

## ROOFING

### Permit Submittal Requirements:

- **Permit application.** Include estimated cost of construction, contractor and their contact information listed.
- **State of Illinois Roofing License 104 #.** If subcontractors are being hired, the roofing license of the subcontractor must be submitted.
- **Fees.** The city will contact you when your permit is ready. Payment can be made online or in person. Cash, check, or credit/debit cards are accepted.
- Permit will be issued within 24 hours of submittal if requirements are met.

### Construction Requirements:

- The roofing Contractor must be licensed by the State of Illinois. Commercial work shall be Unlimited.
- A permit is required for any roofing repair over 100 sq. ft.
- All construction sites and City streets must be always kept clean.
- Dumpsters are only allowed on the driveway, shall not block the sidewalk, and are not allowed in right of way. NO BURNING of construction debris.
- Slopes 2:12 to 4:12 require 2 layers of underlayment. Apply 19-inch piece up from eave, apply 36-inch piece up from eave, overlap successive sheets 19-inches minimum. Slopes 4:12 or greater shall have not less than one layer of underlayment. Minimum overlap 2-inches. Underlayment minimum end lap is 4-inches and offset minimum is 6-feet.
- **Ice Barrier REQUIRED at Eaves**, ice and water shield from the eaves of the house to a point at least 24 inches beyond the interior of the exterior wall. (IRC 905.1.2)
- **Ice Barrier REQUIRED at Rakes**, roof slopes over 8:12 ice barrier shall also be applied minimum 36-inches measured along the roof slope (Gable/Rake) from eave to ridge. (IRC 905.1.2)
- **Drip edge REQUIRED at Eaves and Rakes, Req Underlayment to be installed Over Eave drip edge and UNDER Rake drip edge.** (IRC 905.2.8.5)
- Asphalt shingles shall be applied only to solidly sheathed roofs and shall be installed according to the manufacturer's printed instructions and code requirements.
- Asphalt shingles shall have self-seal strips or be interlocking and comply with ASTM D 225 or D 3462.
- Reroofing not allowed:
  - Where existing roof or roof covering is water soaked or has deteriorated to the point that the existing roof or roof covering is not adequate.
  - Where the existing roof covering is wood shake, slate, clay, cement or asbestos cement tile.
  - Where the existing roof has two or more applications of any type of roof covering.
- Unnecessary noise shall be kept to a minimum. Hours of construction are as follows:

Weekdays	Saturdays	Sundays and Legal Holidays
7:00 a.m. to 8:00 p.m.	8:00 a.m. to 8:00 p.m.	8:00 a.m. to 6:00 p.m.

### Inspections:

- 24-hour notice is required when scheduling inspections. Call 815-363-2170 to schedule.
- Call with the address and permit number.
- Inspections are scheduled Monday-Friday, 10am to 2pm (request early or late is not guaranteed)
  - An In-Progress (Ice and water shield, flashing) inspection is required.

***Please note the information provided in this handout is general in nature. If you have specific questions or need additional information, please contact a Community Development Department representative at (815) 363-2170 or [ced@cityofmchenry.org](mailto:ced@cityofmchenry.org)***