

Civil Service Commission  
January 11, 2021

## NOTICE OF REGULAR MEETING

The Firefighters' and Police Officer's Civil Service Commission of the City of Port Neches will meet at 5:00 p.m. on Monday, January 11, 2021 at Port Neches City Hall, 1005 Merriman Street, Port Neches, Texas.

Due to the ongoing COVID-19 pandemic, the meeting will be held utilizing the Zoom webinar feature for all participants and interested parties wanting to attend virtually by going to the following computer link:

<https://us02web.zoom.us/j/89162350806>

Telephone attendance is available by dialing one of the following numbers and entering the unique webinar ID as show below:

1-877-853-5257 or  
1-888-475-4499

Webinar ID: 891 6238 0806

This notice is posted pursuant to V.A.T.C.S., Government Code; Section 551.043.

### EXECUTIVE SESSION (No Public Discussion on These Items)

The Commission will announce it will go into Executive Session, pursuant to Chapter 551.071(2) and Chapter 551.074(a)(1) of the Texas Government Code and Chapter 143.053(d) of the Texas Local Government Code, to consult with legal counsel, to deliberate matters of litigation, personnel matters and Civil Service matters, as specifically listed on this agenda, or as authorized by law.

### OPEN MEETING

1. Call meeting to order.
2. Consider approving minutes of Regular Meeting, held January 27, 2020.
3. Appointment of a Chairperson and Vice-Chairperson.
  - a. Consider action regarding the appointment of a chairperson in accordance with Chapter 143, Section 143.006(e), *Texas Local Government Code*.
  - b. Consider action regarding the appointment of a vice-chairperson in accordance with Chapter 143, Section 143.006(e), *Texas Local Government Code*.

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4. Executive Session (No Public Discussion on These Items).

The Civil Service Commission will announce that it will go into Executive Session, pursuant to Chapter 551 of the Texas Government Code and Chapter 143 of the Texas Local Government Code, to discuss matters as specifically listed on the agenda, or as authorized by law.

Consultation with City Attorney - Texas Government Code, Chapter 551.071(2)

To Deliberate Personnel Matters - Texas Government Code, Chapter 551.074(a)(1)

To Deliberate Civil Service Matters - Texas Local Government Code, Chapter 143.053(d)

5. Reconvene into regular session, discuss and take action, if any, on items discussed in Executive Session.
6. Communications.
7. Adjourn.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The Port Neches City Hall and Council Chambers are wheelchair accessible. Access to the building and special parking are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired readers, or large print, are requested to contact the Civil Service Director's Office at (409) 719-4201 or by fax to (409) 719-4202 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

CERTIFICATION OF NOTICE

I certify that this notice was posted by 5:00 p.m. on December 31, 2020 pursuant to V.A.T.C.S., Government Code; Section 551.043.



David L. Miller, Civil Service Director

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**Agenda Item 2. Consider approving minutes of regular meeting held January 27, 2020**

**BACKGROUND**

Enclosed for your review is a copy of the minutes from the January 27, 2020 meeting.

**Agenda Item 3. Appointment of a Chairperson and Vice-Chairperson.**

**BACKGROUND**

- a. In accordance with Section 143.006(e) of the Civil Service Statute, it is required that a chairperson be selected each January.
- b. In accordance with Section 143.006(e) of the Civil Service Statute, it is required that a vice-chairperson be selected each January.

The recent history of Chairperson and Vice-Chairperson Appointments is summarized below:

YEAR	CHAIRPERSON	VICE CHAIRPERSON
2006	Brent Rozell	John Owens
2007	Brent Rozell	John Owens
2008	John Owens	Bill Wimberly
2009	John Owens	Bill Carlsen
2010	Bill Carlsen	Jack Reeves
2011	Jack Reeves	Bill Carlsen
2012	Jack Reeves	Bill Carlsen
2013	John Owens	Bill Carlsen
2014	Bill Carlsen	Jack Reeves
2015	Stephen Townsend	Craig Miller
2016	Stephen Townsend	Craig Miller
2017	Stephen Townsend	Craig Miller
2018	Craig Miller	Bill Carlsen
2019	Bill Carlsen	Randy Kimler
2020	Bill Carlsen	Randy Kimler

**Agenda Item 4 and 5.**

At this time, no Executive Session is expected.

**Agenda Item 6. Communications**

**Agenda Item 7. Adjourn**