

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL  
HELD ON MARCH 11 2021 7:00 P.M.**

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Mayor Thom Walker called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Vicki Hallin, Jenny Gerold, Jules Zimmer, and Jeff Reynolds. Others present: Administrator Michele McPherson, Finance Director Tracy Peters, Public Works Director Bob Gerold, Community Development Manager Stephanie Hillesheim, Clerk Shawna Jenkins, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, Wastewater Plant Manager Chris Klinghagen and Attorney Damien Toven. Absent was Police Chief Todd Frederick

**AGENDA ADDITIONS/DELETIONS**

Walker would like to add Firefighter hiring and the topic for the April Study Session.

ZIMMER MOVED TO APPROVE THE AGENDA. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**CONSIDERATION OF MINUTES**

- A. Regular Meeting Minutes of February 25, 2021
- B. Study Session Meeting Minutes of March 4, 2021

J GEROLD MOVED TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 25, 2021 AND STUDY SESSION MEETING MINUTES OF MARCH 4, 2021. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**CONSENT AGENDA**

- A. Permits and Licenses
- B. Personnel
- C. Donations and Designations
  - 1. Resolution 21-15 – accepting donations for Steve Jackson’s park bench

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**OPEN FORUM**

**PUBLIC HEARINGS –**

**PRESENTATIONS / SPEAKERS**

**FYI – REPORTS, ANNOUNCEMENTS, CORRESPONDENCE AND BOARDS / COMMITTEES**

- A. EDA Minutes of February 18, 2021
- B. Park Board Minutes of February 22, 2021
- C. Planning Commission Minutes of February 22, 2021

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

**ORDINANCES AND RESOLUTIONS**

- A. Ordinance 803 – Annexation of City Industrial Land – Final Reading

Hillesheim reported that this is the property that the City recently purchased that is adjacent to Aero Business Park. The Public Hearing was held on the first reading at the February 25<sup>th</sup> meeting. The whereas in regard to the electric utility, as staff was informed that did not need to be in the ordinance due to it being city owned property.

Zimmer added that PUC Manager Butcher is working with East Central Energy to take over the service for that property.

J GEROLD MOVED TO APPROVE ORDINANCE 803. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

#### **A. Wastewater Treatment Plant Roof Replacement**

WWTP is requesting approval for a roof repair for 2 of the buildings. The Glue is letting go, and the roofs need to be repaired.

This repair is in the CIP for repair in 2021. Staff has received 2 quotes for this repair

Clearview Construction \$22,549.28  
All Elements, Inc \$29,987.00

There is \$26,000 in the CIP for these repairs. Staff recommends approval to hire Clearview Construction to repair the roof on 2 buildings at the Wastewater Plant for the quoted price of \$22,549.28.

Clearview Construction also came in as the low bid in 2020 and they replaced the roofs on 2 buildings at the Wastewater plant. After complete, Clearview had Dura-Last out to inspect the work and it was approved and entered under the warranty.

Zimmer questioned what the \$3450 balance of the CIP will be used for. Klinghagen responded that there is a SCADA AT&T upgrade they would like to do with the Lift stations which was quoted for \$3053.

The First Net System is more secure and will cost the city less money per month.

HALLIN MOVED TO APPROVE THE WWTP ROOF REPLACEMENT WITH CLEARVIEW CONSTRUCTION FOR \$22,549.28. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

J GEROLD MOVED TO APPROVE THE USE OF THE ROOF CIP BALANCE OF \$3450 FOR THE SCADA AT&T UPGRADE. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

## **MISCELLANEOUS**

A. Firefighter Hires

Lawrence advised that the interview team has interviewed 5 firefighter applicants. The Committee's recommendation is to hire all 5 applicants. One is fully trained from Coon Rapids, and another is currently going through some medical training.

ZIMMER MOVED TO APPROVE THE HIRING OF 5 PROBATIONARY FIREFIGHTERS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

B. April Study Session

Walker stated that the April Study Session will be a joint meeting with the School Board to discuss their referendum. The Joint PUC meeting will be moved to the May Study Session.

**BILL LIST**

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$196,902.85 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 82653 TO 82743 FOR A TOTAL OF \$206,487.10. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**MISCELLANEOUS**

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:37PM. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

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Shawna Jenkins Tadych  
City Clerk

ATTEST:

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Thom Walker,  
Mayor