August 6, 2020 Study Session
Aug 6, 2020 4:30 PM CDT

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To: Princeton Community

Date: 08-04-2020

From: Emergency Management Team, Ron Lawrence, Todd Frederick and Bob Gerold

Regarding: Sherburne County Hazard Mitigation Plan Consideration

Mayor and Council,

The city has been contacted by Sherburne County Emergency Management and is asking that the city consider adopting the Sherburne County Hazard Mitigation Plan. The City Emergency Management team has been working with Sherburne County Emergency Management on completing an All Hazards Mitigation Plan.

The Hazard Mitigation Grant Program structures the implementation of long-term mitigation measures following a major disaster declaration for events like floods, tornados, etc.

Mitigation is any sustained action taken to reduce or eliminate the long-term risk to human life and property and focuses on breaking the cycle of disaster damage, reconstruction, and repeated damage.

Hazard mitigation planning is an important aspect of a successful mitigation program which aids in the process of setting short and long-range mitigation goals and objectives.

All mitigation projects must be cost-effective, meet both engineering and technical feasibility criteria, and clear Environmental Planning and Historic Preservation requirements in accordance with the Hazard Mitigation Assistance Unified Guidance. Other eligibility requirements include: National Flood Insurance Program (NFIP) participation and participation in a Hazard Mitigation Plan.

The HMGP program is funded by the Federal Emergency Management Agency (FEMA) and is administered by the State. Federal funding for eligible mitigation projects is available for certain mitigation projects.

The Sherburne County plan is 4 pages long and we are not sure when it was last updated. We have attached a copy of the plan for your review.
In any event, adoption is recommended. A copy of the appropriate resolution is attached for your consideration. We will be available for any questions.

Fire Chief Ron Lawrence  Police Chief Todd Frederick  Public Works Director Bob Gerold
<table>
<thead>
<tr>
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<th>Hazard</th>
<th>Mitigation Strategy</th>
<th>Mitigation Action</th>
<th>Reduces Risk to New / Existing Buildings or Infrastructure</th>
<th>Status</th>
<th>Priority</th>
<th>Expected Time-frame</th>
<th>Responsible Party</th>
<th>Comments on Implementation, Administration &amp; Integration into Local Planning Mechanisms</th>
<th>Possible Funding</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>All-Hazards</td>
<td>Education &amp; Awareness Programs</td>
<td>Encourage city residents to sign-up for Sherburne County’s CodeRED emergency notification system.</td>
<td>n/a</td>
<td>On-going</td>
<td>High</td>
<td>2019-2023</td>
<td>City EM in cord. with City Admin.</td>
<td>The City of Princeton participates in the County’s CodeRED emergency alert system. WE have a link on our website for residents to sign up for the system. Resident sign-up for the system can also be promoted via the city’s Facebook page as well as at special community events.</td>
<td>City funding</td>
</tr>
<tr>
<td>2</td>
<td>All-Hazards</td>
<td>Education &amp; Awareness Programs</td>
<td>Provide education and outreach to residents and businesses on personal preparedness for severe weather events or emergencies.</td>
<td>n/a</td>
<td>On-going</td>
<td>High</td>
<td>2019-2023</td>
<td>City EM in cord. with City Admin.</td>
<td>The City’s Fire Chief holds the position of Emergency Management Director and oversees outreach to the public on emergency preparedness. The Fire Chief and Police Chief work with the industrial park owners and works to provide education to the public and the schools on severe weather and active shooter/intruder programs. Emergency Mgmt. is currently building a website that can be attached to the city website to provide information to the public about emergency preparedness. The City also can utilize its city FB page and promote preparedness at special community events.</td>
<td>City funding</td>
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### CITY OF PRINCETON (area within Sherburne County)

#### Mitigation Action Chart

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<td>3</td>
<td>Severe Summer Storms / Tornado Projects</td>
<td>Structure &amp; Infrastructure Projects</td>
<td>Construct storm shelters or tornado safe rooms near the golf course.</td>
<td>n/a</td>
<td>New (2019)</td>
<td>High</td>
<td>2019-2023</td>
<td>City EM in cord. with City Admin.</td>
<td>The City of Princeton Emergency Mgmt. will seek to work with the golf course owners to assess and address the need for storm shelters or tornado safe rooms near the golf course which is located in a part of the city within Sherburne County. In order to implement construction projects, the City will work to secure necessary funding, which may include application to FEMA or other grant sources.</td>
<td>City and County funding, FEMA HMA Grant funding</td>
</tr>
<tr>
<td>4</td>
<td>Severe Summer Storms / Tornado Projects</td>
<td>Structure &amp; Infrastructure Projects</td>
<td>Install new outdoor warning sirens near the airport and golf course to improve warning siren coverage in these areas.</td>
<td>n/a</td>
<td>New (2019)</td>
<td>High</td>
<td>2019-2023</td>
<td>City EM in cord. with Airport &amp; Golf Course owners</td>
<td>There is poor warning siren coverage near the airport and golf course. Hwy. 169 blocks a lot of the siren sound due to traffic, and with the Industrial Park in the south side of the city, they often do not hear sirens when we test them. The City EM will work with Sherburne County Emergency Management to identify and acquire grant funding to purchase and install new sirens. The USDA Rural Development Program may fund sirens.</td>
<td>City funding, USDA Rural Dev. Grant funding</td>
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<td>5</td>
<td>Flood</td>
<td>Local Planning &amp; Regulations</td>
<td>Plan for and secure funding to improve roads, culverts and river-banks that experience flooding.</td>
<td>Yes (Transportation Infrastructure)</td>
<td>On-going</td>
<td>High</td>
<td>2019-2023</td>
<td>City EM, City Public Works and City Admin.</td>
<td>The City’s Public Works Dept. manages planning for flood mitigation and improvement projects in the city. While projects are identified, funding is necessary for implementation. The PW Dept and City EM will work with City Admin to identify and apply for appropriate outside agency funding sources to support implementation of local flood mitigation projects.</td>
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<td>6</td>
<td>Flood</td>
<td>Structure &amp; Infrastructure Projects</td>
<td>Install river gauges on the Rum River and West Branch of the Rum River to improve flood stage forecasting.</td>
<td>Yes (Existing Buildings &amp; Infrastructure)</td>
<td>New (2019)</td>
<td>High</td>
<td>2019-2023</td>
<td>City EM, SWCD in cord with USGS / MN DNR</td>
<td>The City EM will work with key agency partners such as the SWCD, USGS and MN DNR to install river gauges on the Rum River and West Branch of the Rim River to monitor rising water levels that lead to flooding. The hydrologic forecasting will allow the city to better inform residents and businesses of anticipated flood stages and necessary measures to prepare. Once installed, the city can provide a link on its city website where residents can check the flood stage monitors independently to remain informed.</td>
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# CITY OF PRINCETON (area within Sherburne County)
## Mitigation Action Chart

| # | Hazard | Mitigation Strategy | Mitigation Action | Reduces Risk to New / Existing Buildings or Infrastructure | Status | Priority | Expected Time-frame | Responsible Party | Comments on Implementation, Administration & Integration into Local Planning Mechanisms | Possible Funding |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | Flood | Structure & Infrastructure Projects | Identify localized flood mitigation measures for key areas in the southwest and southeast corners of the city that are impacted by flooding on the Rum River. | Yes (Transportation Infrastructure, Waste-Water Treatment Facility and Existing Residences) | New (2019) | High | 2019-2023 | City Public Works Dept. in cord with City EM, City Admin and Key Partners | When we have high rain events and spring melt, the Rum River rises and impacts several key areas of the city within Sherburne County. This affects the airport in the SW corner and the golf course and waste-water treatment plan on the SE corner. We also have concerns about localized flooding in the neighborhood located behind Coborn’s. The City will work to identify and implement mitigation measures and will engage key partners in these efforts as applicable. Outside grant funding will be applied for by the city as needed to fund large projects. | City funding, MN DNR grant funding, FEMA HMA grant funding |
| 8 | Flood | Local Planning & Regulations | Ensure future development of Senior-living townhomes are not subject to flooding. | Yes (New Development of Buildings) | New (2019) | High | 2019-2023 | City Public Works & City Admin. | There are plans in development for potential construction of a senior living 55+ townhomes to be built in an area that may be subject to flooding. The City PW Dept will work to evaluate and plan for any future development that mitigates against flooding of structures in this area by adhering to the city’s floodplain ordinance. | City funding |
Princeton Police Department
Memorandum

To: Princeton City Council
From: Chief Todd Frederick
Date: 08-03-2020
Regarding: Purchase squad computers, Capital Improvements

The Princeton Police Department’s IT Specialist has been working on developing quotes for replacing squad computers (Panasonic Toughbook FZ-55). I have currently budgeted in the 2020 CIP to purchase computers for the department squad cars along with one extra as a backup computer. The budgeted amount for the computers, software, equipment and install is 35,000.00.

The breakdown of the above cost is below:

1. $ 2,372.00 per computer for a total of $18,976.00 through Baycom.
2. $ 249.00 per software license for a total of $ 1,743.00
3. $ 9,289.00 for equipment and install
4. $ 550.00 for software install, IT department
5. $ 400.00 misc. hardware (example: cables and power hubs)

Total approximate cost for project $ 30,958.00

- Second quote (Compar) is the State Bid with the computer cost of $ 2,424.00 for a total of $ 19,392.00 which is a total of $416.00 dollar difference from recommended quote.

If the council is still ok with this CIP purchase of 35,000.00, I would like to proceed with this as soon as possible as we are starting to having a number of different issues with our current computers.

With the above recommended bid (Baycom) which is an in-state company we will be under the budgeted amount for the 2020 CIP request.

If you have any questions please give me a call. Thank you.

Chief Todd Frederick
Princeton Police Department