
WATER / SEWER SERVICE REPAIR

Permit Submittal:

- **Permit application.** Include the cost of construction and the contractor's contact information.
- Contractor's Proposal or scope of work
- Plumbing contractor's requirements:
 - Copy of State License (058-).
 - Copy of State Registration (055-).
 - A Letter of Intent on plumbing contractors' letterhead (with corporate seal or notary seal) stating they are doing this job; or Contract signed by the owner.
 - NOTE: A licensed plumbing contractor is required to perform all work on:
 - Sanitary service within 5'-0" of building.
 - Entire water service from building to main, including the tap to the main.
- Plat of Survey or Site Plan. Show location of line and repair work.
- If the work will extend into the public Right-of-Way a refundable deposit is required PRIOR to the start of work. Deposit will be refunded after Public Works Department inspects and approves the R.O.W.
- **Fees.** The city will contact you when your permit is ready. Payment can be made online or in person. Cash, check, or credit/debit cards are accepted.
- Permit will be issued within 24 hours of submittal, as long as requirements are met.

Construction Requirements:

Water Service

- Compression or flare fittings are both allowed.
- Properly bed the pipe. Ensure there are no rocks or cobbles in the backfill.

Sanitary Service

- A full-size cleanout shall be located within 5'-0" of the building foundation wall.
- Non-shear couplings are required.
- Schedule 40 PVC is required for any portion of the line within 10' of the water service.
- SDR26 PVC not allowed within 5' of building. Shall be cast iron, schedule 40 PVC, etc. (Bldg. Drain).
- SDR26 PVC is allowed from 5' outside of the building all the way to the main (Bldg. Sewer).
- Properly bed and cover the pipe: CA 11, minimum 4" under pipe, minimum 12" over pipe.
- Provide proper slope: 6" pipe at 1.0% minimum / 4" pipe at 2.0% minimum.
- Pipes shall be properly jointed.
- Properly seal service if it is replaced through the foundation wall: hydroplug and coaltar required.

Inspections:

- 24-hour notice is required when scheduling inspections. Call 815-363-2170 to schedule.
- Inspections are schedule Monday-Friday, 9am – noon or 1pm - 4pm
 - Underground – Plumbing
 - Base – walk / driveway (if applicable)
 - Final – site (after yard restoration is completed)

Reminder:

- State Law requires the actual person doing the digging to contact J.U.L.I.E. for location of underground utilities 48 hours before starting to dig. Call 800-892-0123 or 811.

If you have questions regarding your project, please contact the Community Development Department at 815-363-2170.

Please note the information provided in this handout is general in nature and is not a substitute for applicable city codes or ordinances. If you have specific questions or need additional information, please contact a Community Development Department representative at (815) 363-2170 or ced@cityofmchenry.org