

City of Mount Holly North Carolina

Driveway and Right-of-way Permit Application and Fee

This application is required for all new connections to City maintained streets and right-of-ways.

Location of Property Requesting New or Modification of Access:

_____ Mount Holly, North Carolina

Nearest Public Street or Intersection: _____

Neighborhood or Development Name: _____

Proposed Location and Type(s) of Driveway(s):

Driveway #1 (circle all that apply) New Replacement Residential Commercial/ Other

Exact Distance and Direction to Nearest Public Street Intersection: _____

Driveway #2 (circle all that apply) New Replacement Residential Commercial/ Other

Exact Distance and Direction to Nearest Public Street Intersection: _____

Residential: Show proposed driveway(s) on an attached sketch or site plan. This plan must show details of proposed driveways including proposed width of driveway, location of sewer clean out, location of water meter, pipe length and size of driveway culverts, adjacent property lines, driveways on adjacent and opposite properties, existing and proposed buildings, parking areas and roadway features.

Commercial/Other: In addition to the above residential requirements current As-Built drawings are required

I, the undersigned property owner, request access and permission to construct driveway(s) connections to public right-of-way at the above location.

I agree that no signs or objects will be placed on or over the public right-of-way other than those approved by the City.

I agree that the driveway(s) will be constructed as shown on the approved plans.

I agree that the driveway(s) as used in the agreement include any approach tapers, storage lanes or speed change lanes as deemed necessary by the City Engineer.

I agree that if any future improvements to the roadway become necessary, the portion of driveway(s) located on public right-of-way will be reconstructed in accordance with approved construction documents prepared by the City, and I will not be entitled to reimbursement or have any claim for driveway reconstruction by the City.

I agree that this permit becomes null and void if construction of driveway(s) is not completed within 12 months.

I agree to construct and maintain the driveway(s) in a safe manner so as not to interfere with or endanger the public travel and/or impede the flow of stormwater.

I agree to provide if needed during construction proper signs, signal lights, flaggers and other warning devices for the protection of traffic in conformance with current NCDOT standards and criteria.

I agree to indemnify and hold harmless the City of Mount Holly from all damages and claims for damage that may arise by reason of this construction.

I agree that the City of Mount Holly will assume no responsibility for any damages that may be cause to such facilities, within the road right-of-way limits, constructing the approved improvements.

I agree to provide a Performance and Indemnity Bond, if required, in the amount specified by the City Engineer for any construction proposed on the City of Mount Holly maintained infrastructure,

I agree to notify the City Engineer in writing when the proposed work begins and when it is completed.

I agree that the driveway(s) described in this permit application will be constructed according to the approved driveway permit.

Property Owner Name: _____ Phone: _____

Email/Other contact: _____

Property Owner Mailing Address: _____

Applicant's Signature: _____ Date: _____

Instructions: City of Mount Holly Driveway Permit Application must include:

1. Two original signed Driveway Application Forms
2. Two sets of site plans or detailed sketch on separate page.
3. Mail or hand deliver application forms and site plans to City Engineer's attention to: The City of Mount Holly
400 East Central Avenue P.O. Box 406, Mount Holly, NC 28120

To assist Mount Holly property owners with their driveway improvements the City Engineer will provide design assistance to residents on an as needed basis. Note: does not apply to new home construction

If the new driveway is to be located on a state maintained road, contact the North Carolina Department of Transportation for driveway permit requirements.

Driveways on all City thoroughfare roads must be located for proper sight distance and turning movements.

Driveway Culvert requirement: Reinforced Concrete Pipe Class III with flared end sections or an approved equal approved by the City Engineer.

Conditions of Approval:

(For Official Use Only)

Is Bond Required: _____ Bond Amount: _____ Bond Received by: _____

Inspector: _____ Date Inspected: _____

Approved by Office of City Engineer: _____ Date: _____

Permit Fee: Residential: \$25.00

Commercial: \$50.00

Industrial: \$100.00