

**MINUTES OF THE CITY OF PORT NECHES
ZONING BOARD OF ADJUSTMENT & APPEALS**

4:15 P.M.

September 11, 2017

MEETING

The regular meeting was called to order on Monday, September 11, 2017, 4:15 p.m. at Port Neches City Hall, 1005 Merriman Street, Port Neches, Texas with the following members in attendance to wit:

Matt Vincent, Chairman
William "B.C." Clemmons, Vice-Chairman
Sam Loyacano
Steve Visser
Daniel Critser, Alternate (Did not participate)
John Fisher, Alternate (Did not participate)

Also present:
Clint Fore, Building Official
Cari Reynolds, Public Works Secretary

Absent:
Lee West
Gary Boudoin, Alternate
Marc Keith, Alternate

Chairman Vincent called the meeting to order

AGENDA ITEM 2 – APPROVAL OF MINUTES

Discuss and take action regarding the approval of the minutes from the regular meeting held on June 12, 2017.

Board Member Visser made a motion to approve the minutes from the regular meeting held on June 12, 2017, seconded by Board Member Loyacano. **MOTION PASSED BY UNANIMOUS VOTE.**

AGENDA ITEM 3 – JOEY ELIZONDO, 1316 MAIN STREET- FRONT SETBACK

Discuss and take action regarding the request Joey Elizondo, 1316 Main Street, for a one foot six inch (1'6") variance, twenty three foot six inch (23'6") encroachment to the twenty five foot (25') front yard building setback for construction of a patio cover.

Mr. Joey Elizondo was not in attendance to answer any questions.

Chairman Vincent asked for anyone present to represent the request. No one was present to speak.

There were thirteen (13) notices mailed to property owners surrounding two hundred feet (200') of 1316 Main Street. In the letters, there are attachments where the property owners could approve or protest this request. There were two (2) received in approval Denisse Rich (Henry A Myers Estate), 319 Avenue E and Ray Boullion 303 Avenue D, and none received in protest.

Board Member Visser made a motion to postpone the variance request of Joey Elizondo, 1316 Main Street, for a one foot six inch (1'6") variance twenty three foot six inch (23'6") encroachment to the twenty five foot (25') front yard building setback, seconded by Board Member Loyacano. **MOTION PASSED BY UNANIMOUS VOTE.**

AGENDA ITEM 4 – ADJOURN

There being no further business, Board Member Visser made a motion to adjourn, seconded by Board Member Loyacano. **MOTION PASSED BY UNANIMOUS VOTE.**

The meeting was adjourned at 4:20 p.m.

Matt Vincent, Chairman

ATTEST:

Cari Reynolds, Public Works Secretary