconnect water from residents from November to April due to the winter months. Mrs. Wiskow will be having the water residents sign a deferred agreement form to regulate payments being made in a timely manner.

**Motioned by Zemke/Ehster to Approve the Policy Regarding Water Utility Shut-Off for Delinquent Accounts. Questioned and carried 7:0.**

4. Adjourn:

**Motioned by McEwen/Schremp to Adjourn. Questioned and carried 7:0.  
Meeting adjourned at 6:17 pm.**

Elizabeth Felkner  
Village of Rothschild Clerk